



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Meeting Agenda

Date: August 15th, 2019

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Meeting Agenda

August 15th, 2019 at 9:00 am

1. Chair's Remarks
 2. Approval of SNC Board of Directors Main and Supplemental Agendas
 3. Declaration of Conflict of Interest
 4. Recognition for Years of Service: Sandra Mancini, 15 Years: Angela 4
 5. SNC Project Update – Powerpoint Presentation: Staff
 - a. American Water Works Association Conference Report –
Powerpoint: Michael Brown 5-15
 6. Request for Approval:
 - a. Board of Directors Meeting Minutes of: June 20th, 2019 16-28
 - b. SNC Committee Meeting Highlights and Minutes of: 29
 - i. Joint Occupational Health and Safety Committee meeting minutes of
June 18th, 2019: Hannah 30-36
 - ii. Communications Committee meeting minutes of July 2nd, 2019: Peggy 37-40
 7. New Business:
 - a. Update: Provincial Policy Statement Amendments: Angela (powerpoint)
 - b. Request for Approval: 2020 Levy and Budget Schedule: Linda 41
 - c. Request for Approval: Natural Features Study Project: Alison 42
 - d. Request for Approval: Monitoring Equipment Purchase: Katherine 43
 - e. Request for Approval: Engage Partners: Lower Ottawa River: Omar 44
 - f. Request for Approval: Stream Gauge Maintenance Agreement: Katherine 45
 - g. Request for Approval: Chesterville Dam Concrete Repairs: Carl 46-47
 - h. Request for Approval: Regulation Policies Pursuant to Section 28 of the
Conservation Authorities Act: Alison 48-49
 - i. Request for Approval: Planning and Approvals Client Service
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- Policy: Alison 50-54
- j. Update: Planning Activity: Alison 55-59
- k. Request for Approval: Permits Issued: Geoff 60-62
8. Financial Reports
- a. Request for Approval: Monies Received and Disbursement Register
for June and July 2019: Deborah 63-72
9. Supplemental Agenda
10. Correspondence
- Congratulatory Letter from Hon. Steve Clark, Ministry of Municipal
Affairs and Housing (NDMP) 73-74
 - Resolution Regarding St. Lawrence River Flooding: United Counties
of Leeds Grenville 75-77
11. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m. unless indicated otherwise:
- September 19th, 2019
 - October 17th, 2019
 - **** New Date: November 28th, 2019 – 2020 Budget Presentation (fourth Thursday)**
 - December 19th, 2019
12. Future Motions of the Board and/or Discussion of SNC Issues
13. Adjournment

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



To: Board of Directors
From: Angela Coleman, General Manager/Secretary-Treasurer
Date: August 6th, 2019
Subject: Recognition for Years of Service: Sandra Mancini, 15 Years

RECOMMENDATION:

The Board of Directors recognize and thank Sandra Mancini for her years of service working with South Nation Conservation.

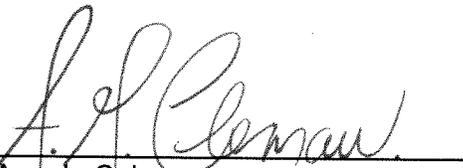
Sandra Mancini, 15 Years

Sandra is a professional engineer and brings many years of experience to the SNC team: 12 years in the private sector as a consulting engineer; 6 years with regional governments; and 2 years as an instructor with St. Lawrence College.

Sandra is a dedicated and conscientious employee. She is someone SNC depends on to fulfil its role in protecting life and property delivering programs such as our flood forecasting and warning, flood plain mapping, and low water response.

Sandra is a graduate of the National University of South Argentina with a B.Sc. in Civil Engineering and M.Sc. in Water Resources and attended the University of Tulsa, Oklahoma obtaining a Diploma in Hydraulics and a Certificate in English.

Thank you, Sandra for your hard work and dedication, and congratulations on your accomplishments at South Nation.



Angela Coleman,
General Manager/Secretary-Treasurer.

MEMO

TO:	William Smirle, Chair & Members of the Executive Committee
AND TO:	Members of the Board of Directors, South Nation Conservation Authority
FROM:	Michael Thomas Brown, Director (City of Ottawa, Public Representative)
DATED:	August 5, 2019
RE:	My Conference Attendance in 2019

Executive Summary:

I attended the American Water Works Association ("AWWA") Annual Conference in Denver, Colorado between June 8th and 12th, 2019 (the "Conference"). The AWWA is a multi-stakeholder agency that brings together public agencies and private sector third parties from across North America and the world to discuss initiatives and challenges surrounding water utilities, source water protection, ground water maintenance and water treatment. The theme of the conference this year was, "Innovating the Future of Water."

The Conference was extremely informative, and I learned a lot. I have brought additional information from the Conference which I have shared with South Nation Staff.

Denver, Colorado

Denver is known as the "Mile High City" because of its elevation (it straddles the nearby southern portion of the Rockies). Like Ottawa, Denver is really a central urban core and a series of suburban "bedroom" communities. Urban sprawl is a feature of the Denver metropolitan area as the cost of real estate in downtown Denver has skyrocketed, making it next to unaffordable for young professionals to afford a rental apartment (let alone a dwelling) in the City's core. Denver receives most of its water from reservoirs fed by run-off from nearby mountains. While in Denver, I had the opportunity to visit the Estes Park Lake reservoir. The park guides noted that similar to last year, the water run-off occurred much earlier than normal. There is also concern that the snow is receding up the nearby mountains (e.g. less snow on the caps) which will in turn result in less water reaching the reservoir.

Below and in the appendix are some key takeaways that I was exposed to while attending the Conference:

Asset Management Plans

Asset Management Plans are essentially a series of coordinated activities used by an organization to manage and realize maximum value from their assets. The International Standards Organization ("ISO") has recently issued new standards governing asset management plans. Public agencies are encouraged to review the ISO 55000 standards to ensure that their own asset management plans fulfil the guidelines of the ISO standard. The goal of the ISO 55000 standards is to reduce costs by identifying ways to minimize waste, remove redundancies and increase the productive life of an asset. What constitutes the "value" of an asset depends on multiple factors, including: (a) the objectives of the organization; (b) the nature and purpose of the asset; and (c) the needs and reasonable expectations of the stakeholders/ratepayers that are ultimately responsible for the enjoyment/use and maintenance of the asset. Many organizations are rapidly entering a time where major assets (for example, pipes, dams and roads) are quickly approaching the end of their lifecycle. Failure by organizations to anticipate and budget for replacement will result in major assessments passed on to ratepayers when the system inevitably fails, or replacement no longer becomes optional – but rather imminent. Boards of directors should ensure that their organization is developing an Asset Management Plan in accordance with ISO standards and should adhere to plans for replacement as set out in the plans (and budget accordingly). Passing the buck down the road and failure to anticipate

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major expenses sooner than later – will inevitably result in major costs/expenses that ratepayers will blame current or future administrations for – which will in turn reduce public trust in public agencies and the bodies elected/appointed to oversee them.

“Fireside Chat” With the Environmental Protection Agency (the “EPA”)

This chat covered a wide range of areas from financing of major public infrastructure projects, P3 partnerships and private vs. public rights to land/expropriation.

Some of the messages included keeping in mind that if you can stop contaminants from getting into the water – you won't have to spend millions getting them out. Conservation is all about building relationships to help everyone understand how we both manage and conserve our environment. In a multi-stakeholder organization – it is important for the agencies that pay the “bulk” of the freight resist the temptation to act like a neighbourhood bully. You can't do it all by yourself. Watersheds are connected beyond political borders. Water connects us all. Multi-stakeholder organizations should embrace a spirit of cooperation over litigation.

However, what was clear from the Office Directors for EPA Wastewater and Groundwater/Drinking Water was the various ways in which the EPA was caught off-guard by the objectives and initiatives of the Trump Administration. It was clear that the EPA was expecting a *status quo* result in the 2016 U.S. Federal Election. This failure to anticipate change, has resulted in an EPA that was not ready for major regulatory changes imposed by the newly appointed EPA Administrator (since replaced). The lesson from the EPA Directors present was that agencies have to be nimbler in anticipating major policy changes from the Federal and State (e.g. Provincial) levels. Failure to anticipate such changes in policy will inevitably result in friction between the elected executive and the civil service who are mandated to serve that same executive. A knock-on effect of failing to anticipate such changes has been the loss of experienced personnel to the private sector as a result of budgetary restrictions on such items as pay, pensions and general frustration with the lack of direction or outright opposition to the mandate of the EPA as publicly stated by the executive.

Keynote Address by Auden Schendler, Aspen Skiing Co.

Mr. Schendler recounted the many challenges facing his organization as a result of increasingly warmer temperatures. The skiing season has been curtailed due to Spring melt arriving earlier than normal and the organization has had to go to higher climes in order to ensure sufficient snowpack to allow for a realistic skiing season. Mr. Schendler was sincere in suggesting that whether one believes in climate change or just extreme weather events - the challenges posed by changes in our weather patterns are observable. This is compounded by major policy differences across the political spectrum regarding what we, as a society, can do to address these perceived challenges. Mr. Schendler's message was that we have to “*Think Differently*”. Even if the problem is so large that collective government action will inevitably be necessary at some point – the private sector must do its part to shoulder the burdens posed by environmental degradation. Whether it is finding small energy savings, adopting garbage-refuse reduction plans, finding cleaner forms of energy to power vehicles, *choosing* to do business with non-polluters/low emission businesses, etc. – there is more that can be done. Even in the face of what seems like hopelessness at the governmental level – private actions can make a difference. While the current policy challenges and partisan differences of opinion seem intractable – Mr. Schendler is convinced that younger generations will not stand idly by. Long term, political parties that embrace green (*but realistic*) and *business friendly* initiatives that incentivize environmentally friendly actions on the part of the private sector - will be rewarded at the ballot box (the dinosaurs will be left behind...).

Fake News and Keeping Trust in the New Social Media Landscape by Clay Duffe, General Manager, Mount Pleasant Waterworks

I particularly enjoyed a presentation by the General Manager of a mid-size U.S. City's waterworks system. Mr. Duffe was candid in recounting the power of Social Media and Fake News to spread disinformation and fear about the safety of his community's drinking water system. Essentially, an Internet Chatroom discussion between four parents (that resulted in a coincidence of them all discovering the presence of Brain Cancer in their respective families) resulted in a city-wide panic that the drinking water in the community was responsible for causing brain-cancer in the young and elderly populations of the town. In the heat of this panic, the local City Director for the Environment Portfolio resigned (as a result of a confidential in-office affair that was not disclosed to the public at the time due to a non-disclosure agreement/severance settlement) which was perceived by the public as proof that there was something in the water. The local Mayor also added fuel to this fire by openly criticizing the water utility in the local media. Celebrity lawyer Erin Brockovich intervened and what started out as an unfounded rumour quickly swirled into an event that caught the attention of the national media.

Mr. Duffe recounted in his presentation how, with the support of the local council, he was able to re-assert control over the issue and demonstrate that the drinking water in the city was perfectly safe to drink and that testing of parts-to-the-quadrillion revealed absolutely no cancer-causing agents in the drinking water. The ultimate message of his presentation was that, in the midst of such a crisis – get your information out. Be educational – not inflammatory. Appreciate that what you say may be different that what your customers hear – and manage your message accordingly. You can no longer rely on local media to do this for you – as many local media offices have been decimated as a result of technological innovations (particularly Facebook) which are used by the public to obtain news and other information "for free" without advertising.

You must use social media as a tool to disseminate information – but do not engage in debate over social media. Internet "trolls" are increasingly using provocative methods to trick public agencies into entering into emotion-driven debates over what are essentially "feelings". This is the source of fake news in Mr. Duffe's opinion: 70.00% emotion/feeling; coupled with a 30% combination of misread facts/exaggerations and a desire to "tear it all down" and expose "the man" and perceived conspiracies (where none frankly, exist).

How do you know you are in a social media firestorm? One simple test: can you wear your public agency's uniform proudly in public, at a supermarket for example, and not be accosted? If the answer is "no" – then you are in a social media firestorm and need to act immediately to contain the spread of disinformation. Make sure that your public agency has a crisis communication plan in place – that sets out how messaging will be issued on a given crisis and by whom. Do not try to handle such crises on the fly – put a plan in place. That said, because of the speed of social media – the public agency must repose trust in the leaders of the organization who will be addressing the crisis. They need to be able to respond in one voice (not back-biting should be aired in public). Why? Because you must get your information out quickly. Sadly, the speaker did not receive confidence from the Mayor initially. Thankfully, he received it from the collective will expressed by the local council. Absent that confidence, there is very little he could have said or done to convince the public that the water was safe to drink. The best way to counter fear is TRUST. If you can convince the public to trust you – they will not succumb to the fear being spread on social media. Trust is built up over time – and can be lost – but if your agency has integrity and known competence – restoring trust and faith in your organization against Internet Trolls and Social Media provocateurs can be done.

Crisis Communication in The Instant Information Age, Mike McGill, President, Water PIO

The theme of fake news and social media challenges continued at another presentation I attended during the Conference. The main message of Mike McGill's presentation to the Conference was that public agencies must become and stay the go-to source for information and services that the organization provides to the public. If you do not become this go-to source, then understand that members of the public will create their own platforms to describe what it is that your organization does (or does not do). This need to be the go-to source is doubly necessary when a crisis occurs. Strict discipline when it comes to messaging is key. The executive of the organization must receive the support of the elected/appointed council or board overseeing the organization. Disagreements over direction or messaging can be aired in communications plan meetings or teleconferences – but they should not be done in public, over social media or through the press. Such disagreements should be aired in-camera for discussion first. Social media "trolls" feed on disunity and discord in an organization and will use such opprobrium to justify their views – e.g. "you are not safe," "they are hiding something", "don't trust them" and of course, "there is something in the water...", etc.

On the other hand . . .

PFAs and PFOs

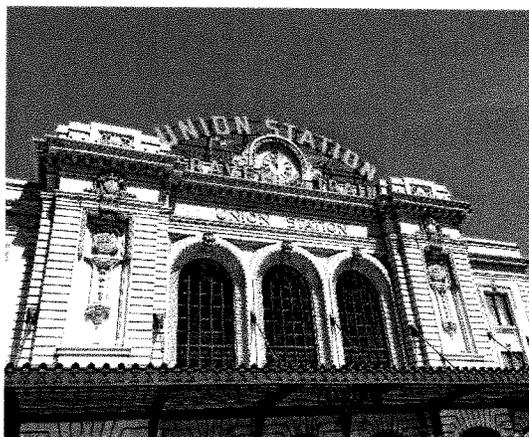
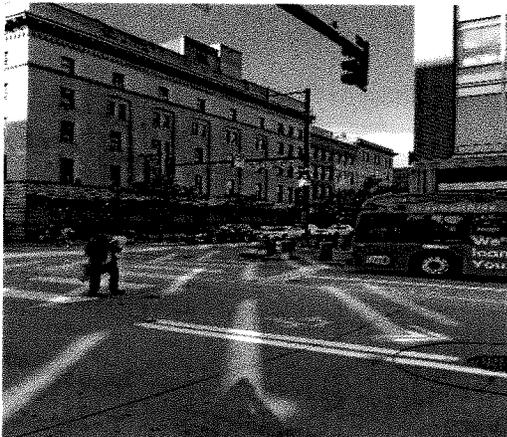
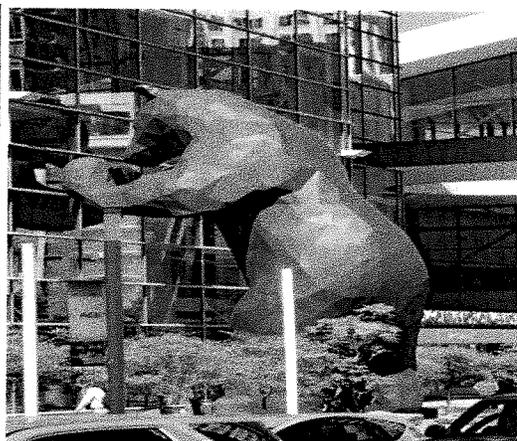
A recurrent theme in the Conference was the danger of PFAs and PFOs in drinking water throughout the United States, and to a lesser extent, Canada. Polyfluoroalkyl substances (PFAs) and perfluorooctane sulfonate substances (PFOs) are chemicals found in many common manufactured products including: fire extinguishers, Roundup and other weed-killer herbicides/pesticides, nonstick cookware, stain and water-resistant coatings, inks used in clothing, wrinkle-free pants, Scotchguard applied to couches, fire-resistant furniture, cosmetics, etc. PFAs and PFOs have largely been phased out of the manufacturing sector in Canada and the United States – but are still commonly present in objects manufactured overseas – particularly in China. The challenges with PFAs and PFOs chemicals are that the "long-chain" variety do not naturally break-down. As noted by one scientist at the Conference – the chemistry surrounding PFAs and PFOs is "genius" in that the chemicals are designed to "last forever." Scientists around the world are now discovering alarming rates of PFAs and PFOs molecules in human blood samples taken across North America and Europe. Other studies have concluded that the build-up of PFAs and PFOs in the fatty tissue of humans do not leave the body (or if they do – it is very, very slow). High levels of PFAs and PFOs molecules have been detected in late-term fetus membranes and also in the breastmilk of breast-feeding mothers. The U.S. Agency for Toxic Substances and Disease Registry ("**ATSDR**") has confirmed that as a result of litigation throughout the United States - PFAs and PFOs have been found by Judges and juries to be connected to the development of testicular and kidney cancer, pregnancy complications, liver damage, asthma, thyroid disease, infertility, and non-Hodgkinson's lymphoma. As noted by the ATSDR, there are, unfortunately, no simple solutions to challenges posed by PFAs and PFOs in our water systems. Water testing agencies should be testing to see if there is a presence of PFAs and PFOs in the drinking water if they have not done so already.

There were many other sessions that I attended at the Conference – but the above summaries highlight some of the presentations that I particularly enjoyed or found informative to my position as a Director of a public agency.

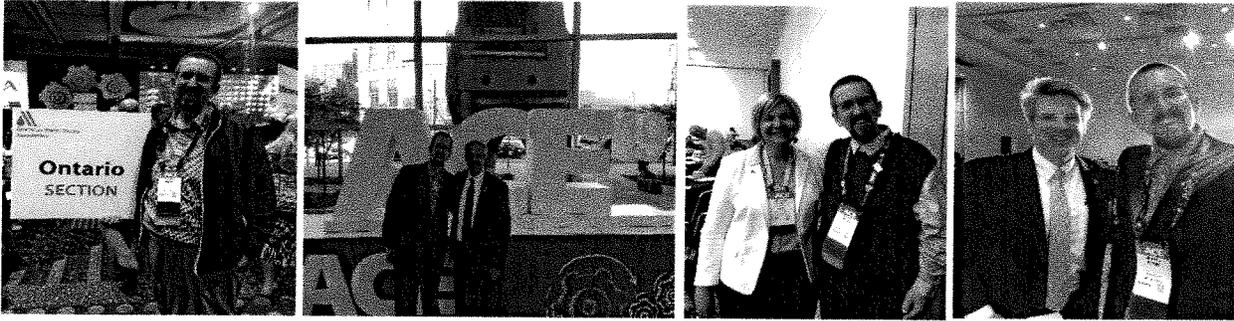
Please feel free to contact Michael Brown at 613-563-6676 to address any questions that you may have with respect to this memo.

Appendix - Photographs from the Conference:

Colorado Convention Center in downtown Denver, Colorado, U.S.A.:



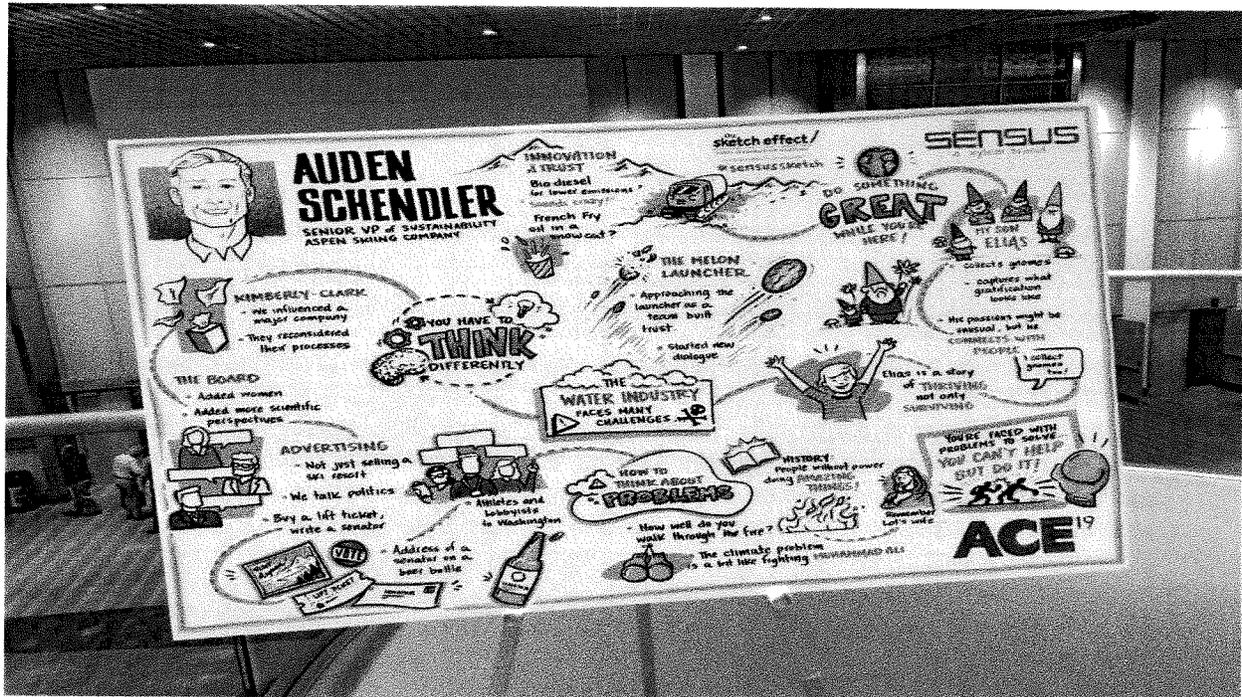
Networking with OWWA Section Members (Lee Anne Jones, VP) and AWWA Executive Members: David Rager (Current President), Melissa Williams (President-Elect), David LaFrance (C.E.O.):



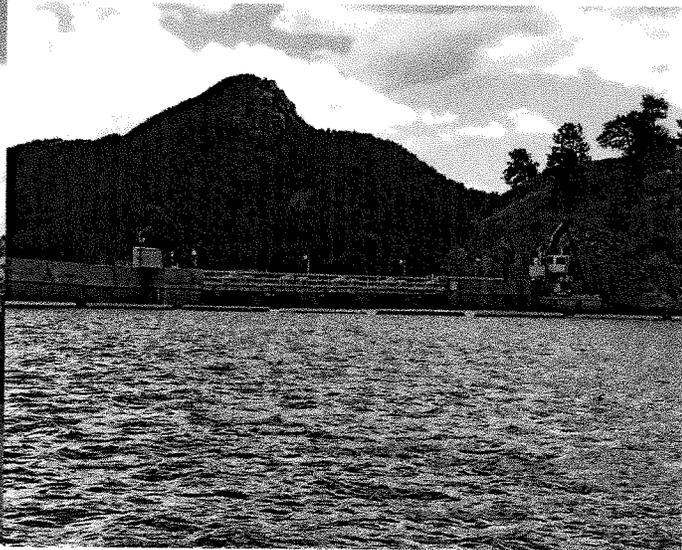
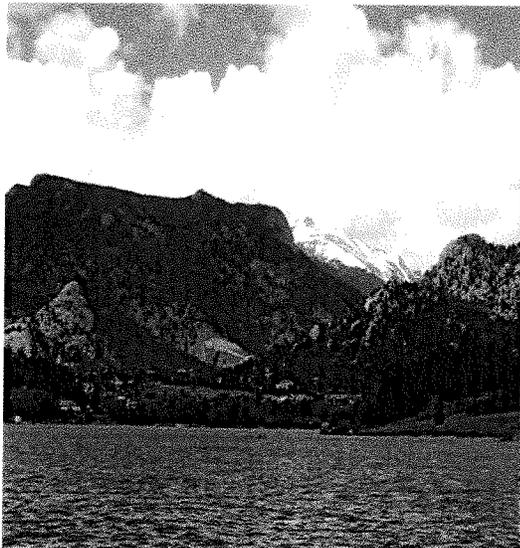
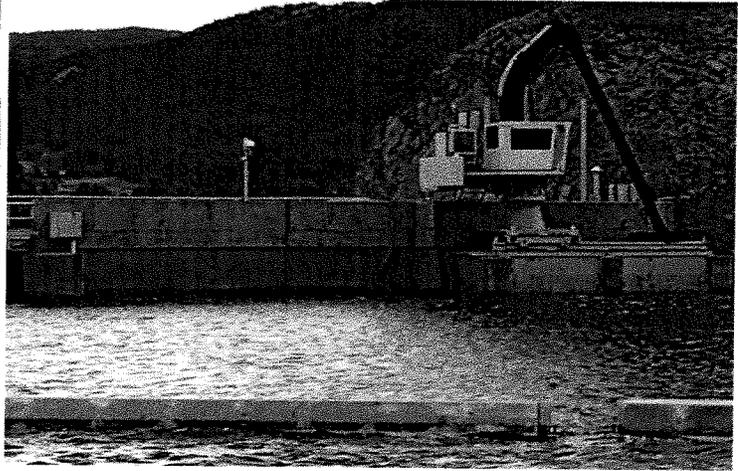
Attending the Exhibition Hall:



Keynote Speaker Auden Schendler, Vice-President, Aspen Skiing Co. – His “Think Differently” Panel



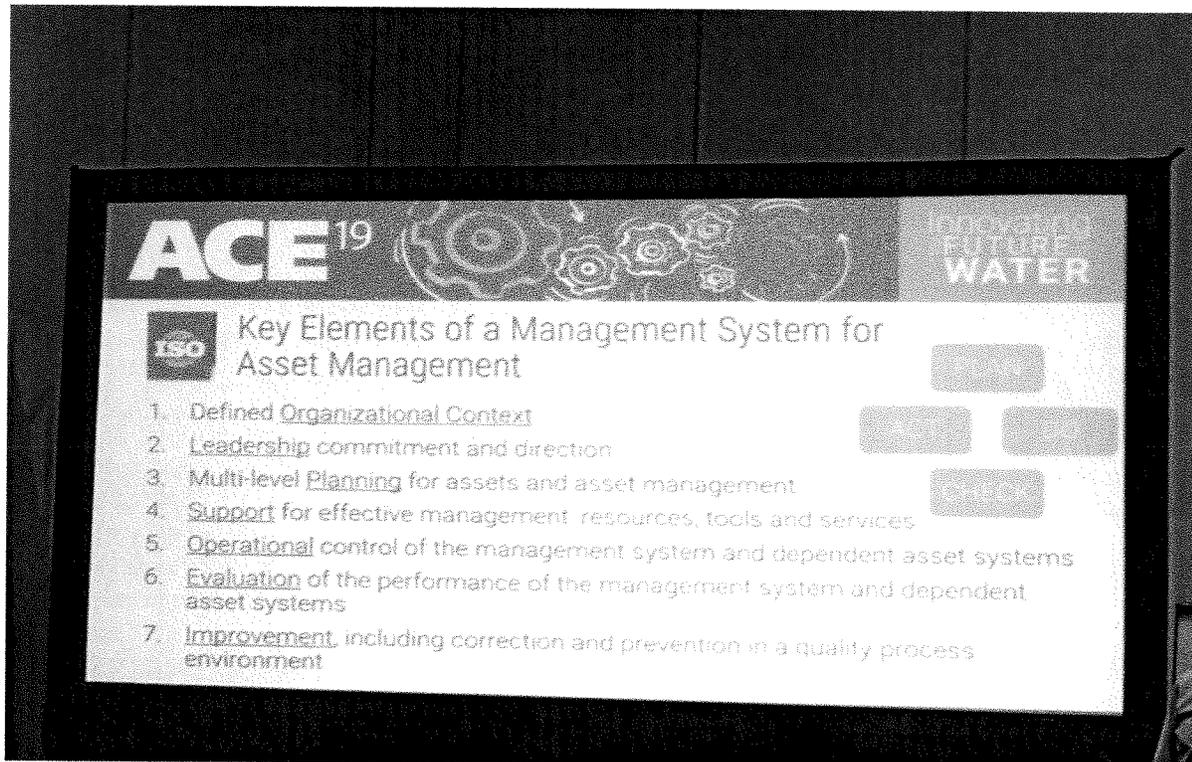
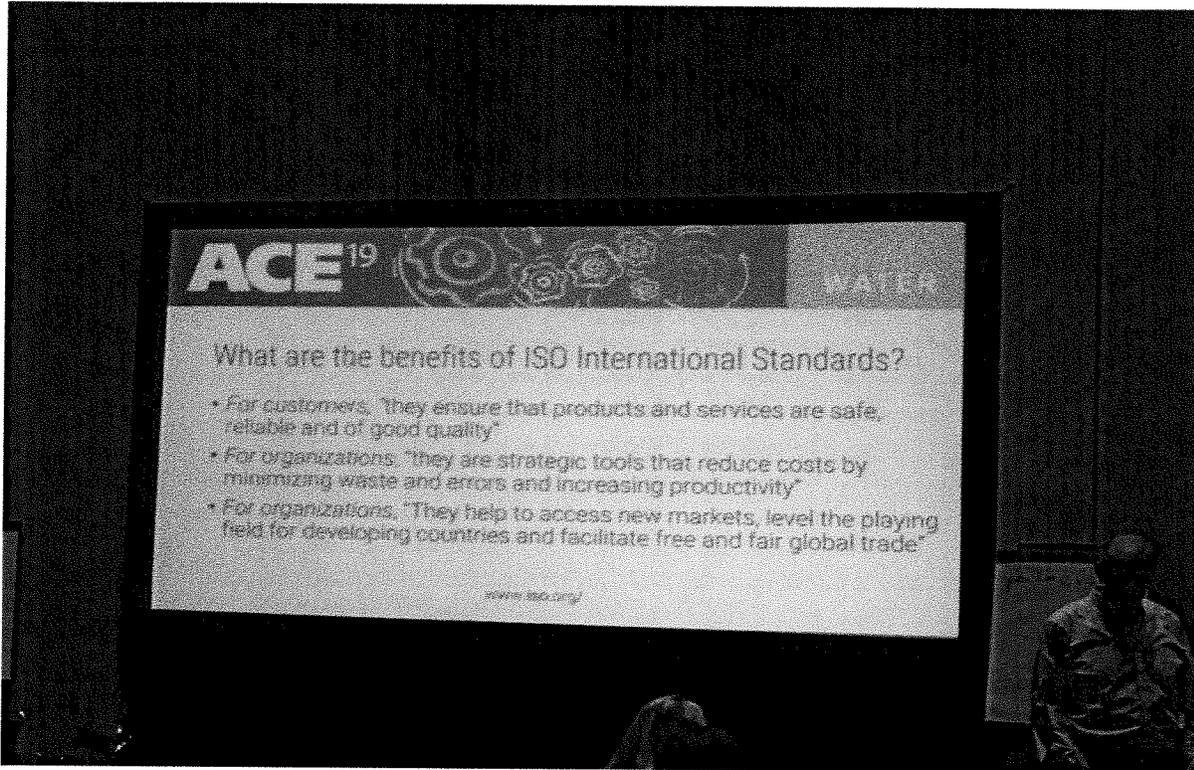
Lakes Estes Park – Reservoir for City of Denver



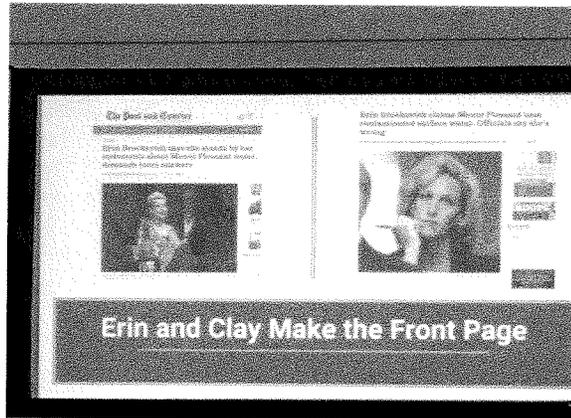
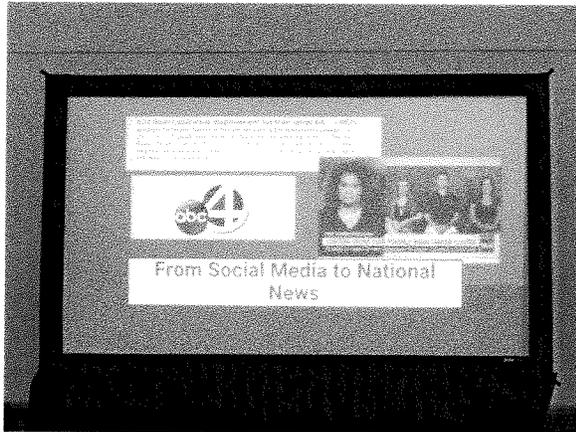
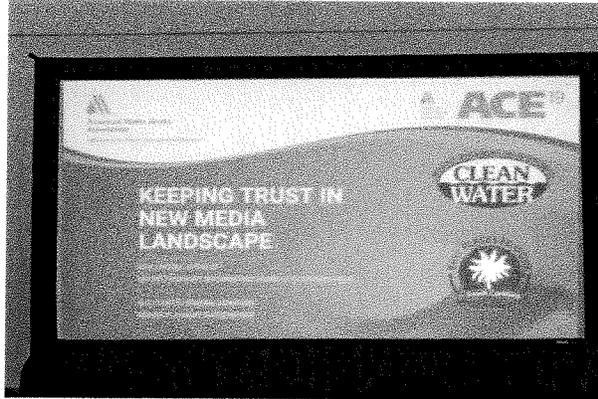
“Fireside Chat” with the Environmental Protection Agency - David LaFrance (C.E.O. of AWWA), Andrew Sawyers (Director of EPA Wastewater Management Office) and Jennifer McClain (Director of EPA Groundwater and Drinking Water Management Office)



ISO 55000 Management Standards and Asset Management Plans: What are They and How to Use Them – Professor Thomas W. Smith, Wisconsin University (U.S. Delegate to ISO 55000 Task Force)



Fake News and Keeping Trust in the New Social Media Landscape (Clay Duffe, General Manager, Mount Pleasant Waterworks)



Take Control

Control Messaging

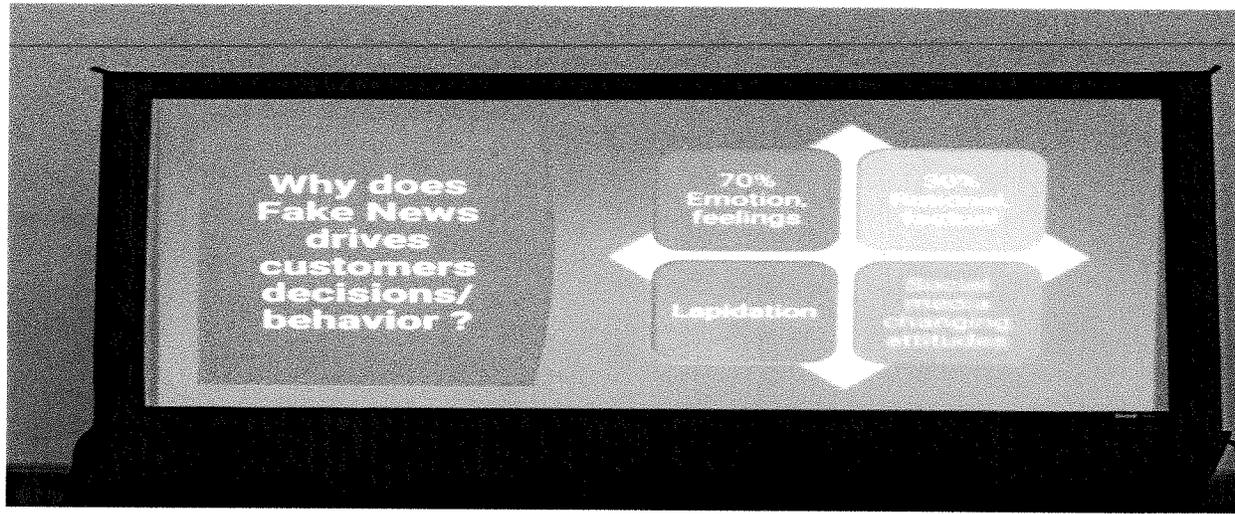
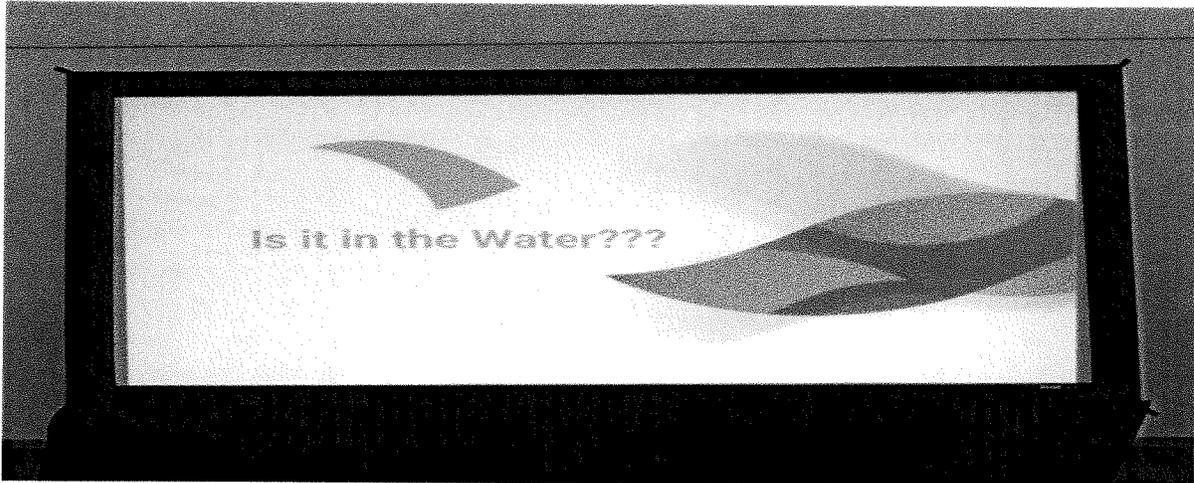
Focus on Customers

Deliver to Platforms that Customers Respond to

Utilize Social Media / Do not Debate



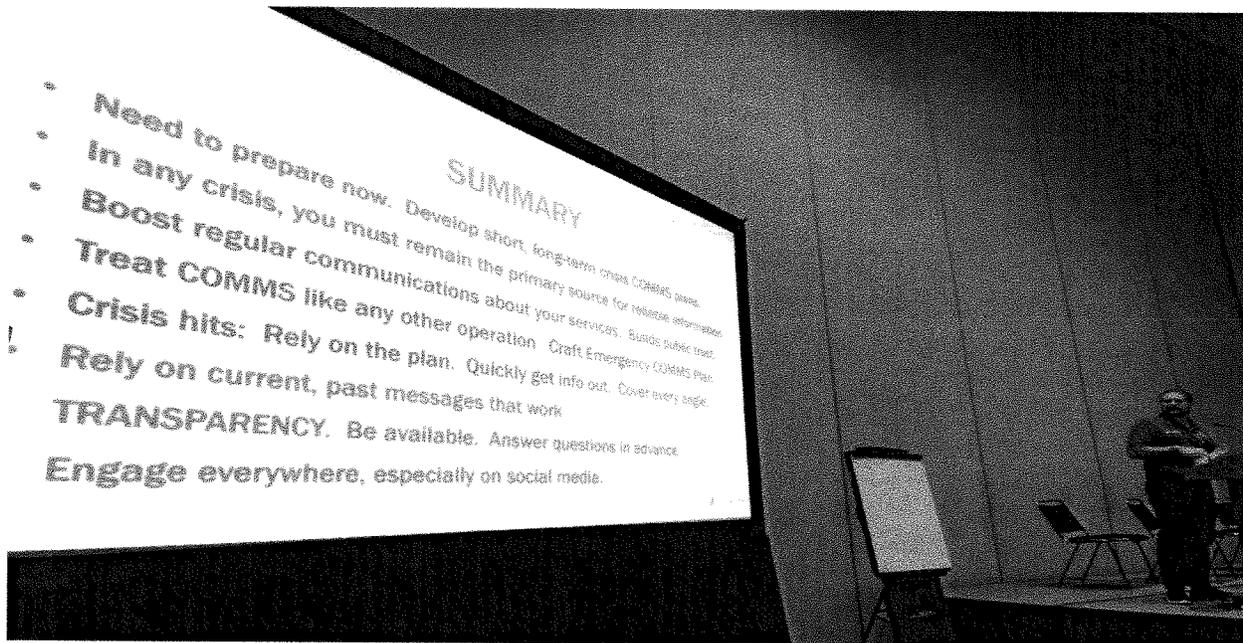
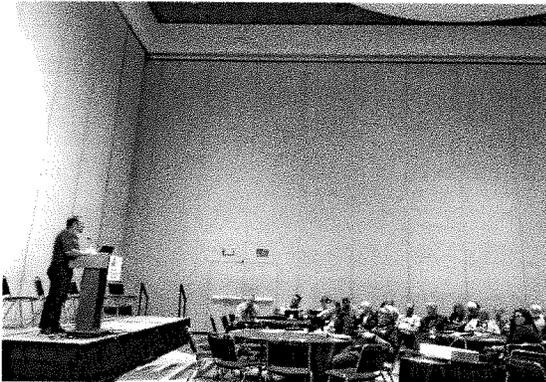
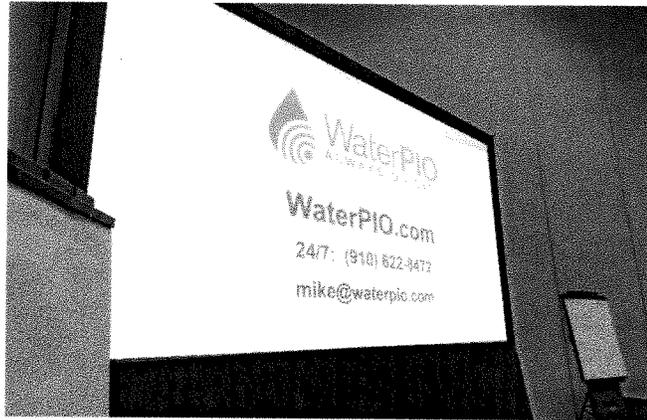
Fake News and Keeping Trust in the New Social Media Landscape (Clay Duffe, General Manager, Mount Pleasant Waterworks) – Cont.



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- A slide titled "What are your tools to build trust?". To the right of the title is a bulleted list of tools:
- Press releases, ads, press conferences, reporters (TV and print), Op-Ed
 - Public meetings, hearings, public comments, reply to questions
 - Website
 - Social media
 - Employees, informed, especially call center and dispatch
 - In house videos

Crisis Communication in The Instant Information Age, Mike McGill, President, Water PIO

Main Message: BECOME & STAY THE GO-TO SOURCE FOR INFORMATION ABOUT THE SERVICES YOUR ORGANIZATION PROVIDES TO THE PUBLIC





BOARD OF DIRECTORS MEETING

Meeting No. 05/19
 Thursday June 20th, 2019 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Michael Brown, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Pierre Leroux, Prescott Russell
 Archie Mellan, Stormont Dundas Glengarry
 Stéphane Sarrazin, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
 Daniel Lafleur, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Raymond Co, Engineering Assistant
 Chris Craig, Senior Forestry Technician
 Laura Crites, Planning Assistant
 Philip Duncan, Property and Approvals Assistant II
 Deborah Edwards, Accounting Assistant II
 David Fitch, Works Superintendent Assistant
 Nevin Guy, Approvals Student
 Brent Harbers, Watershed Biologist
 Linda Hutchinson, Director, Organization Effectiveness
 Delaney Jacobs, GIS Technician
 Omar Kana'n, Water Resources Specialist, Engineering
 Tavish MacLeod, Property and Approvals Assistant
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Peter Martel, Property and Approvals Student
 Alison McDonald, Team Lead, Approvals
 Eric McGill, Corporate Counsel
 Hannah McMillan, Accounting Analyst
 Michael Melaney, Hydrogeologist



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John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property
David Scholz, Approvals and Administrative Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist, Monitoring
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Standing Committee Member
Jacqueline Kelly Pemberton, Chair, Clean Water Committee
Dave Robertson, Chair, Forestry Committee
Frank Heerkens, On the Bend Sugar Shack



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of June 20th, 2019 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-088/19

Moved by: Peggy Taylor
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the June 20th, 2019 main and supplemental agendas with the following amendment:
a. Move Supplemental Agenda Item #4, *Update: Maple Sap Sales Summary* to follow Main Agenda Item #5, *SNC Project Update*.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

RECOGNITION FOR YEARS OF SERVICE

The Board of Directors recognize and thank Linda Hutchinson for her years of service working with South Nation Conservation.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

UPDATE: MAPLE SAP SALES SUMMARY

Angela Coleman, General Manager/Secretary-Treasurer, declared a Conflict of Interest, left the table, and did not participate in discussions regarding this report.

Linda Hutchinson, Director, Organization Effectiveness, assumed the position of Acting General Manager/Secretary-Treasurer for the duration of this report.

RESOLUTION NO. BD-089/19

Moved by: Pierre Leroux
Seconded by: Archie Mellan



NEW BUSINESS

REQUEST FOR APPROVAL: OPEN DATA

RESOLUTION NO. BD-093/19

Moved by: Peggy Taylor
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve sharing the regulatory flood line under an open data agreement with municipal and provincial partners, subject to reasonable requirements for data usage, including disclaimers, where deemed optimal by staff.

CARRIED

UPDATE: SOUTH NATION RIVER WATERSHED AND TRIBUTARIES, OTTAWA RIVER, AND ST. LAWRENCE RIVER CONDITIONS

RESOLUTION NO. BD-094/19

Moved by: Peggy Taylor
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors receive and file the Watershed Conditions update for the South Nation River Watershed, Ottawa River and the St. Lawrence River.

CARRIED

REQUEST FOR APPROVAL: NATURAL FEATURES STUDY

RESOLUTION NO. BD-095/19

Moved by: Pierre Leroux
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve entering into a Memorandum of Agreement with the United Counties of Prescott and Russell for a multi-year Natural Features Project.

CARRIED



REQUEST FOR APPROVAL: SALE OF WOOD

RESOLUTION NO. BD-096/19

Moved by: Dana Farcasiu
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the sale of wood in North Stormont (SNC25) and North Glengarry (SNC54/55) as described in the report; and

FURTHER THAT:

The Board of Directors authorize the Executive to award the sale based on bids received, and conditions of sale.

CARRIED

REQUEST FOR APPROVAL: FUNDING

RESOLUTION NO. BD-097/19

Moved by: Michael Brown
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve the submission of funding applications to:

1. Canadian Experiences Fund: Application submitted with the Township of North Dundas and the Mohawk Council of Akwesasne requesting \$250,000 for the construction of an interpretive education centre at the Oschmann Forest.
2. Canadian Experiences Fund: Application submitted by SNC requesting \$31,500 to develop a Conservation Area in Augusta Township.
3. TD Tree Days: Application submitted by SNC requesting \$2,550 to host a volunteer tree planting event at Camp Sheldrick; and



FURTHER THAT:

The Board of Directors approve entering into an agreement with TD Tree Days to receive grant funding in the amount of \$2,550 to host a volunteer tree planting event at Camp Sheldrick in September 2019.

CARRIED

REQUEST FOR APPROVAL: SNC EOWRP PROJECT EXPENDITURES

RESOLUTION NO. BD-098/19

Moved by: Steve Densham
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve expenditures for the following projects:
1. \$10,000 plus HST for Groundwater/Surface Water Constraint Mapping Project;
2. \$25,000 plus HST for the Vars-Winchester Esker Weather Station Project; and

FURTHER THAT:

The SNC Board of Directors approve sole sourcing expenditures to Forest Technology Services (FTS) at an upset level of \$25,000 plus HST to purchase and install equipment for the Vars-Winchester Esker Weather Station.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-099/19

Moved by: George Darouze
Seconded by: Michael Brown

RESOLVED THAT:

The SNC Board of Directors approve the purchase of a Crossover-type vehicle at an upset limit of \$30,000 plus HST; and



FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

The Board of Directors meeting recessed at 10:40 a.m.
The Chair reconvened the Board of Directors meeting at 10:55 a.m.

REQUEST FOR APPROVAL: 2019 DRAPE AERIAL PHOTOGRAPHY

RESOLUTION NO. BD-100/19

Moved by: Dana Farcasiu
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors approve entering into a licensing agreement with the Ontario Ministry of Natural Resources and Forestry (MNR), to acquire updated aerial photography at an approximate cost of \$25,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: CHESTERVILLE DAM MAINTENANCE

RESOLUTION NO. BD-101/19

Moved by: Dana Farcasiu
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve contracts for dam maintenance and repairs for the Chesterville Dam at an approximate cost of \$256,000, plus HST.

CARRIED

REQUEST FOR APPROVAL: J. HENRY TWEED RESTORATION PLAN

RESOLUTION NO. BD-102/19

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve development of a shoreline restoration plan for J. Henry Tweed Conservation Area; and



FURTHER THAT:

The Board approve project expenditures to an upset limit of \$125,000 plus HST, based on current budgeted activities and external funding.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-103/19

Moved by: Pierre Leroux
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-104/19

Moved by: George Darouze
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 46-105 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: 2020 COMPENSATION AND BENEFITS COMMITTEE

RESOLUTION NO. BD-105/19

Moved by: Stéphane Sarrazin
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve establishing a Compensation and Benefits Committee; and

FURTHER THAT:

Board Members appoint one representative from each Upper Tier, being the Chair (Stormont



Dundas Glengarry), Vice Chair (City of Ottawa), and one representative from Prescott Russell, and Leeds Grenville.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2019

RESOLUTION NO. BD-106/19

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received report for May 2019; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 579,447.18 for May 2019.

CARRIED

SUPPLEMENTAL AGENDA

NEW BUSINESS

REQUEST FOR APPROVAL: DAM SAFETY ASSESSMENTS

RESOLUTION NO. BD-107/19

Moved by: Dana Farcasiu
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Company B, for the completion of Dam Safety Assessments for the Casselman and Russell Weirs, at an approximate cost of \$28,700 plus HST.

CARRIED

REQUEST FOR APPROVAL: FLOODPLAIN MAPPING EXPENDITURES

RESOLUTION NO. BD-108/19

Moved by: Dana Farcasiu
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors approve hiring



CORRESPONDENCE

- Conservation Ontario's Comments: Bill 108
- Ministry of Natural Resources and Forestry: Water and Erosion Control Infrastructure (WECI) funding
- Ontario Federation of Agriculture: Cost Share Funding, Canadian Agricultural Partnership (CAP)

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- July – *No Meeting*
- August 15th, 2019
- September 19th, 2019
- October 17th, 2019

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Land Donation

RESOLUTION NO. BD-111/19

Moved by: Stéphane Sarrazin
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-112/19

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

REQUEST FOR APPROVAL: LAND DONATION

RESOLUTION NO. BD-113/19

Moved by: Pierre Leroux



SOUTH NATION
CONSERVATION
DE LA NATION SUD

RESOLVED THAT:

Seconded by: George Darouze

The Board of Directors accept the donation of land from the Estate of Leopolds Sipolins with acquisition costs of approximately \$10,000.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-114/19

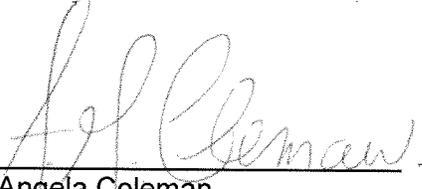
Moved by: George Darouze

RESOLVED THAT:

The Board of Directors meeting of June 20th, 2019 be adjourned at 11:41 a.m.

CARRIED

Bill Smirle,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CS



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
John Mesman, Team Lead, Communications and Outreach
Date: August 6, 2019
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Standing Committee meeting minutes:

- Joint Occupational Health and Safety Committee meeting of June 18, 2019
- Communications Committee meeting of July 2, 2019

DISCUSSION:

Joint Occupational Health and Safety Committee meeting of June 18, 2019

- Received updates on:
 - Draft Standard Operating Procedures - Accident and Incident Reporting and Workplace Inspections
 - 2019 Health and Safety Work Plan
 - Training
 - Eastern Region CA Health and Safety Working Group
- Reviewed SNC Office and Shop workplace inspection reports
- 4 incident reports
 - 2 staff fell through ice on a stream while conducting field work
 - A staff was bitten by a dog while walking on their lunch break
 - A staff scratched their forehead while planting trees along a watercourse
 - Several staff received rude phone calls from the same landowner

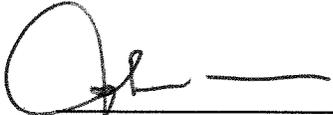
Communications Committee Meeting of July 2, 2019

The Communications Committee made the following recommendations for approval:

- Community Environmental Grants in the amount of \$300 each to: Osgoode Township Museum; Township of Alfred and Plantagenet; Royal Canadian Legion, Branch 105, Cardinal; South Dundas Chamber of Commerce; and Russell and District Historical Society.
- The Annual Bus Tour take place on September 17, 2019 in the northern region of the jurisdiction, with focused stops through the City of Ottawa and the United Counties of Prescott and Russell. The participation fee for 2019 will be \$15/person.
- Staff raise the Friends of SNC Golf Tournament registration fee to \$120 in 2020 to issue donation receipts.



Ronda Boutz,
Team Lead, Special Projects



John Mesman,
Team Lead, Communications

Attachments



JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

June 18th, 2019 – 2:30 p.m. – Meeting 02/19
 Heritage Room, SNC



Present: Ronda Boutz, Management Co-Chair
 Deborah Edwards, Finance (Worker)
 Brent Harbers, Stewardship (Worker)
 Linda Hutchinson, Director, Organization Effectiveness (Management)
 Rene Lalonde, Program Representative (Worker)
 Eric McGill, Approvals (Worker)
 Hannah McMillan, Worker Co-Chair
 Pat Piitz, Team Lead, Property (Management)
 Bill Smirle, SNC Chair (Management)

Regrets: Angela Coleman, General Manager/Secretary-Treasurer (Management)
 David Fitch, Property (Worker)
 Elise Lefebvre, Corporate Services (Worker)
 Monique Sauvé, Approvals (Worker)
 Doug Thompson, SNC Past Chair (SNC Management)



CALL TO ORDER

Hannah McMillan, Worker Co-Chair, called the Joint Occupational Health and Safety Committee meeting of March 6th, 2019 to order at 2:33 p.m., and welcomed everyone.

APPROVAL OF AGENDA

RESOLUTION NO. JOHS-012/19

Moved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety agenda of June 18th, 2019 be approved as submitted.

CARRIED

APPROVAL OF PREVIOUS MEETING MINUTES: DECEMBER 5TH, 2018

RESOLUTION NO. JOHS-013/19

Moved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety meeting minutes of March 6th, 2019 be approved as submitted.

CARRIED

HEALTH AND SAFETY ACTION ITEMS

RESOLUTION NO. JOHS-014/19

Moved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Updated Health and Safety Action Items chart.

CARRIED

Bill Smirle arrived at 2:38 p.m.

NEW BUSINESS

DRAFT STANDARD OPERATING PROCEDURES: ACCIDENT AND INCIDENT REPORTING

RESOLUTION NO. JOHS-015/19

Moved by: Consensus



RESOLVED THAT:

The Joint Occupational Health and Safety Committee provide any comments or suggested edits to the draft Standard Operating Procedures to staff presenting each draft.

CARRIED

WORKPLACE INSPECTIONS

RESOLUTION NO. JOHS-016/19

Moved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee provide any comments or suggested edits to the draft Standard Operating Procedures to staff presenting each draft.

CARRIED

UPDATE: 2019 HEALTH AND SAFETY WORK PLAN

RESOLUTION NO. JOHS-017/19

Moved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Health and Safety Work Plan update.

CARRIED

TRAINING UPDATE

RESOLUTION NO. JOHS-018/19

Moved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Training Update.

CARRIED

EASTERN REGION CA HEALTH AND SAFETY WORKING GROUP UPDATE

RESOLUTION NO. JOHS-019/19

Moved by: Consensus



RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Eastern Region CA Health and Safety Working Group Update.

CARRIED

WORK PLACE INSPECTIONS

a. **SHOP**

RESOLUTION NO. JOHS-020/19

Moved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Shop report; and

FURTHER THAT:

Required actions be added to the Health and Action Items table.

CARRIED

b. **OFFICE**

RESOLUTION NO. JOHS-021/19

Moved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Office report; and

FURTHER THAT:

Required actions be added to the Health and Safety Action Items table.

CARRIED



ACCIDENT / INCIDENT REPORTS

INCIDENT #1a and #1b

Two staff fell through the ice on a stream while conducting tree marking field work.

RESOLUTION NO. JOHS-022/19

Moved by: Consensus

RESOLVED THAT

Joint Occupational Health and Safety Committee concurs with the supervisor recommendation that written procedures for working on ice are under development, this type of occurrence to be addressed in the procedures.

CARRIED

INCIDENT #2

A staff member was bitten by a dog when out for a walk on their lunch break.

RESOLUTION NO. JOHS-023/19

Moved by: Consensus

RESOLVED THAT:

Joint Occupational Health and Safety Committee concurs with the supervisor recommendation that employee visited family physician and received rabies vaccination in Winchester. Family was contacted, apology made to employee. Dog is now secured and tied-up.

CARRIED

INCIDENT #3

A staff member scratched their forehead on a piece of old fencing along a watercourse while conducting a tree planting event.

RESOLUTION NO. JOHS-024/19

Moved by: Consensus



RESOLVED THAT:

Joint Occupational Health and Safety Committee concurs with the supervisor recommendation that staff ask landowner to identify any known hazards on work site and staff took appropriate follow-up/first aid to address the scratch.

CARRIED

INCIDENT #4

Several staff members received phone calls from the same landowner, landowner was rude to staff on the phone.

RESOLUTION NO. JOHS-025/19

Moved by: Consensus

RESOLVED THAT:

Joint Occupational Health and Safety Committee concurs with the supervisor recommendation that staff followed the appropriate course of action as per SNC's established policy for workplace harassment. This incident has been recorded with Management. All future calls from this landowner will be directed to the General Manager/Secretary-Treasurer or her designate.

CARRIED

DATE OF NEXT MEETING

- September 4th, 2019 at 1:00 p.m.



ADJOURNMENT

RESOLUTION NO. JOHS-026/19

Moved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee meeting of June 18th, 2019 be adjourned at 3:52 p.m.

CARRIED

Ronda Boutz,
Management Co-Chair.

Hannah McMillan,
Worker Co-Chair.



COMMUNICATIONS COMMITTEE MEETING

Tuesday July 2, 2019 – 9:30 a.m.
 Cardinal Waterfront Pavilion



- Present:** Charles Armstrong, Public Citizen
 Gerry Boyce, Public Citizen
 Murray Inch, Public Citizen
 Lawrence Levere, Past Board Member
 Fran Patenaude, Public Citizen
 Cindy Saucier, Councillor, Russell
 Bill Smirle, Board of Directors, Chair, ex-officio
 Peggy Taylor, Chair, Communications Committee
 Doug Thompson, Board of Directors, Past Chair, ex-officio
 Tom Van Dusen, Public Citizen
 Byron Vienneau, Public Citizen
- Regrets:** Gary Barton, Public Citizen
 Gerrie Kautz, Board of Directors
 Tim Jackson, Public Citizen
 Karen Switzer-Howse, Public Citizen
- Staff:** John Mesman, Team Lead, Communications
 Taylor Campbell, Communications Specialist
 Kelsey Smith, Stewardship and Outreach Assistant
 Samantha DeVries, Communications and Outreach Student



and location of the SNC Annual Bus Tour.

FURTHER THAT: The 2019 participation fee be \$15.00 per person.

CARRIED

COMMUNITY ENVIRONMENTAL GRANTS

RESOLUTION NO. CMN-035/19 Moved by: Doug Thompson
Seconded by: Byron Vienneau

RESOLVED THAT: The Communications Committee recommend the Board of Directors approve the disbursement of Community Environmental Grants in the amount of \$300 each to: Osgoode Township Museum; Township of Alfred-Plantagenet; Royal Canadian Legion, Branch 105, Cardinal; South Dundas Chamber of Commerce; and Russell and District Historical Society.

CARRIED

DONATION RECEIPTS FOR SNC'S ANNUAL GOLF TOURNAMENT

RESOLUTION NO. CMN-036/19 Moved by: Tom Van Dusen
Seconded by: Consensus

RESOLVED THAT: The Communications Committee approves raising the Friends of SNC Golf Tournament registration fee to \$120 in 2020 to issue donation receipts.

CARRIED

ROUNDTABLE DISCUSSION

a. COMMUNITY ENGAGEMENT ACTIVITIES

- Peggy shared history of the Cardinal Waterfront and seaway construction and toured members to the Conestoga shipwreck site. While on-site, John and Peggy also provided updates on SNC's partnership projects with the Township of Edwardsburgh-Cardinal, including: the dock that was constructed with funds raised at past Friends of SNC Golf Tournaments



and the Water Treatment Plant Berm Project, supported by Federal Government funding.

- Murray shared details on public bookings of Oak Valley Pioneer Park. The Park is hosting its first wedding on Saturday, August 17, 2019.
- Doug commented on the success of the Osgoode Township Museum's Garden Party and Museum Grand Re-Opening on June 1, 2019.
- Bill commented on the value of Municipal Tree Giveaway events and shared that several Mayors are interested in continuing the initiative in the future. He also mentioned that he provides a monthly report to North Dundas on ongoing and upcoming SNC activities and projects.
- Byron shared comments on high water levels along the South Nation River near Plantagenet.
- Cindy shared the details of two upcoming events taking place in SNC jurisdiction: Castor River Clean-up on July 6, 2019 and Jessup's Falls EscarpAction Festival on July 7, 2019.
- Lawrence mentioned that he would be attending Cardinal Poker Run on August 17, 2019 as *Town Cryer*.

NEXT MEETING:

- Wednesday, September 25, 2019, 9:00 a.m., SNC

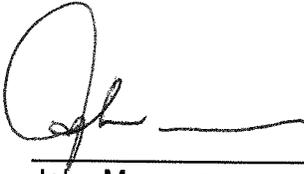
ADJOURNMENT:

RESOLUTION NO. CMN-037/19 Moved by: Doug Thompson

RESOLVED THAT: The Communications Committee meeting of
July 2, 2019 be adjourned at 11:30 a.m.

CARRIED

Peggy Taylor,
Committee Chair



John Mesman,
Team Lead, Communications

/hn



To: Board of Directors
From: Linda Hutchinson, Director, Organization Effectiveness
Date: July 17th, 2019
Subject: Request for Approval: 2020 Levy and Budget Schedule

RECOMMENDATION:

The Board of Directors approve the 2020 Levy and Budget Schedule as presented.

DISCUSSION:

2020 Levy and Budget Presentation Schedule:

Staff submit the following schedule for Board of Directors approval:

- October 17th, 2019 2020 Levy approval
- November 28th, 2019 First draft of the 2020 Budget for Board approval
- December 19th, 2019 Second draft of 2020 Budget, if necessary

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

There are no direct budget implications.

SNC Policy Adherence:

Not applicable.

Linda Hutchinson,
Director, Organization Effectiveness



To: Board of Directors
From: Alison McDonald, Team Lead, Planning
Date: July 29, 2019
Subject: Request for Approval: Natural Features Study Project

RECOMMENDATION:

The Board of Directors approve entering to a Contract with the United Counties of Stormont, Dundas, and Glengarry for a multi-year Natural Features Study Project.

DISCUSSION:

The United Counties of Prescott and Russell (UCPR) and the United Counties of Stormont, Dundas and Glengarry (SDG) requested South Nation Conservation (SNC) prepare a Natural Features Study proposal to update local Official Plans.

The proposed work is required under the Provincial Policy Statement and will satisfy requirements of the UCPR and SDG Official Plans and resolve outstanding Land Use Planning Tribunal appeals.

SDG conducted an open request for proposal for their portion of the project. SNC submitted a proposal under the RFP process and was selected to complete the project.

SNC will update natural features mapping, engage municipalities, partner agencies, and the public, and propose improvements to municipal planning policies. The project is an efficient, cost-saving, local example of municipal-CA collaboration.

The total project proposal value is approximately \$130,000 plus HST to complete the project in both Counties. The project term is August 2019 - February 2021. Staff will work with UCPR and SDG to ensure the project is carried out comprehensively and efficiently.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Natural Features Study Project is not included in the 2019 Budget. The project is funded by cost recovery and will be included in the 2020 budget.

SNC Policy Adherence: The Natural Features Study Project will adhere to all relevant policies.

Alison McDonald,
Team Lead, Planning.



To: Board of Directors
From: Katherine Watson, Water Resources Specialist
Date: July 31, 2019
Subject: Request for Approval: Monitoring Equipment Purchase

RECOMMENDATION:

The SNC Board of Directors approve the purchase of precipitation monitoring equipment for SNC's Hydrometric Monitoring Network, at an approximate cost of \$12,000 plus HST.

DISCUSSION:

Changes to Ontario's rainfall patterns can increase the risk of flooding, and the risk of droughts (Climate Action in Ontario, 2018). Having timely and reliable climate information and up-to-date information on the occurrence and severity of extreme events and their duration is essential to reduce impacts of floods and droughts in Ottawa and Eastern Ontario.

To improve the ability to predict and manage flood and drought risk, SNC will improve equipment at stream gauges by replacing two precipitation tipping buckets (in operation from April to November) with two all-weather precipitation gauges (in operation year-round). Continuous rain and snow data will transmit hourly and will be captured in SNC's WISKI platform and hydro-geosphere model, allowing for more timely and precise forecasts.

Staff requested three quotes for the equipment:

- FTS AWP: \$11,472 plus HST
- Sutron OttPluvio: \$16,322 plus HST
- Geonor T-200B: \$24,000 plus HST

FTS equipment is the best price and most compatible with existing equipment.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: SNC hydrometric stream gauge network equipment purchases are included in the 2019 SNC budget, Science and Research: Resource Management: Water, pages 14-15.

SNC Policy Adherence: Purchasing Policy, Page No. 3, Section C (c), for purchases \$5,000 up to \$15,000; three verbal or written quotes will be secured and recorded.

Katherine Watson
for: Katherine Watson,
Water Resources Specialist.



To: Board of Directors
From: Omar Kana'n, Water Resources Specialist - Engineering
Date: August 6th, 2019
Subject: Request for Approval: Engage Partners: Lower Ottawa River

RECOMMENDATION:

The Board of Directors receive and file the report on *Enhanced Flood Warning and Communications along The Lower Ottawa River*; and

FURTHER THAT: The Board direct staff to engage with partners involved in Flood Forecasting and Warning along the Lower Ottawa River to create a Lower Ottawa River flood warning group

DISCUSSION:

In 2017 the Ottawa River experienced unprecedented historic water levels and flows.

Funding from the MNRF was provided to SNC in 2018 to develop an approach to enhance the delivery of the flood warning along the Lower Ottawa River (NO. BD-091/18).

Through this work, SNC staff worked with partners to investigate the 2017 flood event, delineate the 2017 flood extent and review the flood forecasting and warning communications procedures along the Ottawa River.

The report "Enhanced Flood Warning and Communications along the Lower Ottawa River" includes recommendations for partners to develop consistent communications tactics through the creation of a Lower Ottawa River Flood Warning working group.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This project was included in the 2019 SNC Budget, pages 30-31: 100% cost recovery: \$50,000.

SNC Policy Adherence: All projects related to Flood Forecasting and Warning will adhere to the Ontario Flood Forecasting and Warning: Implementation Guidelines for Conservation Authorities and the Ministry of Natural Resources and Forestry.

Omar Kana'n,
Water Resources Specialist - Engineering



To: Board of Directors
From: Katherine Watson, Water Resources Specialist
Date: July 23, 2019
Subject: Request for Approval: Stream Gauge Maintenance Agreement

RECOMMENDATION:

The Board of Directors approve entering into an agreement with the Ministry of Natural Resources and Forestry (MNR) for maintenance of the Stream Gauge Network in South Nation Conservation's jurisdiction.

DISCUSSION:

SNC, MNR and Environment and Climate Change Canada (ECCC), cooperate in the operation and maintenance of a stream gauge network within the jurisdiction. The data collected by this network supports the delivery of SNC's Flood Forecasting and Warning and Low Water Programs, among other important projects. Having access to timely, accurate data is essential for the success of these programs and projects.

ECCC technicians perform most maintenance activities at the stream gauges. However, there are times when an ECCC technician is unable to arrive at a gauge in a timely manner. SNC has the expertise to complete the maintenance activities and would like to sign an agreement with MNR to ensure continuous data collection at the stream gauges, especially during times of flood or drought.

Eligible sites and maintenance activities will be clearly laid out and agreed upon by all parties. Maintenance activities are ad-hoc and will be minor in nature. SNC is not responsible or obligated to complete maintenance. Any requirement for new equipment or equipment repairs is the responsibility of MNR and/or ECCC.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: SNC management of the stream gauge network is included in the 2019 SNC budget, Science and Research: Resource Management: Water, pages 14-15.

SNC Policy Adherence: Stream gauge maintenance and field operations adhere to SNC's Health and Safety Policy.



Katherine Watson,
Water Resources Specialist.



To: Board of Directors
From: Carl Bickerdike, Team Lead, Corporate Services
Date: August 7th, 2019
Subject: Request for Approval: Chesterville Dam Concrete Repairs

RECOMMENDATION:

The Board of Directors approve entering into agreements for concrete repairs at the Chesterville Dam with Company A at an approximate cost of \$248,000, plus HST, pending the approval of funding reallocation from Natural Disaster Mitigation Program.

DISCUSSION:

Staff seek approval to enter into agreement for concrete repairs at the Chesterville Dam. Work involves repairing approximately 10 square metres of concrete on the dam structure, as outlined in a 2016 engineers report. Access is difficult and will possibly require a barge. Oversight from a professional structural engineer is required to ensure the proper methods and materials are used.

As per purchasing policy, quotes were sought through a sealed bid process. The bid package was sent to ten firms with the requisite expertise with large structures. Two firms (Company A and Company B) attended the mandatory site visit and submitted a joint bid due to their differing expertise (Company A lacks the engineering capacity and Company B needed a concrete sub-contractor). The combined bid with Company A as the lead is \$248,000 plus HST.

Staff note that in discussions with: Conservation Authorities; Municipalities; and other dam and water treatment plant operators; workload for projects and construction, including real estate construction, in Eastern Ontario and across the Province is extremely heavy in 2019. This seems to have created a shortage of available firms to complete work within short timelines.

Concrete repairs are one of several projects at the Chesterville Dam that were submitted to the National Disaster Mitigation Program (NDMP). NDMP approved \$200,059, with SNC to match \$200,143. At the April 18, 2019 Board meeting, the Board of Directors approved entering into a contract with the Ministry of Municipal Affairs and Housing to undertake these projects (Resolution No. BD-052/19).

As submitted to NDMP, the budget for the concrete repairs was \$86,000 plus HST. Staff have requested reallocation of funds from approved projects. Funding is allocated until March 2020 at which point unused funds must be returned. Concrete repairs must be completed by the end of September 2019 due to water levels. If this project is delayed, SNC will fund the repairs fully from reserves in future.



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

Budget Page: 56-57, Properties – Buildings and Infrastructure – Erosion and Water Control. NDMP funding will offset approximately 50% of project costs. Amounts not funded by NDMP will be taken from reserves (Resolution No. BD-053/19).

SNC Policy Adherence:

SNC Purchasing Policy, under section C:

Purchases \$15,000 up to \$100,000:

- A minimum of three written quotes should be obtained from suppliers;
- If three quotes cannot be obtained, the reasons will be documented;
- Reasons for accepting other than the lowest quotation must be documented. If other than the lowest quotation is accepted, approval by the Chair or Vice Chair is required.

Purchases over \$100,000:

- Goods and services exceeding \$100 000 will be obtained by a formal bid process (ex. Public Tender, Request for Proposal, Prequalification, or other means acceptable to the Board of Directors) unless the Board of Directors direct otherwise;
- Senior Supervisors are responsible for preparing the formal bid package;
- If three bids cannot be obtained, the reasons will be documented;
- Bids will be routed to the appropriate Senior Supervisors, or their delegate, who will log and safeguard all tenders received;
- Bids will be opened in the presence of at least three (3) staff members, at least one being a Senior Supervisor;
- Approval of the Board of Directors is required for awarding the contract to the successful bidder. After the project is approved by the Board of Directors, the Board of Directors may delegate their approval authority to award the contract;
- Reasons for accepting other than the lowest bid, and/or not following the formal bid process must be documented;
- Any one of the signing officers, will sign the appropriate documents as required;
- All documentation must be retained on file in the Corporate Services office.

Carl Bickerdike,
Team Lead, Corporate Services



To: Board of Directors
From: Alison McDonald, Team Lead Approvals
Date: August 15, 2019
Subject: Request for Approval: Regulation Policies pursuant to Section 28 of the *Conservation Authorities Act*

RECOMMENDATION:

The Board of Directors approve the updated Regulations Policies pursuant to Section 28 of the *Conservation Authorities Act*.

DISCUSSION:

SNC's regulation under Section 28 of the *Conservation Authorities Act* is titled *Ontario Regulation 170/06 South Nation River Conservation Authority: Development, Interference with Wetlands and Alteration to Shorelines and Waterways Regulation*. Ontario Regulation 170/06 grants SNC the authority to regulate development in river or stream valleys, wetlands, shorelines, and hazardous lands to ensure public safety and protection of property.

SNC's Regulation Policies (the "Policies") interpret Ontario Regulation 170/06 to guide the Board's issuance of permits as well as inform staff recommendations. The Policies were last updated in 2007.

In addition to modern formatting, the updated Policies incorporate lessons and feedback staff accumulated over the years. The Policies reflect relay SNC's commitment to work collaboratively with landowners, municipal partners, and the public.

The updated Policies are modeled on Conservation Ontario's *Guidelines to Support Conservation Authority Administration of the "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation" Document* as well as the policies and best practices of partner conservation authorities.

The Regulations Policy has undergone legal review by Ault and Ault.

Changes include:

- requiring permits for internal renovations that change the use or potential use of a building or structure;
- identifying development that may not require a permit (including non-habitable accessory buildings that are less than 10 m² and associated with existing residential uses);
- defining the Riverine Erosion Hazard using the 100 Year Erosion Hazard Rate;
- allow for implementation of the text of Ontario Regulation 170/06 where mapping is unavailable;



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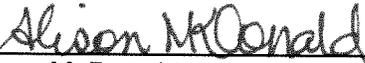
- no permits for required replacement will be issued five years following the date a structure was damaged or destroyed; and
- reference to the Ministry of Natural Resources and Forestry Technical Guide.

A communications plan is in place to inform partner municipalities of the updated Policies. The Policies will be made publicly available on the SNC website in accordance with Conservation Ontario's Client Service and Streamlining Initiative for High Growth Conservation Authorities.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Compliant with SNC Budget.

SNC Policy Adherence: Regular update of an existing policy.


Alison McDonald,
Team Lead, Approvals.

Attachment: Regulation Policies Pursuant to Section 28 of the *Conservation Authorities Act*



To: Board of Directors
From: Alison McDonald, Team Lead, Planning
Date: August 15, 2019
Subject: Request for Approval: Planning and Approvals Client Service Policy

RECOMMENDATION:

The Board of Directors approve the South Nation Conservation Planning and Approvals Client Service Policy.

DISCUSSION:

In April 2019, Conservation Ontario ("CO") Council endorsed the CO Client Service and Streamlining Initiative. The initiative identifies Conservation Authority ("CA") actions that can assist the Province as it seeks to increase housing supply while protecting people, property, and the environment. CO has asked CAs to draft client service standards policies relating to planning review and permits. South Nation, as a High Growth CA, has been asked to make the client service standard policy available online as soon as possible.

The SNC Planning and Approvals Client Service Policy was drafted using the CO template provided. The template was developed with input from the CO Timely Review and Approvals Taskforce, of which SNC was a member.

SNC has a long-standing commitment to providing the best standards of service to clients and partners of the organization. The Policy centralizes these commitments and standards to inform and clarify client and public expectations. The Policy also states the expectation that clients be courteous and respectful to SNC Staff as well as other clients and members of the public. The Policy will be uploaded to the SNC website upon approval.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

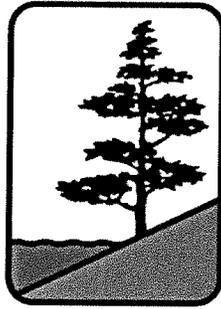
Compliance with Budget: Compliant with SNC Budget.

SNC Policy Adherence: This Policy clarifies Client Service Standards.



Alison McDonald,
Team Lead, Planning.

Attachment: 1. South Nation Conservation Planning and Approvals Client Service Policy, August 2019



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**PLANNING AND APPROVALS CLIENT
SERVICE POLICY**

August 2019

DRAFT

Revisions

Revision No.	Board Approval Date	Details
1	August 15, 2019	---
-	---	---



1. Purpose

South Nation Conservation ("SNC") is committed to delivering effective and efficient service to clients and partners of the Approvals Department. This policy document describes SNC's client service commitments.

2. Clients and Partners

Clients and partners of the Approvals Department include, but are not limited to landowners, municipal partners, the provincial government, engineers, consultants, lawyers, real estate professionals, and members of the public.

3. Commitments

SNC commits to:

- a) provide service that is professional, knowledgeable, courteous, timely, and helpful;
- b) treat everyone with respect, fairness, openness, and equity;
- c) ensure it is easy and convenient to contact Staff;
- d) designate a Staff member as "Client Service Facilitator" for issue management;
- e) participate in pre-consultation for new development applications;
- f) maintain client confidentiality and abide by all privacy legislation;
- g) provide accessible services and formats by request in accordance with *Accessibility for Ontarians with Disabilities Act*; and
- h) ensure our client service locations are safe and healthy environments.

4. Client Service Standards

SNC strives to:

- a) answer telephone calls to main reception in person whenever possible during office hours;
- b) ensure that messages from calls outside of office hours or that are unable to be answered in person are forwarded to appropriate Staff within two business days;
- c) ensure Staff provide courteous and accurate voicemail and automatic E-mail replies indicating when they will be available to respond to messages;
- d) acknowledge receipt of mail, voicemail and email within two business day;
- e) explain timelines and processes to clients;
- f) review *Conservation Authorities Act* Section 28 applications per timelines set in the Service Delivery Standards;



- g) review planning applications per timelines set by the approval authority or as outlined in Municipal Memorandums of Understanding;
- h) keep clients informed of timelines and provide notice of any delay;
- i) post notice of service disruptions on the SNC website and telephone system;
- j) respect client time by keeping scheduled appointments;
- k) attend to non-appointment general queries within two business days;
- l) use plain language and provide explanation and details upon request; and
- m) make available on the SNC website relevant:
 - i. policies,
 - ii. procedures,
 - iii. guidelines,
 - iv. screening tools,
 - v. application documents,
 - vi. fee policies, and
 - vii. fee schedules.

5. Client Responsibilities

Clients are expected to:

- a) participate in pre-consultation meetings;
- b) provide complete applications and high-quality technical submissions;
- c) respond to Staff correspondence and requests in a timely manner;
- d) behave courteously towards Staff, other clients, and members of the public; and
- e) respect the professional, ethical, and legal obligations of Staff.

6. Review

SNC will continually improve client service by:

- a) offering opportunities for client feedback;
- b) regularly monitoring feedback and reviewing performance;
- c) publishing a client service report on the SNC website annually; and
- d) reviewing the Planning and Approvals Client Service Policy as needed.





To: Board of Directors
From: Alison McDonald, Team Lead, Planning
Date: July 31st, 2019
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update.

DISCUSSION:

SNC staff provide comments on planning applications and technical reviews to support planning applications. Applications are sent to SNC by local Municipalities; costs are recovered according to the Board approved fee schedule.

The list below includes planning applications received in June and July. Pre-consultations are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
1	SNC-6474-2019	Mike Swar	Russell Township	Site Plan Control
2	SNC-6476-2019	Not provided	Cambridge Township	Zoning By-Law Amendment
3	SNC-6477-2019	Not provided	Cambridge Township	Zoning By-Law Amendment
4	SNC-6479-2019	Patrice Lanthier, Anne-Marie and Marc Gour, Nathalie Lalonde-Gour	Township of North Plantagenet	Severance
5	SNC-6480-2019	G and E Reno Construction Inc.	Casselman	Severance
6	SNC-6483-2019	Lucille Gignac	Russell Township	Severance
7	SNC-6484-2019	J and S Young Farms Inc.	Clarence Township	Severance
8	SNC-6486-2019	Jonathan Bourgon	Russell Township	Site Plan Control
9	SNC-6487-2019	Amy and Chris Barton	Edwardsburgh Township	Severance
10	SNC-6488-2019	Amy and Chris Barton	Edwardsburgh Township	Severance



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#	SNC Number	Landowner Name	Former Municipality	Application
11	SNC-6490-2019	Not provided	Township of North Plantagenet	Severance
12	SNC-6491-2019	Unity (Ottawa) Holdings Ltd. / LTR Industries	Osgoode Township	Site Plan Control
13	SNC-6492-2019	Not provided	Winchester Township	Minor Variance
14	SNC-6493-2019	City of Clarence-Rockland	Clarence Township	Minor Variance
15	SNC-6494-2019	Not provided	Mountain Township	Minor Variance
16	SNC-6495-2019	Gordon Sorenson and Elizabeth Coyle-Camp	Osgoode Township	Minor Variance
17	SNC-6496-2019	Gordon Sorenson and Elizabeth Coyle-Camp	Osgoode Township	Severance
18	SNC-6498-2019	Omkar Atwal	Osgoode Township	Site Plan Control
19	SNC-6499-2019	Sylvie and Daniel Lafleur	Russell Township	Severance
20	SNC-6500-2019	7766351 Canada Inc.	South Gower Township	Subdivision
21	SNC-6501-2019	Investissements GADA, Marc Boucher	Clarence Township	Site Plan Control
22	SNC-6503-2019	Travey Merkle	Williamsburg Township	Severance
23	SNC-6504-2019	6076874 Canada Inc., Marguerite Tessier and Julie Wrigley	Russell Township	Site Plan Control
24	SNC-6506-2019	Rachelle Laforge	Clarence Township	Site Plan Control
25	SNC-6509-2019	Not provided	Mountain Township	Zoning By-Law Amendment
26	SNC-6510-2019	Rosenhill Farm Inc.	Cambridge Township	Severance
27	SNC-6511-2019	Roger G. Carrière and Murielle Carrière	Longeuil	Severance
28	SNC-6514-2019	Not provided	Mountain Township	Zoning By-Law Amendment
29	SNC-6515-2019	Frances and Sharon Adams POA	Edwardsburgh Township	Severance
30	SNC-6516-2019	670771 Ontario Inc.	Edwardsburgh Township	Severance

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#	SNC Number	Landowner Name	Former Municipality	Application
31	SNC-6517-2019	J.F. Dobbie and Sons Limited	Edwardsburgh Township	Severance
32	SNC-6518-2019	J.F. Dobbie and Sons Limited	Edwardsburgh Township	Severance
33	SNC-6519-2019	Cooperative Agricole D'Embrun Ltd., Garry Hupé	Russell Township	Site Plan Control
34	SNC-6520-2019	Martin and Martina Noe	Augusta Township	Severance
35	SNC-6521-2019	Peter Donnelly and Dana Mark Adams	Augusta Township	Zoning By-Law Amendment
36	SNC-6522-2019	Not provided	Winchester Township	Minor Variance
37	SNC-6525-2019	Estate of Sam Woosey	Township of West Hawkesbury	Severance
38	SNC-6526-2019	Estate of Sam Woosey	Township of West Hawkesbury	Severance
39	SNC-6527-2019	Estate of Sam Woosey	Township of West Hawkesbury	Severance
40	SNC-6528-2019	Estate of Sam Woosey	Township of West Hawkesbury	Severance
41	SNC-6529-2019	Estate of Sam Woosey	Township of West Hawkesbury	Severance
42	SNC-6532-2019	Elvio and Patricia Sabatini	Roxborough Township	Severance
43	SNC-6534-2019	Estate of Sam Woosey	Township of West Hawkesbury	Severance
44	SNC-6535-2019	Estate of Sam Woosey	Township of West Hawkesbury	Severance
45	SNC-6536-2019	Estate of Sam Woosey	Township of West Hawkesbury	Severance
46	SNC-6537-2019	Estate of Sam Woosey	Township of West Hawkesbury	Severance
47	SNC-6538-2019	Estate of Sam Woosey	Township of West Hawkesbury	Severance
48	SNC-6539-2019	Estate of Sam Woosey	Township of West Hawkesbury	Severance
49	SNC-6540-2019	Parklane Campers Association, Pierrette Lafrenière	Clarence Township	Zoning By-Law Amendment
50	SNC-6541-2019	Elva Garlough	Mountain Township	Severance



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#	SNC Number	Landowner Name	Former Municipality	Application
51	SNC-6544-2019	Bretzler Farms Ltd.	Matilda	Severance
52	SNC-6545-2019	Valdon AG Inc.	Kenyon Township	Severance
53	SNC-6546-2019	Corput Farms Inc., Andy Corput	Williamsburg Township	Severance
54	SNC-6547-2019	Not provided	Clarence Township	Zoning By-Law Amendment
55	SNC-6552-2019	Don Stephenson	South Gower Township	Severance
56	SNC-6557-2019	Pangea Tennes Agmoles	Osnabruck Township	Severance
57	SNC-6558-2019	Not Provided	Cambridge Township	Zoning By-Law Amendment
58	SNC-6559-2019	Not Provided	Alfred Township	Zoning By-Law Amendment
59	SNC-6560-2019	Not Provided	North Plantagenet Township	Zoning By-Law Amendment
60	SNC-6561-2019	Not Provided	Cambridge Township	Zoning By-Law Amendment
61	SNC-6562-2019	Not Provided	Cambridge Township	Zoning By-Law Amendment
62	SNC-6563-2019	Not Provided	South Plantagenet Township	Zoning By-Law Amendment
63	SNC-6564-2019	Royal Alexander Farms Ltd.	West Hawkesbury	Severance
64	SNC-6565-2019	7199937 Ontario Inc., Richard Desjardins	Cambridge Township	Severance
65	SNC-6566-2019	Francois Lafrance	Cambridge Township	Severance
66	SNC-6567-2019	Garth Henry	Russell Township	Severance
67	SNC-6568-2019	Doris and Jacqueline Sauvé	Township of East Hawkesbury	Severance
68	SNC-6571-2019	Raymond Lavictoire	Clarence Township	Zoning By-Law Amendment
69	SNC-6572-2019	Jocelyn Cayer	Russell Township	Site Plan Control
70	SNC-6573-2019	Loredana Porcari	Gloucester Township	Severance
71	SNC-6574-2019	Adam Dawe	Osgoode Township	Minor Variance
72	SNC-6576-2019	Marbri Farms Inc.	Russell Township	Severance
73	SNC-6577-2019	Murray Dunbar	Township of Finch	Severance



Technical Reviews

SNC offers professional and technical review services in engineering, hydrogeology, biology, and private servicing. The following table includes the technical reviews completed in June and July.

#	SNC Number	Development Size	Review Type
1	SNC-1419-2013	Area ≤ 2ha	Environmental Impact Study
2	SNC-1419-2013	Area ≤ 2 ha	Stormwater Review
3	SNC-4781-2017	Area < 0.5 ha	Stormwater Review
4	SNC-4781-2017	Area < 0.5 ha	Stormwater Review
5	SNC-6133-2018	Area ≤ 2ha	Stormwater Review
6	SNC-6162-2018	Area < 0.5 ha	Hydrogeological Review
7	SNC-6206-2018	Area < 0.5 ha	Stormwater Review
8	SNC-6351-2019	Area < 0.5 ha	Stormwater Review
9	SNC-6391-2019	Area < 0.5 ha	Stormwater Review
10	SNC-6474-2019	Area < 2 ha	Stormwater Review
11	SNC-6486-2019	Area ≤ 2ha	Stormwater Review
12	SNC-6486-2019	Area ≤ 2ha	Stormwater Review
13	SNC-6491-2019	Area < 0.5 ha	Stormwater Review
14	SNC-6501-2019	Area ≤ 2ha	Stormwater Review
15	SNC-6504-2019	Area < 0.5 ha	Stormwater Review
16	SNC-6572-2019	Area < 0.5 ha	Stormwater Review

Staff will continue to track applications and associated timelines to ensure timely reviews.

Alison McDonald,
Team Lead, Planning.



To: Board of Directors
From: Geoff Owens – Regulations Officer
Date: August 6, 2019
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The SNC Board of Directors approve permits 106 - 139 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION:

SNC staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting. The list below indicates the permits that have been issued since June 6, 2019.

#	Permit No.	Landowner	Former Municipality	Project
106	2019-ALP-R155	Patrice Lanthier	N. Plantagenet	New Septic System
107	2019-ALP-R158	Gilles Sarault	Alfred	Replace Septic System
108	2019-AUG-R181	Derek O'Brien And Carla Trail	Augusta	Replace Septic System
109	2019-CUM-R168	Mattamy (Mer Bleue 2) Ltd.	Cumberland	Creek Cleanout
110	2019-CUM-R169	Les Habitations Leclair	Cumberland	New Septic System
111	2019-GLO-R044	City of Ottawa	Gloucester	Replace Culvert
112	2019-GLO-R132	City of Ottawa	Gloucester	Replace Culvert
113	2019-EDW-R133	Gregory J Kenney	Edwardsburgh	Erosion Control
114	2019-EDW-R157	Joe Francica	Edwardsburgh	Addition to House
115	2019-EDW-R167	Enbridge Pipelines	Edwardsburgh	Maintenance Dig
116	2019-EDW-R170	Edwardsburgh- Cardinal	Cardinal	Construction of Retaining Wall
117	2019-EDW-R171	Edwardsburgh- Cardinal	Edwardsburgh	Replace Culvert
118	2019-NAT-R131	The Nation Municipality	Cambridge	Line a Culvert

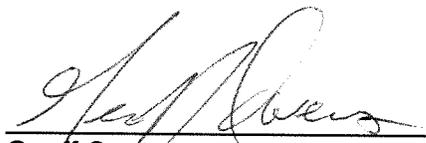
119	2019-NGL-R156	The United Counties of SDG	Kenyon	Replace Culvert
120	2019-NST-R027	Ferme Cognac Ltd.	Finch	Piping a Watercourse
121	2019-NST-R134	Township of North Stormont	Finch	Utility Crossing
122	2019-NST-R135	Township of North Stormont	Finch	Utility Crossing
123	2019-NST-R136	Township of North Stormont	Finch	Utility Crossing
124	2019-NST-R137	Peter Van Gulp	Finch	Utility Crossing
125	2019-NST-R138	Tony Sanders	Finch	Utility Crossing
126	2019-NST-R139	Township of North Stormont	Finch	Utility Crossing
127	2019-NST-R140	Steve Sanders	Finch	Utility Crossing
128	2019-NST-R141	Bill Van Loon	Finch	Utility Crossing
129	2019-NST-R142	The United Counties of SDG	Finch	Utility Crossing
130	2019-NST-R143	Barry Carruthers	Finch	Utility Crossing
131	2019-NST-R145	Township of North Stormont	Finch	Utility Crossing
132	2019-NST-R146	George Mclean	Finch	Utility Crossing
133	2019-NST-R147	Felix Von Gunten	Finch	Utility Crossing
134	2019-NST-R148	Van Loon Ron	Finch	Utility Crossing
135	2019-NST-R150	Township of North Stormont	Finch	Utility Crossing
136	2019-NST-R151	Brian McMahon	Finch	Utility Crossing
137	2019-SDU-R049	Trans-Northern Pipelines Inc	Matilda	Pipeline Maintenance
138	2019-SDU-R165	William Mullin	Matilda	Construct House and Septic System
139	2019-SDU-R184	Enbridge Pipelines	Williamsburg	Pipeline Maintenance

Complaints/Issues:

Sites visited in 2019 through the regulatory program: 7

Location	Issue	Outcome
Clarence-Rockland	Excavation within SNC regulated area	Landowner going through retroactive permit process
Russell	Large scale soil dumping across from Quarry	No regulated area, will review with Planning and Township staff.
North Dundas	Watercourse section filled in without permit (from 2018, follow up meeting 2019)	Landowner going through retroactive permit process
North Dundas	Development project started without permit	Landowner going through retroactive permit process
Alfred-Plantagenet	Watercourse interference (from 2018 follow up Spring site visit)	Landowner is saying they will continue to co-operate to resolve
South Dundas	Tree clearing associated PSW	Landowner agreed not to cut into PSW
Augusta	Road through PSW	Road removed outside licensed aggregate pit, area working with MNRF and landowner.

Staff will continue to track complaint site visits and will provide a memo email to the Clerk of the municipalities where future visits take place.



Geoff Owens,
Regulations Officer.



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38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

To: Board of Directors
From: Deborah Edwards, Accounting Assistant
Date: August 6, 2019
Subject: Request for Approval: Monies Received and Disbursement Register for June and July 2019

RECOMMENDATION:

The Board of Directors receive and file the money received report for June and July 2019; and

FURTHER THAT: The Board approve the Disbursement Register of \$1,248,517.12 for June and July 2019.

BACKGROUND:

The list of major money receipts by customers are shown below:

<u>RECEIVED FROM</u>	<u>June & July 2019</u>
City of Ottawa	469,918.17
Planning Revenue	93,957.36
Septic Revenue	76,515.55
Township of Russell	44,613.00
United Counties of Prescott & Russell	43,043.94
Corporation of the Nation Municipality	29,801.00
Township of North Dundas	28,430.67
Municipality of South Dundas	26,545.27
Township of Alfred and Plantagenet	19,603.67
United Counties of Stormont, Dundas & Glengarry	17,353.44
Corporation of the Municipality of North Grenville	16,016.33
Township of Edwardsburgh/Cardinal	15,623.67
Township of Augusta	14,832.00
Township of North Stormont	12,548.00
Ministry of Natural Resources	11,554.09
Royal Bank of Canada	11,478.62
Village of Casselman	9,807.00
Communication	9,633.80
Environmental Careers Organization of Canada	8,400.00
Municipality of South Dundas	7,330.00
Corporation of the Township of North Glengarry	4,605.00
On the Bend Sugar Shack	3,962.26
United Counties of Leeds Grenville	3,000.00
Township of South Stormont	2,787.00
Other	9,687.90
TOTAL \$	991,047.74

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<u>June & July 2019</u>	<u>Total</u>
Accounts Payable Cheques	212,999.14
Internet Banking	78,844.40
Electronic Funds Transfer Payment	295,822.24
Payroll	660,851.34
TOTAL \$	1,248,517.12

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

Deborah Edwards,
Accounting Assistant

Attach.

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Number	Code	Name	Amount
18691	ATRE0025	2018-EAB-046	1,500.00 Ash Tree Grant
18692	ATRE0026	2018-EAB-072	2,744.00 Ash Tree Grant
18693	ATRE0027	2018-EAB-003	451.00 Ash Tree Grant
18694	ATRE0028	2018-EAB-037	782.49 Ash Tree Grant
18695	ATRE0029	2018-EAB-031	3,250.00 Ash Tree Grant
18696	CPSE9975	ALAIN LEDUC	380.00
18697	EXTR0050	407 ETR EXPRESS TOLL ROUTE	71.71
18698	GAAU2950	GARY'S AUTO BODY	406.80
18699	GAGN3000	GAGNE & FILS EXCAVATION LTEE	565.00
18700	MVCA2500	MISSISSIPPI VALLEY CONSERVATION AUTHORITY	440.00
18701	ROSA2000	ROGER SALMON	916.43
18702	SPBR8250	SPRING BREEZE YARD CARE LTD.	649.75
18703	SPMI8060	SPENCERVILLE MILL FOUNDATION	300.00
18704	UNCO9010	UNITED COUNTIES OF S.D. & G	115.00
18705	ZZZZ9961	WILCOX LAW OFFICE	380.00
18706	COON1088	CONSERVATION ONTARIO	17,704.00 Conservation Ontario Levy
18707	COCO1270	COTNAM HOLDINGS	191.38
18708	FIPI2525	FINCH RESTAURANT	168.60
18709	JRAD4004	J&R ADAMS LTD.	242.38
18710	MEPR5650	ME PRODUCTIONS	406.80
18711	POON7040	POSTAGE ON CALL	1,130.00
18712	PR207531	UNITED COUNTIES OF PRESCOTT & RUSSELL	500.00
18713	ATRE0030	2018-EAB-005	3,625.00 Ash Tree Grant
18714	ATRE0031	2018-EAB-024	4,000.00 Ash Tree Grant
18715	ATRE0032	2018-EAB-038	500.00 Ash Tree Grant
18716	ATRE0033	2018-EAB-002	1,000.00 Ash Tree Grant
18717	ATRE0034	2018-EAB-014	925.00 Ash Tree Grant
18718	ATRE0035	2018-EAB-023	2,225.00 Ash Tree Grant
18719	ATRE0036	2018-EAB-053	500.00 Ash Tree Grant
18720	ATRE0037	2018-EAB-033	1,350.00 Ash Tree Grant
18721	ATRE0038	2018-EAB-086	1,964.16 Ash Tree Grant
18722	ATRE0039	2018-EAB-087	450.00 Ash Tree Grant
18723	ATRE0040	2018-EAB-057	357.50 Ash Tree Grant
18724	ATRE0041	2018-EAB-077	2,462.50 Ash Tree Grant
18725	ATRE0042	2018-EAB-022	1,000.00 Ash Tree Grant
18726	ATRE0043	2018-EAB-056	400.00 Ash Tree Grant
18727	BUSI0578	DESJARDINS CARD SERVICES (STAPLES)	542.43
18728	COCO1270	COTNAM HOLDINGS	81.60
18729	DDPR1500	D&D MARKET	660.97
18730	MOTI5525	MOREWOOD TIRE SERVICES	2,032.87 1 set New Tires + Balance tires on 4 vehicles
18731	OSHI6590	OSGOODE TWP HIGH SCHOOL	200.00
18732	SDGF9024	2019-SDGWAS-008	500.00 MFTIP - SDG Grant
18733	ATRE0044	2018-EAB-007	1,424.98 Ash Tree Grant
18734	BRSA0590	BRAZEAU SANITATION INC.	621.50
18735	DE402000	DEBORAH EDWARDS	73.40
18736	GAGN3000	GAGNE & FILS EXCAVATION LTEE	565.00
18737	INAL4180	SPECIAL MARKETS SOLUTIONS INDUSTRIAL	811.08
18738	LENE7512	LEXISNEXIS CANADA INC.	93.19
18739	ATRE0045	2018-EAB-095	489.50 Ash Tree Grant
18740	ATRE0046	2018-EAB-068	2,429.00 Ash Tree Grant
18741	DUMA1996	DUNDAS MACHINE INC	1,957.16 Rail Clamp repairs on Chesterville Dam
18742	FAFO2506	FARMER'S FORUM	61.95
18743	LLMC5040	LLOYD MCMILLAN EQUIPMENT LTD.	2,999.59
18744	MAOR5557	MARLIN ORCHARDS	112.99
18745	REGE7571	RECEIVER GENERAL FOR CANADA	50.00

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18746	SNCW0402	2018-NAT-CW03	5,000.00	Clean Water - Grant
18747	COCO1270	COTNAM HOLDINGS	30.30	
18748	MVCA2500	MISSISSIPPI VALLEY CONSERVATION AUTHORITY	100.00	
18749	NIBE6110	NICOLE BENOIT	750.00	
18750	BYCA0430	BYTOWN CATERING	3,836.12	
18751	JUDU4560	JUSTIN DUBUC	250.00	
18752	PURO7040	PUROLATOR COURIER LTD.	64.11	
18753	ROJA7520	RON M. JASON SURVEYING LTD.	4,469.15	
18754	SDGF9025	2019-SDGWAS-009	500.00	MFTIP - SDG Grant
18755	SDGF9026	2019-SDGWAS-010	500.00	MFTIP - SDG Grant
18756	SDGF9027	2019-SDGWAS-011	500.00	MFTIP - SDG Grant
18757	SDGF9028	2019-SDGWAS-012	500.00	MFTIP - SDG Grant
18758	SNCW0403	2019-NDU-CW06	1,000.00	Clean Water - Grant
18759	UCPR1143	2019-UCPRWAS-013	500.00	MFTIP - UCPR Grant
18760	UCPR1144	2019-UCPRWAS-014	497.20	MFTIP - UCPR Grant
18761	UCPR1145	2019-UCPRWAS-015	500.00	MFTIP - UCPR Grant
18762	ATRE0047	2018-EAB-028	1,426.43	Ash Tree Grant
18763	ATRE0048	2019-EAB-010	500.00	Ash Tree Grant
18764	ATRE0049	2018-EAB-060	500.00	Ash Tree Grant
18765	ATRE0050	2018-EAB-043	2,627.41	Ash Tree Grant
18766	ATRE0051	2018-EAB-084	500.00	Ash Tree Grant
18767	ATRE0052	2018-EAB-088	1,437.50	Ash Tree Grant
18768	ATRE0053	2018-EAB-030	432.50	Ash Tree Grant
18769	ATRE0054	2018-EAB-080	500.00	Ash Tree Grant
18770	ONPR6505	ONTARIO PROFESSIONAL PLANNERS INSTITUTE	62.15	
18771	SDGF9029	2019-SDGWAS-013	497.20	MFTIP - SDG Grant
18772	ATRE0055	2018-EAB-035	500.00	Ash Tree Grant
18773	ATRE0056	2018-EAB-040	5,000.00	Ash Tree Grant
18774	ATRE0057	2018-EAB-009	500.00	Ash Tree Grant
18775	ATRE0058	2018-EAB-001	500.00	Ash Tree Grant
18776	ATRE0059	2018-EAB-051	500.00	Ash Tree Grant
18777	ATRE0060	2018-EAB-039	1,500.00	Ash Tree Grant
18778	ATRE0061	2018-EAB-074	840.00	Ash Tree Grant
18779	ATRE0062	2018-EAB-034	943.85	Ash Tree Grant
18780	ATRE0063	2018-EAB-042	500.00	Ash Tree Grant
18781	ATRE0064	2018-EAB-041	1,500.00	Ash Tree Grant
18782	ATRE0065	2018-EAB-055	2,876.50	Ash Tree Grant
18783	ATRE0068	2018-EAB-029	3,000.00	Ash Tree Grant
18784	ATRE0069	2018-EAB-064	450.00	Ash Tree Grant
18785	ATRE0070	2018-EAB-067	1,970.64	Ash Tree Grant
18786	ATRE0071	2018-EAB-093	306.50	Ash Tree Grant
18787	ATRE0072	2018-EAB-054	500.00	Ash Tree Grant
18788	ABWO0090	A BETTER WORLD	1,465.61	
18789	BROC0552	BROCKVILLE CITY OF THE 1000 ISLANDS	2,237.40	Confined space Course
18790	CHKA1040	CHESTERVILLE KAYAK CLUB	300.00	
18791	COAU1115	COOTER'S AUTOMOTIVE	716.09	
18792	CRAU0100	CRYSLER AUTO VALUE	23.56	
18793	GAAU2950	GARY'S AUTO BODY	542.40	
18794	LLMC5040	LLOYD MCMILLAN EQUIPMENT LTD.	1,118.70	
18795	MOTI5525	MOREWOOD TIRE SERVICES	25.99	
18796	OSTW6720	OSGOODE TOWNSHIP MUSEUM	300.00	
18797	RON57545	782324 ONTARIO INC.	847.50	
18798	ROSA2000	ROGER SALMON	1,184.24	Grass cutting
18799	RUDI7520	RUSSELL & DISTRICT HORTICULTURAL SOCIETY	300.00	
18800	SEEM8999	SEAWAY EMBROIDERY	155.37	
18801	SNCW0404	2018-EDW-CW07	1,000.00	Clean Water - Grant

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18802	SNCW0405	2019-APL-CW03	1,000.00	Clean Water - Grant
18803	SPBR8250	SPRING BREEZE YARD CARE LTD.	1,130.00	
18804	THRE8090	THOMSON REUTERS CANADA	366.92	
18805	UCPR1146	2019-UCPRWAS-016	500.00	MFTIP - UCPR Grant
18806	UCPR1147	2019-UCPRWAS-017	500.00	MFTIP - UCPR Grant
18807	ATRE0073	2018-EAB-006	2,000.00	Ash Tree Grant
18808	ATRE0074	2018-EAB-079	560.00	Ash Tree Grant
18809	ATRE0075	2019-EAB-009	500.00	Ash Tree Grant
18810	BUSI0578	DESJARDINS CARD SERVICES (STAPLES)	113.10	
18811	ED202010	TOWNSHIP OF EDWARDSBURG/CARDINAL	1,500.00	Application fee on Zoning Amendment
18812	MOHA5497	MOHAWK COUNCIL OF AKWESASNE	150.00	
18813	OSTP6650	OSGOODE TOWNSHIP FISH GAME CONSERVATION	300.00	
18814	SDGF9030	2019-SDGWAS-014	500.00	MFTIP - SDG Grant
18815	UCPR1148	2019-UCPRWAS-018	500.00	MFTIP - UCPR Grant
18816	WHPI1000	WHITE PINE LUMBER	1,073.50	
18817	AP206010	TOWNSHIP OF ALFRED & PLANTAGENET	300.00	
18818	ATRE0066	2018-EAB-073	3,850.00	Ash Tree Grant
18819	ATRE0067	2018-EAB-058	4,225.00	Ash Tree Grant
18820	ATRE0076	2018-EAB-059	500.00	Ash Tree Grant
18821	ATRE0077	2019-EAB-005	500.00	Ash Tree Grant
18822	ATRE0078	2018-EAB-094	363.00	Ash Tree Grant
18823	ATRE0079	2019-EAB-001	2,051.47	Ash Tree Grant
18824	ATRE0080	2018-EAB-092	2,025.00	Ash Tree Grant
18825	ATRE0081	2018-EAB-013	4,687.50	Ash Tree Grant
18826	BEPH0650	JACKIE SPENCE	474.60	
18827	BOWE0555	BOURGEOIS WELL DRILLING	113.00	
18828	BRSA0590	BRAZEAU SANITATION INC.	474.60	
18829	CAIN1030	CANADIAN INSTITUTE OF FORESTRY	500.00	
18830	DDPR1500	D&D MARKET	150.73	
18831	ENMA2030	ENNS MACEACHERN PACE MALONEY & ASS.	3,051.00	Appraisal
18832	EXTR0050	407 ETR EXPRESS TOLL ROUTE	37.24	
18833	LATR5065	LATREMOUILLE	887.05	
18834	MUWO5541	MUNICIPAL WORLD INC.	129.84	
18835	NDGR6120	NDT GROUP INC	3,636.34	Professional Services
18836	PEMA7010	PERFORMANCE MANAGEMENT CONSULTANTS	1,005.70	
18837	SDGF9031	2019-SDGWAS-015	488.16	MFTIP - SDG Grant
18838	ZZZZ9960	STACEY ROLLAND	80.00	
18839	JITU4300	519282 ONT LTD /JIM TUBMAN ENTERPRISES INC	30,315.99	New Vehicle
18840	ATRE0082	2019-EAB-020	317.50	Ash Tree Grant
18841	FAFO2506	FARMER'S FORUM	198.25	
18842	LSSA5570	LSC SANITATION	485.90	
18843	ND206025	TOWNSHIP OF NORTH DUNDAS	300.00	
18844	OTCW0317	05-06-1539-DDB	562.50	Ottawa Clean Water Grant
18845	PURO7040	PUROLATOR COURIER LTD.	129.96	
18846	SDGF9032	2019-SDGWAS-016	452.00	MFTIP - SDG Grant
18847	UCPR1149	2019-UCPRWAS-019	497.20	MFTIP - UCPR Grant
18848	AP206010	TOWNSHIP OF ALFRED & PLANTAGENET	97.81	
18849	ATRE0083	2018-EAB-075	1,357.50	Ash Tree Grant
18850	ATRE0084	2019-EAB-012	495.00	Ash Tree Grant
18851	ATRE0085	2019-EAB-021	5,000.00	Ash Tree Grant
18852	RARI7600	RAISIN RIVER MARINE LTD.	366.56	
18853	KIMS4530	KIM'S MOBILE LOCKSMITH SERVICE	237.13	
18854	RARI7600	RAISIN RIVER MARINE LTD.	2,327.80	Repairs to floor in Boat
18855	SDGF9033	2019-SDGWAS-017	488.16	MFTIP - SDG Grant
18856	SODU7960	SOUTH DUNDAS CHAMBER OF COMMERCE	300.00	

212,999.14

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Internet Banking

20190606	BAMO0650	THE BANK OF MONTREAL	8,482.46
20190620	BAMO0650	THE BANK OF MONTREAL	8,369.66
20190704	BAMO0650	THE BANK OF MONTREAL	8,340.66
20190718	BAMO0650	THE BANK OF MONTREAL	8,340.66
20190731	BAMO0650	THE BANK OF MONTREAL	10,351.85
10000103	BELL0510	BELL CANADA	80.21
10000106	BELL0510	BELL CANADA	299.84
10000111	BELL0510	BELL CANADA	1,031.69
10000115	BELL0510	BELL CANADA	54.14
10005617	BELL0510	BELL CANADA	1,031.69
10005629	BELL0510	BELL CANADA	54.14
10005634	BELL0510	BELL CANADA	80.21
10005644	BELL0510	BELL CANADA	247.71
20190624	COBU1230	COMWAVE BUSINESS CARE	298.01
20190726	COBU1230	COMWAVE BUSINESS CARE	294.68
10006370	FIFE2505	FINCH FEED & SEED LTD. PURINA	531.70
10005639	FIFE2505	FINCH FEED & SEED LTD. PURINA	334.18
10000098	HYDR3560	HYDRO ONE	30.12
10006362	HYDR3560	HYDRO ONE	1,459.59
10006365	HYDR3560	HYDRO ONE	127.05
10006389	HYDR3560	HYDRO ONE	29.11
10008885	HYDR3560	HYDRO ONE	29.11
10005653	HYDR3560	HYDRO ONE	30.66
10005621	HYDR3560	HYDRO ONE	87.06
10003981	HYDR3560	HYDRO ONE	1,325.67
10000118	MACE5505	MACEWEN PETROLEUM INC.	1,705.02
10005648	MACE5505	MACEWEN PETROLEUM INC.	1,122.58
10005613	NG206030	TOWNSHIP OF NORTH GLENGARRY	213.09
10005626	NG206030	TOWNSHIP OF NORTH GLENGARRY	212.30
10006400	NG206030	TOWNSHIP OF NORTH GLENGARRY	221.59
10006373	OT206500	CITY OF OTTAWA TAX OFFICE	195.24
10006378	OT206500	CITY OF OTTAWA TAX OFFICE	283.52
10006382	OT206500	CITY OF OTTAWA TAX OFFICE	5.97
10006386	OT206500	CITY OF OTTAWA TAX OFFICE	784.32
20190606	PAYW0139	Payworks	128,862.61 Pay 12
20190620	PAYW0139	Payworks	127,834.81 Pay 13
20190624	PAYW0139	Payworks	8,795.20 Board Pay
20190704	PAYW0139	Payworks	127,160.79 Pay 14
20190718	PAYW0139	Payworks	128,894.14 Pay 15
20190730	PAYW0139	Payworks	139,303.79 Pay 16
20190531	ROBA7530	ROYAL BANK OF CANADA	370.59
20190730	ROBA7530	ROYAL BANK OF CANADA	807.75
10000091	SS208018	TOWNSHIP OF SOUTH STORMONT	67.87
10000095	SS208018	TOWNSHIP OF SOUTH STORMONT	81.58
20190726	TECP5498	TECPLOT	7,031.74
10002688	TELU8550	TELUS MOBILITY	1,866.25
10005888	UNIO9003	UNION GAS LIMITED	192.17
10006364	UNIO9003	UNION GAS LIMITED	423.18
20192805	VISA7601	VISA - June	7,443.16
7182019	VISA7606	VISA - July	4,474.62
			<hr/>
			739,695.74

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EFT Payment

8296	DREN1542	DRENTEX FIELD SERVICES	16,527.94	Tree Planting
8297	RIDE7565	RIDEAU VALLEY CONSERVATION AUTHORITY	11,077.98	ORCW claim #02-19 April 1-30/2019
8298	AP511501	ANDRE POMMAINVILLE, P.AG.	588.12	
8299	ATAI0123	ATEL AIR	847.50	
8300	BUFF0576	BUFFETT TAYLOR & ASSOCIATES	13,970.88	
8301	CG403431	CAROLINE GOULET	20.00	
8302	CP407117	CLAIRE-MELODIE PILAULT	224.11	
8303	DR507570	DAVID ROBERTSON	60.20	
8304	KS408030	KELSEY SMITH	787.67	
8305	LANN5020	LANNIN'S GARAGE	1,732.46	
8306	MACA5490	MARSH CANADA LIMITED	972.00	
8307	ND206025	TOWNSHIP OF NORTH DUNDAS	362.44	
8308	NOVA6200	NOVA NETWORKS	4,175.35	Monthly Managed services June
8309	PLCA6980	PLENTY CANADA	2,000.00	Riparian plating Course
8310	SHSI8023	SHANE SIGNS	45.20	
8311	SIBA8020	SIMPLY BAKED CATERING INC	875.75	
8312	TRCA8650	TRADUCTIONS CATMAC TRANSLATIONS	2,923.78	
8313	VAHO7505	VAN HOUTTE COFFEE SERVICES INC	463.78	
8314	ATAI0123	ATEL AIR	20,792.00	Installation of Generator
8315	AC401010	ANGELA COLEMAN	1,635.48	
8316	ALEN0050	ALAIN ENTERPRISES LTD	1,881.45	
8317	ASMO0182	ASSOCIATION OF MUNICIPALITIES OF ONTARIO	909.65	
8318	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	360.40	
8319	CAQU1034	CRYSLER AUTOMOTIVE CENTRE	47.12	
8320	COAU1115	COOTER'S AUTOMOTIVE	1,249.01	
8321	COMM1130	UNIVERSAL FIELD SUPPLIES	483.06	
8322	INLI4280	INDEPENDENT LINEN SERVICE	58.42	
8323	JH403536	JAMES HOLLAND	183.00	
8324	LAHO5250	LANNIN HOME BUILDING CENTRE	22.58	
8325	LANN5020	LANNIN'S GARAGE	586.81	
8326	MS408050	MARTIN STREIT	250.00	
8327	NOVA6200	NOVA NETWORKS	1,634.26	
8328	PP407015	PATRICK PIITZ	147.21	
8329	RB400512	RONDA LYNNE BOUTZ	315.51	
8330	SD208015	MUNICIPALITY OF SOUTH DUNDAS	1,811.31	
8331	TC400750	TAYLOR CAMPBELL	336.39	
8332	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
8333	AM405500	ALISON McDONALD	120.13	
8334	AP206010	TOWNSHIP OF ALFRED & PLANTAGENET	1,372.14	
8335	ATAI0123	ATEL AIR	169.50	
8336	CYSO1420	CYAN SOLUTIONS LTD	1,497.53	
8337	EM405490	ERIC MCGILL	56.50	
8338	HN405930	HOLLY NYENKAMP	724.30	
8339	IMPR4000	IMPRESSIONS INC	601.16	
8340	KS408030	KELSEY SMITH	677.55	
8341	LANN5020	LANNIN'S GARAGE	266.96	
8342	LOAU1000	LOCAL AUTHORITY SERVICE LTD	1,260.36	
8343	NOMI6230	NORTHERN MICRO INC	6,861.36	Server
8344	RL305012	RENE LALONDE	18.56	
8345	RR407565	RYAN ROBSON	300.33	
8346	SIBA8020	SIMPLY BAKED CATERING INC	452.00	
8347	STIN8000	STORM INTERNET SERVICES	110.74	
8348	TC400750	TAYLOR CAMPBELL	116.58	
8349	OMER6450	OMERS	27,958.10	Pension Plan
8350	AB500610	ARCHIE BYERS	16.24	

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8351	AB500700	ALAIN BERTRAND	41.76
8352	AD501060	ACHILLE DROUIN	37.12
8353	AM305650	ARCHIE MELLAN	95.12
8354	BS508100	BILL SMIRLE	407.74
8355	BV510500	BYRON VIENNEAU	83.52
8356	CS507990	CINDY SAUCIER	107.88
8357	DF304830	DANA FARCASIU	200.10
8358	DL305000	DANIEL LAFLEUR	62.18
8359	DR507570	DAVID ROBERTSON	209.03
8360	DT308550	DOUG THOMPSON	0.00
8361	DT308550	DOUG THOMPSON	844.48
8362	FA501250	FRANCOIS ALLARD	69.60
8363	FP506010	FRAN PATENAUDE	35.38
8364	GB500450	GERRY BOYCE	46.98
8365	GD301520	GEORGE DAROUZE	243.60
8366	GK504160	GERHARD KAUTZ	71.92
8367	GM305150	GLENN MACKEY	155.44
8368	GP506040	GIBSON PATTERSON	69.60
8369	JH505440	JACK HOOGENBOOM	24.36
8370	KS508210	KAREN SWITZER-HOWSE	69.60
8371	LL302050	LAWRENCE LEVERE	162.40
8372	MB302060	MICHAEL BROWN	141.52
8373	MC501030	MAURICE CHABOT	77.72
8374	ML504930	MARC LAFLECHE	26.68
8375	MT308500	MARGARET TAYLOR	484.30
8376	NT308510	NORM TINKLER	46.40
8377	PL505200	PIERRE LEROUX	92.80
8378	RB500500	RAY BEAURGARD	30.16
8379	RB508040	RUSSELL BENNETT	81.20
8380	SB300750	STEPHEN BLAIS	69.02
8381	SD301050	STEVEN DENSHAM	38.28
8382	SS301140	STEPHANE SARRAZIN	251.25
8383	TJ503700	TIM JACKSON	151.96
8384	TV308900	TOM VANDUSEN	40.60
8385	FOTE2050	FOREST TECHNOLOGY SYSTEMS LTD	26,918.41 Climate change Monitoring equipment
8386	ATAI0123	ATEL AIR	192.10
8387	BELL0520	BELL CONFERENCING INC	19.40
8388	BS508100	BILL SMIRLE	693.29
8389	COMM1130	UNIVERSAL FIELD SUPPLIES	95.94
8390	INLI4280	INDEPENDENT LINEN SERVICE	112.94
8391	LAHO5250	LANNIN HOME BUILDING CENTRE	118.62
8392	LANN5020	LANNIN'S GARAGE	201.50
8393	LEVA5032	LEVAC PROPANE INC	195.41
8394	NL404015	NAOMI LANGLOIS-ANDERSON	85.23
8395	PIRI7030	PIERRE RICHER PLUMBING INC.	9.38
8396	SIBA8020	SIMPLY BAKED CATERING INC	372.90
8397	STOR8050	STORMONT STATIONERS LIMITED	8.46
8398	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50
8399	AC401010	ANGELA COLEMAN	548.05
8400	BH403432	BRENT HARBERS	179.06
8401	BRAS0525	BRINKMAN & ASSOCIATES REFORESTATION LTD.	7,641.06 Brush cutting/Spot Spray
8402	CH403550	CARLEY HUTCHINSON	132.34
8403	COPU1120	COYLE PUBLISHING INC	2,373.00
8404	CR407480	CHEYENE BRUNET	18.00
8405	EMHA2000	EMOND HARNDEN	944.68
8406	FERG3000	FERGUSON FOREST CENTRE	1,373.12

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8407	HN405930	HOLLY NYENKAMP	142.73	
8408	HOME3530	HOME HARDWARE CRYSLER LIMITED	1,078.96	
8409	INLI4280	INDEPENDENT LINEN SERVICE	58.34	
8410	JM405530	JOHN MESMAN	235.36	
8411	KS408030	KELSEY SMITH	262.27	
8412	LANN5020	LANNIN'S GARAGE	348.20	
8413	LC401200	LAURA CRITES	683.39	
8414	MS408050	MARTIN STREIT	69.30	
8415	NOVA6200	NOVA NETWORKS	3,631.90	ESX Ram upgrade/Email Protection /Toner
8416	OK403800	OMAR KANA'N	146.94	
8417	RIDE7565	RIDEAU VALLEY CONSERVATION AUTHORITY	700.00	
8418	SD401500	SAMANTHA DEVRIES	227.19	
8419	STOR8050	STORMONT STATIONERS LIMITED	38.40	
8420	TC400750	TAYLOR CAMPBELL	90.76	
8421	TDGR8500	T D GRAHAM & ASSOCIATES	339.00	
8422	TOTR8350	WEAGANT FARM SUPPLIES LTD.	209.05	
8423	VOCA7680	VOCAM CANADA INC	2,706.35	E- Learning online
8424	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
8425	AC401010	ANGELA COLEMAN	630.98	
8426	AM405500	ALISON McDONALD	277.46	
8427	AP511501	ANDRE POMMAINVILLE, P.AG.	192.56	
8428	CS507990	CINDY SAUCIER	90.60	
8429	EMHA2000	EMOND HARNDEN	845.24	
8430	GAUD3008	GAUDET MACHINING AND WELDING	92.10	
8431	GD301520	GEORGE DAROUZE	506.81	
8432	INLI4280	INDEPENDENT LINEN SERVICE	29.17	
8433	JM405530	JOHN MESMAN	2,360.55	
8434	LAHO5250	LANNIN HOME BUILDING CENTRE	93.19	
8435	LANN5020	LANNIN'S GARAGE	107.50	
8436	LOAU1000	LOCAL AUTHORITY SERVICE LTD	616.36	
8437	NOVA6200	NOVA NETWORKS	5,608.13	Monthly Managed services July/EMail Hosting
8438	NS206050	TOWNSHIP OF NORTH STORMONT	235.82	
8439	RL305012	RENE LALONDE	18.56	
8440	SHSI8023	SHANE SIGNS	220.35	
8441	STIN8000	STORM INTERNET SERVICES	110.74	
8442	STOR8050	STORMONT STATIONERS LIMITED	19.20	
8443	TENA8506	TENAQUIP INDUSTRIAL EQUIPMENT	270.14	
8444	TRCA8650	TRADUCTIONS CATMAC TRANSLATIONS	1,063.84	
8445	VAHO7505	VAN HOUTTE COFFEE SERVICES INC	197.39	
8446	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	1,078.96	
8447	BRAS0525	BRINKMAN & ASSOCIATES REFORESTATION LTD.	16,660.72	Tree Planting
8448	BUFF0576	BUFFETT TAYLOR & ASSOCIATES	13,713.73	
8449	NS206050	TOWNSHIP OF NORTH STORMONT	5,950.17	Taxes
8450	RIDE7565	RIDEAU VALLEY CONSERVATION AUTHORITY	10,361.00	ORCW claim #04-19 Jun 1-30/2019
8451	GOSI3120	GORDON SIGNS	1,921.00	
8452	LAHO5250	LANNIN HOME BUILDING CENTRE	36.13	
8453	LANN5020	LANNIN'S GARAGE	60.68	
8454	OMER6450	OMERS	27,594.44	Pension Plan
8455	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
8456	AM405500	ALISON McDONALD	1,983.52	
8457	CANE1015	CAMERON NETWORKS	228.83	
8458	CC401060	CHRIS CRAIG	135.00	
8459	COAU1115	COOTER'S AUTOMOTIVE	73.44	
8460	DF402060	DAVID FITCH	315.43	
8461	FOTE2050	FOREST TECHNOLOGY SYSTEMS LTD	6,914.19	Labour for Climate change Monitoring equipment
8462	GAUD3008	GAUDET MACHINING AND WELDING	137.30	

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8463	INLI4280	INDEPENDENT LINEN SERVICE	83.69
8464	JM405530	JOHN MESMAN	1,355.98
8465	KP406750	KAREN PAQUETTE	210.75
8466	LAHO5250	LANNIN HOME BUILDING CENTRE	142.36
8467	LANN5020	LANNIN'S GARAGE	584.86
8468	RB400512	RONDA LYNNE BOUTZ	220.84
8469	SD401500	SAMANTHA DEVRIES	140.39
8470	WIPR9035	WINCHESTER PRESS	39.55
			<hr/>
			295,822.24

Ministry of
Municipal Affairs
and Housing

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000

Ministère des
Affaires municipales
et du Logement

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000



19-3276

JUN 21 2019

Mr. Bill Smirle
Board Chair
South Nation River Conservation Authority
38 Victoria Street PO Box 29
Finch Ontario K0C 1K0

Dear Mr. Bill Smirle:

I am writing to offer my congratulations on your recent approval for flood mitigation project funding under the federal National Disaster Mitigation Program. Funding for your projects in the amount of \$530,709.39 is included in a Bilateral Contribution Agreement that has been executed between Canada and Ontario.

Our government is committed to building the resilience of communities and families to the impacts of climate change and recognizes the importance of local flood mitigation projects in achieving that goal. The financial impacts of extreme weather events have been increasing in recent years for families, insurers, and all levels of government. In Ontario, most of these costs arise from flooding. Your work to improve flood resilience in your community is important to helping our province address the challenges posed by climate change.

As an additional step towards addressing the challenges posed by flooding, our government has shown leadership by creating an internal task force to consult with municipal, Indigenous, and industry leaders to hear directly from people in flood prone areas how we can prepare for floods and better respond to them when they happen.

Staff at my ministry are available to assist in navigating the National Disaster Mitigation Program as you undertake this work. Should you have any questions, please feel free to contact the ministry at national.disaster.mitigation.program@ontario.ca. Also, please note that under the agreement between Canada and Ontario for National Disaster Mitigation Program projects, Public Safety Canada must be consulted prior to any public announcement. Please contact the ministry at the above email before making any public announcement or sharing information about federal funding for your project with the media.

Once again, my congratulations on your funding approval. I extend my best wishes as you work to improve flood resilience in your community.

Sincerely,



Steve Clark
Minister

- c. The Honourable Lisa MacLeod, MPP Nepean
- The Honourable Merrilee Fullerton, MPP Kanata—Carleton
- Goldie Ghamari, MPP Carleton
- Jim McDonell, MPP Stormont—Dundas—South Glengarry
- Jeremy Roberts, MPP Ottawa West—Nepean



United Counties of Leeds and Grenville

Administration Division
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July 26, 2019

South Nation Conservation
Angela Coleman, General Manager
38 Victoria Street. P.O. Box 29
Finch, ON K0C 1K0

Re: Resolution regarding St. Lawrence River flooding

Dear Ms. Coleman:

Please be advised that the Council of the United Counties of Leeds and Grenville, at their regular meeting July 25, 2019, passed the enclosed resolution with respect to flooding along the St. Lawrence River.

The resolution sets out Council's concerns with respect to the threat to life and safety, as well as the substantial loss to shoreline residents and shoreline businesses. It calls upon the International Joint Commission to hold public information meetings regarding UC Plan 2014, and requests the Canadian Provincial and Federal governments to establish an independent committee to review UC Plan 2014, as well as requesting a review and increase in provincial funding to municipalities as the first line in flood mitigation, preparedness, response and recovery.

Thank you for your kind consideration of this matter.

Yours truly,

A handwritten signature in cursive script that reads "Lesley Todd".

Lesley Todd,
Clerk

where lifestyle
grows good business

synonyme de qualité de vie
et de réussite en affaires

000075



The United Counties of Leeds and Grenville

Resolution No. CC-086 -2019

Date: July 25, 2019

Moved by Doug Malanka

Seconded by Brant Barrow

WHEREAS Lake Ontario and the Upper St. Lawrence River are valuable regional, national and international resources; and

WHEREAS federal governments of the United States and Canada and the International Joint Commission have, in partnership with the States and Provinces, a joint interest in the management of Lake Ontario and the Upper St. Lawrence River; and

WHEREAS the management of the lake levels and upper river levels falls within this joint interest; and

WHEREAS the flooding experienced by shoreline residents, by shoreline businesses and within public waterfront spaces poses a threat to life and safety while causing severe property damage, significant environmental damage, substantial economic loss and protracted mental health trauma; and

WHEREAS municipalities across Ontario have expended significant staffing and financial resources in flood mitigation, flood protections and emergency response; and

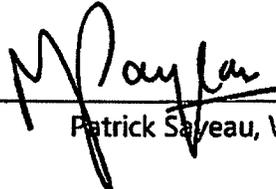
WHEREAS the flooding experienced in the spring of 2017 and 2019 threaten regional and municipal infrastructure; and

WHEREAS it is conceivable and reasonable to anticipate future flooding as was experienced in the spring of 2017 and is being experienced now in 2019;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Council of the United Counties of Leeds and Grenville calls on the International Joint Commission to hold public information meetings to: discuss IJC Plan 2014 and its contribution, if any, to the flooding along the St. Lawrence River experienced in the spring of 2017 and 2019; what measures could be adopted in Plan 2014 to prevent or mitigate future flooding; and what the future holds for the International Joint Commission and the International Lake Ontario - St Lawrence River Board.
2. The Council of the United Counties of Leeds and Grenville requests that the Canadian Provincial and Federal governments establish an independent committee to review IJC Plan 2014 for determining its role, if any, with respect to the flooding along the St. Lawrence River that occurred in the spring of 2017 and 2019, the role, if any, of the flooding of the Ottawa River during the same periods; and what the Province of Quebec and the City of Montreal needs to do, if anything, to harden itself against flood so water is not impeded at the Moses-Saunders Dam as a flooding mitigation measure for the City of Montreal.
3. The Council of the United Counties of Leeds and Grenville requests the Provincial government review and increase the funding provided to municipalities as the first line in flood prevention, mitigation, preparedness, response and recovery commensurate to the anticipated increases in flooding, erosion and damages.
4. A copy of this resolution be circulated to Prime Minister Justin Trudeau, Premier Doug Ford, Chrystia Freeland, Minister of Foreign Affairs, Sylvia Jones, Solicitor General, Steven Clark, Minister of Municipal Affairs and Housing, Canadian Representatives of the International Joint Commission - Henry Lickers, Marrell-Ann Phare, and Pierre Beland (Chair), all Leeds and Grenville municipalities, Association of Municipalities of Ontario, Ontario Association of Fire Chiefs, Great Lakes and St. Lawrence Cities Initiative, MP Michael Barrett, the Medical Officers of Health of Eastern Ontario, the Cataraqui Region Conservation Authority and the South Nation Conservation Authority.

Carried Defeated



Patrick Saveau, Warden