



SNC BOARD OF DIRECTORS MEETING

Meeting No. 01/16
 Thursday January 21st, 2016 - 9:00 a.m.

Watershed Room, SNC



Directors Present:

François St. Amour, Prescott Russell, Vice Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 François Landry, Stormont Dundas Glengarry
 Pierre Leroux, Prescott Russell
 Lawrence Levere, Leeds Grenville
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry
 Alan Perks, City of Ottawa

Regrets:

Doug Thompson, City of Ottawa, Chair
 Stephen Blais, City of Ottawa
 George Darouze, City of Ottawa
 Fernand Dicaire, Prescott Russell

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
 Dianne MacMillan, Administrative Assistant II
 Angela Coleman, Director, Property and Approvals
 Geoff Owens, Regulations Officer
 Cheyene Ramsey, Forestry Technician
 Jim Hendry, Team Lead, Property
 Carl Bickerdike, Team Lead, Corporate Services
 Jason Symington, Environmental Technologist
 Michelle Cavanagh, Biologist
 Mathieu Leblanc, Team Lead, Approvals
 Debbie Edwards, Accounting Assistant II
 Hailey Turner, GIS Technician
 Philip Duncan, Property and Approvals Assistant II
 Joel Martineau, Forestry Technician
 Tessa Di Iorio, Hydrogeologist
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Golam Sharif, Water Resources Analyst
 Scott McDonald, Science and Research Assistant
 Brent Harbers, Science and Research Assistant
 Natasha Machado, Communications Specialist
 John Mesman, Communications Specialist
 Richard Pilon, Raisin South Nation Source Water Protection
 Simon Thibault, Accountant



Saxon Ireland, Property and Approvals Assistant I
Ronda Boutz, Team Lead, Communications
Sandra Mancini, Senior Water Resources Engineer
Chris Craig, Senior Forestry Technician
Ryan Robson, Resource Technician
Michel Leger, Lands Assistant
James Holland, Watershed Planner
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist
Monique Sauve, Chief Inspector/Sewage Systems
Elise Lefebvre, Administrative Assistant II
Benoit Duquette, Watershed Planner
Jacqueline Edwards, GIS Technician

Guests: Murray Inch, SNC Standing Committee Member

CHAIRMAN'S REMARKS

In the absence of Chair Thompson, François St. Amour, Vice Chairman, chaired the Board meeting and called the Board of Directors meeting of January 21st, 2016 to order at 9:00 a.m. Vice Chair St. Amour updated Board Members regarding the following:

- Introduction of new Board Member, Mayor Pierre Leroux representing the United Counties of Prescott Russell.
- South Nation, Mississippi Valley, and Rideau Valley Conservation Authorities Board Executive, and General Managers, presented a program and project update to the City of Ottawa representatives on January 18th. This presentation was well received and appreciated by City staff.
- Secondment of Josee Brizard, Team Lead, Forestry Resources to La Nation Township.

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-001/16

Moved by: Bill Smirle
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the January 21st, 2016 agenda with the following addition:



a) Inclusion of: 4a), Presentation by Alan Perks: "ICE/CSCE/ASCE Civil Engineering Triennial Summit - December 2015 - London, UK".

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

POWERPOINT PRESENTATIONS:

- a) SNC Project Update: Staff presented project and program updates
- b) ICE/CSCE/ASCE Civil Engineering Triennial Summit - December 2015 - London, UK – Alan Perks, City of Ottawa

The Board of Directors meeting recessed at 10:20 a.m.

The Vice Chair reconvened the Board of Directors meeting at 10:30 a.m.

APPROVAL OF:

Board of Directors meeting minutes of December 17th, 2015

RESOLUTION NO. BD-002/16

Moved by: François Landry
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 17th, 2015 as presented.

CARRIED

NEW BUSINESS

CONSERVATION ONTARIO VOTING DELEGATES

RESOLUTION NO. BD-003/16

Moved by: Alan Perks
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors appoint Doug Thompson as the Conservation Ontario Voting Delegate for South Nation



Conservation, with Bill Smirle as alternate,
and Angela Coleman as second alternate.

CARRIED

APPROVAL OF TREE PLANTING CONTRACTS

RESOLUTION NO. BD-004/16

Moved by: Glenn Mackey
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve hiring of contractor(s) to plant an estimate of 100,000 trees per year, at an approximate cost of \$40,000 plus HST per year, for a 2 year period, pending approval of the 2017 budget.

CARRIED

APPROVAL OF PROJECT EXPENDITURES

RESOLUTION NO. BD-005/16

Moved by: Pierre Leroux
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the project expenses and invoicing of SunEdison for the Species at Risk Benefits Exchange Pilot Project at an approximate cost of \$20,500 (including HST).

CARRIED

GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-006/16

Moved by: Bill Smirle
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:
1. **Habitat Stewardship Program** requesting \$17,000 for eel ladder improvements; and



2. **Ontario Green Infrastructure Fund** for the Electric Vehicle Chargers Ontario Program requesting \$175,000 for purchase and installation of eligible EVSE.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-007/16

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve permits 1 through 6 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

2015 SCIENCE AND RESEARCH - YEAR END REPORT

RESOLUTION NO. BD-008/16

Moved by: François Landry
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the 2015 Science and Research – Year End Report.

CARRIED

2015 PROPERTY AND APPROVALS - YEAR END REPORT

RESOLUTION NO. BD-009/16

Moved by: Alan Perks
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the 2015 Property and Approvals – Year End Report.

CARRIED



2015 ORGANIZATION EFFECTIVENESS - YEAR END REPORT

RESOLUTION NO. BD-010/16

Moved by: Archie Mellan
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the 2015 Organization Effectiveness – Year End Report as submitted.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2015

RESOLUTION NO. BD-011/16

Moved by: François St. Amour
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the money received for December 2015; and

FURTHER THAT:

The Board approve the Disbursement Register of \$672,010.23 for December 2015.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.

- February 18th, 2016 - (ROMA February 21 – 24, 2016)
- March 17th, 2016: *Annual General Meeting*
- April 21st, 2016
- May 19th, 2016



ADJOURNMENT

RESOLUTION NO. BD-012/16

Moved by: Alan Perks
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors meeting of
Thursday January 21st, 2016 be
adjourned at 11:10 a.m.

CARRIED

François St. Amour,
Vice Chairman.

/dm

Dennis O'Grady,
General Manager/Secretary-Treasurer.

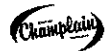
SNC Review by: cb.



SNC BOARD OF DIRECTORS MEETING

Meeting No. 02/16
 Thursday February 18th, 2016 - 9:00 a.m.

Watershed Room, SNC



Directors Present:

Doug Thompson, City of Ottawa, Chair
 François St. Amour, Prescott Russell, Vice Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 George Darouze, City of Ottawa
 Fernand Dicaire, Prescott Russell
 Pierre Leroux, Prescott Russell
 Lawrence Levere, Leeds Grenville
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry
 Alan Perks, City of Ottawa

Regrets:

Stephen Blais, City of Ottawa
 François Landry, Stormont Dundas Glengarry

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
 Dianne MacMillan, Administrative Assistant II
 Linda Hutchinson, Director, Organization Effectiveness
 Angela Coleman, Director, Property and Approvals
 Geoff Owens, Regulations Officer
 Cheyene Ramsey, Forestry Technician
 Jim Hendry, Team Lead, Property
 Carl Bickerdike, Team Lead, Corporate Services
 Jason Symington, Environmental Technologist
 Michelle Cavanagh, Biologist
 Mathieu Leblanc, Team Lead, Approvals
 Deborah Edwards, Accounting Assistant II
 Philip Duncan, Property and Approvals Assistant II
 Joel Martineau, Forestry Technician
 Tessa Di Iorio, Hydrogeologist
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Golam Sharif, Water Resources Analyst
 Scott McDonald, Science and Research Assistant
 Brent Harbers, Science and Research Assistant
 Natasha Machado, Communications Specialist
 John Mesman, Communications Specialist
 Simon Thibault, Accountant
 Saxon Ireland, Property and Approvals Assistant I



Ronda Boutz, Team Lead, Communications
Sandra Mancini, Senior Water Resources Engineer
Chris Craig, Senior Forestry Technician
James Holland, Watershed Planner
David Fitch, Assistant Works Superintendent
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist
Benoit Duquette, Watershed Planner
Jacqueline Edwards, GIS Technician

Guests: Murray Inch, Communications Committee Representative

CHAIRMAN'S REMARKS

Doug Thompson, Chair, called the Board of Directors meeting of February 18th, 2016 to order at 9:00 a.m. Chair Thompson updated Board Members regarding the following:

- Golam Sharif, SNC staff, received his professional engineering designation
- The SNC 70th anniversary will be in 2017, requested event ideas
- Executive Members and Committee Chairs met to discuss workplans
- Board Members and staff will be attending the ROMA/OGRA to meet with provincial representatives and staff
- Congratulated staff regarding the very successful Municipal Flood Forecasting and Warning Information session held at SNC

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-013/16

Moved by: Bill Smirle
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the February 18th, 2016 agenda with the following two additions:

- a) Agenda item #4 c), *Legal Update*; and
- b) Agenda Item #4 d), *Building Addition*.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

CLOSED SESSION

The meeting move into closed session to discuss the following reports:

- a) Land Acquisition – North Dundas and Edwardsburgh-Cardinal
- b) CAO Succession Plan – emailed report (Dennis)



- c) Legal Update
- d) Building Addition

RESOLUTION NO. BD-014/16

Moved by: Alan Perks
Seconded by: François St. Amour

RESOLVED THAT:

The meeting move to closed session.

CARRIED

OPEN SESSION

The meeting move to open session at this time.

RESOLUTION NO. BD-015/16

Moved by: Alan Perks
Seconded by: George Darouze

RESOLVED THAT:

The meeting move to open session.

CARRIED

CLOSED SESSION RESOLUTION:

RESOLUTION NO. BD-016/16

Moved by: Bill Smirle
Seconded by: François St. Amour

a) **LAND ACQUISITION – NORTH DUNDAS AND EDWARDSBURGH-CARDINAL**

RESOLVED THAT:

The Board of Directors approve the acquisition of:

1. 56 acres of land in the Township of North Dundas at a cost of \$224,000, plus closing costs (taxes, legal, and baseline documentation report) estimated at \$8,000; and
2. 30 acres of land in the Township of Edwardsburgh-Cardinal at a cost of \$20,000, plus closing costs (taxes, legal, and baseline documentation report) estimated at \$2,000.

b) **CAO SUCCESSION PLAN**

RESOLVED THAT:

The Board of Directors requested the General



Manager/Secretary-Treasurer bring a succession plan to the March meeting.

c) LEGAL UPDATE

RESOLVED THAT:

The Board of Directors approve an upset limit to settle the law suit.

d) BUILDING ADDITION

RESOLVED THAT:

The Board of Directors direct staff to undertake public process for removal of portables and reconstruction.

CARRIED

**The Board of Directors meeting recessed at 10:20 a.m.
The Chair reconvened the Board of Directors meeting at 10:27 a.m.**

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

- a) Board of Directors meeting minutes of January 21st, 2016

RESOLUTION NO. BD-017/16

Moved by: Alan Perks
Seconded by: Glenn Mackey

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 21st, 2016 as presented.

CARRIED

- b) Approval of Highlights and recommendations of SNC Standing Committee meeting minutes of: Communications Committee meeting minutes of February 3rd, 2016

RESOLUTION NO. BD-018/16

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Communications



Committee meeting minutes of
February 3rd, 2016 as presented.

CARRIED

NEW BUSINESS

LANARK COUNTY DRAFT FOREST CONSERVATION BY-LAW

RESOLUTION NO. BD-019/16

Moved by: François St. Amour
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the
Resolution as amended:
a) *The Board of Directors 'receive and file the
Lanark County draft Forest Conservation By-
Law'.*

CARRIED

GREELY VILLAGE CENTRE TOTAL PHOSPHORUS MANAGEMENT AGREEMENT

RESOLUTION NO. BD-020/16

Moved by: Alan Perks
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into
a Total Phosphorus Management Agreement
with Greely Family Farm Inc. and Greely
Village Centre Owners Association Inc. for the
Greely Village Centre.

CARRIED

SNC HUNTING PERMITS

RESOLUTION NO. BD-021/16

Moved by: Bill Smirle
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the
Resolution as amended:
a) The Board of Directors approve the 2016
rates for hunting permission letters:



- SNC Residents: \$100
 - For the purposes of the SNC hunting program, SNC resident is defined as any resident living within SNC levy Municipalities
- Ontario Residents: \$150
- Non-Ontario Residents: \$200

CARRIED

WATER EROSION CONTROL INFRASTRUCTURE (WECI) APPLICATION

RESOLUTION NO. BD-022/16

Moved by: Pierre Leroux
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the submission to MNRF under the 2016-2017 Water and Erosion Control Infrastructure program as per the approved 2016 SNC budget:

1. Casselman Weir Dam Safety Assessment and Public Safety Improvements (\$51,600);
2. Chesterville Dam Concrete Crack Repair (\$40,000); and

FURTHER THAT:

Provided funding is received from the 2016-2017 Water and Erosion Control Infrastructure program, the Board of Directors approve undertaking the two above noted projects by following SNC's purchasing policy for all purchases and services retained.

CARRIED

STUDENT HIRING PROGRAM

RESOLUTION NO. BD-023/16

Moved by: Alan Perks
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve staff to



proceed with the student hiring program at an approximate cost of \$165,133; and

FURTHER THAT:

The Board of Directors retroactively approve the applications to Service Canada and Ministry of Natural Resources and Forestry for grants totalling approximately \$10,000: and

FURTHER THAT:

The Board of Directors authorize staff to proceed in applying for other student subsidy grants including, but not limited to:

- OMAFRA: Approximately \$5,000
- Job Zone: Approximately \$16,000

CARRIED

GRANT PROPOSAL SUBMISSION

RESOLUTION NO. BD-024/16

Moved by: Archie Mellan
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the submission of the following grant applications to:

1. Ontario Land Trust Assistance Program (OLTAP) requesting funds to help secure future land acquisition of ecological sensitive lands; and
2. TD Friends of the Environment requesting funds to create an outdoor classroom as part of SNC's backyard naturalization project for SNC's 70th anniversary.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-025/16

Moved by: Bill Smirle
Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors approve permits 7 through 17 issued under Ontario Regulation 170/06 Development, Interference with



Wetlands and Alterations to Shorelines and
Watercourses.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2016

RESOLUTION NO. BD-026/16

Moved by: Fernand Dicaire
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file
the money received for January 2016;
and

FURTHER THAT:

The Board approve the Disbursement
Register of \$569,322.56 for January 2016.

CARRIED

2015 UNAUDITED STATEMENT OF OPERATION AND RESERVE

RESOLUTION NO. BD-027/16

Moved by: George Darouze
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the
report for the Unaudited Statement of
Operation for the year ending December 31st,
2015; and

FURTHER THAT:

The Board of Directors approve a net transfer
from reserve of \$208 plus/minus \$1,000 for
2015; and

FURTHER THAT:

The Board of Directors approve, once the
audit is finalized, the surplus greater than
\$142,775 be transferred to the capital reserve
for 2015.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.

March 17th, 2016: *Annual General Meeting*



- April 21st, 2016
- May 19th, 2016
- June 16th, 2016

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Fernand Dicaire, Prescott Russell, requested staff bring a report to the Board of Directors regarding Alfred Plantagenet Township staff assisting SNC staff to monitor Jessup's Falls Conservation Area for vandalism.

ONTARIO'S ENVIRONMENTAL MARKET REPORT: MERCEDES MARCANO

Mercedes Marcano, Research Associate at Sustainable Prosperity (SP) Centre at the University of Ottawa, presented the *Ontario's Environmental Market Report*, and highlighted SNC's Total Phosphorous Management Program as one of the leading programs in Ontario.

FRIENDS OF SNC RECOGNITION: DELTA WATERFOWL: BARRIE KEICKS

Barrie Keicks, representative of the South Nation - Delta Waterfowl organization provided a presentation on the long standing partnership with South Nation Conservation. The presentation highlighted the annual youth hunt.

ADJOURNMENT

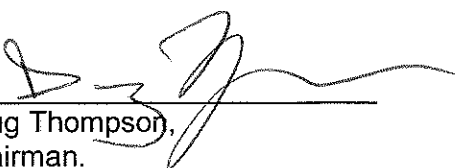
RESOLUTION NO. BD-028/16

Moved by: François St. Amour
Seconded by: Fernand Dicaire

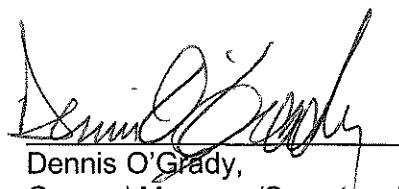
RESOLVED THAT:

The Board of Directors meeting of Thursday February 18th, 2016 be adjourned at 12:15 p.m.

CARRIED



Doug Thompson,
Chairman.



Dennis O'Grady,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CO



**SNC BOARD OF DIRECTORS
 ANNUAL GENERAL MEETING**

Meeting No. 03/16
 Thursday March 17th, 2016 - 9:00 a.m.

Watershed Room, SNC



Directors Present:

Doug Thompson, City of Ottawa, Chair
 François St. Amour, Prescott Russell, Vice Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 George Darouze, City of Ottawa
 Fernand Dicaire, Prescott Russell
 François Landry, Stormont Dundas Glengarry
 Pierre Leroux, Prescott Russell
 Lawrence Levere, Leeds Grenville
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry

Regrets:

Stephen Blais, City of Ottawa
 Alan Perks, City of Ottawa

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
 Dianne MacMillan, Administrative Assistant II
 Linda Hutchinson, Director, Organization Effectiveness
 Geoff Owens, Regulations Officer
 Elise Lefebvre, Administrative Assistant II
 Cheyene Ramsey, Forestry Technician
 Jim Hendry, Team Lead, Property
 Carl Bickerdike, Team Lead, Corporate Services
 Mathieu Leblanc, Team Lead, Approvals
 Deborah Edwards, Accounting Assistant II
 Philip Duncan, Property and Approvals Assistant II
 Joel Martineau, Forestry Technician
 Tessa Di Iorio, Hydrogeologist
 Golam Sharif, Water Resources Analyst
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 John Mesman, Communications Specialist
 Simon Thibeault, Accountant
 Jaqueline Kelly Pemberton, SWP Representative
 Saxon Ireland, Property and Approvals Assistant I
 Ronda Boutz, Team Lead, Communications
 Sandra Mancini, Senior Water Resources Engineer
 James Holland, Watershed Planner





David Fitch, Assistant Works Superintendent
Michel Leger, Land Assistant
Marika Livingston, Environmental Planner
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist
Jacqueline Edwards, GIS Technician

Guests:

Fred Schueler, Fish and Wildlife Committee, Chair
Dave Robertson, Forestry Committee, Chair
Michael Elshof, Collins Barrow, Auditors
Murray Inch, SNC Committee Member
Paul Speck, Marsh Insurance
Lorne Strader, Past Chairman, SNC
Bill Horner, Guest
Evonne Delegarde, Mayor of South Dundas
Floyd Dingwall, Past Chairman, SNC
Esther Johnson, Guest
Gregg Chamberline, La Vision

CHAIRMAN'S REMARKS

Doug Thompson, Chair, called the Board of Directors Annual General Meeting of March 17th, 2016 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS ANNUAL GENERAL MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-029/16

Moved by: Bill Smirle
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the March 17th, 2016 Annual General Meeting agenda and supplemental agenda, as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

CLOSED SESSION

The meeting move into closed session to discuss the following reports:

- a) Land Donation – Township of North Dundas - Jim
- b) Succession Plan – emailed report - Dennis



RESOLUTION NO. BD-030/16

Moved by: François St. Amour
Seconded by: George Darouze

RESOLVED THAT:

The meeting move to closed session.

CARRIED

OPEN SESSION

The meeting move to open session at this time.

RESOLUTION NO. BD-031/16

Moved by: Glenn Mackey
Seconded by: Archie Mellan

RESOLVED THAT:

The meeting move to open session.

CARRIED

CLOSED SESSION RESOLUTIONS

RESOLUTION NO. BD-032/16

Moved by: Pierre Leroux
Seconded by: François Landry

a. **LAND DONATION – TOWNSHIP OF NORTH DUNDAS**

RESOLVED THAT:

The Board of Directors approve a land donation of 18 acres +/- of forested land in the Township of North Dundas, at an approximate cost of \$10,000 for legal fees, severance, survey and Environment Canada - Ecological Gift Program documentation.

b. **SUCCESSION PLAN**

RESOLVED THAT:

The General Manager recruitment and selection (workplan), prepared by McConnell HR Consultants be approved.

CARRIED

2016 BOARD OF DIRECTORS ELECTIONS (AND PROCEDURES)

RESOLUTION NO. BD-033/16

Moved by: Lawrence Levere
Seconded by: François Landry



RESOLVED THAT:

The Board of Directors appoint Carl Bickerdike as the Election Chair and approve the Election Procedures outlined in this Report.

CARRIED

1. Election Chair declares all positions vacant, according to SNC's Administration Policy.

Carl Bickerdike, Election Chair declared all positions vacant, according to SNC's Administration Policy.

2. Call for nominations three times for election of Chair (no seconder required)

First Call for Nominations

Bill Smirle, nominated Doug Thompson for position of Chairman, South Nation Conservation.

Second Call for Nominations

Third Call for Nominations

Hearing none, nominations closed for the position of Chairman.

Doug Thompson accepted the nomination for Chairman, South Nation Conservation Board of Directors.

3. Call for nominations three times for election of Vice Chair (no seconder required)

Pierre Leroux nominated François St. Amour for the position of Vice-Chairman, South Nation Conservation.

Second call for nominations

Third call for nominations

Hearing none, nominations closed for the position of Vice-Chairman

François St. Amour accepted the nomination for Vice-Chairman, South Nation Conservation Board of Directors.



4. Approval of the following motion:

RESOLUTION NO. BD-034/16

Moved by: Fernand Dicaire
Seconded by: Lawrence Levere

RESOLVED THAT:

For the year 2016, and until the Annual General Meeting of 2017:

- a. Mr. Doug Thompson be elected as Chair of SNC.
- b. Mr. François St. Amour be elected as Vice Chair of SNC.
- c. Mr. Bill Smirle be appointed as Past Chair.

CARRIED

5. Chair, Vice Chair, and Past Chair assumed their offices.

CHAIRMAN'S REMARKS

Doug Thompson, Chair, welcomed guests to the Annual General meeting. Chair Thompson highlighted accomplishments of 2015:

- Outstanding staff presentations to Municipalities
- Visited each Municipal Council, building strong relationship with Councils and general public
- Increased land donations and acquisitions
- Addressing forest cover and public awareness
- Preservation and protection of water resources
- Acknowledged SNC Standing Committees (public and Board Members); hard work, expertise and dedication of Committee Chairs, Members and Board
- 2017 will be SNC's 70th anniversary – presentation of 70 years of environmental protection – potential events to be held in Municipalities
- Congratulated Jackie Pemberton, on re-election as President, Dundas Federation of Agriculture

François St. Amour, Vice Chair Remarks:

- Thank you to Board and Mayor Leroux for nomination
- Possible development of a SNC Foundation for the 70th Anniversary



Chair Thompson welcomed Mayor Deleгарde, South Dundas to the Annual General meeting. Mayor Deleгарde commented on the positive working relationship with SNC, and their Municipal representative Archie Mellan.

Chair Thompson introduced and thanked SNC Past Chairs, Floyd Dingwall and Ken Hill for attending the Annual General Meeting.

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

The Board of Directors meeting recessed at 10:05 a.m.

The Chair reconvened the Board of Directors meeting at 10:15 a.m.

Fernand Dicaire, Prescott Russell, left the meeting at 10:15 a.m.

APPROVAL OF:

- a. Board of Directors meeting minutes of February 18th, 2016

RESOLUTION NO. BD-035/16

Moved by:

François Landry

Seconded by:

Lawrence Levere

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of February 18th, 2016 as presented.

CARRIED

- b. Approval of Highlights and Recommendations of SNC Standing Committee meeting minutes of:

- a) March 1st, 2016

- i. Clean Water Committee (Jackie Pemberton, Chair)
- ii. Fish and Wildlife Committee (Fred Schueler, Chair)
- iii. Joint Standing Committee (Doug Thompson, Chair)
- iv. Communications Committee (Natasha Machado/John Mesman)
- v. Forestry Committee (Dave Robertson, Chair)

- b) March 2nd, 2016: Joint Health and Safety Committee Electronic Meeting

RESOLUTION NO. BD-036/16

Moved by:

Lawrence Levere

Seconded by:

Bill Smirle



RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- a) March 1st, 2016 Committee meeting minutes of:
 - i) Clean Water Committee
 - ii) Fish and Wildlife Committee
 - iii) Joint Standing Committee
 - iv) Communications Committee
 - v) Forestry Committee
- b) Joint Health and Safety Electronic meeting minutes of March 2nd, 2016.

CARRIED

NEW BUSINESS

2015 AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS

RESOLUTION NO. BD-037/16

Moved by: François St. Amour
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve: 2015 Letter of Representation; Audit Reporting Letter; Draft Audited Financial Statements; and signatures by Management and Chair.

CARRIED

2015 ANNUAL REPORT

RESOLUTION NO. BD-038/16

Moved by: François St. Amour
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the 2015 Annual Report.

CARRIED

2015 ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-039/16

Moved by: Lawrence Levere
Seconded by: Pierre Leroux



RESOLVED THAT:

For banking purposes, the Authority signing officers be one of: the Chairman; Vice-Chairman; or Past Chairman; and one of: the General Manager/Secretary-Treasurer; Director, Organization Effectiveness; Team Lead, Corporate Services; or Director, Property Management and Approvals. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

The signing officers are authorized to borrow up to \$1,000,000 for 2016 for the operation of the South Nation River Conservation Authority, if required; and

FURTHER THAT:

1. The Chartered Accountants Firm of Collins Barrow, Winchester be appointed Auditors at an approximate cost of \$22,000 plus HST and Management sign engagement letter attached to this report
2. The Royal Bank, Winchester Branch, be the Authority Bank.
3. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$35,000 plus HST. Where it is necessary, staff may engage other specialized legal services.
4. Staff be authorized to continue the use of alternate signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software, Accpac. These tools are in the custody of the Director, Organization Effectiveness. The Director



may delegate the use of these tools to his/her delegate.

5. Staff continue to utilize various banking features to make regular payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

CARRIED

2016 DIRECTORS BENEFIT INSURANCE AND SNC INSURANCE

Paul Speck, Senior Vice President, Marsh Canada Limited, provided a powerpoint presentation highlighting SNC's coverage for the Board of Directors information.

RESOLUTION NO. BD-040/16

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the report on Directors Benefit Insurance; and

FURTHER THAT:

The Board of Directors approve the payment of up to \$59,200 including HST to Marsh Canada Limited for South Nation Conservation Insurance, April 1, 2016 to April 1, 2017.

CARRIED

CONSERVATION AREA AND PARK PATROL

RESOLUTION NO. BD-041/16

Moved by: François St. Amour
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve amendments to Agreements with Municipalities, on an as requested basis, to assist Conservation Area



patrol by Municipal by-law enforcement staff.

CARRIED

CLIMATE CHANGE MITIGATION AND LOW CARBON ECONOMY ACT

RESOLUTION NO. BD-042/16

Moved by: Archie Mellan
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the Climate Change Mitigation and Low Carbon Economy Act report.

CARRIED

SNC COMMITTEE MEMBER LISTING

RESOLUTION NO. BD-043/16

Moved by: Pierre Leroux
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the 2016 membership listing for SNC Standing Committees and SNC External Committees.

CARRIED

CITY OF OTTAWA FUNDING AGREEMENTS

RESOLUTION NO. BD-044/16

Moved by: George Darouze
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve signing two agreements with the City of Ottawa to receive a combined \$155,000 in funding for habitat restoration projects to be completed in 2016 under the SNC Stream Watch Program.

CARRIED

GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-045/16

Moved by: François St. Amour
Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:

1. Eco Canada – Environmental Youth Corps (EYC) Internship Program requesting \$15,000 in funds to recover 50% of a new intern's salary; and
2. College and Institutes Canada – CiCan Clean Tech Internship Program requesting \$12,000 in funds to recover 70% of a new intern's salary; and
3. Natural Resources Canada – Science and Technology Internship Program (STIP) requesting \$18,000 in funds to help recover 50% of the salary from three new interns.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-046/16

Moved by: Archie Mellan
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits 18 through 26 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

SNC BUILDING UPDATE – VERBAL

Jim Hendry, Team Lead, Property presented the Board of Directors with an update regarding the renovation of the SNC Administrative building.

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2016

RESOLUTION NO. BD-047/16

Moved by: François Landry



Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received for February 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$578,563.21 for February 2016.

CARRIED

SUPPLEMENTAL AGENDA

NEW BUSINESS

GRANT PROPOSAL SUBMISSION

RESOLUTION NO. BD-048/16

Moved by: Lawrence Levere
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the following grant application to:

1. Mountain Equipment Co-operative (MEC) – Community Contributions Access and Activity Grant requesting \$7,100 to help cover the cost of the purchase of ten new car and trail counters for SNC's Conservation Area Monitoring Program.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.

- April 21st, 2016
- May 19th, 2016
- June 16th, 2016
- August 18th, 2016

Special Event Dates:

- July 14th, 2016 Chairman's BBQ
- Thursday, August 11th, 2016, SNC/Live and Learn Golf Tournament



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

There were no Future Motions of the Board and/or Discussion of SNC Issues.

GUEST SPEAKER: LORNE STRADER, PAST CHAIRMAN

Dennis O'Grady, General Manager introduced Lorne Strader, Past Chair (1983-1985). Mr. Strader spoke of his experiences and accomplishments while at SNC.

PAST CHAIR RECOGNITION

The Board of Directors acknowledge Past Chair, Lorne Strader for his contribution to the work of South Nation Conservation.

ADJOURNMENT

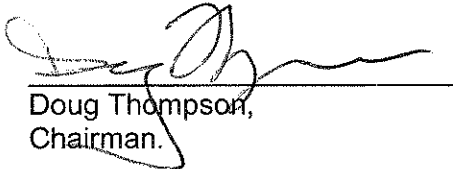
RESOLUTION NO. BD-049/16

Moved by: Bill Smirle

RESOLVED THAT:

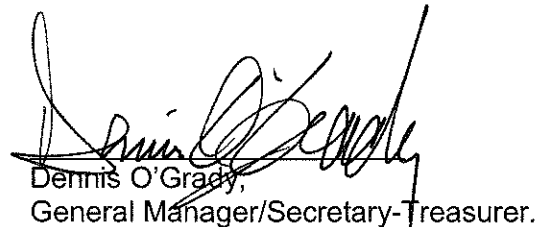
The Board of Directors Annual General Meeting of Thursday March 17th, 2016 be adjourned at 12:15 p.m.

CARRIED



Doug Thompson,
Chairman.

/dm



Dennis O'Grady,
General Manager/Secretary-Treasurer.

SNC Review by: SO



SNC BOARD OF DIRECTORS MEETING

Meeting No. 04/16
 Thursday April 21st, 2016 – 9:18 a.m.

Watershed Room, SNC



Directors Present:

Doug Thompson, City of Ottawa, Chair
 François St. Amour, Prescott Russell, Vice Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 Stephen Blais, City of Ottawa
 Fernand Dicaire, Prescott Russell
 François Landry, Stormont Dundas Glengarry
 Lawrence Levere, Leeds Grenville
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry
 Alan Perks, City of Ottawa

Regrets:

George Darouze, City of Ottawa
 Pierre Leroux, Prescott Russell

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
 Dianne MacMillan, Administrative Assistant II
 Linda Hutchinson, Director, Organization Effectiveness
 Angela Coleman, Director, Property & Approvals
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Geoff Owens, Regulations Officer
 Elise Lefebvre, Administrative Assistant II
 Jim Hendry, Team Lead, Property
 Carl Bickerdike, Acting Team Lead, Corporate Services
 Mathieu Leblanc, Acting Team Lead, Approvals
 Golam Sharif, Water Resources Analyst
 John Mesman, Acting Team Lead, Communications
 Simon Thibeault, Accountant
 Jaqueline Kelly Pemberton, SWP Representative
 Saxon Ireland, Property and Approvals Assistant I
 Ronda Boutz, Acting Team Lead, Stewardship
 Sandra Mancini, Senior Water Resources Engineer
 James Holland, Watershed Planner
 Chris Craig, Senior Forestry Technician
 Katherine Watson, Water Resources Specialist
 Brent Harbers, Science & Research Assistant
 Scott McDonald, Science & Research Assistant
 David Fitch, Works Superintendent Assistant



Michel Leger, Land Assistant
Marika Livingston, Environmental Planner
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist
Cole Seguin, Lands Assistant, Co-op
Jacqueline Edwards, GIS Analyst
Benoit Duquette, Watershed Planner
Ryan Robson, Resource Technician
Richard Pilon, Project Manager, Source Water Protection
Kiersti McMillan, GIS Technician
Michael Jones, Engineering Assistant
Chantal Quesnel, Engineering Student

Guests: Murray Inch, SNC Committee Member
Ray Beauregard, Acting Chair Source Water Protection
Phil Barnes, Water Resources Engineer, SWP
Dorothy Hamilton, Ontario Woodlot Association, SDG
Tom VanDusen, Communications Committee Member

CHAIRMAN'S REMARKS

Doug Thompson, Chair, called the Board of Directors meeting of April 21st, 2016 to order at 9:18 a.m. Chair Thompson updated Board Members regarding the following:

- Canadian Plowing Championships being held in August at the Emerald Links Golf Course, Ottawa;
- McLean's magazine article for former Board Member Alvin Runnalls;
- Election to Conservation Ontario Board of Directors.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-050/16

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the April 21st, 2016 meeting agenda and supplemental agenda, as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.



POWERPOINT PRESENTATIONS

- a. Staff Project Updates
- b. Amadou Thiam, OMAFRA: Cap and Trade – Ronda
The presentation was cancelled

APPROVAL OF:

Board of Directors Annual General Meeting minutes of March 17th, 2016

RESOLUTION NO. BD-051/16

Moved by: Archie Mellan
Seconded by: Stephen Blais

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting minutes of April 21st, 2016 as presented.

CARRIED

NEW BUSINESS

CA ACT REVIEW UPDATE (VERBAL)

Dennis O'Grady, General Manager/Secretary-Treasurer updated the Board of Directors regarding the CA Act Review.

CONSERVATION ONTARIO MEETING UPDATE (VERBAL)

Angela Coleman, Director, Property and Approvals updated the Board Members regarding the Conservation Ontario meeting held on Monday, April 11th, 2016.

PURCHASE OF ALL-TERRAIN VEHICLE (ATV)

RESOLUTION NO. BD-052/16

Moved by: Lawrence Levere
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the purchase of one Yamaha Grizzly 700 All-Terrain Vehicle (ATV) with tracks at a cost of approximately \$14,300 plus tax.

CARRIED



UPDATING FLOODPLAIN OVERLAY THROUGH THE ZONING ANOMALLY REPORT PROCESS

RESOLUTION NO. BD-053/16

Moved by: Archie Mellan
 Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receive and file the Updating Floodplain Overlay Through the Zoning Anomaly Report Process as described in the staff report.

CARRIED

DISBURSEMENTS FOR 2016 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-054/16

Moved by: Bill Smirle
 Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve disbursing 2016 funds for the following Partnership Programs:

Program	Budget
1. Ottawa Rural Clean Water Grants Program	\$200,000
2. Eastern Ontario Water Resources Program	\$154,581
3. Woodlot Advisory Service	\$30,000

CARRIED

CHARTER SIGNING: SNC, SMAGE DES GARDONS AND COPERNIC

RESOLUTION NO. BD-055/16

Moved by: Stephen Blais
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve signing the Charter to formalize the partnership between SNC, SMAGE des Gardons, and COPERNIC.

CARRIED



2015-2016 NATIONAL DISASTER MITIGATION PROGRAM

RESOLUTION NO. BD-056/16

Moved by: Stephen Blais
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into agreement with Ministry of Municipal Affairs and Housing under the 2015-2016 National Disaster Mitigation Program for the City of Ottawa Floodplain Mapping project to an upset limit of \$169,775.

CARRIED

BOARD OF DIRECTORS ENVIRONMENTAL GRANT

Information was provided to the Board of Directors regarding the Environmental grant opportunities, and directed to contact staff for funding requests.

GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-057/16

Moved by: Glenn Mackey
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to Recreational Fisheries Conservation Partnerships Program requesting:

- a) \$16,280 for eel ladder improvements; and
- b) \$18,150 for St. Lawrence River Species at Risk monitoring.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-058/16

Moved by: Bill Smirle
Seconded by: Alan Perks

RESOLVED THAT:

The SNC Board of Directors approve permits



27 through 33 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

SNC BUILDING ADDITION UPDATE – VERBAL

Jason Symington, Environmental Technologist, presented the Board of Directors with an update regarding the renovation of the SNC Administrative building.

**The Board of Directors meeting recessed at 10:25 a.m.
The Chair reconvened the Board of Directors meeting at 10:35 a.m.**

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2016

RESOLUTION NO. BD-059/16

Moved by: Glenn Mackey
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the money received for March 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$673,727.15 for March 2016.

CARRIED

CONSERVATION ONTARIO LEVY

RESOLUTION NO. BD-060/16

Moved by: Alan Perks
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the payment of the 2016 Conservation Ontario Levy of \$30,391, payable in two installments of \$15,195.50.

CARRIED



SPECIAL PROJECT APPROVALS

RESOLUTION NO. BD-061/16

Moved by: Fernand Dicaire
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the following special projects:

Project	Upset limit:
1. United Counties of Prescott and Russell – Infrastructure Assessment	\$ 30,000
2. United Counties of Stormont, Dundas and Glengarry – Stormwater Facilities Assessment	\$ 27,000
3. City of Ottawa – McKinnon’s Creek Subwatershed Study	\$ 49,000
4. City of Ottawa – SNC Stream Watch Program	\$170,000
TOTAL	\$276,000

CARRIED

SUPPLEMENTAL AGENDA

NEW BUSINESS

ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2016 AS OF MARCH 31ST, 2016

RESOLUTION NO. BD-062/16

Moved by: Lawrence Levere
 Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2016, as of March 31, 2016.

CARRIED

FINDLAY CREEK STEWARDSHIP FUND

RESOLUTION NO. BD-063/16

Moved by: Stephen Blais
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the



Findlay Creek Stewardship Fund report.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.

- May 19th, 2016
- June 16th, 2016
- August 18th, 2016 (day after AMO Conference, Windsor)
- September 15th, 2016 (conflicts with OEMC September 14–16, Kingston)

- **Special Event Dates:**
 - July 14th, 2016 Chairman's BBQ
 - Thursday, August 11th, 2016, SNC/Live and Learn Golf Tournament

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Archie Mellan, Stormont Dundas Glengarry, requested information regarding tree removal from the river.

FRIENDS OF SNC RECOGNITION

The Board of Directors recognized, and thanked Tom Van Dusen for his continued contribution to the work of South Nation Conservation.

CLOSED SESSION

The meeting move into closed session to discuss the following items:

- a) Legal Issues;
- b) Conservation Authorities Act Review.

RESOLUTION NO. BD-064/16

Moved by: Bill Smirle
Seconded by: François Landry

RESOLVED THAT:

The meeting move to closed session.

CARRIED

OPEN SESSION

The meeting move to open session at this time.



RESOLUTION NO. BD-065/16

Moved by: Fernand Dicaire
Seconded by: François St. Amour

RESOLVED THAT:

The meeting move to open session.

CARRIED

LEGAL ISSUES AND CONSERVATION AUTHORITIES ACT REVIEW UPDATE

The Board of Directors were presented with a verbal update regarding Legal Issues and the Conservation Authorities Act review.

CARRIED

ADJOURNMENT


RESOLUTION NO. BD-066/16

Moved by: Bill Smirle
Seconded by: François Landry

RESOLVED THAT:

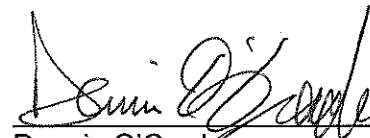
The Board of Directors Meeting of Thursday
April 21st, 2016 be adjourned at 11:35 p.m.

CARRIED



Doug Thompson,
Chairman.

/dm



Dennis O'Grady,
General Manager/Secretary-Treasurer.

SNC Review by: UB



SNC BOARD OF DIRECTORS MEETING

Meeting No. 05/16
Thursday May 19th, 2016 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Doug Thompson, City of Ottawa, Chair
François St. Amour, Prescott Russell; Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
Fernand Dicaire, Prescott Russell
François Landry, Stormont Dundas Glengarry
Pierre Leroux, Prescott Russell
Lawrence Levere, Leeds Grenville
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry

Regrets:

Stephen Blais, City of Ottawa
George Darouze, City of Ottawa
Alan Perks, City of Ottawa

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
Linda Hutchinson, Director, Organization Effectiveness
Angela Coleman, Director, Property and Approvals
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Geoff Owens, Regulations Officer
Elise Lefebvre, Administrative Assistant II
Jim Hendry, Team Lead, Property
Carl Bickerdike, Acting Team Lead, Corporate Services
Mathieu Leblanc, Acting Team Lead, Approvals
Golam Sharif, Water Resources Analyst
Natasha Machado, Acting Team Lead, Communications
John Mesman, Acting Team Lead, Communications
Simon Thibeault, Accountant
Jaqueline Kelly Pemberton, SWP Representative
Saxon Ireland, Property and Approvals Assistant I
Ronda Boutz, Acting Team Lead, Stewardship
Sandra Mancini, Senior Water Resources Engineer
James Holland, Watershed Planner
Chris Craig, Senior Forestry Technician
Katherine Watson, Water Resources Specialist
Debbie Edwards, Accounting Assistant II
Phil Duncan, Property and Approvals Assistant II
Monique Sauve, Lead – Sewage Systems Inspector



Cheyene Ramsey, Forestry Technician
Joel Martineau, Forestry Technician
Bonnie Boyd, Environnemental Planner
Lorie Henderson, Administrative Assistant II
Brent Harbers, Science & Research Assistant
Scott McDonald, Science & Research Assistant
David Fitch, Works Superintendent Assistant
Michel Leger, Lands Assistant
Marika Livingston, Environmental Planner
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist
Cole Seguin, Lands Assistant, Co-op
Jacqueline Edwards, GIS Analyst
Benoit Duquette, Watershed Planner
Richard Pilon, Project Manager, Source Water Protection
Kiersti McMillan, GIS Technician
Michael Jones, Engineering Assistant
Chantal Quesnel, Engineering Student
Adam Poapst, Engineering Co-op Student
Mesha Sagram, Stewardship Student
Sarah McGrath, Corporate Services Assistant
Holly Nyenkamp, Communications and Outreach Student
Micaela Hadley, Property and Approvals Student
Dominic Drapeau, Forestry Student

Guests:

Murray Inch, SNC Committee Member
Delegation of Smages des Gardons, France
Delegation of Corpernic, Québec
Jeff Waldroff, IPM Representative
Jean-Claude Havard, Boisé Est
Matthew Uhrig, Winchester Press
Nelson Zandbergen, Chesterville Record
Tom Vandusen, Communications Committee
Alison McDonald, SDG Counties
Josee Brizard, Nation Township



CHAIRMAN'S REMARKS

Doug Thompson, Chair, called the Board of Directors meeting of May 19th, 2016 to order at 9:00 a.m., and welcomed guests from Smages des Gardons, France and Copernic from the Province of Quebec. Chair Thompson updated Board Members regarding the following:

- Meeting with Minister of Parliament, Mr. Drouin on May 13, 2016:
 - Update on SNC programs and projects
 - Invitation to attend SNC Board meeting
- Chair Thompson thanked staff for expertise and advice regarding a land owner site visit with Ministry of the Environment and Climate Change staff
- Conservation Authorities Act Review report available – Questions to be directed to the General Manager

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-067/16

Moved by: Pierre Leroux
Seconded by: Bill Smirle

RESOLVED THAT:

- The Board of Directors approve the May 19th, 2016 meeting agenda with the following amendment:
- Add Main Agenda Item #8, f) *Russell Weir and Township Request*; and

FURTHER THAT:

The Supplemental Agenda be approved as submitted.

CARRIED

CLOSED SESSION

The meeting move into closed session to discuss the following item:

- a) Succession Plan

RESOLUTION NO. BD-068/16

Moved by: Pierre Leroux
Seconded by: Glenn Mackey



Directors meeting minutes of April 21st, 2016
as presented.

CARRIED

**APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF SNC STANDING
COMMITTEE MEETING MINUTES**

Communications Committee meeting of May 4th, 2016 (Bill Smirle)

RESOLUTION NO. BD-071/16

Moved by: Bill Smirle
Seconded by: Lawrence Levere

RESOLVED THAT:

The Members approve the Communications
Committee minutes of May 4th, 2016

CARRIED

NEW BUSINESS

UPDATE ON 2011 CAPITAL PROJECTS REPORT:

RESOLUTION NO. BD-072/16

Moved by: Bill Smirle
Seconded by: Frank Landry

RESOLVED THAT:

The Board of Directors receive and file the
Update on 2011 Capital Projects Report.

CARRIED

CAPITAL REPORT: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE AREA

RESOLUTION NO. BD-073/16

Moved by: Pierre Leroux
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the
Potential Retrogressive Landslide Area as
amended:
i. Resolution Paragraph 3, following, '*...at
the time,*' insert text '*...in consultation
with Nation Municipality...*' (as noted in
bold below); and



FURTHER THAT:

The Board of Directors approve staff submitting letters to the Provincial and Federal governments, on an annual basis, to request funding to purchase the remaining residences in the Casselman to Lemieux Potential Retrogressive Landslide Area [on willing vendor basis]; and

FURTHER THAT:

If vendors in the Potential Retrogressive Landslide Area approach the Authority to purchase residences, decisions to purchase be debated by the Board, at the time, **in consultation with Nation Municipality**, on the merits [considering appropriate advice, market values, budget pressures, and other considerations that the Board deems appropriate].

CARRIED

CAPITAL REPORT: WATER CONTROL STRUCTURES

RESOLUTION NO. BD-074/16

Moved by: Archie Mellan
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the Water Control Structures report.

CARRIED

CAPITAL REPORT: FLOODPLAIN MAPPING

RESOLUTION NO. BD-075/16

Moved by: Fernand Dicaire
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the updates on floodplain mapping.

CARRIED

EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-076/16

Moved by: Glenn Mackey



Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file SNC's Annual Emergency Preparedness Plans reports.

CARRIED

SURVEYING EQUIPMENT PURCHASE

RESOLUTION NO. BD-077/16

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the purchase of surveying equipment and network cost to an upset limit of \$51,750 including taxes.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-078/16

Moved by: Lawrence Levere
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve permits 34 through 43 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

SNC BUILDING ADDITION UPDATE – VERBAL

Jason Symington, Environmental Technologist, presented the Board of Directors with an update regarding the renovation of the SNC Administrative building.

RESOLUTION NO. BD-079/16

Moved by: François St. Amour
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Administrative building renovation Request for Proposal be cancelled due to unforeseen budget circumstances; and



FURTHER THAT:

A Closed Session be added to follow Main Agenda Item #13 to discuss this topic.

CARRIED

RUSSELL WEIR AND TOWNSHIP REQUEST

The Township of Russell has contacted SNC regarding parking availability on SNC land. A report will be brought to the June 16th Board of Directors meeting.

RESOLUTION NO. BD-80/16

Moved by: Lawrence Levere
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors give the General Manager/Secretary-Treasurer approval to work with the Township of Russell on the request for SNC land use.

CARRIED

**The Board of Directors meeting recessed at 10:25 a.m.
The Chair reconvened the Board of Directors meeting at 10:35 a.m.**

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2016

RESOLUTION NO. BD-081/16

Moved by: François Landry
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receive and file the money received for April 2016;
and

FURTHER THAT:

The Board approve the Disbursement Register of \$457,263.85 for April 2016.

CARRIED



BOARD PAYROLL FREQUENCY

RESOLUTION NO. BD-082/16

Moved by: François St. Amour
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors direct staff to change the payment for Board of Directors per diem only to a quarterly schedule.

CARRIED

2016 COMPENSATION COMMITTEE

RESOLUTION NO. BD-083/16

Moved by: Lawrence Levere
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the establishment of a Compensation Review Committee; and

FURTHER THAT:

The Board of Directors appoint one representative from each Upper Tier, being the Chair (Ottawa), Vice Chair (Prescott Russell), Past Chair (Stormont Dundas Glengarry), and one representative from Leeds Grenville.

CARRIED

SUPPLEMENTAL AGENDA

NEW BUSINESS

PROPERTY AND APPROVALS PROTECTION MAPPING: OTTAWA AND ST. LAWRENCE RIVERS

RESOLUTION NO. BD-084/16

Moved by: François St. Amour
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the St. Lawrence River Flood Levels, and the Ontario Flood Damage Reduction Program, Ottawa River, reports and associated maps; and



FURTHER THAT:

These lines be used establish flood and protection limits for both watercourses.

CARRIED

SUNEDISON FILING: HABITAT PROJECT UPDATE

RESOLUTION NO. BD-085/16

Moved by: Pierre Leroux
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the SunEdison filing: Habitat Project update.

CARRIED

**ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2016
AS OF APRIL 30th, 2016**

RESOLUTION NO. BD-086/16

Moved by: Fernand Dicaire
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2016, as of April 30th, 2016.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.

- June 16th, 2016
- August 18th, 2016 (day after AMO Conference, Windsor)
- September 15th, 2016 (conflicts with OEMC September 14–16, Kingston)

- **Special Event Dates:**
 - July 14th, 2016 Chairman's BBQ
 - Thursday, August 11th, 2016, SNC/Live and Learn Golf Tournament



FRIENDS OF SNC RECOGNITION

The Board of Directors recognized, and thanked Jean-Claude Havard for his continued contribution to the work of South Nation Conservation.

CLOSED SESSION

The meeting move into closed session to discuss the following item:

- SNC Building Addition

RESOLUTION NO. BD-87/16

Moved by: Bill Smirle
Seconded by: Fernand Dicaire

RESOLVED THAT:

The meeting move to closed session to discuss a legal matter relating to the SNC Building Addition Request for Proposals.

CARRIED

OPEN SESSION

The meeting moved into open session at this time.

RESOLUTION NO. BD-088/16

Moved by: François Landry
Seconded by: François St. Amour

RESOLVED THAT:

The meeting move to open session.

CARRIED

SNC BUILDING ADDITION UPDATE

The Board of Directors discussed cancellation of the SNC Building Addition Request for Proposals.

CARRIED

SMAGES DES GARDONS AND COPERNIC

A PowerPoint presentation was given by the delegates from Smages Des Gardons and Copernic to the Board of Directors.



ADJOURNMENT


RESOLUTION NO. BD-89/16

Moved by: Fernand Dicaire
Seconded by Archie Mellan

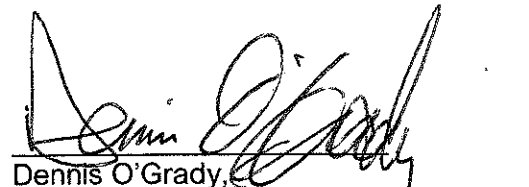
RESOLVED THAT:

The Board of Directors Meeting of Thursday
May 19th, 2016 be adjourned at 12:30 p.m.

CARRIED



Doug Thompson,
Chairman.



Dennis O'Grady,
General Manager/Secretary-Treasurer.

/el

SNC Review by: CB



SNC BOARD OF DIRECTORS MEETING

Meeting No. 06/16
 Thursday June 16th, 2016 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Doug Thompson, City of Ottawa, Chair
 François St. Amour, Prescott Russell, Vice Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 Stephen Blais, City of Ottawa
 Fernand Dicaire, Prescott Russell
 Pierre Leroux, Prescott Russell
 Lawrence Levere, Leeds Grenville
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry
 Alan Perks, City of Ottawa

Regrets:

George Darouze, City of Ottawa
 François Landry, Stormont Dundas Glengarry

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
 Dianne MacMillan, Administrative Assistant II
 Linda Hutchinson, Director, Organization Effectiveness
 Angela Coleman, Director, Property and Approvals
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Geoff Owens, Regulations Officer
 Elise Lefebvre, Administrative Assistant II
 Jim Hendry, Team Lead, Property
 Carl Bickerdike, Acting Team Lead, Corporate Services
 Golam Sharif, Water Resources Analyst
 Karen Paquette, Project Lead
 Natasha Machado, Acting Team Lead, Communications
 John Mesman, Acting Team Lead, Communications
 Simon Thibeault, Accountant
 Jaqueline Kelly Pemberton, SWP Representative
 Saxon Ireland, Property and Approvals Assistant I
 Ronda Boutz, Acting Team Lead, Stewardship
 Katherine Watson, Water Resources Specialist
 Phil Duncan, Property and Approvals Assistant II
 Monique Sauve, Lead – Sewage Systems Inspector
 Cheyene Ramsey, Forestry Technician
 Joel Martineau, Forestry Technician
 Bonnie Boyd, Environmental Planner



SOUTH NATION
CONSERVATION
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Sylvie Fracassi, Sewage Systems Inspector
Lorie Henderson, Administrative Assistant II
Brent Harbers, Science & Research Assistant
Jason Symington, Environmental Technologist
Marika Livingston, Environmental Planner
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist
Jacqueline Edwards, GIS Analyst
Richard Pilon, Project Manager, Source Water Protection
Kiersti McMillan, GIS Technician
Michael Jones, Engineering Assistant
Chantal Quesnel, Engineering Student
Adam Poapst, Engineering Co-op Student
Mesha Sagram, Stewardship Student
Sarah McGrath, Corporate Services Assistant
Holly Nyenkamp, Communications and Outreach Student
Micaela Hadley, Property and Approvals Student
Dominic Drapeau, Forestry Student
Stephen Moore, Property and Approvals Student
Melanie St. Cyr, OFAH Student
Michael Melaney, Hydrogeologist

Guests:

Murray Inch, Forestry Committee
Fred Schueler, Fish and Wildlife Committee Chair
Cyril Holmes, SNC Volunteer
Neil Robinson, 4H Club



CHAIRMAN'S REMARKS

Doug Thompson, Chair, called the Board of Directors meeting of June 16th, 2016 to order at 9:00 a.m., and welcomed everyone. Chair Thompson updated Board Members regarding the following:

- Congratulated staff for continued good work, many compliments from partners and Municipalities
- Golf tournament for SNC and Live and Learn scheduled for August 11th
- The passing of Claude Cousineau (Past Chair and Chair of SWP), and observed a moment of silence
- Bill Smirle, Past Chair gave a brief biography of Claude's long standing history as a volunteer and his involvement in Municipal politics

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-090/16

Moved by: Alan Perks
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the June 16th, 2016 meeting agenda and supplemental agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

POWERPOINT PRESENTATIONS

- a. 2016 Summer Staff Introductions
- b. Staff Project Update: Staff

RECOGNITION FOR YEARS OF SERVICE

The Board of Directors recognize and congratulate Jason Symington, (10 years); Sylvie Fracassi, (10 years); and Ronda Boutz (20 years), for their time at South Nation Conservation.



APPROVAL OF:

Board of Directors meeting minutes of May 19th, 2016

RESOLUTION NO. BD-091/16

Moved by: Lawrence Levere
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of May 19th, 2016 as presented.

CARRIED

APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING OF JUNE 1ST, 2016

RESOLUTION NO. BD-092/16

Moved by: Alan Perks
Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the Joint Occupational Health and Safety Committee meeting minutes of June 1st, 2016 as presented.

CARRIED

NEW BUSINESS

SNC LAND LEASE AGREEMENT

RESOLUTION NO. BD-093/16

Moved by: Pierre Leroux
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 20 year lease agreement with the Township of Russell for SNC land use near the Russell Weir.

CARRIED

UPDATE CAP AND TRADE PROGRAM REGULATION

RESOLUTION NO. BD-094/16

Moved by: Alan Perks
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors receive and file the *Climate Change Mitigation and Low Carbon Economy Act* report.

CARRIED

UPDATE: ACCESSIBILITY STANDARDS FOR CUSTOMER SERVICE

RESOLUTION NO. BD-095/16

Moved by: Glenn Mackey
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receive and file the amendments to the Accessibility Standards for Customer Service Report.

CARRIED

CAREER FOCUS GRANT

RESOLUTION NO. BD-096/16

Moved by: Bill Smirle
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the hire of up to eight recent graduates, on six month contracts starting in mid-September 2016, under the federal Career Focus program.

CARRIED

STREAM WATCH PROJECT IMPLEMENTATION APPROVALS

RESOLUTION NO. BD-097/16

Moved by: Pierre Leroux
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the implementation of the following Stream Watch Projects:

1. Abandoned water crossing removal on North Castor River, approximate cost of \$70,140;
2. Streambank and fish habitat enhancements on Shields Creek, approximate cost of \$86,400; and



FURTHER THAT:

The Board of Directors approve the expenditures as listed in the Stream Watch Project Implementation Approvals report; and

FURTHER THAT:

Staff to submit a Stream Watch Project summary following completion of projects.

CARRIED

WATER EROSION CONTROL INFRASTRUCTURE (WECI) APPLICATION

RESOLUTION NO. BD-098/16

Moved by: Stephen Blais
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve submitting request for quotes (RFQ) and undertaking the following projects as per the approved 2016 SNC budget:

1. Casselman Weir Dam Safety Assessment and Public Safety Improvements (upset limit of \$51,600);
2. Chesterville Dam Concrete Crack Repair (upset limit of \$40,000).

CARRIED

2016 TREE PLANTING UPDATE

RESOLUTION NO. BD-099/16

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the 2016 Tree Planting Update.

CARRIED

NAVAN WETLAND RESTORATION AND BOARDWALK PROJECT

RESOLUTION NO. BD-100/16

Moved by: Stephen Blais
Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors receive and file the Navan Wetland Restoration and Boardwalk Project; and

FURTHER THAT:

The Board of Directors approve the General Manager and Board Executive to negotiate a 2017 Special Levy with the City of Ottawa for the design and construction of the Navan wetland boardwalk.

CARRIED

GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-101/16

Moved by: Pierre Leroux
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:

1. National Disaster Mitigation Program (NDMP):

- a) Approximately \$400,000 for Floodplain Mapping for Clarence Creek and York Creek in the United Counties of Prescott and Russell (UCPR); and
- b) Approximately \$450,000 for Floodplain Mapping for Middle Castor, Buckles Creek and Tributary, Ebbers Creek and Tributary (Stream 5) within the City of Ottawa.

2. Agri-Risk Grant:

- a) \$500,000/year, for two years, for tools to assess and reduce risk of changing climate on agricultural and rural infrastructure.

CARRIED



APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-102/16

Moved by: Bill Smirle
Seconded by: Fernand Dicaire

RESOLVED THAT:

The SNC Board of Directors approve permits 44 through 51 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

MEETING UPDATE

François St. Amour, Vice Chair, provided an update regarding discussions with Francis Drouin, MP, Glengarry Prescott Russell:

- Update on the Casselman to Lemieux area
- Meeting to be held with the Honourable Ralph Goodale, Minister of Public Safety and Emergency Preparedness

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2016

RESOLUTION NO. BD-103/16

Moved by: François St. Amour
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received for May 2016;
and

FURTHER THAT:

The Board approve the Disbursement Register of \$\$441,456.17 for May 2016.

CARRIED

2017 SNC FEE STRUCTURE FOR TREE SEEDLINGS

RESOLUTION NO. BD-104/16

Moved by: Lawrence Levere
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors approve the 2017 SNC Tree Seedling Fee Structure; and

FURTHER THAT:

The Board of Directors approve the purchase of tree seedlings to an upset limit of \$130,000 subject to the approval of the 2017 Budget; and

FURTHER THAT:

The Board of Directors approve the sole-sourcing purchase of tree seedlings from Ferguson Forest Centre for spring of 2017.

CARRIED

SUPPLEMENTAL AGENDA

APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF SNC STANDING COMMITTEE MEETING MINUTES OF:

- i. Fish and Wildlife Committee meeting of June 7th, 2016: Fred Schueler, Chair
- ii. Forestry Committee meeting of June 8th, 2016: Murray Inch, Member
- iii. Clean Water Committee meeting of June 13th, 2016: Jackie Pemberton, Chair

RESOLUTION NO. BD-105/16

Moved by: Pierre Leroux
Seconded by: Stephen Blais

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- i. Fish and Wildlife Committee meeting minutes of June 7th, 2016
- ii. Forestry Committee meeting minutes of June 8th, 2016
- iii. Clean Water Committee meeting minutes of June 13th, 2016

CARRIED



NEW BUSINESS

INCREASING FOREST COVER

Dennis O'Grady, General Manager/Secretary-Treasurer provided an update on forest cover. This report was for discussion purposes, and a report will be brought to the August 18th, 2016 Board of Directors meeting.

GRANT SUBMISSIONS - EASTERN ONTARIO WATER RESOURCES PROGRAM

RESOLUTION NO. BD-106/16

Moved by: Archie Mellan
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the retroactive submission of the following grant applications to the Eastern Ontario Water Recourses Program (EOWRP):

1. Well Decommissioning Grants, request for \$5,500
2. SNC Volunteer Rain Gauge Network, request for \$3,000
3. Alfred-Plantagenet Groundwater Study, request for \$4,000; and

FURTHER THAT:

The Board of Directors approve signing an agreement with EWORP to undertake the following projects:

1. Well Decommissioning Grants to an upset limit of \$4,517
2. SNC Volunteer Rain Gauge Network to an upset limit of \$2,464
3. Alfred-Plantagenet Groundwater Study to an upset limit of \$3,285; and

FURTHER THAT:

The Board of Directors approve the delivery of well decommissioning grants outside of the



South Nation Conservation jurisdiction in the United Counties of Prescott and Russell at a grant rate of 100% to a maximum grant of \$1,000/well, to an upset limit of \$4,100.

CARRIED

NON-RATED MUNICIPAL DRAIN DATA COLLECTION

RESOLUTION NO. BD-107/16

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve submitting a quote to Fisheries and Oceans Canada to carry out municipal drain data collection work at cost of up to \$10,000 (including taxes); and

FURTHER THAT:

The Board of Directors approve signing an agreement with Fisheries and Oceans Canada to receive the funds and carry out the municipal drain data collection work.

CARRIED

FINANCIAL REPORT

**ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2016
AS OF MAY 31ST, 2016**

RESOLUTION NO. BD-108/16

Moved by: Pierre Leroux
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2016, as of May 31th, 2016.

CARRIED



DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.

- Special Event: Chairman's BBQ, July 14th, 2016
- August 18th, 2016
- September 15th, 2016
- October 20th, 2016

FRIENDS OF SNC RECOGNITION

The Board of Directors recognized, and thanked Cyril Holmes for his continued contributions to the work of South Nation Conservation.

CLOSED SESSION

The meeting move into closed session to discuss the following item:

- a) Succession Planning - Verbal

RESOLUTION NO. BD-109/16

Moved by: François St. Amour
 Seconded by: Pierre Leroux

RESOLVED THAT:

The meeting move to closed session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-110/16

Moved by: Alan Perks
 Seconded by: Glenn Mackey

RESOLVED THAT:

The meeting move to open session.

CARRIED

SUCCESSION PLAN – VERBAL

RESOLUTION NO. BD-111/16

Moved by: Bill Smirle
 Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors were provided with a verbal update regarding the succession plan.

CARRIED

ADJOURNMENT

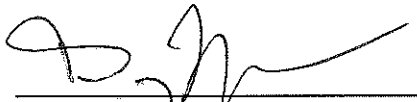
RESOLUTION NO. BD-112/16

Moved by: François St. Amour


RESOLVED THAT:

The Board of Directors meeting of Thursday June 16th, 2016 be adjourned at 11:20 a.m.

CARRIED



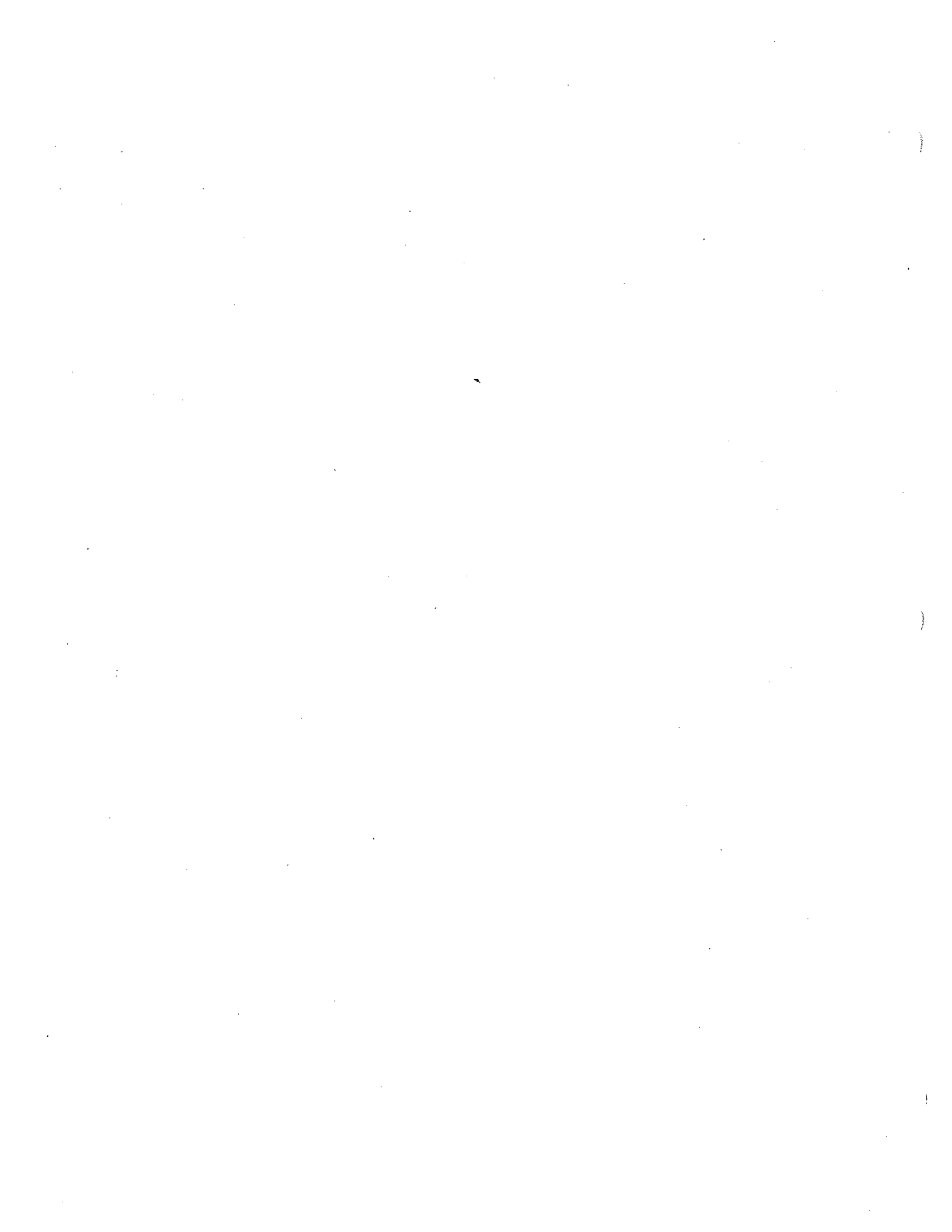
Doug Thompson,
Chairman.



Dennis O'Grady,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: 





SNC BOARD OF DIRECTORS MEETING

Meeting No. 08/16
 Thursday September 22nd, 2016 – 8:55 a.m.

Watershed Room, SNC



Directors Present:

Doug Thompson, City of Ottawa, Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 George Darouze, City of Ottawa
 Fernand Dicaire, Prescott Russell
 François Landry, Stormont Dundas Glengarry
 Pierre Leroux, Prescott Russell
 Lawrence Levere, Leeds Grenville
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry
 Alan Perks, City of Ottawa

Regrets:

Stephen Blais, City of Ottawa
 François St. Amour, Prescott Russell, Vice Chair

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
 Angela Coleman, Director, Property and Approvals
 Chris Craig, Senior Forestry Technician
 Dianne MacMillan, Administrative Assistant II
 Lorie Henderson, Administrative Assistant II
 Carl Bickerdike, Acting Team Lead, Corporate Services
 Golam Sharif, Water Resources Analyst
 Karen Paquette, Project Lead
 Hannah Jackson, Accounting Analyst
 Lyman Jones, GIS Specialist
 Monique Sauve, Lead, Sewage System Inspection
 Jaqueline Kelly Pemberton, SWP Representative
 Michael Melaney, Hydrogeologist
 Lisa Van de Ligt, Communications Specialist
 David Fitch, Works Superintendent Assistant
 Deborah Edwards, Accounting Assistant II
 Naomi Langlois-Anderson, Sr. Fish and Wildlife Technician
 Ryan Robson, Resource Technician
 Simon Thibeault, Accountant
 Richard Pilon, Project Manager, SWP
 Saxon Ireland, Property and Approvals Assistant I
 Ronda Boutz, Acting Team Lead, Stewardship
 Phil Duncan, Property and Approvals Assistant II



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Cheyene Brunet, Forestry Technician
Mathieu Leblanc, Team Lead, Approvals
Bonnie Boyd, Environmental Planner
Brent Harbers, Science and Research Assistant
Jason Symington, Environmental Technologist
Marika Livingston, Environmental Planner
Kiersti McMillan, GIS Assistant
Adam Poapst, Engineering Co-op Student
Mesha Sagram, Stewardship Student
John Mesman, Acting Team Lead, Communications
Kelsey Smith, Communications and Outreach Assistant
Holly Stemberger, Community Lands Assistant
Justine Spero, Communications and Outreach Assistant
Danielle MacKinnon, Engineering Assistant
Sophia Pan, Engineering Assistant
Laura Crites, Property and Approvals Assistant

Guests:

Murray Inch, Standing Committee Member
Alison McDonald, Manager of Planning, SDG Counties



CHAIRMAN'S REMARKS

Doug Thompson, Chair, called the Board of Directors meeting of September 22nd, 2016 to order at 8:55 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-134/16

Moved by: Bill Smirle
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the September 22nd, 2016 meeting agenda and supplemental agenda with the following amendment:

- i. Main Agenda Item #11 a. be moved to follow Main Agenda Item #3.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

CLOSED SESSION

The meeting move into closed session to discuss the following item:

- a. General Manager's Update: Verbal

RESOLUTION NO. BD-135/16

Moved by: George Darouze
Seconded by: François Landry

RESOLVED THAT:

The meeting move to closed session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-136/16

Moved by: Bill Smirle
Seconded by: François Landry

RESOLVED THAT:

The meeting move to open session.

CARRIED



GENERAL MANAGER'S UPDATE

Dennis O'Grady, General Manager updated the Board of Directors on personnel issues. The General Manager left the room, and the Board Members continued discussions regarding the report.

RESOLUTION NO. BD-137/16

Moved by: Bill Smirle
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors authorize staff to follow directions regarding contracts, as discussed in the Closed Session.

CARRIED

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

- a. Board of Directors meeting minutes of August 18th, 2016

RESOLUTION NO. BD-138/16

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of August 18th, 2016 as submitted.

CARRIED

- b. **APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF SNC STANDING COMMITTEE MEETING MINUTES OF:**

Clean Water Committee meeting of September 12th, 2016

RESOLUTION NO. BD-139/16

Moved by: Pierre Leroux
Seconded by: Glenn Mackey



RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the September 12th, 2016 Clean Water Committee meeting.

CARRIED

NEW BUSINESS

SEPTIC PROGRAM REVIEW

RESOLUTION NO. BD-140/16

Moved by: Fernand Dicaire
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve continuing the Septic Program for an additional five years; and

FURTHER THAT:

Tertiary System Installation and Septic System Decommissioning Fees be added during the 2017 Fee Schedule Update.

CARRIED

IT NETWORK RENEWAL AND THE CLOUD

RESOLUTION NO. BD-141/16

Moved by: George Darouze
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve \$26,000 (including HST) to move select services to the cloud; and

FURTHER THAT:

Staff are approved to enter into an agreement with Microsoft for Office 365 at an approximate cost of \$500 per month.

CARRIED

APPROVAL OF OPG PROJECT EXPENDITURE - GRASSLANDS

RESOLUTION NO. BD-142/16

Moved by: Lawrence Levere
Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors approve the expenditure of \$21,500 including HST, to restore grassland habitat for the OPG Biodiversity Grasslands Project.

CARRIED

UNITED COUNTIES OF PRESCOTT AND RUSSELL FLOODPLAIN UPDATE

RESOLUTION NO. BD-143/16

Moved by: Fernand Dicaire
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve preparing and submitting a proposal to the United Counties of Prescott and Russell (UCPR), to undertake a floodplain mapping update project within its jurisdiction; and

FURTHER THAT:

If the proposal is successful that the Board of Directors approve entering into a 10 year partnership with the UCPR to complete the floodplain mapping update project at a cost of \$50,000 per year, per partner.

CARRIED

DFO MUNICIPAL DRAIN MAINTENANCE GUIDELINE

RESOLUTION NO. BD-144/16

Moved by: Archie Mellan
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the DFO Municipal Drain Maintenance Guideline report.

CARRIED

WETLAND PROTECTION

RESOLUTION NO. BD-145/16

Moved by: Alan Perks
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors implement the



protection of evaluated wetlands identified in Official Plans (Locally Significant), in the Municipalities where requested by resolution of Municipal Council.

CARRIED

HUNTING PROGRAM FEE UPDATE

RESOLUTION NO. BD-146/16

Moved by: Bill Smirle
 Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve waiving Hunting Permission Letter fees for youth (under 18 years of age), when accompanied by an adult with an SNC Hunting Permission letter for the 2016 Hunting Season, if this waived fee is endorsed by the Fish and Wildlife and Forestry Committees at their joint September 27th, 2016 meeting.

CARRIED

TREE PLANTING SITE PREPARATIONS

RESOLUTION NO. BD-147/16

Moved by: Alan Perks
 Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors approve the disbursement of the remaining \$19,807 included in the 2016 tree planting budget to complete fall site preparations.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-148/16

Moved by: Archie Mellan
 Seconded by: Fernand Dicaire

RESOLVED THAT:

The SNC Board of Directors approve permits 95 through 106 issued under Ontario



Regulation 170/06, Development,
Interference with Wetlands, and Alterations to
Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST 2016

RESOLUTION NO. BD-149/16

Moved by: Pierre Leroux
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file
the money received for August 2016;
and

FURTHER THAT:

The Board approve the Disbursement
Register of \$646,258.97 for August 2016.

CARRIED

SUPPLEMENTAL AGENDA

**APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF THE SNC STANDING
COMMITTEE:**

- a. Communications Committee meeting minutes of September 14th, 2016

RESOLUTION NO. BD-150/16

Moved by: Archie Mellan
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the actions
and recommendations of the September 14th,
2016 Communications Committee meeting.

CARRIED

**François Landry, SDG, and George Darouze, City of Ottawa left the meeting at
11:07 a.m.**



NEW BUSINESS

INCREASING FOREST COVER

The Increasing Forest Cover Report was postponed until the October 20th, 2016 Board of Directors meeting.

WATER ENVIRONMENT STRATEGY (WES) PROJECT CONTRACTS

RESOLUTION NO. BD-151/16

Moved by: Bill Smirle
 Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Willis Kerr Contracting Limited to complete the following City of Ottawa Water Environment Strategy projects:

Project	Upset Limit (not including HST)
1. North Castor River Crossing Removal	\$ 15,750.00
2. Shield`s Creek Shoreline Remediation	\$ 45,850.00
Total	\$ 61,600.00

CARRIED

CONCUSSION PROCEDURE AND EMPLOYEE AND VOLUNTEER SCREENING PROCEDURES

RESOLUTION NO. BD-152/16

Moved by: Alan Perks
 Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the new Concussion Procedure and Employee and Volunteer Screening Procedure, as presented; and

FURTHER THAT:

They be added to SNC's Health and Safety Policy.

CARRIED



GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-153/16

Moved by: Bill Smirle
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:

Patagonia Environmental Grants:

1. \$12,000 for SNC to host a Glossy Buckthorn removal event at Leitrim Wetland in May 2017 and plant native shrubs and grasses.

Partnership Grant Program:

2. Approximately \$300,000 over two years to enhance inclusive leadership by creating best practices and training for succession planning, leadership, and transition.

Natural Resources Canada: Science and Technology Internship Program:

3. \$33,962 to cover the outstanding costs from nine, 6 month internships funded through Employment and Social Development Canada and Agriculture and Agri-Food Canada.

CARRIED

FINANCIAL REPORT

ESTIMATED STATEMENT OF OPERATIONS FOR YEAR ENDING DECEMBER 31ST, 2016 AS OF AUGUST 31ST, 2016

RESOLUTION NO. BD-154/16

Moved by: Bill Smirle
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of



Operations for the year ending December
31st, 2016, as of August 31st, 2016.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M. UNLESS
INDICATED OTHERWISE:**

- October 20th, 2016: ***New Times***:
 - 12:00 p.m.: Lunch with First Nations Group
 - 1:00 p.m.: Board of Directors Meeting
- November 17th, 2016
- December 15th, 2016
- January 19th, 2017
- February 2017 Meeting Options: 'Save the Date'
 - Thursday, February 16th, 2017: Regular meeting date; ***or***
 - Friday, February 17th, 2017: 70th anniversary of first meeting for development of SNC

ADJOURNMENT

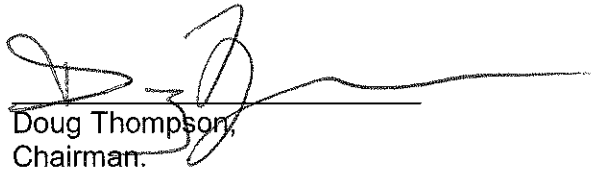
RESOLUTION NO. BD-155/16

Moved by: Bill Smirle

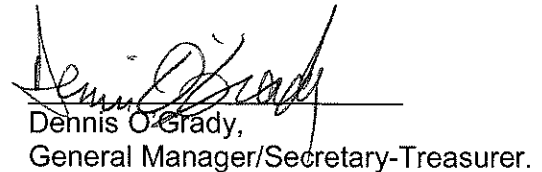
RESOLVED THAT:

The Board of Directors meeting of Thursday
September 22nd, 2016 be adjourned at 11:20 p.m.

CARRIED



 Doug Thompson,
 Chairman.



 Dennis O'Grady,
 General Manager/Secretary-Treasurer.

/dm

SNC Review by: CB



SNC BOARD OF DIRECTORS MEETING

Meeting No. 07/16
 Thursday August 18th, 2016 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Doug Thompson, City of Ottawa, Chair
 François St. Amour, Prescott Russell, Vice Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 George Darouze, City of Ottawa
 Fernand Dicaire, Prescott Russell
 François Landry, Stormont Dundas Glengarry
 Pierre Leroux, Prescott Russell
 Lawrence Levere, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry
 Alan Perks, City of Ottawa

Regrets:

Stephen Blais, City of Ottawa
 Glenn Mackey, Leeds Grenville

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
 Chris Craig, Senior Forestry Technician
 Dianne MacMillan, Administrative Assistant II
 Linda Hutchinson, Director, Organization Effectiveness
 Geoff Owens, Regulations Officer
 Elise Lefebvre, Administrative Assistant II
 Carl Bickerdike, Acting Team Lead, Corporate Services
 Golam Sharif, Water Resources Analyst
 Karen Paquette, Project Lead
 James Holland, Watershed Planner
 Natasha Machado, Acting Team Lead, Communications
 John Mesman, Acting Team Lead, Communications
 Jaqueline Kelly Pemberton, SWP Representative
 Michael Melaney, Hydrogeologist
 Saxon Ireland, Property and Approvals Assistant I
 Ronda Boutz, Acting Team Lead, Stewardship
 Katherine Watson, Water Resources Specialist
 Phil Duncan, Property and Approvals Assistant II
 Cheyene Ramsey, Forestry Technician
 Bonnie Boyd, Environmental Planner
 Brent Harbers, Science and Research Assistant
 Jason Symington, Environmental Technologist
 Marika Livingston, Environmental Planner



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist
Kiersti McMillan, GIS Technician
Michael Jones, Engineering Assistant
Chantal Quesnel, Engineering Student
Adam Poapst, Engineering Co-op Student
Mesha Sagram, Stewardship Student
Sarah McGrath, Corporate Services Assistant
Simone Larin, Corporate Services Assistant
Holly Nyenkamp, Communications and Outreach Student
Micaela Hadley, Property and Approvals Student
Dominic Drapeau, Forestry Student
Stephen Moore, Property and Approvals Student
Kelsey Smith, Communications Assistant
Peter Martel, Property and Approvals Assistant
Stephen Moore, Property and Approvals Assistant
Mathieu Meinke, Property and Approvals Assistant
Sebastien Hebert, Stewardship Student
Carley Hutchinson, Stewardship Student

Guests:

Dorothy Hamilton, OWA
Murray Inch, Standing Committee Member
Stephen Wilson and Lindsay Wilson
Jim McDonell, MPP, SDG



CHAIRMAN'S REMARKS

Doug Thompson, Chair, called the Board of Directors meeting of August 18th, 2016 to order at 9:00 a.m., and welcomed everyone.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-113/16

Moved by: Archie Mellan
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the August 18th, 2016 meeting agenda and supplemental agenda with the following amendment:

- i. Main Agenda Item 1. a., to be incorporated with Main Agenda Item #5.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

CLOSED SESSION

The meeting move into closed session to discuss the following item:

- a. CA Act and Amalgamation of CAs: Doug Thompson (verbal)

RESOLUTION NO. BD-114/016

Moved by: Francois St. Amour
Seconded by: Pierre Leroux

RESOLVED THAT:

The meeting move to closed session.

CARRIED

OPEN SESSION

The meeting move to open session at this time.

RESOLUTION NO. BD-115/16

Moved by: Francois Landry
Seconded by: George Darouze



RESOLVED THAT: The meeting move to open session.

CARRIED

CA ACT AND AMALGAMATION OF CAS

The Board Members were updated on the legislative procedures under the CA Act.

POWERPOINT PRESENTATIONS

- a. SWCS Conference Update: Doug Thompson, Chair, François St. Amour, Vice Chair; Dennis O'Grady, General Manager/Secretary-Treasurer
- b. Summer Staff Presentation
- c. Staff Project Update: Staff

APPROVAL OF:

Board of Directors meeting minutes of June 16th, 2016

RESOLUTION NO. BD-116/16

Moved by:

Pierre Leroux

Seconded by:

Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of June 16th, 2016 as presented.

CARRIED

APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF SNC STANDING COMMITTEE MEETING MINUTES OF:

- i. Communications Committee Electronic Vote of June 16th, 2016; and
- ii. Communications Committee meeting minutes of June 29th, 2016; and
- iii. Communications Committee Electronic Vote of July 15th, 2016.

RESOLUTION NO. BD-117/16

Moved by:

François St. Amour

Seconded by:

Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the minutes of:



- i. Communications Committee
Electronic Vote of June 16th, 2016;
and
- ii. Communications Committee meeting
minutes of June 29th, 2016; and
- iii. Communications Committee
Electronic Vote of July 15th, 2016.

CARRIED

NEW BUSINESS

CA ACT REVIEW

RESOLUTION NO. BD-118/16

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve re-submitting
SNC's 2015 comments to MNRF's
Conservation Authorities Act Review.

CARRIED

2017 BUDGET AND LEVY SCHEDULE

RESOLUTION NO. BD-119/16

Moved by: François Landry
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the 2017
Levy and Budget Schedule as presented.

CARRIED

SPECIAL PROJECT APPROVALS

RESOLUTION NO. BD-120/16

Moved by: George Darouze
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into
an agreement with the City of Ottawa to
undertake the following Water Environment
Strategy – Early Actions special projects:



Project	Approximate City of Ottawa Funding
1. Navan Wetland Restoration	\$ 50,000
2. Floating Wetland – storm pond water quality improvement	\$200,000
3. Streambank Restoration – Osgoode Garden Cedar Acres Municipal Drain/North Castor River	\$150,000
4. Streambank Restoration – South Castor River	\$100,000
5. Stream Rehabilitation/Flood Mitigation – Bear Brook	\$150,000
TOTAL	\$650,000

CARRIED

CITY OF OTTAWA FLOOD PLAIN MAPPING

RESOLUTION NO. BD-121/16

Moved by: Pierre Leroux
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve entering into a partnership agreement with the City of Ottawa to carry out the Review and Maintenance of Flood Plain Mapping within the City of Ottawa project on a cost-share basis to approximately \$168,000 per year from 2017 to 2022.

CARRIED

Pierre Leroux, Prescott Russell, left the meeting at 11:08 a.m.

ALFRED-PLANTAGENET GROUNDWATER STUDY – CONTRACT FOR SERVICES

RESOLUTION NO. BD-122/16

Moved by: Fernand Dicaire
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve hiring a consultant to an upset limit of \$45,000 (including HST), as part of the Alfred-Plantagenet Groundwater Study, as



previously allocated in the 2016 approved budget on Page 70.

CARRIED

GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-123/16

Moved by: François St. Amour
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:

1. Employment and Social Development Canada: Enabling Accessibility Fund: Approximately \$50,000, under the Community Accessibility Stream to retrofit and construct an Accessible Outdoor Classroom and Public meeting space in the backyard of the SNC Administration Building; and
2. National Disaster Mitigation Program: Up to \$1,250,000 for Casselman to Lemieux Flood and Potential Retrogressive Landslide Area: Risk Assessments and Acquisition of Residences; and
3. Agriculture and Agri-Food Canada: Agriculture Youth Green Jobs Initiative: Requested \$4,379 under the Green Internships Stream. This initiative helps fund internships for post-secondary graduates working in the agriculture industry and include projects that help benefit the environment.

CARRIED



APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-124/16

Moved by: Alan Perks
Seconded by: Fernand Dicaire

RESOLVED THAT:

The SNC Board of Directors approve permits 52 through 94 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

WORKPLACE HARASSMENT AND DISCRIMINATION POLICY UPDATE

RESOLUTION NO. BD-125/16

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the amendments to SNC Personnel Policy, Section #16 – Workplace Harassment and Discrimination, as presented.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2016

RESOLUTION NO. BD-126/16

Moved by: Lawrence Levere
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received for June and July 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,175,792.39 for June and July 2016.

CARRIED



SUPPLEMENTAL AGENDA

NEW BUSINESS

SWCS CONFERENCE HIGHLIGHTS:

This item was incorporated with Main Agenda Item # 1.a.

HONEY PRODUCTION LEASE AGREEMENT

RESOLUTION NO. BD-127/16

Moved by: Fernand Dicaire
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the use of SNC property for the purpose of honey production at a rental rate of 1 lb. of honey per colony per year, or financial equivalent for a term of three years, with the following addition:

· *'Apiaries to be given the option to renew for another three years'; and*

FURTHER THAT:

Staff audit the number of hives annually; and

FURTHER THAT:

Apiaries be allocated no more than 2 acres of land for their apiaries.

CARRIED

CAREER FOCUS GRANT RECIPIENT – ENVIRONMENTAL DATA MANAGEMENT

RESOLUTION NO. BD-128/16

Moved by: Alan Perks
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the update for the Career Focus grant application for the 'Environmental Data Management' project.

CARRIED



CHESTERVILLE DAM EMERGENCY GENERATOR – CODE COMPLIANCE

RESOLUTION NO. BD-129/16

Moved by: Archie Mellan
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve exploring alternatives for emergency operation of the Chesterville Dam; and

FURTHER THAT:

The Board of Directors approve approximately \$60,000 including HST to upgrade the equipment at the Chesterville Dam to meet current code requirements, if required; and

FURTHER THAT:

The Board of Directors approve submitting a request to MNRF for funding if required.

CARRIED

SNC FOREST – TIMBER HARVEST TENDER

RESOLUTION NO. BD-130/16

Moved by: Bill Smirle
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the sale of timber under Tender SNC-1-2016 in the amount of \$43,883 and Tender SNC-2, 3, 156-2016 in the amount of \$44,478 to Colin Morrison; and

FURTHER THAT:

Should the highest bidder be unable to enter into contract for the work, that the next highest bidder from the list be selected.

CARRIED

GRASSLAND HABITAT RESTORATION PROJECT UPDATE

RESOLUTION NO. BD-131/16

Moved by: Lawrence Levere
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve an additional



budget of \$15,000 for materials and contracted services to complete the grassland habitat restoration projects.

CARRIED

FINANCIAL REPORT

ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2016 AS OF JULY 31st, 2016

RESOLUTION NO. BD-132/16

Moved by: François St. Amour
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2016, as of July 31st, 2016.

CARRIED

FRIENDS OF SNC RECOGNITION

The Board of Directors acknowledged Stephen Wilson, General Manager, Parmalat (Retired), for his long-time support of SNC's Clean Water Program.

DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.

- September 2016: **New Date:** September 22nd, 2016
- October 20th, 2016: **New Times:**
 - 12:00 p.m.: Lunch with First Nations Group
 - 1:00 p.m.: Board of Directors Meeting
- November 17th, 2016
- December 15th, 2016
- January 19th, 2017
- February 2017 Meeting Options: 'Save the Date'
 - Thursday, February 16th, 2017: Regular meeting date; or
 - Friday, February 17th, 2017: 70th anniversary of first meeting for development of SNC



SNC GUEST: JIM MCDONELL, MPP, STORMONT DUNDAS GLENGARRY

Jim McDonell, MPP, SDG thanked the Board Members for being invited to attend the meeting, and commended SNC on the important work being carried out by Board and staff.

ADJOURNMENT

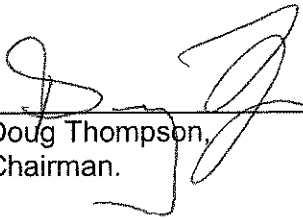
RESOLUTION NO. BD-133/16

Moved by: François St. Amour

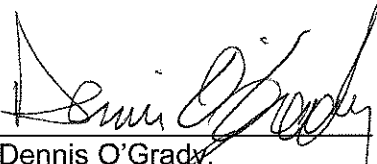
RESOLVED THAT:

The Board of Directors meeting of Thursday August 18th, 2016 be adjourned at 12:00 p.m.

CARRIED




Doug Thompson,
Chairman.



Dennis O'Grady,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: 



SNC BOARD OF DIRECTORS MEETING

Meeting No. 09/16
 Thursday October 20th, 2016 – 1:00 p.m.

Watershed Room, SNC



Directors Present:

Doug Thompson, City of Ottawa, Chair
 François St. Amour, Prescott Russell, Vice Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 George Darouze, City of Ottawa
 Lawrence Levere, Leeds Grenville
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry

Regrets:

Stephen Blais, City of Ottawa
 Fernand Dicaire, Prescott Russell
 François Landry, Stormont Dundas Glengarry
 Pierre Leroux, Prescott Russell
 Alan Perks, City of Ottawa

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
 Angela Coleman, Director, Property and Approvals
 Chris Craig, Senior Forestry Technician
 Dianne MacMillan, Administrative Assistant II
 Carl Bickerdike, Acting Team Lead, Corporate Services, Lands
 Linda Hutchinson, Director, Organization Effectiveness
 Monique Sauve, Lead, Sewage System Inspection
 Jaqueline Kelly Pemberton, SWP Representative
 Michael Melaney, Hydrogeologist
 Lisa Van de Ligt, Communications Specialist
 Lorie Henderson, Administrative Assistant II
 David Fitch, Works Superintendent Assistant
 Naomi Langlois-Anderson, Sr. Fish and Wildlife Technician
 Ryan Robson, Resource Technician
 Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist
 Geoff Owens, Regulations Officer
 Sandra Mancini, Senior Water Resources Engineer
 Simon Thibeault, Accountant
 Richard Pilon, Project Manager, SWP
 Katherine Watson, Water Resources Specialist
 Ronda Boutz, Acting Team Lead, Stewardship, Forestry
 Mathieu Leblanc, Team Lead, Approvals
 Bonnie Boyd, Environmental Planner



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Michael Jones, Engineering Assistant
Michael Melaney, Hydrogeologist
Brent Harbers, Science and Research Assistant
Jason Symington, Environmental Technologist
Marika Livingston, Environmental Planner
Adam Poapst, Engineering Co-op Student
Mesha Sagram, Stewardship Student
John Mesman, Acting Team Lead, Communications
Danielle MacKinnon, Engineering Assistant
Laura Crites, Property and Approvals Assistant
Matt MacMillan, GIS Assistant
Sophia Pan, Engineering Assistant

Guests:

Murray Inch, Standing Committee Member
Henry Lickers, Environmental Science Officer, MCA



CHAIRMAN'S REMARKS

Doug Thompson, Chair, called the Board of Directors meeting of October 20th, 2016 to order at 1:00 p.m. Chair Thompson invited Henry Lickers, Environmental Science Officer, Mohawk Council of Akwesasne to join the Board Members at the table and welcomed him to South Nation Conservation. The Chair updated Members regarding the Eastern Ontario First Nation's Working Group workshop being held at SNC.

Mr. Lickers thanked the Board Members and staff for the use of SNC facilities and discussed the ongoing partnership between SNC and Akwesasne keeping the environment safe.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-156/16

Moved by: Bill Smirle
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the October 20th, 2016 meeting agenda and supplemental agenda with the following amendment:

- i. Main Agenda Item #3 a.: *General Manager's Update*, be removed.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

RECOGNITION FOR YEARS OF SERVICE: RICHARD PILON, 20 YEARS

The Board of Directors recognize and thank Richard Pilon for his 20 years of service at South Nation Conservation.

FRIENDS OF SNC RECOGNITION: GEORGE AND HENNIE VELMA

The Board of Directors acknowledge George and Hennie Velema for their ongoing partnership and support of SNC programs.



APPROVAL OF:

- a. Board of Directors meeting minutes of September 22nd, 2016

RESOLUTION NO. BD-157/16

Moved by: Glenn Mackey
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of September 22nd 2016 as submitted.

CARRIED

b. APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF SNC STANDING COMMITTEE MEETING MINUTES OF:

- i. Joint Occupational Health and Safety meeting minutes of September 27th, 2016; and
- ii. Forestry and Fish and Wildlife Committee joint meeting of September 27th, 2016

RESOLUTION NO. BD-158/16

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

1. Joint Occupational Health and Safety meeting minutes of September 27th, 2016; and
2. Joint Forestry and Fish and Wildlife Committee meeting minutes of September 27th, 2016.

CARRIED



Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors accept the Notice of Motion to submit the Forest Cover Initiative report as written, to the November 17th, 2016 Board meeting for approval.

CARRIED

2017 LEVY

NOTICE OF MOTION, AS WRITTEN

RESOLUTION NO. BD-163/16

Moved by: Glenn Mackey
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors accept the Notice of Motion to submit the 2017 Levy report, as written, to the November 17th, 2016 Board meeting for approval.

CARRIED

2017 FEE SCHEDULE APPROVAL

RESOLUTION NO. BD-164/16

Moved by: Lawrence Levere
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 2017 Fee Schedule as presented.

CARRIED

BEAR BROOK SUBWATERSHED REPORT CARD

RESOLUTION NO. BD-165/16

Moved by: Glenn Mackey
Seconded by: George Darouze



RESOLVED THAT:

The Board of Directors approve the Bear Brook Subwatershed Report Card.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-166/16

Moved by: George Darouze
Seconded by: Lawrence Levere

RESOLVED THAT:

The SNC Board of Directors approve permits 106 through 113 issued under Ontario Regulation 170/06, Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2016

RESOLUTION NO. BD-167/16

Moved by: Lawrence Levere
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received for September 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$430,990.13 for September 2016.

CARRIED

NAVAN WETLAND CONSTRUCTION

RESOLUTION NO. BD-168/16

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the



construction of the wetland component for the OPG Biodiversity Wetlands Project in Navan at a cost of approximately \$82,000 including HST, with the following addition:

FURTHER THAT: The Board of Directors approve SNC entering into an agreement with the awarded contractor.

CARRIED

CHESTERVILLE DAM EMERGENCY GENERATOR – CODE COMPLIANCE UPDATE

RESOLUTION NO. BD-169/16

Moved by: Glenn Mackey
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the electrical conversion at the Chesterville Dam to accept a rental generator at a cost of approximately \$5,000.

CARRIED

EMERGENCY POWER FOR SNC ADMINISTRATION OFFICE

RESOLUTION NO. BD-170/16

Moved by: François St. Amour
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the installation of a transfer switch and exterior plug at the SNC Administration Building, at a cost of approximately \$5,000.

CARRIED

SUPPLEMENTAL AGENDA

NEW BUSINESS

PUBLIC WORKS AND GOVERNMENT SERVICES CONTRACT

RESOLUTION NO. BD-171/16

Moved by: George Darouze
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors approve entering into a contract with Public Works and Government Services Canada to provide services to support research of beneficial management practices to an upset limit of \$300,000.

CARRIED

GRANT PROPOSAL SUBMISSION

RESOLUTION NO. BD-172/16

Moved by: George Darouze
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the grant application to the Species at Risk Stewardship Fund of approximately \$30,000 to support the Fish Monitoring Program.

CARRIED

FINANCIAL REPORTS

RESOLUTION NO. BD-173/16

Moved by: Glenn Mackey
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2016, as of September 30th, 2016.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.

- November 17th, 2016 (*2017 Draft Budget Presentation*)
- December 15th, 2016
- January 19th, 2017



SOUTH NATION
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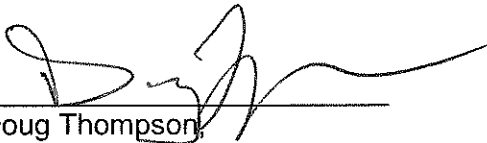
February 2017 Meeting Options: **'Mark your Calendars'**

- Friday, February 17th, 2017: Annual General Meeting – 70th Anniversary of first meeting for development of SNC, SNC Office.

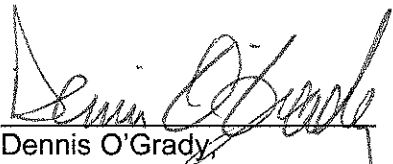
ADJOURNMENT

The Board of Directors meeting of Thursday October 20th, 2016 be adjourned at 3:08 p.m.

CONCENSUS



Doug Thompson
Chairman.



Dennis O'Grady,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CB



SNC BOARD OF DIRECTORS MEETING

Meeting No. 10/16
 Thursday November 17th, 2016 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

François St. Amour, Prescott Russell, Vice Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 Stephen Blais, City of Ottawa
 Fernand Dicaire, Prescott Russell
 François Landry, Stormont Dundas Glengarry
 Lawrence Levere, Leeds Grenville
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry
 Alan Perks, City of Ottawa

Regrets:

Doug Thompson, City of Ottawa, Chair
 George Darouze, City of Ottawa
 Pierre Leroux, Prescott Russell

Staff Present:

Dennis O’Grady, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Property, Corporate Services, Acting
 Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
 Ronda Boutz, Team Lead, Stewardship, Forestry, Acting
 Bonnie Boyd, Environmental Planner
 Angela Coleman, Director, Property and Approvals
 Chris Craig, Senior Forestry Technician
 Laura Crites, Property and Approvals Assistant
 Deborah Edwards, Accounting Assistant II
 David Fitch, Works Superintendent Assistant
 Lorie Henderson, Administrative Assistant II
 James Holland, Watershed Planner
 Linda Hutchinson, Director, Organization Effectiveness
 Saxon Ireland, Property and Approvals Assistant I
 Hannah Jackson, Accounting Analyst
 Michael Jones, Engineering Assistant
 Naomi Langlois-Anderson, Sr. Fish and Wildlife Technician
 Mathieu Leblanc, Team Lead, Approvals, Acting
 Danielle MacKinnon, Engineering Assistant
 Matt MacMillan, GIS Assistant
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Senior Water Resources Engineer
 Kiersti McMillan, GIS Stewardship Technician



SOUTH NATION
CONSERVATION
DE LA NATION SUD

John Mesman, Team Lead, Communications, Acting
Geoff Owens, Regulations Officer
Samantha Paisley, Property and Approvals Assistant
Sophia Pan, Engineering Assistant
Karen Paquette, Project Lead, OPG
Richard Pilon, Team Lead, Water
Adam Poapst, Engineering Student
Monique Sauve, Lead - Sewage Systems Inspector
Golam Sharif, Water Resources Analyst
Holly Stemberger, Community Lands Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Lisa Van De Ligt, Communications Specialist

Guest:

Murray Inch, Standing Committee Member



CHAIRMAN'S REMARKS

François St. Amour, Acting Chair, extended Chair Doug Thompson's regrets, and called the Board of Directors meeting of November 17th, 2016 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-174/16

Moved by: Glenn Mackey
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the November 17th, 2016 meeting agenda and supplemental agenda with the following addition:

SNC Meeting Room Rentals

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

APPROVAL OF:

- a. Board of Directors meeting minutes of October 20th, 2016

RESOLUTION NO. BD-175/16

Moved by: Archie Mellan
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of October 20th, 2016 as submitted.

CARRIED

- b. Highlights and Recommendations of SNC Standing Committee Meeting Minutes of:

- i. Leitrim Wetland Advisory Committee meeting minutes of October 14th, 2016;
and
ii. Communications Committee meeting minutes of November 2nd, 2016

RESOLUTION NO. BD-176/16

Moved by: Bill Smirle
Seconded by: Lawrence Levere



RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- i. Leitrim Wetland Advisory Committee meeting of October 14th, 2016; and
- ii. Communications Committee meeting of November 2nd, 2016.

CARRIED

NEW BUSINESS

2017 LEVY

RESOLUTION NO. BD-177/16

Moved by: Stephen Blais
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the General and Forest Land Acquisition Levy for 2017 at \$5.54 (1.3% growth plus 2%) per \$100,000 assessment; and

FURTHER THAT:

The City of Ottawa be special levied \$50,000 for their share of the EOWRC projects; and

FURTHER THAT:

The City of Ottawa be special levied approximately \$33,000 for their share of the ORCWP projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the design and construction of the Navan wetland boardwalk; and

FURTHER THAT:

Municipalities be notified of their 2017 levy.

CARRIED



SNC FOREST CONSERVATION INITIATIVE

RESOLUTION NO. BD-178/16

Moved by: Lawrence Levere
Seconded by: Bill Smirle

RESOLVED THAT:

SNC request Municipalities, agricultural groups, and developers meet in a series of about 5 meetings over the winter to discuss methods of conserving forest cover; and

FURTHER THAT:

SNC put in the 2017 draft budget \$100,000 to implement recommendations from these meetings; and

FURTHER THAT:

A special levy of \$50,000 from the SNC Municipalities in SDG, PR, and Leeds Grenville be placed in the 2017 Draft Budget, with Ottawa contributing the remaining 50%; and

FURTHER THAT:

The Chair of the Committee be Jackie Pemberton, President, Dundas Federation of Agriculture.

CARRIED

2017 BUDGET

RESOLUTION NO. BD-179/16

Moved by: Archie Mellan
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the 2017 Budget; and

FURTHER THAT:

If future debates on the 2017 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget, therefore not affecting the 2016 Levy amounts; and



FURTHER THAT:

If surplus funds are identified during future debates on the 2017 Budget, the surplus will be directed to the SNC Reserves.

CARRIED

The Board of Directors recessed at 11:06 a.m.

The Board of Directors resumed the meeting at 11:15 a.m.

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

RECOGNITION FOR YEARS OF SERVICE: ANGELA COLEMAN, 15 YEARS

The Board of Directors recognize and thank Angela Coleman for her 15 years of service at South Nation Conservation.

PROPERTY AND APPROVALS PROTECTION MAPPING

RESOLUTION NO. BD-180/16

Moved by: Bill Smirle
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the Cassidy Creek; McCooeye Creek; and Grey's Creek Flood Risk Mapping reports and associated maps; and

FURTHER THAT:

The final report, with feedback received at the December 1st open house, be brought to the December Board of Directors meeting for approval.

CARRIED

AGRI RISK AGREEMENTS

RESOLUTION NO. BD-181/16

Moved by: Fernand Dicaire
Seconded by: Glenn Mackey



RESOLVED THAT:

The Board of Directors approve entering into an agreement with Agriculture and Agri-Food Canada, under the AgriRisk program, for the “*Tools to assess and reduce risk of changing climate on agricultural and rural infrastructure*” project at an approximate amount of \$998,000; which will include a sub-contract with IBM to undertake work related to this project to an upset limit of \$800,000 (including applicable taxes).

CARRIED

TENDING AND SITE PREPARATION 2017-2018 REQUEST FOR QUOTE

RESOLUTION NO. BD-182/16

Moved by: Archie Mellan
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve hiring of contractor(s) to perform site preparations and tending at an approximate cost of \$20,000, plus HST, per year for site preparations and \$20,000, plus HST, for tending for a 2 year period, pending approval of the 2017 budget.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-183/16

Moved by: Alan Perks
Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors approve permits 114 through 126 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED



FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2016

RESOLUTION NO. BD-184/16

Moved by: Bill Smirle
Seconded by: Stephen Blais

RESOLVED THAT:

The Board of Directors receive and file the money received for October, 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$494,881.29 for October, 2016.

CARRIED

SUPPLEMENTAL AGENDA

NEW BUSINESS

GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-185/16

Moved by: Lawrence Levere
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the following submissions of grant applications to:

1. **Great Lakes Guardian Fund:**
 - a. Request \$25,000 for the Clarence-Rockland Subwatershed Restoration
 - b. Request \$25,000 for a Geocaching in Community Forests
2. **RBC Blue Water:**
Request \$73,000 for SDG Stormwater Ponds Assessments
3. **OPG Regional Biodiversity Fund:**
 - a. Request \$180,000; \$60,000/year for 3 years, for Wetland Restoration
 - b. Request \$180,000; \$60,000/year for 3 years, for Lakes & Rivers Restoration
4. **Habitat Stewardship Program (HSP) for Species at Risk:**
Request \$45,000 for Habitat



Enhancement protection and prevention, on the condition that external partner cash and in-kind support is confirmed.

5. **Aboriginal Funds for Species at Risk**

Request \$50,000 for Habitat Enhancement protection and prevention, on the condition that external partner cash and in-kind support is confirmed.

6. **Eco-Action**

Request \$50,000 for Grassland and Pollinator Habitat Enhancement to a maximum of 100,000 per project, on the condition that external partner cash and in-kind support is confirmed.

7. **WWF Loblaw Water Fund**

Requesting up to \$25,000 to be used to purchase new rain/snow gauges, partner with Plenty Canada and make snow and rain data available for community.

CARRIED

IT NETWORK RENEWAL AND THE CLOUD, PHASE 2

RESOLUTION NO. BD-186/16

Moved by: Glenn Mackey
 Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve \$67,000 (including HST) to replace data storage and backup hardware and software; and

FURTHER THAT:

Staff are approved to enter into an agreement to backup SNC data in a secure offsite Canadian data centre, at an approximate cost of \$900 per month.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.

- December 15th, 2016
- January 19th, 2017



- February 2017 Meeting Options: '**Mark your Calendars**'
 - Friday, February 17th, 2017: Annual General Meeting – 70th Anniversary of first meeting for development of SNC, SNC Office.
- March 16th, 2016

CLOSED SESSION

The meeting move into closed session to discuss the following report:

- Report of the Compensation Review Committee
- SNC Meeting Room Rentals

RESOLUTION NO. BD-187/16

Moved by: Bill Smirle
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors meeting move to closed session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-188/16

Moved by: François Landry
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors meeting move to open session.

CARRIED

REPORT OF THE COMPENSATION REVIEW COMMITTEE

RESOLUTION NO. BD-189/16

Moved by: Glenn Mackey
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the changes recommended by the Compensation Review Committee.

CARRIED



SNC MEETING ROOM RENTALS

Dennis O'Grady, General Manager updated the Board of Directors regarding SNC meeting room usage by external groups.

ADJOURNMENT

RESOLUTION NO. BD-190/16

Moved by: Bill Smirle
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors meeting of Thursday November 17th, 2016 be adjourned at 12:00 p.m.

CARRIED

François St. Amour,
Acting Chair.

/dm

Dennis O'Grady
General Manager/Secretary-Treasurer.

SNC Review by: cb.



BOARD OF DIRECTORS MEETING

Meeting No. 11/16
Thursday, December 15th, 2016

Watershed Room, SNC



Directors Present:

Doug Thompson, City of Ottawa, Chair
François St. Amour, Prescott Russell, Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
George Darouze, City of Ottawa
Fernand Dicaire, Prescott Russell
François Landry, Stormont Dundas Glengarry
Pierre Leroux, Prescott Russell
Lawrence Levere, Leeds Grenville
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Alan Perks, City of Ottawa

Regrets:

Stephen Blais, City of Ottawa

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
Angela Coleman, Director, Property and Approvals
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
Chris Craig, Senior Forestry Technician
Laura Crites, Property and Approvals Assistant
Philip Duncan, Property and Approvals Assistant II
Deborah Edwards, Accounting Assistant II
Brent Harbers, Science & Research Assistant
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Saxon Ireland, Property and Approvals Assistant I
Hannah Jackson, Accounting Analyst
Michael Jones, Engineering Assistant
Lorie Henderson, Administrative Assistant II
Mathieu Leblanc, Acting Team Lead, Approvals
Michael Melaney, Hydrogeologist
Sandra Mancini, Senior Water Resources Engineer
Elise Lefebvre, Administrative Assistant II
Danielle MacKinnon, Engineering Assistant
Mathew MacMillan, GIS Assistant
Kiersti McMillan, GIS Stewardship Technician
Karen Paquette, Project Lead, OPG



Adam Poapst, Engineering Student
Golam Sharif, Water Resources Analyst
Justine Spero, Communications Assistant
Holly Stemberger, Community Lands Assistant
Simon Thibeault, Accountant
Lisa Van De Ligt, Communications Specialist
Katherine Watson, Water Resources Specialist

Guests: Murray Inch, Standing Committee Member
Ray Beauregard, Clean Water Committee Representative
Dave Robertson, Chair, Forestry Committee
Stéphane Sabourin, Land Owner

CHAIR'S REMARKS

Doug Thompson, Chair, called the Board of Director's meeting of December 15th, 2016 to order at 9:00 a.m. Chair Thompson commented, and updated the Members on the following items:

- Thanked Mayor St. Amour for chairing November Board meeting;
- Thanked staff for the OPG visit at Reveler; and the great work they did on the Flood Plain Mapping meeting in Metcalfe;
- Attended the Eastern Ontario Wood Lot seminar;
- SNC Staff Christmas party was a great success and very well attended;
- Congratulated Dave Robertson and his wife Sandra on receiving the Citizen of the Year award for the Township of Edwardsburg/Cardinal;
- Attended the December Conservation Ontario meeting in Toronto, with Angela Coleman, Director, Property and Approvals.

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-191/16

Moved by: Archie Mellan
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the December 15th, 2016 meeting agenda and supplemental agenda with the following amendments to the main agenda:

1. Main Agenda Item #12 – *IPM Presentation to SNC*, be moved prior to Main Agenda Item #5;



2. Councillor Mellan requested a Forested Land MPAC discussion be added to Main Agenda Item #11.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Archie Mellan declared a conflict of Interest on Main Agenda Item #6b. i. Clean Water Committee meeting minutes of November 28th, 2016. Mr. Mellan did not participate in the discussion or voting.

CLOSED SESSION

The meeting move into Closed Session to discuss the following reports:

1. Land Acquisition;
2. Land Donation, Sandy Row Subdivision, North Dundas;
3. Staffing Update.

RESOLUTION NO. BD-192/16

Moved by: François St. Amour
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move to Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-193/16

Moved by: George Darouze
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors meeting move to Open Session.

CARRIED

BUSINESS ARISING FROM CLOSED SESSION

RESOLUTION NO. BD-194/16

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

1. The land acquisition report was presented without any recommendations;



2. The Board of Directors decline the donation of a floodplain property in the Sandy Row Subdivision, North Dundas; and

FURTHER THAT: Staff are to work with North Dundas to encourage Municipal ownership of the land and offer help with naturalization or other restoration activities.

3. The Board of Directors approve the action as described in this report; and

FURTHER THAT: The Board of Directors approve that this action be funded from reserve.

CARRIED

IPM PRESENTATION TO SNC: IPM COMMITTEE MEMBER

Neil Robinson presented SNC with a picture, and thanked the Board of Directors for the use of the meeting rooms during the three years of planning for the International Plowing Match.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

- a. Board of Directors meeting minutes of November 17th, 2016 as amended.

RESOLUTION NO. BD-195/16

Moved by:
Seconded

Glenn Mackey
Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of November 17th, 2016 as amended.

CARRIED

- b. Highlights and Recommendations of SNC Standing Committee meeting minutes from:



- i. Clean Water Committee meeting minutes of November 28th, 2016
- ii. Joint Forestry and Fish and Wildlife Committee meeting minutes of December 6th, 2015

RESOLUTION NO. BD-196/16

Moved by: Lawrence Levere
Seconded by: Fernand Dicaire

RESOLVED:

The Board of Directors approve the actions and recommendations of:

- i. Clean Water Committee meeting minutes of November 28th, 2016; and
- ii. Joint Forestry and Fish and Wildlife Committee meeting minutes of December 6th, 2016.

CARRIED

NEW BUSINESS

REGULATIONS LIMIT MAPPING UPDATE – CITY OF OTTAWA

RESOLUTION NO. BD-197/16

Moved by: Lawrence Levere
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors adopt the Cassidy Creek; McCooeye Creek; and Grey's Creek Flood Risk Mapping reports and associated maps as the best information available to establish flood and regulation limits along the three watercourses; and

FURTHER THAT:

The McKinnon's Creek Interim Conditions Floodplain Modelling, prepared by J.F. Sabourin and Associates Inc., dated December 1, 2016 and signed by Laura Pipkins P. Eng. As the best information available to establish flood and regulation limits along McKinnon's Creek from Mer Bleue Road to the Stormwater pond outlet; and



FURTHER THAT:

The reports and maps be used by SNC's planning advisory and regulation programs and other watershed management activities effective immediately.

CARRIED

TRAPPING ON SNC PROPERTY

RESOLUTION NO. BD-198/16

Moved by: François St. Amour
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the use of SNC property for the purpose of trapping at a rate of \$25 dollars, per year, per trapper; and

FURTHER THAT:

SNC matches this \$25 contribution using funds to subsidize a youth interested in taking the Trapping Certification course.

CARRIED

PERMIT APPROVAL SNC FILE NO. 2015-CLR-R145 – CLARENCE ROCKLAND

RESOLUTION NO. BD-199/16

Moved by: François St. Amour
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve the retroactive application for the addition to house and reconstruction of barn located at 3247 Labelle Road in Bourget, Ontario file No. 2015-CLR-R145.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-200/16

Moved by: Fernand Dicaire
Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors approve permits 127 through 137 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines



and Watercourses.

CARRIED

2017 BOARD CONFERENCES

The 2017 Board Conferences report was presented for information purpose only.

2017 BOARD OF DIRECTORS AND STANDING COMMITTEE

RESOLUTION NO. BD-201/16

Moved by: François Landry
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the 2017 Board of Directors and Standing Committee meeting dates as submitted; and

FURTHER THAT:

The Board of Directors receive and file the Standing Committee Members listing; and

FURTHER THAT:

The Board of Directors contact staff if they wish to join a Standing Committee.

CARRIED

FLOODPLAIN AND REGULATIONS MAPPING UPDATE OVERVIEW

RESOLUTION NO. BD-202/16

Moved by: Lawrence Levere
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the Floodplain and Regulations Mapping Update Overview.

CARRIED

2016 YEAR END REPORTS

RESOLUTION NO. BD-203/16

Moved by: Pierre Leroux
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the year end reports for:

1. Science and Research;



2. Property and Approvals;
3. Organization Effectiveness.

CARRIED

RESILIENCE OF UCPR CULVERTS TO CLIMATE CHANGE

Danielle McKinnon, Engineering Assistant, presented a powerpoint presentation on the Resilience of UCPR Culverts to Climate Change.

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2016

RESOLUTION NO. BD-204/16

Moved by: Lawrence Levere
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received for November 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$482,944.76 for November 2016.

CARRIED

2016 AUDIT PLANNING

RESOLUTION NO. BD-205/16

Moved by: Lawrence Levere
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the 2016 Audit Planning report and the attached letter from Collins Barrow Chartered Accountants.

CARRIED



SUPPLEMENTAL AGENDA

- a. Board of Directors Meeting minutes of November 17th, 2016: *This report was incorporated into Main Agenda Item #6 a.*
- b. Highlights And Recommendations of:
 - Joint Occupational Health and Safety Meeting minutes of December 9th, 2016

RESOLUTION NO. BD-206/16

Moved by: François Landry
 Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety Committee meeting of December 9th, 2016.

CARRIED

FINANCIAL REPORT

ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31ST, 2016 AS OF NOVEMBER 2016

RESOLUTION NO. BD-207/16

Moved by: Archie Mellan
 Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2016, as of November 30th, 2016.

CARRIED

DATE OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.

- January 19th, 2017
- **Friday**, February 17th, 2017, *Annual General Meeting*, 70th Anniversary of first meeting for development of SNC, SNC Office
- March 16th, 2017
- April 20th, 2017



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Archie Mellan, South Dundas, requested SNC investigate funding opportunities for land owners that conserve forested land. For example, SNC could work with other Conservation Authorities to lobby the Provincial Government to make property tax incentive programs more effective. A report will be brought to a future meeting.

Alan Perks, City of Ottawa, thanked Dennis O’Grady for the presentation that he made at Ottawa University and encouraged staff to look for the same opportunities.

ADJOURNMENT

RESOLUTION NO. BD-208/16

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting of December 15th, 2016 be adjourned at 11:55 a.m.

CARRIED

Doug Thompson,
Chair.

Dennis O’Grady
General Manager/Secretary-Treasurer.

/el

SNC Review by: UB