SOUTH NATION
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38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 **www.nation.on.ca**

Board of Directors

Supplemental Agenda

Date: June 21st, 2018

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0

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Board of Directors

Supplemental Agenda

June 21st, 2018 at 9:00 am

1. Request for Approval: Forest Conservation Working Group: Ronda	3-13
2. Financial Reports	
a. Request for Approval: Estimated Statement of Operations for year ending December 31st, 2018 as of May 31st, 2018: Linda	14-15
3. Closed Session	
a. Update: Lands: Pat	16

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

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To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Date: June 15, 2018
Subject: Request for Approval: Forest Conservation Working Group

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the Forest Conservation Working Group meeting minutes of May 22nd, 2018 and June 14th, 2018.

DISCUSSION:

A copy of the Forest Conservation Working Group meeting minutes for May 22nd, 2018 and June 14th, 2018 are attached for information, the highlights are summarized below.

May 22nd, 2018 Meeting

- Review of legislation in Ontario pertaining to forestry
- Presentation on SNC Regulations
- Presentation on land use planning
- Discussion on potential initiatives municipalities could consider for meeting the upcoming amendment to the Municipal Act – this item was postponed to June 14th for further discussion

June 14th, 2018 Meeting

- Recommendation to the Board of Directors to encourage municipalities to adopt or partner on initiatives, such as, woodlot advisory service, tree planting, municipal forests, forest management plans, and natural heritage strategies, to meet new requirements under the Municipal Act. And to also recommend tree conservation bylaws as an option for municipal consideration
- Updated the work plan for the final two upcoming meetings in July
- Identified program target areas for further discussion at the July 5, 2018 meeting
- Discussed the draft budget for remaining 2017 Forest Conservation Special Levy funds – this item was postponed to the July 5, 2018 meeting

Any funding required to implement these recommendations would be subject to Board approval of the SNC budget.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Funding for the Forest Conservation Working Group is included in the 2018 Budget under Property: SNC Forest, pages 56-57.

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SNC Policy Adherence: Formation of Committees of the Board adhere to SNC's Administration Policy, Procedures, and Rules of Order, Committees section.

Ronda Boutz,
Team Lead, Special Projects.

Attachments: Forest Conservation Working Group meeting minutes

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FOREST CONSERVATION WORKING GROUP MEETING

Monday, May 22nd, 2018, 1:00 p.m. – Meeting 04/18

Watershed Room, SNC

Present:	Alison McDonald, Counties, Committee Chair Pete Bock, Community Member-at-Large Dorothy Hamilton, Ontario Woodlot Association Larry McDermott, Algonquin First Nations Dale McLenaghan, Municipal Archie Mellan, Municipal Terry Otto, Agricultural Forest Cover Committee Lynn Ovenden, Community Member-at-Large Reg Presley, Agricultural Forest Cover Committee Bill Smirle, Vice Chair, SNC Board of Directors
Regrets:	Michel Dignard, Agricultural Forest Cover Committee Jean-Claude Havard, Boisés Est Elaine Kennedy, Ontario Woodlot Association (alternate) Francis McDermott, Algonquin First Nations (alternate) Jean Saint Pierre, Boisés Est (alternate) Bernard van der Zweep, Agricultural Forest Cover Committee (alternate)
Absent:	Evan Thompson, Mohawk Council of Akwesasne–Environmental Program
Staff:	Ronda Boutz, Team Lead, Special Projects Dianne MacMillan, Administrative Assistant John Mesman, Team Lead, Communications and Outreach

CHAIR'S REMARKS
Alison McDonald, Chair, called the meeting to order at 1:00 p.m.

APPROVAL OF AGENDA

RESOLUTION NO. FCWG-028/18

Moved by: Dorothy Hamilton
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Forest Conservation Working Group meeting agenda of May 22nd, 2018 as submitted.

CARRIED

APPROVAL OF FOREST CONSERVATION WORKING GROUP MINUTES OF MAY 3RD, 2018

RESOLUTION NO. FCWG-029/18

Moved by: Terry Otto
Seconded by: Dale McLenaghan

RESOLVED THAT:

The Members approve the Forest Conservation Working Group Minutes of May 3rd, 2018 as submitted.

CARRIED

NEW BUSINESS

FORESTRY LEGISLATION IN ONTARIO

RESOLUTION NO. FCWG-030/18

Moved by: CONSENSUS

RESOLVED THAT:

The Forest Conservation Working Group receive and file the Forestry Legislation in Ontario report.

CARRIED

SNC REGULATIONS: Powerpoint

Geoff Owens, Regulations Officer, presented a powerpoint explaining and clarifying SNC regulations.

Larry McDermott, Algonquin First Nations, joined the meeting at 1:28 p.m.

LAND USE PLANNING

RESOLUTION NO. FCWG-031/18 — Moved by: CONSENSUS

RESOLVED THAT: The Forest Conservation Working Group receive and file the Land Use Planning report and powerpoint presentation.

CARRIED

PLANNING 101 – Powerpoint

Alison McDonald, Chair, presented a powerpoint regarding Planning processes and regulations.

The Forest Conservation Working Group recessed at 2:48 p.m.
The Chair reconvened the meeting at 2:58 p.m.

FOREST CONSERVATION AND CLIMATE CHANGE AMENDMENTS: MUNICIPAL ACT

RESOLUTION NO. FCWG-032/18 — Moved by: Pete Bock
Seconded by: Dale McLenaghan

RESOLVED THAT: The Forest Conservation Working Group recommend that the Board of Directors encourage municipalities to adopt or partner on initiatives, such as, woodlot advisory service, tree planting, municipal forests, forest management plans, and natural heritage strategies, to meet new requirements under the Municipal Act; and

FURTHER THAT: The Forest Conservation Working Group also recommend that municipalities consider tree conservation by-laws as an option.

RESOLUTION NO. FCWG-033/18 — Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT: The Forest Conservation Working Group table this report to the June 14th, 2018 meeting.

CARRIED

MEETING RESOURCES UPLOADED TO MEMBERS SITE

a. Sample of Tree Cutting and Tree Conservation By-Laws in Ontario
b. Provincial Policy Statement, 2014
c. Sustaining What We Value, Natural Heritage System

DATES OF UPCOMING MEETINGS (9:00 A.M.)

- June 14th, 2018
- July 5th, 2018
- July 26th, 2018 (*if required*)

ADJOURNMENT

RESOLUTION NO. FCWG-034/18 Moved by: Bill Smirle

RESOLVED THAT: The Forest Conservation Working Group meeting of May 22nd, 2018 be adjourned at 4:00 p.m.

CARRIED

Alison McDonald,
Chair.

Ronda Boutz,
Team Lead, Special Projects.

/dm

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FOREST CONSERVATION WORKING GROUP MEETING

Thursday, June 14th, 2018 - 9:00 a.m. – Meeting 05/18

Watershed Room, SNC

Present:	Alison McDonald, Counties, Committee Chair Pete Bock, Community Member-at-Large Michel Dignard, Agricultural Forest Cover Committee Dorothy Hamilton, Ontario Woodlot Association Jean-Claude Havard, Boisés Est Dale McLenaghan, Municipal Archie Mellan, Municipal Terry Otto, Agricultural Forest Cover Committee Lynn Ovenden, Community Member-at-Large Bill Smirle, Vice Chair, SNC Board of Directors
Regrets:	Elaine Kennedy, Ontario Woodlot Association (Alternate) Francis McDermott, Algonquin First Nations (alternate) Larry McDermott, Algonquin First Nations Reg Presley, Agricultural Forest Cover Committee Bernard van der Zweep, Agricultural Forest Cover Committee (alternate)
Absent:	Evan Thompson, Mohawk Council of Akwesasne–Environmental Program
Staff:	Ronda Boutz, Team Lead, Special Projects Dianne MacMillan, Administrative Assistant John Mesman, Team Lead, Communications and Outreach

CHAIR'S REMARKS

Alison McDonald, Chair, called the meeting to order at 9:06 a.m. The Chair updated the Members on the following items:

- Alvin Runnalls Forest official opening, bringing agricultural and forest conservation communities together toward common goals
- Review of Roberts Rules of Order to ensure proper procedures are adhered to during meetings
- Reminder to Members of the original three recommendations assigned to carry out

APPROVAL OF AGENDA

RESOLUTION NO. FCWG-035/18

Moved by: Terry Otto
Seconded by: Dorothy Hamilton

RESOLVED THAT:

The Members approve the Forest Conservation Working Group meeting agenda of June 14th, 2018 as amended.

MOTION TO AMEND

RESOLUTION NO. FCWG-036/18

Moved by: Pete Bock
Seconded: Dorothy Hamilton

RESOLVED THAT:

The Members approve moving agenda item #5 c., *Roundtable Discussion: Identifying Program Target Areas*, prior to agenda item #5 a., *2017 Forest Conservation Special Levy Budget.*

DEFEATED

MOTION TO AMEND

RESOLUTION NO. FCWG-037/18

Moved by: Bill Smirle
Seconded by: Michel Dignard

RESOLVED THAT:

The Members approve moving agenda item #5 a., *2017 Forest Conservation Special Levy*

Budget, after agenda item #5 c., *Roundtable Discussion: Identifying Program Target Areas.*

CARRIED

APPROVAL OF FOREST CONSERVATION WORKING GROUP MINUTES OF MAY 22ND, 2018

RESOLUTION NO. FCWG-036/18

Moved by: Terry Otto
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Forest Conservation Working Group Minutes of May 22nd, 2018 as submitted.

CARRIED

BUSINESS ARISING FROM MINUTES

FOREST CONSERVATION AND CLIMATE CHANGE AMENDMENTS: MUNICIPAL ACT

RESOLUTION NO. FCWG-037/18

Moved by: Pete Bock
Seconded by: Lynn Ovenden

RESOLVED THAT:

The Forest Conservation Working Group recommend that the Board of Directors encourage Municipalities to adopt or partner on initiatives, such as, woodlot advisory service, tree planting, municipal forests, forest management plans, and natural heritage strategies, to meet new requirements under the Municipal Act.

MOTION TO AMEND

RESOLUTION NO. FCWG-037/18

Moved by: Pete Bock
Seconded by: Lynn Ovenden

RESOLVED THAT:

The following be added to the resolution:

a. The Forest Conservation Working Group recommend that Municipalities consider tree conservation bylaws.

Request for Recorded Vote on Amendment

RESOLUTION NO. FCWG-037/18

Moved by: Dorothy Hamilton
Seconded by: Pete Bock

RESOLVED THAT:

The Members approve the inclusion of a recorded vote regarding the addition of the Amendment noted above:

- Yea: 5
- Nay: 4
- Abstain: 1

CARRIED

NEW BUSINESS

FOREST CONSERVATION WORKING GROUP – WORK PLAN

RESOLUTION NO. FCWG-0/18

Moved by: Michel Dignard
Seconded by: Dorothy Hamilton

RESOLVED THAT:

The Forest Conservation Working Group review and update the Work Plan for the July 5 and July 26 (if needed) meetings.

CARRIED

The Forest Conservation Working Group recessed at 10:15 a.m.
The Chair reconvened the meeting at 10:33 a.m.

ROUNDTABLE DISCUSSION: IDENTIFYING PROGRAM TARGET AREAS

The Forest Conservation Working Group identified program target areas to be discussed and expanded on for the next meeting.

2017 FOREST CONSERVATION SPECIAL LEVY BUDGET

RESOLUTION NO. FCWG-038/18

Moved by: Terry Otto

Seconded by: Pete Bock

RESOLVED THAT: The Forest Conservation Working Group recommend approval of the 2017 Forest Conservation Special Levy Budget to the Board of Directors.

MOTION TO AMEND

RESOLUTION NO. FCWG-0/18

Moved by: Bill Smirle
Seconded by: Terry Otto

RESOLVED THAT: The Forest Conservation Working Group postpone this report to the July 5th, 2018 meeting for additional information.

CARRIED

DATES OF UPCOMING MEETINGS (9:00 A.M.)

- July 5th, 2018
- July 26th, 2018 (*if required*)

ADJOURNMENT

RESOLUTION NO. FCWG-0/18

Moved by: Terry Otto
Seconded by: Michel Dignard

RESOLVED THAT: The Forest Conservation Working Group meeting of June 14th, 2018 be adjourned at 12:00 p.m.

CARRIED

Alison McDonald,
Chair.

Ronda Boutz,
Team Lead, Special Projects.

/dm

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To: Board of Directors
From: Linda Hutchinson, Director, Organization Effectiveness
Date: June 18th, 2018
Subject: Estimated Statement of Operation for year ending December 31st, 2018 as of May 31th, 2018

RECOMMENDATION:
The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2018, as of May 31th, 2018.

DISCUSSION:
The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is defined as the day to day expenses the Authority needs for their normal activities. Expenses for projects are normally for a fixed term period of time. Capital expenditures are defined as per SNC's *Tangible Capital Assets Policy* revised in October 2017. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over $5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Senior Management, Team and Project Leads are estimating a surplus of $94,000 at this time. A full review of 2018 estimates will continue until end of year.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:
Compliance with Budget The 2018 budget represents the Board of Directors approved Budget of November 16, 2017.

SNC Policy Adherence: SNC approved Policies are adhered to.

Linda Hutchinson,
Director, Organization Effectiveness.

Attachment

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	Current YTD Actuals 2018	Final Budget 2018	Updated Forecast Dec 31 2018
ESTIMATED STATEMENT OF OPERATION As of May 31, 2018 EXPENDITURES OPERATING EXPENSE			
Science & Research			
Resource Management	154,417	573,693	544,190
Resource Services	191,795	690,044	953,085
Total Science & Research	**346,212**	**1,263,737**	**1,497,275**
Property & Approvals			
Approvals	395,849	1,120,622	1,104,977
Property	325,659	1,000,846	988,082
Total Property & Approvals	**721,507**	**2,121,468**	**2,093,059**
Organization Effectiveness			
Corporate Services	394,173	1,300,156	1,296,506
Information Management and Technology	69,577	233,587	237,500
Communications and Outreach	142,610	413,373	530,919
Total Organization Effectiveness	**606,360**	**1,947,116**	**2,064,924**
TOTAL OPERATING EXPENSE	**1,674,079**	**5,332,322**	**5,655,259**
CAPITAL and PROJECT EXPENSE **Science & Research**			
Capital	11,544	8,000	11,423
Projects	212,075	512,868	511,095
Total Science & Research	**223,619**	**520,868**	**522,518**
Property & Approvals			
Capital	36,990	355,513	355,513
Projects	194,595	655,489	663,000
Total Property & Approvals	**231,586**	**1,011,002**	**1,018,513**
Organization Effectiveness			
Capital	14,858	58,000	58,000
Projects	-	-	-
Total Organization Effectiveness	**14,858**	**58,000**	**58,000**
TOTAL CAPITAL AND PROJECT EXPENSE	**470,062**	**1,589,870**	**1,599,031**
TOTAL OVERALL EXPENSE	**2,144,142**	**6,922,192**	**7,254,290**
REVENUE			
Other Sources	637,589	2,435,208	2,582,889
General Levy	1,308,283	3,252,156	3,252,156
Special Levy	271,695	332,708	611,150
Forest Land Acquisition	21,312	287,513	287,513
Source Protection	19,392	49,350	49,350
MNR	-	176,409	176,409
TOTAL REVENUE	**2,258,271**	**6,533,344**	**6,959,467**
NET OVERALL	**(114,129)**	**388,848**	**294,823**
Transfer To / (From) Reserve	-	(85,720)	(85,720)
Cash (Surplus) Beginning of Year	(303,128)	(303,128)	(303,128)
Cash Deficit / (Surplus) End of Year	(417,257)	-	(94,025)