



## Board of Directors Meeting

Meeting No. 04/20  
Thursday May 21<sup>st</sup>, 2020 – 9:00 a.m.

### Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair  
George Darouze, City of Ottawa, Vice Chair  
Doug Thompson, City of Ottawa, Past Chair  
Michael Brown, City of Ottawa  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Daniel Lafleur, Prescott Russell  
Pierre Leroux, Prescott Russell  
Matt Luloff, City of Ottawa  
Archie Mellan, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell  
Peggy Taylor, Leeds Grenville

### Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Taylor Campbell, Communications Specialist  
Michelle Cavanagh, Team Lead, Stewardship  
Laura Crites, Planning Assistant  
Caroline Goulet, Forestry Technician  
Lorie Henderson, Administrative Assistant II  
James Holland, Watershed Planner  
Alicia Howse, Assistant to the General Manager  
Carley Hutchinson, Stewardship and Outreach Assistant  
Linda Hutchinson, Director, Organization Effectiveness  
Dianne MacMillan, Administrative Assistant II  
Sandra Mancini, Team Lead, Engineering  
Alison McDonald, Team Lead, Approvals  
Eric McGill, Corporate Counsel  
Hannah McMillan, Accounting Analyst  
Michael Melaney, Hydrogeologist



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John Mesman, Team Lead, Communications and Outreach  
Geoff Owens, Regulations Officer  
David Scholz, Approvals and Administrative Assistant  
Jason Symington, Environmental Technologist  
Kelsey Smith, Stewardship and Outreach Assistant  
Simon Thibeault, Accountant  
Katherine Watson, Water Resources Specialist - Monitoring

Guest: Scott Hodgson, Baker Tilly



### **CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of May 21<sup>st</sup>, 2020 to order at 9:00 a.m. Chair Smirle welcomed Members to the second virtual Board meeting and noted that staff are examining the possibility of a video option for the June meeting.

Angela Coleman, General Manager/Secretary-Treasurer updated the Board Members on the status of SNC business continuity.

**George Darouze, City of Ottawa, joined the meeting at 9:11 a.m.**

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-053/20

Moved by: Michael Brown  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the  
May 21<sup>st</sup>, 2020 Board of Directors main and  
supplemental agendas as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **REQUEST FOR APPROVAL:**

### **BOARD OF DIRECTORS MEETING MINUTES OF APRIL 16<sup>TH</sup>, 2020**

RESOLUTION NO. BD-054/20

Moved by: George Darouze  
Seconded by: Dana Farcasiu



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of April 16<sup>th</sup>, 2020 as submitted.

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: 2019 YEAR END AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS**

RESOLUTION NO. BD-055/20

Moved by: Gerrie Kautz  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve: 2019 Draft Audited Financial Statements; Audit Reporting Letter, Letter of Representation; and signatures by Management and Chair; and

FURTHER THAT:

The Board of Directors approve final 2019 transfer to reserve of \$181,197.

CARRIED

**REQUEST FOR APPROVAL: STANDING COMMITTEE MANDATES AND 2020 STANDING COMMITTEE MEMBER LISTING**

RESOLUTION NO. BD-056/20

Moved by: Peggy Taylor  
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve Standing Committee Mandates and 2020 Standing Committee Member listing as submitted; and



FURTHER THAT:

First Nation's be invited to submit nominees for any Committee that they may be interested in.

CARRIED

**REQUEST FOR APPROVAL: 2020 SNC EMERGENCY PREPAREDNESS PLANS**

RESOLUTION NO. BD-057/20

Moved by: Matt Luloff  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve the 2020 SNC Emergency Preparedness Plans.

CARRIED

**UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA**

RESOLUTION NO. BD-058/20

Moved by: François St. Amour  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the Summary of Actions 2011-2020: Casselman to Lemieux Potential Retrogressive Landslide Area;

FURTHER THAT:

The Board of Directors approves staff submitting letters to the Provincial and Federal governments, on an annual basis, to request funding to purchase the remaining residences in the Casselman to Lemieux Potential Retrogressive Landslide Area [on willing vendor basis];

FURTHER THAT:

Should any willing vendor in the Potential Retrogressive Landslide Area approach the Authority to purchase residences, decisions to purchase be debated by the Board, at the



time, in consultation with Nation Municipality, on the merits – considering appropriate advice, market values, budget pressures, and other considerations that the Board deems appropriate; and

FURTHER THAT:

Current residents be copied on the annual Provincial and Federal government funding request letters.

CARRIED

**UPDATE: OPERATING PROCEDURES DURING THE PANDEMIC**

RESOLUTION NO. BD-059/20

Moved by: Daniel Lafleur  
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors receive and file an update on SNC Operations during the Pandemic.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-060/20

Moved by: Dana Farcasiu  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-061/20

Moved by: Archie Mellan  
Seconded by: Michael Brown



RESOLVED THAT:

The SNC Board of Directors approve permits 43 to 55 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**UPDATE: TIMELINE REPORT FOR PERMISSIONS UNDER SECTION 28**

RESOLUTION NO. BD-062/20

Moved by: Steve Densham

Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Timeline Report for Permissions Under Section 28.

CARRIED

**REQUEST FOR APPROVAL: APPOINTMENT OF PROVINCIAL OFFENCES OFFICER**

RESOLUTION NO. BD-063/20

Moved by: Peggy Taylor

Seconded by: George Darouze

RESOLVED THAT:

The SNC Board of Directors appoint staff member Eric McGill, as Provincial Offences Officer to enforce Ontario Regulation 170/06 "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses" made pursuant to Section 28 of the *Conservation Authorities Act*; and

FURTHER THAT:

The Board of Directors appoint staff member Eric McGill, as Provincial Offences Officer to enforce R.R.O. 1990, Reg. 135 "Conservation Areas" made pursuant to Section 29 of the *Conservation Authorities Act*.

CARRIED



**REQUEST FOR APPROVAL: FUNDING APPLICATION**

RESOLUTION NO. BD-064/20

Moved by: Gerrie Kautz  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the submission of a funding application to Fisheries and Oceans Canada requesting up to \$10,000 to collect data on unrated municipal drains; and

FURTHER THAT:

The Board of Directors approve signing a Purchase Order from Fisheries and Oceans Canada to receive the funds.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY, MARCH, AND APRIL 2020**

RESOLUTION NO. BD-065/20

Moved by: Steve Densham  
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors receive and file the money received report for February, March and April 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 1,429,985.05 for February, March and April 2020.

CARRIED





**REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2020 PARTNERSHIP  
PROGRAMS AND SPECIAL PROJECTS**

RESOLUTION NO. BD-066/20

Moved by: Pierre Leroux

Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs and Special Projects in 2020:

Program	2019 Encumbered Funds <sup>1</sup>	2020 Funds
1. Eastern Ontario Water Resources Program		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$0	\$25,000
b) City of Ottawa North Castor River Catchment Study	\$15,000	\$0
c) City of Ottawa: Development of Groundwater/ Surface Water Interaction Constraint Mapping	\$3,124	\$0
d) City of Ottawa Low Impact Development Project	\$18,737	\$0
e) City of Ottawa: Eastern Ontario Children's Water Festival	\$2,013	\$0
2. UCPR Woodlot Advisory Service/Roadside Tree Program	\$0	\$20,000
3. SDG Roadside Tree Program	\$0	\$20,000
4. SDG Woodlot Advisory Service	\$0	\$35,000
5. City of Ottawa Special Levy Programs		
a) Ottawa Ash Tree Replacement Program	\$117,083	\$200,000
b) Ottawa Rural Clean Water Program	\$115,561	\$200,000
c) Eastern Ontario Water Resources Program	\$0	\$50,000
d) Ottawa Baseline Monitoring Program	\$0	\$29,180
6. Ontario Power Generation Regional Biodiversity Program – SNC Rivers/Lakes and Woodlands Projects	\$0	\$75,000
<b>Total</b>	<b>\$271,518</b>	<b>\$654,180</b>

<sup>1</sup> Funding approved in 2019 and carried forward to 2020 budget for project completion.

CARRIED



**UPDATE: SNC INSURANCE UPDATE**

RESOLUTION NO. BD-067/20

Moved by: Doug Thompson

Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the  
SNC Insurance Update report.

CARRIED

**SUPPLEMENTAL AGENDA**

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30<sup>TH</sup>, 2020**

RESOLUTION NO. BD-068/20

Moved by: Michael Brown

Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the  
report for the Estimated Statement of  
Operation for the year ending December  
31<sup>st</sup>, 2020, as of April 30<sup>th</sup>, 2020.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS  
INDICATED OTHERWISE**

- June 18<sup>th</sup>, 2020
- *July 2020 – no meeting*
- August 20<sup>th</sup>, 2020 (AMO, August 16<sup>th</sup> – 19<sup>th</sup>, 2020 – Virtual Conference)
- September 17<sup>th</sup>, 2020 (OEMC, September 16<sup>th</sup> – 18<sup>th</sup>, 2020)
- October 15<sup>th</sup>, 2020



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**ADJOURNMENT**

RESOLUTION NO. BD-069/20

Moved by: George Darouze  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting of  
May 21<sup>st</sup>, 2020 be adjourned at 11:19 a.m.

CARRIED

*Original Signed Copy on File*

\_\_\_\_\_  
Bill Smirle,  
Chair.

\_\_\_\_\_  
Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: 