



## BOARD OF DIRECTORS MEETING

Thursday, February 20<sup>th</sup>, 2020 – 9:00 a.m.  
Meeting No. 02/20

Watershed Room, SNC

### Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair  
George Darouze, City of Ottawa, Vice Chair  
Doug Thompson, City of Ottawa, Past Chair  
Michael Brown, City of Ottawa  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Daniel Lafleur, Prescott Russell  
Pierre Leroux, Prescott Russell  
Archie Mellan, Stormont Dundas Glengarry  
Peggy Taylor, Leeds Grenville  
François St. Amour, Prescott Russell

### Regrets:

Stephen Blais, City of Ottawa

### Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Cheyene Brunet, Forestry Technician  
Taylor Campbell, Communications Specialist  
Michelle Cavanagh, Team Lead, Stewardship  
Chris Craig, Senior Forestry Technician  
Laura Crites, Planning Assistant  
Philip Duncan, Property and Approvals Assistant II  
David Fitch, Works Superintendent Assistant  
Nirali Gosai, Engineering Assistant II  
Caroline Goulet, Forestry Technician  
Brent Harbers, Watershed Biologist  
Lorie Henderson, Administrative Assistant II  
James Holland, Watershed Planner  
Linda Hutchinson, Director, Organization Effectiveness  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Kaya Leblanc, Property and Approvals Co-op Student  
Dianne MacMillan, Administrative Assistant II  
Sandra Mancini, Team Lead, Engineering  
Alison McDonald, Team Lead, Approvals  
Eric McGill, Corporate Counsel  
Hannah McMillan, Accounting Analyst



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Michael Melaney, Hydrogeologist  
John Mesman, Team Lead, Communications and Outreach  
Geoff Owens, Regulations Officer  
Karen Paquette, Fisheries Technician  
Pat Piitz, Team Lead, Property  
Monique Sauve, Lead Inspector, Septic Systems  
David Scholz, Approvals and Administrative Assistant  
Kelsey Smith, Stewardship and Outreach Assistant  
Simon Thibeault, Accountant  
Katherine Watson, Water Resources Specialist - Monitoring  
Bradley Wright, Watershed Planner  
Michelle Yu, Engineering Assistant

Guests:

Guy Desjardins, Mayor, Clarence-Rockland  
Samuel Cardarelli, Councillor, Clarence-Rockland  
Helen Collier, CAO, Clarence-Rockland  
Ian Houle, Vincent Dagenais Gibson LLP  
Murray Inch, Standing Committee Member  
Fred Schueler, Chair, Fish and Wildlife Committee  
Aleta Karstad, Fish and Wildlife Committee



### **CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of February 20<sup>th</sup>, 2020 to order at 9:00 a.m. The Chair updated Members on the following items:

- SNC Standing Committee Chairs meeting
- SNC Annual General Meeting March 19<sup>th</sup>, 2020

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-017/20

Moved by: Doug Thompson  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the  
February 20<sup>th</sup>, 2020 agenda as submitted.

CARRIED

### **DECLARATIONS OF CONFLICT OF INTEREST**

Peggy Taylor, Leeds Grenville, Declared a Conflict of Interest regarding Main Agenda Item #5b, i.: Communications Committee meeting minutes of January 29<sup>th</sup>, 2020.

Angela Coleman, General Manager/Secretary-Treasurer declared a potential Conflict of Interest regarding Supplemental Agenda Item #1 a.: Request for Approval: Collection of Maple Sap at the Oschmann Forest.

Michael Brown, Ottawa, Declared a Conflict of Interest regarding Main Agenda Item #6. j.: Update: Planning Activity.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **REQUEST FOR APPROVAL:**

#### **A. BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 23<sup>RD</sup>, 2020**

RESOLUTION NO. BD-018/20

Moved by: Archie Mellan  
Seconded by: Dana Farcasiu



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 23<sup>rd</sup>, 2020 as submitted.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

- i. Communications Committee meeting minutes of January 29<sup>th</sup>, 2020  
Peggy Taylor, Leeds Grenville, having Declared a Conflict of Interest, left the room during debate and voting regarding this report.

RESOLUTION NO. BD-19/20

Moved by: Michael Brown  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of January 29<sup>th</sup>, 2020.

CARRIED

**NEW BUSINESS**

**ENLARGEMENT OF CONSERVATION AUTHORITY'S AREA:  
CITY OF CLARENCE-ROCKLAND**

RESOLUTION NO. BD-020/20

Moved by: François St. Amour  
Seconded by: Pierre Leroux

WHEREAS:

The City of Clarence-Rockland, a participating municipality of the South Nation River Conservation Authority, requested a meeting of the South Nation River Conservation Authority to consider the enlargement of the area over which South Nation River Conservation Authority has jurisdiction to include the entire jurisdiction of the City of Clarence-Rockland, in accordance with Section 10(1) of the *Conservation Authorities Act*;

AND FURTHER THAT:

The City of Clarence-Rockland seeks a phased in annual increase to their General Levy and Forested Land Levy to the South



Nation River Conservation Authority over a three-year period;

BE IT RESOLVED THAT:

The Board of Directors approve the enlargement of the area over which the South Nation River Conservation Authority has jurisdiction to include the entirety of the City of Clarence-Rockland, not currently within the jurisdiction of the South Nation River Conservation Authority, [Note: 3% of Clarence-Rockland remains in the Rideau Valley Conservation Authority and is not impacted by this enlargement], in accordance with Section 10(4) of the *Conservation Authorities Act*,

AND FURTHER THAT:

The Board of Directors designates the enlarged area over which the Authority has jurisdiction to include all of the City of Clarence-Rockland, [Note: 3% of Clarence-Rockland remains in the Rideau Valley Conservation Authority and is not impacted by this enlargement].

CARRIED UNANIMOUSLY

**REQUEST FOR APPROVAL: UPPER SOUTH NATION SUBWATERSHED  
REPORT CARD**

RESOLUTION NO. BD-021/20

Moved by: Pierre Leroux  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the Upper South Nation Subwatershed Report Card report.

CARRIED

**REQUEST FOR APPROVAL: FLOOD AND EROSION HAZARDS MAPPING**

RESOLUTION NO. BD-022/20

Moved by: Doug Thompson  
Seconded by: Daniel Lafleur



RESOLVED THAT:

The Board of Directors receive and file the South Castor River and Shaw's Creek Flood Hazard and Erosion Hazard Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the two watercourses; and

FURTHER THAT:

The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

**REQUEST FOR APPROVAL: 2020 SNC FLOOD CONTINGENCY PLAN**

RESOLUTION NO. BD-023/20

Moved by: Dana Farcasiu  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the 2020 SNC Flood Contingency Plan.

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

RESOLUTION NO. BD-024/20

Moved by: François St. Amour  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **EcoAction Community Funding Program:** requesting up to \$100,000, over 2 years, for shoreline restoration at Oak Valley Conservation Area.



2. **Habitat Stewardship Program:**  
requesting up to \$100,000, for acquisition of land with species at risk habitat potential, as per SNC's Land Securement Strategy.

CARRIED

**REQUEST FOR APPROVAL: FORESTS ONTARIO AGREEMENTS**

RESOLUTION NO. BD-025/20

Moved by: Gerrie Kautz  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve entering into agreements with Forests Ontario for the following programs:

1. 50 Million Tree Program – tree planting subsidy of \$1.41/seedling, approximate annual amount of \$180,000; and
2. Highway of Heroes Fund - tree planting subsidy of \$0.34/seedling, approximate annual amount of \$9,000.

CARRIED

**The Board of Directors recessed at 10:30 a.m.**

**The Chair reconvened the Board of Directors meeting at 10:40 a.m.**

**REQUEST FOR APPROVAL: 2020-2021 TREE PLANTING CONTRACTS**

RESOLUTION NO. BD-026/20

Moved by: Dana Farcasiu  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve service contracts for tree planting, to plant approximately 120,000 trees per year, in 2020 and 2021 at an annual amount of approximately \$45,000, plus HST; and

FURTHER THAT:

Staff are directed to update the Board of Directors following contract award; and



FURTHER THAT:

Trees can be reallocated between contractor(s), if necessary, to meet planting deadlines and to allow for contractor capacity.

CARRIED

**REQUEST FOR APPROVAL: CAMP SHELDRIK MANAGEMENT AGREEMENT**

RESOLUTION NO. BD-027/20

Moved by: Doug Thompson  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve negotiating renewal of the Camp Sheldrick Management Agreement with Scouts Canada; and

FURTHER THAT:

The Agreement be brought back to the Board for approval.

CARRIED

**UPDATE: SAFE SEPTIC PROGRAM**

RESOLUTION NO. BD-028/20

Moved by: Michael Brown  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Safe Septic Program Update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

Michael Brown, Ottawa, having Declared a Conflict of Interest, left the room during debate and voting regarding this report

RESOLUTION NO. BD-029/20

Moved by: Pierre Leroux  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED





**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-030/20

Moved by: François St. Amour  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The SNC Board of Directors approve permits 5-11 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORT**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 31<sup>st</sup>, 2020**

RESOLUTION NO. BD-031/20

Moved by: Doug Thompson  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the monies received report for January 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$558,725.97 for January 2020.

CARRIED

**SUPPLEMENTAL AGENDA**

**REQUEST FOR APPROVAL: COLLECTION OF MAPLE SAP AT THE OSCHMANN FOREST**

Angela Coleman, General Manager/Secretary-Treasurer, having declared a potential conflict of interest, left the room during debate and voting regarding this report. Carl Bickerdike, Team Lead, Corporate Services, assumed the position of Acting General Manager/Secretary Treasurer for the duration of this report.

RESOLUTION NO. BD-032/20

Moved by: George Darouze  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into a three-year agreement with a local producer to manage some of the maple sap collection



infrastructure at the Oschmann Forest in North Dundas; and

FURTHER THAT:

The Board of Directors approve establishing a partnership agreement with the producer who has provided the highest bid on the purchase of maple sap.

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATIONS, INFRASTRUCTURE**

RESOLUTION NO. BD-033/20

Moved by: Peggy Taylor  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the submission to Ministry of Natural Resources and Forestry, (MNRF) under the 2020-2021 Water and Erosion Control Infrastructure, (WECI) program totalling \$178,500 for the following projects;

1. Mitigating Flood Risk at the Chesterville Dam - Phase 2 (\$80,000)
2. Casselman Weir Concrete Assessment and Remediation (\$60,000)
3. Chrysler Dyke Integrity Assessment (\$38,500)

FURTHER THAT:

The Board of Directors approve \$40,000 to be taken from reserves for the Chesterville Dam project, to match the \$40,000 funded through WECI.

CARRIED

**CORRESPONDENCE**

- a. Letter: to Minister Yakabuski from Conservation Ontario
- b. Letter: to Ministry of Natural Resources and Forestry: Forest Sector Strategy
- c. La Nation Municipality: Council Resolution of Support for Conservation Authorities



**DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

- March 19<sup>th</sup>, 2020 (*Annual General Meeting - Board Member Photo*)
- April 16<sup>th</sup>, 2020
- May 21<sup>st</sup>, 2020
- June 18<sup>th</sup>, 2020

**CLOSED SESSION**

The Board of Directors meeting moved into Closed Session for the following report:

- a. Update: SNC Property Legal Matter: Vincent Dagenais Gibson, LLP (verbal)

RESOLUTION NO. BD-034/20

Moved by: George Darouze  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

**OPEN SESSION**

RESOLUTION NO. BD-035/20

Moved by: Peggy Taylor  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**UPDATE: SNC PROPERTY LEGAL MATTER: VINCENT DAGENAIS GIBSON, LLP**

RESOLUTION NO. BD-036/20

Moved by: Michael Brown  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors proceed with the advice of Vincent Dagenais Gibson LLP regarding upcoming legal proceedings in this matter.

CARRIED



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**ADJOURNMENT**

RESOLUTION NO. BD-037/20

Moved by: Peggy Taylor

RESOLVED THAT:

The Board of Directors meeting of  
February 20<sup>th</sup>, 2020 be adjourned at 12:00 p.m.

CARRIED

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Bill Smirle,  
Chair.

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Angela Coleman,  
General Manager/Secretary-Treasurer.

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Review by SNC