SOUTH NATION
CONSERVATION
DE LA NATION SUD

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 **www.nation.on.ca**

Board of Directors

Supplemental Agenda

Date: August 16th, 2018

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0

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Board of Directors

Supplemental Agenda

August 16th, 2018 at 9:00 am

1. Request for Approval: Total Phosphorus Management Agreement: Ronda 3
2. Financial Report
   a. Approval of: Estimated Statement of Operations as of July 31st, 2018: Linda 4-5

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

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To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Date: August 13, 2018
Subject: Request for Approval: Total Phosphorus Management Agreement

RECOMMENDATION:
The Board of Directors approves entering into a Total Phosphorus Management Agreement with Greely Family Farm Inc. and Greely Village Centre Owners Association Inc. for Phase 1 of the Greely Village Centre at an approximate amount of $9,000.

DISCUSSION:
The Greely Village Centre is constructing a communal sewage system with a surface water discharge. This discharge is required, under Policy 2 of the Provincial Water Quality Objectives, to address the phosphorus loading through removal technology or an offset program. This is a standard requirement in the South Nation River watershed for all new or expanding wastewater discharges. This requirement is a condition to meet Greely Village Centre's Environmental Compliance Approval (ECA) from the Ministry of Environment, Conservation and Parks (MOECP).

Greely Village Centre has opted for the offset option through SNC's Total Phosphorus Management (TPM) Program. The sewage system is designed for the full build-out of the development which consists of 3 phases, a TPM agreement will be negotiated for each phase as construction proceeds and discharges increase to the full design capacity.

The phase 1 construction will have a TPM phosphorus reduction target of 18.25 kg/yr; with the 2018 TPM rate of $490/kg, Greely Village Centre will pay approximately $9,000 to 2019 SNC's Clean Water Program to implement projects that reduce the required phosphorus offset.

The TPM agreement will also require subsequent agreements to be negotiated for construction phases 2 and 3, at the annual TPM rate applicable at that time. These subsequent agreements are required to remain in compliance with their ECA.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:
Compliance with Budget: No impact on the 2018 SNC Budget; if agreement proceeds, the Phase 1 payment will be included in the draft 2019 SNC Budget.

SNC Policy Adherence: Distribution of Clean Water Program Grants adheres to SNC's Purchasing Policy section (B) Purchasing Limits/Authorized Buyers. The Clean Water Committee recommends the grant approvals to the Board; the Board approves these recommendations via approval of the Committee Minutes.

Ronda Boutz,
Team Lead, Special Projects.

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To: Board of Directors
From: Linda Hutchinson, Director, Organization Effectiveness
Date: August 13th, 2018
Subject: Approval of: Estimated Statement of Operation for July 31st, 2018

RECOMMENDATION:
The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2018, as of July 31st, 2018.

DISCUSSION:
The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is defined as the day to day expenses the Authority needs for their normal activities. Expenses for projects are normally for a fixed term period of time. Capital expenditures are defined as per SNC's *Tangible Capital Assets Policy* revised in October 2017. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over $5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Senior Management, Team and Project Leads are estimating a surplus of $145,000 at this time. A full review of 2018 estimates will continue until end of year.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:
Compliance with Budget The 2018 budget represents the Board of Directors approved Budget of November 16th, 2017.

SNC Policy Adherence: SNC approved Policies are adhered to.

Linda Hutchinson,
Director, Organization Effectiveness.

Attachment

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	Current YTD Actuals 2018	Final Budget 2018	Updated Forecast Dec 31 2018
ESTIMATED STATEMENT OF OPERATION			
As of July 31, 2018			
EXPENDITURES			
OPERATING EXPENSE			
Science & Research			
Resource Management	287,731	573,693	524,424
Resource Services	328,051	690,044	951,464
Total Science & Research	**615,781**	**1,263,737**	**1,475,888**
Property & Approvals			
Approvals	598,106	1,120,622	1,069,978
Property	476,873	1,000,846	964,996
Total Property & Approvals	**1,074,978**	**2,121,468**	**2,034,974**
Organization Effectiveness			
Corporate Services	628,330	1,300,156	1,262,225
Information Management and Technology	103,757	233,587	227,331
Communications and Outreach	213,217	413,373	530,280
Total Organization Effectiveness	**945,305**	**1,947,116**	**2,019,835**
TOTAL OPERATING EXPENSE	**2,636,064**	**5,332,322**	**5,530,697**
CAPITAL and PROJECT EXPENSE			
Science & Research			
Capital	24,657	8,000	24,657
Projects	247,496	512,868	522,857
Total Science & Research	**272,153**	**520,868**	**547,514**
Property & Approvals			
Capital	64,726	355,513	357,689
Projects	271,579	655,489	787,075
Total Property & Approvals	**336,305**	**1,011,002**	**1,144,764**
Organization Effectiveness			
Capital	18,939	58,000	58,000
Projects	-	-	-
Total Organization Effectiveness	**18,939**	**58,000**	**58,000**
TOTAL CAPITAL AND PROJECT EXPENSE	**627,398**	**1,589,870**	**1,750,278**
TOTAL OVERALL EXPENSE	**3,263,462**	**6,922,192**	**7,280,975**
REVENUE			
Other Sources	950,619	2,435,208	2,666,582
General Levy	1,954,660	3,252,156	3,252,156
Special Levy	384,195	332,708	611,150
Forest Land Acquisition	153,937	287,513	287,513
Source Protection	23,745	49,350	49,350
MNR	-	176,409	176,409
TOTAL REVENUE	**3,467,156**	**6,533,344**	**7,043,160**
NET OVERALL	**(203,694)**	**388,848**	**237,815**
Transfer To / (From) Reserve	-	(85,720)	(79,342)
Cash (Surplus) Beginning of Year	(303,128)	(303,128)	(303,128)
Cash Deficit / (Surplus) End of Year	(506,822)	-	(144,655)