



**BOARD OF DIRECTORS MEETING**  
Thursday January 22<sup>nd</sup>, 2015 – Meeting No. 01/15

The SNC Board of Directors meeting of Thursday, January 22<sup>nd</sup>, 2015 was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

Directors Present: Bill Smirle, Stormont Dundas Glengarry – Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Stephen Blais, City of Ottawa  
Fernand Dicaire, Prescott Russell  
Conrad Lamadeleine, Prescott Russell  
François Landry, Stormont Dundas Glengarry  
Glenn Mackey, Leeds Grenville  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell

Regrets: Michael Brown, City of Ottawa  
Barclay Cormack, Leeds Grenville  
Archie Mellan, Stormont Dundas Glengarry  
Doug Thompson, City of Ottawa – Vice Chairman

Staff Present: Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant II  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property and Approvals  
Pat Piitz, Director, Science and Research  
Sandra Mancini, Team Lead, Water Resources  
José Brizard, Team Lead, Forest Resources  
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist  
Philip Duncan, Fish & Wildlife Technician  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Joel Martineau, Forestry Technician  
Cheyene Ramsey, Forestry Technician  
Golam Sharif, Water Resources Analyst  
Bonnie Boyd, Environmental Planner  
Tessa Di Iorio, Hydrogeologist  
Benoit Duquette, Watershed Planner  
James Holland, Watershed Planner  
Mathieu Leblanc, Watershed Planner  
Brittany Loucks, Property and Approvals Assistant  
Alison McDonald, Watershed Planner  
Jason Symington, Environmental Technologist



Sylvie Fracassi, Sewage Systems Inspector  
Jacques Levert, Sewage Systems Inspector  
Geoff Owens, Regulations Officer  
Monique Sauve, Lead - Sewage Systems Inspector  
Jim Hendry, Team Lead, Property  
Carl Bickerdike, Acting Team Lead, Corporate Services  
Deborah Edwards, Accounting Assistant II  
Lorie Henderson, Administrative Assistant II  
Elise Lefebvre, Administrative Assistant I  
Ronda Boutz, Acting Team Lead, Communications & Outreach  
Natasha Machado, Communications Specialist  
Jacqueline Edwards, GIS Technician

Guests: Evonne Delegarde, Mayor, South Dundas Township  
Richard Pilon, Project Manager, Source Water Protection  
Jean Larocque  
Murray Inch

#### **CHAIRMAN'S REMARKS**

Chairman Smirle opened the January 22<sup>nd</sup>, 2015 Board of Directors meeting at 9:00 a.m. welcomed everyone to the meeting, and passed on regrets from Vice Chairman Doug Thompson, and SDG representative Archie Mellan. The Chair Introduced guest Evonne Delegarde, Mayor of South Dundas Township.

Chair Smirle updated Members regarding:

- North Dundas Mayor, Eric Duncan appointed as Chair of the Eastern Ontario Wardens' Caucus
- Cindy Saucier appointed as Councillor for Russell Township
- SNC Standing Committee Chairs meeting being held Tuesday January 27<sup>th</sup>
- SNC Board Orientation session scheduled for February 6<sup>th</sup>, all Members invited to attend
- SNC Annual General meeting, with elections, being held at the February 19<sup>th</sup> Board meeting

#### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-001/15

Moved by: Fernand Dicaire  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the January 22<sup>nd</sup>, 2015 agenda and



supplemental agenda as amended:  
a) Move Supplemental Agenda Item #1,  
to Main Agenda Item #4

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**ENLARGEMENT OF CONSERVATION AUTHORITY'S AREA: TOWNSHIP OF ALFRED PLANTAGENET**

RESOLUTION NO. BD-002/15

Moved by: Alan Perks  
Seconded by: François St. Amour

RESOLVED THAT:

WHERE Under section 10(1) of the Conservation Authorities Act, the Township of Alfred and Plantagenet called a meeting, with proper notice, and adopted a resolution to enlarge the Area of the Conservation Authority to include the entire Township in the Conservation Authority's Area; and

FURTHER THAT:

BE IT RESOLVED THAT the Board of Directors, together with the Municipal representative for the Township, pass a joint resolution enlarging the Area over which the Authority has jurisdiction, to include the whole of the Township of Alfred and Plantagenet, under section 10(4) of the Conservation Authorities Act.

CARRIED

**2015 BUDGET AND LEVY**

RESOLUTION NO. BD-003/15

Moved by: Alan Perks  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the 2015 Budget; and





'Resolved That' section, change  
'November 20<sup>th</sup>' to 'December 18<sup>th</sup>'.

CARRIED

### **2015 FEE SCHEDULE APPROVAL**

RESOLUTION NO. BD-005/15

Moved by: François St. Amour  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the 2015  
Fee Schedule as presented; and

FURTHER THAT:

Staff provide a framework for cost  
recovery of regulatory mapping and data  
in 2015.

CARRIED

### **GREAT LAKES GUARDIAN COMMUNITY FUND AGREEMENTS**

RESOLUTION NO. BD-006/15

Moved by: Lawrence Levere  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve entering into  
Grant Funding Agreements with the Province  
of Ontario for the following projects:  
Geocaching to Protect and Enhance Ottawa  
River Habitat Project; Parlow Creek Habitat  
Restoration Project; and Safe Septic Project.

CARRIED

### **2015 BOARD CONFERENCES**

RESOLUTION NO. BD-007/15

Moved by: François St. Amour  
Seconded by: Stephen Blais

RESOLVED THAT:

The Board of Directors receive and file the  
2015 Board conferences report.

CARRIED



### **APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-008/15

Moved by: Lawrence Levere  
Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors approve permits 149 through 153, issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

### **FINANCIAL REPORTS**

#### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2014**

RESOLUTION NO. BD-009/15

Moved by: François Landry  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors receive and file the money received for December 2014; and

FURTHER THAT:

The Board approve the Disbursement Register of \$732,746.16 for December, 2014.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **ENLARGEMENT OF CONSERVATION AUTHORITY'S AREA: TOWNSHIP OF ALFRED PLANTAGENET**

This report was presented as Main Agenda Item #4.

#### **DATES OF NEXT MEETINGS: starting at 9:00 a.m.**

- Board of Directors Orientation Session: February 6<sup>th</sup>, 2015: 8:45 – 12 p.m.
- Thursday, February 19<sup>th</sup>, 2015
- Thursday, March 19<sup>th</sup>, 2015
- Thursday, April 16<sup>th</sup>, 2015



Thursday, May 21<sup>st</sup>, 2015

**ADJOURNMENT**

The Board of Directors meeting of Thursday, January 22<sup>nd</sup>, 2015 adjourned at 11:20 a.m.

RESOLUTION NO. BD-010/15

Moved by: Glenn Mackey  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors meeting of Thursday, January 22<sup>nd</sup>, 2015 be adjourned at 11:20 a.m.

CARRIED

  
\_\_\_\_\_  
Bill Smirle,  
Chairman

/dm

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

SNC Review by: cb.



**BOARD OF DIRECTORS MEETING**  
Thursday February 19<sup>th</sup>, 2015 – Meeting No. 02/15

The SNC Board of Directors meeting of Thursday, February 19<sup>th</sup>, 2015 was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

Directors Present: Bill Smirle, Stormont Dundas Glengarry – Chair  
Doug Thompson, City of Ottawa – Vice Chair  
Lawrence Levere, Leeds Grenville - Past Chair  
Stephen Blais, City of Ottawa  
Fernand Dicaire, Prescott Russell  
Conrad Lamadeleine, Prescott Russell  
François Landry, Stormont Dundas Glengarry  
Glenn Mackey, Leeds Grenville  
François St. Amour, Prescott Russell

Regrets: George Darouze, City of Ottawa  
Alan Perks, City of Ottawa  
Archie Mellan, Stormont Dundas Glengarry

Staff Present: Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant II  
Angela Coleman, Director, Property and Approvals  
Pat Piitz, Director, Science and Research  
Sandra Mancini, Team Lead, Water Resources  
José Brizard, Team Lead, Forest Resources  
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist  
Philip Duncan, Fish & Wildlife Technician  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Joel Martineau, Forestry Technician  
Cheyene Ramsey, Forestry Technician  
Golam Sharif, Water Resources Analyst  
Bonnie Boyd, Environmental Planner  
Tessa Di Iorio, Hydrogeologist  
Benoit Duquette, Watershed Planner  
James Holland, Watershed Planner  
Mathieu Leblanc, Watershed Planner  
Brittany Loucks, Property and Approvals Assistant  
Alison McDonald, Watershed Planner  
Jason Symington, Environmental Technologist  
Geoff Owens, Regulations Officer  
Monique Sauve, Lead - Sewage Systems Inspector





Carl Bickerdike, Acting Team Lead, Corporate Services  
Deborah Edwards, Accounting Assistant II  
Lisa Van de Ligt, Communications Specialist  
Ronda Boutz, Acting Team Lead, Communications and Outreach  
Natasha Machado, Communications Specialist  
Jacqueline Edwards, GIS Technician

Guests: Richard Pilon, Project Manager, Source Water Protection  
Claude Cousineau, Chair, Source Water Protection  
Michael Brown, Past Board Member, City of Ottawa  
John Boals, Ontario Snowmobile Association  
Dr. Stewart Hamilton, Ontario Geological Survey  
Jean Larocque  
Murray Inch

### **CHAIR'S REMARKS**

Chair Smirle opened the February 19<sup>th</sup>, 2015 Board of Directors meeting at 9:00 a.m., and welcomed everyone to the meeting. The Chair thanked the Board and staff for the hard work and enthusiasm during his term as Chair. The Chair acknowledged the accomplishments of the Committees and Chairpersons working together, focussing on Committee membership, responsibilities, and annual reports. Chair Smirle noted that it had been a pleasure to work together and an honour and privilege to be SNC Chair.

**Conrad Lamadeleine, Prescott and Russell, joined the meeting at 9:07 a.m.**

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-011/15

Moved by: Glenn Mackey  
Seconded by: Stephen Blais

RESOLVED THAT:

The Board of Directors approve the February 19<sup>th</sup>, 2015 agenda and supplemental agenda as amended:

- a) Move Supplemental Agenda Item #1 '*Board of Directors Election*', to Main Agenda Item #4;
- b) Suspend the Board meeting following Main Agenda Item #11, '*Recognition*



*for Years Service', to carry out the SPA meeting, and reconvene the Board meeting following the adjournment of the SNC SPA meeting.*

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**BOARD OF DIRECTORS ELECTIONS**

RESOLUTION NO. BD-012/15

Moved by: Doug Thompson  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors appoint Angela Coleman, Director, Property and Approvals as the Election Chair and approve the Election Procedures outlined in this Report.

CARRIED

**ELECTION CHAIR DECLARES ALL POSITIONS VACANT**

Angela Coleman, Director, Property and Approvals, Election Chair declared all positions vacant, according to SNC's Administration Policy.

**BOARD OF DIRECTORS ELECTIONS**

RESOLUTION NO. BD-013/15

Moved by: Fernand Dicaire  
Seconded by: Stephen Blais

RESOLVED THAT:

For the year 2015, and until the Annual General Meeting of 2016:

- a) Stephen Blais nominated Doug Thompson for Chair:
  - Mr. Doug Thompson be elected as Chair of SNC;
  
- b) François Landry nominated François St. Amour for Vice Chair:



Mr. François St. Amour be elected as Vice Chair of SNC; and

- c) Mr. Bill Smirle be appointed as Past Chair of SNC.

CARRIED

### **PAST CHAIR POSITION**

RESOLUTION NO. BD-014/15

Moved by: Glenn Mackey  
Seconded by: Doug Thompson

RESOLVED THAT:

The immediate Past Chair may also be a Municipal appointment.

CARRIED

### **2015 – 2016 CHAIR'S REMARKS**

Chair Doug Thompson conveyed his appreciation to the Board for his nomination and election as SNC Chair. Chair Thompson expressed his gratitude to Past Chair Smirle and Lawrence Levere for their continued leadership, tutoring, and valuable guidance for his upcoming term. The Chair relayed his goals for 2015-2016: to become a strong representative at Conservation Ontario; continued meetings with Municipalities; participation at outreach and communications events; meetings with Eastern Ontario CA Chairpersons; working with Volunteer committees; and social interaction with Board and SNC staff.

### **2015 – 2016 VICE CHAIR'S REMARKS**

Vice Chair St. Amour thanked the Board Members for electing him for the position of SNC Vice Chair, and the show of support for his nomination. The Vice Chair expressed his confidence in the leadership and experience of the Chair and General Manager, and is looking forward to working together.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff provided a PowerPoint presentation highlighting project and program updates.

### **APPROVAL OF:**

- a) SNC Board of Directors meeting minutes of January 22<sup>nd</sup>, 2015



RESOLUTION NO. BD-015/15

Moved by: Lawrence Levere  
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, January 22<sup>nd</sup>, 2015 as submitted.

CARRIED

b) SNC Committee Meeting Highlights and Approval of Minutes  
from:

Communications Committee meeting of February 3<sup>rd</sup>, 2015

RESOLUTION NO. BD-016/15

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the actions and recommendations of the Communications Committee meeting minutes of February 3, 2015.

CARRIED

**Stephen Blais, City of Ottawa, left the meeting at 10:08 a.m.**

**The Board of Directors meeting recessed at 10:08 a.m.**

**The Chair reconvened the Board of Directors meeting at 10:18 a.m.**

### **VEHICLE REPLACEMENT**

RESOLUTION NO. BD-017/15

Moved by: François Landry  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the purchase of a new vehicle to replace the 2007 Honda Civic Hybrid.

CARRIED



### **STUDENT HIRING PROGRAM**

RESOLUTION NO. BD-018/15

Moved by: François St. Amour  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve staff to proceed with the student hiring program; and

FURTHER THAT:

The Board of Directors retroactively approve the application to Service Canada for student grants totalling \$14,009 and authorize staff to proceed in applying for other student subsidy grants including:

- OMAFRA: Approximately \$5,000
- MNRF: Approximately \$6,000
- Job Zone: Approximately \$16,000

CARRIED

### **APPOINTMENTS TO SNC STANDING COMMITTEES**

This report was for discussion purposes only.

### **WATER EROSION CONTROL INFRASTRUCTURE (WECI) APPLICATION**

RESOLUTION NO. BD-019/15

Moved by: Lawrence Levere  
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve the submission to MNRF under the 2015-2016 Water and Erosion Control Infrastructure program as per the approved 2015 SNC budget:

1. Plantagenet Weir – New Safety Boom and Anchor (\$15,000);
2. Russell Weir Safety Assessment (\$25,000);
3. Chesterville Dam – Purchase Stop Logs (\$15,500);
4. Chrysler Dyke Tree Removal (\$25,000);
5. Chesterville Dam – Paint Log Lifter



- (\$40,000);
- 6. Chrysler Dam Removal of Logs, Cleaning and Inspection of the Bays (\$40,000);
- 7. Chrysler Dam – New Safety Boom (\$7,000); and

FURTHER THAT:

Provided funding is received from the 2015-2016 Water and Erosion Control Infrastructure program, the Board of Directors approve undertaking the seven above noted projects by following SNC's Purchasing Policy for all purchases and services retained.

CARRIED

**GRANT PROPOSALS**

RESOLUTION NO. BD-020/15

Moved by: Glenn Mackey  
Seconded by: François St. Amour

RESOLVED THAT:

The SNC Board of Directors approve the submission of the following grant applications:

- 1. Environmental Damages Fund to request \$80,000 for the removal of the Kirby Creek Weir;
- 2. Science and Technology Internship Program to request \$11,500 for development of SNC's Climate Change Program.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-021/15

Moved by: Fernand Dicaire  
Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors approve permits 154 through 161 issued under Ontario



Regulation 170/06 Development,  
Interference with Wetlands and Alterations to  
Shorelines and Watercourses.

CARRIED

**UPDATE ON 2014 PARKS MONITORING PROGRAM**

Mr. John Boals, Ontario Snowmobile Association was introduced, and provided the Board Members with an update on the use of the SNC trail system.

RESOLUTION NO. BD-022/15

Moved by: Bill Smirle  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the update on the 2014 Parks Monitoring Program.

CARRIED

**The following reports, Main Agenda Item 6 #h, were deferred to the March 19<sup>th</sup>, 2015 Board of Directors meeting:**

- 2014 Corporate Services – Year End Report
- 2014 Communications and Outreach – Year End Report
- 2014 Information Management and Technology – Year End Report
- 2014 OPG Biodiversity Project – Year End Report

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2015**

RESOLUTION NO. BD-023/15

Moved by: Glenn Mackey  
Seconded by: Conrad Lamadeleine

RESOLVED THAT:

The Board of Directors receive and file the money received for January 2015; and

FURTHER THAT:

The Board approve the Disbursement Register of \$609,618.42 for January 2015.

CARRIED



### **2014 AUDIT PLANNING LETTER**

RESOLUTION NO. BD-024/15

Moved by: Lawrence Levere  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors 2014 Audit Planning letter from Collins Barrow Chartered Accountants, attached, be acknowledged and signed by Authority signing officers.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **BOARD OF DIRECTORS ELECTIONS**

This report was moved to Main Agenda Item #4.

#### **CONSERVATION ONTARIO LEVY**

RESOLUTION NO. BD-025/15

Moved by: François St. Amour  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the payment of the 2015 Conservation Ontario Levy of \$28,695, payable in two installments of \$14,347.50.

CARRIED

#### **MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE EXPECTATIONS FOR STORM WATER MANAGEMENT**

RESOLUTION NO. BD-026/15

Moved by: François Landry  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the Ministry of Environment and Climate Change Expectations for Storm Water Management report.

CARRIED



### **FEDERAL GOVERNMENT FUNDING FOR FLOODPLAIN MAPPING**

RESOLUTION NO. BD-027/15

Moved by: Glenn Mackey  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Federal Government Funding for Floodplain Mapping report.

CARRIED

### **ALFRED PLANTAGENET GROUNDWATER STUDY**

Dr. Stewart Hamilton, from the Ontario Geological Survey provided a powerpoint presentation to the Board of Directors.

RESOLUTION NO. BD-028/15

Moved by: Fernand Dicaire  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the Alfred-Plantagenet Groundwater Study update.

CARRIED

**Fernand Dicaire, Prescott and Russell, left the meeting at 11:00 a.m.**

### **DATES OF UPCOMING BOARD MEETINGS: third Thursday, starting at 9:00 a.m.**

- Thursday, March 19<sup>th</sup>, 2015, Annual General Meeting
- Thursday, April 16<sup>th</sup>, 2015
- Thursday, May 21<sup>st</sup>, 2015
- Thursday, June 18<sup>th</sup>, 2015

### **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

#### **SNC VOLUNTEER RECOGNITION**

RESOLUTION NO. BD-029/15

Moved by: François St. Amour  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve Volunteer Recognition as part of the monthly Board



meeting agenda; and

FURTHER THAT:

Board and Standing Committee Members submit potential candidate information to staff.

CARRIED

**RECOGNITION FOR YEARS OF SERVICE**

The Board Members recognized and congratulated Mr. Michael Brown, City of Ottawa representative, for his years on the South Nation Conservation Board of Directors.

**BOARD OF DIRECTORS MEETING SUSPENSION AT 11:20 A.M.**

RESOLUTION NO. BD-030/15

Moved by: Bill Smirle  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors meeting of February 19<sup>th</sup>, 2015 be suspended; and

FURTHER THAT:

The Board of Directors meeting be reconvened following the SNC SPA meeting adjournment.

CARRIED

**THE CHAIR RECONVENED THE BOARD OF DIRECTORS MEETING AT 11:30 A.M.**

**CLOSED SESSION**

The meeting move into closed session to discuss the following report:

- a) General Manager Evaluation

RESOLUTION NO. BD-031/15

Moved by: François St. Amour  
Seconded by: Conrad Lamadeleine

RESOLVED THAT:

The meeting move to closed session.

CARRIED





**BOARD OF DIRECTORS MEETING**  
Thursday March 19<sup>th</sup>, 2015 – Meeting No. 03/15

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The SNC Board of Directors meeting of Thursday, March 19<sup>th</sup>, 2015 was held at South Nation Conservation, Watershed Room, beginning at 8:45 a.m.

Directors Present: Doug Thompson, City of Ottawa – Chairman  
François St. Amour, Prescott Russell - Vice Chairman  
Bill Smirle, Stormont Dundas Glengarry – Past Chairman  
Lawrence Levere, Leeds Grenville  
Alan Perks, City of Ottawa  
George Darouze, City of Ottawa  
François Landry, Stormont Dundas Glengarry  
Archie Mellan, Stormont Dundas Glengarry

Regrets: Conrad Lamadeleine, Prescott Russell  
Stephen Blais, City of Ottawa  
Glenn Mackey, Leeds Grenville  
Fernand Dicaire, Prescott Russell

Staff Present: Dianne MacMillan, Administrative Assistant  
Linda Hutchinson, Director, Organization Effectiveness  
Pat Piitz, Director, Science and Research  
Angela Coleman, Director, Property & Approvals  
Jim Hendry, Team Lead, Property  
Ronda Boutz, Team Lead, Communications & Outreach  
Geoff Owens, Regulations Officer  
Tessa Di Iorio, Hydrogeologist  
Karen Paquette, Project Lead  
Jacqueline Edwards, GIS Technician  
Sandra Mancini, Team Lead, Water Resources  
Deborah Edwards, Accounting Assistant  
Elise Lefebvre, Administrative Assistant I  
Bonnie Lee Boyd, Property and Approvals Assistant  
Mathieu Leblanc, Watershed Planner  
Benoit Duquette, Watershed Planner  
Cheyene Ramsay, Forestry Technician  
Ryan Robson, Resource Technician  
Phillip Duncan, Fish & Wildlife Technician  
Natasha Machado, Communications Specialist  
Brittany Loucks, Property and Approvals Assistant  
David Fitch, Works Superintendent Assistant









**NEW BUSINESS**

**2014 RESERVE, AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS**

RESOLUTION NO. BD-039/15

Moved by: François St. Amour  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the net transfer from reserve of \$270,350 for 2014; and

FURTHER THAT:

The 2014 Letter of Representation, Audit Reporting Letter and Draft Audited Financial Statements be approved and signed by Management and Chair.

CARRIED

**AUTHORITY SIGNING OFFICERS AND ANNUAL RESOLUTIONS**

RESOLUTION NO. BD-040/15

Moved by: Archie Mellan  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve for banking purposes, the Authority signing officers be one of: the Chairman; Vice-Chairman; or Past Chairman; and one of: the General Manager/Secretary-Treasurer; Director, Organization Effectiveness; Team Lead, Corporate Services; or Director, Property & Approvals. For all other purposes, that fall within their signing limit and/or there is a Board Resolution any of the above; and

FURTHER THAT:

The signing officers are authorized to borrow up to \$1,000,000 for 2015 for the operation of the South Nation River Conservation Authority, if required; and

FURTHER THAT:

1. The Chartered Accountants Firm of Collins Barrow, Winchester be appointed Auditors at an approximate cost of



\$20,000 plus HST and sign engagement letter attached to this report.

2. The Royal Bank, Winchester Branch, be the Authority Bank.

3. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$20,000 plus HST. Where it is necessary staff may engage other specialized legal services.

4. Staff be authorized to continue the use of alternate signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software, Accpac. These tools are in the custody of the Director, Organization Effectiveness. The Director may delegate the use of these tools to his/her delegate.

5. Staff continue to utilize various banking features to make regular payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

CARRIED



**SNC FOREST - TIMBER HARVEST CONTRACT EXTENSION**

RESOLUTION NO. BD-041/15

Moved by: François Landry  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve a Timber Harvest Contract Extension of one year, March 31, 2016, for Contract SNC – 12,13,23,30, 56-2013.

CARRIED

**EXTENDED CUSTOMER SERVICE FOR PERMITS AND APPROVALS**

RESOLUTION NO. BD-042/15

Moved by: Bill Smirle  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve extending hours of services (from 4 p.m. to 7:00 p.m.), one evening per week, for permits and approvals, between Victoria Day and Thanksgiving.

CARRIED

**SOUTH NATION CONSERVATION (SNC) – OFFICE PARKING LOT EXTENSION**

RESOLUTION NO. BD-043/15

Moved by: George Darouze  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the expansion of the parking at the South Nation Conservation (SNC) office in Finch, with an estimated cost of \$70,000 including taxes.

CARRIED

**SEGUINBOURG BERM ACCESS PROJECT**

RESOLUTION NO. BD-044/15

Moved by: François St. Amour  
Seconded by: George Darouze



RESOLVED THAT:

The Board of Directors approve entering into agreement to conduct the survey work required for the Seguinbourg Berm Access Project, at an approximate cost of \$12,000 inclusive of applicable taxes.

CARRIED

**STANDING COMMITTEE MEMBERSHIP**

RESOLUTION NO. BD-045/15

Moved by: Archie Mellan  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the memberships for the SNC Standing Committees as per the attached Appendix A: 2015 SNC Standing Committee Membership Listing.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-046/15

Moved by: Lawrence Levere  
Seconded by: Alan Perks

RESOLVED THAT:

The SNC Board of Directors approve permits 162 through 167, issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**ORGANIZATION EFFECTIVENESS 2014 YEAR END REPORTS:**

- i) 2014 Corporate Services
- ii) 2014 Communications and Outreach
- iii) 2014 Information Management and Technology
- iv) 2014 OPG Biodiversity Project

RESOLUTION NO. BD-047/15

Moved by: Alan Perks  
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors receive and file the year end reports for:

- i) 2014 Corporate Services,
- ii) 2014 Communications and Outreach
- iii) 2014 Information Management and Technology
- iv) 2014 OPG Biodiversity Project

CARRIED

### **FINANCIAL REPORTS**

#### **DIRECTORS BENEFIT INSURANCE 2015**

RESOLUTION NO. BD-048/15

Moved by: Bill Smirle  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the report on Directors Benefit Insurance.

CARRIED

#### **2015 INSURANCE RENEWAL**

RESOLUTION NO. BD-049/15

Moved by: Archie Mellan  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the payment of up to \$50,880 plus HST to Marsh Canada Limited for South Nation Conservation Insurance, April 1, 2015 to April 1, 2016.

CARRIED

#### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY, 2015**

RESOLUTION NO. BD-050/15

Moved by: François Landry  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the money received for February 2015; and



FURTHER THAT:

The Board approve the Disbursement Register of \$373,043.33 for February, 2015.

CARRIED

**SUPPLEMENTAL AGENDA**

**TENDING AND SITE PREPARATION REQUEST FOR QUOTE RESULTS**

RESOLUTION NO. BD-051/15

Moved by: George Darouze  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors award tree tending contracts for a two year period (2015-2016), at an approximate cost of \$20,000 per year and a total of \$40,000 plus applicable taxes; and

FURTHER THAT:

Drentex Field Services be awarded spot spraying, brush cutting and scribe at an approximate cost of \$14,000 per year; and

FURTHER THAT:

Brinkman & Associates Reforestation Ltd. be awarded band spraying at an approximate cost of \$6,000 per year based on unit pricing.

CARRIED

**DATES OF UPCOMING BOARD MEETINGS, THIRD THURSDAY, STARTING AT 9:00 A.M.**

- Thursday, April 16<sup>th</sup>, 2015
- Thursday, May 21<sup>st</sup>, 2015
- Thursday, June 18<sup>th</sup>, 2015
- Thursday, August 20<sup>th</sup>, 2015

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Alan Perks requested staff to inquire about the possibility of a presentation regarding agriculture in the United States.



**2014 SOUTH NATION CONSERVATION ANNUAL REPORT**

RESOLUTION NO. BD-052/15

Moved by: Bill Smirle  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors receive and file the 2014 Annual Report as submitted.

CARRIED

**FRIENDS OF SNC RECOGNITION**

This report was deferred to the April 16<sup>th</sup>, 2015 Board of Directors meeting.

**ADJOURNMENT**

The Board of Directors meeting of Thursday, March 19<sup>th</sup>, 2015 adjourned at 11:50 a.m.

RESOLUTION NO. BD-053/15

Moved by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of Thursday, March 19<sup>th</sup>, 2015 be adjourned at 11:50 a.m.

CARRIED

  
\_\_\_\_\_  
Doug Thompson,  
Chairman.

  
\_\_\_\_\_  
Angela Coleman,  
Director, Property and Approvals.

/el

SNC Review by: eb.



**BOARD OF DIRECTORS MEETING**  
Thursday April 16<sup>th</sup>, 2015 – Meeting No. 04/15

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The SNC Board of Directors meeting of Thursday, April 16<sup>th</sup>, 2015 was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

Directors Present: Doug Thompson, City of Ottawa – Chair  
François St. Amour, Prescott Russell - Vice Chair  
Bill Smirle, Stormont Dundas Glengarry – Past Chair  
Fernand Dicaire, Prescott Russell  
Conrad Lamadeleine, Prescott Russell  
François Landry, Stormont Dundas Glengarry  
Lawrence Levere, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Archie Mellan, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa

Regrets: Stephen Blais, City of Ottawa  
George Darouze, City of Ottawa

Staff Present: Dennis O’Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant II  
Linda Hutchinson, Director, Organization Effectiveness  
Pat Piitz, Director, Science and Research  
Angela Coleman, Director, Property & Approvals  
Jim Hendry, Team Lead, Property  
Josée Brizard, Team Lead, Forestry Resources  
Ronda Boutz, Team Lead, Communications & Outreach  
Geoff Owens, Regulations Officer  
Tessa Di Iorio, Hydrogeologist  
Karen Paquette, Project Lead  
Jacqueline Edwards, GIS Technician  
Sandra Mancini, Team Lead, Water Resources  
Deborah Edwards, Accounting Assistant II  
Elise Lefebvre, Administrative Assistant I  
Bonnie Lee Boyd, Property and Approvals Assistant  
Mathieu Leblanc, Watershed Planner  
Benoit Duquette, Watershed Planner  
Cheyene Ramsay, Forestry Technician  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Ryan Robson, Resource Technician  
Phillip Duncan, Fish & Wildlife Technician







RESOLVED THAT:

The Board of Directors approve the April 16<sup>th</sup>, 2015 agenda and supplemental agenda as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff provided a PowerPoint presentation highlighting project and program updates.

**SMAGE DES GARDONS – FRANCE**

RESOLUTION NO. BD-055/15

Moved by: Bill Smirle  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the following activities:

- SNC to host SMAGE des Gardons and Copernic in late 2015 or 2016 (TBD)
- SNC staff exchange at SMAGE des Gardons –France
- SMAGE des Gardons technical staff exchange at SNC
- Copernic technical staff exchange at SNC
- SNC provide expertise on Communal project on the Ourne watercourse – France
- Host a workshop with Copernic in Eastern Townships, Québec.

CARRIED

**Glenn Mackey, Leeds Grenville, joined the meeting at 10:15 a.m.**

**RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors congratulated Claude Levac, Past Board Member, Pat Piitz and Karen Paquette for their years with South Nation Conservation.



**The Board of Directors meeting recessed at 10:42 a.m.  
The Chairman reconvened the Board of Directors meeting at 10:47 a.m.**

**APPROVAL OF:**

- a) SNC Board of Directors meeting minutes of March 19<sup>th</sup>, 2015

RESOLUTION NO. BD-056/15

Moved by: Bill Smirle  
Seconded by: Glenn Mackey  
The Members approve the Board of  
Directors meeting minutes of Thursday,  
March 19<sup>th</sup>, 2015 as presented.

RESOLVED THAT:

CARRIED

**NEW BUSINESS**

**UPCOMING TRAINING: CONSERVATION AUTHORITY HEARING GUIDELINES**

RESOLUTION NO. BD-057/15

Moved by: Alan Perks  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors review the  
attached *Conservation Authorities Act  
Hearing Guidelines* to prepare for the May  
training session.

CARRIED

**POTENTIAL RETROGRESSIVE LANDSLIDE AREA, CASSELMAN TO LEMIEUX**

RESOLUTION NO. BD-058/15

Moved by: Conrad Lamadeleine  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receives and files  
the Potential Retrogressive Landslide Area  
Report and Summary; and

FURTHER THAT:

The Board of Directors approve staff  
submitting letters to the Provincial and  
Federal governments, on an annual basis,  
to request funding to purchase the



remaining residences in the Casselman to Lemieux Potential Retrogressive Landslide Area [on willing vendor basis]; and

FURTHER THAT:

If vendors in the Potential Retrogressive Landslide Area approach the Authority to purchase residences, decisions to purchase be debated by the Board, at the time, on the merits [considering appropriate advice, market values, budget pressures, and other considerations that the Board deems appropriate]; and

FURTHER THAT:

The correspondence be sent to Members of the Provincial Parliament and the Ministry of Natural Resources and Forestry on an annual basis.

CARRIED

#### **INTERNET CONNECTION AND WIFI NETWORK UPGRADE**

RESOLUTION NO. BD-059/15

Moved by: Lawrence Levere  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve a new three year contract to upgrade SNC's internet connection speed from 10mbps to 100 mbps, at a cost of \$925 per month PLUS HST; and

FURTHER THAT:

The Board approve the upgrade and expansion of the Finch Office Wi-Fi network at an approximate cost of \$11,000 PLUS HST.

CARRIED

#### **AMENDED 2015 FORESTRY COMMITTEE MEMBERSHIP LIST**

RESOLUTION NO. BD-060/15

Moved by: François St. Amour  
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors approve the amended 2015 Forestry Committee Membership as per the attached Appendix A: 2015 Forestry Committee Membership Listing - Amended April 16, 2015.

CARRIED

**DISBURSEMENTS FOR 2015 PARTNERSHIP PROGRAMS**

RESOLUTION NO. BD-061/15

Moved by: Conrad Lamadeleine  
 Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve disbursing 2015 funds for the following Partnership Programs:

<b>Program</b>	<b>Budget</b>
Ottawa Rural Clean Water Grants Program	\$451,889.95
Eastern Ontario Water Resources Committee	\$132,678.35
Woodlot Advisory Service	\$ 39,495.00

CARRIED

**GRANT PROPOSAL**

RESOLUTION NO. BD-062/15

Moved by: Bill Smirle  
 Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve the submission of the following grant application: Helen McCrea Peacock Foundation for \$8,000 in funding to expand the forest stewardship program.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-063/15

Moved by: Alan Perks  
 Seconded by: François St. Amour



RESOLVED THAT:

The SNC Board of Directors approve permits 168 through 176, issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**2014 YEAR END REPORTS:**

- i) 2014 Science and Research:
  - Forestry
  - Water
  
- ii) 2014 Property and Approvals:
  - Property

RESOLUTION NO. BD-064/15

Moved by: François Landry  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors receive and file the year end reports for:

- i) 2014 Science and Research:
  - Forestry
  - Water
  
- ii) 2014 Property and Approvals:
  - Property

CARRIED

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH, 2015**

RESOLUTION NO. BD-065/15

Moved by: Archie Mellan  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received for March 2015; and



FURTHER THAT:

The Board approve the Disbursement Register of \$446,770.40 for March, 2015.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **HIGHLIGHTS OF SNC STANDING COMMITTEE MEETING MINUTES**

a) Clean Water Committee Electronic Vote – March 20, 2015

RESOLUTION NO. BD-066/15

Moved by: François St. Amour  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Clean Water Committee electronic vote of March 20, 2015.

CARRIED

### **2015 SUMMER STAFF**

RESOLUTION NO. BD-067/15

Moved by: Fernand Dicaire  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the 2015 Summer Staff report.

CARRIED

### **2015 BOARD OF DIRECTORS MEETINGS**

RESOLUTION NO. BD-068/15

Moved by: Conrad Lamadeleine  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve rescheduling the September Board meeting to September 24<sup>th</sup>, 2015.

CARRIED



**The Board of Directors approved, by consensus, to move Main Agenda Item #13, to follow Main Agenda Item #10.**

**FRIENDS OF SNC RECOGNITION**

The Board of Directors acknowledge Dr. David Lapen of Agriculture and Agri-Food Canada, for his contribution to the work of South Nation Conservation.

**CLOSED SESSION**

The meeting move into closed session to discuss the following report:

- a) Land Acquisition – City of Ottawa

RESOLUTION NO. BD-069/15

Moved by: Glenn Mackey  
Seconded by: François St. Amour

RESOLVED THAT:

The meeting move to closed session.

CARRIED

**OPEN SESSION**

The meeting move to open session at this time.

RESOLUTION NO. BD-070/15

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The meeting move to open session.

CARRIED

**LAND ACQUISITION – CITY OF OTTAWA**

RESOLUTION NO. BD-071/15

Moved by: Alan Perks  
Seconded by: Archie Mellan

RESOLVED THAT:

South Nation Conservation proceed with the Licari property; and

FURTHER THAT:

Long term access be negotiated with the City of Ottawa.

CARRIED



**ADJOURNMENT**

The Board of Directors meeting of Thursday, April 16<sup>th</sup>, 2015 adjourned at 12:05 p.m.

RESOLUTION NO. BD-072/15

Moved by: Conrad Lamadeleine

RESOLVED THAT:

The Board of Directors meeting of Thursday, April 16<sup>th</sup>, 2015 be adjourned at 12:05 p.m.

CARRIED

\_\_\_\_\_  
Doug Thompson,  
Chairman.

/el

SNC Review by: cb.

\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.



**BOARD OF DIRECTORS MEETING**  
Thursday May 21<sup>st</sup>, 2015 – Meeting No. 05/15

The SNC Board of Directors meeting of Thursday, May 21<sup>st</sup>, 2015 was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

Directors Present: Doug Thompson, City of Ottawa – Chair  
François St. Amour, Prescott Russell - Vice Chair  
Bill Smirle, Stormont Dundas Glengarry – Past Chair  
Stephen Blais, City of Ottawa  
George Darouze, City of Ottawa  
Fernand Dicaire, Prescott Russell  
François Landry, Stormont Dundas Glengarry  
Lawrence Levere, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Archie Mellan, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa

Regrets: Conrad Lamadeleine, Prescott Russell

Staff Present: Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant II  
Linda Hutchinson, Director, Organization Effectiveness  
Pat Piitz, Director, Science and Research  
Angela Coleman, Director, Property & Approvals  
Jim Hendry, Team Lead, Property  
Josée Brizard, Team Lead, Forestry Resources  
Ronda Boutz, Team Lead, Communications & Outreach  
Geoff Owens, Regulations Officer  
Tessa Di Iorio, Hydrogeologist  
Jacqueline Edwards, GIS Technician  
Sandra Mancini, Team Lead, Water Resources  
Deborah Edwards, Accounting Assistant II  
Elise Lefebvre, Administrative Assistant I  
Bonnie Lee Boyd, Property and Approvals Assistant  
Mathieu Leblanc, Watershed Planner  
Benoit Duquette, Watershed Planner  
Cheyene Ramsay, Forestry Technician  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Ryan Robson, Resource Technician  
Natasha Machado, Communications Specialist  
James Holland, Watershed Planner





Lorie Henderson, Administrative Assistant II  
Jason Symington, Environmental Technologist  
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist  
Richard Pilon, Project Manager, Source Water Protection  
Sheila Ball, Engineering Assistant  
Golam Sharif, Water Resources Analyst  
Alison McDonald, Watershed Planner  
Hailey Turner, GIS Technician  
Joel Martineau, Forestry Technician  
Kyoko Yodogawa, Accounting Assistant II  
Holly Nyenkamp, Communication Student  
Dominic Drapeau, Forestry Student  
Hannah Jackson, Finance Student  
Sarah McGrath, Corporate Services  
Andrew Carr, Property and Approval Student  
Alexander Lemieux, Property and Approval Student  
John Mesman, Property and Approval Student  
Saxon Ireland, Property and Approval Student  
Marika Havekes, Property and Approval Student  
Brent Harbers, Science Student  
Scott McDonald, Science Student  
Amber Garrett, Engineering Student  
Alana Vandersluis, Water Quality Student

Guests: Darren Dalglish, St. Lawrence Parks Commission  
Brian Mercer, St. Lawrence Parks Commission  
Stephen Ault, Ault & Ault Law Offices  
Warren Leroy, Ault & Ault Law Offices  
Jean Larocque  
Murray Inch

### **CHAIR'S REMARKS**

Doug Thompson, Chair, brought the SNC Board of Directors meeting of May 21<sup>st</sup>, 2015 to order at 9:00 a.m., and welcomed all attendees. Chair Thompson updated the Board on events he attended on behalf of South Nation Conservation, in particular the Forestry Stewards training that was held at South Nation Conservation office. Chair Thompson also attended the Chabot property land donation event and encouraged all to visit the site; the Russell Township tree planting event with students and parents; SNC staff day; and a SNC staff meeting. Chair Thompson congratulated the General Manager on having these informative meetings twice monthly.





**APPROVAL OF:**

- a) SNC Board of Directors meeting minutes of April 16<sup>th</sup>, 2015

RESOLUTION NO. BD-074/15

Moved by: Glenn Mackey

Seconded by: Alan Perks

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, April 16<sup>th</sup>, 2015 as presented.

CARRIED

- c) SNC Committee Meeting Highlights and Approval of Communications Committee electronic meeting minutes of April 15<sup>th</sup>, 2015; and meeting minutes of May 6<sup>th</sup>, 2015.

RESOLUTION NO. BD-075/15

Moved by: Fernand Dicaire

Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Communication Committee electronic meeting minutes April 15<sup>th</sup>, 2015 and of the Communications Committee Meeting minutes of May 6<sup>th</sup>, 2015.

CARRIED

**NEW BUSINESS**

**The following reports, Main Agenda Items #6 b), c) were postponed to the June 18<sup>th</sup>, 2015 Board of Directors meeting:**

- Long Term Capital Assets
- Approval of 2015 Accessibility Report

**SNC PARKING LOT EXPANSION**

RESOLUTION NO. BD-076/15

Moved by:

Lawrence Levere

Seconded by:

Archie Mellan





### **CLOSED SESSION**

The meeting move into closed session to discuss the following reports:

- a) Land Acquisition – Edwardsburgh/Cardinal;
- b) CA Act; and
- c) Revised Personnel Policy, Section 8, Absence Due to Illness.

RESOLUTION NO. BD-079/15

Moved by: François St-Amour  
Seconded by: Bill Smirle

RESOLVED THAT:

The meeting move to closed session.

CARRIED

### **OPEN SESSION**

The meeting move to open session at this time.

RESOLUTION NO. BD-080/15

Moved by: George Darouze  
Seconded by: François Landry

RESOLVED THAT:

The meeting move to open session.

CARRIED

### **LAND ACQUISITION – EDWARDSBURGH/CARDINAL**

RESOLUTION NO. BD-081/15

Moved by: Fernand Dicaire  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the acquisition of 99 acres +/- of land in the Township of Edwardsburgh/Cardinal at a cost of \$180,000, plus closing cost (taxes, legal, and baseline documentation report) estimated at \$20,000.

CARRIED

### **CA ACT**

The Board of Directors authorize the Executive to seek partnerships with other Conservation Authorities.



**REVISED PERSONNEL POLICY, SECTION 8, ABSENCE DUE TO ILLNESS**

RESOLUTION NO. BD-082/15

Moved by: Glenn Mackey  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors revise Personnel Policy, Section 8, Absence Due to Illness, to include the registration of SNC's Supplemental Unemployment Benefit (SUB) plan with Service Canada, and requiring SNC staff to apply for EI sickness benefits when absent due to Short Term Disability; and

FURTHER THAT:

Staff bring back the revised Personnel Policy for Board approval.

CARRIED

**Fernand Dicaire, Prescott Russell and Stephen Blais, City of Ottawa left the meeting at 12:10 p.m.**

**NATIONAL DISASTER MITIGATION PROGRAM**

RESOLUTION NO. BD-083/15

Moved by: George Darouze  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve SNC's submission to the National Disaster Mitigation Program at an upset cost of \$450,000 over three years for the City of Ottawa Floodplain Mapping project.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-084/15

Moved by: Lawrence Levere  
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits 177 through 182, issued under



Ontario Regulation 170/06 Development,  
Interference with Wetlands and Alterations  
to Shorelines and Watercourses.

CARRIED

## **FINANCIAL REPORTS**

### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL, 2015**

RESOLUTION NO. BD-085/15

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received for April 2015; and

FURTHER THAT:

The Board approve the Disbursement Register of \$685,813.79 for April, 2015.

**The following reports, Main Agenda Items #7 b), c), were deferred to the June 18<sup>th</sup>, 2015 Board of Directors meeting.**

- Investment of Available Funds
- Ontario-Quebec Trade and Cooperative Agreement

## **GEOPORTAL SOFTWARE RENEWAL**

RESOLUTION NO. BD-086/15

Moved by: Lawrence Levere  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the renewal of a three year contract with Latitude Geographic's Geocortex software at an approximate annual cost of \$6,700 plus applicable taxes, for a total of \$20,100 for 2015-2018; and



FURTHER THAT:

This purchase is non-competitive to ensure compatibility with existing products as per section (E) of the Purchasing Policy.

CARRIED

**SUPPLEMENTAL AGENDA**

**IODINE IN GROUDWATER IN EASTERN ONTARIO**

RESOLUTION NO. BD-087/15

Moved by: Lawrence Levere  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Iodine in Groundwater update report.

CARRIED

**Alan Perks, City of Ottawa, left the meeting at 12:18 p.m.**

**FINANCIAL REPORT**

**ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2014 AS OF APRIL 30, 2015.**

RESOLUTION NO. BD-088/15

Moved by: George Darouze  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2014, as of April, 2015.

CARRIED

**DATES OF UPCOMING BOARD MEETING, STARTING AT 9:00 A.M.**

- Thursday, June 18<sup>th</sup>, 2015
- Thursday, July 16<sup>th</sup>, 2015, 11:30 a.m.: Chair Thompson's BBQ, Greely
- Thursday, August 20<sup>th</sup>, 2015
- Thursday, September 24<sup>th</sup>, 2015



**ADJOURNMENT**

The Board of Directors meeting of Thursday, May 21<sup>st</sup>, 2015 adjourned at 12:24 p.m.

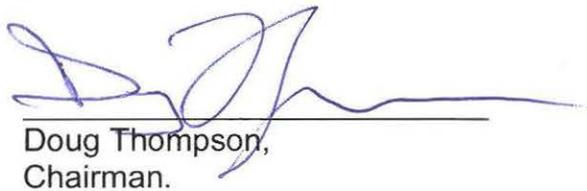
RESOLUTION NO. BD-089/15

Moved by: François St. Amour  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting of Thursday, May 21<sup>st</sup>, 2015 be adjourned at 12:24 p.m.

CARRIED



Doug Thompson,  
Chairman.



Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/el

SNC Review by:   CB.



**BOARD OF DIRECTORS MEETING**  
Thursday June 18<sup>th</sup>, 2015 – Meeting No. 06/15

The SNC Board of Directors meeting of Thursday, June 18<sup>th</sup>, 2015 was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

Directors Present: Doug Thompson, City of Ottawa – Chair  
François St. Amour, Prescott Russell - Vice Chair  
Bill Smirle, Stormont Dundas Glengarry – Past Chair  
Stephen Blais, City of Ottawa  
Fernand Dicaire, Prescott Russell  
Conrad Lamadeleine, Prescott Russell  
François Landry, Stormont Dundas Glengarry  
Lawrence Levere, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Archie Mellan, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa

Regrets: George Darouze, City of Ottawa

Staff Present: Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant II  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property & Approvals  
Jim Hendry, Team Lead, Property  
Josée Brizard, Team Lead, Forestry Resources  
Ronda Boutz, Team Lead, Communications & Outreach  
Geoff Owens, Regulations Officer  
Tessa Di Iorio, Hydrogeologist  
Jacqueline Edwards, GIS Technician  
Sandra Mancini, Team Lead, Water Resources  
Deborah Edwards, Accounting Assistant II  
Elise Lefebvre, Administrative Assistant I  
Bonnie Lee Boyd, Environmental Planner  
Benoit Duquette, Watershed Planner  
Cheyene Ramsay, Forestry Technician  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Ryan Robson, Resource Technician  
Natasha Machado, Communications Specialist  
James Holland, Watershed Planner  
Jason Symington, Environmental Technologist  
Sheila Ball, Engineering Assistant





### **CLOSED SESSION**

The meeting moved into closed session to discuss the following reports:

- a) Board Hearing Deliberations

RESOLUTION NO. BD-092/15

Moved by: Fernand Dicaire  
Seconded by: Lawrence Levere

RESOLVED THAT:

The meeting move to closed session.

CARRIED

### **OPEN SESSION**

The meeting moved into open session at this time.

RESOLUTION NO. BD-093/15

Moved by: François Landry  
Seconded by: Bill Smirle

RESOLVED THAT:

The meeting move to open session.

CARRIED

### **BOARD HEARING DELIBERATIONS**

RESOLUTION NO. BD-094/15

Moved by: Lawrence Levere  
Seconded by: Conrad Lamadeleine

RESOLVED THAT:

The Board of Directors approve the application provided that:

- a) An emergency plan for a 1:100 year flood event is developed with the City of Ottawa;
- b) Backflow preventers be installed on any or all plumbing being installed;
- c) The Applicant obtain all necessary permits and required studies as may be required by SNC staff; and
- d) The Applicant applies for and receives a City of Ottawa building permit.

CARRIED









- the 2015 International Plowing Match update;
- d) The Board of Directors approve the Eastern Ontario Water Resources Committee (EOWRC) funding proposal submissions for Alfred Plantagenet Groundwater Study, Climate Change Adaptation: Programs Review, Enhancing Monitoring and Water Management in SNC's Jurisdiction, Cool Streams, and Well Decommissioning Grants; and Further That: The Board of Directors approves entering into an agreement with the EOWRC to undertake the submitted projects if approved for funding by EOWRC; and Further That: The Board of Directors approve South Nation Conservation to deliver the well decommissioning grants to landowners outside of the SNC jurisdiction in the United Counties of Prescott & Russell, to a maximum grant of \$1,000 per well to an upset limit of \$5,000;
  - e) The Board of Directors receive and file the money received for May, 2015; and Further That: The Board approve the Disbursement Register of \$534,848.46 for May, 2015;
  - f) The Board of Directors approve that the General Manager/Secretary-Treasurer or designate be authorized to invest monies not immediately required by SNC in eligible investments identified in the Municipal Act, 2001, Ontario Regulation 438/97;
  - g) The Board of Directors receive and file the Ontario-Quebec Trade and Cooperation Agreement report; and
  - h) The Board of Directors receive and file the Aqua Hacking-Ottawa River



Summit 2015 report.

CARRIED

**NEW BUSINESS**

**COST OF LIVING ADJUSTMENT - SALARIES**

RESOLUTION NO. BD-101/15

Moved by: Glenn Mackey  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 2015 cost of living increase of 1.80%; and

FURTHER THAT:

The Personnel Policy Section #2, paragraph 4, be changed to 'A cost of living adjustment shall be made to all grids, except student rates, effective the first pay paid in July, based on the average cost of living adjustment of SNC Municipal partners, City of Ottawa, United Counties of: Stormont Dundas and Glengarry; Prescott and Russell; and Leeds Grenville as available on May 31<sup>st</sup>'.

CARRIED

**REVISED PERSONNEL POLICY, SECTION 8, ADSENCE DUE TO ILLNESS**

RESOLUTION NO. BD-102/15

Moved by: François Landry  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the revised Short Term Disability Policy in SNC's Personnel Policy, Section 8, Absence Due to Illness.

CARRIED



**ST. LAWRENCE AND OTTAWA RIVERS, SNC, AND THE CA ACT**

RESOLUTION NO. BD-103/15

Moved by: Archie Mellan  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve meeting with various Ministers, or their Parliamentary Assistants, at AMO to discuss issues related to the Ottawa and St. Lawrence Rivers.

CARRIED

**EMERGENCY PREPAREDNESS PLANS**

RESOLUTION NO. BD-104/15

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors review SNC's Emergency Preparedness Plans.

CARRIED

**APPROVAL FOR PROJECT EXPENDITURES**

RESOLUTION NO. BD-105/15

Moved by: Alan Perks  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the project expenses for 1) Species at Risk Benefits Exchange Pilot Project and 2) Parlow Creek Habitat Restoration, at approximate costs of \$94,000 and \$19,000 respectively.

CARRIED

**2016 SNC FEE STRUCTURE FOR TREE SEEDLINGS**

RESOLUTION NO. BD-106/15

Moved by: Conrad Lamadeleine  
Seconded by: François St. Amour



RESOLVED THAT: The Board of Directors approve the 2016 SNC Tree Seedling Fee Structure; and

FURTHER THAT: The Board of Directors approve the purchase of tree seedlings to an upset limit of \$120,000 subject to approval of the 2016 Budget; and

FURTHER THAT: The Board of Directors approve the purchase of tree seedlings from Ferguson Forest Centre and Somerville Seedlings for spring of 2016 subject to seedling availability.

CARRIED

#### **FLOODPLAIN MAPPING PROGRAM**

RESOLUTION NO. BD-107/15

Moved by: Lawrence Levere  
Seconded by: Fernand Dicaire

RESOLVED THAT: The Board of Directors approve preparing and submitting a Floodplain Mapping Update and Maintenance proposal as requested by the City of Ottawa at a cost of approximately \$150,000 per year on a 50-50 basis.

CARRIED

#### **DATES OF UPCOMING BOARD MEETING, STARTING AT 9:00 A.M.**

- Thursday, July 16<sup>th</sup>, 2015: Greely  
***Board of Directors Special Meeting – 11:00 a.m. – tentative – if required***  
Chair Doug Thompson BBQ, 11:30 a.m.
- Thursday, August 20<sup>th</sup>, 2015
- Thursday, September 24<sup>th</sup>, 2015
- Thursday, October 15<sup>th</sup>, 2015
- Thursday, November 19<sup>th</sup>, 2015



**ADJOURNMENT**

The Board of Directors meeting of Thursday, June 18<sup>th</sup>, 2015 adjourned at 12:22 p.m.

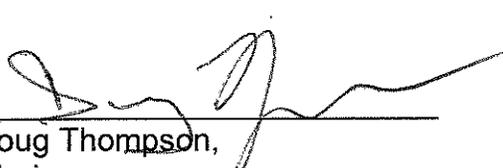
RESOLUTION NO. BD-108/15

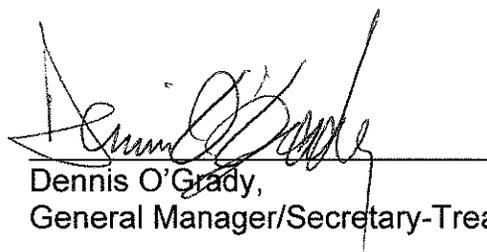
Moved by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting of Thursday, June 18<sup>th</sup>, 2015 be adjourned at 12:22 p.m.

CARRIED

  
\_\_\_\_\_  
Doug Thompson,  
Chairman.

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/el

SNC Review by: CB.



**Board of Directors – Special Meeting Agenda  
Electronic Vote**

Email Date: August 6<sup>th</sup>, 2015

**APPROVAL OF ST. LAWRENCE PARKS COMMISSION SERVICES CONTRACTS**

The Board of Directors were email a report for the Approval of St. Lawrence Parks Commission Services Contracts that was Moved by Doug Thompson and Seconded by François St. Amour.

The following chart indicates the votes by Member received electronically and by phone:

Name	Yea	Nay
Doug Thompson	X	
François St. Amour	X	
Bill Smirle	X	
Stephen Blais	X	
George Darouze	X	
Fernard Dicaire	X	
Conrad Lamadeleine	X	
François Landry	X	
Lawrence Levere	X	
Glenn Mackey	X	
Archie Mellan	X	
Alan Perks	X	

RESOLUTION NO. BD-109/15

RESOLVED THAT: The Board of Directors approves entering into services contracts with the St. Lawrence Parks Commission



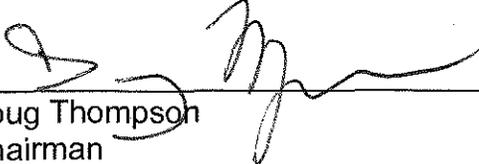


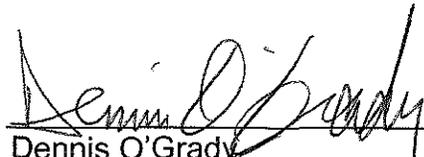
SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

(SLPC) for the following projects:

1. Tree Risk Evaluation – at a value of \$11,200;
2. Upper Canada Migratory Bird Sanctuary boardwalk (Phase 1) – at a value of \$14,713.

CARRIED

  
\_\_\_\_\_  
Doug Thompson  
Chairman

  
\_\_\_\_\_  
Dennis O'Grady  
General Manager/Secretary-Treasurer

/el

SNC Reviewed by: CD

Attach.



**BOARD OF DIRECTORS MEETING**  
Thursday August 20<sup>th</sup>, 2015 – Meeting No. 07/15

The SNC Board of Directors meeting of Thursday, August 20<sup>th</sup>, 2015 was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

Directors Present: Doug Thompson, City of Ottawa – Chair  
Bill Smirle, Stormont Dundas Glengarry – Past Chair  
Fernand Dicaire, Prescott Russell  
Lawrence Levere, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Archie Mellan, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa

Regrets: Stephen Blais, City of Ottawa  
George Darouze, City of Ottawa  
Conrad Lamadeleine, Prescott Russell  
François Landry, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell - Vice Chair

Staff Present: Dennis O'Grady, General Manager/Secretary-Treasurer  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property & Approvals  
Jim Hendry, Team Lead, Property  
Josée Brizard, Team Lead, Forestry Resources  
Ronda Boutz, Team Lead, Communications & Outreach  
Geoff Owens, Regulations Officer  
Jacqueline Edwards, GIS Technician  
Sandra Mancini, Senior Water Resources Engineer  
Deborah Edwards, Accounting Assistant II  
Elise Lefebvre, Administrative Assistant I  
Bonnie Lee Boyd, Environmental Planner  
Benoit Duquette, Watershed Planner  
Cheyene Ramsay, Forestry Technician  
James Holland, Watershed Planner  
Jason Symington, Environmental Technologist  
Michelle Cavanagh, Biologist  
Sheila Ball, Engineering Assistant  
Golam Sharif, Water Resources Analyst  
Hailey Turner, GIS Technician  
Holly Nyenkamp, Communication Student  
Dominic Drapeau, Forestry Student







RESOLVED THAT:

The Board of Directors approve the actions and recommendations for the Communications Committee Minutes of July 15th, and July 20th, 2015 Committee Meetings.

CARRIED

- b) Board of Directors Special Meeting Minutes – Electronic Vote of August 6<sup>th</sup>, 2015

RESOLUTION NO. BD-112/15

Moved by: Glenn Mackey  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the actions and recommendations for the Board of Directors Special Meeting Minutes – Electronic Vote of August 6<sup>th</sup>, 2015

CARRIED

**DEFERRED REPORT FROM JUNE 18, 2015**

- a) Approval of 2015 Accessibility Report

RESOLUTION NO. BD-113/15

Moved by: Alan Perks  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the 2015 Accessibility Report and schedule for implementation of recommendations.

CARRIED

**NEW BUSINESS**

**CONSERVATION AUTHORITIES ACT REVIEW**

RESOLUTION NO. BD-114/15

Moved by: Alan Perks  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receives and files



the Conservation Authorities Act Review Report.

CARRIED

**HEALTH AND SAFETY TRAINING**

RESOLUTION NO. BD-115/15

Moved by: Glenn Mackey  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receives and files the Health & Safety Training report.

CARRIED

**APPROVAL FOR OPG PROJECT EXPENDITURE**

RESOLUTION NO. BD-116/15

Moved by: Bill Smirle  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the hiring of a contractor, at an approximate cost of \$20,000 including HST, to build a wetland component for the OPG Biodiversity Wetlands Project.

CARRIED

**CASSELMAN WEIR STOPLOG REPAIR**

RESOLUTION NO. BD-117/15

Moved by: Alan Perks  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approves the reallocation \$12,500 from the Russell Dam Safety Assessment project to the Casselman Weir stop log repair.

CARRIED

**SNC AND ST. LAWRENCE PARKS COMMISSION PARTNERSHIP AGREEMENT**



RESOLUTION NO. BD-118/15

Moved by: Lawrence Levere  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approves negotiating a partnership agreement with the St. Lawrence Parks Commission under the Species at Risk Benefits Exchange Pilot Program.

CARRIED

**TRANSFER PORTION OF COUNTY ROAD 8 ON SNC 147, WILLIAMSBURG FOREST**

RESOLUTION NO. BD-119/15

Moved by: Bill Smirle  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the transfer of a portion of County road 8 that bisects the Williamsburg Forest (SNC 147) to the United Counties of SDG at no cost to SNC.

CARRIED

**IODINE IN GROUNDWATER UPDATE**

RESOLUTION NO. BD-120/15

Moved by: Archie Mellan  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the attached letter and the "Iodine in Groundwater Update".

CARRIED

**INFRASTRUCTURE READINESS CASE STUDY: UNITED COUNTIES OF PRESCOTT-RUSSELL**

RESOLUTION NO. BD-121/15

Moved by: Glenn Mackey  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the submission of a grant application for \$150,000 to



OMAFRA's New Directions Research Program, [approximately \$50,000 per year over three years (May 2016 – April 2019)]; and

FURTHER THAT:

The Board of Directors approve the submission of a proposal to the United Counties of Prescott-Russell, for \$150,000 [\$50,000 per year over three years (May 2016 – April 2019)].

CARRIED

**GOOGLE APPS FOR NONPROFITS**

RESOLUTION NO. BD-122/15

Moved by: Fernand Dicaire  
Seconded by: Lawrence Levere

RESOLVED THAT:

The SNC Board of Directors approves the submission of the following grant application to: Google Apps for Non-profits which provides a suite of online software to charitable organizations. Pre-approval for this grant has been received.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-123/15

Moved by: Bill Smirle  
Seconded by: Lawrence Levere

RESOLVED THAT:

The SNC Board of Directors approve permits 191 through 221 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED



**CONSERVATION ONTARIO LEVY**

RESOLUTION NO. BD-124/15

Moved by: Alan Perks  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the report on the Conservation Ontario Levy.

CARRIED

**2016 BUDGET AND LEVY SCHEDULE**

RESOLUTION NO. BD-125/15

Moved by: Bill Smirle  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the 2016 Levy and Budget schedule as presented.

CARRIED

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE & JULY, 2015**

RESOLUTION NO. BD-126/15

Moved by: Fernand Dicaire  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the money received for June & July 2015; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,140,872.28 for June & July, 2015.

CARRIED

**SUPPLEMENTAL AGENDA**

Memo from Lawrence Levere regarding "Forests and Water in Changing Environment"

**FUNDING FOR WARWICK FOREST TRAIL IMPROVEMENTS**

RESOLUTION NO. BD-127/15

Moved by: Archie Mellan  
Seconded by: Glenn Mackey



RESOLVED THAT:

The Board of Directors approve the expenditure of \$45,000 for trail improvements in the Warwick Forest; and

FURTHER THAT:

Staff are authorized to enter into agreement with the Nation Trail Coalition to receive \$20,000 in funding for these improvements

CARRIED

**OFFICE PARKING LOT IMPROVEMENTS AND PLUMBING SYSTEM REPAIRS**

RESOLUTION NO. BD-128/15

Moved by: Bill Smile  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve postponing the South Nation Conservation (SNC) office parking lot improvements; and

FURTHER THAT:

The Board of Directors approve reallocating some of the parking lot funds to repair plumbing issues, at an approximate cost of \$12,000 including HST.

CARRIED

**ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2015 AS OF JULY 31, 2015**

RESOLUTION NO. BD-129/15

Moved by: Alan Perks  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2015, as of July 31, 2015.

CARRIED

DATES OF UPCOMING BOARD MEETING, STARTING AT 9:00 A.M.

**Thursday, September 24th, 2015 starting at 8:30 a.m.**

- o Board meeting at SNC



- Leave directly following meeting for IPM (passes provided)
- Buy your lunch at IPM
- Thursday, October 15th, 2015
- Thursday, November 19th, 2015
- Thursday, December 17th, 2015

### **CLOSED SESSION**

The meeting moved into closed session to discuss the following reports:

- a) Succession Planning - Dennis
- b) Land Acquisition Township of Alfred/Plantagenet - Jim

RESOLUTION NO. BD-130/15

Moved by: Alan Perks  
Seconded by: Lawrence Levere

RESOLVED THAT:

The meeting move to closed session.

CARRIED

### **OPEN SESSION**

The meeting moved into open session at this time.

RESOLUTION NO. BD-131/15

Moved by: Bill Smirle  
Seconded by: Alan Perks

RESOLVED THAT:

The meeting move to open session.

CARRIED

### **SUCCESSION PLANNING**

RESOLUTION NO. BD-132/15

Moved by: Bill Smirle  
Seconded by: Fernand Dicaire

RESOLVED THAT:

South Nation Conservation budget for a succession planning report in 2016; and

FURTHER THAT:

South Nation Conservation create a new position outlined in the staff report from the General Manager/Secretary - Treasurer, dated July 23, 2015

CARRIED



**LAND ACQUISITION**

RESOLUTION NO. BD-133/15

Moved by: Bill Smirle  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve a contribution of \$75,640 towards the total purchase price, to be negotiated by the Township of Alfred and Plantagenet, of a 1.8 hectare Ottawa River waterfront property. The property is located on the site of the former St. Joseph Elementary Catholic School, in the village of Lefavre, Township of Alfred and Plantagenet.

CARRIED

**ADJOURNMENT**

The Board of Directors meeting of Thursday, August 20<sup>th</sup>, 2015 adjourned at 12:20 p. m.

RESOLUTION NO. BD-134/15

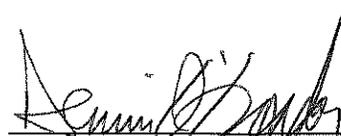
Moved by: Lawrence Levere

RESOLVED THAT:

The Board of Directors meeting of Thursday, August 20<sup>th</sup>, 2015 be adjourned at 12:20 p.m.

CARRIED

  
\_\_\_\_\_  
Doug Thompson,  
Chairman.

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/el

SNC Review by: CB.



**BOARD OF DIRECTORS MEETING**  
Thursday September 24<sup>th</sup>, 2015 – Meeting No. 08/15

The SNC Board of Directors meeting of Thursday, September 24<sup>th</sup>, 2015 was held at South Nation Conservation, Watershed Room, beginning at 8.30 a.m.

Directors Present: Doug Thompson, City of Ottawa – Chair  
François St. Amour, Prescott Russell - Vice Chair  
Bill Smirle, Stormont Dundas Glengarry – Past Chair  
George Darouze, City of Ottawa  
Fernand Dicaire, Prescott Russell  
Conrad Lamadeleine, Prescott Russell  
François Landry, Stormont Dundas Glengarry  
Lawrence Levere, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Archie Mellan, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa

Regrets: Stephen Blais, City of Ottawa

Staff Present: Dennis O'Grady, General Manager/Secretary-Treasurer  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property and Approvals  
Pat Piitz, Director, Science and Research  
Jim Hendry, Team Lead, Property  
Josée Brizard, Team Lead, Forestry Resources  
Ronda Boutz, Team Lead, Communications and Outreach  
Geoff Owens, Regulations Officer  
Jacqueline Edwards, GIS Technician  
Sandra Mancini, Senior Water Resources Engineer  
Lorie Henderson, Administrative Assistant II  
Elise Lefebvre, Administrative Assistant I  
Bonnie Lee Boyd, Environmental Planner  
Cheyene Ramsay, Forestry Technician  
James Holland, Watershed Planner  
Jason Symington, Environmental Technologist  
Michelle Cavanagh, Biologist  
Hailey Turner, GIS Technician  
Tessa Di Iorio, Hydrogeologist/Rick Management  
Marika Havekes, Property and Approvals Assistant  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician











RESOLVED THAT: The Board of Directors approve the amended 2015 Clean Water Committee membership as per the attached *Appendix A: 2015 Clean Water Committee Membership Listing*, amended September 15<sup>th</sup>, 2015; and

FURTHER THAT: Membership on the Clean Water Committee is reduced through attrition as per the SNC Standing Committee Terms of Reference.

CARRIED

**CITY OF OTTAWA FLOODPLAIN MAPPING PROJECT – PHASE 3, 4 AND 5**

RESOLUTION NO. BD-145/15 Moved by: Archie Mellan  
Seconded by: Alan Perks

RESOLVED THAT: The Board of Directors approve undertaking the City of Ottawa Floodplain Mapping Project – Phase 3, 4 and 5 in partnership with the City of Ottawa on a 50% cost-share basis up to \$150,000 per year, subject to budget deliberations on an annual basis.

CARRIED

**GRANT PROPOSALS – SCIENCE AND RESEARCH**

RESOLUTION NO. BD-146/15 Moved by: Lawrence Levere  
Seconded by: Glenn Mackey

RESOLVED THAT: The Board of Directors approve the submission of grant applications as amended to the following:

1. Recreational Fisheries Conservation Partnership Program for 3 projects with a value of \$35,000 each;
2. Great Lakes Guardian Community Fund for 3 projects with a value of \$25,000 each;
3. Species at Risk Stewardship Fund for 3 projects with a value of \$15,000 each;
4. Ontario Trillium Foundation for projects with



an upset limit of \$150,000;

5. Aviva Community Fund for 1 project with a value of up to \$100,000.

CARRIED

### **APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-147/15

Moved by: François St. Amour  
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits 222 through 233 issued under '*Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*'.

CARRIED

### **FINANCIAL REPORTS**

#### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST, 2015**

RESOLUTION NO. 148/15

Moved by: Alan Perks  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received for August, 2015: and

FURTHER THAT:

The Board approve the Disbursement Register of \$552,048.99 for August, 2015.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **C.A. ACT REVIEW**

Dennis O'Grady, General Manager, commented on the provincial government session attended for the Conservation Authorities Act review. Staff will bring a report to the October meeting summarizing the main comments for the sessions.



## **FINANCIAL REPORTS**

### **STATEMENT OF OPERATION**

RESOLUTION NO. 149/15

Moved by: François Landry  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2015, as of August 31, 2015.

CARRIED

### **PROFESSIONAL ACCOUNTING SUPPORT**

This report was moved to Main Agenda Item #12, Closed Session

### **DATES OF UPCOMING BOARD MEETINGS, STARTING AT 9:00 A.M.**

- Thursday, October 15<sup>th</sup>, 2015 – Champlain Municipal Tree Planting at SNC
- Thursday, November 19<sup>th</sup>, 2015
- Thursday, December 17<sup>th</sup>, 2015
- Thursday, January 21<sup>st</sup>, 2016

### **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Mr. Fernand Dicaire requested information regarding species at risk at the Alfred Plantagenet lagoon. Staff will contact Mayor Dicaire to discuss this matter.

### **CLOSED SESSION**

The meeting moved into closed session to discuss the following reports:

- a) Land Donation – Jim
- b) Legal Matter - Josée
- c) Professional Accounting Support – Linda (Supplemental Agenda Item #3a)
- d) Succession Planning – Dennis

RESOLUTION NO. BD-150/15

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The meeting move to closed session.

CARRIED







**BOARD OF DIRECTORS MEETING**  
Thursday October 15<sup>th</sup>, 2015 – Meeting No. 09/15

The SNC Board of Directors meeting of Thursday, October 15<sup>th</sup>, 2015 was held at South Nation Conservation, Watershed Room, beginning at 9:15 a.m.

**Directors Present:** Doug Thompson, City of Ottawa – Chair  
François St. Amour, Prescott Russell - Vice Chair  
Bill Smirle, Stormont Dundas Glengarry – Past Chair  
Stephen Blais, City of Ottawa  
Fernand Dicaire, Prescott Russell  
Lawrence Levere, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Archie Mellan, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa

**Regrets:** George Darouze, City of Ottawa  
Conrad Lamadeleine, Prescott Russell  
François Landry, Stormont Dundas Glengarry

**Staff Present:** Dennis O’Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant II  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property and Approvals  
Jim Hendry, Team Lead, Property  
Carl Bickerdike, Team Lead, Corporate Services  
Josée Brizard, Team Lead, Forestry Resources  
Ronda Boutz, Team Lead, Communications and Outreach  
Geoff Owens, Regulations Officer  
Elise Lefebvre, Administrative Assistant I  
Bonnie Lee Boyd, Environmental Planner  
Cheyene Ramsay, Forestry Technician  
James Holland, Watershed Planner  
Jason Symington, Environmental Technologist  
Michelle Cavanagh, Biologist  
Hailey Turner, GIS Technician  
Tessa Di Iorio, Hydrogeologist  
Marika Livingston, Property and Approvals Assistant  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Ryan Robson, Resource Technician







Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the purchase and rollout of file management/electronic content management software, at an upset cost of \$75,000 including HST.

CARRIED

**2015 INTERNATIONAL PLOWING MATCH AND RURAL EXPO FINAL REPORT**

RESOLUTION NO. BD-159/15 Moved by: Fernand Dicaire  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the 2015 International Plowing Match and Rural Expo final report.

CARRIED

**SNC FOREST – TIMBER HARVEST UPDATE**

RESOLUTION NO. BD-160/15 Moved by: Archie Mellan  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the SNC Forest – Timber Harvest update report.

CARRIED

**HUNTING AND TRAPPING PROGRAM UPDATE**

RESOLUTION NO. BD-161/15 Moved by: François St. Amour  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Hunting and Trapping Program update report.

CARRIED





Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received for September, 2015; and

FURTHER THAT:

The Board approve the Disbursement Register of \$511,714.01 for September, 2015.

CARRIED

### **2016 LEVY**

RESOLUTION NO. BD-165/15

Moved by: Archie Mellan  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the General and Forest Land Acquisition Levy for 2016 at \$5.38 (growth plus 1.75%) per \$100,000 assessment; and

FURTHER THAT:

Municipalities be notified of their 2016 levy; and

FURTHER THAT:

The City of Ottawa be special levied \$50,000 for their share of the EOWRC projects.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **NEW BUSINESS**

#### **CA ACT REVIEW**

RESOLUTION NO. BD-166/15

Moved by: Bill Smirle  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve submitting the attached Submission on the Conservation Authorities Act Reviews.

CARRIED







**BOARD OF DIRECTORS MEETING**  
 Meeting No. 10/15  
 Thursday November 19<sup>th</sup>, 2015, 9:00 a.m.  
 Watershed Room, SNC

**Directors Present:**

Doug Thompson, City of Ottawa, Chair  
 François St. Amour, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 George Darouze, City of Ottawa  
 Fernand Dicaire, Prescott Russell  
 Conrad Lamadeleine, Prescott Russell  
 François Landry, Stormont Dundas Glengarry  
 Lawrence Levere, Leeds Grenville  
 Glenn Mackey, Leeds Grenville  
 Archie Mellan, Stormont Dundas Glengarry  
 Alan Perks, City of Ottawa

**Regrets:**

Stephen Blais, City of Ottawa

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
 Dianne MacMillan, Administrative Assistant II  
 Linda Hutchinson, Director, Organization Effectiveness  
 Angela Coleman, Director, Property and Approvals  
 Jim Hendry, Team Lead, Property  
 Carl Bickerdike, Team Lead, Corporate Services  
 Josée Brizard, Team Lead, Forestry Resources  
 Sandra Mancini, Senior Water Resources Engineer  
 Ronda Boutz, Team Lead, Communications and Outreach  
 Geoff Owens, Regulations Officer  
 Elise Lefebvre, Administrative Assistant I  
 Cheyene Ramsay, Forestry Technician  
 James Holland, Watershed Planner  
 Jason Symington, Environmental Technologist  
 Michelle Cavanagh, Biologist  
 Mathieu Leblanc, Watershed Planner  
 Richard Pilon, SWP  
 Debbie Edwards, Accounting Assistant II  
 Hailey Turner, GIS Technician  
 Tessa Di Iorio, Hydrogeologist  
 Marika Livingston, Property and Approvals Assistant  
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
 Golam Sharif, Water Resources Analyst  
 Scott McDonald, Science Student  
 Brent Harbers, Science Student





Lorie Henderson, Administrative Assistant II  
Monique Sauvé, Lead-Sewage Systems Inspector  
Jacqueline Pemberton, Clean Water Program  
David Fitch, Works Superintendent Assistants  
Natasha Machado, Communications Specialist  
John Mesman, Communications Specialist  
Kiersti McMillan, GIS Technician  
Richard Pilon, Raisin South Nation Source Water Protection  
Simon Thibault, Accountant

Guests: Murray Inch, SNC Standing Committee Member  
Jean Larocque, Crysler Recreation Committee  
Dave Robertson, Chair, Forestry Committee  
Ian Mitchell, Chair, Communications Committee

### **CHAIRMAN'S REMARKS**

Doug Thompson, Chair, called the Board of Directors meeting of November 19<sup>th</sup>, 2015 to order at 9:00 a.m. Chair Thompson updated Board Members regarding the following meetings he has, or will be attending:

- Conservation Authority Board meetings, (Mississippi Valley, Rideau Valley, and Raisin Region Conservation Authorities), and will be attending the Cataragui Region Conservation Authority Board meeting
- Remembrance Day wreath laying ceremonies on behalf of SNC, and noted that if other Members wish to participate in future, please contact staff
- United Counties of Stormont Dundas and Glengarry Warden's Banquet
- United Counties of Prescott Russell Warden's Banquet
- Attended a meeting with Francois St. Amour, Vice Chair, Bill Smirle, Past Chair, and Dennis O'Grady, General Manager at the Raisin Region Conservation Authority to meet RRCA Board and General Manager. A follow up meeting is being scheduled for January 2016.
- Conservation Ontario meeting in December

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-169/15

Moved by:

Bill Smirle

Seconded by:

François St. Amour



RESOLVED THAT:

The Board of Directors approve the  
November 19<sup>th</sup>, 2015 agenda as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**2016 BUDGET**

RESOLUTION. NO. BD-170/15

Moved by: François St. Amour  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the 2016  
Budget; and

FURTHER THAT:

If future debates on the 2016 Budget lead to  
increased demands for funds, the equivalent  
amounts will be decreased elsewhere in the  
Budget, therefore not affecting the 2016 levy  
amounts; and

FURTHER THAT:

If surplus funds are identified during future  
debates on the 2016 Budget, the surplus will  
be directed to the SNC Reserves.

CARRIED

**SNC PROJECT UPDATE: POWERPOINT PRESENTATION**

Staff presented project and program updates.

**APPROVAL OF:**

- a) Board of Directors meeting minutes of October 15<sup>th</sup>, 2015

RESOLUTION NO. BD-171/15

Moved by: Archie Mellan  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Members approve the Board of  
Directors meeting minutes of  
October 15<sup>th</sup>, 2015 as presented.

CARRIED



b) Approval of SNC Standing and Advisory Committee meeting minutes.

RESOLUTION NO. BD-172/15

Moved by: Fernand Dicaire  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the minutes, actions, and recommendations of:

- i) Leitrim Wetland Advisory Committee meeting of September 18, 2015
- ii) Clean Water Committee electronic vote of October 22, 2015
- iii) Communications Committee meeting minutes of November 4, 2015
- iv) Forestry Committee meeting minutes of November 10, 2015

CARRIED

### **NEW BUSINESS**

#### **APPROVAL OF OPG PROJECT EXPENDITURE - GRASSLANDS**

RESOLUTION NO. BD-173/15

Moved by: François St. Amour  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the hiring of contractors at an approximate cost of \$39,561 including HST, to restore grassland habitat for the OPG Biodiversity Grasslands Project.

CARRIED

#### **GRANT PROPOSAL SUBMISSIONS**

RESOLUTION NO. BD-174/15

Moved by: François St. Amour  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the submission of grant applications to the following:



- 1) EcoAction Community Funding Program requesting \$99,750 for a Habitat Enhancement and Landowner Stewardship Project;
- 2) Loblaws Water Fund requesting \$25,000 to help off-set our monitoring expenses and watershed report cards;
- 3) Ontario Land Trust Assistance Program (OLTAP) requesting some cost recovery on a recent land acquisition in the City of Ottawa;
- 4) TD Friends of the Environment requesting \$8,250 for support for environmental education programming through Watershed Adventure kits and the Stream of Dreams program; and
- 5) Ontario Power Generation requesting \$165,000 for wetland habitat restoration/creation projects.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-175/15

Moved by: Alan Perks  
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve permits 241 through 252 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED



**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2015**

RESOLUTION NO. BD-176/15

Moved by: Lawrence Levere  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the money received for October 2015; and

FURTHER THAT:

The Board approve the Disbursement Register of \$657,078.27 for October 2015.

CARRIED

**2016 FEE SCHEDULE APPROVAL**

RESOLUTION NO. BD-177/15

Moved by: François St. Amour  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the 2016 Fee Schedule as presented.

CARRIED

**DATES OF UPCOMING BOARD MEETINGS, THIRD THURSDAY, STARTING AT 9:00 AM**

- December 17<sup>th</sup>, 2015
- January 21<sup>st</sup>, 2016
- February 18<sup>th</sup>, 2016 (ROMA February 21 – 24, 2016)
- March 17<sup>th</sup>, 2016

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Alan Perks, City of Ottawa, advised staff to investigate opportunities for additional revenue for the Authority from the Green House Gas Project.



**ADJOURNMENT**

The Board of Directors meeting of Thursday November 19<sup>th</sup>, 2015 adjourned at 11:44 a.m.

RESOLUTION NO. BD-178/15

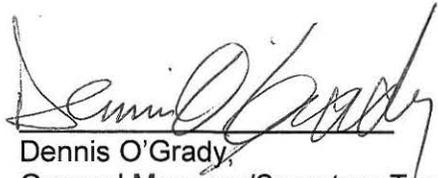
Moved by: Alan Perks

RESOLVED THAT:

The Board of Directors meeting of Thursday November 19<sup>th</sup>, 2015 be adjourned at 11:44 a.m.

CARRIED

  
\_\_\_\_\_  
Doug Thompson,  
Chairman.

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: eb.



**SNC BOARD OF DIRECTORS MEETING**

Meeting No. 11/15  
Thursday December 17<sup>th</sup>, 2015, 9:00 a.m.

Watershed Room, SNC

**Directors Present:**

Doug Thompson, City of Ottawa, Chair  
François St. Amour, Prescott Russell, Vice Chair  
Bill Smirle, Stormont Dundas Glengarry, Past Chair  
Fernand Dicaire, Prescott Russell  
Conrad Lamadeleine, Prescott Russell  
François Landry, Stormont Dundas Glengarry  
Lawrence Levere, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Archie Mellan, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa

**Regrets:**

Stephen Blais, City of Ottawa  
George Darouze, city of Ottawa

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant II  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property and Approvals  
Jim Hendry, Team Lead, Property  
Carl Bickerdike, Team Lead, Corporate Services  
Josée Brizard, Team Lead, Forestry Resources  
Geoff Owens, Regulations Officer  
Cheyene Ramsay, Forestry Technician  
Jason Symington, Environmental Technologist  
Michelle Cavanagh, Biologist  
Mathieu Leblanc, Watershed Planner  
Debbie Edwards, Accounting Assistant II  
Hailey Turner, GIS Technician  
Philip Duncan, Property and Approvals Assistant II  
Bonnie Boyd, Environmental Planner  
Joel Martineau, Forestry Technician  
Tessa Di Iorio, Hydrogeologist  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Golam Sharif, Water Resources Analyst  
Scott McDonald, Science Student  
Brent Harbers, Science Student  
Lorie Henderson, Administrative Assistant II





Jacqueline Pemberton, Clean Water Program  
Natasha Machado, Communications Specialist  
John Mesman, Communications Specialist  
Richard Pilon, Raisin South Nation Source Water Protection  
Simon Thibault, Accountant  
Saxon Ireland, Property and Approvals Assistant I

Guests: Murray Inch, SNC Standing Committee Member  
Fred Schueler and Aleta Karstad, Fish and Wildlife Committee

### **CHAIRMAN'S REMARKS**

Doug Thompson, Chair, called the Board of Directors meeting of December 17<sup>th</sup>, 2015 to order at 9:00 a.m. Chair Thompson updated Board Members regarding the following:

- Successful food bank campaign
- Prescott Russell Warden's swearing in ceremony – Mayor Guy Desjardins (Clarence Rockland), elected 2016 Warden
- Township of Russell Mayor, Pierre Leroux, joining SNC Board of Directors for 2016
- RRCA Board have an approved resolution not to amalgamate the Conservation Authorities. Additional discussions will be held in the future.
- Conservation Ontario December 7<sup>th</sup> meeting

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-179/15

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the December 17<sup>th</sup>, 2015 agenda as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

### **SNC PROJECT UPDATE: POWERPOINT PRESENTATION**

Staff presented project and program updates.



**APPROVAL OF:**

- a) Board of Directors meeting minutes of November 19<sup>th</sup>, 2015

RESOLUTION NO. BD-180/15

Moved by: François St. Amour  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of November 19<sup>th</sup>, 2015 as presented.

CARRIED

- b) Approval of SNC Standing and Advisory Committee meeting minutes.

RESOLUTION NO. BD-181/15

Moved by: Glenn Mackey  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the minutes, actions, and recommendations of:

- i) Clean Water Committee meeting minutes of November 30<sup>th</sup>, 2015;
- ii) Fish and Wildlife Committee meeting minutes of December 1<sup>st</sup>, 2015;
- iii) Joint Occupational Health and Safety Committee meeting minutes of December 2<sup>nd</sup>, 2015.

CARRIED

**NEW BUSINESS**

**SOURCE WATER PROTECTION POWERPOINT**

The SNC Source Water Protection staff provided the Board of Directors with an update and information on the Source Water Protection program.



**The Board of Directors meeting recessed at 10:14 a.m.  
The Chairman reconvened the Board of Directors meeting at 10:25 a.m.**

**ONTARIO'S CLIMATE CHANGE STRATEGY**

RESOLUTION NO. BD-182/15

Moved by: Fernand Dicaire  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the Ontario's Climate Change Strategy report.

CARRIED

**FLOODPLAIN AND REGULATIONS MAPPING UPDATE OVERVIEW**

RESOLUTION NO. BD-183/15

Moved by: Archie Mellan  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors receive and file the Floodplain and Regulations Mapping Update Overview report.

CARRIED

**HUNTING AND TRAPPING PROGRAM UPDATE**

RESOLUTION NO. BD-184/15

Moved by: Glenn Mackey  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the SNC Hunting and Trapping Program Update report.

CARRIED

**2016 BOARD CONFERENCES**

RESOLUTION NO. BD-185/15

Moved by: Archie Mellan  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors coordinate their



conference attendance with Dianne MacMillan, or Elise Lefebvre.

CARRIED

**EXAMPLES OF REPORTED NEAR VIOLATIONS**

RESOLUTION NO. BD-186/15

Moved by: François St. Amour

Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the Examples of Reported Near Violations report.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-187/15

Moved by: Alan Perks

Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve permits 253 through 265 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**2016 SNC STANDING COMMITTEES MEETING DATES**

RESOLUTION NO. BD-188/15

Moved by: Bill Smirle

Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the 2016 SNC Standing Committees Meeting Dates report.

CARRIED



**2016 BOARD MEETING DATES**

RESOLUTION NO. BD-189/15

Moved by: Glenn Mackey  
Seconded by: Conrad Lamadeleine

RESOLVED THAT:

The Board of Directors approve the 2016 Board of Directors monthly meeting dates report as submitted.

CARRIED

**DOUG THOMPSON, CHAIR LEFT THE MEETING AT 10:50 A.M.**

**FRANÇOIS ST. AMOUR, VICE CHAIR ASSUMED THE POSITION OF CHAIR FOR THE REMAINDER OF THE SNC BOARD OF DIRECTORS MEETING.**

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2015**

RESOLUTION NO. BD-190/15

Moved by: Bill Smirle  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received for November 2015; and

FURTHER THAT:

The Board approve the Disbursement Register of \$483,532.60 for November 2015.

CARRIED

**2016 PER DIEM GRID ADJUSTMENT APPLICATION**

RESOLUTION NO. BD-191/15

Moved by: Lawrence Levere  
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors approve an application to the Ontario Municipal Board (OMB) requesting:

- a) A meeting allowance increase of 1.8% to equal \$83.07 effective April 1st, 2016; for the round trip to any of the Members of the Authority for attendance at the meetings of the Authority, Board of Directors and Sub-Committees, the allowance being for a maximum of two meetings per day; and
- b) A meeting allowance increase of 1.8% to equal \$83.07 effective April 1st, 2016; to the Directors of the Authority for time spent on business under the direction of the Board of Directors of the Authority, the allowance being for a maximum of two meetings per day; and
- c) The total number of meeting allowances will not exceed two per day for each Board Member, or Member of the Authority; and
- d) Reimbursement of expenses including actual costs of meals, lodging, public transportation, conference fees, and other related expenses to Directors of the Authority when said costs are necessarily incurred in the conduct of the business of the Authority under the direction of the Board of Directors; and
- e) The meeting allowance shall increase annually on February 1<sup>st</sup>, in line with the Consumer Price Index increase for Ontario for the year prior, as published by Statistics Canada (<http://www.statcan.gc.ca/tables-tableaux/sum-som/l01/cst01/econ09g-eng.htm>). These increases shall be allowed



until 2020 inclusive, at which time the Authority will seek further approval from the OMB.

CARRIED

**2015 AUDIT PLANNING LETTER**

RESOLUTION NO. BD-192/15

Moved by: Bill Smirle  
Seconded by: Conrad Lamadeleine

RESOLVED THAT:

The Board of Directors receive and file the 2015 Audit Planning Letter report and attached letter from Collins Barrow Chartered Accountants.

CARRIED

**SUPPLEMENTAL AGENDA**

**GRANT PROPOSAL SUBMISSIONS**

RESOLUTION NO. BD-193/15

Moved by: Fernand Dicaire  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the submission of grant applications to the following:

1. **Ministry of Natural Resources and Forestry Land Stewardship and Habitat Restoration Program:** requesting \$20,000 for Low-level Water Crossing Removal and Habitat Restoration;
2. **Tree Canada:** TD Green Streets 2016 program requesting \$25,000 for an Urban Tree Inventory;
3. **Ontario Sport and Recreation Community Fund:** requesting \$20,000 for "Improving Access and Increasing



Program Capacity for Recreational Opportunities in the SNC Jurisdiction”, and

4. **Career Focus:** requesting \$168,344.40 for the “SNC Data Management Upgrade and Environmental Career Focus Cross Training Opportunity for Recent Graduates”.

CARRIED

**ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2015  
AS OF NOVEMBER 30<sup>TH</sup>, 2015**

RESOLUTION NO. BD-194/15

Moved by: Bill Smirle  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the report for the estimated Statement of Operation for the year ending December 31<sup>st</sup>, 2015, as of November 30<sup>th</sup>, 2015.

CARRIED

**DATES OF UPCOMING BOARD MEETINGS, THIRD THURSDAY, STARTING  
AT 9:00 AM**

- January 21<sup>st</sup>, 2016
- February 18<sup>th</sup>, 2016 (ROMA February 21 – 24, 2016)
- March 17<sup>th</sup>, 2016
- April 21<sup>st</sup>, 2016

**FRIENDS OF SNC RECOGNITION**

- Fred Schueler and Aleta Karstad, long standing volunteers, members and Chairperson of the Fish & Wildlife Committee, were recognized for their many years of support of SNC projects and programs
- Mayor Conrad Lamadeleine (Casselman), was presented with a gift for his 2015 term serving on the SNC Board of Directors



**ADJOURNMENT**

The Board of Directors meeting of Thursday December 17<sup>th</sup>, 2015 adjourned at 11:15 a.m.

RESOLUTION NO. BD-195/15

Moved by: Bill Smirle  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors meeting of  
Thursday December 17<sup>th</sup>, 2015 be  
adjourned at 11:15 a.m.

CARRIED

Doug Thompson,  
Chairman.

François St. Amour,  
Vice Chairman.

Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: cb