



Renovation Clearances

Prior to providing the municipality with our comments, the following must be submitted:

- 1) A copy of the proposed renovation details/diagrams already submitted to the municipalities for the renovation permit approval
- 2) A copy of a site plan, prepared by owner/agent, indicating the distance and location of the dwelling extension to the existing sewage system (if applicable)
- 3) Complete form “Schedule 7” Fixture Unit Count on our website at www.nation.on.ca
- 4) A copy of a valid septic permit record of the property involved
- 5) No valid septic permit available
 - a) Provide a written evaluation of the dimensions and location of the existing septic tank and leaching bed prepared by a qualified septic designer or contractor
- 6) An applicable fee of \$149.00 made to: South Nation Conservation

Renovation Clearance Information

A clearance approval by this office will be based on the information provided by the proponent or agent representing the proponent. This information is not a building permit

- 1) Decisions on Clearances are based on the design criteria as set out in the Part VIII of the Ontario Building Code
- 2) A Clearance approval does not take into consideration: the age or the condition of a sewage system
- 3) South Nation Conservation will not be held responsible for any sewage system failure that arise after the renovation has been carried out by the owner or his agent
- 4) Documents and information stated above from 1 to 5 “Renovation Clearances Requirements” not completed or not submitted will delay the approval process
- 5) If modifications are needed to the septic tank or leaching bed following this evaluation a septic permit will be required. Please complete (owner or agent) the “Sewage System Application” located on our website www.nation.on.ca and refer to fee schedule for permit fees

Date

Owner/ Agent



Applicant Information

Property Owner: _____ Agent: _____

Property Address: _____

Mailing Address (not same): _____

Telephone: _____ Fax: _____ E-mail: _____

Property Information

Lot: _____ Concession: _____ SubLot: _____ Plan: _____

Township: _____ Former Township: _____

Renovation Information

- ☐ Residential ☐ Commercial
- ☐ Change of Use : _____ (e.g. - dwelling to business)
- ☐ Bedrooms _____ # of Existing + _____ # of Proposed = _____ Bedrooms
- ☐ Floor Area _____ # of Existing + _____ # of Proposed = _____ m²
- ☐ Fixture Units _____ # of Existing + _____ # of Proposed = _____ units
- ☐ Exceeding 15% increase for the proposed addition
- ☐ Outside structures within 1.5 meter to existing septic tank (deck, pool, shed etc..)
- ☐ Outside structures within 5 meters to existing leaching bed (deck, pool, shed etc..)
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Septic System Information

Existing septic permit number: _____ (if available)

Year of septic system installation: _____ (tip: usually when house built)

Owner's at time of installation: _____ (Land Registry office
in that township will provide information on all previous owners)

Other previous owner's: _____

Additional Information: _____



**SCHEDULE 7
FIXTURE UNIT COUNT
(Ontario Building Code Table 7.4.9.3 and 7.4.10.2)**

	Fixtures	# Existing	+	# Proposed	X	Unit Count	=	Fixture Count
BATHROOM	Bathroom group (toilet, sink and tub or shower) with flush tank		+		X	6	=	
	Bathtub with/without overhead shower		+		X	1.5	=	
	Shower stall		+		X	1.5	=	
	Wash basin (1 1/2 inch trap)		+		X	1.5	=	
	Watercloset (toilet) tank operated		+		X	4	=	
	Bidet		+		X	1	=	
KITCHEN	Dishwasher		+		X	1	=	
	Sink with/without garbage grinder(s), domestic and other small type single, double or 2 single with a common trap		+		X	1.5	=	
OTHER	Domestic washing machine		+		X	1.5	=	
	Combination sink and laundry tray single or double (installed on 1 1/2 trap)		+		X	1.5	=	
Total:								

Insert the **TOTAL** in section 5 of Schedule 4 (0.Reb.403/97 Table 7.4.9.3).

1. Sump pumps and floor drains are not to be connected to the sewage system. Connection of such fixtures to a sewage system may lead to a hydraulic failure of the said system. The above-mentioned fixtures should be discharged separately to an approved Class 2 (leaching pit) sewage system.
2. Where laundry waste is not more than 20% of the total daily design sanitary sewage flow, it may discharge to a sewage system (Part 8, OBC, 8.1.3.1(2)).

Agent/Owner's signature: _____ Date: _____