



## BOARD OF DIRECTORS MEETING

Thursday, January 23<sup>rd</sup>, 2020 – 9:00 a.m.  
Meeting No. 01/20

Watershed Room, SNC

### Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair  
George Darouze, City of Ottawa, Vice Chair  
Doug Thompson, City of Ottawa, Past Chair  
Michael Brown, City of Ottawa  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Archie Mellan, Stormont Dundas Glengarry  
Peggy Taylor, Leeds Grenville  
François St. Amour, Prescott Russell

### Regrets:

Stephen Blais, City of Ottawa  
Daniel Lafleur, Prescott Russell  
Pierre Leroux, Prescott Russell

### Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Cheyene Brunet, Forestry Technician  
Taylor Campbell, Communications Specialist  
Michelle Cavanagh, Team Lead, Stewardship  
Laura Crites, Planning Assistant  
Philip Duncan, Property and Approvals Assistant II  
Deborah Edwards, Accounting Assistant II  
David Fitch, Works Superintendent Assistant  
Nirali Gosai, Engineering Assistant II  
Brent Harbers, Watershed Biologist  
James Holland, Watershed Planner  
Carley Hutchinson, Stewardship Student  
Linda Hutchinson, Director, Organization Effectiveness  
Delaney Jacobs, GIS Technician  
Omar Kana'n, Water Resources Specialist - Engineering  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Michel Leger, Community Lands Representative  
Dianne MacMillan, Administrative Assistant II  
Sandra Mancini, Team Lead, Engineering  
Alison McDonald, Team Lead, Planning  
Hannah McMillan, Accounting Analyst



SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

Michael Melaney, Hydrogeologist  
John Mesman, Team Lead, Communications and Outreach  
Geoff Owens, Regulations Officer  
Karen Paquette, Fisheries Technician  
Pat Piitz, Team Lead, Property  
Ryan Robson, Resource Technician  
Monique Sauve, Lead Inspector, Septic Systems  
David Scholz, Approvals and Administrative Assistant  
Kelsey Smith, Stewardship and Outreach Assistant  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Katherine Watson, Water Resources Specialist - Monitoring  
Bradley Wright, Watershed Planner  
Michelle Yu, Engineering Assistant

Guests:

Murray Inch, Standing Committee Member



### **CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of January 23<sup>rd</sup>, 2020 to order at 9:00 a.m. The Chair updated Members on the following items:

- 2020 ROMA Conference: Vice Chair Darouze, Past Chair Thompson, and Angela Coleman, General Manager attended
- North Grenville: Meeting with North Grenville staff at Kemptville College regarding forest certification
- Standing Committees: Meeting planned with Committee Chairs prior to the Standing Committee meeting day of March 5<sup>th</sup>, 2020
- Board Member: Welcome to returning United Counties of Prescott Russell representative Mayor François St. Amour to the Board of Directors

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-001/20

Moved by: Doug Thompson  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the  
January 23<sup>rd</sup>, 2020 agenda as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Board Member Declarations of Conflict of Interest.

Angela Coleman, General Manager/Secretary-Treasurer declared a potential Conflict of Interest regarding Agenda Item # 7 i.: Update: Oschmann Forest and Maple Program

### **RECOGNITION FOR YEARS OF SERVICE: BRENT HARBERS, 5 YEARS**

The Board of Directors congratulated Brent Harbers for his years with South Nation Conservation.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **REQUEST FOR APPROVAL:**

#### **A. BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 19<sup>TH</sup>, 2019**

RESOLUTION NO. BD-002/20

Moved by: Doug Thompson  
Seconded by: Michael Brown



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 19<sup>th</sup>, 2019 as submitted.

CARRIED

**NEW BUSINESS**

**UPDATE: MUNICIPAL JOINT AND SEVERAL LIABILITY**

RESOLUTION NO. BD-003/20

Moved by: Steve Densham  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Attorney General's letter to municipal councils regarding consultation on joint and several liability and municipal insurance costs; and

FURTHER THAT:

The Board of Directors receive and file the Association of Municipalities Ontario response submission of the Attorney General; and

FURTHER THAT:

Staff prepare a submission to Conservation Ontario.

CARRIED

**REQUEST FOR APPROVAL: 2020 SNC INSURANCE**

RESOLUTION NO. BD-004/20

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the renewal of the Authority's insurance with Marsh Canada Limited at an upset limit of approximately \$88,700 including HST.

CARRIED





**REQUEST FOR APPROVAL: CONSERVATION ONTARIO LEVY**

RESOLUTION NO. BD-005/20

Moved by: George Darouze  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the payment of the 2020 Conservation Ontario Levy of \$35,509, payable in two installments of \$17,754.50.

CARRIED

The Board of Directors recessed at 10:38 a.m.

The Chair reconvened the Board of Directors meeting at 10:50 a.m.

Doug Thompson, City of Ottawa, left the meeting at 10:40 a.m.

**REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS**

RESOLUTION NO. BD-006/20

Moved by: George Darouze  
Seconded by: Dana Farcasiu

RESOLVED THAT:

For banking purposes, the Authority signing officers be one of: Chairman; Vice-Chairman; or Past Chairman; and one of: General Manager/Secretary-Treasurer; Director, Organization Effectiveness; or Team Lead, Corporate Services. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.
2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are in the custody of the Director,



Organization Effectiveness. The Director may delegate the use of these tools to his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".
4. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$40,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.
5. The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$24,500 plus HST and Management sign engagement letter.
6. The Royal Bank, Winchester Branch, be the Authority Bank.

CARRIED

**REQUEST FOR APPROVAL: LOW IMPACT DEVELOPMENT PROJECT**

RESOLUTION NO. BD-007/20

Moved by:

François St. Amour

Seconded by:

Dana Farcasiu



RESOLVED THAT:

The Board of Directors approve entering into a Funding Agreement with the United Counties of Prescott and Russell to complete the Larose Forest low impact development project at an approximate value of \$22,000; and

FURTHER THAT:

The Board of Directors approve undertaking the project.

CARRIED

**REQUEST FOR APPROVAL: AGRICULTURE AND AGRI-FOOD CANADA AGREEMENT**

RESOLUTION NO. BD-008/20

Moved by: Archie Mellan  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Agriculture and Agri-Food Canada, to support updates to the flood forecasting model, at an approximate amount of \$10,000.

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

RESOLUTION NO. BD-009/20

Moved by: Dana Farcasiu  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. Ontario Power Generation (OPG) Regional Biodiversity Program: requesting up to \$225,000, over 3 years for biodiversity enhancement projects on South Nation Conservation properties.



2. RBC Tech for Nature: requesting up to \$75,000, over 2 years for the York Creek Catchment Study.

CARRIED

**REQUEST FOR APPROVAL: 2020 SNC FOREST HARVEST SCHEDULE**

RESOLUTION NO. BD-010/20

Moved by: Gerrie Kautz  
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve the 2020 SNC Forest Harvest Schedule.

CARRIED

**UPDATE: OSCHMANN FOREST AND MAPLE PROGRAM**

Angela Coleman, General Manager/Secretary-Treasurer, having declared a potential conflict of interest, left the room during debate and voting regarding this report. Linda Hutchinson, Director, Organization Effectiveness assumed the position of Acting General Manager/Secretary Treasurer for the duration of this report.

RESOLUTION NO. BD-011/20

Moved by: Michael Brown  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the update on the Oschmann Forest property development and the Maple Education Program; and

FURTHER THAT:

The Board of Directors approve launching an Expression of Interest for maple sap collection and sale at Oschmann Forest to area maple syrup producers.

CARRIED

**UPDATE: FLOOD RISK MAPPING**

RESOLUTION NO. BD-012/20

Moved by: George Darouze  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the South Castor River and Shaw's Creek Flood





Risk Mapping reports and associated maps;  
and

FURTHER THAT:

The final report, with feedback received at the January 29<sup>th</sup>, and 30<sup>th</sup> open houses, be brought to the February Board of Directors meeting for approval.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-013/20

Moved by: Archie Mellan  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-014/20

Moved by: François St. Amour  
Seconded by: George Darouze

RESOLVED THAT:

The SNC Board of Directors approve permits 1-4 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORT**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2019**

RESOLUTION NO. BD-015/20

Moved by: George Darouze  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the monies received report for December 2019;  
and



FURTHER THAT:

The Board approve the Disbursement  
Register of \$705,795.59 for December 2019.

CARRIED

**CORRESPONDENCE**

- a. Letter: Minister of the Environment, Conservation, and Parks

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

- February 20<sup>th</sup>, 2020 – (OGRA: February 23-25, 2020)
- March 19<sup>th</sup>, 2020 (*Annual General Meeting - Board Member Photo*)
- April 16<sup>th</sup>, 2020
- May 21<sup>st</sup>, 2020

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Peggy Taylor, Leeds Grenville, updated Board Members on the Edwardsburgh Land Assembly.

Angela Coleman, General Manager/Secretary-Treasurer provided Board Members with the Drainage Act discussion paper. Chair Smirle requested Board Members submit comments to SNC by February 5<sup>th</sup>, 2020.

**ADJOURNMENT**


RESOLUTION NO. BD-016/20

Moved by: François St. Amour  
Seconded by: George Darouze

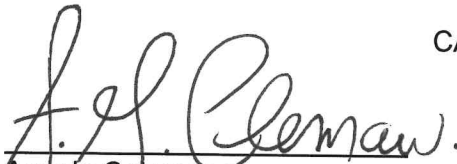
RESOLVED THAT:

The Board of Directors meeting of  
January 23<sup>rd</sup>, 2020 be adjourned at 11:57 a.m.

CARRIED

  
Bill Smirle,  
Chair.

/dm

  
Angela Coleman,  
General Manager/Secretary-Treasurer.

Review by SNC