



## Board of Directors Meeting

Meeting No. 03/20

Thursday April 16<sup>th</sup>, 2020 – 9:00 a.m.



### Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair  
George Darouze, City of Ottawa, Vice Chair  
Doug Thompson, City of Ottawa, Past Chair  
Michael Brown, City of Ottawa  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Daniel Lafleur, Prescott Russell  
Pierre Leroux, Prescott Russell  
Matt Luloff, City of Ottawa  
Archie Mellan, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell  
Peggy Taylor, Leeds Grenville

### Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Michelle Cavanagh, Team Lead, Stewardship  
Linda Hutchinson, Director, Organization Effectiveness  
Dianne MacMillan, Administrative Assistant  
Sandra Mancini, Team Lead, Engineering  
Alison McDonald, Team Lead, Planning  
John Mesman, Team Lead, Communications and Outreach  
Pat Piitz, Team Lead, Property

### Guest:

Kecia Podetz, Employment Law Firm, Emond Harnden



### **CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of April 16<sup>th</sup>, 2020 to order at 9:00 a.m. The following topics were discussed:

- Welcome to new Board Member Matt Luloff, Councillor for City of Ottawa.
- Public Access to Meeting: Links to join public Board Meetings online have been posted to the SNC website.
- Virtual Meeting Procedures: The Chair reviewed the virtual meeting procedures.

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-038/20

Moved by: George Darouze  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the April 16<sup>th</sup>, 2020 Board of Directors agenda with the following amendments:

- a. Add new Agenda Item, SNC Project Update – Powerpoint Presentation to follow Agenda Item #9
- b. Add new Agenda Item, Closed Session to follow Agenda Item #11

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

Peggy Taylor, Leeds Grenville, Declared a Conflict of Interest regarding Agenda Item #5b, ii.: Communications Committee meeting minutes of March 5<sup>th</sup>, 2020.

### **REQUEST FOR APPROVAL:**

### **SNC BY-LAW AMENDMENT**

RESOLUTION NO. BD-039/20

Moved by: François St. Amour  
Seconded by: Steve Densham

WHEREAS:

On March 17, 2020, the Government of Ontario enacted a declaration of emergency



for the Province related to the outbreak of COVID 19;

AND WHEREAS:

On March 26, 2020 the Minister of Environment, Conservation and Parks issued a Minister's Direction pursuant to Subsection 19.1(7) of the *Conservation Authorities Act* to Conservation Authorities regarding the outbreak of COVID 19 (the "Direction");

AND WHEREAS:

The Direction permits Conservation Authorities to amend their administrative by-laws to allow members of Conservation Authorities to fully participate in meetings via electronic means during a state of emergency including the ability to be counted towards quorum and to participate in meetings closed to the public;

AND WHEREAS:

The Direction permits Conservation Authorities to amend their administrative by-laws to postpone date and timeline requirements during a state of emergency;

AND WHEREAS:

Pursuant to Clause 19.1(1)(a) of the *Conservation Authorities Act*, the Authority may make by-laws respecting the meetings of the Authority, including providing for the calling of the meetings and the procedures to be followed at meetings;



THEREFORE:

The Board of Directors approve amending the South Nation Conservation Administrative By-Laws to comply with the Minister's Direction and incorporate meeting procedures applicable during states of emergency.

CARRIED

**Steve Densham, Stormont Dundas Glengarry, left the meeting at 9:20 a.m.**

**Steve Densham, Stormont Dundas Glengarry, re-joined the meeting at 9:22 a.m.**

**ELECTRONIC MEETING PROCEDURES**

RESOLUTION NO. BD-040/20

Moved by: Daniel Lafleur

Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the Electronic Meeting Procedures as outlined in this report.

CARRIED

**ANNUAL GENERAL MEETING POSTPONEMENT**

RESOLUTION NO. BD-041/20

Moved by: Pierre Leroux

Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the postponement of the Annual General Meeting 2020.

CARRIED

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 20<sup>th</sup>, 2020**

RESOLUTION NO. BD-042/20

Moved by: Archie Mellan

Seconded by: Doug Thompson



The Members approve the Board of Directors meeting minutes of February 20<sup>th</sup>, 2020 as submitted.

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

RESOLUTION NO. BD-043/20      Moved by:                  Gerrie Kautz  
Seconded by:                  Michael Brown

CARRIED

- Forestry Committee
- Clean Water Committee
- Joint Standing Committee
- Fish and Wildlife Committee
- Communications Committee

Peggy Taylor, Leeds Grenville, declared a Conflict of Interest regarding the Communications Committee meeting minutes and did not participate in discussions, or vote, regarding the minutes.

**RESOLUTION NO. BD-044/20**

Moved by:	Daniel Lafleur
Seconded by:	Doug Thompson



RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the March 5<sup>th</sup>, 2020 Standing Committee meeting minutes of:

- Forestry Committee
- Clean Water Committee
- Joint Standing Committee
- Fish and Wildlife Committee
- Communications Committee

CARRIED

### **NEW BUSINESS**

#### **REQUEST FOR APPROVAL: COVID-19 MANAGEMENT OF CONSERVATION AREAS**

RESOLUTION NO. BD-045/20

Moved by: George Darouze  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the emergency order under the *Emergency Management and Civil Protection Act* to close all outdoor recreational amenities; and

FURTHER THAT:

The Board of Directors approve the temporary closure of some Conservation Areas and the maintenance of some Conservation Areas trails for passive recreation, in accordance with the provincial order which states '*green spaces, trails, ravines and conservation areas that aren't otherwise closed would remain open for walkthrough access, but individuals must maintain the safe physical distance of at least two metres apart from others.*'

CARRIED



**REQUEST FOR APPROVAL: FLOOD AND EROSION HAZARDS MAPPING**

RESOLUTION NO. BD-046/20

Moved by: Matt Luloff  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the South Indian Creek Flood Hazard and Erosion Hazard Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the creek; and

FURTHER THAT:

The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-047/20

Moved by: Peggy Taylor  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-048/20

Moved by: Archie Mellan  
Seconded by: Pierre Leroux



RESOLVED THAT:

The SNC Board of Directors approve permits 12 to 42 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

### **CORRESPONDENCE**

- a. Letter: Ministry of Natural Resources and Forestry, 2020-21 Operational Funding
- b. Letter: Conservation Ontario to Minister Yurek

### **DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

- May 21<sup>st</sup>, 2020
- June 18<sup>th</sup>, 2020
- *July 2020 – no meeting*
- August 20<sup>th</sup>, 2020 (AMO, August 16<sup>th</sup> – 19<sup>th</sup>, 2020 – Virtual Conference)
- September 17<sup>th</sup>, 2020 (OEMC, September 16<sup>th</sup> – 18<sup>th</sup>, 2020)

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**François St. Amour and Daniel Lafleur, Prescott Russell, left the meeting at 10:53 a.m.**

### **CLOSED SESSION**

The Board of Directors meeting moved into Closed Session for the following report:

- Legal Update with Employment Law Firm Emond Harnden

RESOLUTION NO. BD-049/20

Moved by:

Dana Farcasiu

Seconded by:

Michael Brown





RESOLVED THAT:

The Board of Directors meeting move into  
Closed Session.

CARRIED

**OPEN SESSION**

RESOLUTION NO. BD-050/20

Moved by: Matt Luloff  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors meeting move into  
Open Session.

CARRIED

**LEGAL UPDATE WITH EMPLOYMENT LAW FIRM EMOND HARNDEN**

RESOLUTION NO. BD-051/20

Moved by: Steve Densham  
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve senior staff  
and the Executive, working together with  
Legal, to proceed with an appropriate  
contingency and business continuity plan in  
response to COVID-19.

CARRIED

**Pierre Leroux, Prescott Russell, left the meeting at 11:38 a.m.**

**ADJOURNMENT**

RESOLUTION NO. BD-052/20

Moved by: Steve Densham  
Seconded by: Matt Luloff



SOUTH NATION  
CONSERVATION  
DE LA NATION SUD

RESOLVED THAT:

The Board of Directors meeting of  
April 16<sup>th</sup>, 2020 be adjourned at 11:45 a.m.

CARRIED

*Original Signed Copy on File*

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Bill Smirle,  
Chair.

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Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: \_\_\_\_\_