

BOARD OF DIRECTORS MEETING

Meeting No. 01/17
Thursday, January 19th, 2017 – 9:00 a.m.

Watershed Room, SNC

Directors Present: Doug Thompson, City of Ottawa, Chair
François St. Amour, Prescott Russell, Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
Stephen Blais, City of Ottawa
George Darouze, City of Ottawa
Fernand Dicaire, Prescott Russell
Pierre Leroux, Prescott Russell
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Alan Perks, City of Ottawa
Peggy Taylor, Leeds Grenville

Regrets: François Landry, Stormont Dundas Glengarry

Staff Present: Dennis O’Grady, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Property, Corporate Services
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
Ronda Boutz, Team Lead, Stewardship, Forestry, Acting
Cheyene Brunet, Forestry Technician
Angela Coleman, Director, Property and Approvals
Chris Craig, Senior Forestry Technician
Philip Duncan, Property and Approvals Assistant
Deborah Edwards, Accounting Assistant II
Jackie Edwards, GIS Analyst
David Fitch, Works Superintendent Assistant
Sylvie Fracassi, Sewage Systems Inspector
Golam Sharif, Water Resources Analyst
Tyne Gove, Property and Approvals Assistant
Brent Harbers, Stewardship Assistant
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Michael Jones, Engineering Assistant
Elise Lefebvre, Administrative Assistant II
Naomi Langlois-Anderson, Sr. Fish and Wildlife Technician
Mathieu Leblanc, Team Lead, Approvals, Acting



Michel Leger, Community Land Representative
Marika Livingston, Environmental Planner
Matt MacMillan, GIS Assistant
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Senior Water Resources Engineer
Eric McGill, Property and Approvals Assistant II
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications, Acting
Holly Nyenkamp, Communications Assistant
Geoff Owens, Regulations Officer
Samantha Paisley, Property and Approvals Assistant
Sophia Pan, Engineering Assistant
Karen Paquette, Project Lead, OPG
Jackie Pemberton, SWP Representative
Adam Poapst, Engineering Student
Ryan Robson, Resource Technician
Mesha Sagram, Stewardship Assistant
Monique Sauve, Lead – Sewage Systems Inspector
Golam Sharif, Water Resources Analyst
Kelsey Smith, Communications Assistant
Justine Spero, Communications Assistant
Holly Stemberger, Community Lands Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Lisa Van De Ligt, Communications Specialist

Guests: Murray Inch, Standing Committee Member
Mayor Leslie O'Shaughnessy, City of Cornwall
Councillor Claude McIntosh, City of Cornwall
Charles Bray, Deputy Chief Building Official, City of Cornwall



CHAIR'S REMARKS

Doug Thompson, Chair, called the Board of Director's meeting of January 19th, 2017 to order at 9:00 a.m. Chair Thompson commented and updated the Members regarding the following:

- 2017 being the 70th Anniversary for SNC, and special events will be noted and forwarded to Board Members
- Welcome to the Board of Directors and introduction of Deputy Mayor, Peggy Taylor, Edwardsburgh Cardinal representing the United Counties of Leeds Grenville
- Introduction and welcome of Mayor Leslie O'Shaughnessy, and Councillor Claude McIntosh, City of Cornwall

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-001/17

Moved by: Bill Smirle
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the January 19th, 2017 Main and Supplemental agendas as amended:

1. Main Agenda Item #6 a. to follow Main Agenda Item #3
2. Addition of Supplemental Agenda (Closed Session), Item #2 b.: Personnel

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

ENLARGEMENT OF CONSERVATION AUTHORITY'S AREA FOR THE PURPOSES OF PART 8 OF THE ONTARIO BUILDING CODE: CITY OF CORNWALL

RESOLUTION NO. BD-002/17

Moved by: Mayor Leslie O'Shaughnessy
Seconded by: Pierre Leroux

RESOLVED THAT:

WHERE Under section 10(1) of the *Conservation Authorities Act*, the City of Cornwall called a meeting, and adopted a



resolution to enlarge the Area over which South Nation River Conservation Authority has jurisdiction to include the City of Cornwall solely and exclusively for the purposes of Part 8 of the Ontario Building Code Act; and

FURTHER THAT:

BE IT RESOLVED THAT the Board of Directors, together with the Municipal representatives for the City of Cornwall, pass a joint resolution enlarging the Area over which South Nation River Conservation Authority has jurisdiction, to include the City of Cornwall solely and exclusively for the purposes of Part 8 of the *Ontario Building Code Act*, under section 10(4) of the *Conservation Authorities Act*.

CARRIED

SNC PROJECT UPDATE – POWERPOINT PRESENTATION: STAFF

Staff presented project and program updates.

APPROVAL OF:

- a. November 2016 Board Minutes Amendment

RESOLUTION NO. BD-003/17

Moved by: Alan Perks

Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the 2017 Levy Resolution correction contained in the November 2016 Board meeting minutes.

CARRIED

- b. Board of Directors Meeting Minutes of December 15th, 2016

RESOLUTION NO. BD-004/17

Moved by: George Darouze

Seconded by: Fernand Dicaire



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 15th, 2016 as submitted.

CARRIED

NEW BUSINESS

WATER AND EROSION CONTROL STRUCTURES – LIFE EXPECTANCY

RESOLUTION NO. BD-005/17

Moved by: Stephen Blais
Seconded by: Alan Perks

RESOLVED THAT:

The report be accepted for information with further deliberation in 2017, determining if the Board wish to fund a 'water control structure reserve'.

CARRIED

**The Board of Directors meeting recessed at 10:13 a.m.
The Board of Directors meeting resumed at 10:21 a.m.**

SDG STORMWATER MANAGEMENT (SWM) FACILITIES PROJECT

Jason Symington, Environmental Technologist and Adam Poapst, Engineering Assistant, presented the SDG Stormwater Management (SWM) Facilities powerpoint presentation for Board Members information.

SNC 70TH ANNIVERSARY CELEBRATION

RESOLUTION NO. BD-006/17

Moved by: Glenn Mackey
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the SNC 70th Anniversary Celebration report.

CARRIED

GRANT PROPOSAL SUBMISSION

RESOLUTION NO. BD-007/17

Moved by: Fernand Dicaire
Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors retroactively approve the following submission of a grant application to: Eco Canada, which provides funds under the Environmental Youth Corps (EYC) Internship Program, to an organization that has an environmental impact.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-008/17

Moved by: Peggy Taylor
Seconded by: George Darouze

RESOLVED THAT:

The SNC Board of Directors approve permits 1 through 8 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2016

RESOLUTION NO. BD-009/17

Moved by: Stephen Blais
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receive and file the money received for December, 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$586,066.59 for December, 2016.

CARRIED

SUPPLEMENTAL AGENDA

HUNTING ON SNC PROPERTY

RESOLUTION NO. BD-010/17

Moved by: George Darouze
Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors approve, as amended, the use of SNC property for the purpose of hunting at the following rates for 2017:

- SNC Residents: \$100
 - For the purposes of the SNC hunting program, SNC resident is defined as any resident owning property within SNC levy Municipalities
- Ontario Residents: \$150
- Non-Ontario Residents: \$200

FURTHER THAT:

The above fee for SNC Residents is waived for apprentice hunters when accompanied by a hunter with a valid SNC Hunting Permission Letter.

CARRIED

SNC STANDING COMMITTEE 2016 MEMBERS ATTENDANCE

RESOLUTION NO. BD-011/17

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the SNC Standing Committee 2016 Attendance report.

CARRIED

AGRIRISK – PROJECT EXPENDITURE APPROVAL

RESOLUTION NO. BD-012/17

Moved by: François St. Amour
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the purchase and installation of equipment for the AgriRisk Project to an upset limit of \$161,000.

CARRIED



WATER EROSION CONTROL INFRASTRUCTURE (WECI) APPLICATION

RESOLUTION NO. BD-013/17

Moved by: Alan Perks
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the submission to MNRF under the 2017-2018 Water and Erosion Control Infrastructure program as per the approved 2017 SNC budget:

1. Casselman Weir – Bay Closure and Erosion Repair (\$58,000);
2. Chesterville Dam – Operations Assessment (\$37,000);
3. Seguinbourg Berm – Vegetation Assessment (\$5,000);

FURTHER THAT:

Provided funding is received from the 2017-2018 Water and Erosion Control Infrastructure program, the Board of Directors approve undertaking the three above noted projects by following SNC's purchasing policy for all purchases and services retained.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 AM, UNLESS INDICATED OTHERWISE:

- **Friday, 10:00 a.m.**, February 17th, 2017, *Annual General Meeting*, 70th Anniversary of first meeting for development of SNC, SNC Office
- March 16th, 2017
- April 20th, 2017
- May 18th, 2017
- **Special Events:** Monday, May 8th, 2017
 - SNC 70th Anniversary Open House: Morning/Afternoon
 - Retirement Gathering: Evening

CLOSED SESSION

The meeting move into Closed Session to discuss the following reports:

- a. Land Acquisition
- b. Personnel



RESOLUTION NO. BD-014/17

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting move to
Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-015/17

RESOLVED THAT:

The Board of Directors agreed unanimously
to move to Open Session.

CARRIED

LAND ACQUISITION

The Board of Directors were provided an update on the Land Acquisition program.

PERSONNEL

The Board of Directors discussed Personnel Issues.

ADJOURNMENT

RESOLUTION NO. BD-016/17

Moved by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting of
January 19th, 2017 be adjourned at
12:05 p.m.

CARRIED

Doug Thompson,
Chair.

Dennis O'Grady,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____

BOARD OF DIRECTORS 70TH ANNUAL GENERAL MEETING

Meeting No. 02/17
Friday, February 17th, 2017 – 10:00 am

Watershed Room, SNC

Directors Present: Doug Thompson, City of Ottawa, Chair
François St. Amour, Prescott Russell, Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
George Darouze, City of Ottawa
Fernand Dicaire, Prescott Russell
François Landry, Stormont Dundas Glengarry
Pierre Leroux, Prescott Russell
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Alan Perks, City of Ottawa
Peggy Taylor, Leeds Grenville

Regrets: Stephen Blais, City of Ottawa

Staff Present: Dennis O'Grady, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Property, Corporate Services
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
Ronda Boutz, Team Lead, Stewardship, Forestry, Acting
Cheyene Brunet, Forestry Technician
Angela Coleman, Director, Property and Approvals
Philip Duncan, Property and Approvals Assistant
Jackie Edwards, GIS Analyst
David Fitch, Works Superintendent Assistant
Sylvie Fracassi, Sewage Systems Inspector
Tyne Gove, Property and Approvals Assistant
Brent Harbers, Stewardship Assistant
Lorie Henderson, Administrative Assistant II
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Michael Jones, Water Resources Analyst
Naomi Langlois-Anderson, Sr. Fish and Wildlife Technician
Mathieu Leblanc, Team Lead, Planning
Michel Leger, Lands Assistant
Marika Livingston, Environmental Planner
Matt MacMillan, GIS Assistant



Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Senior Water Resources Engineer
Eric McGill, Property and Approvals Assistant II
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications, Acting
Holly Nyenkamp, Communications Assistant
Geoff Owens, Regulations Officer
Samantha Paisley, Property and Approvals Assistant
Sophia Pan, Engineering Assistant
Karen Paquette, Project Lead, OPG
Jackie Pemberton, SWP Representative
Richard Pilon, Team Lead, Water
Adam Poapst, Engineering Student
Ryan Robson, Resource Technician
Mesha Sagram, Stewardship Assistant
Monique Sauve, Lead – Sewage Systems Inspector
Golam Sharif, Water Resources Analyst
Kelsey Smith, Communications Assistant
Justine Spero, Communications Assistant
Holly Stemberger, Community Lands Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Lisa Van De Ligt, Communications Specialist

Guests:

Guy Lauzon, MP, Stormont Dundas South Glengarry
Jim McDonnell, MPP, Stormont Dundas South Glengarry
Evonne Delegarde, Mayor, Township of South Dundas
Debra McKinstry, CAO, Edwardsburgh Cardinal
Gerry Boyce, Councillor, North Dundas Township
Ginette Martin-Stephen, Deputy Clerk, Township of North Stormont
Tammy Hart, Deputy Mayor, South Stormont Township
Alison McDonald, United Counties Stormont Dundas Glengarry
Denis Perrault, Board Member (former)
Lawrence and Lynda Levere, Board Member (former)
Dr. Larry Gray, Board Member (former)
Linda St. Onge
Floyd Dingwall, Board Member (former)
Esther Johnson
Carol Perks
Roger Houde, General Manager, Raisin Region Conservation Authority
Lyle Pederson, Chair, Rideau Valley Conservation Authority
Alan Revill, Chair, Cataraqui Region Conservation Authority
Geoff Rae, General Manager, Cataraqui Region Conservation Authority



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Sommer Casgrain-Robertson, General Manager, Rideau Valley
Conservation Authority
Donna Campbell, Admin., Cataraqui Region Conservation Authority
John Karau, Chair, Mississippi Valley Conservation Authority
Paul Lehman, General Manager, Mississippi Valley Conservation Authority
Greg Chamberlain, La Vision
Nelson Zandbergen, Nation Valley News
Alicia Gosselin, Winchester Press
Alycia Douglass, Seaway News
David Robertson, Chair, Forestry Committee
Murray Inch, Standing Committees
Fran Patenaude, Communications Committee
Tom VanDusen, Communications Committee
Karen Switzer-Howse, Communications Committee
Cindy Saucier, Communications Committee
Joffre Cote, Fish and Wildlife Committee
Doug Culver, Fish and Wildlife Committee
Cyril Holmes, Fish and Wildlife Committee
Larry Smith, Fish and Wildlife Committee
Malcolm Clark, Fish and Wildlife Committee
Dorothy Hamilton, Ontario Woodlot Association
Stephen Ault, Ault and Ault Law Offices
Warren Leroy, Ault and Ault Law Offices
Michael Elshof, Manager, Collins Barrow
Larry Vingerhoeds
Bernard Foley
Frances Burton



CHAIR'S REMARKS

Doug Thompson, Chair, welcomed guests to the February 17th, 2017 Annual General Meeting, and called the meeting to order at 10:00 a.m. Chair Thompson requested the Board Members introduce themselves to the guests. Chair Thompson commented on the following highlights of his term as Chairman of SNC.

- Conveyed appreciation for the full support from SNC Board Members and staff.
- Revitalization of SNC Christmas Party.
- Visit to at least one meeting of Member Municipalities.
- Very important partnership with 2015 International Plowing Match.
- Elected to the Conservation Ontario Board of Directors.
- Expanded operating jurisdiction to the Municipalities of Alfred-Plantagenet and Champlain, and increased program delivery jurisdiction to help our partners and neighbors contribute to a healthy region.
 - Members within the City of Cornwall are now applicable to receive septic reviews and permitting services from SNC.
- SNC completed the Forest Cover Report, to act as a guide for future stewardship, policy, and programming decisions.
- SNC continues to be the partner of choice in delivering innovative projects for federal and provincial governments and neighboring organizations.
 - Through the completion of the OPG Biodiversity Project and the Port of Johnstown Fish Habitat Compensation Project, SNC has restored and created sustainable habitat for plants and animals.
- Education and outreach initiatives continue to be strong points for SNC.
 - SNC is now licensed to deliver the Stream of Dreams Community Art Program, allowing youth to better understand their connection to the SNC watershed and the importance of fish habitat.
 - The creation of the Historical Geopassport has merged SNC's commitment to recreation and to our area's history, by featuring twenty geocaches throughout the jurisdiction.
 - The Maple Program at Sand Road has also seen record numbers over the past 2 years.
- Offering local, cost-effective expertise to Municipalities, through the implementation of stormwater guidelines, infrastructure assessments, and new floodplain mapping projects in the City of Ottawa, continues to be our focus.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-017/17

Moved by: Bill Smirle
Seconded by: George Darouze



RESOLVED THAT:

The Board of Directors approve the February 17th, 2017 Main and Supplemental agendas as submitted.

CARRIED

MP Guy Lauzon, Minister of Parliament, Stormont Dundas Glengarry

MP Lauzon congratulated South Nation Conservation on the 70th Anniversary, and also congratulated and presented a scroll to Dennis O'Grady, General Manager for his 30 years at South Nation Conservation

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

LAND ACQUISITION UPDATE

The Board Members, by consensus, postponed this report to the March 16th, 2017 Board of Directors meeting.

POWERPOINT PRESENTATIONS

- SNC Historical Presentation: Staff
Staff presented a SNC 70th Anniversary historical slideshow
- SNC Project Update: Staff
Staff presented project and program updates.

APPROVAL OF:

1. Board of Directors meeting minutes of January 19th, 2017

RESOLUTION NO. BD-018/17

Moved by: Archie Mellan
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 19th, 2017 as submitted.

CARRIED



NEW BUSINESS

2016 YEAR END AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS

RESOLUTION NO. BD-019/17

Moved by: Pierre Leroux
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve a net transfer to reserve of \$103,677; and

FURTHER THAT:

The Board of Directors approve: 2016 Letter of Representation; Audit Reporting Letter; Draft Audited Financial Statements; and signatures by Management and Chair.

CARRIED

2017 ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-020/17

Moved by: Glenn Mackey
Seconded by: Archie Mellan

RESOLVED THAT:

For banking purposes, the Authority signing officers be one of: Chairman; Vice-Chairman; or Past Chairman; and one of: General Manager/Secretary-Treasurer; Director, Organization Effectiveness; Team Lead, Corporate Services; or Director, Property Management and Approvals. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

The signing officers are authorized to borrow up to \$1,000,000 for 2017 for the operation of the South Nation River Conservation Authority, if required; and

FURTHER THAT:

1. The Chartered Accountants Firm of Collins Barrow, Winchester be appointed Auditors at an approximate cost of \$22,000 plus HST and Management sign engagement



- letter attached to this report.
2. The Royal Bank, Winchester Branch, be the Authority Bank.
 3. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$35,000 plus HST. Where it is necessary, staff may engage other specialized legal services.
 4. Staff be authorized to continue the use of alternate signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software, Accpac. These tools are in the custody of the Director, Organization Effectiveness. The Director may delegate the use of these tools to his/her delegate.
 5. Staff continue to utilize various banking features to make regular payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

CARRIED

SDG FOREST MANAGEMENT AGREEMENT

RESOLUTION NO. BD-021/17

Moved by: Alan Perks
Seconded by: François St. Amour



RESOLVED THAT:

The SNC Board of Directors approve entering into a 5-year agreement with the United Counties of Stormont, Dundas & Glengarry to

provide forest management services on a cost-recovery basis.

CARRIED

NATIONAL DISASTER MITIGATION PROGRAM – INTAKE 2

RESOLUTION NO. BD-022/17

Moved by: Peggy Taylor
Seconded: George Darouze

RESOLVED THAT:

The Board of Directors approve entering into agreement with the Ministry of Municipal Affairs and Housing under the 2017-2019 National Disaster Mitigation Program Intake 2 for the City of Ottawa Floodplain Mapping Project Phase 2 to an upset limit of \$433,750.

FURTHER THAT:

The Board of Directors approve entering into agreement with the Ministry of Municipal Affairs and Housing under the 2017-2019 National Disaster Mitigation Program Intake 2 for the United Counties of Prescott and Russell Floodplain Mapping Project to an upset limit of \$384,950.

CARRIED

MCKINNON'S CREEK AND TRIBUTARIES FLOODPLAIN MAPPING PROJECT

RESOLUTION NO. BD-023/17

Moved by: Fernand Dicaire
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve hiring a consultant to prepare the hydrologic model for the McKinnon's Creek and its tributaries to an upset limit of \$15,000.

CARRIED



APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-024/17

Moved by: George Darouze
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve permits 9 through 15 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

2016 ANNUAL REPORT

RESOLUTION NO. BD-025/17

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the 2016 Annual Report.

CARRIED

FINANCIAL REPORTS

RESOLUTION NO. BD-026/17

Moved by: Archie Mellan
Seconded by: Pierre Leroux

i. MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2017

RESOLVED THAT:

The Board of Directors receive and file the money received for January 2017; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 722,464.75 for January 2017.

ii. CONSERVATION ONTARIO LEVY

RESOLVED THAT:

The Board of Directors approve the payment of the 2017 Conservation Ontario Levy of



\$31,403, payable in two installments of \$15,701.50.

iii. **2017 DIRECTORS BENEFITS AND SNC INSURANCE**

RESOLVED THAT:

The Board of Directors receive and file the report on Directors Benefit Insurance; and

FURTHER THAT:

The Board of Directors approve the payment of up to \$62,700 including HST to Marsh Canada Limited for South Nation Conservation Insurance, April 1, 2017 to April 1, 2018.

CARRIED

SUPPLEMENTAL AGENDA

EQUIPMENT TENDER FOR AGRIRISK PROJECT

RESOLUTION NO. BD-027/17

Moved by: François Landry
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve awarding the contract for purchase/installation of equipment for the AgriRisk Project to Contractor A at an upset limit of \$135,620.43 including HST.

CARRIED

2017 STUDENT AND RECENT GRADUATE HIRING PROGRAM

RESOLUTION NO. BD-028/17

Moved by: Alan Perks
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve staff to proceed with the student and recent graduate hiring program at an approximate cost of \$207,772; and



FURTHER THAT:

The Board of Directors retroactively approve the application to Service Canada- Canada Summer Jobs for a grant totalling \$19,152: and

FURTHER THAT:

The Board of Directors authorize staff to proceed in applying for other student subsidy grants received in the past, including but not limited to:

- Service Canada- Summer Experience Program: Approximately \$12,000
- Natural Resources Canada – STIP Program: Approximately \$20,000

CARRIED

GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-029/17

Moved by: Fernand Dicaire
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:

Toyota Evergreen Learning Grounds Grant Program:

1. \$3,500 to plant multi-functional orchards on Vankleek Hill Collegiate Institute school grounds around the soccer field and tennis courts which will provide shading, increase biodiversity, and benefit educational programs.

Tree Canada Edible Trees Grant Program:

2. \$4,000 to plant an orchard on Vankleek Hill Collegiate Institute school grounds which will provide shading, increase biodiversity, and benefit educational programs.

CARRIED

DATES OF UPCOMING MEETINGS

- Third Thursday at 9:00 am, unless indicated otherwise:



- March 16th, 2017
- April 20th, 2017
- May 18th, 2017
- June 15th, 2017

- **Special Events:**
 - Thursday, May 11th, 2 – 7 pm: SNC 70th Anniversary Public Open House
 - Friday, May 12th:
 - Day Activities, 10 – 2 pm: School Visits
 - Evening, 4:30 – 9 pm: ***Dennis O’Grady Retirement Reception***
(casual dress – hors d’oeuvres – beverages)

FRIENDS OF SNC RECOGNITION

The Board of Directors acknowledged the late Ian Mitchell for his dedicated partnership, friendship, and support of SNC programs. Frances Burton accepted the dedication on behalf of the late Ian Mitchell.

BOARD OF DIRECTORS RECOGNITION

The Board Members recognized and thanked Lawrence Levere, Leeds Grenville representative, 10 years, and Alan Perks City of Ottawa representative for 11 years, on South Nation Conservation’s Board of Directors.

GUEST SPEAKER: DENIS PERRAULT, PAST CHAIR (FORMER)

Staff Recognition: Dennis O’Grady, 30 years

The Board of Directors recognize and thank Dennis O’Grady for his 30 years of service as General Manager/Secretary-Treasurer at South Nation Conservation.

2017 BOARD OF DIRECTORS ELECTIONS (AND PROCEDURES)

The Board of Directors appointed Carl Bickerdike as the Election Chair and approved the Election Procedures outlined in the Report.

1. Election Chair declares all positions vacant, according to SNC’s Administration Policy.

Carl Bickerdike, Election Chair declared all positions vacant, according to SNC’s Administration Policy.

2. Call for nominations three times for election of Chair (no seconder required)

First Call for Nominations

Alan Perks, nominated François St. Amour for position of Chair, South Nation Conservation.



Second Call for Nominations: None

Third Call for Nominations: None

Hearing none, nominations closed for the position of Chair.

François St. Amour accepted the nomination for Chair, South Nation Conservation Board of Directors.

3. Call for nominations three times for election of Vice Chair (no seconder required)

First call for nominations

Pierre Leroux nominated Fernand Dicaire for the position of Vice-Chair, South Nation Conservation.

Second call for nominations: None

Third call for nominations: None

Hearing none, nominations closed for the position of Vice-Chair.

Fernand Dicaire accepted the nomination for Vice-Chair, South Nation Conservation Board of Directors.

4. Approval of the following motion:

RESOLUTION NO. BD-030/17

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

For the year 2017, and until the Annual General Meeting of 2018:

- Mr. François St. Amour be elected as Chair, SNC
- Mr. Fernand Dicaire be elected as Vice Chair, SNC
- Mr. Doug Thompson be appointed as Past Chair.

CARRIED

François St. Amour, Chair Remarks

Chair St. Amour recognized Alan Perks and Lawrence Levere for their representation on the Board of Directors. The Chair also conveyed his appreciation for the confidence of the



Board Members in electing him as Chairman, and is looking forward to working with the Vice Chair and Past Chair. The Chair commented on the busy year with the 70th Anniversary events planned, retirement of the current General Manager, and is looking forward to the celebration on May 12th.

Fernand Dicaire, Vice Chair Remarks

Vice Chair Dicaire expressed his thanks to the Board Members, and welcomed Angela Coleman, future General Manager, and congratulated staff for their good work, quick assistance, and collaborative efforts. Vice Chair Dicaire noted he is looking forward to a year a transition and great successes.

5. Chair, Vice Chair, and Past Chair assumed their offices.

ADJOURNMENT

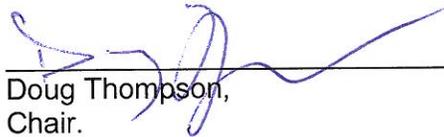
RESOLUTION NO. BD-031/17

Moved by: George Darouze
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors meeting of
February 17th, 2017 be adjourned at
12:15 p.m.

CARRIED



Doug Thompson,
Chair.



Dennis O'Grady,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____



BOARD OF DIRECTORS MEETING

Meeting No. 03/17
Thursday, March 16th, 2017 – 9:15 a.m.

Watershed Room, SNC



Directors Present:

François St. Amour, Prescott Russell, Chair
Doug Thompson, City of Ottawa, Past Chair
George Darouze, City of Ottawa
Pierre Leroux, Prescott Russell
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Bill Smirle, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
Fernand Dicaire, Prescott Russell, Vice Chair
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry

Staff Present:

Linda Hutchinson, General Manager/Secretary-Treasurer, Acting
Carl Bickerdike, Team Lead, Corporate Services, Property, Acting
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
Ronda Boutz, Team Lead, Stewardship/Forestry, Acting
Bonnie Boyd, Environmental Planner
Cheyene Brunet, Forestry Technician
Angela Coleman, Director
Chris Craig, Senior Forestry Technician
Laura Crites, Property and Approvals Assistant
Deborah Edwards, Accounting Assistant II
Jackie Edwards, GIS Analyst
Tyne Gove, Property and Approvals Assistant
Brent Harbers, Stewardship Assistant
Hannah Jackson, Accounting Analyst
Michael Jones, Engineering Assistant
Elise Lefebvre, Administrative Assistant II
Mathieu Leblanc, Team Lead, Planning
Marika Livingston, Environmental Planner
Matt MacMillan, GIS Assistant
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Senior Water Resources Engineer
Eric McGill, Property and Approvals Assistant II

Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications, Acting
Geoff Owens, Regulations Officer
Samantha Paisley, Property and Approvals Assistant
Sophia Pan, Engineering Assistant
Jackie Pemberton, SWP Representative
Richard Pilon, Project Manager, SWP
Adam Poapst, Engineering Student
Mesha Sagram, Stewardship Assistant
Golam Sharif, Water Resources Analyst
Kelsey Smith, Communications Assistant
Simon Thibeault, Accountant
Lisa Van De Ligt, Communications Specialist
Kat Watson, Water Resources Specialist

Guests:

Ray Beauregard, Chair, SWP
Ben De Haan, Director of Transportation and Planning Services, UCSDG
Alison McDonald, Manager, Planning, UCSDG
Murray Inch, Standing Committee Member
Dave Robertson, Chair, Forestry Committee

CHAIR'S REMARKS

François St. Amour, Chair, called the Board of Director's meeting of March 16th, 2017 to order at 9:15 a.m. Chair St. Amour commented and updated the Members regarding the following:

- Ottawa Valley Farm Show has been well represented by SNC Board Members and staff
- Ontario Good Roads Association Conference: 2017 conference was smaller, but beneficial for meeting Provincial Members

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-032/17

Moved by: Pierre Leroux
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the March 16th, 2017 Main and Supplemental agendas with the following amendments:

1. Move Main Agenda Item #4: *SNC Project Update*, to Main Agenda Item #13
2. Incorporate Supplemental Agenda Item #2: *Harvesting Contracts*, Closed Session, with Main Agenda Item #12: *Land Acquisition Update*, Closed Session.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

POWERPOINT PRESENTATION:

- United Counties of Stormont Dundas and Glengarry Draft Official Plan 5 Year Review Presentation:
 - Alison McDonald, Manager of Planning, UCSDG, presented the Draft Official Plan for Stormont Dundas and Glengarry

STAFF RECOGNITION

The Board of Directors thanked Richard Pilon, Project Manager, SWP, for his years of service at South Nation Conservation, and congratulated him on his appointment as General Manager at Raisin Region Conservation Authority.

APPROVAL OF:

RESOLUTION NO. BD-033/17

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve:

- a. Board of Directors Annual General Meeting minutes of February 17th, 2017; and
- b. The actions and recommendations of:
 1. Clean Water Committee meeting minutes of March 2nd, 2017
 2. Forestry Committee meeting minutes of March 2nd, 2017, with the following amendment:
 - i. Resolution No. FC-007/17: This report will be brought back to the Board of Directors at the April 20th, 2017 meeting.
 3. Fish and Wildlife Committee meeting minutes of March 2nd, 2017
 4. Communications Committee meeting minutes of March 2nd, 2017
 5. Joint Standing Committee meeting minutes of March 2nd, 2017
 6. Joint Occupational Health and Safety meeting minutes of March 8th, 2017

CARRIED

NEW BUSINESS

CONSERVATION ONTARIO VOTING DELEGATES

RESOLUTION NO. BD-034/17

Moved by: Pierre Leroux
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors appoint Doug Thompson as the Conservation Ontario Voting Delegate for South Nation

Conservation, with François St. Amour as alternate, and Angela Coleman as second alternate.

CARRIED

BENEFITS OVERVIEW

RESOLUTION NO. BD-035/17

Moved by: George Darouze
 Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the Benefits Overview report.

CARRIED

DISBURSEMENTS FOR 2017 PARTNERSHIP PROGRAMS AND SPECIAL PROJECTS

RESOLUTION NO. BD-036/17

Moved by: George Darouze
 Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve disbursing 2017 funds for the following Partnership Programs:

Program	2017 Budget
1. Ottawa Rural Clean Water Program	\$265,710
2. Eastern Ontario Water Resources Program	\$117,741
3. Woodlot Advisory Service	\$30,000

FURTHER THAT:

The Board of Directors approve SNC undertake the following Eastern Ontario Water Resources Program (EOWRP) – Special Projects.

EOWRP Special Projects	Upset Limit
a) UCPR Infrastructure Assessment	\$27,904
b) City of Ottawa McKinnon's Creek Subwatershed Study	\$37,301
c) SDG Stormwater Facilities Assessment Project – Phase 2	\$27,000
TOTAL	\$92,205

CARRIED

2017 STANDING COMMITTEE MEMBER LISTING

RESOLUTION NO. BD-037/17

Moved by: Bill Smirle
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve the 2017 SNC Standing Committee Member listing as amended:

1. Change Township for Member Glenn Mackey to Augusta
2. Change Township for Member Adrian Wynands to Augusta

CARRIED

CLIMATE CHANGE IMPACTS AND ADAPTATIONS IN THE SOUTH NATION JURISDICTION REPORT

RESOLUTION NO. BD-038/17

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve the Climate Change Impacts and Adaptations in the South Nation Jurisdiction Report.

CARRIED

PROJECT EXPENDITURE APPROVALS FOR AGRIRISK

RESOLUTION NO. BD-039/17

Moved by: George Darouze
Seconded by: Doug Thompson

RESOLVED THAT:

The SNC Board of Directors approve sole

sourcing expenditures to an upset level of \$40,000 (including taxes), to purchase and install equipment for the AgriRisk project.

CARRIED

EASTERN ONTARIO MODEL FOREST MEMORANDUM OF UNDERSTANDING

RESOLUTION NO. BD-040/17

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve signing a Memorandum of Understanding with the Eastern Ontario Model Forest for the Forest Stewardship Council (FSC®) Certification Program.

CARRIED

GRANT PROPOSAL SUBMISSION

RESOLUTION NO. BD-041/17

Moved by: George Darouze
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:

1. Ontario Land Trust Assistance Program (OLTAP):
Requesting funds to recover costs associated with an existing land donation, SNC 160 – The Oschmann Property.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-042/17

Moved by: Pierre Leroux
Seconded by: George Darouze

RESOLVED THAT:

The SNC Board of Directors approve permits 16 through 27 issued under Ontario Regulation 170/06 Development, Interference with

Wetlands and Alterations to Shorelines and
Watercourses.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2017

RESOLUTION NO. BD-043/17

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the
money received for February 2017; and

FURTHER THAT:

The Board approve the Disbursement
Register of \$399,683.17 for February 2017.

CARRIED

SUPPLEMENTAL AGENDA

SNC HEALTH AND SAFETY POLICY REVIEW

RESOLUTION NO. BD-044/17

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Joint Occupational Health and Safety
Committee recommends to the Board of
Directors approval of the SNC Corporate
Health and Safety Policy updated March
2017.

CARRIED

The Board of Directors meeting recessed at 10:10 a.m.
The Chair reconvened the Board of Directors meeting at 10:20 a.m.

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 AM, UNLESS
INDICATED OTHERWISE:**

- April 20th, 2017
- May 18th, 2017

Special Events:

- o Thursday, May 11th, 2 – 7 pm: SNC 70th Anniversary Public Open House
- o Friday, May 12th:
 - Day Activities, 10 – 2 pm: School Visits
 - Evening, 4:30 – 9 pm: Dennis O’Grady Retirement Reception
(casual dress – hors d’oeuvres – beverages)

June 15th, 2017

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Doug Thompson, Past Chair requested staff regularly update the Board of Directors on the progress of the Agricultural Forest Cover Committee.

CLOSED SESSION

The meeting move into Closed Session to discuss the following reports:

- Land Acquisition Update
- SNC Harvest Contracts

RESOLUTION NO. BD-045/17

Moved by: George Darouze
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors meeting move to
Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-046/17

Moved by: George Darouze
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors meeting move to
Open Session.

CARRIED

LAND ACQUISITION UPDATE

RESOLUTION NO. BD-047/17

Moved by: George Darouze
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve staff to further investigate the Land Acquisitions as presented.

CARRIED

SNC HARVEST CONTRACTS

RESOLUTION NO. BD-048/17

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

Harvest Contract #1:

The Board of Directors approve an extension until April 30, 2017 (from March 31, 2017) to harvest contract SNC-4,7,9-2014 (M.W. Miller Logging); for the purpose of removing cut timber from the "sale area".

Harvest Contract #2:

The Board of Directors approve an extension to harvest contract SNC-12,13,23,30,56-2013 (Laverne Heideman & Son Ltd) as follows:

- Extension until May 31, 2017 (from March 31, 2017) to remove cut Spruce from the "sale area", conditional that all cut Red Pine and Poplar be removed from the "sale area" by March 31, 2017;
- No additional harvesting occurs on SNC 13, 23, or 30; and
- Any Red Pine or Poplar trees left in the "sale area" after March 31, 2017, will be sold by SNC (including the Spruce) in accordance with SNC's Purchasing Policy.

FURTHER THAT:

The Board of Directors direct staff to retain half of the deposit (\$4,272), as work performed under this contract was unsatisfactory.

CARRIED

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

ADJOURNMENT

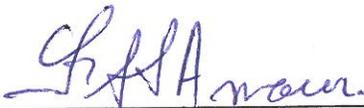
RESOLUTION NO. BD-049/17

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting of
March 16th, 2017 be adjourned at
11:25 a.m.

CARRIED



François St. Amour,
Chair.



Linda Hutchinson,
General Manager/Secretary-Treasurer, Acting.

/dm

SNC Review by: *LS*

BOARD OF DIRECTORS MEETING

Meeting No. 04/17
Thursday, April 20th, 2017 – 9:00 a.m.

Watershed Room, SNC



- Directors Present:** François St. Amour, Prescott Russell, Chair
Fernand Dicaire, Prescott Russell, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Stephen Blais, City of Ottawa
George Darouze, City of Ottawa
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry
Pierre Leroux, Prescott Russell
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Bill Smirle, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville
- Staff Present:** Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
Ronda Boutz, Team Lead, Stewardship/Forestry, Acting
Cheyene Brunet, Forestry Technician
Michelle Cavanagh, Team Lead, Stewardship
Chris Craig, Senior Forestry Technician
Laura Crites, Property and Approvals Assistant
Philip Duncan, Property and Approvals Assistant II
Jackie Edwards, GIS Analyst
David Fitch, Works Superintendent Assistant
Tyne Gove, Property and Approvals Assistant
Brent Harbers, Stewardship Assistant
Lorie Henderson, Administrative Assistant II
Linda Hutchinson, Director, Organization Effectiveness
James Holland, Watershed Planner
Michael Jones, Water Resources Analyst
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Mathieu Leblanc, Team Lead, Planning
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Senior Water Resources Engineer
Eric McGill, Property and Approvals Assistant II
Kiersti McMillan, Floodplain Mapping and Data Assistant

Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications
Holly Nyenkamp, Communications and Outreach Assistant
Samantha Paisley, Property and Approvals Assistant
Adam Poapst, Engineering Student
Ryan Robson, Resource Technician
Golam Sharif, Water Resources Analyst
Kelsey Smith, Communications Assistant
Holly Stemberger, Community Lands Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Lisa Van De Ligt, Communications Specialist
Kat Watson, Water Resources Specialist

Guests:

Richard Pilon, General Manager, RRCA
Lawrence Levere, Member, Spencerville Mill Foundation
Frank Noccey, Past Chair, Spencerville Mill Foundation
Marion Noccey, Secretary, Spencerville Mill Foundation
Mary Tessier, Vice chair, Spencerville Mill Foundation

CHAIR'S REMARKS

François St. Amour, Chair, called the Board of Director's meeting of April 20th, 2017 to order at 9:00 a.m. Chair St. Amour commented and updated the Members regarding the following:

- City of Ottawa Public Representative: Welcomed Magda Kubasiewicz to the SNC Board of Directors
- Conservation Ontario (CO), Council Meeting:
 - CO Board Elections: Doug Thompson, SNC Past Chair, was re-elected as Director
 - Angela Coleman, General Manager is well known at CO, providing good networking relationships with CO and other Conservation Authorities
- Spring freshet: Extended Board appreciation to staff for the extra work and a job well done
- Spencerville Mill Foundation:
 - Introduction of Frank Noccey, Foundation Past Chair, (regrets from Sheila Fawcett, Foundation Chair), Marion Noccey, Foundation Secretary, Mary Tessier, Foundation Vice Chair, and Lawrence Levere, Foundation Member

Conservation Ontario Meeting Remarks:

Angela Coleman, General Manager/Secretary-Treasurer:

The General Manager congratulated Past Chair Thompson on his re-election. This will prove beneficial for SNC to have a representative on our Provincial organization. A networking day was also attended at Queen's Park, with MPP's meetings the following day. Meetings were held with MPP's Steve Clark, Jim McDonnell, and Grant Crack.

Doug Thompson, Vice Chair:

Vice Chair Thompson conveyed his gratitude to Chair St. Amour and Angela Coleman, GM for their assistance and support at Conservation Ontario. It is noted that this is a positive move forward for SNC. Vice Chair Thompson expressed his appreciation to staff for their help in preparation for the election.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-050/17

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the

April 20th, 2017 Main and Supplemental
agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

RESOLUTION NO. BD-051/17

Moved by: Glenn Mackey

Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors
meeting minutes of March 16th, 2017 as
submitted.

CARRIED

NEW BUSINESS

**CAPITAL REPORT: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE
LANDSLIDE AREA**

RESOLUTION NO. BD-052/17

Moved by: Bill Smirle

Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receive and file the
Potential Retrogressive Landslide Area
Report and Summary; and

FURTHER THAT:

The Board of Directors approve staff
submitting letters to the Provincial and
Federal governments, on an annual basis, to
request funding to purchase the remaining
residences in the Casselman to Lemieux
Potential Retrogressive Landslide Area [on a
willing basis];

FURTHER THAT:

If vendors in the Potential Retrogressive Landslide Area approach the Authority to purchase residences, decisions to purchase be debated by the Board, at the time, in consultation with Nation Municipality, on the merits [considering appropriate advice, market values, budget pressures, and other considerations that the Board deems appropriate]; and *with the following addition to the Resolution:*

FURTHER THAT: Current Residents be copied on the annual Provincial and Federal government funding request letters.

CARRIED

TENDING AND SITE PREPARATION CONTRACTS

RESOLUTION NO. BD-053/17

Moved by: Pierre Leroux
 Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the following 2-year contract for tending and site preparation for SNC's tree planting program:

Item	Vendor	Upset limit
Tending: spot spraying	Contractor B	\$20,000 + HST
Site Prep: brush cutting	Contractor A	\$20,000 + HST
Site Prep: band spraying and scribing	Contractor B	

CARRIED

BUTTERNUT COMPENSATION PROJECT: MEMORANDUM OF UNDERSTANDING

RESOLUTION NO. BD-054/17

Moved by: Pierre Leroux
 Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors approve entering a tri-party Memorandum of Understanding with Leeds and Grenville Stewardship Council and the Township of Edwardsburgh Cardinal

for the implementation and monitoring of 39 Butternut trees, as part of a 5-year Butternut Compensation Project, at an approximate Year 1 value of \$15,000 plus HST; and

FURTHER THAT:

Any additional project costs in Year 2-5 be at a 100% cost-recovery rate.

CARRIED

SNC 70TH ANNIVERSARY CELEBRATION PLANNING - UPDATE

RESOLUTION NO. BD-055/17

Moved by: Doug Thompson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the plan for the activities scheduled in May, as part of SNC's 70th Anniversary Celebrations.

CARRIED

CITY OF OTTAWA FUNDING AGREEMENTS

RESOLUTION NO. BD-056/17

Moved by: Stephen Blais
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve signing three agreements with the City of Ottawa for a total of \$340,000 for habitat restoration and demonstration projects to be completed in 2017 under SNC's Stewardship Program.

CARRIED

NAVAN WETLAND RESTORATION AND TRAIL

RESOLUTION NO. BD-057/17

Moved by: George Darouze
Seconded by: Stephen Blais

RESOLVED THAT:

The SNC Board of Directors approve issuing a request for quotes for the design of a proposed wetland restoration and trail at the 999 Smith Road, Navan, ON property owned

by the City of Ottawa, at an approximate cost of \$20,000 plus applicable taxes.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-058/17

Moved by: Glenn Mackey
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits 28 through 34 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2017

RESOLUTION NO. BD-059/17

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received for March 2017; and

FURTHER THAT:

The Board approve the Disbursement Register of \$578,118.44 for March 2017.

CARRIED

OTTAWA RURAL CLEAN WATER PROGRAM 2017 SPECIAL LEVY

RESOLUTION NO. BD-060/17

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve that the City of Ottawa be special levied the revised amount of \$95,273 for the Ottawa Rural Clean Water Program in 2017.

CARRIED

2017 SNC INSURANCE

RESOLUTION NO. BD-061/17

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the payment of \$65,505.04 including HST to Marsh Canada Limited for South Nation Conservation Insurance, April 1, 2017 to April 1, 2018.

CARRIED

SUPPLEMENTAL AGENDA

SMAGES DES GARDONS EXCHANGE

RESOLUTION NO. BD-062/17

Moved by: Glenn Mackie
Seconded by: Doug Thompson

RESOLVED THAT:

The SNC Board of Directors support Richard Pilon taking part in the staff exchange hosted by SMAGE des Gardons in France; and

FURTHER THAT:

The travel costs be split three ways, (SNC, RRCA, and Richard Pilon), to an upset limit of \$1,000 for South Nation Conservation.

CARRIED

**ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2017
AS OF MARCH 31, 2017**

RESOLUTION NO. BD-063/17

Moved by: Peggy Taylor
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2017, as of March 31, 2017.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 AM, UNLESS INDICATED OTHERWISE:

Special Events:

- o Thursday, May 11th,
 - Day Activities, 10 – 2 pm: School Visits
 - 2 – 7 pm: SNC 70th Anniversary Public Open House
- o Friday, May 12th:
 - Evening, 4:30 – 9 pm: Dennis O’Grady Retirement Reception
(casual dress – hors d’oeuvres – beverages)
- May 18th, 2017
- June 15th, 2017
- August 17th, 2017
- September 21st, 2017

FRIENDS OF SNC RECOGNITION: SPENCERVILLE MILL FOUNDATION

RESOLUTION NO. BD-064/17

Moved by: Peggy Taylor
 Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors acknowledge the Spencerville Mill Foundation Board for their long-standing commitment to the preservation of our region’s natural heritage along the South Nation River; and

FURTHER THAT:

The Board recognize members of the Mill Board as ‘*Friends of SNC*’.

CARRIED

The Board of Directors meeting recessed at 10:35 a.m.

The Chair reconvened the Board of Directors meeting at 10:45 a.m.

CLOSED SESSION

The meeting move into Closed Session to discuss the following reports:

- SNC Property Legal Matter

RESOLUTION NO. BD-065/17

Moved by: George Darouze
 Seconded by: Stephen Blais

RESOLVED THAT:

The Board of Directors meeting move to

Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-066/17

Moved by: Glenn Mackey
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move to
Open Session.

CARRIED

SNC PROPERTY LEGAL MATTER

RESOLUTION NO. BD-067/17

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

Staff carry out the direction of the Board of
Directors.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-068/17

Moved by: Doug Thompson
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors meeting of
April 20th, 2017 be adjourned at
12:05 p.m.

CARRIED



François St. Amour,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: cb

BOARD OF DIRECTORS MEETING

Meeting No. 05/17
Thursday, May 18th, 2017 – 9:00 a.m.

Watershed Room, SNC



- Directors Present:** François St. Amour, Prescott Russell, Chair
Fernand Dicaire, Prescott Russell, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Stephen Blais, City of Ottawa
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Bill Smirle, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville
- Regrets:** George Darouze, City of Ottawa
Pierre Leroux, Prescott Russell
- Staff Present:** Angela Coleman, General Manager/Secretary-Treasurer
Eric Belanger, Corporate Services Student
Carl Bickerdike, Team Lead, Corporate Services
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
Ronda Boutz, Team Lead, Stewardship, Acting
Cheyene Brunet, Forestry Technician
Sean Bryan, Stewardship Student
Michelle Cavanagh, Team Lead, Stewardship
Chris Craig, Senior Forestry Technician
Laura Crites, Property and Approvals Assistant
Philip Duncan, Property and Approvals Assistant
Deborah Edwards, Accounting Assistant II
Jackie Edwards, GIS Analyst
Brent Harbers, Stewardship Assistant
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Michael Jones, Water Resources Analyst
Bruno Jung-Millen, Communications and Outreach Assistant
Omar Kana'n, Engineering Assistant
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Mathieu Leblanc, Team Lead, Planning
Marika Livingston, Environmental Planner

Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Senior Water Resources Engineer
Eric McGill, Property and Approvals Assistant II
Kiersti McMillan, Floodplain Mapping and Data Assistant
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications
Holly Nyenkamp, Communications and Outreach Assistant
Geoff Owens, Regulations Officer
Samantha Paisley, Property and Approvals Assistant
Pat Piitz, Team Lead, Property
Mesha Sagram, Stewardship Assistant
Golam Sharif, Water Resources Analyst
Kelsey Smith, Communications Assistant
Holly Stemberger, Community Lands Assistant
Jason Symington, Environmental Technologist
Lisa Van De Ligt, Communications Specialist
Kat Watson, Water Resources Specialist

Guests:

Murray Inch, Standing Committee Member
Michele Legault, Scouts Canada
Sophia D'Aoust, Member of the Public
Jeanine Legault, Member of the Public
Peter Bock, Member of the Public
David Sauve, Member of the Public
Dorothy Hamilton, SDG Chapter, OWA
Angela Rutley, CAO, North Dundas Township
André Brisson, Councillor, Russell Township
Kalynn Sawyer Helmer, Chesterville Record
Jackie Pemberton, Chair, AFC Committee
Alison McDonald, AFC Committee
Alan Kruszel, AFC Committee
Reg Presley, AFC Committee
Bernard Foley, AFC Committee

CHAIR'S REMARKS

François St. Amour, Chair, called the Board of Director's meeting of May 18th, 2017 to order at 9:00 a.m. Chair St. Amour commented and updated the Members regarding the following:

- Successful celebrations held on May 11th and 12th, thank you to staff and Board Members
- Visit from Dr. Dianne Saxe, Environmental Commissioner of Ontario, on May 9th, 2017 at SNC
- Tree planting project held in Alfred Plantagenet with Scouts du Canada

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-069/17

Moved by: Glenn Mackey
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the May 18th, 2017 Main and Supplemental agendas, with the following addition:

1. Doug Thompson, City of Ottawa requested the addition of a Closed Session report be added to Main Agenda Item 12., to discuss a personal matter about an identifiable individual.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF APRIL 20TH, 2017

RESOLUTION NO. BD-070/17

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of April 20th, 2017 as submitted.

CARRIED

APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES

RESOLUTION NO. BD-071/17

Moved by: Stephen Blais
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of May 3rd, 2017.

CARRIED

FRIENDS OF SNC RECOGNITION – SCOUTS DU CANADA TREE PLANTING

The Board of Directors acknowledged and thanked Scouts du Canada for their ongoing partnership and support of SNC Tree Planting program.

NEW BUSINESS

EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-072/17

Moved by: François Landry
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file SNC's Annual Emergency Preparedness Plans Report.

CARRIED

FUNDING AGREEMENTS

RESOLUTION NO. BD-073/17

Moved by: Fernand Dicaire
Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors approve signing two agreements with the Ministry of the Environment and Climate Change for a total

of \$50,000, and one purchase order letter of acknowledgement with Ontario Power Generation for \$170,000, for habitat restoration and education and outreach projects under SNC's Stewardship and Communications programs.

CARRIED

GROUP INSURED BENEFITS PLAN UPDATE

RESOLUTION NO. BD-074/17

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the revised Group Insured Benefits Plan Policy in SNC's Personnel Policy, Section 7, Group Insurance and RRSP, effective January 1, 2018 at an approximate cost of \$13,000 to be included in the 2018 draft budget.

CARRIED

VEHICLE REPLACEMENT

RESOLUTION NO. BD-075/17

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the purchase of a new vehicle at an upset cost of \$27,000; and

FURTHER THAT:

The Board of Directors approve the sale of the 2005 Ford Ranger.

CARRIED

GROUNDWATER STUDY: CITY OF OTTAWA AND CHAMPLAIN TOWNSHIP

RESOLUTION NO. BD-076/17

Moved by: Peggy Taylor
Seconded by: Doug Thompson

RESOLVED THAT:

The SNC Board of Directors approve the City

of Ottawa – Champlain Groundwater Study sampling program at an approximate cost of \$20,000, funded from the groundwater study reserve.

FURTHER THAT:

Champlain Township be contacted to request funding contributions for the study as a condition of approval.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-077/17

Moved by: Archie Mellan
Seconded by: Fernand Dicaire

RESOLVED THAT:

The SNC Board of Directors approve permits 35 and 36 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2017

RESOLUTION NO. BD-078/17

Moved by: Peggy Taylor
Seconded by: Stephen Blais

RESOLVED THAT:

The Board of Directors receive and file the money received for April 2017; and

FURTHER THAT:

The Board approve the Disbursement Register of \$473,010.66 for April 2017.

CARRIED

SUPPLEMENTAL AGENDA

**ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2017
AS OF APRIL 30th, 2017**

RESOLUTION NO. BD-079/17

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2017, as of April 30th, 2017.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 AM, UNLESS INDICATED OTHERWISE:

- June 15th, 2017
 - 9:00 a.m.: Board Training
 - Regular Meeting (immediately following)
- August 17th, 2017
- September 21st, 2017
- October 19th, 2017

**The Board of Directors meeting recessed at 10:10 a.m.
The Chair reconvened the Board of Directors meeting at 10:20 a.m.**

CLOSED SESSION

The Board of Director meeting moved into Closed Session for the following reports:

- SNC Land Enquiry
- Personal Matter About an Identifiable Individual

RESOLUTION NO. BD-080/17

Moved by: Doug Thompson
Seconded by: Stephen Blais

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-081/17

Moved by: Glenn Mackey
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

SNC LAND ENQUIRY

RESOLUTION NO. BD-082/17

Moved by: Bill Smirle
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors retain the SNC land described as the North Half of the West Half of Lot 17, Concession 2, South Dundas (Geographic Township of Matilda).

CARRIED

PERSONAL MATTER ABOUT AN IDENTIFIABLE INDIVIDUAL

RESOLUTION NO. BD-083/17

Moved by: Bill Smirle
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors direct staff to update the SNC Personnel Policy.

CARRIED

AGRICULTURE FOREST COVER COMMITTEE: PRELIMINARY RECOMMENDATIONS

RESOLUTION NO. BD-084/17

Moved by: Bill Smirle
Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors receive and file the Agricultural Forest Cover Committee: Preliminary Recommendations Report; and

FURTHER THAT:

The SNC Board of Directors approve the next steps as indicated in the presentation.

CARRIED

François Landry, Stormont Dundas Glengarry, left the meeting at 11:28 a.m.



ADJOURNMENT

RESOLUTION NO. BD-085/17

Moved by: Archie Mellan
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors meeting of
April 20th, 2017 be adjourned at
12:03 p.m.

CARRIED

François St. Amour,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

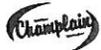
SNC Review by: cs



Board of Directors Meeting

Meeting No. 06/17
Thursday, June 15th, 2017 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

François St. Amour, Prescott Russell, Chair
Fernand Dicaire, Prescott Russell, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry
Pierre Leroux, Prescott Russell
Glenn Mackey, Leeds Grenville
Bill Smirle, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
George Darouze, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Eric Belanger, Corporate Services Student
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
Ronda Boutz, Team Lead, Stewardship, Acting
Cheyene Brunet, Forestry Technician
Sean Bryan, Stewardship Student
Michelle Cavanagh, Team Lead, Stewardship
Chris Craig, Senior Forestry Technician
Laura Crites, Property and Approvals Assistant
Philip Duncan, Property and Approvals Assistant II
Brent Harbers, Stewardship Assistant
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Michael Jones, Water Resources Analyst
Bruno Jung-Millen, Communications and Outreach Assistant
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Mathieu Leblanc, Team Lead, Planning
Marika Livingston, Environmental Planner
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Eric McGill, Property and Approvals Assistant II

Kiersti McMillan, Floodplain Mapping and Data Assistant
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
Samantha Paisley, Property and Approvals Assistant
Pat Piitz, Team Lead, Property
Mesha Sagram, Stewardship Assistant
Golam Sharif, Water Resources Engineer
Kelsey Smith, Communications and Outreach Assistant
Holly Stemberger, Community Lands Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Lisa Van De Ligt, Communications Specialist
Katherine Watson, Water Resources Specialist

Guests:

Murray Inch, Standing Committee Member
Jacqueline Kelly-Pemberton, Chair, Clean Water Committee
Dave Robertson, Chair, Forestry Committee
Kecia Podetz, Emond Harnden



CHAIRS REMARKS

François St. Amour, Chair, called the Board of Director's meeting of June 15th, 2017 to order at 9:00 a.m. Chair St. Amour conveyed his appreciation for staff updates regarding SNC events.

Chair St. Amour requested Angela Coleman, General Manager/Secretary-Treasurer provide updates to the Board Members:

- The past month experienced many changes to the following: Environmental Bill of Rights postings; Bill 139; Ontario Municipal Board; and Conservation Authorities Act.
- Nottawasaga Valley Conservation Authority case results have been released. A detailed report will be presented in the meeting.
- Ministry of Natural Resources and Forestry has released a publication regarding the modernization of the CA Act – copies available for Board Members.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-086/17

Moved by: Bill Smirle
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approved the June 15th, 2017 Main and Supplemental agendas with the following amendments:

- a. Move Main Agenda Items #7 a. and b., (Approval of Minutes), to follow Main Agenda Item #5, (SNC Recognitions); and
- b. Move Supplemental Agenda reports to follow Approval of Minutes.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

SNC RECOGNITIONS:

SNC STAFF: GOLAM SHARIF, 5 YEARS

The Board of Directors recognize and thank Golam Sharif for his 5 years of service at South Nation Conservation.

FRIENDS OF SNC: LE FERME AGRIBER

The Le Ferme Agriber recognition was postponed to the August 17th, 2017 Board meeting.

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF MAY 18TH, 2017

RESOLUTION NO. BD-087/17

Moved by: Doug Thompson

Seconded by: Fernand Dicaire

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of May 18th, 2017 as submitted.

CARRIED

APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES

- a. McIntosh Park Committee Meeting Minutes of May 23rd, 2017

RESOLUTION NO. BD-088/17

Moved by: Bill Smirle

Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the McIntosh Park Committee meeting minutes of May 23rd, 2017.

CARRIED

- b. Joint Forestry/Fish and Wildlife Committee meeting minutes of June 6th, 2017

RESOLUTION NO. BD-089/17

Moved by: Pierre Leroux

Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Joint Forestry/Fish

and Wildlife Committee meeting minutes of
June 6th, 2017.

CARRIED

c. Joint Occupational Health and Safety Committee meeting minutes of June 7th, 2017

RESOLUTION NO. BD-090/17

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve the actions
and recommendations of the Joint Occupational
Health and Safety Committee meeting minutes
of June 7th, 2017.

CARRIED

SUPPLEMENTAL AGENDA

APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES

RESOLUTION NO. BD-091/17

Moved by: Glenn Mackey
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the actions and
recommendations of the Clean Water
Committee meeting minutes of
June 12th, 2017.

CARRIED

FINANCIAL REPORT

ESTIMATED STATEMENT OF OPERATIONS FOR YEAR ENDING DECEMBER 31, 2017 AS OF MAY 31, 2017

RESOLUTION NO. BD-092/17

Moved by: Peggy Taylor
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the report
for the Estimated Statement of Operations for

the year ending December 31, 2017, as of
May 31st, 2017.

CARRIED

The Board of Directors meeting recessed at 9:50 a.m.
The Chair reconvened the Board of Directors meeting at 9:55 a.m.

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following reports:

- a. Board of Directors Training: Kecia Podetz, Emond Harnden
- b. SNC Land Matter, Verbal
- c. Land Acquisition Update

RESOLUTION NO. BD-093/17

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors meeting move into
Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-094/17

Moved by: Fernand Dicaire
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors meeting move into Open
Session.

CARRIED

BOARD OF DIRECTORS TRAINING: EMOND HARNDEN

Kecia Podetz, Emond Harnden, presented 'A Primer for Board Members' powerpoint to the Board of Directors.



SNC LEGAL MATTER – VERBAL

Angela Coleman, General Manager/Secretary-Treasurer, updated the Board Members on a SNC Legal Matter dealing with property.

LAND ACQUISITION UPDATE

RESOLUTION NO. BD-095/17

Moved by: Pierre Leroux
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve staff to negotiate the purchase of approximately 99 acres.

CARRIED

NEW BUSINESS

ASSET MANAGEMENT PLAN – NEXT STEPS

RESOLUTION NO. BD-096/17

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the Asset Management Plan – Next Steps report.

CARRIED

REGULATIONS UPDATE: ONTARIO COURT OF APPEAL DECISION

RESOLUTION NO. BD-097/17

Moved by: Pierre Leroux
Seconded by: Fernand Dicaire

RESOLVED THAT:

The SNC Board of Directors receive and file the regulations update regarding the Ontario Court of Appeal decision in *Gilmore v Nottawasaga Conservation Authority*.

CARRIED

PROPOSED AMENDMENTS TO THE CONSERVATION AUTHORITIES ACT

RESOLUTION NO. BD-098/17

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors review Bill 139, *Building Better Communities and Conserving Watersheds Act, 2017* and its amendments to the *Conservation Authorities Act*.

CARRIED

2017 SNC FEE STRUCTURE FOR TREE SEEDLINGS

RESOLUTION NO. BD-099/17

Moved by: Doug Thompson
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the 2017 SNC Tree Seedling Fee Structure; and

FURTHER THAT:

The Board of Directors approve the purchase of tree seedlings to an upset limit of \$120,000 subject to approval of the 2018 Budget; and

FURTHER THAT:

The Board of Directors approve the purchase of tree seedlings from Ferguson Forest Centre and Somerville Seedlings for spring of 2018 subject to seedling availability.

CARRIED

GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-100/17

Moved by: Pierre Leroux
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the following submission of funding applications to:

1. Fisheries and Oceans Canada: Requesting \$35,000 to carry out sampling of un-rated Municipal drains within the Municipality of Clarence-Rockland.
2. Federation of Canadian Municipalities (FCM):
 - a. UCPR Infrastructure Assessment Project – requesting \$100,000 to expand the

RESOLVED THAT:

The Board of Directors receive and file the money received for May 2017; and

FURTHER THAT:

The Board approve the Disbursement Register of \$710,085.68 for May 2017.

CARRIED

IT MANAGED SERVICES AGREEMENT

RESOLUTION NO BD-103/17

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve staff to enter into a three-year agreement with Nova Networks for information technology and network support services, at a monthly cost of \$3,495 increasing to approximately \$3,595 in 2018, and approximately \$3,695 in 2019, plus applicable taxes.

CARRIED

CLEANING SERVICES CONTRACT

RESOLUTION NO. BD-104/17

Moved by: Peggy Taylor
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the extension of the current cleaning services agreement for the Finch office, with IDL Commercial and Industrial Cleaning to December 1st, 2017 at an approximate monthly cost of \$2,445 plus applicable taxes; and

FURTHER THAT:

Staff are authorized to issue a public request for quotes for cleaning services, for a three-year agreement.

CARRIED

WATER EROSION CONTROL INFRASTRUCTURE (WECI) APPLICATION – UPDATE

RESOLUTION NO. BD-105/17

Moved by: Fernand Dicaire
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve undertaking the Casselman Weir Bay Closure and Erosion Repair project to an upset limit of \$58,000 as per the approved 2017 SNC budget; and

FURTHER THAT:

The Board of Directors approve retaining the services of a contractor to undertake the tasks outlined in the Casselman Weir Bay Closure RFQ, with the following addition to the Resolution:

- a. *'in compliance with the SNC Purchasing Policy'*; and

FURTHER THAT:

The Board of Directors approve undertaking the Seguinbourg Berm – Vegetation Assessment project to an upset limit of \$5,000 as per the approved 2017 SNC budget.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 AM, UNLESS INDICATED OTHERWISE:

- July 2017 – *no meeting*
- August 17th, 2017
- September 28th, 2017 (fourth Thursday)
- October 19th, 2017
- November 16th, 2017 (2018 Budget Presentation)
- December 14th, 2017 (second Thursday)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Angela Coleman, General Manager/Secretary-Treasurer updated the Board Members on the Navan Community Project.

Board Members Peggy Taylor and Glenn Mackey, Leeds Grenville, expressed their appreciation to staff for their support and assistance during flooding.

ADJOURNMENT

RESOLUTION NO. BD-106/17

Moved by: Pierre Leroux
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of
June 15th, 2017 be adjourned at 11:46 a.m.

CARRIED



François St. Amour,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

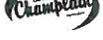
SNC Review by:



Board of Directors Meeting

Meeting No. 07/17
 Thursday, August 17th, 2017 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

François St. Amour, Prescott Russell, Chair
 Fernand Dicaire, Prescott Russell, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Magda Kubasiewicz, City of Ottawa
 François Landry, Stormont Dundas Glengarry
 Archie Mellan, Stormont Dundas Glengarry
 Bill Smirle, Stormont Dundas Glengarry
 Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
 George Darouze, City of Ottawa
 Pierre Leroux, Prescott Russell
 Glenn Mackey, Leeds Grenville

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Eric Belanger, Corporate Services Student
 Ronda Boutz, Team Lead, Special Projects
 Cheyene Brunet, Forestry Technician
 Sean Bryan, Stewardship Student
 Michelle Cavanagh, Team Lead, Stewardship
 Chris Craig, Senior Forestry Technician
 Laura Crites, Planning Assistant
 Philip Duncan, Property and Approvals Assistant II
 Deborah Edwards, Accounting Assistant II
 Lorie Henderson, Administrative Assistant II
 Linda Hutchinson, Director, Organization Effectiveness
 Brent Holmes, Invasive Species Community Outreach Liaison
 Hannah Jackson, Accounting Analyst
 Lyman Jones, GIS Technician
 Michael Jones, Water Resources Analyst
 Bruno Jung-Millen, Communications and Outreach Assistant
 Omar Kana'n, Engineering Assistant
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Marika Livingston, Environmental Planner
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Peter Martel, Property and Approvals Assistant

Eric McGill, Corporate Associate
Kiersti McMillan, Floodplain Mapping and Data Assistant
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Holly Nyenkamp, Communications and Outreach Assistant II
Geoff Owens, Regulations Officer
Samantha Paisley, Property and Approvals Assistant
Pat Piitz, Team Lead, Property
Golam Sharif, Water Resources Engineer
Holly Stemberger, Communications and Outreach Assistant II
Jason Symington, Environmental Technologist
Kat Watson, Water Resources Specialist

Guests:

Murray Inch, Standing Committee Member
Marc Bercier, Ferme Agriber Inc.

CHAIRS REMARKS

François St. Amour, Chair, called the Board of Director's meeting of August 17th, 2017 to order at 9:00 a.m. Chair St. Amour conveyed his appreciation for staff updates regarding SNC events.

Chair St. Amour updated the Board Members on the success of the annual SNC Golf Tournament, and congratulated the staff.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-107/17

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the August 17th, 2017 Main and Supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

FRIENDS OF SNC: LE FERME AGRIBER

The Board recognized the owners of Ferme Agriber Inc., Marc and Chantal Bercier, as "Friends of SNC", for their commitment to sustainable agriculture, and their efforts to improve soil and water quality on their farm in St. Isidore, as well as within the Scotch River watershed.

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF JUNE 15TH, 2017

RESOLUTION NO. BD-108/17

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of June 15th, 2017 as submitted.

CARRIED

APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- a. Leitrim Wetland Advisory Committee meeting minutes of June 2nd, 2017
- b. Communications Committee meeting minutes of July 5th, 2017

RESOLUTION NO. BD-109/17

Moved by: Doug Thompson
Seconded by: Bill Smirle

RESOLVED THAT:

- a. The SNC Board of Directors approve the actions and recommendations of the Leitrim Wetland Advisory Committee meeting minutes of June 2nd, 2017.
- b. The SNC Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of July 5th, 2017.

CARRIED

NEW BUSINESS

2018 BUDGET AND LEVY SCHEDULE

RESOLUTION NO. BD-110/17

Moved by: Peggy Taylor
Seconded by: Fern Dicaire

RESOLVED THAT:

The Board of Directors approve the 2018 Levy and Budget Schedule as presented.

CARRIED

CITY OF OTTAWA SOURCE PROTECTION SUPPORT AGREEMENT

RESOLUTION NO. BD-111/17

Moved by: Bill Smirle
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the City of Ottawa to provide Source Protection support at a cost of approximately \$40,000 (paid by the City to South Nation Conservation acting as South Nation

Source Protection Authority).

CARRIED

FUNDING RECEIVED: ST. LAWRENCE RIVER SUMMIT

RESOLUTION NO. BD-112/17

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the Province of Ontario to accept \$63,500 to host a student summit for the St. Lawrence River, and provide training opportunities to other Conservation Authorities.

CARRIED

FOREST MANAGEMENT PLAN UPDATE

RESOLUTION NO. BD-113/17

Moved by: François Landry
Seconded by: Fern Dicaire

RESOLVED THAT:

The Board of Directors receive and file the Forest Management Plan Update.

CARRIED

CITY OF OTTAWA STEWARDSHIP PROJECT

RESOLUTION NO. BD-114/17

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The SNC Board of Directors approve expenditures for the following projects:

1. Shield's Creek Naturalization (\$31,500 plus HST); and
2. South Castor Grass Buffer Demonstration Project (\$30,800 plus HST).

CARRIED

FLOOD PLAIN MAPPING EXPENDITURES

RESOLUTION NO. BD-115/17

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve expenditures for the following projects:

1. McKinnons Creek: Two-dimensional model for McKinnons Creek and its tributaries (\$40,000 plus HST); and
2. Middle Castor River: Bathymetry data (\$40,000 plus HST).

CARRIED

FLOOD PLAN MAPPING FUNDING APPLICATION

RESOLUTION NO. BD-116/17

Moved by: Peggy Taylor
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the following grant applications to National Disaster Mitigation Program (NDMP):

1. City of Ottawa: Shaws Creek and South Castor River Floodplain mapping at an upset cost of \$250,000 over three years;
2. Nation Municipality: Mitigation of Risk within Casselman Lemieux potential retrogressive landslide area at an upset cost of \$450,000 over three years;
3. St. Lawrence River: Mitigation of Risk along the St. Lawrence River shoreline at an upset cost of \$250,000 over three years.

FURTHER THAT:

Staff be directed to follow up with the United Counties of Prescott and Russell to determine feasibility of an application along the Ottawa River.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-117/17

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve permits 42 through 81 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE AND JULY 2017

RESOLUTION NO. BD-118/17

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received for June and July 2017; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,123,639.67 for June and July 2017.

CARRIED

SUPPLEMENTAL AGENDA

STATEMENT OF OPERATIONS FOR YEAR ENDING DECEMBER 31ST, 2017 AS OF JULY 31ST, 2017

RESOLUTION NO. BD-119/17

Moved by: François Landry
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operations for the year ending December 31, 2017, as of July 31st, 2017.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 AM, UNLESS INDICATED OTHERWISE:

- September 28th, 2017 (fourth Thursday)
- October 19th, 2017
- November 16th, 2017 (2018 Budget Presentation)
- December 14th, 2017 (second Thursday)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Fern Dicaire, Prescott Russell, Vice Chair, noted a date conflict between the SNC watershed tour and the AFMO conference. Staff will confirm the tour dates with Members as soon as possible.

**The Board of Directors meeting recessed at 10:55 a.m.
The Chair reconvened the Board of Directors meeting at 11:05 a.m.**

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following reports:

- a. Land Acquisition Update
- b. SNC Land Matter (verbal)

RESOLUTION NO. BD-120/17

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-121/17

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

LAND ACQUISITIONS

RESOLUTION NO. BD-122/17

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors request staff bring a report back with additional information regarding Property 1; and

FURTHER THAT:

The Board of Directors accept the donation of Property 2, (Pt. Lot 24, Concession 3, Nation Municipality).

CARRIED

SNC LAND MATTER – VERBAL

Angela Coleman, General Manager/Secretary-Treasurer, updated the Board Members on a SNC Legal Matter dealing with property.

ADJOURNMENT

RESOLUTION NO. BD-123/17

Moved by: Bill Smirle
Seconded by: Peggy Taylor

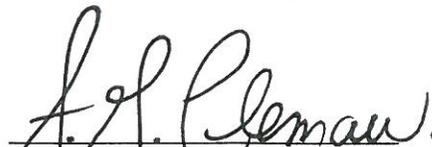
RESOLVED THAT:

The Board of Directors meeting of August 17th, 2017 be adjourned at 11:48 a.m.

CARRIED



François St. Amour,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: 

Board of Directors Meeting

Meeting No. 08/17
 Thursday, September 28th, 2017 – 9:00 a.m.

Watershed Room, SNC



- Directors Present:** François St. Amour, Prescott Russell, Chair
 Doug Thompson, City of Ottawa, Past Chair
 Magda Kubasiewicz, City of Ottawa
 François Landry, Stormont Dundas Glengarry
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry
 Bill Smirle, Stormont Dundas Glengarry
- Regrets:** Fernand Dicaire, Prescott Russell, Vice Chair
 Stephen Blais, City of Ottawa
 George Darouze, City of Ottawa
 Pierre Leroux, Prescott Russell
 Peggy Taylor, Leeds Grenville
- Staff Present:** Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
 Ronda Boutz, Team Lead, Special Projects
 Cheyene Brunet, Forestry Technician
 Michelle Cavanagh, Team Lead, Stewardship
 Philip Duncan, Property and Approvals Assistant II
 Deborah Edwards, Accounting Assistant II
 David Fitch, Works Superintendent Assistant
 Brent Harbers, Stewardship Technician
 Lorie Henderson, Administrative Assistant II
 James Holland, Watershed Planner
 Linda Hutchinson, Director, Organization Effectiveness
 Hannah Jackson, Accounting Analyst
 Michael Jones, Water Resources Analyst
 Bruno Jung-Millen, Property and Approvals Assistant
 Omar Kana'n, Engineering Assistant
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Mathieu Leblanc, Team Lead, Planning
 Marika Livingston, Environmental Planner
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Eric McGill, Corporate Associate

Kiersti McMillan, Floodplain Mapping and Data Assistant
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Holly Nyenkamp, Communications and Outreach Assistant II
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Ryan Robson, Resource Technician
Monique Sauve, Lead – Sewage Systems Inspections
Golam Sharif, Water Resources Engineer
Kelsey Smith, Communications and Outreach Assistant
Holly Stemberger, Communications and Outreach Assistant II
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist

Guests:

Murray Inch, Standing Committee Member
Ray Beauregard, Clean Water Committee
Lawrence Levere, Chair, Communications Committee
Cindy Saucier, Communications Committee
Shannon Gutoskie, Mississippi Valley Conservation Authority

CHAIRS REMARKS

At 9:00 a.m., François St. Amour Chair, conveyed his appreciation to staff for the coordination of the OPG funding announcement and staff presentation and representation at the Ontario East Municipal Conference and the Association of Francophone Municipalities of Ontario Conference.

As one of the Board members required for quorum was delayed, Chair St. Amour suggested the SNC Project Update and Friends of SNC Recognition agenda items be moved to the beginning of the meeting.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

FRIENDS OF SNC RECOGNITION: CINDY SAUCIER

The SNC Board of Directors acknowledged and thanked Cindy Saucier for her past and continued support of SNC.

The Board of Directors meeting recessed at 9:40 a.m.

The Chair reconvened the Board of Directors meeting at 9:55 a.m.

François Landry, SDG, joined the meeting at 9:55 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-124/17

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the September 28th, 2017 Main and Supplemental agendas as amended:

- a. Moved Main Agenda Item #4, *SNC Project Update – Powerpoint Presentation*, to follow Main Agenda Item #1, *Chairs Remarks*;
- b. Move Main Agenda Item #11, *Friends of SNC Recognition*, to follow *SNC Project Update – Powerpoint Presentation*.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 17TH, 2017

RESOLUTION NO. BD-125/17

Moved by: Doug Thompson
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of August 17th, 2017 as amended:

- a. Page 10 of Main Agenda package: Resolution No. BD-118/17, insert the word '*Report*' to follow the words '...file money received..' and before the words '...for June and July...'

CARRIED

APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES

- a. Forestry Committee meeting minutes of September 5th, 2017

RESOLUTION NO. BD-126/17

Moved by: Bill Smirle
Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Forestry Committee meeting minutes of September 5th, 2017.

CARRIED

- b. Fish and Wildlife Committee meeting minutes of September 5th, 2017

RESOLUTION NO. BD-127/17

Moved by: Archie Mellan
Seconded by: Magda Kubasiewicz

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Fish and Wildlife Committee meeting minutes of September 5th, 2017.

CARRIED

- c. Communications Committee meeting minutes of September 6th, 2017

RESOLUTION NO. BD-128/17

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of September 6th, 2017.

CARRIED

- d. Clean Water Committee meeting minutes of September 11th, 2017

RESOLUTION NO. BD-129/17

Moved by: Magda Kubasiewicz
Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Clean Water Committee meeting minutes of September 11th, 2017.

CARRIED

- e. Joint Occupational Health and Safety Committee meeting minutes of September 11th, 2017

RESOLUTION NO. BD-130/17

Moved by: Doug Thompson
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve the

actions and recommendations of the Joint Occupational Health and Safety Committee meeting of September 11th, 2017.

CARRIED

NEW BUSINESS

CANADA ONTARIO JOB GRANT

RESOLUTION NO. BD-131/17

Moved by: Glenn Mackey
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve a grant application to the Ministry of Advanced Education and Skills Development in the amount of \$11,400.

CARRIED

USE OF ELECTRONIC SIGNATURES FOR PERMITS AND APPLICATIONS

RESOLUTION NO. BD-132/17

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the implementation of electronic signatures for eligible SNC business transactions. SNC will continue accepting hard copy permits and applications at this time.

CARRIED

REQUEST TO CONTRACT: VENUE FOR ST. LAWRENCE RIVER STUDENT SUMMIT

RESOLUTION NO. BD-133/17

Moved by: Bill Smirle
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve entering into agreement with Camp IAWAH as the venue for the St. Lawrence River Summit, at an upset cost

of \$19,500 inclusive of applicable taxes [with funding being provided by the Ministry of the Environment and Climate Change and Ministry of Education].

CARRIED

STAKEHOLDER OUTREACH: FOREST CONSERVATION WORKING GROUP

RESOLUTION NO. BD-134/17

Moved by: Doug Thompson
Seconded by: Magda Kubasiewicz

RESOLVED THAT:

The Board of Directors approve expanding membership onto a Forest Conservation Working Group, to involve new stakeholders and continue the work of the Agricultural Forest Cover Committee, as presented; and

FURTHER THAT:

The Forest Conservation Working Group provide recommendations to the SNC Board of Directors on forest conservation initiatives; and

FURTHER THAT:

Any surplus funding from the 2017 Forest Conservation Special Levy be carried forward to the 2018 SNC budget for implementation of recommendations from the Forest Conservation Working Group approved by the SNC Board of Directors.

CARRIED

REQUEST FOR QUOTE: 2018-2019 TREE PLANTING

RESOLUTION NO. BD-135/17

Moved by: Glenn Mackey
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve issuing a request for quote to plant an estimate of 100,000 trees per year, at an approximate cost of \$40,000 per year, plus HST, for a two year period, pending approval of the 2018-2019 budgets.

CARRIED

REQUEST TO PURCHASE: IT NETWORK EQUIPMENT AND SERVICES

RESOLUTION NO. BD-136/17

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors approve approximately \$35,000 including HST to replace network hardware and software; and

FURTHER THAT:

Staff are approved to enter into a service agreement with Nova Networks to an upset limit of approximately \$35,000 including HST to complete the installation of the hardware and software.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-137/17

Moved by: Glenn Mackey
Seconded by: Doug Thompson

RESOLVED THAT:

The SNC Board of Directors approve permits 82 through 107 issued under Ontario Regulation 170/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*.

CARRIED

FINANCIAL REPORT

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST 2017

RESOLUTION NO. BD-138/17

Moved by: Archie Mellan
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the money received report for August 2017; and

FURTHER THAT:

The Board approve the Disbursement Register of \$563,357.40 for August 2017.

CARRIED

SNC INVESTMENT POLICY

RESOLUTION NO. BD-139/17

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the SNC Investment Policy; and

FURTHER THAT:

The Board of Directors approve the General Manager/Secretary-Treasurer be authorized to invest monies, not immediately required by the Authority, in accordance with the SNC Investment Policy; and

FURTHER THAT:

The Board of Directors approve the General Manager/Secretary-Treasurer be authorized to enter into and execute an agency agreement between CHUMS Financing Corporation and Local Authority Services, as Agent, and SNC with respect to 'The One Investment Program' and to authorize the General Manager/Secretary-Treasurer to execute the necessary documents from time to time for that purpose.

CARRIED

2018 FEE SCHEDULE

RESOLUTION NO. BD-140/17

Moved by: François Landry
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the 2018 Fee Schedule as presented.

CARRIED

SUPPLEMENTAL AGENDA

SEWAGE SYSTEM PROGRAM INTERIM INSPECTORS

RESOLUTION NO. BD-141/17

Moved by: Doug Thompson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the appointment of Marika Livingston and Mathieu Leblanc as Interim Inspectors as specified in the *Building Code Act (CA)*, under Section 6.2.(3) – *Inspectors*.

CARRIED

STATEMENT OF OPERATIONS FOR YEAR ENDING DECEMBER 31ST, 2017 AS OF AUGUST 31ST, 2017

RESOLUTION NO. BD-142/17

Moved by: Doug Thompson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2017, as of August 31st, 2017.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 AM, UNLESS INDICATED OTHERWISE:

- October 19th, 2017
- November 16th, 2017 (2018 Budget Presentation)
- December 14th, 2017 (*second* Thursday)
- January 18th, 2018

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Members requested a report pertaining to the Board meeting dates remaining for 2017, and consideration of 2018 Board meeting dates be brought back to the Board.

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following reports:

- Land Acquisition

RESOLUTION NO. BD-143/17

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-144/17

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

LAND ACQUISITION

RESOLUTION NO. BD-145/17

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve, subject to successful negotiation, purchase of Property 1 at a cost not to exceed \$60,000 inclusive of all closing costs.

CARRIED

ADJOURNMENT

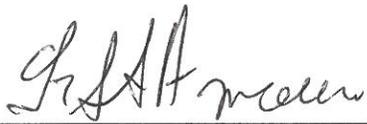
RESOLUTION NO. BD-146/17

Moved by: François Landry

RESOLVED THAT:

The Board of Directors meeting of
September 28th, 2017 be adjourned at 11:55 a.m.

CARRIED



François St. Amour,
Chair.



Angela Coleman
General Manager/Secretary-Treasurer.

/dm

SNC Review by: cb.

Board of Directors Meeting

Meeting No. 09/17
 Thursday, October 19th, 2017 – 9:00 a.m.

Watershed Room, SNC

-
- Directors Present:** François St. Amour, Prescott Russell, Chair
 Fernand Dicaire, Prescott Russell, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Stephen Blais, City of Ottawa
 Magda Kubasiewicz, City of Ottawa
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry
 Bill Smirle, Stormont Dundas Glengarry
 Peggy Taylor, Leeds Grenville
- Regrets:** George Darouze, City of Ottawa
 François Landry, Stormont Dundas Glengarry
 Pierre Leroux, Prescott Russell
- Staff Present:** Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Cheyene Brunet, Forestry Technician
 Michelle Cavanagh, Team Lead, Stewardship
 Laura Crites, Planning Assistant
 Deborah Edwards, Accounting Assistant II
 David Fitch, Works Superintendent Assistant
 Brent Harbers, Stewardship Technician
 James Holland, Watershed Planner
 Linda Hutchinson, Director, Organization Effectiveness
 Michael Jones, Water Resources Analyst
 Bruno Jung-Millen, Property and Approvals Assistant
 Omar Kana'n, Engineering Assistant
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Mathieu Leblanc, Team Lead, Planning
 Elise Lefebvre, Administrative Assistant II
 Michel Leger, Community Lands Representative
 Marika Livingston, Environmental Planner
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Eric McGill, Corporate Associate
 Kiersti McMillan, Floodplain Mapping and Data Assistant

Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Holly Nyenkamp, Communications and Outreach Assistant II
Dennis O'Grady, Special Projects
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Golam Sharif, Water Resources Engineer
Kelsey Smith, Communications and Outreach Assistant
Holly Stemberger, Communications and Outreach Assistant II
Jason Symington, Environmental Technologist
Katherine Watson, Water Resources Specialist

Guests:

Murray Inch, SNC Standing Committee Member
Stephen Ault, Ault and Ault Law Office
Alison McDonald, United Counties of Stormont Dundas Glengarry
Jacqueline Kelly-Pemberton, Clean Water Committee

CHAIRS REMARKS

François St. Amour, Chair, called the Board of Director's meeting of October 19th, 2017 to order at 9:00 a.m. Chair St. Amour updated the Members on the Conservation Authorities Biennial Tour attended by Angela Coleman, General Manager and Magda Kubasiewicz.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-147/17

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the October 19th, 2017 Main and Supplemental agendas as amended:

- Main Agenda Item #12, *Friends of SNC Recognition*, be postponed.

CARRIED

Bill Smirle, Stormont Dundas Glengarry, joined the meeting at 9:05 a.m.

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest

CLOSED SESSION

The Board of Directors meeting moved into Closed Session to discuss a legal matter dealing with Conservation Authority owned land.

RESOLUTION NO. BD-148/17

Moved by: Fernand Dicaire
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-149/17

Moved by: Stephen Blais
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors meeting move into Open

Session.

CARRIED

LEGAL MATTER DEALING WITH CONSERVATION AUTHORITY OWNED LAND

RESOLUTION NO. BD-150/17

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors, through SNC's legal counsel, with assistance from staff, proceed with the direction agreed to in closed session on this matter.

CARRIED

**The Board of Directors meeting recessed at 10:06 a.m.
The Chair reconvened the Board of Directors meeting at 10:12 a.m.**

POWERPOINT PRESENTATIONS

- a. SNC Project Update – Staff presented project and program updates
- b. SNC Archivist – Project Update: Dennis

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 28TH, 2017

RESOLUTION NO. BD-151/17

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of September 28th, 2017 as submitted.

CARRIED

NEW BUSINESS

GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-152/17

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve submission of funding applications to:

1. **Municipal GHG Challenge Fund:** AMO Electric Truck Pilot Program - SNC will participate in and support the AMO Electric Truck Pilot Project alongside interested municipal governments, including by partnering with AMO in the application for grant funding from the Municipal GHG Challenge Fund; and
2. **Great Lakes Guardian Community Fund:** Bob Graham Habitat Restoration - requesting \$25,000 to restore the connectivity of the wetland and invasive species control; and
3. **Land Stewardship and Habitat Restoration Program:** Leitrim Wetland Restoration – requesting \$20,000 to restore the isolated fen habitat; and
4. **Species at Risk Stewardship Fund:** St. Lawrence River Minnow Study – requesting \$30,000 to determine the presence of species at risk minnows in St. Lawrence River tributaries.

CARRIED

SNC TANGIBLE CAPITAL ASSET POLICY – REVISED

RESOLUTION NO. BD-153/17

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the revised SNC Tangible Capital Asset Policy.

CARRIED

CLEANING SERVICES CONTRACT

RESOLUTION NO. BD-154/17

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve staff entering into a three-year agreement, with Company A, at a cost of \$1,465.61 per month including HST.

CARRIED

REQUEST TO PURCHASE: LOGS FOR DAMS

RESOLUTION NO. BD-155/17

Moved by: Peggy Taylor
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve applying to the Water and Erosion Control Program (WECl) to purchase stop logs at an approximate cost of \$23,000 plus tax.

CARRIED

FOREST MANAGEMENT PLAN UPDATE

RESOLUTION NO. BD-156/17

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors receive and file the Forest Management Plan update.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-157/17

Moved by: Doug Thompson
Seconded by: Steven Blais

RESOLVED THAT:

The SNC Board of Directors approve permits 108 through 117 issued under Ontario Regulation 170/06 *Development, Interference*

with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2017

RESOLUTION NO. BD-158/17

Moved by: Glenn Mackey
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the money received report for September 2017; and

FURTHER THAT:

The Board approve the Disbursement Register of \$540,797.74 for September 2017.

CARRIED

2018 LEVY

RESOLUTION NO. BD-159/17

Moved by: Archie Mellan
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the General and Forest Land Acquisition Levy for 2018 at \$5.66 (1.3% growth plus 2%) per \$100,000 assessment; and

FURTHER THAT:

The City of Ottawa be special levied \$50,000 for their share of the Eastern Ontario Water Resource Program (EOWRP) projects; and

FURTHER THAT:

The City of Ottawa be special levied approximately \$200,000 for their share of the Ottawa Rural Clean Water Program (ORCWP) projects; and

FURTHER THAT:

Municipalities be notified of their 2018 levy.

CARRIED

Bill Smirle, Stormont Dundas Glengarry, left the meeting at 11:37 a.m.

SUPPLEMENTAL AGENDA

REQUEST TO CONTRACT: CASSELMAN WEIR CLOSURE

RESOLUTION NO. BD-160/17

Moved by: Peggy Taylor
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve entering into contract with ODS Marine to close the Casselman Weir at a cost of \$34,750 plus HST.

CARRIED

STATEMENT OF OPERATIONS FOR YEAR ENDING DECEMBER 31ST, 2017 AS OF SEPTEMBER 30TH, 2017

RESOLUTION NO. BD-161/17

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2017, as of September 30th, 2017.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 AM, UNLESS INDICATED OTHERWISE:

- November 16th, 2017 (*2018 Budget Presentation*)
- December 14th, 2017 (*Second Thursday*)
- January 18th, 2018 (*ROMA January 21-23*)
- February 15th, 2017 (*OGRA February 25-28*)

FRIENDS OF SNC RECOGNITION: CRYSLER CITIZEN COMMITTEE

This report was postponed to a future Board meeting.

ADJOURNMENT

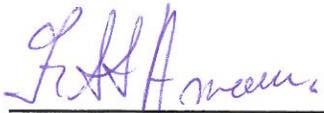
RESOLUTION NO. BD-162/17

Moved by: Fernand Dicaire
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors meeting of
October 19th, 2017 be adjourned at 11:44 a.m.

CARRIED



François St. Amour,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CB.



Board of Directors Meeting

Meeting No. 10/17
Thursday, November 16th, 2017 – 9:00 a.m.

Watershed Room, SNC

Directors Present: François St. Amour, Prescott Russell, Chair
Fernand Dicaire, Prescott Russell, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Stephen Blais, City of Ottawa
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry
Pierre Leroux, Prescott Russell
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Bill Smirle, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville

Regrets: George Darouze, City of Ottawa

Staff Present: Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Michelle Cavanagh, Team Lead, Stewardship
Chris Craig, Senior Forestry Technician
Laura Crites, Planning Assistant
Deborah Edwards, Accounting Assistant II
Lorie Henderson, Administrative Assistant II
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Elise Lefebvre, Administrative Assistant II
Mathieu Leblanc, Team Lead, Planning
Marika Livingston, Environmental Planner
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Eric McGill, Corporate Associate
Kiersti McMillan, Floodplain Mapping and Data Assistant

Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Holly Nyenkamp, Communications and Outreach Assistant II
Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property
Kelsey Smith, Communications and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant

Guests: Murray Inch, Standing Committee Member
Jacqueline Kelly Pemberton, Chair, Clean Water Committee
André Lavictoire, President, Chrysler Citizen Committee

CHAIRS REMARKS

François St. Amour, Chair, called the Board of Directors meeting of November 16th, 2017 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-163/17

Moved by: Bill Smirle
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the November 16th, 2017 Main and Supplemental agendas with the following amendment:
a. Move Supplemental Agenda to follow Main Agenda Item #7 b.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE - POWERPOINT PRESENTATION

Staff presented project and program updates.

Stephen Blais, City of Ottawa, joined the meeting at 9:04 a.m.

FRIENDS OF SNC RECOGNITION: CRYSLER RECREATIONAL TRAIL

The SNC Board of Directors acknowledged the Crysler Citizen Committee for their commitment to the local environment, and their efforts to enhance outdoor recreational opportunities for residents and visitors of the Crysler community. The Board Members recognized André Lavictoire, President of the Crysler Citizen Committee, as a 'Friend of SNC'.

RECOGNITION FOR YEARS OF SERVICE: MATHIEU LEBLANC, 10 YEARS

The Board of Directors recognize and thank Mathieu Leblanc for 10 years of service working with South Nation Conservation.

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 19TH, 2017

RESOLUTION NO. BD-164/17

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of October 19th, 2017 as submitted.

CARRIED

APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES

RESOLUTION NO. BD-165/17

Moved by: Bill Smirle
Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Leitrim Wetland Advisory Committee meeting minutes of October 13th, 2017.

CARRIED

SUPPLEMENTAL AGENDA

APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES

RESOLUTION NO. BD-166/17

Moved by: Glenn Mackey
Seconded by: Doug Thompson

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Clean Water Committee meeting of November 13th, 2017.

CARRIED

NEW BUSINESS

REQUEST TO APPROVE: 2018 BUDGET

The Board of Directors meeting recessed at 10:32 a.m.

The Chair reconvened the Board of Directors meeting at 10:42 a.m.

RESOLUTION NO. BD-167/17

Moved by: Peggy Taylor
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the 2018 Budget; and

FURTHER THAT:

If future debates on the 2018 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget, therefore not affecting the 2018 general levy amounts; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2018 Budget, the surplus will be directed to the SNC Reserves.

CARRIED

BUSINESS ARISING FROM 2018 BUDGET REPORT

CITY OF OTTAWA SPECIAL LEVY

RESOLUTION NO. BD-168/17

Moved by: Stephen Blais
Seconded by: Doug Thompson

RESOLVED THAT:

SNC develop a pilot program to assist property owners in the City of Ottawa to manage the impact of the Emerald Ash Borer, with Special Levy to the City of Ottawa of \$ 200,000.

CARRIED

REQUEST TO CONTRACT: EXCAVATION SERVICES

RESOLUTION NO. BD-169/17

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve staff entering into an agreement with Company A to complete excavation works under the Ontario Power Generation Biodiversity Project, at a cost of approximately \$12,000.00.

CARRIED

Pierre Leroux, Prescott Russell, left the meeting at 11:40 a.m.

REQUEST TO SUBMIT: FUNDING APPLICATIONS

RESOLUTION NO. BD-170/17

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve submission of funding applications to:

1. **Great Lakes Guardian Community**
Fund: Low Impact Development Demonstration Site – requesting \$25,000 to build environmentally friendly parking spots at SNC’s office;
2. **Loblaw Water Fund:** North Castor Subwatershed Restoration – requesting \$25,000 to reduce habitat fragmentation and control invasive species within the North Castor Subwatershed;
3. **Great Lakes Guardian Community**
Fund: Environmental Education Enhancement through Community Clean-Up and Stream of Dreams Programming – requesting \$25,000 to support SNC’s environmental education and community art program and Cache-In-Trash-Out events in 2018.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-171/17

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve permits 118 through 134 issued under Ontario Regulation 170/06 *Development, Interference*

with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2017

RESOLUTION NO. BD-172/17

Moved by: Fernand Dicaire
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2017; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 758,106.47 for October 2017.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 AM, UNLESS INDICATED OTHERWISE:

- December 14th, 2017 (*Second Thursday*)
- January 18th, 2018 (*ROMA January 21-23*)
- February 15th, 2017 (*OGRA February 25-28*)
- March 15th, 2018 (*Annual General Meeting*)

ADJOURNMENT

RESOLUTION NO. BD-173/17

Moved by: François St. Amour
Seconded by: Stephen Blais



RESOLVED THAT:

The Board of Directors meeting of
November 16th, 2017 be adjourned at
11:54 a.m.

CARRIED

François St. Amour,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: cts.



Board of Directors Meeting

Meeting No. 11/17
Thursday, December 14th, 2017 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

François St. Amour, Prescott Russell, Chair
Fernand Dicaire, Prescott Russell, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
George Darouze, City of Ottawa
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry
Pierre Leroux, Prescott Russell
Glenn Mackey, Leeds Grenville
Bill Smirle, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Michelle Cavanagh, Team Lead, Stewardship
Chris Craig, Senior Forestry Technician
Laura Crites, Planning Assistant
Deborah Edwards, Accounting Assistant II
David Fitch, Works Superintendent Assistant
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Michael Jones, Water Resources Analyst
Bruno Jung-Millen, Property and Approvals Assistant
Omar Kana'n, Engineering Assistant
Mathieu Leblanc, Team Lead, Planning
Elise Lefebvre, Administrative Assistant II
Marika Livingston, Environmental Planner
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Eric McGill, Corporate Associate
Kiersti McMillan, Floodplain Mapping and Data Assistant
Michael Melaney, Hydrogeologist

John Mesman, Team Lead, Communications and Outreach
Holly Nyenkamp, Communications and Outreach Assistant II
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Pitz, Team Lead, Property
Ryan Robson, Resource Technician
Kelsey Smith, Communications and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist

Guests:

Murray Inch, Standing Committee Member
Dave Robertson, Chair, Forestry Committee
Fred Schueler, Chair, Fish and Wildlife Committee
Lawrence Levere, Chair, Communications Committee
Jean-Claude Havarde, Boise Est
Jean Saint-Pierre, Boise Est



CHAIRS REMARKS

François St. Amour, Chair, called the SNC Board of Directors meeting of December 14th, 2017 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-174/17

Moved by: Doug Thompson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the December 14th, 2017 Main and Supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE - POWERPOINT PRESENTATION

Staff presented project and program updates.

Pierre Leroux, Prescott Russell, joined the meeting at 9:10 a.m.

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 16TH, 2017

RESOLUTION NO. BD-175/17

Moved by: Glenn Mackey
Seconded by: François Landry

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of November 16th, 2017 as submitted.

CARRIED

APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES

RESOLUTION NO. BD-176/17

Moved by: Bill Smirle
Seconded by: Fernand Dicaire

i. Communications Committee Meeting Minutes of November 15th, 2017

RESOLVED THAT: The SNC Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of November 15th, 2017 as submitted.

ii. Forestry Committee Meeting Minutes of December 5th, 2017

RESOLVED THAT: The SNC Board of Directors approve the actions and recommendations of the Forestry Committee meeting minutes of December 5th, 2017.

iii. Fish and Wildlife Committee Meeting Minutes of December 5th, 2017

RESOLVED THAT: The SNC Board of Directors approve the actions and recommendations of the Fish and Wildlife Committee meeting minutes of December 5th, 2017.

CARRIED

BUSINESS ARISING FROM MINUTES

RESOLUTION NO. BD-177/17

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve letters be sent to the Minister of Natural Resources and Forestry and local MPPs to reconsider closure of the Angus Seed Plant.

CARRIED

NEW BUSINESS

CONSERVATION AUTHORITIES ACT REVIEW: ADMINISTRATIVE BYLAWS BEST MANAGEMENT PRACTICES

RESOLUTION NO. BD-178/17

Moved by: Peggy Taylor
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve South Nation Conservation's involvement in the *Conservator Authorities Act* Review: Administrative Bylaws Best Management Practices.

CARRIED

2017 AUDIT PLANNING

RESOLUTION NO. BD-179/17

Moved by: Glenn Mackey
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the 2017 Audit Planning report and the attached letter from Collins Barrow Chartered Accountants:

CARRIED

REQUEST FOR APPROVAL: SDG WOODLOT ADVISORY SERVICE AGREEMENT

RESOLUTION NO. BD-180/17

Moved by: Pierre Leroux
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the United Counties of Stormont, Dundas, and Glengarry, (SDG) to provide Woodlot Advisory Services on a cost-recovery basis; and

FURTHER THAT:

This agreement be automatically renewed annually, subject to budget approval by SDG and SNC.

CARRIED

TREE PLANTING CONTRACT 2018-2019

RESOLUTION NO. BD-181/17

Moved by: Doug Thompson
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors award tree planting contracts to plant approximately 120,000 trees per year, for a two-year period (2018-2019), at

an approximate cost of \$47,000 per year including HST; and

FURTHER THAT:

Contractor A be awarded private land planting, 1,000 – 4,999 trees per site; and

FURTHER THAT:

Contractor B be awarded Larose Forest and private land planting 5,000 trees or more per site, each year based on unit pricing; and

FURTHER THAT:

Trees can be reallocated between Contractor A and B, if necessary to meet planting deadlines and to allow for contractor capacity.

CARRIED

FOREST MANAGEMENT PLAN: UPDATE

RESOLUTION NO. BD-182/17

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Forest Management Plan Update.

CARRIED

FLOODPLAIN AND REGULATIONS MAPPING UPDATE

RESOLUTION NO. BD-183/17

Moved by: George Darouze
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors receive and file updates on the floodplain and regulations mapping; and

FURTHER THAT:

The Board of Directors receive and file the Nelson Charlebois Creek, Devine Creek, and Marshall Seguin Creek Flood Risk Mapping report and associated maps; and

FURTHER THAT:

The final report, with feedback received at the open house, be brought to the February Board

of Directors meeting for approval.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-184/17

Moved by: Pierre Leroux
Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors approve permits 135 through 140 issued under Ontario Regulation 170/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*.

CARRIED

YEAR END REPORTS

2017 SCIENCE AND RESEARCH – YEAR END REPORT

RESOLUTION NO. BD-185/17

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the 2017 Science and Research – Year End Report.

CARRIED

2017 PROPERTY AND APPROVALS – YEAR END REPORT

RESOLUTION NO. BD-186/17

Moved by: Glenn Mackey
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the 2017 Property and Approvals – Year End Report.

CARRIED

2017 ORGANIZATIONAL EFFECTIVENESS – YEAR END REPORT

RESOLUTION NO. BD-187/17

Moved by: George Darouze
Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors receive and file the 2017 Organizational Effectiveness – Year End Report as submitted.

CARRIED

2017 BOARD OF DIRECTORS AND STANDING COMMITTEES

RESOLUTION NO. BD-188/17

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the 2018 Board of Directors and Standing Committee meeting dates as submitted; and

FURTHER THAT:

The Board of Directors approve the Standing Committee Member listing; and

FURTHER THAT:

The Board of Directors contact staff if they wish to join a Standing Committee.

CARRIED

2018 BOARD CONFERENCES

RESOLUTION NO. BD-189/17

Moved by: George Darouze
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors coordinate their conference attendance with Dianne MacMillan.

CARRIED

FINANCIAL REPORT

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2017

RESOLUTION NO. BD-190/17

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the money received report for November 2017; and



FURTHER THAT:

The Board approve the Disbursement Register of \$ 537,972.82 for November 2017.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST TO PURCHASE: ONBASE ANNUAL LICENSE AND SUPPORT

RESOLUTION NO. BD-191/17

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the renewal of our annual Onbase software license and support with the OT Group at an approximate cost of \$12,000 plus HST.

CARRIED

STATEMENT OF OPERATIONS FOR YEAR ENDING DECEMBER 31ST, 2017 AS OF NOVEMBER 30TH, 2017

RESOLUTION NO. BD-192/17

Moved by: Fernand Dicaire
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2017, as of November 30th, 2017.

CARRIED

CORRESPONDENCE

- Village of Casselman: re: High Falls Conservation Area

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 AM, UNLESS INDICATED OTHERWISE:

- January 18th, 2018 (*ROMA January 21-23*)
- February 15th, 2017 (*OGRA February 25-28*)
- March 15th, 2018 (*Annual General Meeting*)
- April 19th, 2018

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Fernand Dicaire, Vice-Chair, Prescott Russell:

The United Way of Prescott Russell is scheduling partner meetings to coordinate emergency information kits for home owners in Alfred Plantagenet, Clarence Rockland, and Champlain townships. SNC will be approached to provide assistance. A project update will be brought to the January 2018 Board meeting.

FRIENDS OF SNC RECOGNITION – BOISÉS EST

RESOLUTION NO. BD-193/17

Moved by: Fernand Dicaire
Seconded by: George Darouze

RESOLVED THAT:

The SNC Board of Directors recognize Boisés Est as a Friend of SNC for their ongoing partnership and support of SNC Forestry programs.

CARRIED

The Board of Directors meeting recessed at 10:27 a.m.

The Chair reconvened the Board of Directors meeting at 10:42 a.m.

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following report:

- Request for Assistance: Township of Champlain

RESOLUTION NO. BD-194/17

Moved by: George Darouze
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-195/17

Moved by: Pierre Leroux
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

REQUEST FOR ASSISTANCE: TOWNSHIP OF CHAMPLAIN

RESOLUTION NO. BD-196/17

Moved by: Pierre Leroux
Seconded by: George Darouze

RESOLVED THAT:

The General Manager and Executive negotiate jurisdiction enlargement and potential discussion of future additional services with the Township of Champlain.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-197/17

Moved by: Doug Thompson
Seconded by: Bill Smirle

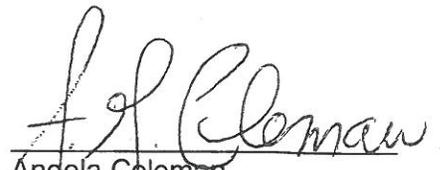
RESOLVED THAT:

The Board of Directors meeting of December 14th, 2017 be adjourned at 11:40 a.m.

CARRIED



François St. Amour,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____