



Board of Directors Meeting

Meeting No. 01/19
Thursday, February 21st, 2019 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Interim Chair
Doug Thompson, City of Ottawa, Past Chair
Michael Brown, City of Ottawa
George Darouze, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Dana Farcasiu, Leeds Grenville
Magda Kubasiewicz, City of Ottawa
Daniel Lafleur, Prescott Russell
Pierre Leroux, Prescott Russell
Archie Mellan, Stormont Dundas Glengarry
Stéphane Sarrazin, Prescott Russell
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Taylor Campbell, Communications Specialist
Raymond Co, Engineering Assistant
Laura Crites, Planning Assistant
Sylvie Fracassi, Sewage Systems Inspector
Caroline Goulet, Forestry Technician
Brent Harbers, Watershed Biologist
Kiersti Havekes, GIS Analyst
Lorie Henderson, Administrative Assistant II
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Omar Kana'n, Water Resources Analyst
Josiane Lafleur, Approvals and Administrative Assistant
Tavish MacLeod, Property and Approvals Assistant I
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
Hannah McMillan, Accounting Analyst



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Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Claire-Mérodie Pilault, Water Resources Analyst
Monique Sauve, Lead, Sewage Systems Inspections
David Scholz, Approvals and Administrative Assistant
Kelsey Smith, Stewardship and Outreach Assistant
Samantha Sprague, GIS Co-op Student
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Lisa Van De Ligt, Communications Specialist
Graham Waugh, Water Resources Engineer
Bradley Wright, Watershed Planner

Guests:

Lawrence Levere, Chair, Communications Committee
Megan Beehler, Policy Advisor, Councillor Darouze



OPENING REMARKS

Bill Smirle, Interim Chair, called the February 21st, 2019 Board of Directors meeting to order at 9:00 a.m., and updated the Members on the following items:

- Introduction and welcome of new Board Members
- On behalf of previous Chair Fernand Dicaire: Thank you to SNC Board Members and staff for invaluable assistance and support during his term as SNC Chairman
- Attended MVCA General Manager Paul Lehman's retirement event
- SNC Standing Committee's joint meeting day: March 7th, 2019
- SNC Municipal Information Day: March 20th, 2019
- SNC Annual General Meeting: March 21st, 2019

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-001/19

Moved by: Doug Thompson

Seconded by: Michael Brown

RESOLVED THAT:

The Members approve the Board of Directors meeting agenda of February 21st, 2019 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

RECOGNITION FOR YEARS OF SERVICE

The Board of Directors recognized and thanked Carl Bickerdike and Monique Sauve for their years of service working with South Nation Conservation.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

a. BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 20TH, 2018

RESOLUTION NO. BD-002/19

Moved by: George Darouze

Seconded by: Peggy Taylor



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 20th, 2018 as submitted.

CARRIED

b. SNC STANDING COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Communications Committee meeting of January 30th, 2019

RESOLUTION NO. BD-003/19

Moved by: Archie Mellan
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of January 30th, 2019.

CARRIED

CONSENT AGENDA ITEMS

- a. Update: Flood Risk Mapping Open Houses
- b. Request for Approval: Permits Issued

RESOLUTION NO. BD-004/19

Moved by: Pierre Leroux
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

a. The Board of Directors receive and file the Flood Risk Mapping Update for: York Creek; McKinnons Creek; McFadden Creek; East Savage Creek; and South Bear Brook; and Further That: The final reports, with feedback received at the upcoming January 30th and 31st Open Houses, be brought to the February Board of Directors meeting for approval; and

b. The SNC Board of Directors approve permits 1 and 2 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses; and
The SNC Board of Directors approve permits 3-14 issued under Ontario Regulation 170/06



Development, Interference with Wetlands and
Alterations to Shorelines and Watercourses.

CARRIED

NEW BUSINESS

UPDATE: BOARD COMPOSITION AND TRAINING

RESOLUTION NO. BD-005/19

Moved by: Doug Thompson
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the
Board Composition and Training Update
report.

CARRIED

REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-006/19

Moved by: Michael Brown
Seconded by: Pierre Leroux

RESOLVED THAT:

For banking purposes, the Authority signing
officers be one of: Chairman; Vice-Chairman;
or Past Chairman; and one of: General
Manager/Secretary-Treasurer; Director,
Organization Effectiveness; or Team Lead,
Corporate Services. For all other purposes,
that fall within their signing limit and/or there
is a Board Resolution, any of the above; and

FURTHER THAT:

1. The signing officers are authorized to
borrow up to \$1,000,000 for the operation
of the South Nation River Conservation
Authority, if required.
2. Staff be authorized to continue the use of
alternative signatures, such as the
signature stamp for signing cheques up to
\$10,000, or other limits requested by the
Board of Directors, or any other electronic
signatures introduced in conjunction with
our accounting software. These tools are



in the custody of the Director,
Organization Effectiveness. The Director
may delegate the use of these tools to
his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".
4. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$40,000 plus HST. Where in the best interests of the Authority, staff may engage other specialized legal services.
5. The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$23,000 plus HST and Management sign engagement letter.
6. The Royal Bank, Winchester Branch, be the Authority Bank.

CARRIED

REQUEST FOR APPROVAL: CONSERVATION ONTARIO LEVY

RESOLUTION NO. BD-007/19

Moved by: Stéphane Sarrazin
Seconded by: Magda Kubasiewicz

RESOLVED THAT:

The Board of Directors approve the payment of the 2019 Conservation Ontario Levy of



\$35,408, payable in two installments of \$17,704.

CARRIED

The Board of Directors meeting recessed at 10:15 a.m.
The Chair reconvened the Board of Directors meeting at 10:25 a.m.

REQUEST FOR APPROVAL: 2019 STUDENT AND RECENT GRADUATE HIRING PROGRAM

RESOLUTION NO. BD-008/19

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the student and recent graduate hiring program, at an approximate cost of \$160,000 (pending successful fundraising efforts); and

FURTHER THAT:

The Board of Directors approve applying for additional grants received in the past, including but not limited to:

- National Trust Canada-Young Canada Works (YCW) program: \$8,000
- Ministry of Natural Resources and Forestry: \$6,200
- Service Canada-Canada Summer Jobs: \$6,000
- Natural Resources Canada: \$10,000
- Agriculture and Agri-Food Canada: \$12,000

CARRIED

REQUEST FOR APPROVAL: CANADA NATURE FUND GRANTS SUBMISSION

RESOLUTION NO. BD-009/19

Moved by: Magda Kubasiewicz
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve submission of a grant application to the Canada Nature Fund requesting \$800,000 for implementation



of SNC Land Securement Strategy.

CARRIED

REQUEST FOR APPROVAL: EXTENSION OF LOGGING CONTRACT

RESOLUTION NO. BD-010/19

Moved by: Daniel Lafleur
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve an extension to Contract No. SNC-2, 3, 156-2016 until March 31st, 2020, to complete work suspended due to extreme wet conditions.

CARRIED

REQUEST FOR APPROVAL: MUNICIPAL REQUEST FOR CONSERVATION AREA RENAMING

RESOLUTION NO. BD-011/19

Moved by: Daniel Lafleur
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors, at the request of the Village of Casselman, and based on their community consultation, approve renaming the portion of High Falls Conservation Area, located on the east side of the South Nation River, to Doran Conservation Area; and

PROVIDED THAT:

The Village of Casselman support costs associated with this project.

CARRIED

REQUEST FOR APPROVAL: FLOOD RISK MAPPING

RESOLUTION NO. BD-012/19

Moved by: Magda Kubasiewicz
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the York Creek, McKinnons Creek, McFadden Creek, East Savage Creek, and South Bear Brook Flood Risk Mapping reports and associated maps as the best information available to



establish flood and regulation limits along the five watercourses; and

FURTHER THAT:

The reports and maps be used by SNC's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

REQUEST FOR APPROVAL: PURCHASE OF EQUIPMENT

RESOLUTION NO. BD-013/19

Moved by: Pierre Leroux
Seconded by: Magda Kubasiewicz

RESOLVED THAT:

The Board of Directors approve the purchase of flow measurement equipment at an approximate cost of \$45,000, plus HST.

CARRIED

REQUEST FOR APPROVAL: SOUTH CASTOR RIVER AND SHAWS CREEK ASSESSMENT

RESOLUTION NO. BD-014/19

Moved by: Pierre Leroux
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve hiring a consultant to complete the South Castor River and Shaws Creek watercourse surveys at an approximate amount of \$40,000.00, plus HST.

CARRIED

REQUEST FOR APPROVAL: SHORELINE PLANTING PROJECT

RESOLUTION NO. BD-015/19

Moved by: Doug Thompson
Seconded by: Daniel Lafleur



RESOLVED THAT:

The Board of Directors approve expenditures for Shoreline Planting Project at an approximate amount of \$70,200, plus HST.

CARRIED

REQUEST FOR APPROVAL: PURCHASE OF AUDIO-VISUAL EQUIPMENT

RESOLUTION NO. BD-016/19

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the purchase and installation of audio-visual equipment at an approximate cost of \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve staff issuing a Request for Proposals and delegate approval of the supplier to the General Manager / Secretary-Treasurer.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2018 AND JANUARY 2019

RESOLUTION NO. BD-017/19

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the money received report for December 2018 and January 2019; and

FURTHER THAT:

The Board of Directors approve the Disbursement Register of \$1,130,894.00 for December 2018 and January 2019.

CARRIED



CORRESPONDENCE

- Letter to Hon. Catherine McKenna, MECC: Mississippi Valley Conservation
- Letter to CA's re: WECl Applications: Ministry of Natural Resources and Forestry
- Letter to CA's re: 2019 Ontario Budget Consultation, Ministry of Finance

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- March 21st, 2019 – *Annual General Meeting*
- April 18th, 2019
- May 16th, 2019
- June 20th, 2019
- July 2019 – *No Meeting*

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following report:

- External Request to Exchange Lands

RESOLUTION NO. BD-018/19

Moved by: George Darouze
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-019/19

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

EXTERNAL REQUEST TO EXCHANGE LANDS

RESOLUTION NO. BD-020/19

Moved by: Pierre Leroux



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RESOLVED THAT:

Seconded by: Dana Farcasiu

The Board of Directors deny the request to exchange SNC owned land, (SNC 75, Pt. Lot 14, Concession 13) in Nation Municipality.

CARRIED

ADJOURNMENT

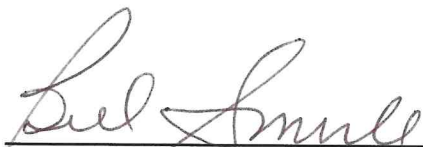
RESOLUTION NO. BD-021/19

Moved by: Doug Thompson

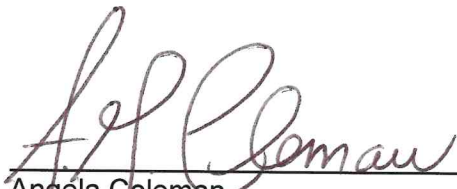
RESOLVED THAT:

The Board of Directors meeting of February 21st, 2019 be adjourned at 12:05 a.m.

CARRIED


Bill Smirle,
Interim Chair.

/dm


Angela Coleman,
General Manager/Secretary-Treasurer.