



## BOARD OF DIRECTORS MEETING

Meeting No. 05/19  
Thursday June 20<sup>th</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC

### Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair  
George Darouze, City of Ottawa, Vice Chair  
Doug Thompson, City of Ottawa, Past Chair  
Michael Brown, City of Ottawa  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Pierre Leroux, Prescott Russell  
Archie Mellan, Stormont Dundas Glengarry  
Stéphane Sarrazin, Prescott Russell  
Peggy Taylor, Leeds Grenville

### Regrets:

Stephen Blais, City of Ottawa  
Daniel Lafleur, Prescott Russell

### Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Raymond Co, Engineering Assistant  
Chris Craig, Senior Forestry Technician  
Laura Crites, Planning Assistant  
Philip Duncan, Property and Approvals Assistant II  
Deborah Edwards, Accounting Assistant II  
David Fitch, Works Superintendent Assistant  
Nevin Guy, Approvals Student  
Brent Harbers, Watershed Biologist  
Linda Hutchinson, Director, Organization Effectiveness  
Delaney Jacobs, GIS Technician  
Omar Kana'n, Water Resources Specialist, Engineering  
Tavish MacLeod, Property and Approvals Assistant  
Dianne MacMillan, Administrative Assistant II  
Sandra Mancini, Team Lead, Engineering  
Peter Martel, Property and Approvals Student  
Alison McDonald, Team Lead, Approvals  
Eric McGill, Corporate Counsel  
Hannah McMillan, Accounting Analyst  
Michael Melaney, Hydrogeologist



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John Mesman, Team Lead, Communications and Outreach  
Geoff Owens, Regulations Officer  
Pat Piitz, Team Lead, Property  
David Scholz, Approvals and Administrative Assistant  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Katherine Watson, Water Resources Specialist, Monitoring  
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Standing Committee Member  
Jacqueline Kelly Pemberton, Chair, Clean Water Committee  
Dave Robertson, Chair, Forestry Committee  
Frank Heerkens, On the Bend Sugar Shack



### **CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of June 20<sup>th</sup>, 2019 to order at 9:00 a.m.

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-088/19

Moved by: Peggy Taylor  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the June 20<sup>th</sup>, 2019 main and supplemental agendas with the following amendment:  
a. Move Supplemental Agenda Item #4, *Update: Maple Sap Sales Summary* to follow Main Agenda Item #5, *SNC Project Update*.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors recognize and thank Linda Hutchinson for her years of service working with South Nation Conservation.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **UPDATE: MAPLE SAP SALES SUMMARY**

Angela Coleman, General Manager/Secretary-Treasurer, declared a Conflict of Interest, left the table, and did not participate in discussions regarding this report.

Linda Hutchinson, Director, Organization Effectiveness, assumed the position of Acting General Manager/Secretary-Treasurer for the duration of this report.

RESOLUTION NO. BD-089/19

Moved by: Pierre Leroux  
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors receive and file the  
Maple Sap Sales Update.

CARRIED

Angela Coleman resumed the position of General Manager/Secretary-Treasurer.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 16<sup>TH</sup>, 2019**

RESOLUTION NO. BD-090/19

Moved by: Michael Brown  
Seconded by: George Darouze

RESOLVED THAT:

The Members approve the Board of Directors  
meeting minutes of May 16<sup>th</sup>, 2019 as submitted.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES:**

**i. Forestry Committee Meeting Minutes of June 4<sup>th</sup>, 2019**

RESOLUTION NO. BD-091/19

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions  
and recommendations of the Forestry  
Committee meeting minutes of June 4<sup>th</sup>, 2019.

CARRIED

**ii. Clean Water Committee Meeting Minutes of June 10<sup>th</sup>, 2019**

RESOLUTION NO. BD-092/19

Moved by: Dana Farcasiu  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the actions and  
recommendations of the Clean Water  
Committee meeting minutes of June 10<sup>th</sup>, 2019.

CARRIED





**NEW BUSINESS**

**REQUEST FOR APPROVAL: OPEN DATA**

RESOLUTION NO. BD-093/19

Moved by: Peggy Taylor  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve sharing the regulatory flood line under an open data agreement with municipal and provincial partners, subject to reasonable requirements for data usage, including disclaimers, where deemed optimal by staff.

CARRIED

**UPDATE: SOUTH NATION RIVER WATERSHED AND TRIBUTARIES, OTTAWA RIVER, AND ST. LAWRENCE RIVER CONDITIONS**

RESOLUTION NO. BD-094/19

Moved by: Peggy Taylor  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors receive and file the Watershed Conditions update for the South Nation River Watershed, Ottawa River and the St. Lawrence River.

CARRIED

**REQUEST FOR APPROVAL: NATURAL FEATURES STUDY**

RESOLUTION NO. BD-095/19

Moved by: Pierre Leroux  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve entering into a Memorandum of Agreement with the United Counties of Prescott and Russell for a multi-year Natural Features Project.

CARRIED



**REQUEST FOR APPROVAL: SALE OF WOOD**

RESOLUTION NO. BD-096/19

Moved by: Dana Farcasiu  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the sale of wood in North Stormont (SNC25) and North Glengarry (SNC54/55) as described in the report; and

FURTHER THAT:

The Board of Directors authorize the Executive to award the sale based on bids received, and conditions of sale.

CARRIED

**REQUEST FOR APPROVAL: FUNDING**

RESOLUTION NO. BD-097/19

Moved by: Michael Brown  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve the submission of funding applications to:

1. Canadian Experiences Fund: Application submitted with the Township of North Dundas and the Mohawk Council of Akwesasne requesting \$250,000 for the construction of an interpretive education centre at the Oschmann Forest.
2. Canadian Experiences Fund: Application submitted by SNC requesting \$31,500 to develop a Conservation Area in Augusta Township.
3. TD Tree Days: Application submitted by SNC requesting \$2,550 to host a volunteer tree planting event at Camp Sheldrick; and



FURTHER THAT:

The Board of Directors approve entering into an agreement with TD Tree Days to receive grant funding in the amount of \$2,550 to host a volunteer tree planting event at Camp Sheldrick in September 2019.

CARRIED

**REQUEST FOR APPROVAL: SNC EOWRP PROJECT EXPENDITURES**

RESOLUTION NO. BD-098/19

Moved by: Steve Densham  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve expenditures for the following projects:

1. \$10,000 plus HST for Groundwater/Surface Water Constraint Mapping Project;
2. \$25,000 plus HST for the Vars-Winchester Esker Weather Station Project; and

FURTHER THAT:

The SNC Board of Directors approve sole sourcing expenditures to Forest Technology Services (FTS) at an upset level of \$25,000 plus HST to purchase and install equipment for the Vars-Winchester Esker Weather Station.

CARRIED

**REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL**

RESOLUTION NO. BD-099/19

Moved by: George Darouze  
Seconded by: Michael Brown

RESOLVED THAT:

The SNC Board of Directors approve the purchase of a Crossover-type vehicle at an upset limit of \$30,000 plus HST; and



FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

The Board of Directors meeting recessed at 10:40 a.m.

The Chair reconvened the Board of Directors meeting at 10:55 a.m.

**REQUEST FOR APPROVAL: 2019 DRAPE AERIAL PHOTOGRAPHY**

RESOLUTION NO. BD-100/19

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors approve entering into a licensing agreement with the Ontario Ministry of Natural Resources and Forestry (MNRF), to acquire updated aerial photography at an approximate cost of \$25,000 plus HST.

CARRIED

**REQUEST FOR APPROVAL: CHESTERVILLE DAM MAINTENANCE**

RESOLUTION NO. BD-101/19

Moved by: Dana Farcasiu  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve contracts for dam maintenance and repairs for the Chesterville Dam at an approximate cost of \$256,000, plus HST.

CARRIED

**REQUEST FOR APPROVAL: J. HENRY TWEED RESTORATION PLAN**

RESOLUTION NO. BD-102/19

Moved by: Pierre Leroux  
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve development of a shoreline restoration plan for J. Henry Tweed Conservation Area; and





FURTHER THAT:

The Board approve project expenditures to an upset limit of \$125,000 plus HST, based on current budgeted activities and external funding.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-103/19

Moved by: Pierre Leroux  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-104/19

Moved by: George Darouze  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 46-105 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: 2020 COMPENSATION AND BENEFITS COMMITTEE**

RESOLUTION NO. BD-105/19

Moved by: Stéphane Sarrazin  
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve establishing a Compensation and Benefits Committee; and

FURTHER THAT:

Board Members appoint one representative from each Upper Tier, being the Chair (Stormont



Dundas Glengarry), Vice Chair (City of Ottawa),  
and one representative from Prescott Russell,  
and Leeds Grenville.

CARRIED

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER  
FOR MAY 2019**

RESOLUTION NO. BD-106/19

Moved by: Pierre Leroux  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the  
money received report for May 2019; and

FURTHER THAT:

The Board approve the Disbursement  
Register of \$ 579,447.18 for May 2019.

CARRIED

**SUPPLEMENTAL AGENDA**

**NEW BUSINESS**

**REQUEST FOR APPROVAL: DAM SAFETY ASSESSMENTS**

RESOLUTION NO. BD-107/19

Moved by: Dana Farcasiu  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into  
an agreement with Company B, for the  
completion of Dam Safety Assessments for  
the Casselman and Russell Weirs, at an  
approximate cost of \$28,700 plus HST.

CARRIED

**REQUEST FOR APPROVAL: FLOODPLAIN MAPPING EXPENDITURES**

RESOLUTION NO. BD-108/19

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors approve hiring



consultants to complete the hydrology and hydraulic modelling for South Indian and Lavigne Creeks at an approximate amount of \$40,000, plus HST.

CARRIED

**REQUEST FOR APPROVAL:**

**A. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF**

- i. Leitrim Wetland Advisory Committee meeting of June 14<sup>th</sup>, 2019

RESOLUTION NO. BD-109/19

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Leitrim Wetland Advisory Committee meeting minutes of June 14<sup>th</sup>, 2019.

CARRIED

**FINANCIAL REPORT**

Doug Thompson, City of Ottawa, joined the meeting at 11:25 a.m.

**REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31, 2019**

RESOLUTION NO. BD-110/19

Moved by: Peggy Taylor  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31<sup>st</sup>, 2019 as of May 31<sup>st</sup>, 2019.

CARRIED



### **CORRESPONDENCE**

- Conservation Ontario's Comments: Bill 108
- Ministry of Natural Resources and Forestry: Water and Erosion Control Infrastructure (WECI) funding
- Ontario Federation of Agriculture: Cost Share Funding, Canadian Agricultural Partnership (CAP)

### **DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

- July – *No Meeting*
- August 15<sup>th</sup>, 2019
- September 19<sup>th</sup>, 2019
- October 17<sup>th</sup>, 2019

### **CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Land Donation

RESOLUTION NO. BD-111/19

Moved by: Stéphane Sarrazin  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

### **OPEN SESSION**

RESOLUTION NO. BD-112/19

Moved by: George Darouze  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

### **REQUEST FOR APPROVAL: LAND DONATION**

RESOLUTION NO. BD-113/19

Moved by: Pierre Leroux





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RESOLVED THAT:

Seconded by: George Darouze

The Board of Directors accept the donation of land from the Estate of Leopolds Sipolins with acquisition costs of approximately \$10,000.

CARRIED

**ADJOURNMENT**

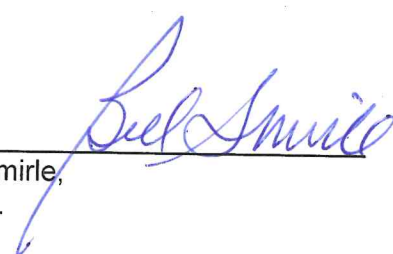
RESOLUTION NO. BD-114/19

Moved by: George Darouze

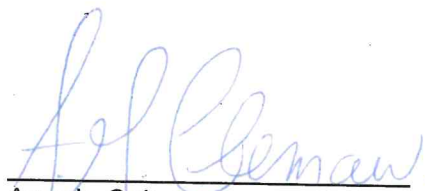
RESOLVED THAT:

The Board of Directors meeting of June 20<sup>th</sup>, 2019 be adjourned at 11:41 a.m.

CARRIED

  
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Bill Smirle,  
Chair.

/dm

  
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Angela Coleman,  
General Manager/Secretary-Treasurer.

SNC Review by: CO