



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Supplemental Agenda

Date: June 18th, 2020

Time: 9:00 a.m.



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Board of Directors

Supplemental Agenda

June 18th, 2020 at 9:00 a.m.

1. Request for Approval: SNC Committee Meeting Highlights and Minutes of the Leitrim Wetland Association Committee meeting of June 12th, 2020: Ronda 3-9
2. Financial Report
 - a. Update: Estimated Statement of Operations for April 30th, 2020: Linda 10-11

Signed Original Copy on File

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Date: June 15th, 2020
Subject: Request for Approval: Leitrim Wetland Advisory Committee Meeting
Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the Leitrim Wetland Advisory Committee, (LWAC), meeting minutes of June 12th, 2020.

DISCUSSION:

The LWAC Committee made the following recommendations for approval:

- The 2020 Leitrim Wetland Work Plan and Budget

Received updates on:

- Findlay Creek Boardwalk usage and vandalism
- SNC 2020 field work plan
- SNC 2019 field work results and observed trends
- The potential to extend the Findlay Creek Boardwalk
- National Capital Commission projects in and around Leitrim Wetland
- Findlay Creek Community Association activities
- City of Ottawa planning updates on developments around the Leitrim Wetland

Ronda Boutz,
Team Lead, Special Projects.

Attachment



Leitrim Wetland Advisory Committee (LWAC) Meeting

Friday, June 12th, 2020 – Meeting No. 01/20

Members: Bill Smirle, SNC Board Chair / LWAC Chair
Julia Hamilton, Findlay Creek Community Association Member
Carol Anne Meehan, City Councillor, Ward 22, Ottawa
Alexander Stone, National Capital Commission
Wendy Tse, City of Ottawa
Doug Thompson, SNC Past Chair

Regrets: Andrew Levitan, Tartan Homes
Melissa Cote, Tartan Land Consultants
Laura Dingle Robertson, Findlay Creek Community Member
Scott Smithers, Ministry of Natural Resources and Forestry

Staff: Ronda Boutz, Team Lead, Special Projects
Michelle Cavanagh, Team Lead, Stewardship
John Mesman, Team Lead, Communications and Outreach
Katherine Watson, Water Resources Specialist





CHAIR'S REMARKS

Bill Smirle, Committee Chair, called the Leitrim Wetland Advisory Committee meeting of June 12th, 2020 to order at 10:00 a.m. The Chair lead a roundtable of introductions of the Committee members.

Doug Thompson joined the meeting at 10:05 a.m.

APPROVAL OF LEITRIM WETLAND ADVISORY COMMITTEE MEETING AGENDA

RESOLUTION NO. LWAC-001/20

Moved by: Doug Thompson
Seconded by: Carol Anne Meehan

RESOLVED THAT:

The Leitrim Wetland Advisory Committee approve the agenda of June 12th, 2020 as submitted.

CARRIED

APPROVAL OF LEITRIM WETLAND ADVISORY COMMITTEE MEETING MINUTES OF NOVEMBER 1ST, 2019

RESOLUTION NO. LWAC-002/20

Moved by: Julia Hamilton
Seconded by: Alexander Stone

RESOLVED THAT:

The Leitrim Wetland Advisory Committee meeting minutes of November 1st, 2019 be approved as presented.

CARRIED

LEITRIM WETLAND PROJECT UPDATE - POWERPOINT

SNC staff provided an update on planned outreach activities and the Findlay Creek Boardwalk. The Committee discussed the usage and ongoing vandalism occurring at the boardwalk.

SNC will partner with Councillor Meehan on an outreach campaign to address the ongoing vandalism at the boardwalk.



NEW BUSINESS

2020 WORK PLAN UPDATE AND BUDGET

RESOLUTION NO. LWAC-003/20

Moved by: Wendy Tse
Seconded by: Julia Hamilton

RESOLVED THAT:

The Leitrim Wetland Advisory Committee approve the Leitrim Wetland 2020 Work Plan and Budget.

CARRIED

Doug Thompson left the meeting at 10:20 a.m.

2020 SNC FIELD WORK UPDATE

RESOLUTION NO. LWAC-004/20

Moved by: Carol Anne Meehan
Seconded by: Alexander Stone

RESOLVED THAT:

The Leitrim Wetland Advisory Committee receive and file the 2020 Field Work Update.

CARRIED

FINDLAY CREEK BOARDWALK EXTENSION

RESOLUTION NO. LWAC-005/20

Moved by: Wendy Tse
Seconded by: Alexander Stone

RESOLVED THAT:

The Leitrim Wetland Advisory Committee support the Findlay Creek Boardwalk Extension project.

CARRIED



NATIONAL CAPITAL COMMISSION (NCC) UPDATE (VERBAL)

The NCC commissioned a study on Blanding's turtle, western chorus frog and snapping turtle over the past two years using multiple survey strategies. A new survey strategy called environmental DNA monitoring was developed by the Université du Québec en Outaouais as part of the project for these three species. Following the surveys, with direction from Dr. Gabriel Blouin-Demers' laboratory, a landscape analysis map was produced detailing likely areas where Blanding's turtles may be present across the Greenbelt and the City of Ottawa. However, these types of analyses do not replace required surveys under environmental legislation.

Turtles are declining largely from anthropogenic land-use changes, habitat fragmentation and directly from road mortality. Blanding's turtles are slow to reproduce and have been designated as *Threatened* both Federally and Provincially. These turtles are mobile and often range 2-3km from their home area. The technical report will be sent to experts and a 10-page report will be made available to the committee before the next meeting.

The NCC-Greenbelt has also piloted a three-year study on road mortality in 2017, 2018, 2019 with technical reports submitted. These surveys are used to identify areas that are used by turtles to move across wetlands. Our area of focus is largely on wetlands within the Greenbelt such as the Lester Wetland that are fragmented by roads. These data are used to inform decision-making from a natural resiliency and biodiversity standpoint to provide engineering solutions to reduce turtle and amphibian mortality along these roads – particularly along Albion Road, in conjunction with the City of Ottawa.

The NCC Capital Pathway Network is available for public consultation until **June 17, 2020**. Some of the proposed pathways are in proximity to Leitrim/Albion/Bank roads. Comments are welcome at this link: <https://ncc-ccn.gc.ca/our-plans/capital-pathway-strategic-plan>

There is an existing trail network centered at Parking Lot 16, beside the now defunct Capital Golf Course. The golf course lands have been transferred for conservation purposes and to promote recreational activity in this area.

The NCC has had an increase in vandalism and fires across the Greenbelt, similar to those experienced by South Nation Conservation Authority.

Addendum: Although likely outside of the Greenbelt and NCC jurisdiction, at the staff level, the NCC supports additional recreational activity, such as a boardwalk extension of Leitrim Wetland.

FINDLAY CREEK COMMUNITY ASSOCIATION UPDATE (VERBAL)

Spring clean-up cancelled due to COVID-19. Some local residents are cleaning up on their own. Community Association is hoping to reschedule clean-up in the fall.



TARTAN HOMES UPDATE (DEFERRED)

CITY OF OTTAWA UPDATE (VERBAL)

New application for draft plan subdivision has been received from Tartan for lands west of Kelly Farm Drive, south of Leitrim Road for a residential subdivision to contain approximately 388 residential units with a combination of single detached and townhomes, one park is proposed.

Review of the following subdivisions for registration is on-going:

- Tartan: Phase 4-2 of Barrett subdivision (east of Kelly Farm, south of Leitrim and east of the Phase 4-1 lands currently under construction)
- Regional Group: Phase 3 of Pathways (immediately east of the Leitrim Wetland)
- Claridge: Lilythorne (east of Bank, south of Analdea)

Since our last meeting, the following approvals have been given:

- Registration of subdivision on the lands known as Idone, now referred to as Pathways South (north of the urban boundary, south of Pathways Subdivision)
- Site plan approval for a block within Pathways Phase 1 lands for 34 townhome units on a private road

On-going site plan approvals:

- 4836 Bank Street: Redevelopment of Home Hardware site with a new building centre, two commercial pads and a hotel
- 1055 Cedar Creek: Planned unit development consisting of 2 18-unit apartment buildings, 4 12-unit back to back stacked towns, 1 8-unit back to back stacked

Work continues on the update to the Official Plan and with the recent approval by Council to add lands to the Urban Boundary, the OP Team is now screening potential sites through the established criteria and may include lands in the Leitrim area. Through the Official Plan Review in 2009, in the Leitrim area, the following lands were added:

- Regional Remer and Idone lands
- Claridge Lilythorne lands
- Urbandale Cowan's Grove lands

ROUNDTABLE DISCUSSION

No further comments or discussion

NEXT MEETING DATE:

October 23rd, 2020 at 10:00 a.m., location to be confirmed.



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ADJOURNMENT

RESOLUTION NO. LWAC-007/20

Moved by: Carol Anne Meehan

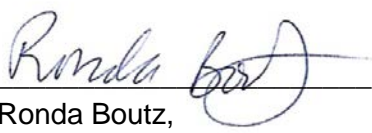
Seconded by: Alexander Stone

RESOLVED THAT:

The Leitrim Wetland Advisory Committee of
June 12th, 2020 be adjourned at 11:36 a.m.

CARRIED

Bill Smirle,
Committee Chair.


Ronda Boutz,
Team Lead, Special Projects.



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To: Board of Directors
From: Linda Hutchinson, Director, Organization Effectiveness
Date: June 16th, 2020
Subject: Update: Estimated Statement of Operations for May 31st, 2020

RECOMMENDATION:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2020, as of May 31st, 2020 update.

DISCUSSION:

The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is defined as the day to day expenses the Authority needs for their normal activities. Expenses for projects are normally for a fixed term period of time. Capital expenditures are defined as per SNC's *Tangible Capital Assets Policy* revised in October 2017. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over \$5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Senior Management, Team and Project Leads are estimating a balanced bottom line at this time. A full review of 2020 estimates will continue until end of year.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget The 2020 budget represents the Board of Directors approved Budget of November 28th, 2019.

SNC Policy Adherence: SNC approved Policies are adhered to.

Linda Hutchinson,
Director, Organization Effectiveness.

Attachment

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	Current YTD Actuals 2020	Final Budget 2020	Updated Forecast Dec 31 2020
ESTIMATED STATEMENT OF OPERATION			
As of May 31, 2020			
EXPENDITURES			
OPERATING EXPENSE			
Resource Management			
Water Response Programs	123,940	466,210	611,877
Partner Programs	231,505	959,476	1,274,751
Total Resource Management	355,445	1,425,685	1,886,628
Property & Approvals			
Approvals	431,146	1,267,288	1,214,199
Property	374,187	1,219,577	1,235,265
Total Property & Approvals	805,332	2,486,864	2,449,464
Corporate & Community Services			
Corporate Services	426,797	1,316,624	1,256,161
Information Management and Technology	50,130	192,100	194,100
Communications and Outreach	102,461	399,673	304,807
Total Corporate & Community Services	579,388	1,908,397	1,755,068
TOTAL OPERATING EXPENSE	1,740,166	5,820,946	6,091,160
CAPITAL and PROJECT EXPENSE			
Resource Management			
Capital	-	-	-
Projects	5,795	169,261	113,212
Total Resource Management	5,795	169,261	113,212
Property & Approvals			
Capital	52,482	455,563	843,378
Projects	245,227	384,750	421,262
Total Property & Approvals	297,709	840,313	1,264,640
Corporate & Community Services			
Capital	-	25,000	35,000
Projects	-	-	-
Total Corporate & Community Services	-	25,000	35,000
TOTAL CAPITAL AND PROJECT EXPENSE	303,504	1,034,574	1,412,852
TOTAL OVERALL EXPENSE	2,043,670	6,855,520	7,504,012
REVENUE			
Other Sources	581,236	2,037,426	2,104,314
General Levy	1,402,148	3,478,942	3,489,204
Special Levy	539,188	507,831	773,428
Forest Land Acquisition	24,915	307,563	613,305
Source Protection	16,689	67,424	67,424
MNRF (Regular)	-	91,070	91,070
TOTAL REVENUE	2,564,175	6,490,253	7,138,745
NET OVERALL	(520,505)	365,267	365,267
Transfer To / (From) Reserve	0	(6,393)	(6,393)
Cash (Surplus) Beginning of Year	(358,874)	(358,874)	(358,874)
Cash Deficit / (Surplus) End of Year	(879,379)	0	0