



## BOARD OF DIRECTORS MEETING

Meeting No. 04/19  
Thursday May 16<sup>th</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC

### Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair  
George Darouze, City of Ottawa, Vice Chair  
Doug Thompson, City of Ottawa, Past Chair  
Stephen Blais, City of Ottawa  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Daniel Lafleur, Prescott Russell  
Archie Mellan, Stormont Dundas Glengarry  
Stéphane Sarrazin, Prescott Russell  
Peggy Taylor, Leeds Grenville

### Regrets:

Michael Brown, City of Ottawa  
Pierre Leroux, Prescott Russell

### Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Cheyene Brunet, Forestry Technician  
Raymond Co, Engineering Assistant  
Laura Crites, Planning Assistant  
Philip Duncan, Property and Approvals Assistant  
David Fitch, Works Superintendent Assistant  
Caroline Goulet, Forestry Technician  
James Holland, Watershed Planner  
Linda Hutchinson, Director, Organization Effectiveness  
Delaney Jacobs, GIS Technician  
Omar Kana'n, Water Resources Analyst  
Michel Leger, Community Lands Representative  
Jacques Levert, Sewage System Inspector  
Tavish MacLeod, Property and Approvals Assistant I  
Dianne MacMillan, Administrative Assistant II  
Sandra Mancini, Team Lead, Engineering  
Alison McDonald, Team Lead, Planning  
Eric McGill, Corporate Counsel  
Hannah McMillan, Accounting Analyst



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Michael Melaney, Hydrogeologist  
John Mesman, Team Lead, Communications and Outreach  
Holly Nyenkamp, Communications and Outreach Assistant  
Geoff Owens, Regulations Officer  
Pat Piitz, Team Lead, Property  
Claire-Mélodie Pilault, Water Resources Analyst  
Monique Sauve, Lead, Sewage Systems Inspections  
David Scholz, Approvals and Administrative Assistant  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Graham Waugh, Water Resources Engineer  
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Committee Member  
Guy Lauzon, MP, Stormont Dundas South Glengarry  
Magda Kubasiewicz, Past Board Member



### **CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of May 16<sup>th</sup>, 2019 to order at 9:00 a.m. Chair Smirle commented on:

- SNC municipal tree giveaway events
- SNC historical books presented to Board Members
- Welcome to guests Guy Lauzon, MP, Stormont Dundas South Glengarry, Magda Kubasiewicz, Past Board Member, and Murray Inch, Standing Committee Member

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-065/19

Moved by: George Darouze  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the May 16<sup>th</sup>, 2019 Board of Directors agenda with the following amendments:

- a. Addition of Closed Session: *Personnel Update*, and move Supplemental Agenda Item #3 a., *Closed Session: Update and Request for Approval: Land Acquisition* to follow Main Agenda Item #11, *Dates of Upcoming Meetings*
- b. Move Main Agenda Item #13: *Friends of SNC Recognition* to follow Main Agenda Item #7 i., *Request for Approval: Planning File Management*

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

Peggy Taylor, Leeds Grenville, declared a conflict of interest regarding the following reports:

1. Main Agenda Item #6 c. i.: Communications Committee meeting minutes
2. Main Agenda Item #7 g., Request for Approval: National Disaster Mitigation Program Municipal Agreements

### **RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors recognize and thank Philip Duncan, Michel Leger, Jacques Levert, and Geoff Owens for their years of service working with South Nation Conservation.



**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF APRIL 18TH, 2019**

RESOLUTION NO. BD-066/19

Moved by: Stéphane Sarrazin  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of April 18<sup>th</sup>, 2019 as submitted.

CARRIED

**B. SOUTH NATION SOURCE PROTECTION AUTHORITY MEETING MINUTES OF APRIL 18<sup>TH</sup>, 2019**

RESOLUTION NO. BD-067/19

Moved by: Doug Thompson  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the South Nation Source Protection Authority meeting minutes of April 18<sup>th</sup>, 2019 as submitted.

CARRIED

**i. UPDATE: SOURCE PROTECTION COMMITTEE MEETING OF APRIL 25<sup>TH</sup>, 2019**

Peggy Taylor, Leeds Grenville, SNC Source Protection Committee Board representative provided an update on the Source Protection Committee meeting.

**C. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES:**

**i. Communications Committee Meeting Minutes of May 8<sup>th</sup>, 2019**

Peggy Taylor, Leeds Grenville, having declared a conflict of interest, did not participate in the discussion or voting regarding the report.





RESOLUTION NO. BD-068/19

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of May 8<sup>th</sup>, 2019.

CARRIED

**NEW BUSINESS**

**UPDATE: BILL 108 (POWERPOINT)**

RESOLUTION NO. BD-069/19

Moved by: Stéphane Sarrazin  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the Bill 108 update; and

FURTHER THAT:

Staff bring an update to the Board of Directors meeting of June 20<sup>th</sup>, 2019.

CARRIED

**UPDATE: PLANNING AND REGULATIONS PROVINCIAL COMMITTEES**

RESOLUTION NO. BD-070/19

Moved by: George Darouze  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors receive and file the Planning and Regulations Provincial Committees update; and

FURTHER THAT:

The SNC Board of Directors endorse Conservation Ontario's priorities to improve client service and accountability; increase speed of approvals; and, reduce red tape and regulatory burden.

CARRIED



**UPDATE: FISHERIES ACT AMENDMENTS**

RESOLUTION NO. BD-071/19

Moved by: Stéphane Sarrazin  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the update report on *Fisheries Act* Amendments.

CARRIED

**UPDATE: 2019 FLOOD FORECASTING AND WARNING PROGRAM**

RESOLUTION NO. BD-072/19

Moved by: Doug Thompson  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the 2019 Flood Forecasting and Warning Program update for the South Nation River Watershed, Ottawa River and the St. Lawrence River.

CARRIED

**REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2019 PARTNERSHIP PROGRAMS**

RESOLUTION NO. BD-073/19

Moved by: Dana Farcasiu  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve disbursing 2019 funds, (pending City of Ottawa final budget approval), for the following Partnership Programs.

Program	2019 Amount
1. Eastern Ontario Water Resources Program (EOWRP)	
a) City of Ottawa – North Castor River Catchment Study	\$20,320
b) City of Ottawa – EOWRP Project Grants	\$29,680
2. City of Ottawa	
a) Ottawa Rural Clean Water Program	\$269,618
b) Ottawa Ash Tree Replacement Program	\$200,000
c) Ottawa Baseline Monitoring Program	\$39,354
<b>Total</b>	<b>\$558,972</b>

CARRIED



**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

RESOLUTION NO. BD-074/19

Moved by: Gerrie Kautz  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the following funding submissions:

1. Species at Risk Stewardship Program:  
Snapping Turtle Habitat
2. Species at Risk Stewardship Program:  
American Ginseng
3. Climate Action Fund: Low Impact  
Development Training Workshops

CARRIED

**REQUEST FOR APPROVAL: NATIONAL DISASTER MITIGATION PROGRAM  
MUNICIPAL AGREEMENTS**

Peggy Taylor, Leeds Grenville, having declared a conflict of interest, did not participate in the discussion or voting regarding the report.

RESOLUTION NO. BD-075/19

Moved by: Daniel Lafleur  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The SNC Board of Directors approve entering into agreement with:

1. United Counties of Prescott and Russell:  
Completion of the South Indian and Lavigne  
Creeks Floodplain Mapping Project: \$207,980
2. Township of Edwardsburgh Cardinal:  
Completion of the Flood Mitigation Measures  
for the Water Treatment Plant: \$85,100

CARRIED

**REQUEST FOR APPROVAL: FLOODPLAIN MAPPING EXPENDITURES**

RESOLUTION NO. BD-076/19

Moved by: Doug Thompson  
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve hiring



consultants to complete the following studies:

1. Shaws Creek hydrology and hydraulic modelling at an approximate amount of \$40,000.00, plus HST
2. South Indian and Lavigne Creeks Floodplain peer review, at an approximate amount of \$30,000.00, plus HST

CARRIED

**REQUEST FOR APPROVAL: PLANNING FILE MANAGEMENT**

RESOLUTION NO. BD-077/19

Moved by: George Darouze  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the purchase of professional services from the OT Group, to develop the file management software for Planning and Regulations at a cost of approximately \$20,000 plus HST.

CARRIED

**Daniel Lafleur, Prescott Russell, and Stephen Blais, Ottawa, left the meeting at 11:00 a.m.**

**The Board of Directors meeting recessed at 11:00 a.m.**

**The Chair reconvened the Board of Directors meeting at 11:11 a.m.**

**FRIENDS OF SNC RECOGNITION: GUY LAUZON**

The Board of Directors acknowledged Guy Lauzon as a community leader and for his dedication, friendship, and support of SNC.

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-078/19

Moved by: Doug Thompson  
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors receive and file the Planning update.

CARRIED





**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-079/19

Moved by: Archie Mellan  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 31-45 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORT**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2019**

RESOLUTION NO. BD-080/19

Moved by: Doug Thompson  
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2019; and

FURTHER THAT:

The Board approve the Disbursement Register of \$553,647 for April 2019.

CARRIED

**SUPPLEMENTAL AGENDA**

**NEW BUSINESS**

**REQUEST FOR APPROVAL: AUDIO-VISUAL EQUIPMENT PURCHASE UPDATE**

RESOLUTION NO. BD-081/19

Moved by: Doug Thompson  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve an extra \$33,000 for the purchase and installation of audio-visual equipment, at a total cost of approximately \$63,000 plus HST.

CARRIED



## **FINANCIAL REPORT**

### **REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30<sup>TH</sup>, 2019**

RESOLUTION NO. BD-082/19

Moved by: Peggy Taylor  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31<sup>st</sup>, 2019 as of April 30<sup>th</sup>, 2019.

CARRIED

## **CORRESPONDENCE**

- Draft Municipal Letter of Support: Environmental Registry of Ontario Posting: Minister of Environment, Conservation, and Parks
- Draft Municipal Letter of Support: Environmental Registry of Ontario Posting: Minister of Natural Resources and Forestry

### **DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

- June 20<sup>th</sup>, 2019
- July – *No Meeting*
- August 15<sup>th</sup>, 2019
- September 19<sup>th</sup>, 2019

## **CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following reports:

- Update and Request for Approval: Land Acquisition
- Personnel Update

RESOLUTION NO. BD-083/19

Moved by: Doug Thompson  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED



**OPEN SESSION**

RESOLUTION NO. BD-084/19

Moved by: Doug Thompson  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**UPDATE AND REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-085/19

Moved by: Peggy Taylor  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the update on land acquisitions; and

FURTHER THAT:

The Board of Directors approve the acquisition of Part Lot 13-14 Concession 6, Clarence-Rockland subject to approval of the Canada Nature Fund Grant, at a negotiated price reviewed and approved by the Executive.

CARRIED

**PERSONNEL UPDATE**

RESOLUTION NO. BD-086/19

Moved by: Doug Thompson  
Seconded by: Stéphane Dubuc

RESOLVED THAT:

The Board of Directors approve the completed General Manager/Secretary Treasurer evaluation.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-087/19

Moved by: Dana Farcasiu  
Seconded by: Archie Mellan

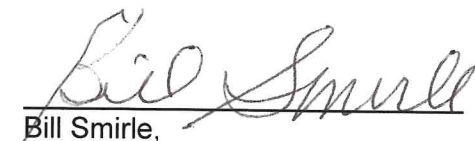



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RESOLVED THAT:

The Board of Directors meeting of  
May 16<sup>th</sup>, 2019 be adjourned at 11:50 a.m.

CARRIED

  
Bill Smirle,  
Chair.

  
Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CB