



Communication and Outreach Student

Full time, Finch, Ontario

Hours: Monday-Friday (8:00 a.m.-4:00 p.m.)

Salary Range: TBD

Start Date: May 1, 2017

At South Nation Conservation (SNC) you will be immersed in a diverse professional environment, where you will thrive in a multi-disciplinary community that includes engineers, planners, biologists, foresters, and GIS technicians, among others.

SNC's strength lies in our experience performing and applying cutting edge science and research at the community level. Our entrepreneurial culture is a dynamic combination of government and private sector, in which you will have the scope to lead innovative projects to protect and enhance our local environment.

POSITION DETAILS:

The incumbent will work in a multi-disciplinary team environment. Responsibilities include assisting with the completion of activities concerning the Authority's communications and outreach requirements. The Communication and Outreach Assistant is responsible for a variety of communication, marketing and education tasks in multiple areas of the Authority. This position reports to the Director, Organization Effectiveness.

WHAT YOU OFFER:

- Attending college or university; studying environmental, public relations, marketing or related field.
- Previous experience with environmental projects is an asset.
- Experience with computers and Microsoft Office programs (experience with graphic design software and/or Drupal 7 is an asset).
- Excellent organizational and interpersonal skills.
- Previous office experience is an asset.
- Bilingualism (French/English) is an asset.
- Valid Class "G" Ontario Driver's License.
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LOCATION:

The SNC office is in a rural location in Finch, Ontario, southeast of Ottawa. The successful candidate must have reliable transportation.





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SUBMISSION INFORMATION:

Forward resumes and a writing sample by 8am on February 3rd, 2017 to:

Hannah Jackson
Accounting Analyst, Corporate Services
hjackson@nation.on.ca

Please quote '*Communications and Outreach Student*' in the subject line. Submitted resumes must be in Word or pdf format.

Thank you for your interest in South Nation Conservation; however only those candidates selected for an interview will be contacted. This position is funding dependent, the number of positions will be dependent on the amount of funding received.