



Board of Directors Meeting

Meeting No. 01/19
 Thursday, February 21st, 2019 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Interim Chair
 Doug Thompson, City of Ottawa, Past Chair
 Michael Brown, City of Ottawa
 George Darouze, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Magda Kubasiewicz, City of Ottawa
 Daniel Lafleur, Prescott Russell
 Pierre Leroux, Prescott Russell
 Archie Mellan, Stormont Dundas Glengarry
 Stéphane Sarrazin, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Cheyene Brunet, Forestry Technician
 Taylor Campbell, Communications Specialist
 Raymond Co, Engineering Assistant
 Laura Crites, Planning Assistant
 Sylvie Fracassi, Sewage Systems Inspector
 Caroline Goulet, Forestry Technician
 Brent Harbers, Watershed Biologist
 Kiersti Havekes, GIS Analyst
 Lorie Henderson, Administrative Assistant II
 James Holland, Watershed Planner
 Linda Hutchinson, Director, Organization Effectiveness
 Omar Kana'n, Water Resources Analyst
 Josiane Lafleur, Approvals and Administrative Assistant
 Tavish MacLeod, Property and Approvals Assistant I
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Alison McDonald, Team Lead, Approvals
 Eric McGill, Corporate Counsel
 Hannah McMillan, Accounting Analyst



SOUTH NATION
CONSERVATION
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Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Claire-Mérodie Pilault, Water Resources Analyst
Monique Sauve, Lead, Sewage Systems Inspections
David Scholz, Approvals and Administrative Assistant
Kelsey Smith, Stewardship and Outreach Assistant
Samantha Sprague, GIS Co-op Student
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Lisa Van De Ligt, Communications Specialist
Graham Waugh, Water Resources Engineer
Bradley Wright, Watershed Planner

Guests:

Lawrence Levere, Chair, Communications Committee
Megan Beehler, Policy Advisor, Councillor Darouze



OPENING REMARKS

Bill Smirle, Interim Chair, called the February 21st, 2019 Board of Directors meeting to order at 9:00 a.m., and updated the Members on the following items:

- Introduction and welcome of new Board Members
- On behalf of previous Chair Fernand Dicaire: Thank you to SNC Board Members and staff for invaluable assistance and support during his term as SNC Chairman
- Attended MVCA General Manager Paul Lehman's retirement event
- SNC Standing Committee's joint meeting day: March 7th, 2019
- SNC Municipal Information Day: March 20th, 2019
- SNC Annual General Meeting: March 21st, 2019

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-001/19

Moved by: Doug Thompson

Seconded by: Michael Brown

RESOLVED THAT:

The Members approve the Board of Directors meeting agenda of February 21st, 2019 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

RECOGNITION FOR YEARS OF SERVICE

The Board of Directors recognized and thanked Carl Bickerdike and Monique Sauve for their years of service working with South Nation Conservation.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

a. **BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 20TH, 2018**

RESOLUTION NO. BD-002/19

Moved by: George Darouze

Seconded by: Peggy Taylor



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 20th, 2018 as submitted.

CARRIED

b. SNC STANDING COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

i. Communications Committee meeting of January 30th, 2019

RESOLUTION NO. BD-003/19

Moved by: Archie Mellan
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of January 30th, 2019.

CARRIED

CONSENT AGENDA ITEMS

- a. Update: Flood Risk Mapping Open Houses
- b. Request for Approval: Permits Issued

RESOLUTION NO. BD-004/19

Moved by: Pierre Leroux
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

a. The Board of Directors receive and file the Flood Risk Mapping Update for: York Creek; McKinnons Creek; McFadden Creek; East Savage Creek; and South Bear Brook; and Further That: The final reports, with feedback received at the upcoming January 30th and 31st Open Houses, be brought to the February Board of Directors meeting for approval; and

b. The SNC Board of Directors approve permits 1 and 2 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses; and
The SNC Board of Directors approve permits 3-14 issued under Ontario Regulation 170/06



Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

NEW BUSINESS

UPDATE: BOARD COMPOSITION AND TRAINING

RESOLUTION NO. BD-005/19

Moved by: Doug Thompson
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Board Composition and Training Update report.

CARRIED

REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-006/19

Moved by: Michael Brown
Seconded by: Pierre Leroux

RESOLVED THAT:

For banking purposes, the Authority signing officers be one of: Chairman; Vice-Chairman; or Past Chairman; and one of: General Manager/Secretary-Treasurer; Director, Organization Effectiveness; or Team Lead, Corporate Services. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.
2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are



in the custody of the Director,
Organization Effectiveness. The Director
may delegate the use of these tools to
his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".
4. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$40,000 plus HST. Where in the best interests of the Authority, staff may engage other specialized legal services.
5. The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$23,000 plus HST and Management sign engagement letter.
6. The Royal Bank, Winchester Branch, be the Authority Bank.

CARRIED

REQUEST FOR APPROVAL: CONSERVATION ONTARIO LEVY

RESOLUTION NO. BD-007/19

Moved by: Stéphane Sarrazin
Seconded by: Magda Kubasiewicz

RESOLVED THAT:

The Board of Directors approve the payment of the 2019 Conservation Ontario Levy of



\$35,408, payable in two installments of \$17,704.

CARRIED

**The Board of Directors meeting recessed at 10:15 a.m.
The Chair reconvened the Board of Directors meeting at 10:25 a.m.**

REQUEST FOR APPROVAL: 2019 STUDENT AND RECENT GRADUATE HIRING PROGRAM

RESOLUTION NO. BD-008/19

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the student and recent graduate hiring program, at an approximate cost of \$160,000 (pending successful fundraising efforts); and

FURTHER THAT:

The Board of Directors approve applying for additional grants received in the past, including but not limited to:

- National Trust Canada-Young Canada Works (YCW) program: \$8,000
- Ministry of Natural Resources and Forestry: \$6,200
- Service Canada-Canada Summer Jobs: \$6,000
- Natural Resources Canada: \$10,000
- Agriculture and Agri-Food Canada: \$12,000

CARRIED

REQUEST FOR APPROVAL: CANADA NATURE FUND GRANTS SUBMISSION

RESOLUTION NO. BD-009/19

Moved by: Magda Kubasiewicz
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve submission of a grant application to the Canada Nature Fund requesting \$800,000 for implementation



of SNC Land Securement Strategy.

CARRIED

REQUEST FOR APPROVAL: EXTENSION OF LOGGING CONTRACT

RESOLUTION NO. BD-010/19

Moved by: Daniel Lafleur
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve an extension to Contract No. SNC-2, 3, 156-2016 until March 31st, 2020, to complete work suspended due to extreme wet conditions.

CARRIED

REQUEST FOR APPROVAL: MUNICIPAL REQUEST FOR CONSERVATION AREA RENAMING

RESOLUTION NO. BD-011/19

Moved by: Daniel Lafleur
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors, at the request of the Village of Casselman, and based on their community consultation, approve renaming the portion of High Falls Conservation Area, located on the east side of the South Nation River, to Doran Conservation Area; and

PROVIDED THAT:

The Village of Casselman support costs associated with this project.

CARRIED

REQUEST FOR APPROVAL: FLOOD RISK MAPPING

RESOLUTION NO. BD-012/19

Moved by: Magda Kubasiewicz
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the York Creek, McKinnons Creek, McFadden Creek, East Savage Creek, and South Bear Brook Flood Risk Mapping reports and associated maps as the best information available to



establish flood and regulation limits along the five watercourses; and

FURTHER THAT:

The reports and maps be used by SNC's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

REQUEST FOR APPROVAL: PURCHASE OF EQUIPMENT

RESOLUTION NO. BD-013/19

Moved by: Pierre Leroux
Seconded by: Magda Kubasiewicz

RESOLVED THAT:

The Board of Directors approve the purchase of flow measurement equipment at an approximate cost of \$45,000, plus HST.

CARRIED

REQUEST FOR APPROVAL: SOUTH CASTOR RIVER AND SHAWS CREEK ASSESSMENT

RESOLUTION NO. BD-014/19

Moved by: Pierre Leroux
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve hiring a consultant to complete the South Castor River and Shaws Creek watercourse surveys at an approximate amount of \$40,000.00, plus HST.

CARRIED

REQUEST FOR APPROVAL: SHORELINE PLANTING PROJECT

RESOLUTION NO. BD-015/19

Moved by: Doug Thompson
Seconded by: Daniel Lafleur



RESOLVED THAT:

The Board of Directors approve expenditures for Shoreline Planting Project at an approximate amount of \$70,200, plus HST.

CARRIED

REQUEST FOR APPROVAL: PURCHASE OF AUDIO-VISUAL EQUIPMENT

RESOLUTION NO. BD-016/19

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the purchase and installation of audio-visual equipment at an approximate cost of \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve staff issuing a Request for Proposals and delegate approval of the supplier to the General Manager / Secretary-Treasurer.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2018 AND JANUARY 2019

RESOLUTION NO. BD-017/19

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the money received report for December 2018 and January 2019; and

FURTHER THAT:

The Board of Directors approve the Disbursement Register of \$1,130,894.00 for December 2018 and January 2019.

CARRIED



CORRESPONDENCE

- Letter to Hon. Catherine McKenna, MECC: Mississippi Valley Conservation
- Letter to CA's re: WECl Applications: Ministry of Natural Resources and Forestry
- Letter to CA's re: 2019 Ontario Budget Consultation, Ministry of Finance

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- March 21st, 2019 – *Annual General Meeting*
- April 18th, 2019
- May 16th, 2019
- June 20th, 2019
- July 2019 – *No Meeting*

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following report:

- External Request to Exchange Lands

RESOLUTION NO. BD-018/19

Moved by: George Darouze
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-019/19

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

EXTERNAL REQUEST TO EXCHANGE LANDS

RESOLUTION NO. BD-020/19

Moved by: Pierre Leroux



RESOLVED THAT:

Seconded by: Dana Farcasiu

The Board of Directors deny the request to exchange SNC owned land, (SNC 75, Pt. Lot 14, Concession 13) in Nation Municipality.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-021/19

Moved by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting of February 21st, 2019 be adjourned at 12:05 a.m.

CARRIED



Bill Smirle,
Interim Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



Board of Directors Annual General Meeting

Meeting No. 02/19
Thursday March 21st, 2019 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
George Darouze, City of Ottawa, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Stephen Blais, City of Ottawa
Michael Brown, City of Ottawa
Dana Farcasiu, Leeds Grenville
Gerrie Kautz, City of Ottawa
Daniel Lafleur, Prescott Russell
Pierre Leroux, Prescott Russell
Archie Mellan, Stormont Dundas Glengarry
Stéphane Sarrazin, Prescott Russell
Peggy Taylor, Leeds Grenville

Regrets:

Steve Densham, Stormont Dundas Glengarry

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Raymond Co, Engineering Assistant
Laura Crites, Planning Assistant
Philip Duncan, Property and Approvals Assistant II
Brent Harbers, Watershed Biologist
Kiersti Havekes, GIS Analyst
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Delaney Jacobs, GIS Technician
Omar Kana'n, Water Resources Analyst
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Elise Lefebvre, Administrative Assistant II
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
Hannah McMillan, Accounting Analyst
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach





SOUTH NATION
CONSERVATION
DE LA NATION SUD

Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Claire-Mérodie Pilault, Water Resources Analyst
David Scholz, Approvals and Administrative Assistant
Kelsey Smith, Stewardship and Outreach Assistant
Samantha Sprague, GIS Co-op Student
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist
Graham Waugh, Water Resources Engineer

Guests:

Stephen Ault, Ault and Ault
Megan Beehler, Policy Advisor, Councillor Darouze
Gerry Boyce, Communications Committee
Greg Chamberlain, Le Reflet
Scott Hodgson, Baker Tilly
Murray Inch, Committee Member
Aleta Karstad, Fish and Wildlife Committee
Jacqueline Kelly Pemberton, Chair, Clean Water Committee
Warren Leroy, Ault and Ault
Lawrence Levere, Communications Committee
Kecia Podetz, Emond Harnden
Dave Robertson, Chair, Forestry Committee
Fred Schueler, Chair, Fish and Wildlife Committee
Tom Van Dusen, Communications Committee



CHAIRS REMARKS

Bill Smirle, Interim Chair, called the SNC Board of Directors Annual General Meeting of March 21st, 2019 to order at 9:00 a.m. Interim Chair Smirle welcomed everyone to the meeting and introduced guests, Committee Chairs, and Members. The following topics were discussed:

- Oschmann Forest Maple Program opening
- SNC Municipal Information Day
- SNC Municipal Council presentations
- SNC Joint Standing Committee meeting day

Archie Mellan, Board Member, Stormont Dundas Glengarry, conveyed the appreciation of South Dundas Township Mayor and Councillors for the impressive work of SNC staff regarding Two Creeks Forest Conservation Area winter grooming.

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-022/19

Moved by: Doug Thompson
 Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the March 21st, 2019 Board of Directors agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

A. BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 21st, 2019

RESOLUTION NO. BD-023/19

Moved by: Michael Brown
 Seconded by: Daniel Lafleur

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of February 21st, 2019 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

i. Joint Occupational Health and Safety Committee Minutes of March 6th, 2019

RESOLUTION NO. BD-024/19

Moved by: Doug Thompson

Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety Committee meeting minutes of March 6th, 2019.

CARRIED

ii. Joint Standing Committee Minutes of March 7th, 2019

- Forestry Committee
- Clean Water Committee
- Joint Standing Committee
- Fish and Wildlife Committee
- Communications Committee

Peggy Taylor, Leeds Grenville, declared a Conflict of Interest regarding the Communications Committee meeting minutes therefore did not participate in discussions, or vote, regarding this report.

RESOLUTION NO. BD-025/19

Moved by: Dana Farcasiu

Seconded by: Michael Brown

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the March 7th, 2019 Joint Standing Committee meeting minutes of:

- Forestry Committee
- Clean Water Committee
- Joint Standing Committee
- Fish and Wildlife Committee
- Communications Committee

CARRIED



NEW BUSINESS

**REQUEST FOR APPROVAL: 2019 BOARD OF DIRECTORS ELECTIONS
(AND PROCEDURES)**

RESOLUTION NO. BD-026/19

Moved by: Doug Thompson
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors appoint Angela Coleman, General Manager/Secretary-Treasurer as Acting Chair; and

FURTHER THAT:

SNC Administrative By-law 15.3: *'All elections shall be in accordance with the Procedures for Election of Officers – Appendix A'* be adhered to.

CARRIED

1. Angela Coleman, Acting Chair, declared all positions vacant, according to SNC's Administrative By-laws.
2. Call for nominations three times for election of Chair (no seconder required).

First call for nominations:

Moved by: Michael Brown

Bill Smirle be nominated for the position of Chair, South Nation Conservation.

Second call for nominations: None

Third call for nominations: None

Hearing none,

3. RESOLUTION NO. BD-027/19

Moved by: Peggy Taylor
Seconded by: Daniel Lafleur

RESOLVED THAT:

Nominations be closed for the position of Chair.

CARRIED



Bill Smirle accepted the nomination for Chair, South Nation Conservation.

4. Call for nominations three times for election of Vice Chair (no seconder required).

First Call for Nominations:

Moved by: Michael Brown

George Darouze be nominated for position of Vice Chair, South Nation Conservation.

Second Call for Nominations:

Moved by: Dana Farcasiu

Peggy Taylor be nominated for position of Vice Chair, South Nation Conservation.

Third Call for Nominations: None

Hearing none,

5. RESOLUTION NO. BD-028/19

Moved by:

Doug Thompson

Seconded by:

Pierre Leroux

RESOLVED THAT:

Nominations be closed for the position of Vice Chair.

CARRIED

George Darouze accepted the nomination to stand for election to the position of Vice Chair, South Nation Conservation.

Peggy Taylor accepted the nomination to stand for election to the position of Vice Chair, South Nation Conservation.

Motion for Appointment of Scrutineer

RESOLUTION NO. BD-029/19

Moved by:

Michael Brown

Seconded by:

Doug Thompson



RESOLVED THAT:

Scott Hodgson, Baker Tilly be appointed
Scrutineer for the 2019 Board of Directors
Elections.

CARRIED

Ballots were distributed to the Directors by the scrutineer for the purpose of the election of Vice Chair, and the Acting Chair asked the Directors to write the name of one individual only on the ballot.

The Scrutineer collected the ballots and left the meeting to count the ballots. The Scrutineer returned and advised the Acting Chair of the results by Majority Vote.

6. Approval of the following Motion:

RESOLUTION NO. BD-030/19

Moved by: Stéphane Sarrazin
Seconded by: Michael Brown

RESOLVED THAT:

For the year 2019, and until the Annual
General Meeting of 2020:

- Mr. Bill Smirle be elected as Chair of SNC,
- Mr. George Darouze be elected as Vice Chair of SNC, and
- Mr. Doug Thompson be appointed as Past Chair of SNC.

CARRIED

7. Chair, Vice Chair, and Past Chair assumed their offices.

Bill Smirle, Chair, Remarks

Chair Smirle thanked the Members and is looking forward to working with, and having the support of, Board Members over the next year.

George Darouze, Vice Chair, Remarks

Vice Chair Darouze thanked Members and noted he is ready to work with the Chair, Past Chair, and Board Members, becoming more involved in keeping the watershed safe.



Doug Thompson, Past Chair, Remarks

Past Chair Thompson welcomed new City of Ottawa representative Gerrie Kautz to the Board of Directors. The Past Chair thanked and congratulated the Chair and Vice Chair on their election and remarked that he has enjoyed his 17-year involvement with SNC Board Members and staff.

REQUEST FOR APPROVAL: 2018 YEAR END AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS

RESOLUTION NO. BD-031/19

Moved by: Dana Farcasiu
Seconded by: Steven Blais

RESOLVED THAT:

The Board of Directors approve: 2018 Draft Audited Financial Statements, Audit Reporting Letter, Letter of Representation; and signatures by Management and Chair; and

FURTHER THAT:

The Board of Directors approve a 2018 net transfer to reserve of \$184,955; and

FURTHER THAT:

The Board of Directors approve a 2019 transfer from reserve in the amount of \$40,000 for generator approved in 2018 to be purchased 2019.

CARRIED

**The Board of Directors meeting recessed at 10:10 a.m.
The Chair reconvened the Board of Directors meeting at 10:21 a.m.**

CONSERVATION ONTARIO VOTING DELEGATES

RESOLUTION NO. BD-032/19

Moved by: Michael Brown
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors appoint the Chair as the Conservation Ontario Voting Delegate for South Nation Conservation, with SNC's Vice Chair as alternate, SNC's Past Chair as



second alternate, and General Manager/
 Secretary-Treasurer as third alternate.

CARRIED

REQUEST FOR APPROVAL: 2019 STANDING COMMITTEE MEMBER LISTING

RESOLUTION NO. BD-033/19

Moved by: Peggy Taylor
 Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve the 2019 SNC Standing Committee Member listing with the following amendments:

- a. Add Vice Chair, George Darouze to all Standing Committee listings as ex-officio
- b. Add Gerrie Kautz to the Communications Committee member listing

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2019 PARTNERSHIP PROGRAMS AND SPECIAL PROJECTS

RESOLUTION NO. BD-034/19

Moved by: Doug Thompson
 Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve disbursing 2019 funds for the following Partnership Programs and Special Projects:

Program	2019 Amount
1. UCPR Woodlot Advisory Service	\$20,000
2. SDG Woodlot Advisory Service	\$30,000
3. SDG Roadside Tree Program	\$15,000
4. Eastern Ontario Water Resources Program	
a) UCPR Stormwater Management Project	\$6,607
b) UCPR Floodplain Mapping Project	\$25,000
c) City of Ottawa North Castor River Catchment Study	\$19,427
d) City of Ottawa Low Impact Development Project	\$21,000
e) City of Ottawa BMP: Outreach and Education Project	\$4,092
Total	\$141,126

CARRIED



UPDATE: FLOOD RISK MAPPING OPEN HOUSE

RESOLUTION NO. BD-035/19

Moved by: George Darouze
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Flood Risk Mapping Update for: Ebbers Creek; Buckles Creek and Middle Castor River; and

FURTHER THAT:

The final report, with feedback received at the upcoming March 28th, 2019 Open House be brought to the April Board of Directors meeting for approval.

CARRIED

REQUEST FOR APPROVAL: 2018 ANNUAL REPORT

RESOLUTION NO. BD-036/19

Moved by: Stéphane Sarrazin
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the 2018 Annual Report.

CARRIED

REQUEST FOR APPROVAL: LOWER SOUTH NATION SUBWATERSHED REPORT CARD

RESOLUTION NO. BD-037/19

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the Lower South Nation Subwatershed Report Card report.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-038/19

Moved by: Michael Brown
Seconded by: Peggy Taylor



RESOLVED THAT:

The SNC Board of Directors approve permits 15 – 25 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA

RESOLUTION NO. BD-039/19

Moved by: Dana Farcasiu
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the Potential Retrogressive Landslide Area Report and Summary; and

FURTHER THAT:

The Board of Directors approves staff submitting letters to the Provincial and Federal governments, on an annual basis, to request funding to purchase the remaining residences in the Casselman to Lemieux Potential Retrogressive Landslide Area on willing vendor basis; and

FURTHER THAT:

If vendors in the Potential Retrogressive Landslide Area approach the Authority to purchase residences, decisions to purchase be debated by the Board, at the time, in consultation with Nation Municipality, on the merits – considering appropriate advice, market value, budget pressures, and other considerations that the Board deems appropriate; and

FURTHER THAT:

Current Residents be copied on the annual Provincial and Federal government funding request letters.

CARRIED



FINANCIAL REPORT

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2019

RESOLUTION NO. BD-040/19

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the money received report for February 2019; and

FURTHER THAT:

The Board approve the Disbursement Register of \$489,592.13 for February 2019.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- April 18th, 2019
- May 16th, 2019
- June 20th, 2019
- July – *No Meeting*
- August 15th, 2019

BOARD OF DIRECTORS TRAINING

Staff provided Board Member with presentations from: Stephen Ault and Warren Leroy of Ault and Ault; and Kecia Podetz of Emond Harnden.

FRIENDS OF SNC RECOGNITION: FLOYD DINGWALL

The Friends of SNC Recognition presentation was postponed.

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following:

- Update: Casselman To Lemieux Potential Retrogressive Landslide Area

RESOLUTION NO. BD-041/19

Moved by: Pierre Leroux
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED



OPEN SESSION

RESOLUTION NO. BD-042/19

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors meeting move into
Open Session.

CARRIED

**UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE
AREA**

RESOLUTION NO. BD-043/19

Moved by: Michael Brown
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the
Casselman to Lemieux Potential
Retrogressive Landslide Area update.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-044/19

Moved by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors Annual General
Meeting of March 21st, 2019 be adjourned at
12:33 a.m.

CARRIED

Bill Smirle,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: cb



BOARD OF DIRECTORS MEETING

Meeting No. 03/19
Thursday April 18th, 2019 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
George Darouze, City of Ottawa, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Michael Brown, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Dana Farcasiu, Leeds Grenville
Gerrie Kautz, City of Ottawa
Daniel Lafleur, Prescott Russell
Pierre Leroux, Prescott Russell
Stéphane Sarrazin, Prescott Russell
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Britney Bourdages, Co-op Student
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Taylor Campbell, Communications Specialist
Chris Craig, Senior Forestry Technician
Laura Crites, Planning Assistant
Deborah Edwards, Accounting Assistant II
Caroline Goulet, Forestry Technician
Brent Harbers, Watershed Biologist
James Holland, Watershed Planner
Carley Hutchinson, Co-op Student
Linda Hutchinson, Director, Organization Effectiveness
Delaney Jacobs, GIS Technician
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Tavish MacLeod, Property and Approvals Assistant I
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel





SOUTH NATION
CONSERVATION
DE LA NATION SUD

Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Holly Nyenkamp, Communications and Outreach Assistant
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Claire-Mérodie Pilault, Water Resources Analyst
Ryan Robson, Resource Technician
David Scholz, Approvals and Administrative Assistant
Samantha Sprague, GIS Co-op Student
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Graham Waugh, Water Resources Engineer
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Committee Member
Pierre Dufresne, Tartan and Tamarack



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of April 18th, 2019 to order at 9:00 a.m. Chair Smirle provided updates on:

- Municipal Council presentations by SNC staff
- Three Open House events on Natural Hazard Mapping
- Maple Education Program re-launch at the Oschmann Forest

CONSERVATION ONTARIO MEETING

Chair Smirle provided an update regarding the Conservation Ontario Annual General meeting of April 1st, 2019, including an overview of Conservation Ontario responsibilities and mandate.

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-045/19

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the April 18th, 2019 Board of Directors agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

RECOGNITION FOR YEARS OF SERVICE

The Board of Directors recognize and thank Cheyene Brunet for her years of service working with South Nation Conservation.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

A. BOARD OF DIRECTORS MEETING MINUTES OF MARCH 21st, 2019

RESOLUTION NO. BD-046/19

Moved by: Doug Thompson
Seconded by: Dana Farcasiu



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of March 21st, 2019 as submitted.

CARRIED

NEW BUSINESS

UPDATE: ENVIRONMENTAL BILL OF RIGHTS POSTINGS REGARDING CONSERVATION AUTHORITIES

RESOLUTION NO. BD-047/19

Moved by: Dana Farcasiu
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the Environmental Bill of Rights Postings Regarding Conservation Authorities update; and

FURTHER THAT:

Staff be directed to prepare communications to share with local Municipalities, MPP's, First Nations, and partner organizations on these postings.

CARRIED

REQUEST FOR APPROVAL: AGREEMENT WITH ASSOCIATION OF MUNICIPAL CLERKS AND TREASURERS OF ONTARIO

RESOLUTION NO. BD-048/19

Moved by: Doug Thompson
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors approve entering into Agreement with the Association of Municipal Clerks and Treasures of Ontario (AMCTO) to deliver the 2019 Municipal Law Program.

CARRIED

REQUEST FOR APPROVAL: 2019 SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-049/19

Moved by: Pierre Leroux
Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors approve the 2019
SNC Emergency Preparedness Plans.

CARRIED

REQUEST FOR APPROVAL: 2019 SNC FEE STRUCTURE FOR TREE SEEDLINGS

RESOLUTION NO. BD-050/19

Moved by: Peggy Taylor
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the 2019
SNC Tree Seedling Fee Structure; and

FURTHER THAT:

The Board of Directors approve the purchase
of tree seedlings at an approximate amount of
\$130,000, plus HST, subject to approval of
the 2020 Budget; and

FURTHER THAT:

The Board of Directors approve the purchase
of tree seedlings from Ferguson Tree Nursery
and Somerville Seedlings for spring of 2020,
subject to seedling availability.

CARRIED

REQUEST FOR APPROVAL: FLOOD RISK MAPPING

RESOLUTION NO. BD-051/19

Moved by: Dana Farcasiu
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the Ebbers
Creek, Buckles Creeks, and Middle Castor
River Flood Risk Mapping reports and
associated maps as the best information
available to establish flood and regulation
limits along the three watercourses; and

FURTHER THAT:

The reports and maps be used by South
Nation Conservation's planning and



regulations programs and other watershed management activities effective immediately.

CARRIED

REQUEST FOR APPROVAL: 2019-2020 NATIONAL DISASTER MITIGATION PROGRAM

RESOLUTION NO. BD-052/19

Moved by: Michael Brown
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the Ministry of Municipal Affairs and Housing under the 2019-2020 National Disaster Mitigation Program (NDMP), Intake 5 for the following projects:

1. City of Ottawa Floodplain Mapping: \$174,046
2. United Counties of Prescott and Russell Floodplain Mapping: \$207,980
3. City of Ottawa Emergency Management Toolkit: \$157,820
4. Flood Mitigation Measures for Township of Edwardsburgh Cardinal Water Treatment Plant: \$85,100
5. Mitigation Flood Risk at the Chesterville Dam: \$400,203
6. Casselman Weir and Russell Weir Hazard Classification Update: \$37,954

FURTHER THAT:

The Board of Directors approve undertaking the six above noted projects and adhere to SNC's Purchasing Policy for all purchases and services retained.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS, INFRASTRUCTURE

RESOLUTION NO. BD-053/19

Moved by: Daniel Lafleur
Seconded by: Michael Brown



RESOLVED THAT:

The Board of Directors approve the submission to Ministry of Natural Resources and Forestry, (MNRF) under the 2019-2020 Water and Erosion Control Infrastructure, (WECI) program totalling \$219,120 for the following projects:

1. Mitigation Flood Risk at the Chesterville Dam (\$200,143)
2. Casselman Weir and Russell Weir Hazard Classification Update (\$18,977)

FURTHER THAT:

In the event WECI funding is not obtained, the remaining required matching funds will be taken from reserves at an upset limit of \$164,120; and

FURTHER THAT:

The Board of Directors approve undertaking the noted projects by following SNC's Purchasing Policy for purchases and services retained.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS, EDUCATION

RESOLUTION NO. BD-054/19

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the following funding submissions:

1. Mountain Equipment Co-op: Green Time Education Initiative
2. Ontario Wildlife Foundation: Green Time Education Initiative

CARRIED

**The Board of Directors meeting recessed at 10:09 a.m.
The Chair reconvened the Board of Directors meeting at 10:20 a.m.**



UPDATE: LEITRIM WETLAND FILE

RESOLUTION NO. BD-055/19

Moved by: Michael Brown
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the
Leitrim Wetland File update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-056/19

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve permits 26-
30 issued under Ontario Regulation 170/06
Development, Interference with Wetlands and
Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2019

RESOLUTION NO. BD-057/19

Moved by: Michael Brown
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the
money received report for March 2019; and

FURTHER THAT:

The Board approve the Disbursement
Register of \$ 674,282.89 for March 2019.

CARRIED

SUPPLEMENTAL AGENDA

**REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR
MARCH 2019**

RESOLUTION NO. BD-058/19

Moved by: George Darouze



Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operations for the year ending December 31st, 2019 as of March 31st, 2019.

CARRIED

CLOSED SESSION

The Board of Directors meeting move into Closed Session, for the following reports:

- Supplemental Agenda Item 3 a.: Update: Property Matters: Casselman-Lemieux
- Main Agenda Item 12 a.: SNC Property Legal Matter
- Main Agenda Item 12 b.: Request for Approval: Land Donation

RESOLUTION NO. BD-059/19

Moved by: Doug Thompson
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-060/19

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

UPDATE: PROPERTY MATTERS: CASSELMAN-LEMIEUX

RESOLUTION NO. BD-061/19

Moved by: Pierre Leroux
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve staff working



with Ault and Ault and Enns MacEachern on the Casselman to Lemieux file.

CARRIED

SNC PROPERTY LEGAL MATTER

RESOLUTION NO. BD-062/19

Moved by: Steve Densham
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors receive the update from Vincent, Dagenais, Gibson LLP; and

FURTHER THAT:

Staff undertake appropriate measures to remediate the Property in 2019.

CARRIED

REQUEST FOR APPROVAL: LAND DONATION

RESOLUTION NO. BD-063/19

Moved by: Doug Thompson
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors accept the Land Donation described as Block 123, Plan 4M-1321 (approximately .85 acres more or less); and

FURTHER THAT:

SNC's lawyer complete a title review prior to acceptance.

CARRIED

CORRESPONDENCE

- Letter from Ministry of Natural Resources and Forestry: Student Funding
- Letter from Ministry of Natural Resources and Forestry: Section 39 Funding

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- May 16th, 2019
- June 20th, 2019



SOUTH NATION
CONSERVATION
DE LA NATION SUD

- July – *No Meeting*
- August 15th, 2019
- September 19th, 2019

ADJOURNMENT

RESOLUTION NO. BD-064/19

Moved by: Pierre Leroux
Seconded by: Dana Farcasiu

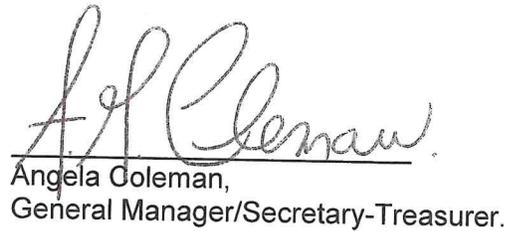
RESOLVED THAT:

The Board of Directors meeting of
April 18th, 2019 be adjourned at 11:13 a.m.

CARRIED


Bill Smirle,
Chair.

/dm


Angela Coleman,
General Manager/Secretary-Treasurer.

SNC Review by: UB.



BOARD OF DIRECTORS MEETING

Meeting No. 04/19
 Thursday May 16th, 2019 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Stephen Blais, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Daniel Lafleur, Prescott Russell
 Archie Mellan, Stormont Dundas Glengarry
 Stéphane Sarrazin, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Michael Brown, City of Ottawa
 Pierre Leroux, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Cheyene Brunet, Forestry Technician
 Raymond Co, Engineering Assistant
 Laura Crites, Planning Assistant
 Philip Duncan, Property and Approvals Assistant
 David Fitch, Works Superintendent Assistant
 Caroline Goulet, Forestry Technician
 James Holland, Watershed Planner
 Linda Hutchinson, Director, Organization Effectiveness
 Delaney Jacobs, GIS Technician
 Omar Kana'n, Water Resources Analyst
 Michel Leger, Community Lands Representative
 Jacques Levert, Sewage System Inspector
 Tavish MacLeod, Property and Approvals Assistant I
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Alison McDonald, Team Lead, Planning
 Eric McGill, Corporate Counsel
 Hannah McMillan, Accounting Analyst



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Holly Nyenkamp, Communications and Outreach Assistant
Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property
Claire-Mérodie Pilault, Water Resources Analyst
Monique Sauve, Lead, Sewage Systems Inspections
David Scholz, Approvals and Administrative Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Graham Waugh, Water Resources Engineer
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Committee Member
Guy Lauzon, MP, Stormont Dundas South Glengarry
Magda Kubasiewicz, Past Board Member



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of May 16th, 2019 to order at 9:00 a.m. Chair Smirle commented on:

- SNC municipal tree giveaway events
- SNC historical books presented to Board Members
- Welcome to guests Guy Lauzon, MP, Stormont Dundas South Glengarry, Magda Kubasiewicz, Past Board Member, and Murray Inch, Standing Committee Member

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-065/19

Moved by: George Darouze
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the May 16th, 2019 Board of Directors agenda with the following amendments:

- a. Addition of Closed Session: *Personnel Update*, and move Supplemental Agenda Item #3 a., *Closed Session: Update and Request for Approval: Land Acquisition* to follow Main Agenda Item #11, *Dates of Upcoming Meetings*
- b. Move Main Agenda Item #13: *Friends of SNC Recognition* to follow Main Agenda Item #7 i., *Request for Approval: Planning File Management*

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, declared a conflict of interest regarding the following reports:

1. Main Agenda Item #6 c. i.: Communications Committee meeting minutes
2. Main Agenda Item #7 g., Request for Approval: National Disaster Mitigation Program Municipal Agreements

RECOGNITION FOR YEARS OF SERVICE

The Board of Directors recognize and thank Philip Duncan, Michel Leger, Jacques Levert, and Geoff Owens for their years of service working with South Nation Conservation.



SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF APRIL 18TH, 2019

RESOLUTION NO. BD-066/19

Moved by: Stéphane Sarrazin
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of April 18th, 2019 as submitted.

CARRIED

B. SOUTH NATION SOURCE PROTECTION AUTHORITY MEETING MINUTES OF APRIL 18TH, 2019

RESOLUTION NO. BD-067/19

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the South Nation Source Protection Authority meeting minutes of April 18th, 2019 as submitted.

CARRIED

i. UPDATE: SOURCE PROTECTION COMMITTEE MEETING OF APRIL 25TH, 2019

Peggy Taylor, Leeds Grenville, SNC Source Protection Committee Board representative provided an update on the Source Protection Committee meeting.

C. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES:

i. Communications Committee Meeting Minutes of May 8th, 2019

Peggy Taylor, Leeds Grenville, having declared a conflict of interest, did not participate in the discussion or voting regarding the report.



UPDATE: FISHERIES ACT AMENDMENTS

RESOLUTION NO. BD-071/19

Moved by: Stéphane Sarrazin
 Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the update report on *Fisheries Act* Amendments.

CARRIED

UPDATE: 2019 FLOOD FORECASTING AND WARNING PROGRAM

RESOLUTION NO. BD-072/19

Moved by: Doug Thompson
 Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the 2019 Flood Forecasting and Warning Program update for the South Nation River Watershed, Ottawa River and the St. Lawrence River.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2019 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-073/19

Moved by: Dana Farcasiu
 Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve disbursing 2019 funds, (pending City of Ottawa final budget approval), for the following Partnership Programs.

Program	2019 Amount
1. Eastern Ontario Water Resources Program (EOWRP)	
a) City of Ottawa – North Castor River Catchment Study	\$20,320
b) City of Ottawa – EOWRP Project Grants	\$29,680
2. City of Ottawa	
a) Ottawa Rural Clean Water Program	\$269,618
b) Ottawa Ash Tree Replacement Program	\$200,000
c) Ottawa Baseline Monitoring Program	\$39,354
Total	\$558,972

CARRIED



REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-074/19

Moved by: Gerrie Kautz
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the following funding submissions:

1. Species at Risk Stewardship Program:
Snapping Turtle Habitat
2. Species at Risk Stewardship Program:
American Ginseng
3. Climate Action Fund: Low Impact
Development Training Workshops

CARRIED

**REQUEST FOR APPROVAL: NATIONAL DISASTER MITIGATION PROGRAM
MUNICIPAL AGREEMENTS**

Peggy Taylor, Leeds Grenville, having declared a conflict of interest, did not participate in the discussion or voting regarding the report.

RESOLUTION NO. BD-075/19

Moved by: Daniel Lafleur
Seconded by: Dana Farcasiu

RESOLVED THAT:

The SNC Board of Directors approve entering into agreement with:

1. United Counties of Prescott and Russell:
Completion of the South Indian and Lavigne
Creeks Floodplain Mapping Project: \$207,980
2. Township of Edwardsburgh Cardinal:
Completion of the Flood Mitigation Measures
for the Water Treatment Plant: \$85,100

CARRIED

REQUEST FOR APPROVAL: FLOODPLAIN MAPPING EXPENDITURES

RESOLUTION NO. BD-076/19

Moved by: Doug Thompson
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve hiring



consultants to complete the following studies:

1. Shaws Creek hydrology and hydraulic modelling at an approximate amount of \$40,000.00, plus HST
2. South Indian and Lavigne Creeks Floodplain peer review, at an approximate amount of \$30,000.00, plus HST

CARRIED

REQUEST FOR APPROVAL: PLANNING FILE MANAGEMENT

RESOLUTION NO. BD-077/19

Moved by: George Darouze
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the purchase of professional services from the OT Group, to develop the file management software for Planning and Regulations at a cost of approximately \$20,000 plus HST.

CARRIED

Daniel Lafleur, Prescott Russell, and Stephen Blais, Ottawa, left the meeting at 11:00 a.m.

The Board of Directors meeting recessed at 11:00 a.m.

The Chair reconvened the Board of Directors meeting at 11:11 a.m.

FRIENDS OF SNC RECOGNITION: GUY LAUZON

The Board of Directors acknowledged Guy Lauzon as a community leader and for his dedication, friendship, and support of SNC.

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-078/19

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors receive and file the Planning update.

CARRIED



REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-079/19

Moved by: Archie Mellan
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 31-45 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2019

RESOLUTION NO. BD-080/19

Moved by: Doug Thompson
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2019; and

FURTHER THAT:

The Board approve the Disbursement Register of \$553,647 for April 2019.

CARRIED

SUPPLEMENTAL AGENDA

NEW BUSINESS

REQUEST FOR APPROVAL: AUDIO-VISUAL EQUIPMENT PURCHASE UPDATE

RESOLUTION NO. BD-081/19

Moved by: Doug Thompson
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve an extra \$33,000 for the purchase and installation of audio-visual equipment, at a total cost of approximately \$63,000 plus HST.

CARRIED



FINANCIAL REPORT

REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30TH, 2019

RESOLUTION NO. BD-082/19

Moved by: Peggy Taylor
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2019 as of April 30th, 2019.

CARRIED

CORRESPONDENCE

- Draft Municipal Letter of Support: Environmental Registry of Ontario Posting: Minister of Environment, Conservation, and Parks
- Draft Municipal Letter of Support: Environmental Registry of Ontario Posting: Minister of Natural Resources and Forestry

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- June 20th, 2019
- July – *No Meeting*
- August 15th, 2019
- September 19th, 2019

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following reports:

- Update and Request for Approval: Land Acquisition
- Personnel Update

RESOLUTION NO. BD-083/19

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED



OPEN SESSION

RESOLUTION NO. BD-084/19

Moved by: Doug Thompson
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

UPDATE AND REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-085/19

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the update on land acquisitions; and

FURTHER THAT:

The Board of Directors approve the acquisition of Part Lot 13-14 Concession 6, Clarence-Rockland subject to approval of the Canada Nature Fund Grant, at a negotiated price reviewed and approved by the Executive.

CARRIED

PERSONNEL UPDATE

RESOLUTION NO. BD-086/19

Moved by: Doug Thompson
Seconded by: Stéphane Dubuc

RESOLVED THAT:

The Board of Directors approve the completed General Manager/Secretary Treasurer evaluation.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-087/19

Moved by: Dana Farcasiu
Seconded by: Archie Mellan



SOUTH NATION
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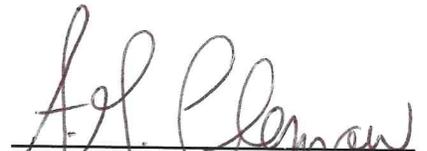
RESOLVED THAT:

The Board of Directors meeting of
May 16th, 2019 be adjourned at 11:50 a.m.

CARRIED



Bill Smirle,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CB



BOARD OF DIRECTORS MEETING

Meeting No. 05/19
Thursday June 20th, 2019 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
George Darouze, City of Ottawa, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Michael Brown, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Dana Farcasiu, Leeds Grenville
Gerrie Kautz, City of Ottawa
Pierre Leroux, Prescott Russell
Archie Mellan, Stormont Dundas Glengarry
Stéphane Sarrazin, Prescott Russell
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
Daniel Lafleur, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Raymond Co, Engineering Assistant
Chris Craig, Senior Forestry Technician
Laura Crites, Planning Assistant
Philip Duncan, Property and Approvals Assistant II
Deborah Edwards, Accounting Assistant II
David Fitch, Works Superintendent Assistant
Nevin Guy, Approvals Student
Brent Harbers, Watershed Biologist
Linda Hutchinson, Director, Organization Effectiveness
Delaney Jacobs, GIS Technician
Omar Kana'n, Water Resources Specialist, Engineering
Tavish MacLeod, Property and Approvals Assistant
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Peter Martel, Property and Approvals Student
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
Hannah McMillan, Accounting Analyst
Michael Melaney, Hydrogeologist





SOUTH NATION
CONSERVATION
DE LA NATION SUD

John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property
David Scholz, Approvals and Administrative Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist, Monitoring
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Standing Committee Member
Jacqueline Kelly Pemberton, Chair, Clean Water Committee
Dave Robertson, Chair, Forestry Committee
Frank Heerkens, On the Bend Sugar Shack



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of June 20th, 2019 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-088/19

Moved by: Peggy Taylor
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the June 20th, 2019 main and supplemental agendas with the following amendment:
a. Move Supplemental Agenda Item #4, *Update: Maple Sap Sales Summary* to follow Main Agenda Item #5, *SNC Project Update*.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

RECOGNITION FOR YEARS OF SERVICE

The Board of Directors recognize and thank Linda Hutchinson for her years of service working with South Nation Conservation.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

UPDATE: MAPLE SAP SALES SUMMARY

Angela Coleman, General Manager/Secretary-Treasurer, declared a Conflict of Interest, left the table, and did not participate in discussions regarding this report.

Linda Hutchinson, Director, Organization Effectiveness, assumed the position of Acting General Manager/Secretary-Treasurer for the duration of this report.

RESOLUTION NO. BD-089/19

Moved by: Pierre Leroux
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors receive and file the
Maple Sap Sales Update.

CARRIED

Angela Coleman resumed the position of General Manager/Secretary-Treasurer.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 16TH, 2019

RESOLUTION NO. BD-090/19

Moved by: Michael Brown
Seconded by: George Darouze

RESOLVED THAT:

The Members approve the Board of Directors
meeting minutes of May 16th, 2019 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES:

i. Forestry Committee Meeting Minutes of June 4th, 2019

RESOLUTION NO. BD-091/19

Moved by: Dana Farcasiu
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions
and recommendations of the Forestry
Committee meeting minutes of June 4th, 2019.

CARRIED

ii. Clean Water Committee Meeting Minutes of June 10th, 2019

RESOLUTION NO. BD-092/19

Moved by: Dana Farcasiu
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the actions and
recommendations of the Clean Water
Committee meeting minutes of June 10th, 2019.

CARRIED



NEW BUSINESS

REQUEST FOR APPROVAL: OPEN DATA

RESOLUTION NO. BD-093/19

Moved by: Peggy Taylor
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve sharing the regulatory flood line under an open data agreement with municipal and provincial partners, subject to reasonable requirements for data usage, including disclaimers, where deemed optimal by staff.

CARRIED

UPDATE: SOUTH NATION RIVER WATERSHED AND TRIBUTARIES, OTTAWA RIVER, AND ST. LAWRENCE RIVER CONDITIONS

RESOLUTION NO. BD-094/19

Moved by: Peggy Taylor
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors receive and file the Watershed Conditions update for the South Nation River Watershed, Ottawa River and the St. Lawrence River.

CARRIED

REQUEST FOR APPROVAL: NATURAL FEATURES STUDY

RESOLUTION NO. BD-095/19

Moved by: Pierre Leroux
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve entering into a Memorandum of Agreement with the United Counties of Prescott and Russell for a multi-year Natural Features Project.

CARRIED



REQUEST FOR APPROVAL: SALE OF WOOD

RESOLUTION NO. BD-096/19

Moved by: Dana Farcasiu
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the sale of wood in North Stormont (SNC25) and North Glengarry (SNC54/55) as described in the report; and

FURTHER THAT:

The Board of Directors authorize the Executive to award the sale based on bids received, and conditions of sale.

CARRIED

REQUEST FOR APPROVAL: FUNDING

RESOLUTION NO. BD-097/19

Moved by: Michael Brown
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve the submission of funding applications to:

1. Canadian Experiences Fund: Application submitted with the Township of North Dundas and the Mohawk Council of Akwesasne requesting \$250,000 for the construction of an interpretive education centre at the Oschmann Forest.
2. Canadian Experiences Fund: Application submitted by SNC requesting \$31,500 to develop a Conservation Area in Augusta Township.
3. TD Tree Days: Application submitted by SNC requesting \$2,550 to host a volunteer tree planting event at Camp Sheldrick; and



FURTHER THAT:

The Board of Directors approve entering into an agreement with TD Tree Days to receive grant funding in the amount of \$2,550 to host a volunteer tree planting event at Camp Sheldrick in September 2019.

CARRIED

REQUEST FOR APPROVAL: SNC EOWRP PROJECT EXPENDITURES

RESOLUTION NO. BD-098/19

Moved by: Steve Densham
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve expenditures for the following projects:

1. \$10,000 plus HST for Groundwater/Surface Water Constraint Mapping Project;
2. \$25,000 plus HST for the Vars-Winchester Esker Weather Station Project; and

FURTHER THAT:

The SNC Board of Directors approve sole sourcing expenditures to Forest Technology Services (FTS) at an upset level of \$25,000 plus HST to purchase and install equipment for the Vars-Winchester Esker Weather Station.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-099/19

Moved by: George Darouze
Seconded by: Michael Brown

RESOLVED THAT:

The SNC Board of Directors approve the purchase of a Crossover-type vehicle at an upset limit of \$30,000 plus HST; and



FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

**The Board of Directors meeting recessed at 10:40 a.m.
The Chair reconvened the Board of Directors meeting at 10:55 a.m.**

REQUEST FOR APPROVAL: 2019 DRAPE AERIAL PHOTOGRAPHY

RESOLUTION NO. BD-100/19

Moved by: Dana Farcasiu
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors approve entering into a licensing agreement with the Ontario Ministry of Natural Resources and Forestry (MNRF), to acquire updated aerial photography at an approximate cost of \$25,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: CHESTERVILLE DAM MAINTENANCE

RESOLUTION NO. BD-101/19

Moved by: Dana Farcasiu
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve contracts for dam maintenance and repairs for the Chesterville Dam at an approximate cost of \$256,000, plus HST.

CARRIED

REQUEST FOR APPROVAL: J. HENRY TWEED RESTORATION PLAN

RESOLUTION NO. BD-102/19

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve development of a shoreline restoration plan for J. Henry Tweed Conservation Area; and



FURTHER THAT:

The Board approve project expenditures to an upset limit of \$125,000 plus HST, based on current budgeted activities and external funding.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-103/19

Moved by: Pierre Leroux
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-104/19

Moved by: George Darouze
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 46-105 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: 2020 COMPENSATION AND BENEFITS COMMITTEE

RESOLUTION NO. BD-105/19

Moved by: Stéphane Sarrazin
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve establishing a Compensation and Benefits Committee; and

FURTHER THAT:

Board Members appoint one representative from each Upper Tier, being the Chair (Stormont



Dundas Glengarry), Vice Chair (City of Ottawa), and one representative from Prescott Russell, and Leeds Grenville.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2019

RESOLUTION NO. BD-106/19

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received report for May 2019; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 579,447.18 for May 2019.

CARRIED

SUPPLEMENTAL AGENDA

NEW BUSINESS

REQUEST FOR APPROVAL: DAM SAFETY ASSESSMENTS

RESOLUTION NO. BD-107/19

Moved by: Dana Farcasiu
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Company B, for the completion of Dam Safety Assessments for the Casselman and Russell Weirs, at an approximate cost of \$28,700 plus HST.

CARRIED

REQUEST FOR APPROVAL: FLOODPLAIN MAPPING EXPENDITURES

RESOLUTION NO. BD-108/19

Moved by: Dana Farcasiu
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors approve hiring



consultants to complete the hydrology and hydraulic modelling for South Indian and Lavigne Creeks at an approximate amount of \$40,000, plus HST.

CARRIED

REQUEST FOR APPROVAL:

A. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF

- i. Leitrim Wetland Advisory Committee meeting of June 14th, 2019

RESOLUTION NO. BD-109/19

Moved by: Dana Farcasiu
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Leitrim Wetland Advisory Committee meeting minutes of June 14th, 2019.

CARRIED

FINANCIAL REPORT

Doug Thompson, City of Ottawa, joined the meeting at 11:25 a.m.

REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31, 2019

RESOLUTION NO. BD-110/19

Moved by: Peggy Taylor
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2019 as of May 31st, 2019.

CARRIED



CORRESPONDENCE

- Conservation Ontario's Comments: Bill 108
- Ministry of Natural Resources and Forestry: Water and Erosion Control Infrastructure (WECI) funding
- Ontario Federation of Agriculture: Cost Share Funding, Canadian Agricultural Partnership (CAP)

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- July – *No Meeting*
- August 15th, 2019
- September 19th, 2019
- October 17th, 2019

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Land Donation

RESOLUTION NO. BD-111/19

Moved by: Stéphane Sarrazin
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-112/19

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

REQUEST FOR APPROVAL: LAND DONATION

RESOLUTION NO. BD-113/19

Moved by: Pierre Leroux



RESOLVED THAT:

Seconded by: George Darouze

The Board of Directors accept the donation of land from the Estate of Leopolds Sipolins with acquisition costs of approximately \$10,000.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-114/19

Moved by: George Darouze

RESOLVED THAT:

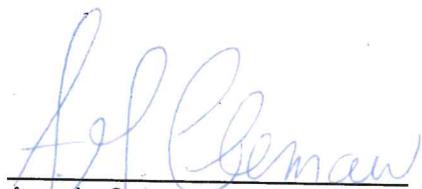
The Board of Directors meeting of June 20th, 2019 be adjourned at 11:41 a.m.

CARRIED



Bill Smirle,
Chair.

/dm



Angela Coleman,
General Manager/Secretary-Treasurer.

SNC Review by: CO



BOARD OF DIRECTORS MEETING

Meeting No. 06/19
 Thursday August 15th, 2019 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Daniel Lafleur, Prescott Russell
 Pierre Leroux, Prescott Russell
 Archie Mellan, Stormont Dundas Glengarry
 Stéphane Sarrazin, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
 Michael Brown, City of Ottawa

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Cheyene Brunet, Forestry Technician
 Raymond Co, Engineering Assistant II
 Laura Crites, Planning Assistant
 Samantha DeVries, Communications and Outreach Student
 Deborah Edwards, Accounting Assistant II
 Nirali Gosai, Engineering Assistant II
 Caroline Goulet, Forestry Technician
 Nevin Guy, Approvals Student
 Brent Harbers, Watershed Biologist
 Lorie Henderson, Administrative Assistant II
 Carley Hutchinson, Stewardship Student
 Linda Hutchinson, Director, Organization Effectiveness
 Delaney Jacobs, GIS Technician
 Omar Kana'n, Water Resources Specialist - Engineering
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Alison McDonald, Team Lead, Planning
 Eric McGill, Corporate Counsel



SOUTH NATION
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Hannah McMillan, Accounting Analyst
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Holly Nyenkamp, Communications and Outreach Assistant II
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
David Scholz, Approvals and Administrative Assistant
Kelsey Smith, Stewardship and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist - Monitoring
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Standing Committee Member



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of August 15th, 2019 to order at 9:00 a.m. The Chair updated Members on the following:

- Passing of previous Board Member Floyd Dingwall
- SNC Annual Bus: Northern area of SNC jurisdiction
- Summer Staff: Thank you for enthusiasm and work over the summer
- Association of Municipalities of Ontario Conference: Meetings scheduled with Ministry of Municipal Affairs and Housing, and Minister of Natural Resources and Forestry

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-115/19

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the August 15th, 2019 main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, declared a Conflict of Interest regarding Main Agenda Item 6., b., ii., Communications Committee meeting minutes of July 2nd, 2019.

RECOGNITION FOR YEARS OF SERVICE

The Board of Directors recognize and thank Sandra Mancini for her years of service working with South Nation Conservation.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JUNE 20TH, 2019

RESOLUTION NO. BD-116/19

Moved by: Pierre Leroux
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of June 20th, 2019 as submitted.

CARRIED



Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the 2020
Levy and Budget Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: NATURAL FEATURES STUDY PROJECT

RESOLUTION NO. BD-120/19

Moved by: Steve Densham
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors approve entering into
a contract with the United Counties of
Stormont, Dundas, and Glengarry for a multi-
year Natural Features Study Project.

CARRIED

REQUEST FOR APPROVAL: MONITORING EQUIPMENT PURCHASE

RESOLUTION NO. BD-121/19

Moved by: Daniel Lafleur
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the purchase
of precipitation monitoring equipment for
SNC's Hydrometric Monitoring Network, at an
approximate cost of \$12,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: ENGAGE PARTNERS: LOWER OTTAWA RIVER

RESOLUTION NO. BD-122/19

Moved by: Peggy Taylor
Seconded by: Doug Thompson

RESOLVED THAT:

The SNC Board of Directors receive and file the
report on *Enhanced Flood Warning and
Communications along the Lower Ottawa River*,
and

FURTHER THAT:

The Board direct staff to engage with partners
involved in Flood Forecasting and Warning along



the Lower Ottawa River to create a Lower Ottawa River flood warning group.

CARRIED

REQUEST FOR APPROVAL: STREAM GAUGE MAINTENANCE AGREEMENT

RESOLUTION NO. BD-123/19

Moved by: Stéphane Sarrazin
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the Ministry of Natural Resources and Forestry (MNR), for maintenance of the Stream Gauge Network in South Nation Conservation's jurisdiction.

CARRIED

The Board of Directors meeting recessed at 10:33 a.m.

The Chair reconvened the Board of Directors meeting at 10:45 a.m.

Pierre Leroux, Prescott Russell, left the meeting at 10:35 a.m.

REQUEST FOR APPROVAL: CHESTERVILLE DAM CONCRETE REPAIRS

RESOLUTION NO. BD-124/19

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve entering into agreements for concrete repairs at the Chesterville Dam with Company A at an approximate cost of \$248,000, plus HST, pending the approval of funding reallocation from Natural Disaster Mitigation Program; and

FURTHER THAT:

Legal counsel be instructed to draft a construction contract with consequences for construction delays.

CARRIED

Dana Farcasiu, Leeds Grenville, left the meeting at 11:08 a.m.



**REQUEST FOR APPROVAL: REGULATION POLICIES PURSUANT TO SECTION 28 OF
THE CONSERVATION AUTHORITIES ACT**

RESOLUTION NO. BD-125/19

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve the updated Regulations Policies pursuant to Section 28 of the *Conservation Authorities Act*.

CARRIED

REQUEST FOR APPROVAL: PLANNING AND APPROVALS CLIENT SERVICE POLICY

RESOLUTION NO. BD-126/19

Moved by: Stéphane Sarrazin
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the South Nation Conservation Planning and Approvals Client Service Policy with amendments from legal review.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-127/19

Moved by: Stéphane Sarrazin
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-128/19

Moved by: George Darouze
Seconded by: Daniel Lafleur

RESOLVED THAT:

The SNC Board of Directors approve permits 106-139 issued under Ontario Regulation 170/06



Development, Interference with Wetlands and
Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER
FOR JUNE AND JULY 2019**

RESOLUTION NO. BD-129/19

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the
money received report for June and
July 2019; and

FURTHER THAT:

The Board approve the Disbursement
Register of \$ 1,248,517.12 for June and
July 2019.

CARRIED

SUPPLEMENTAL AGENDA

FINANCIAL REPORT

**REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR
JULY 31ST, 2019**

RESOLUTION NO. BD-130/19

Moved by: George Darouze
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the
report for the Estimated Statement of
Operations for the year ending
December 31st, 2019 as of July 31st, 2019.

CARRIED



CORRESPONDENCE

- Congratulatory Letter from Hon. Steve Clark, Ministry of Municipal Affairs and Housing (NDMP)
- Resolution Regarding St. Lawrence River Flooding: United Counties of Leeds Grenville

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- September 19th, 2019
- October 17th, 2019
- **** New Date:** November 28th, 2019 – *2020 Budget Presentation* (fourth Thursday)
- December 19th, 2019

ADJOURNMENT

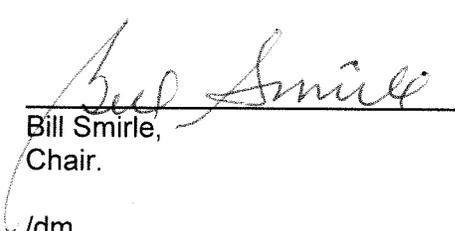
RESOLUTION NO. BD-131/19

Moved by: Gerrie Kautz

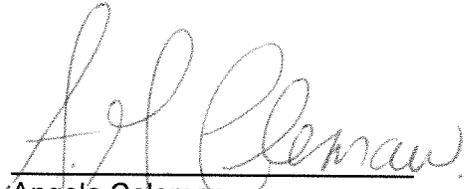
RESOLVED THAT:

The Board of Directors meeting of August 15th, 2019 be adjourned at 11:47 a.m.

CARRIED



Bill Smirle,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

SNC Review by: cb



BOARD OF DIRECTORS MEETING

Meeting No. 07/19
 Thursday September 19th, 2019 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Vice Chair
 Michael Brown, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Daniel Lafleur, Prescott Russell
 Archie Mellan, Stormont Dundas Glengarry
 Stéphane Sarrazin, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
 Pierre Leroux, Prescott Russell
 Doug Thompson, City of Ottawa, Past Chair

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Taylor Campbell, Communications Specialist
 Laura Crites, Planning Assistant
 Nirali Gosai, Engineering Assistant II
 Brent Harbers, Watershed Biologist
 Lorie Henderson, Administrative Assistant II
 James Holland, Watershed Planner
 Carley Hutchinson, Stewardship Student
 Linda Hutchinson, Director, Organization Effectiveness
 Delaney Jacobs, GIS Technician
 Omar Kana'n, Water Resources Specialist - Engineering
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Alison McDonald, Team Lead, Planning
 Eric McGill, Corporate Counsel
 Hannah McMillan, Accounting Analyst
 Michael Melaney, Hydrogeologist
 John Mesman, Team Lead, Communications and Outreach
 Geoff Owens, Regulations Officer





SOUTH NATION
CONSERVATION
DE LA NATION SUD

Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Kelsey Smith, Stewardship and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist - Monitoring
Graham Waugh, Water Resources Engineer
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Standing Committee Member
Jacqueline Kelly-Pemberton, Chair, Clean Water Committee
Dave Robertson, Chair, Forestry Committee



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of September 19th, 2019 to order at 9:00 a.m. The Chair updated Members on the following:

- SNC bus tour: outstanding job by staff; excellent comments from attendees
- OPG visit: Tour and video in Larose Forest
- Conservation Ontario Meeting: September 30th, 2019
- Association of Municipalities of Ontario Conference, Ottawa: Meetings with Municipal Affairs and Housing and Ministry of Natural Resources and Forestry. Plans to schedule a meeting with Ministry of the Environment, Conservation and Parks.
- Board of Directors discretionary fund: \$300 annually

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-132/19

Moved by: Michael Brown
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors approve the September 19th, 2019 main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, declared a Conflict of Interest regarding Main Agenda Item #6. i.: Request for Approval: Funding (Stream of Dreams).

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

George Darouze, City of Ottawa, Vice Chair, joined the meeting at 9:30 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 15TH, 2019

RESOLUTION NO. BD-133/19

Moved by: George Darouze
Seconded by: Dana Farcasiu



UPDATE: FISHERIES ACT AMENDMENTS

RESOLUTION NO. BD-141/19

Moved by: Dana Farcasiu
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the *Fisheries Act* Amendments update; and

FURTHER THAT:

The Board of Directors direct staff to send letters to local Members of Parliament and member Municipalities seeking support for the previous streamlined approach with the Department of Fisheries and Oceans.

CARRIED

The Board of Directors meeting recessed at 10:30 a.m.

The Chair reconvened the Board of Directors meeting at 10:43 a.m.

UPDATE: MEETING WITH ONTARIO'S SPECIAL ADVISOR ON FLOODING

RESOLUTION NO. BD-142/19

Moved by: Archie Mellan
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Ontario's Special Advisor on Flooding meeting update.

CARRIED

UPDATE: FLOOD HAZARD MAPPING OPEN HOUSES SCHEDULE

RESOLUTION NO. BD-143/19

Moved by: Dana Farcasiu
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file the Flood Hazard Mapping Open Houses Schedule; and

FURTHER THAT:

The East York Creek and Castor River final report, with feedback received at the



upcoming October 9th Open House, be brought to the November Board of Directors meeting for approval.

CARRIED

REQUEST FOR APPROVAL: CHESTERVILLE DAM MAINTENANCE UPDATE

RESOLUTION NO. BD-144/19

Moved by: Dana Farcasiu
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve contracts for dam maintenance, repairs, and assessments for the Chesterville Dam at an approximate cost of \$180,000, plus HST.

CARRIED

REQUEST FOR APPROVAL: PURCHASE OF PLOTTER PRINTER

RESOLUTION NO. BD-145/19

Moved by: Stéphane Sarrazin
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the purchase of a plotter printer at an approximate cost of \$11,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS

Peggy Taylor, Leeds Grenville, having declared a Conflict of Interest (Stream of Dreams), did not participate in the debate, or vote, regarding this report.

RESOLUTION NO. BD-146/19

Moved by: Dana Farcasiu
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve the submission of funding applications to:
1. Canada-Ontario Job Grant: Application submitted requesting \$2,500 to offset training costs.



2. Natural Science and Engineering
Research Council of Canada (NSERC):
Application submitted requesting \$10,000 for
Stream of Dreams Environmental Education
Program expansion; and

FURTHER THAT:

The Board of Directors approve entering into
an agreement with Canada-Ontario Job Grant
to receive grant funding in the amount of
\$2,500 to offset training costs in
September 2019.

CARRIED

REQUEST FOR APPROVAL: 2020 FEE SCHEDULES

RESOLUTION NO. BD-147/19

Moved by: George Darouze
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the 2020 Fee
Schedules as presented.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-148/19

Moved by: Dana Farcasiu
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the
Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-149/19

Moved by: Stéphane Sarrazin
Seconded by: George Darouze

RESOLVED THAT:

The SNC Board of Directors approve permits
140-162 issued under Ontario Regulation 170/06



Development, Interference with Wetlands and
Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER
FOR AUGUST**

RESOLUTION NO. BD-150/19

Moved by: Peggy Taylor
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the
money received report for August 2019; and

FURTHER THAT:

The Board approve the Disbursement
Register of \$ 805,643.64 for August 2019.

CARRIED

SUPPLEMENTAL AGENDA

NEW BUSINESS

UPDATE: SNC TREE PLANTING PROGRAM

RESOLUTION NO. BD-151/19

Moved by: Stéphane Sarrazin
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the
SNC Tree Planting Program update.

CARRIED

REQUEST FOR APPROVAL: CANADIAN EXPERIENCES FUND

RESOLUTION NO. BD-152/19

Moved by: Dana Farcasiu
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve entering into



an agreement with FedDev Ontario to receive \$31,500 in funding through the Canadian Experiences Fund.

CARRIED

FINANCIAL REPORT

APPROVAL OF: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31, 2019

RESOLUTION NO. BD-153/19

Moved by: Stéphane Sarrazin
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operations for the year ending December 31st, 2019 as of August 31, 2019.

CARRIED

CORRESPONDENCE

- Casselman to Lemieux Landslide: Minister of Natural Resources and Forestry, Hon. John Yakabuski
- SNC letter to Minister of the Environment, Conservation, and Parks
- Letter from Minister of the Environment, Conservation, and Parks

Daniel Lafleur, Prescott Russell, left the meeting at 11:31 a.m.

Bill Smirle, Chair left the meeting at 11:31 a.m.

George Darouze, Vice Chair, assumed the position of Chair for the remainder of the meeting.

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- October 17th, 2019
- November 28th, 2019 – Fourth Thursday - 2020 Budget Presentation
- December 19th, 2019
- January 23rd, 2019 – Fourth Thursday



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Michael Brown, City of Ottawa, provided a synopsis of the American Water Works Association (“AWWA”) Annual Conference he attended.

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following report:

- Update: 2019 Land Acquisitions

RESOLUTION NO. BD-154/19

Moved by: Peggy Taylor
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-155/19

Moved by: Dana Farcasiu
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

UPDATE: 2019 LAND ACQUISITIONS

RESOLUTION NO. BD-156/19

Moved by: Dana Farcasiu
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors receive and file the 2019 Land Acquisitions update.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-157/19

Moved by: Stéphane Sarrazin
Second by: Peggy Taylor



SOUTH NATION
CONSERVATION
DE LA NATION SUD

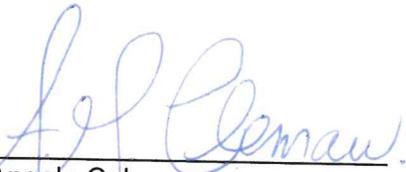
RESOLVED THAT:

The Board of Directors meeting of
September 19th, 2019 be adjourned
at 11:54 a.m.

CARRIED



Bill Smirle,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.



George Darouze,
Vice Chair.

/dm



Review by SNC



BOARD OF DIRECTORS MEETING

Meeting No. 08/19
Thursday October 17th, 2019 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
George Darouze, City of Ottawa, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Michael Brown, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Gerrie Kautz, City of Ottawa
Pierre Leroux, Prescott Russell
Archie Mellan, Stormont Dundas Glengarry
Stéphane Sarrazin, Prescott Russell
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
Dana Farcasiu, Leeds Grenville
Daniel Lafleur, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Taylor Campbell, Communications Specialist
Laura Crites, Planning Assistant
Nirali Gosai, Engineering Assistant II
Caroline Goulet, Forestry Technician
Brent Harbers, Watershed Biologist
Lorie Henderson, Administrative Assistant II
Carley Hutchinson, Engineering Assistant I
Linda Hutchinson, Director, Organization Effectiveness
Delaney Jacobs, GIS Technician
Omar Kana'n, Water Resources Specialist - Engineering
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Tavish MacLeod, Property and Approvals Assistant II
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Planning
Eric McGill, Corporate Counsel
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Ryan Robson, Resource Technician
Monique Sauve, Lead Inspector, Septic Systems
David Scholz, Approvals and Administrative Assistant
Kelsey Smith, Stewardship and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist - Monitoring
Graham Waugh, Water Resources Engineer
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Standing Committee Member



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of October 17th, 2019 to order at 9:00 a.m. The Chair updated Members on the following:

- SNC Standing Committees: Update on Committee Member responsibilities and mandate
- Meeting: North Grenville Mayor, Nancy Peckford
- Minister of Environment, Conservation, and Parks: Future meeting with Minister Yurek

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-158/19

Moved by: Michael Brown
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the October 17th, 2019 main and supplemental agendas as submitted.

CARRIED

Peggy Taylor, Leeds Grenville joined the meeting at 9:07 a.m.

DECLARATION OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, Declared a Conflict of Interest regarding Main Agenda Item #5b, ii. Communications Committee meeting minutes of September 25th, 2019.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 19th, 2019

RESOLUTION NO. BD-159/19

Moved by: George Darouze
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of September 19th, 2019 as submitted.

CARRIED



REQUEST FOR APPROVAL: 2020 LEVY

RESOLUTION NO. BD-162/19

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the 2020 General and Forest Land Acquisition Levy at approximately \$3,786,505; and

FURTHER THAT:

The City of Ottawa be special levied \$50,000 for their share of the Eastern Ontario Water Resource Program (EOWRP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Rural Clean Water Program (ORCWP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Ash Tree Replacement (OATRP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$39,700 for the Ottawa Baseline Monitoring Program.

CARRIED

Steve Densham, Stormont Dundas Glengarry, left the meeting at 10:49 a.m.

The Board of Directors meeting recessed at 10:49 a.m.

The Chair reconvened the Board of Directors meeting at 11:00 a.m.

REQUEST FOR APPROVAL: PLANNING AND APPROVALS FEE ADMINISTRATION POLICY

RESOLUTION NO. BD-163/19

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the South Nation Conservation Planning and Approvals Fee Administration Policy.

CARRIED



UPDATE: PROVINCIAL POLICY STATEMENT DRAFT REVIEW POLICIES

RESOLUTION NO. BD-164/19

Moved by: Stéphane Sarrazin
Seconded by: Michael Brown

RESOLVED THAT:

The SNC Board of Directors receive and file the following update on the Provincial Policy Statement Review.

CARRIED

UPDATE: PROPOSED CHANGES TO THE ONTARIO BUILDING CODE

RESOLUTION NO. BD-165/19

Moved by: Peggy Taylor
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive this update on the Provincial government's proposed changes to the Ontario Building Code.

CARRIED

UPDATE: MUNICIPAL MEMORANDUMS OF AGREEMENT

RESOLUTION NO. BD-166/19

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the summary of Memorandums of Agreement with partner Municipalities.

CARRIED

REQUEST FOR APPROVAL: MEMORANDUM OF AGREEMENT: RAISIN REGION CONSERVATION AUTHORITY

RESOLUTION NO. BD-167/19

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into a Memorandum of Agreement with the Raisin



Region Conservation Authority to complete
the St. Lawrence River Hazard Mapping.

CARRIED

REQUEST FOR APPROVAL: FLOOD RISK MAPPING

RESOLUTION NO. BD-168/19

Moved by: Gerrie Kautz
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the East York
Creek, and Castor River Flood Risk Mapping
reports and associated maps as the best
information available to establish flood and
regulation limits along the three watercourses;
and

FURTHER THAT:

The reports and maps be used by South
Nation Conservation's planning and
regulations programs and other watershed
management activities effective immediately.

CARRIED

REQUEST FOR APPROVAL: UCPR ROADSIDE TREE PLANTING AGREEMENT

RESOLUTION NO. BD-169/19

Moved by: Peggy Taylor
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve entering into
an agreement with the United Counties of
Prescott and Russell for a 2019 Roadside
Tree Planting program.

CARRIED

UPDATE: FOREST COVER WORKING GROUP

RESOLUTION NO. BD-170/19

Moved by: Archie Mellan
Seconded by: Doug Thompson



RESOLVED THAT:

The Board of Directors receive and file the update on the Forest Cover Working Group.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-171/19

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update as presented.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-172/19

Moved by: George Darouze
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 163-178 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-173/19

Moved by: Gerrie Kautz
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the submission of funding applications to:

1. Wildlife Habitat Canada: requesting \$30,000 for habitat restoration on SNC Community Lands.
2. One Tree Planted: requesting \$10,000 for habitat restoration on SNC Community Lands.

CARRIED



REQUEST FOR APPROVAL: FLOOD FORECASTING EXPENDITURES

RESOLUTION NO. BD-174/19

Moved by: Pierre Leroux
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors approve hiring consultants to complete the following tasks:

1. Calibration of flood forecasting model at an upset limit of approximately \$20,000.00, plus HST.
2. Upgrade the SNC GeoPortal Website to facilitate real-time flood forecasting updates at an upset limit of approximately \$20,000.00, plus HST.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-175/19

Moved by: Gerrie Kautz
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the purchase of a Crossover-type vehicle at an upset limit of \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2019

RESOLUTION NO. BD-176/19

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received report for September 2019; and



FURTHER THAT:

The Board approve the Disbursement Register of \$ 470,247.73 for September 2019.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: COMPENSATION AND BENEFIT COMMITTEE RECOMMENDATION

RESOLUTION NO. BD-177/19

Moved by: Pierre Leroux
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the changes recommended by the Compensation and Benefit Committee at an approximate cost of \$10,000.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATION

RESOLUTION NO. BD-178/19

Moved by: George Darouze
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the submission of a funding application to the investing in Canada Infrastructure Program: Community, Culture and Recreation.

CARRIED

REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR SEPTEMBER 30TH, 2019

RESOLUTION NO. BD-179/19

Moved by: Archie Mellan
Seconded by: Peggy Taylor



RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operations for the year ending December 31st, 2019 as of September 30th, 2019.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- November 28th, 2019 – *Fourth Thursday - 2020 Budget Presentation*
- December 19th, 2019
- January 23rd, 2020 – *Fourth Thursday (ROMA: January 19-21)*
- February 20th, 2020 – (OGRA: February 23-25)

ADJOURNMENT

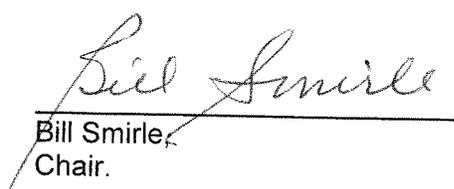
RESOLUTION NO. BD-180/19

Moved by: Michael Brown
Seconded by: George Darouze

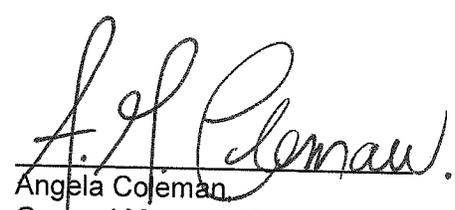
RESOLVED THAT:

The Board of Directors meeting of October 17th, 2019 be adjourned at 11:53 a.m.

CARRIED



Bill Smirle,
Chair.



Angela Coleman
General Manager/Secretary-Treasurer.

/dm



Review by SNC



BOARD OF DIRECTORS MEETING

Meeting No. 09/19
 Thursday November 28th, 2019 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Michael Brown, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Daniel Lafleur, Prescott Russell
 Pierre Leroux, Prescott Russell
 Archie Mellan, Stormont Dundas Glengarry
 Stéphane Sarrazin, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Michelle Cavanagh, Team Lead, Stewardship
 Chris Craig, Senior Forestry Technician
 Deborah Edwards, Accounting Assistant II
 Nirali Gosai, Engineering Assistant II
 Caroline Goulet, Forestry Technician
 James Holland, Watershed Planner
 Carley Hutchinson, Stewardship Student
 Linda Hutchinson, Director, Organization Effectiveness
 Delaney Jacobs, GIS Technician
 Omar Kana'n, Water Resources Specialist - Engineering
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Tavish MacLeod, Property and Approvals Assistant II
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Alison McDonald, Team Lead, Planning
 Eric McGill, Corporate Counsel
 Hannah McMillan, Accounting Analyst
 Michael Melaney, Hydrogeologist
 John Mesman, Team Lead, Communications and Outreach



SOUTH NATION
CONSERVATION
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Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
David Scholz, Approvals and Administrative Assistant
Kelsey Smith, Stewardship and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Michelle Yu, Engineering Assistant

Guests:

Murray Inch, Standing Committee Member
Cindy Saucier, Councillor, Russell Township



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of November 28th, 2019 to order at 9:00 a.m. The Chair provided the Members with a listing of meetings and events attended in October and November 2019. George Darouze, Vice Chair commended Angela Coleman, General Manager/Secretary-Treasurer regarding the Minister's Brief presented at the meeting with the Ministry of the Environment, Conservation, and Park staff on November 14th, 2019.

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-181/19

Moved by: Michael Brown
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the November 28th, 2019 agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

RECOGNITION FOR YEARS OF SERVICE: MICHELLE CAVANAUGH, 10 YEARS

The Board of Directors congratulated Michelle Cavanaugh for her years with South Nation Conservation.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 17TH, 2019

RESOLUTION NO. BD-182/19

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of October 17th, 2019 as submitted.

CARRIED



FURTHER THAT:

If future debates on the 2020 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget, [therefore not affecting the 2020 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2020 Budget, the surplus will be directed to the SNC Reserves.

CARRIED

The Board of Directors meeting recessed at 11:24 a.m.
The Chair reconvened the Board of Directors meeting at 11:30 a.m.

REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-186/19

Moved by: Doug Thompson
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. Intact Adaptation Action Fund: requesting up to \$400,000, over 3 years, for a Flood Preparedness Project.
2. Enbridge Community Investment Fund: requesting \$5,000 for 2019 to assist with Chesterville Dam generator upgrades.

CARRIED

REQUEST FOR APPROVAL: FLOOD FORECASTING MODEL CALIBRATION

RESOLUTION NO. BD-187/19

Moved by: Pierre Leroux
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve the purchase of professional services from Aquanty Inc., to



complete calibration updates on SNC's flood forecasting model, at a cost of approximately \$20,000 plus HST.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-188/19

Moved by: Doug Thompson
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-189/19

Moved by: Dana Farcasiu
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve permits 179-199 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

REQUEST FOR APPROVAL: HEARING GUIDELINES, SECTION 28 OF THE CONSERVATION AUTHORITIES ACT

RESOLUTION NO. BD-190/19

Moved by: Michael Brown
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the Hearing Guidelines for Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06.

CARRIED



FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2019

RESOLUTION NO. BD-191/19

Moved by: Doug Thompson
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2019; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 484,074.90 for October 2019.

CARRIED

CORRESPONDENCE

- a. Letter: Minister of the Environment, Conservation, and Parks
- b. Letter: Town of Ingersoll: Council Resolution Supporting Upper Thames River Conservation Authority

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- December 19th, 2019
- January 23rd, 2020 – *Fourth Thursday* (ROMA: January 19-21, 2020)
- February 20th, 2020 – (OGRA: February 23-25, 2020)
- March 19th, 2020 (*Annual General Meeting*)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Michael Brown, City of Ottawa, recommended letters be sent to the Minister of the Environment, Conservation, and Parks; Minister of Natural Resources and Forestry; and the Premier of Ontario, regarding the meeting with MOECP staff on November 14th, 2019.

Michael T. Brown, Ottawa, left the meeting at 11:47 a.m.



CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following report:

- Request for Approval: Land Acquisition

RESOLUTION NO. BD-192/19

Moved by: George Darouze
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-193/19

Moved by: Pierre Leroux
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-194/19

Moved by: George Darouze
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the purchase of the North Stormont property at an upset limit of \$200,000 plus taxes and ancillary costs (appraisal, legal fees, survey); and

FURTHER THAT:

A charitable receipt be issued for the difference between the appraised value of the property and the actual monies paid.

CARRIED



ADJOURNMENT

RESOLUTION NO. BD-195/19

Moved by: Stéphane Sarrazin
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting of
November 28th, 2019 be adjourned at 12:03 p.m.

CARRIED



Bill Smirle,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



Review by SNC