



## Board of Directors Annual General Meeting

Meeting No. 02/19  
Thursday March 21<sup>st</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC

### Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair  
George Darouze, City of Ottawa, Vice Chair  
Doug Thompson, City of Ottawa, Past Chair  
Stephen Blais, City of Ottawa  
Michael Brown, City of Ottawa  
Dana Farcasiu, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Daniel Lafleur, Prescott Russell  
Pierre Leroux, Prescott Russell  
Archie Mellan, Stormont Dundas Glengarry  
Stéphane Sarrazin, Prescott Russell  
Peggy Taylor, Leeds Grenville

### Regrets:

Steve Densham, Stormont Dundas Glengarry

### Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Raymond Co, Engineering Assistant  
Laura Crites, Planning Assistant  
Philip Duncan, Property and Approvals Assistant II  
Brent Harbers, Watershed Biologist  
Kiersti Havekes, GIS Analyst  
James Holland, Watershed Planner  
Linda Hutchinson, Director, Organization Effectiveness  
Delaney Jacobs, GIS Technician  
Omar Kana'n, Water Resources Analyst  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Elise Lefebvre, Administrative Assistant II  
Dianne MacMillan, Administrative Assistant II  
Sandra Mancini, Team Lead, Engineering  
Alison McDonald, Team Lead, Approvals  
Eric McGill, Corporate Counsel  
Hannah McMillan, Accounting Analyst  
Michael Melaney, Hydrogeologist  
John Mesman, Team Lead, Communications and Outreach



Geoff Owens, Regulations Officer  
Karen Paquette, Fisheries Technician  
Pat Piitz, Team Lead, Property  
Claire-Mérodie Pilault, Water Resources Analyst  
David Scholz, Approvals and Administrative Assistant  
Kelsey Smith, Stewardship and Outreach Assistant  
Samantha Sprague, GIS Co-op Student  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Katherine Watson, Water Resources Specialist  
Graham Waugh, Water Resources Engineer

Guests:

Stephen Ault, Ault and Ault  
Megan Beehler, Policy Advisor, Councillor Darouze  
Gerry Boyce, Communications Committee  
Greg Chamberlain, Le Reflet  
Scott Hodgson, Baker Tilly  
Murray Inch, Committee Member  
Aleta Karstad, Fish and Wildlife Committee  
Jacqueline Kelly Pemberton, Chair, Clean Water Committee  
Warren Leroy, Ault and Ault  
Lawrence Levere, Communications Committee  
Kecia Podetz, Emond Harnden  
Dave Robertson, Chair, Forestry Committee  
Fred Schueler, Chair, Fish and Wildlife Committee  
Tom Van Dusen, Communications Committee



### **CHAIRS REMARKS**

Bill Smirle, Interim Chair, called the SNC Board of Directors Annual General Meeting of March 21<sup>st</sup>, 2019 to order at 9:00 a.m. Interim Chair Smirle welcomed everyone to the meeting and introduced guests, Committee Chairs, and Members. The following topics were discussed:

- Oschmann Forest Maple Program opening
- SNC Municipal Information Day
- SNC Municipal Council presentations
- SNC Joint Standing Committee meeting day

Archie Mellan, Board Member, Stormont Dundas Glengarry, conveyed the appreciation of South Dundas Township Mayor and Councillors for the impressive work of SNC staff regarding Two Creeks Forest Conservation Area winter grooming.

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-022/19

Moved by: Doug Thompson  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the March 21<sup>st</sup>, 2019 Board of Directors agenda as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **APPROVAL OF:**

#### **A. BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 21<sup>st</sup>, 2019**

RESOLUTION NO. BD-023/19

Moved by: Michael Brown  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of February 21<sup>st</sup>, 2019 as submitted.

CARRIED



**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

i. Joint Occupational Health and Safety Committee Minutes of March 6<sup>th</sup>, 2019

RESOLUTION NO. BD-024/19

Moved by: Doug Thompson  
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety Committee meeting minutes of March 6<sup>th</sup>, 2019.

CARRIED

ii. Joint Standing Committee Minutes of March 7<sup>th</sup>, 2019

- Forestry Committee
- Clean Water Committee
- Joint Standing Committee
- Fish and Wildlife Committee
- Communications Committee

Peggy Taylor, Leeds Grenville, declared a Conflict of Interest regarding the Communications Committee meeting minutes therefore did not participate in discussions, or vote, regarding this report.

RESOLUTION NO. BD-025/19

Moved by: Dana Farcasiu  
Seconded by: Michael Brown

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the March 7<sup>th</sup>, 2019 Joint Standing Committee meeting minutes of:

- Forestry Committee
- Clean Water Committee
- Joint Standing Committee
- Fish and Wildlife Committee
- Communications Committee

CARRIED





**NEW BUSINESS**

**REQUEST FOR APPROVAL: 2019 BOARD OF DIRECTORS ELECTIONS  
(AND PROCEDURES)**

RESOLUTION NO. BD-026/19

Moved by: Doug Thompson  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors appoint Angela Coleman, General Manager/Secretary-Treasurer as Acting Chair; and

FURTHER THAT:

SNC Administrative By-law 15.3: *'All elections shall be in accordance with the Procedures for Election of Officers – Appendix A'* be adhered to.

CARRIED

1. Angela Coleman, Acting Chair, declared all positions vacant, according to SNC's Administrative By-laws.
2. Call for nominations three times for election of Chair (no seconder required).

**First call for nominations:**

Moved by: Michael Brown

Bill Smirle be nominated for the position of Chair, South Nation Conservation.

**Second call for nominations:** None

**Third call for nominations:** None

**Hearing none,**

3. RESOLUTION NO. BD-027/19

Moved by: Peggy Taylor  
Seconded by: Daniel Lafleur

RESOLVED THAT:

Nominations be closed for the position of Chair.

CARRIED



Bill Smirle accepted the nomination for Chair, South Nation Conservation.

4. Call for nominations three times for election of Vice Chair (no seconder required).

**First Call for Nominations:**

Moved by: Michael Brown

George Darouze be nominated for position of  
Vice Chair, South Nation Conservation.

**Second Call for Nominations:**

Moved by: Dana Farcasiu

Peggy Taylor be nominated for position of  
Vice Chair, South Nation Conservation.

**Third Call for Nominations:** None

**Hearing none,**

5. RESOLUTION NO. BD-028/19

Moved by:

Doug Thompson

Seconded by:

Pierre Leroux

RESOLVED THAT:

Nominations be closed for the position of Vice  
Chair.

CARRIED

George Darouze accepted the nomination to stand for election to the position of  
Vice Chair, South Nation Conservation.

Peggy Taylor accepted the nomination to stand for election to the position of Vice  
Chair, South Nation Conservation.

**Motion for Appointment of Scrutineer**

RESOLUTION NO. BD-029/19

Moved by:

Michael Brown

Seconded by:

Doug Thompson



RESOLVED THAT:

Scott Hodgson, Baker Tilly be appointed  
Scrutineer for the 2019 Board of Directors  
Elections.

CARRIED

Ballots were distributed to the Directors by the scrutineer for the purpose of the election of Vice Chair, and the Acting Chair asked the Directors to write the name of one individual only on the ballot.

The Scrutineer collected the ballots and left the meeting to count the ballots. The Scrutineer returned and advised the Acting Chair of the results by Majority Vote.

6. Approval of the following Motion:

RESOLUTION NO. BD-030/19

Moved by: Stéphane Sarrazin  
Seconded by: Michael Brown

RESOLVED THAT:

For the year 2019, and until the Annual  
General Meeting of 2020:

- Mr. Bill Smirle be elected as Chair of SNC,
- Mr. George Darouze be elected as Vice Chair of SNC, and
- Mr. Doug Thompson be appointed as Past Chair of SNC.

CARRIED

7. Chair, Vice Chair, and Past Chair assumed their offices.

**Bill Smirle, Chair, Remarks**

Chair Smirle thanked the Members and is looking forward to working with, and having the support of, Board Members over the next year.

**George Darouze, Vice Chair, Remarks**

Vice Chair Darouze thanked Members and noted he is ready to work with the Chair, Past Chair, and Board Members, becoming more involved in keeping the watershed safe.



**Doug Thompson, Past Chair, Remarks**

Past Chair Thompson welcomed new City of Ottawa representative Gerrie Kautz to the Board of Directors. The Past Chair thanked and congratulated the Chair and Vice Chair on their election and remarked that he has enjoyed his 17-year involvement with SNC Board Members and staff.

**REQUEST FOR APPROVAL: 2018 YEAR END AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS**

RESOLUTION NO. BD-031/19

Moved by: Dana Farcasiu  
Seconded by: Steven Blais

RESOLVED THAT:

The Board of Directors approve: 2018 Draft Audited Financial Statements, Audit Reporting Letter, Letter of Representation; and signatures by Management and Chair; and

FURTHER THAT:

The Board of Directors approve a 2018 net transfer to reserve of \$184,955; and

FURTHER THAT:

The Board of Directors approve a 2019 transfer from reserve in the amount of \$40,000 for generator approved in 2018 to be purchased 2019.

CARRIED

**The Board of Directors meeting recessed at 10:10 a.m.**

**The Chair reconvened the Board of Directors meeting at 10:21 a.m.**

**CONSERVATION ONTARIO VOTING DELEGATES**

RESOLUTION NO. BD-032/19

Moved by: Michael Brown  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors appoint the Chair as the Conservation Ontario Voting Delegate for South Nation Conservation, with SNC's Vice Chair as alternate, SNC's Past Chair as





second alternate, and General Manager/  
Secretary-Treasurer as third alternate.

CARRIED

**REQUEST FOR APPROVAL: 2019 STANDING COMMITTEE MEMBER LISTING**

RESOLUTION NO. BD-033/19

Moved by: Peggy Taylor  
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve the  
2019 SNC Standing Committee Member  
listing with the following amendments:  
a. Add Vice Chair, George Darouze to all  
Standing Committee listings as ex-officio  
b. Add Gerrie Kautz to the Communications  
Committee member listing

CARRIED

**REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2019 PARTNERSHIP  
PROGRAMS AND SPECIAL PROJECTS**

RESOLUTION NO. BD-034/19

Moved by: Doug Thompson  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve disbursing  
2019 funds for the following Partnership  
Programs and Special Projects:

<b>Program</b>	<b>2019 Amount</b>
1. UCPR Woodlot Advisory Service	\$20,000
2. SDG Woodlot Advisory Service	\$30,000
3. SDG Roadside Tree Program	\$15,000
4. Eastern Ontario Water Resources Program	
a) UCPR Stormwater Management Project	\$6,607
b) UCPR Floodplain Mapping Project	\$25,000
c) City of Ottawa North Castor River Catchment Study	\$19,427
d) City of Ottawa Low Impact Development Project	\$21,000
e) City of Ottawa BMP: Outreach and Education Project	\$4,092
<b>Total</b>	<b>\$141,126</b>

CARRIED



**UPDATE: FLOOD RISK MAPPING OPEN HOUSE**

RESOLUTION NO. BD-035/19

Moved by: George Darouze  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Flood Risk Mapping Update for: Ebbers Creek; Buckles Creek and Middle Castor River; and

FURTHER THAT:

The final report, with feedback received at the upcoming March 28<sup>th</sup>, 2019 Open House be brought to the April Board of Directors meeting for approval.

CARRIED

**REQUEST FOR APPROVAL: 2018 ANNUAL REPORT**

RESOLUTION NO. BD-036/19

Moved by: Stéphane Sarrazin  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the 2018 Annual Report.

CARRIED

**REQUEST FOR APPROVAL: LOWER SOUTH NATION SUBWATERSHED REPORT CARD**

RESOLUTION NO. BD-037/19

Moved by: Pierre Leroux  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the Lower South Nation Subwatershed Report Card report.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-038/19

Moved by: Michael Brown  
Seconded by: Peggy Taylor



RESOLVED THAT:

The SNC Board of Directors approve permits 15 – 25 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA**

RESOLUTION NO. BD-039/19

Moved by: Dana Farcasiu  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the Potential Retrogressive Landslide Area Report and Summary; and

FURTHER THAT:

The Board of Directors approves staff submitting letters to the Provincial and Federal governments, on an annual basis, to request funding to purchase the remaining residences in the Casselman to Lemieux Potential Retrogressive Landslide Area on willing vendor basis; and

FURTHER THAT:

If vendors in the Potential Retrogressive Landslide Area approach the Authority to purchase residences, decisions to purchase be debated by the Board, at the time, in consultation with Nation Municipality, on the merits – considering appropriate advice, market value, budget pressures, and other considerations that the Board deems appropriate; and

FURTHER THAT:

Current Residents be copied on the annual Provincial and Federal government funding request letters.

CARRIED



## **FINANCIAL REPORT**

### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2019**

RESOLUTION NO. BD-040/19

Moved by: Doug Thompson  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the money received report for February 2019; and

FURTHER THAT:

The Board approve the Disbursement Register of \$489,592.13 for February 2019.

CARRIED

### **DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

- April 18<sup>th</sup>, 2019
- May 16<sup>th</sup>, 2019
- June 20<sup>th</sup>, 2019
- July – *No Meeting*
- August 15<sup>th</sup>, 2019

### **BOARD OF DIRECTORS TRAINING**

Staff provided Board Member with presentations from: Stephen Ault and Warren Leroy of Ault and Ault; and Kecia Podetz of Emond Harnden.

### **FRIENDS OF SNC RECOGNITION: FLOYD DINGWALL**

The Friends of SNC Recognition presentation was postponed.

### **CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following:

- Update: Casselman To Lemieux Potential Retrogressive Landslide Area

RESOLUTION NO. BD-041/19

Moved by: Pierre Leroux  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED





**OPEN SESSION**

RESOLUTION NO. BD-042/19

Moved by: Pierre Leroux  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors meeting move into  
Open Session.

CARRIED

**UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE  
AREA**

RESOLUTION NO. BD-043/19

Moved by: Michael Brown  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the  
Casselman to Lemieux Potential  
Retrogressive Landslide Area update.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-044/19

Moved by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors Annual General  
Meeting of March 21<sup>st</sup>, 2019 be adjourned at  
12:33 a.m.

CARRIED

Bill Smirle,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: cb