



**SOUTH NATION  
CONSERVATION**  
DE LA NATION SUD



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**BOARD OF DIRECTORS MEETING**  
THURSDAY JANUARY 16<sup>TH</sup>, 2014 – MEETING NO. 1/14

The SNC Board of Directors meeting of Thursday, January 16<sup>th</sup>, 2014 was held at South Nation Conservation, Watershed Room, beginning at 09:00 a.m.

**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Stephen Blais, City of Ottawa  
Michael Brown, City of Ottawa  
Barclay Cormack, Leeds Grenville  
Jean Yves Lalonde, Prescott Russell  
Claude Levac, Prescott Russell  
Glenn Mackey, Leeds Grenville  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell

**Regrets:**

Steven Byvelds, Stormont Dundas Glengarry

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Senior Administrative Assistant  
Linda Hutchinson, Director, Organization Effectiveness  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Alison McDonald, Environmental Planner  
Sharif Golam, Water Resources Analyst  
Jason Symington, Environmental Technologist  
Geoff Owens, Regulations Officer  
Tessa Di Iorio, Hydrogeologist  
Monique Sauve, Chief Inspector  
Cheyene Ramsey, Forestry Technician  
Lorie Henderson, Corporate Services Clerk  
Jim Hendry, Team Lead, Property  
Debbie Edwards, Bookkeeper  
Mathew Lacombe, Property and Approvals Assistant  
Kyoko Yodogawa, Bookkeeper  
Karen Paquette, Fisheries Technician  
David Fitch, Works Superintendent Assistant  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Jacqueline Edwards, Water Resources GIS Technician  
Josée Brizard, Team Lead, Forest Resources  
Natalie Doerr, Resource Analyst Intern

*Our Local Environment. We're in it Together.*  *Notre environnement. Nous le partageons.*





## **NEW BUSINESS**

### **QUOTES FOR TREE PLANTING**

Josee Brizard, Team Lead, Forest Resources presented a report regarding the tree planting season for 2014.

CARRIED

**The Board of Directors meeting recessed at 10:10 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:25 a.m.**

**Claude Levac, Prescott Russell left meeting at 10:10 a.m.**

### **PUBLIC GEOPORTAL SOFT LAUNCH**

Jacqueline Edwards, GIS Technician, submitted an update on the SNC public geoportal.

RESOLUTION NO. BD-004/14

Moved by: Michael Brown  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the public geoportal soft launch update.

CARRIED

### **DIGITAL RASTER ACQUISITION PROJECT – EAST (DRAPE)**

Lyman Jones, GIS Specialist, presented a report to seek approval for a licensing agreement with the Ontario Ministry of Natural Resources (MNR).

RESOLUTION NO. BD-005/14

Moved by: François St-Amour  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve a licensing agreement with the Ontario Ministry of Natural Resources (MNR) to acquire updated aerial photography and associated products at an approximate cost of \$35,000 plus HST as approved in the 2014 Budget.

CARRIED

### **GRANT PROPOSAL**

Michelle Cavanagh, Fish and Wildlife Resource Technician, presented a report to the Directors for approval to submit a grant application.

RESOLUTION NO. BD-006/14

Moved by: Lawrence Levere  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the submission of the following grant application to:  
1) MNR's Land Stewardship and Habitat Restoration Program for a maximum funding amount of \$20,000.00

CARRIED

## **APPROVAL OF PERMITS ISSUED**

Geoff Owens, Regulations Officer, presented the listing of permits issued since December 9, 2013 for Board of Directors approval.

RESOLUTION NO. BD-007/14

Moved by: Barclay Cormack  
Seconded by: François St-Amour

RESOLVED THAT:

The SNC Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2013-EDW-R178; 2013-GLO-R179; 2013-EDW-R182; 2013-RUS-R183.

CARRIED

## **SUPPLEMENTARY AGENDA**

### **NEW BUSINESS**

#### **TRANSCANADA ENERGY EAST PIPELINE PROJECT**

Alison McDonald, Environmental Planner, submitted an update to the Board Members regarding the TransCanada Energy East Pipeline Project.

RESOLUTION NO. BD-008/14

Moved by: Doug Thompson  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors receive and file the TransCanada Energy East Pipeline Project.

CARRIED

#### **2014 CONSERVATION ONTARIO LEVY**

Lorie Henderson, Corporate Services Clerk, submitted a report to the Board of Directors for approval to pay the 2014 Conservation Ontario Levy.

RESOLUTION NO. BD-009/14

Moved by: Doug Thompson  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the payment of \$27,340.00 for the 2014 Conservation Ontario Levy.

CARRIED

## **FINANCIAL REPORT**

#### **MONEY RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER, 2013**

Linda Hutchinson, Director, Organization Effectiveness submitted a report to inform the Board of the money received and disbursement for December 2013; and Board approval of the disbursement register for December 2013.

RESOLUTION NO. BD-010/14

Moved by: Jean-Yves Lalonde  
Seconded by: Michael Brown



RESOLVED THAT:

The Board of Directors receive and file the money received for December, 2013; and

FURTHER THAT:

The Board of Directors approve the Disbursement Register of \$1,216.573.27.

CARRIED

**DATES OF NEXT MEETINGS**

- Thursday, February 20<sup>th</sup>, 2014 – 9:00 a.m. (ROMA/OGRA, February 23-26, 2014)
- Thursday, March 20<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, April 17<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, May 15<sup>th</sup>, 2014 – 9:00 a.m.

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUE**

There were no future motions of the Board, or discussions of SNC issues.

**ADJOURNMENT**

The Board of Directors meeting of Thursday, January 16<sup>th</sup>, 2014 adjourned at 11:00 a.m.

RESOLUTION NO. BD-011/14

Moved by:

Doug Thompson

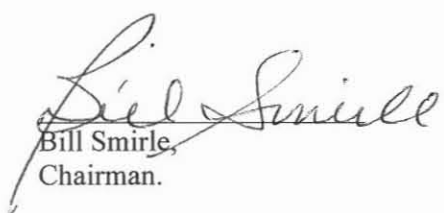
Seconded by:

François St-Amour

RESOLVED THAT:

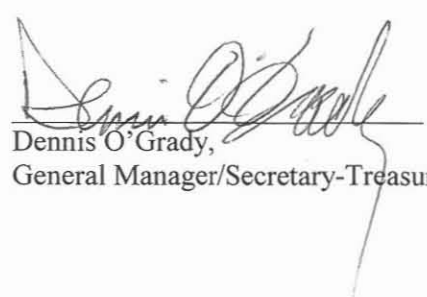
The Board of Directors meeting of Thursday, January 16<sup>th</sup>, 2014 be adjourned.

CARRIED

  
Bill Smirle,  
Chairman.

/dm

SNC Review by: 

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.



**Board of Directors Meeting**  
Thursday February 20<sup>th</sup>, 2014 – Meeting No. 2/14

The SNC Board of Directors meeting of Thursday, February 20<sup>th</sup>, 2014 was held at South Nation Conservation, Watershed Room, beginning at 9:30 a.m.

**Directors Present:** Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Stephen Blais, City of Ottawa  
Michael Brown, City of Ottawa  
Barclay Cormack, Leeds Grenville  
Jean Yves Lalonde, Prescott Russell  
Claude Levac, Prescott Russell  
Glenn Mackey, Leeds Grenville  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell

**Regrets:** Steven Byvelds, Stormont Dundas Glengarry

**Staff Present:** Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Senior Administrative Assistant  
Linda Hutchinson, Director, Organization Effectiveness  
Pat Piitz, Director, Science and Research  
Angela Coleman, Director, Property and Approvals  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Alison McDonald, Environmental Planner  
Sharif Golam, Water Resources Analyst  
Jason Symington, Environmental Technologist  
Geoff Owens, Regulations Officer  
Tessa Di Iorio, Hydrogeologist  
Monique Sauve, Chief Inspector  
Cheyene Ramsey, Forestry Technician  
Lorie Henderson, Corporate Services Clerk  
Ronda Boutz, Team Lead, Communications and Outreach  
Jim Hendry, Team Lead, Property  
Mathew Lacombe, Property and Approvals Assistant  
Kyoko Yodogawa, Bookkeeper  
Karen Paquette, Fisheries Technician





David Fitch, Works Superintendent Assistant  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Jacqueline Edwards, Water Resources GIS Technician  
Josée Brizard, Team Lead, Forest Resources  
Natalie Doerr, Resource Analyst Intern  
Tim Jackson, GIS Technician  
James Holland, Watershed Planner  
Sara Caverley, Communications Assistant  
Mathieu Leblanc, Environmental Planner  
Sandra Mancini, Team Lead, Water Resources  
Michelle Cavanagh, Fish and Wildlife Resource Technician  
Katherine Watson, Water Resources Specialist  
Marika Havekes, Property Assistant  
Lyman Jones, GIS Specialist  
Carl Bickerdike, Lands Assistant

Guests: Murray Inch  
Jacqueline Pemberton, Acting Chair, Source Protection Committee  
Richard Pilon, Project Manager, Raisin-South Nation Region

#### **CHAIRMAN'S REMARKS**

Bill Smirle, Chairman opened the meeting at 9:30 a.m., and welcomed all attendees. Chair Smirle commented that he had met with all Board Members and has received positive comments and suggestions. The Chair informed Members that he will be attending board meetings at the four neighbouring Conservation Authorities within the next few months.

#### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-012/14      Moved by: François St. Amour  
Seconded by: Jean Yves Lalonde

RESOLVED THAT:      The Board of Directors approve the February 20<sup>th</sup>,  
2014 agenda and supplemental agenda as submitted.

CARRIED

#### **DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.



### SNC PROJECT UPDATE – POWERPOINT PRESENTATION

SNC staff provided a powerpoint presentation highlighting project and program updates for Board of Directors information.

### APPROVAL OF:

- a) SNC Board of Directors meeting minutes of January 16<sup>th</sup>, 2014.

RESOLUTION NO. BD-013/14

Moved by: Doug Thompson  
Seconded by: Jean Yves Lalonde

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, January 16<sup>th</sup>, 2014 as presented.

CARRIED

- b) SNC Committee Meeting Highlights and Approval of Minutes from:

- a) Communications Committee meeting minutes of February 5<sup>th</sup>, 2014

RESOLUTION NO. BD-014/14

Moved by: Lawrence Levere  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- a) Communications Committee meeting minutes of February 5<sup>th</sup>, 2014

CARRIED

### NEW BUSINESS

### GREAT LAKES GUARDIAN COMMUNITY FUND – FLOATING WETLANDS PROJECT

Jason Symington, Environmental Technologist presented a report to receive Board of Directors approval to: enter into agreement with the Province (Great Lakes Guardian Community Fund – Floating Wetlands project); and use of funding for project materials and supplies.

RESOLUTION NO. BD-015/14

Moved by: François St. Amour  
Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve entering into agreement with the Province under the Great Lakes





Guardian Community Fund for the Floating Wetland Project; and

FURTHER THAT:

The Board of Directors approve purchasing wetland materials and supplies for the project to an upset cost of \$18,500 plus HST.

CARRIED

**CLARENCE-ROCKLAND GROUNDWATER STUDY – CONTRACT FOR SERVICES**

Tessa Di Iorio, Hydrogeologist submitted a report to receive Board approval to hire a consultant for the Clarence-Rockland Groundwater Study.

RESOLUTION NO. BD-016/14

Moved by: Claude Levac

Seconded by: Jean Yves Lalonde

RESOLVED THAT:

The Board of Directors approve hiring a consultant to an upset limit of \$40,000 (including HST), as part of the Clarence-Rockland Groundwater Study, as previously allocated in the 2014 approved budget.

CARRIED

**APPROVAL OF SERVICE AGREEMENTS: SUNEDISON AND OSCIA**

Josee Brizard, Team Lead Forest Resources and Michelle Cavanagh, Fish and Wildlife Resource Technician provided a report to request Board approval to enter into two agreements.

RESOLUTION NO. BD-017/14

Moved by: Michael Brown

Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve entering into the following agreements:

1. An agreement with SunEdison to plant 17,000 trees for a value of \$12,750.00 plus HST; and
2. Tree Service Agreements with the Ontario Soil and Crop Improvement Association under the Species at Risk Farm Incentive Program.

CARRIED





**SPECIES AT RISK BENEFITS EXCHANGE PILOT AGREEMENT**

Michelle Cavanagh, Fish and Wildlife Resource Technician submitted a report for Board approval to enter into an agreement for the Species at Risk Benefits Exchange Pilot.

RESOLUTION NO. BD-018/14      Moved by:    Michael Brown  
Seconded by: François St. Amour

RESOLVED THAT:                      The Board of Directors approve entering into an agreement with SunEdison to provide 34.4 hectares of Bobolink habitat with an approximate value of \$370,000.00.

CARRIED

The Board of Directors meeting recessed at 10:40 a.m.  
The Chairman reconvened the Board of Directors meeting at 10:50 a.m.

**STREAM WATCH PROGRAM GRANT DISBURSEMENT**

Michelle Cavanagh, Fish and Wildlife Resource Technician submitted a report for Board of Directors approval for disbursement of funds for the Stream Watch Program.

RESOLUTION NO. BD-019/14      Moved by:    Doug Thompson  
Seconded by: Lawrence Levere

RESOLVED THAT:                      The Board of Directors approve the disbursement of funds received for the Stream Watch Program to an upset limit of \$76,850.00.

CARRIED

**SUBSIDY DISBURSEMENT FOR THE WOODLOT ADVISORY SERVICE (WAS)**

Josee Brizard, Team Lead Forest Resources, presented a request to the Board of Directors for approval for disbursement of funds for the Woodlot Advisory Service subsidies.

RESOLUTION NO. BD-020/14      Moved by:    Jean Yves Lalonde  
Seconded by: Barclay Cormack

RESOLVED THAT:                      The Board of Directors approve the disbursement of funds received from the United Counties of Prescott and Russell (\$5,000), and SDG Certified Forest



CARRIED

Naomi Langlois-Anderson, Senior Fish & Wildlife Technician updated the Board of Directors on SNC's First Nation Partnerships.

CARRIED

CARRIED

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RESOLUTION NO. BD-023/14

Moved by: Doug Thompson

Seconded by: Stephen Blais

RESOLVED THAT:

The Board of Directors approve the submission to MNR under the 2014-2015 Water and Erosion Control Infrastructure program and undertaking of the following projects if approved by MNR:

1. Chesterville Dam – Loglifter Refurbishing (\$35,000);
2. Casselman Weir – Dam Safety and Operation Assessment, Analysis of Alternatives, Cost/Analysis and Implementation of Remediation Works (\$96,000);
3. Chrysler Weir – Safety Fence (\$10,000);
4. Seguinbourg Berm – (\$25,000); and

FURTHER THAT:

Provided funding is received from the 2014-2015 Water and Erosion Control Infrastructure program, the Board of Directors approve undertaking the four above noted projects by following SNC's Purchasing Policy for all purchases and services retained.

CARRIED

**EXTENDED CUSTOMER SERVICE FOR PERMITS AND APPROVALS**

Angela Coleman, Director, Property and Approvals submitted a report to request Board approval for extending SNC's customer service delivery.

RESOLUTION NO. BD-024/14

Moved by: Claude Levac

Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve extending hours of service (from 4 p.m. to 7:00 p.m.), one evening per week, for permits and approvals beginning April 2014; and

FURTHER THAT:

Where invited, staff be available to accept applications and permit requests at Municipal offices on a set day each month.

CARRIED





Angela Coleman, Director, Property and Approvals presented the Permits issued since January 7<sup>th</sup>, 2014 for Board of Director approval.

RESOLVED THAT: The SNC Board of Directors approve the permits noted as 1 through 3 below issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

Pat Piitz, Director, Science and Research provided the recommendations of the Forest Cover Report for the Board of Directors approval.

RESOLVED THAT: The Board of Directors approve the recommendations of the Forest Cover Report.

Linda Hutchinson, Director, Organization Effectiveness provided the money received and disbursement register for Board approval.

RESOLVED THAT:	The Board of Directors receive and file the money received for January 2014; and
FURTHER THAT:	The Board approve the Disbursement Register of \$570,351.01 for January 2014.

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**RESOLUTIONS REQUIRING AUTHORITY APPROVAL**

Linda Hutchinson, Director, Organization Effectiveness presented a report in order to receive Board resolutions for items requiring Authority approval.

RESOLUTION NO. BD-028/14

Moved by: Michael Brown

Seconded by: Alan Perks

RESOLVED THAT:

Manager/Secretary-

For banking purposes, the Authority signing officers be one of the Chairman, Vice-Chairman or Past Chairman and one of the General

Treasurer, Director, Organization Effectiveness, or Team Lead, Corporate Services. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

The signing officers are authorized to borrow up to \$1,000,000 for 2014/2015 for the operation of the South Nation River Conservation Authority, if required; and

FURTHER THAT:

1. The Chartered Accountants Firm of Collins Barrow, Winchester be appointed Auditors at an approximate cost of \$19,000 plus HST.
2. The Royal Bank, Winchester Branch, be the Authority Bank.
3. The law firms of Ault & Ault, Winchester be appointed as solicitor for general Authority business and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$15,000 plus HST.
4. Staff be authorized to continue the use of alternate signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software, Accpac. These tools are in the custody of the Director, Organization Effectiveness. The Director may delegate the use of





these tools to his/her delegate.

5. Staff continue to utilize various banking features to make regular payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

CARRIED

#### 2013 AUDIT - VERBAL

Linda Hutchinson, Director Organization Effectiveness updated the Board of Directors regarding the status of the 2013 Audit, and recommended that staff present the 2013 Audit at the April 17<sup>th</sup>, 2014 Board meeting. The Board of Directors directed staff to add the 2013 Audit to the April 17<sup>th</sup>, 2014 Board of Directors agenda.

#### 2013 AUDIT ENGAGEMENT AND PLANNING LETTERS

Linda Hutchinson, Director Organization Effectiveness, presented the Audit Engagement and Planning Letters for the Board of Director information, and approval for signature.

RESOLUTION NO. BD-029/14

Moved by: Doug Thompson

Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors Audit Engagement and Planning letters from Collins Barrow Chartered Accountants, attached as Schedule A and B regarding the 2013 Audit of Financial Statements for South Nation River Conservation Authority be acknowledged and signed by Authority signing officers.

CARRIED

#### SUPPLEMENTARY AGENDA

##### NEW BUSINESS

##### FOREST COVER TRENDS ANALYSIS REPORT (MAIN AGENDA ITEM #6, m)

This item pertained, and was intended as an attachment for: Main Agenda Item #6, and was discussed at that time.



### AWARDING OF TREE PLANTING CONTRACT

Josee Brizard, Team Lead Forest Resources updated the Board of Directors on the awarding of the tree planting contract.

RESOLUTION NO. BD-030/14

Moved by: François St. Amour

Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors awarding a tree planting contract to Brinkman & Associates Reforestation Ltd for the amount of up to 40,000 trees for Private Land at a cost of \$0.333 per tree plus HST ; and

FURTHER THAT:

The Larose Forest tree planting be awarded to Drentex Field Services at a cost of \$0.30 per tree plus HST ; and the remaining of the trees to be planted on private land be awarded to Drentex Field Services at a cost of \$0.315 per tree plus HST.

CARRIED

### DATES OF NEXT MEETINGS

- Thursday, March 20<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, April 17<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, May 15<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, June 19<sup>th</sup>, 2014 – 9:00 a.m.

### FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Claude Levac, PR, requested the Board Members review the article, '*Celebrate our Wetlands*'.

### CLOSED SESSION

The meeting move into closed session to discuss the following report:

- a) Land Acquisition: 25 +/- Acres in Nation Municipality

RESOLUTION NO. BD-031/14

Moved by: Michael Brown

Seconded by: Jean Yves Lalonde

RESOLVED THAT:

The meeting move to closed session.

CARRIED



The meeting move to open session at this time.

Moved by: Lawrence Levere  
Seconded by: François St. Amour

The meeting move to open session.

LAND ACQUISITION: 25 +/- ACRES IN NATION MUNICIPALITY

Moved by: Doug Thompson  
Seconded by: Glenn Mackey


The Board of Directors approve the acquisition of 25 acres +/- of forested land in the Nation Municipality at a cost of \$20,000, plus legal, baseline documentation report, stewardship plan and HST costs (estimated at \$2,500).

## ADJOURNMENT


The Board of Directors meeting of Thursday, February 20<sup>th</sup>, 2014 adjourned at 12:10 p.m.

Moved by: Michael Brown  
Seconded by: Claude Levac

The Board of Directors meeting of Thursday, February 20<sup>th</sup>, 2014 be adjourned.

  
Bill Smirle,  
Chairman.

CARRIED

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

SNC Review by: SA





## **Board of Directors Annual General Meeting** Thursday March 20<sup>th</sup>, 2014 – Meeting No. 3/14

The SNC Board of Directors Annual General meeting of Thursday, March 20<sup>th</sup>, 2014 was held at South Nation Conservation, Watershed Room, beginning at 9:05 a.m.

**Directors Present:** Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Stephen Blais, City of Ottawa  
Michael T. Brown, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Jean Yves Lalonde, Prescott Russell  
Claude Levac, Prescott Russell  
Glenn Mackey, Leeds Grenville  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell

**Regrets:** Tammy McRae, Stormont Dundas Glengarry

**Staff Present:** Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Senior Administrative Assistant  
Linda Hutchinson, Director, Organization Effectiveness  
Pat Piitz, Director, Science and Research  
Angela Coleman, Director, Property and Approvals  
Alison McDonald, Environmental Planner  
Sharif Golam, Water Resources Analyst  
Jason Symington, Environmental Technologist  
Geoff Owens, Regulations Officer  
Tessa Di Iorio, Hydrogeologist  
Monique Sauve, Chief Inspector  
Cheyene Ramsey, Forestry Technician  
Ronda Boutz, Team Lead, Communications and Outreach  
Jim Hendry, Team Lead, Property  
Mathew Lacombe, Property and Approvals Assistant  
Karen Paquette, Fisheries Technician  
David Fitch, Works Superintendent Assistant  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Jacqueline Edwards, Water Resources GIS Technician  
Josée Brizard, Team Lead, Forest Resources





Guests: Cynthia Levesque, Ontario Farm Land Trust  
Murray Inch  
Dave Robertson, Chair, Forestry Committee  
Richard Pilon, Project Manager, Raisin-South Nation Region  
Greg Chamberlain, Le Reflet

Bill Smirle, Chairman opened the meeting at 9:05 a.m. and welcomed Directors, staff and public to the 2014 Annual General meeting. Chair Smirle updated the Members on various meetings and presentations that have been attended, and several more that are upcoming. The Members were informed on the outcome of the Standing Committee meeting day and the new Chair of the Forestry Committee, Mr. Dave Robertson was introduced.

## APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA

RESOLVED THAT: The Board of Directors approve the March 20<sup>th</sup>, 2014 agenda and supplemental agenda as submitted.

There were no declarations of conflict of interest.





## RESOLUTION NO. BD-036/14

RESOLVED THAT:

CARRIED

## BOARD OF DIRECTORS ELECTIONS

## ELECTION OF CHAIR

## NOMINATIONS FOR POSITION OF CHAIRMAN

## Second call for nominations

François St. Amour, nominated Bill Smirle for position of Chairman, South Nation Conservation.

### Third call for nominations

**Hearing none,** nominations closed for the position of Chairman.

Bill Smirle accepted the nomination, and was declared Chairman, South Nation Conservation Board of Directors.

### **NOMINATIONS FOR POSITION OF VICE-CHAIRMAN**

Steven Byvelds nominated Doug Thompson for the position of Vice-Chairman, South Nation Conservation.

## Second call for nominations

### Third call for nominations

**Hearing none,** nominations closed for the position of Vice-Chairman



## APPOINTMENT OF PAST CHAIRMAN

RESOLUTION NO. BD-037/14      Moved by:      François St. Amour  
Seconded by:      Glenn Mackey

FURTHER THAT: Mr. Doug Thompson be nominated as Vice Chair of South Nation Conservation; and

CARRIED

The Board of Directors congratulated Jean Paul St. Pierre and Josee Brizard for their years with South Nation Conservation.

SNC staff provided a powerpoint presentation highlighting project and program updates for Board of Directors information.

a) SNC Board of Directors meeting minutes of February 20<sup>th</sup>, 2014

RESOLUTION NO. BD-038/14      Moved by:      Michael Brown  
Seconded by:      Alan Perks

CARRIED



## 2014 WORKPLANS: POWERPOINT PRESENTATIONS

**The Board of Directors meeting recessed at 10:45 a.m.**

## ACCESSIBILITY GRANT APPLICATION

Moved by:

Lawrence Levere

Michael Brown

The Board of Directors approve the submission of the following grant application to Ontario Land Trust Alliance's (OLTA) Naturally Accessible – Discovering Ontario's Land Trusts which covers consulting fees to develop accessibility roadmaps for SNC properties.

## APPROVAL OF PERMITS ISSUED

Moved by:

François St. Amour

Glenn Mackey

The SNC Board of Directors approve permits 8 through 12, issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

## LAND SECUREMENT STRATEGY

Moved by:

Claude Levac

Alan Perks

The Board of Directors approve the adoption of the Land Securement Strategy with the incorporation of suggestions made during discussion.

## SNC Board of Directors Meeting Minutes



### MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2014

CARRIED

CARRIED

CARRIED





RESOLVED THAT:

The Board of Directors approve approximately \$25,000 plus HST for Cleaning Services for each of the following years: 2014; 2015; and 2016; and

FURTHER THAT:

Staff be authorized to enter into contracts for services on behalf of the Authority; and

FURTHER THAT:

Staff are directed to update the Board of Directors following contract awarding.

CARRIED

**SUPPLEMENTAL AGENDA**

**APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND APPROVAL OF MINUTES**

RESOLUTION NO. BD-046/14

Moved by:

Glenn Mackey

Seconded by:

Michael Brown

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Clean Water Committee meeting minutes of March 13, 2014; Communications Committee meeting minutes of March 13, 2014; Fish and Wildlife Committee meeting minutes of March 13, 2014; Forestry Committee meeting minutes of March 13, 2014; and SNC Joint Standing Committee meeting minutes of March 13, 2014.

**BUSINESS ARISING FROM MINUTES:**

**Clean Water Committee meeting minutes of March 13, 2014**

RESOLUTION NO. BD-047/14

Moved by:

Glenn Mackey

Seconded by:

Michael Brown

RESOLVED THAT:

A letter of support for Kemptville and Alfred Colleges be sent to Kathleen Wynne, Premier of Ontario, on behalf of the Board of Directors.

CARRIED





## **NEW BUSINESS**

### **LIDAR ACQUISITION PROJECT**

*The LIDAR Acquisition report was postponed to the next Board of Directors meeting.*

## **COMMITTEE MEMBERSHIPS**

RESOLUTION NO. BD-048/14

Moved by:

Jean Yves Lalonde

Seconded by:

Doug Thompson

RESOLVED THAT:

The Board approve the appointments to the SNC Standing Committees and other internal and external Committees with additions as discussed.

CARRIED

## **FINANCIAL REPORTS**

### **ESTIMATED 2013 AND 2014 RESERVE BALANCE**

RESOLUTION NO. BD-049/14

Moved by:

Claude Levac

Seconded by:

Alan Perks

RESOLVED THAT:

The SNC Board of Directors approve the estimated NET transfer to reserves of \$364,758 for the year ended December 31, 2013.

CARRIED

## **DATES OF NEXT MEETINGS**

- Thursday, April 17<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, May 15<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, June 19<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, August 21<sup>st</sup>, 2014 – 9:00 a.m.

## **FARM LAND TRUST PRESENTATION**

Cynthia Levesque, Board Member of the Ontario Farm Land Trust, (<http://ontariofarmlandtrust.ca>), and Environmental Management Specialist presented a powerpoint show outlining initiatives and projects by the Ontario Farm Land Trust.



**ADJOURNMENT**

The Board of Directors meeting of Thursday, March 20<sup>th</sup>, 2014 adjourned at 12:15 p.m.

RESOLUTION NO. BD-050/14

Moved by:

Doug Thompson


Seconded by:

François St. Amour

RESOLVED THAT:

The Board of Directors Annual General meeting of Thursday, March 20<sup>th</sup>, 2014 be adjourned.

CARRIED

  
Bill Smirle,  
Chairman.

/dm

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

SNC Review by: 



**BOARD OF DIRECTORS MEETING**  
Thursday April 17<sup>th</sup>, 2014 – Meeting No. 4/14

The SNC Board of Directors meeting of Thursday, April 17<sup>th</sup>, 2014 was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

**Directors Present:** Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Jean Yves Lalonde, Prescott Russell  
Claude Levac, Prescott Russell  
Glenn Mackey, Leeds Grenville  
Tammy McRae, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell  
Stephen Blais, City of Ottawa

**Regrets:** Michael Brown, City of Ottawa  
Alan Perks, City of Ottawa

**Staff Present:** Dennis O'Grady, General Manager/Secretary-Treasurer  
Linda Hutchinson, Director, Organization Effectiveness  
Pat Piitz, Director, Science and Research  
Angela Coleman, Director, Property Management & Approvals  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Alison McDonald, Environmental Planner  
Sharif Golam, Water Resources Analyst  
Jason Symington, Environmental Technologist  
Geoff Owens, Regulations Officer  
Tessa Di Iorio, Hydrogeologist  
Monique Sauve, Lead Sewage Systems Inspector  
Cheyene Ramsey, Forestry Technician  
Ronda Boutz, Team Lead, Communications and Outreach  
Jim Hendry, Team Lead, Property  
Mathew Lacombe, Property and Approvals Assistant  
Kyoko Yodogawa, Accounting Assistant  
Karen Paquette, Fisheries Technician  
David Fitch, Works Superintendent Assistant  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Jacqueline Edwards, GIS Technician  
Josée Brizard, Team Lead, Forest Resources





Guests: Murray Inch  
Richard Pilon, Project Manager, Raisin-South Nation Region  
Michael Barkley, Collins Barrow  
Dorothy Hamilton, Certified Forest Owners

Bill Smirle, Chairman opened the meeting at 9:00 a.m. and welcomed all attendees. Chair Smirle updated the Board Members on events attended within the last month (ie: Municipal presentations, open houses, Port of Johnstown, Cooper Marsh, environmental workshops held in Ottawa, and Conservation Ontario meeting). The Chair commented that SNC is the only CA that provides a powerpoint presentation updating Members on work done within the previous month.

RESOLVED THAT: The Board of Directors approve the April 17<sup>th</sup>, 2014 agenda and supplemental agenda as submitted.

The Board of Directors congratulated Naomi Langlois-Anderson for her years with South Nation Conservation.





There were no declarations of conflict of interest.

By Consensus, the Board of Directors requested this report be dealt with as Main Agenda Item # 5, prior to the Powerpoint Presentation.

Supplemental Agenda Item #2 a) was included in this discussion.

RESOLUTION NO. BD-052/14      Moved by:      Glenn Mackey  
Seconded by:      Steven Byvelds

RESOLVED THAT: The Board of Directors acknowledge and approve the 2013 Draft Audited Financial Statements and Audit Reporting Letter; and

FURTHER THAT: The 2013 Audited Financial Statements and various letters be signed by Management and Chair.

CARRIED

SNC staff provided a powerpoint presentation highlighting project and program updates for Board of Directors information.

**The Board of Directors meeting recessed at 10:35 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:50 a.m.**

a) SNC Board of Directors meeting minutes of March 20<sup>th</sup>, 2014

RESOLUTION NO. BD-053/14      Moved by:      François St. Amour  
Seconded by:      Jean Yves Lalonde

RESOLVED THAT: The Members approve the Board of Directors meeting minutes of Thursday, March 20<sup>th</sup>, 2014 as presented.

CARRIED



- b) SNC Committee Meeting Highlights and Approval of Minutes from:  
a) Joint Occupational Health and Safety meeting minutes  
of March 26<sup>th</sup>, 2014

RESOLUTION NO. BD-054/14

Moved by: François St. Amour  
Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve the  
actions and recommendations of:  
a) Joint Occupational Health and  
Safety meeting minutes of March  
26<sup>th</sup>, 2014

CARRIED

### **NEW BUSINESS**

#### **TREE PLANTING EVENTS**

RESOLUTION NO. BD-055/14

Moved by: Jean Yves Lalonde  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the Tree  
Planting Events report.

CARRIED

#### **OTTAWA RURAL CLEAN WATER GRANTS PROGRAM DELIVERY**

RESOLUTION NO. BD-056/14

Moved by: Tammy McRae  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve to disburse the  
City of Ottawa Special Levy for the Ottawa Rural  
Clean Water Grants Program (ORCWGP)  
program expenses.

CARRIED



## RESOLUTION NO. BD-057/14

RESOLVED THAT:

CARRIED

## RESOLUTION NO. BD-058/14

RESOLVED THAT:

CARRIED

## RESOLUTION NO. BD-059/14

RESOLVED THAT:

CARRIED

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2014**

RESOLUTION NO. BD-060/14    Moved by:            Jean Yves Lalonde



Seconded by: Claude Levac

RESOLVED THAT:

The Board of Directors receive and file the money received for March 2014; and

FURTHER THAT:

The Board approve the Disbursement Register of \$447,001.86 for March 2014.

CARRIED

### **SUPPLEMENTAL AGENDA**

### **NEW BUSINESS**

### **CASSELMAN-LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA: OPEN HOUSES**

RESOLUTION NO. BD-061/14

Moved by:

Tammy McRae

Seconded by:

François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Casselman-Lemieux Potential Retrogressive Landslide Area Open House update.

CARRIED

### **GRANT PROPOSALS – GREAT LAKES GUARDIAN COMMUNITY FUND**

RESOLUTION NO. BD-062/14

Moved by:

Claude Levac

Seconded by:

François St. Amour

RESOLVED THAT:

The SNC Board of Directors approve the submission of the following grant application to the Great Lakes Guardian Community Fund.

CARRIED

### **FINANCIAL REPORTS**

### **2013 DRAFT AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS**

This item pertained, and was intended as, an attachment for: Main Agenda Item #7 a), and was discussed at that time.





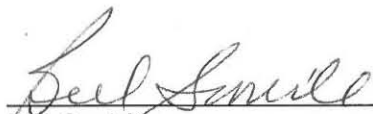


SOUTH NATION  
CONSERVATION  
DE LA NATION SUD

RESOLVED THAT:


The Board of Directors meeting of Thursday,  
April 17<sup>th</sup>, 2014 be adjourned.

CARRIED

  
\_\_\_\_\_  
Bill Smirle,  
Chairman.

/dm

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

SNC Review by:  \_\_\_\_\_



**BOARD OF DIRECTORS MEETING**  
Thursday May 15<sup>th</sup>, 2014 – Meeting No. 5/14

The SNC Board of Directors meeting of Thursday, May 15<sup>th</sup>, 2014 was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

**Directors Present:** Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Michael Brown, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Jean Yves Lalonde, Prescott Russell  
Glenn Mackey, Leeds Grenville  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell

**Regrets:** Stephen Blais, City of Ottawa  
Claude Levac, Prescott Russell

**Staff Present:** Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant  
Pat Piitz, Director, Science and Research  
Angela Coleman, Director, Property Management & Approvals  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Alison McDonald, Environmental Planner  
Jason Symington, Environmental Technologist  
Geoff Owens, Regulations Officer  
Tessa Di Iorio, Hydrogeologist  
Monique Sauve, Lead Sewage Systems Inspector  
Ronda Boutz, Team Lead, Communications and Outreach  
Jim Hendry, Team Lead, Property  
Kyoko Yodogawa, Accounting Assistant  
Karen Paquette, Fisheries Technician  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Jacqueline Edwards, GIS Technician  
Tim Jackson, GIS Technician  
James Holland, Watershed Planner  
Sara Caverley, Communications Assistant  
Sandra Mancini, Team Lead, Water Resources  
Michelle Cavanagh, Fish and Wildlife Resource Technician





Carl Bickerdike, Project Lead  
Deborah Edwards, Accounting Assistant  
Michel Léger, Lands Assistant  
Elise Lefebvre, Administrative Assistant I

Students: Bonnie Lee Boyd, Property and Approvals Assistant  
Ben Gallant, Forestry Student  
Kiersti McMillan, Science Student  
Saxon Ireland, Property and Approvals Assistant  
Hannah Jackson, Finance Student  
Katie Keenan, Water Quality Student  
Simone Larin, Corporate Services Student  
Jordan Smyth, Engineering Student  
Shaun Crook, Property and Approvals Assistant  
Nadine Chambers, Science Student  
Ben Lawrence, Communications and Outreach Student

Guests: Murray Inch  
Ian Mitchell, Chairman Communication Committee

#### **CHAIRMAN'S REMARKS**

Bill Smirle, Chairman opened the meeting at 9:00 a.m. and welcomed all attendees. Chair Smirle updated the Board Members on the many tree planting events that took place in our watershed in the last few weeks and thanked all who participated in the activities. Chair Smirle mentioned how pleased he was to see the summer students return to South Nation Conservation and how beneficial it is for all involved. The Chair reminded the Board of Directors of the \$300.00 that may be contributed for special projects in their municipalities. Chair Smirle circulated a letter from Premier of Ontario Kathleen Wynne regarding Kemptville College.

#### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-066/14      Moved by: Doug Thompson  
Seconded by: François St. Amour

RESOLVED THAT: The Board of Directors approve the May 15<sup>th</sup>, 2014 agenda and supplemental agenda as submitted with the following amendments:  
1) Remove 7c from Agenda  
2) Remove 2a from Supplemental Agenda

CARRIED





Tammy McRae arrived at 9:10 a.m.

**RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors congratulated Michelle Cavanagh, Mike Leger, Jacques Levert and Geoff Owens for their years with South Nation Conservation.

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

SNC 2014 summer staff introduced themselves to the Board of Directors and staff provided a PowerPoint presentation highlighting project and program updates.

**APPROVAL OF:**

- a) SNC Board of Directors meeting minutes of April 17<sup>th</sup>, 2014

RESOLUTION NO. BD-067/14

Moved by:

Jean-Yves Lalonde

Seconded by:

Steven Byvelds

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, April 17<sup>th</sup>, 2014 as presented.

CARRIED

**NEW BUSINESS**

**LOW WATER RESPONSE IN THE SOUTH NATION JURISDICTION REPORT**

RESOLUTION NO. BD-068/14

Moved by:

Steven Byvelds

Seconded by:

Alan Perks

RESOLVED THAT:

The Board of Directors accept the Low Water Response in the South Nation jurisdiction report.

CARRIED

Glenn Mackey left the meeting at 10:05 a.m.

**SOURCE PROTECTION IMPLEMENTATION UPDATE**



RESOLUTION NO. BD-069/14

Moved by: Doug Thompson  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors receive and file the  
Source Protection Implementation update.

CARRIED

**The Board of Directors meeting recessed at 10:30 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:40 a.m.**

**GRANT PROPOSALS – EASTERN ONTARIO WATER RESOURCES  
COMMITTEE**

RESOLUTION NO. BD-070/14

Moved by: François St. Amour  
Seconded by: Jean-Yves Lalonde

RESOLVED THAT:

The Board of Directors approve the EOWRC  
funding proposal submissions totalling \$57,000  
for Well Decommissioning, Constructed  
Wetland, Alfred Bog Hydrology Study,  
Watershed Conditions Outreach Enhancements  
and Septic System Re-inspection program; and

FURTHER THAT:

The Board of Directors approve that SNC enter  
into a contract with the Eastern Ontario Water  
Resources Committee (EOWRC) if funding is  
approved for SNC projects; and

FURTHER THAT:

The Board of Directors approve South Nation  
Conservation to deliver the well  
decommissioning grants to landowners outside  
of the SNC jurisdiction in the United Counties of  
Prescott & Russell, to a maximum grant of  
\$1,000 per well, subject to EOWRC funding  
approval of submitted proposal.

CARRIED



### **TABLET PURCHASE**

RESOLUTION NO. BD-071/14

Moved by:  
Seconded by:

Michael Brown  
Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the purchase of nine tablets, nine cases and five docking stations at a total price of approximately \$9,500 plus HST with the following addition:  
1) add "up to" before "nine tablets".

CARRIED

### **APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-072/14

Moved by:  
Seconded by:

Barclay Cormack  
Jean-Yves Lalonde

RESOLVED THAT:

The SNC Board of Directors approve permits 21 through 42, issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

### **FLOODPLAIN PROJECT UPDATES**

RESOLUTION NO. BD-073/14

Moved by:  
Seconded by:

Alan Perks  
Michael Brown

RESOLVED THAT:

The Board of Directors receive and file updates on the following projects.  
1) City of Ottawa Floodplain Mapping Project  
2) Hawkesbury Floodplain  
3) McKinnons Creek Floodplain  
4) Conversion of Existing Floodplain Maps to GIS  
5) Floodplain Mapping Assessment in United Counties of Prescott Russell

CARRIED







RESOLVED THAT:

The Board of Directors receive and file the Casselman-Lemieux Potential Retrogressive Landslide Area update and:

FURTHER THAT:

A report be brought back to SNC Board of Directors at a later date.

CARRIED

**DATES OF NEXT MEETINGS: STARTING AT 9:00 A.M.**

- Thursday, June 19<sup>th</sup>, 2014
- Thursday, July 17<sup>th</sup>, 2014: Chairman's BBQ (hosted by: Lawrence & Lynda)  
Refreshments: 12:00 p.m., Lunch Served: 12:30 p.m.
- Wednesday, August 13<sup>th</sup>, 2014:  
Metcalf Live 'n Learn and SNC Golf Tournament
- Thursday, August 21<sup>st</sup>, 2014
- Thursday, September 18<sup>th</sup>, 2014

**ADJOURNMENT**

The Board of Directors meeting of Thursday, May 15<sup>th</sup>, 2014 adjourned at 11:30 a.m.

RESOLUTION NO. BD-077/14

Moved by:

François St. Amour


Seconded by:

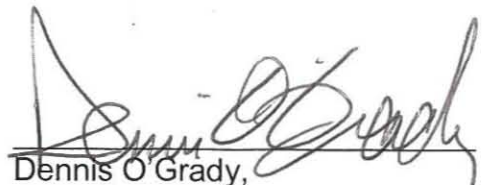
Jean-Yves Lalonde

RESOLVED THAT:

The Board of Directors meeting of Thursday, May 15<sup>th</sup>, 2014 be adjourned.

CARRIED

  
Bill Smirle,  
Chairman.

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/el

SNC Review by: 



**BOARD OF DIRECTORS MEETING**  
Thursday June 19<sup>th</sup>, 2014 – Meeting No. 6/14

The SNC Board of Directors meeting of Thursday, June 19<sup>th</sup>, 2014 was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

**Directors Present:** Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Michael Brown, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Jean Yves Lalonde, Prescott Russell  
Claude Levac, Prescott Russell  
Glenn Mackey, Leeds Grenville  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell

**Regrets:** Stephen Blais, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry

**Staff Present:** Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant  
Elise Lefebvre, Administrative Assistant I  
Pat Piitz, Director, Science and Research  
Angela Coleman, Director, Property Management & Approvals  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Alison McDonald, Environmental Planner  
Jason Symington, Environmental Technologist  
Tessa Di Iorio, Hydrogeologist  
Monique Sauve, Lead Sewage Systems Inspector  
Ronda Boutz, Team Lead, Communications and Outreach  
Jim Hendry, Team Lead, Property  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Jacqueline Edwards, GIS Technician  
Tim Jackson, GIS Technician  
James Holland, Watershed Planner  
Sandra Mancini, Team Lead, Water Resources  
Carl Bickerdike, Project Lead  
Deborah Edwards, Accounting Assistant  
Phil Duncan, Fish & Wildlife Technician



Simon Nolan, Water Resource Technician  
Joel Martineau, Forestry Technician  
Cheyene Ramsey, Forestry Technician  
Mathieu Leblanc, Environmental Planner  
Matt Lacombe, Property and Approval Assistant  
Lorie Henderson, Corporate Services Clerk  
Natasha Machado, Communication Specialist

Students: Bonnie Lee Boyd, Property and Approvals Assistant  
Ben Gallant, Forestry Student  
Kiersti McMillan, Science Student  
Hannah Jackson, Finance Student  
Katie Keenan, Water Quality Student  
Jordan Smyth, Engineering Student  
Shaun Crook, Property and Approvals Assistant  
Nadine Chambers, Science Student  
Ben Lawrence, Communications and Outreach Student

Guests: Murray Inch  
Jacqueline Kelly-Pemberton, Chair of Clean Water Committee  
Fred Schueler, Chair of the Fish and Wildlife Committee  
Aleta Karstad  
Edsel Munssen, Stantec

### **CHAIRMAN'S REMARKS**

Bill Smirle, Chairman opened the meeting at 9:00 a.m. and welcomed all attendees. Chair Smirle updated the Board Members on the Floating Wetland Pilot Project in South Indian Creek Village in Limoges. Mayor St. Amour is pleased to have SNC expertise and knowledge on this project and is looking forward the results. Chair Smirle thanked all staff who represent SNC by attending events and a special thank you to Vice Chair and Past Chair for their participation at events. Chair Smirle mentioned attending the 50<sup>th</sup> anniversary of the Cataraqui Region Conservation Authority and enjoyed meeting with members of the Authority.

**Michael Brown, City of Ottawa arrived at the meeting at 9:05 a.m.**

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-078/14	Moved by:	Jean-Yves Lalonde
	Seconded by:	Barclay Cormack

RESOLVED THAT: The Board of Directors approve the June





19<sup>th</sup>, 2014 agenda and supplemental agenda as submitted with addition of agenda # 12 b): Discussion of City of Ottawa Committee Adjustment Appeal being added to the closed session.

CARRIED

**RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors congratulated Tim Jackson and Monique Sauvé for their years with South Nation Conservation.

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff provided a PowerPoint presentation highlighting project and program updates.

**APPROVAL OF:**

- SNC Board of Directors meeting minutes of May 15<sup>th</sup>, 2014

RESOLUTION NO. BD-079/14

Moved by: Michael Brown  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, May 15<sup>th</sup>, 2014 as presented.

CARRIED

- Highlights of SNC meeting minutes:  
Joint Occupational Health and Safety Committee minutes of June 4<sup>th</sup>, 2014

RESOLUTION NO. BD-080/14

Moved by: Doug Thompson  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of: Joint Occupational Health and Safety Committee of June 4<sup>th</sup>, 2013

CARRIED





- Clean Water Committee minutes of June 9<sup>th</sup>, 2014

RESOLUTION NO. BD-081/14

Moved by: Michael Brown  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of Clean Water Committee minutes of June 9<sup>th</sup>, 2014.

CARRIED

### **NEW BUSINESS**

#### **2014 TREE PLANTING UPDATE**

RESOLUTION NO. BD-082/14

Moved by: Jean-Yves Lalonde  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the 2014 Tree Planting update.

CARRIED

#### **2015 TREE PLANTING**

RESOLUTION NO. BD-083/14

Moved by: François St. Amour  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the SNC Tree Seedling Fee Structure for the 2015 Tree Planting Program; and

FURTHER THAT:

The Board of Directors approve the purchase of tree seedlings to an upset limit of \$120,000; and

FURTHER THAT:

The Board of Directors approve the sole-sourcing purchase of the tree seedlings from Ferguson Forest Centre for spring of 2015.

CARRIED



RESOLUTION NO. BD-084/14      Moved by:      Claude Levac  
Seconded by:      Lawrence Levere

CARRIED

RESOLUTION NO. BD-085/14      Moved by:                  Jean-Yves Lalonde  
Seconded by:                  François St. Amour

CARRIED

RESOLUTION NO. BD-086/14	Moved by:	Michael Brown
	Seconded by:	Claude Levac

CARRIED

RESOLUTION NO. BD-087/14      Moved by:      Claude Levac  
Seconded by:      Tammy McRae

## SNC Board of Directors Meeting Minutes



addition:

a) That a concise, plain language summary for the general public be prepared to accompany the Report.

CARRIED

**The Board of Directors meeting recessed at 10:45 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:55 a.m.**

**Tammy McRae, Stormont Dundas Glengarry, left the meeting at 10:45 a.m.**

**CONTRACT FOR ROOF REPLACEMENT – STANTEC**

RESOLUTION NO. BD-088/14	Moved by:	Michael Brown
	Seconded by:	Alan Perks

RESOLVED THAT:	The Board of Directors approve awarding the roof replacement contract for SNC's administrative building, at a cost of approximately \$149,690.00 plus HST, to the lowest bidder, as recommended by Stantec consulting; and
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FURTHER THAT:	Should the lowest bidder be unable to enter into contract for the work, that the next lowest bidder from the list be selected.
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CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-089/14	Moved by:	Glenn Mackey
	Seconded by:	Barclay Cormack

RESOLVED THAT:	The SNC Board of Directors approve permits 43 through 65, issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.
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CARRIED



**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY, 2014**

CARRIED

**APPROVAL OF:**

CARRIED

RESOLVED THAT: The Board of Directors receive and file and approve the actions and recommendations of: The Board of Directors approve the actions and recommendations of the Fish and Wildlife





CARRIED

RESOLUTION NO. BD-093/14      Moved by:                  Barclay Cormack  
Seconded by:                  Glenn Mackey

CARRIED

- Thursday, July 17<sup>th</sup>, 2014: Chairman's BBQ (hosted by: Lawrence & Lynda)  
Refreshments: 12:00 p.m., Lunch Served: 12:30 p.m.
- Wednesday, August 13<sup>th</sup>, 2014:  
Metcalf Live 'n Learn and SNC Golf Tournament
- Thursday, August 21<sup>st</sup>, 2014 – 9:00 a.m.
- Thursday, September 18<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, October 16<sup>th</sup>, 2014 – 9:00 a.m.

Michael Brown, City of Ottawa requested a Lemieux Update be brought to the August 21<sup>st</sup>, 2014 Board of Directors Meeting.

- a) Land Donation
- b) Discussion of City of Ottawa Committee Adjustment Appeal

RESOLUTION NO. BD-094/14      Moved by:                  Lawrence Levere  
Seconded by:                  François St. Amour

CARRIED



The meeting move to open session at this time.

RESOLVED THAT: The meeting move to open session.

RESOLVED THAT: The Board of Directors approve a land donation, in the City of Ottawa, as described in the staff report.

FURTHER THAT: Staff work with legal Counsel, Stephen Ault, on the Appeal

9

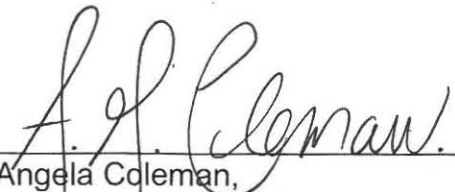


SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

**ADJOURNMENT**

The Board of Directors meeting of Thursday, June 19<sup>th</sup>, 2014 adjourned at 12:30 p.m.

  
\_\_\_\_\_  
Bill Smirle,  
Chairman

  
\_\_\_\_\_  
Angela Coleman,  
Director, Property Management and  
Approval.

/el

SNC Review by: 



**BOARD OF DIRECTORS MEETING**  
Thursday August 21<sup>st</sup>, 2014 – Meeting No. 7/14

The SNC Board of Directors meeting of Thursday, August 21<sup>st</sup>, 2014 was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

Directors Present: Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Jean Yves Lalonde, Prescott Russell  
Claude Levac, Prescott Russell  
Tammy McRae, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell

Regrets: Michael Brown, City of Ottawa  
Stephen Blais, City of Ottawa  
Glenn Mackey, Leeds Grenville  
Alan Perks, City of Ottawa

Staff Present: Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant  
Elise Lefebvre, Administrative Assistant  
Pat Piitz, Director, Science and Research  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property Management & Approvals  
Jason Symington, Environmental Technologist  
Tessa Di Iorio, Hydrogeologist  
Ronda Boutz, Team Lead, Communications and Outreach  
Jim Hendry, Team Lead, Property  
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist  
Jacqueline Edwards, GIS Technician  
Geoff Owens, Regulations Officer  
Karen Paquette, Fisheries Technician  
Tim Jackson, GIS Technician  
James Holland, Watershed Planner  
Sandra Mancini, Team Lead, Water Resources  
Carl Bickerdike, Team Lead, Corporate Services  
Phil Duncan, Fish & Wildlife Technician  
Simon Nolan, Water Resource Technician  
Joel Martineau, Forestry Technician







Cheyene Ramsey, Forestry Technician  
Mathieu Leblanc, Environmental Planner  
Matt Lacombe, Property and Approvals Assistant  
Natasha Machado, Communication Specialist  
Josee Brizard, Team Lead, Forest Resources  
Adele Clark, Administrative Assistant  
Benoit Duquette, Watershed Planner  
David Fitch, Assistant Works Superintendent  
Golam Sharif, Water Resources Analyst  
Alison McDonald, Watershed Planner  
Katherine Watson

Students: Simone Larin, Corporate Services Student  
Ben Gallant, Forestry Student  
Kiersti McMillan, Science Student  
Hannah Jackson, Finance Student  
Katie Keenan, Water Quality Student  
Jordan Smyth, Engineering Student  
Nadine Chambers, Science Student  
Ben Lawrence, Communications and Outreach Student  
Thierry Gibeault, Property and Approvals Assistant  
Brent Harbers, Invasive Species Community Outreach Liaison  
Saxon Ireland, Property and Approvals Assistant

Guests: Murray Inch  
Richard Pilon, Project Manager, SWP  
Edsel Mynssen, Stantec  
Steve Cooper, T.P. Crawford  
Mercedes Marcano, Sustainable Prosperity

#### **CHAIRMAN'S REMARKS**

Bill Smirle, Chairman opened the meeting at 9:00 a.m. and welcomed all attendees. Chair Smirle updated the Board Members on recent events attended such as: SNC Annual Barbeque; Reveler Property Opening; OPG meeting and tour; and the SNC and Live and Learn Golf Tournament. The Chair informed Board Members that he and the General Manager attended the AMO conference and met with a few of the Ministers (Tourism, Culture and Sports and Natural Resources and Forestry, Parliamentary Assistant), thanking them for support of SNC's programs and projects, and also attended informative presentations on Climate Change.

**Doug Thompson, City of Ottawa, joined the meeting at 9:10 a.m.**



RESOLUTION NO. BD-098/14

Moved by: Tammy McRae  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the August 21<sup>st</sup>, 2014 agenda and supplemental agenda with the following additions:

- i) Agenda item 4a): Approval of Work: SNC Roof Replacement; and
- ii) Agenda item 7h): Letter of Support, La Nation Township; and
- iii) Agenda item 11a): Emerald Ash Borer; and
- iv) Agenda item 11b): SNC Organization Chart

## RECOGNITION FOR YEARS OF SERVICE

## APPROVAL OF WORK: SNC ROOF REPLACEMENT

RESOLUTION NO. BD-099/14	Moved by: Claude Levac Seconded by: Jean Yves Lalonde
RESOLVED THAT:	The Board of Directors approve replacing the roof deck as recommended by the Project Manager at a cost of approximately \$75,000; and
FURTHER THAT:	The Board of Directors Chair, Vice-Chair, and Past Chair be authorized to approve costs up to \$100,000; and
FURTHER THAT:	If expenditures exceed \$100,000, a Board of Directors electronic vote be held.

## SNC PROJECT UPDATE – POWERPOINT PRESENTATION

SNC staff provided a powerpoint presentation highlighting project and program updates for Board of Directors information.



**The Board of Directors meeting recessed at 10:35 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:45 a.m.**

**APPROVAL OF:**

- a) SNC Board of Directors meeting minutes of June 19<sup>th</sup>, 2014

RESOLUTION NO. BD-100/14

Moved by: François St. Amour

Seconded by: Lawrence Levere

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, June 19<sup>th</sup>, 2014 as presented.

CARRIED

- b) SNC Committee Meeting Highlights and Approval of Minutes from:

- i) Communications Committee meeting minutes and actions of June 25<sup>th</sup>, 2014

RESOLUTION NO. BD-101/14

Moved by:

Doug Thompson

Seconded by:

François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of June 25<sup>th</sup>, 2014.

CARRIED

- ii) Communications Committee electronic meeting minutes and actions of July 18<sup>th</sup>, 2014

RESOLUTION NO. BD-102/14

Moved by:

Jean Yves Lalonde

Seconded by:

Tammy McRae

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee electronic meeting minutes of July 18<sup>th</sup>, 2014.

CARRIED





RESOLUTION NO. BD-103/14	Moved by:	Barclay Cormack
	Seconded by:	François St. Amour
RESOLVED THAT:	The Board of Directors receive and file the 2015 Levy and Budget Schedule.	

RESOLUTION NO. BD-104/14	Moved by:	Tammy McRae
	Seconded by:	Claude Levac
RESOLVED THAT:	The Board of Directors receive and file the Source Protection implementation update.	

RESOLUTION NO. BD-105/14	Moved by:	François St. Amour
	Seconded by:	Jean Yves Lalonde
RESOLVED THAT:	The Board of Directors approve the land donation of 3.6 acres +/- of forested land in the Nation Municipality, at an estimated cost of \$2,000 for legal fees, baseline documentation report and stewardship plan.	

RESOLUTION NO. BD-106/14      Moved by: Doug Thompson  
Seconded by: Tammy McRae

RESOLVED THAT: The Board of Directors approve the purchase of a new vehicle to replace the 2005 Dodge Caravan.

5





## RESOLUTION NO. BD-107/14

RESOLVED THAT:

CARRIED

## RESOLUTION NO. BD-108/14

RESOLVED THAT:

CARRIED

## RESOLUTION NO. BD-109/14

RESOLVED THAT:

CARRIED

François St. Amour, Prescott Russell, requested a letter of support from the SNC Board of Directors for La Nation Township grant application.

RESOLUTION NO. BD-110/14

## SNC Board of Directors Meeting Minutes



RESOLVED THAT:

SNC will provide a letter of support for La Nation Township.

CARRIED

### **FINANCIAL REPORTS**

#### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE AND JULY 2014**

RESOLUTION NO. BD-111/14

Moved by:

Doug Thompson

Seconded by:

Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the money received for June and July 2014; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,046,496.24 for June and July 2014.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **NEW BUSINESS**

#### **GEOTECHNICAL STUDY AT LEMIEUX**

RESOLUTION NO. BD-112/14

Moved by:

François St. Amour

Seconded by:

Jean Yves Lalonde

RESOLVED THAT:

The Board of Directors grant permission to the Ministère des Transport du Québec to conduct geotechnical investigations on SNC's property near Lemieux.

CARRIED

### **GRANT PROPOSALS**

RESOLUTION NO. BD-113/14

Moved by:

François St. Amour

Seconded by:

Jean Yves Lalonde

RESOLVED THAT:

The SNC Board of Directors approve the



CARRIED

- Thursday, September 18<sup>th</sup>, 2014
- Thursday, October 16<sup>th</sup>, 2014
- Thursday, November 20<sup>th</sup>, 2014
- Thursday, December 18<sup>th</sup>, 2014

Steven Byvelds, Stormont Dundas Glengarry, requested SNC provide Municipalities with pertinent information regarding the Emerald Ash Borer.

a) SNC Organizational Chart

RESOLVED THAT: The meeting move to closed session.

CARRIED

RESOLVED THAT: The meeting move to open session.

CARRIED




The Board of Directors discussed the organization chart.

The Board of Directors meeting of Thursday, August 21<sup>st</sup>, 2014 adjourned at 12:35 p.m.

Moved by: Doug Thompson  
Seconded by: Lawrence Levere

The Board of Directors meeting of Thursday, August 21<sup>st</sup>, 2014 be adjourned.

  
Bill Smirle,  
Chairman.

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

SNC Review by: EB





**BOARD OF DIRECTORS MEETING**  
Thursday September 18<sup>th</sup>, 2014 - Meeting No. 8/14

The SNC Board of Directors meeting of Thursday, September 18<sup>th</sup>, 2014, held at South Nation Conservation, Watershed Room, beginning at 9:05 a.m.

**Directors Present:** Bill Smirle, Stormont Dundas Glengarry - Chairman  
Doug Thompson, City of Ottawa - Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Michael Brown, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
Francois St. Amour, Prescott Russell

**Regrets:** Stephen Blais, City of Ottawa  
Jean Yves Lalonde, Prescott Russell  
Claude Levac, Prescott Russell

**Staff Present:** Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant  
Elise Lefebvre, Administrative Assistant  
Lorie Henderson, Administrative Assistant  
Pat Piitz, Director, Science and Research  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property Management & Approvals  
Jason Symington, Environmental Technologist  
Ronda Boutz, Team Lead, Communications and Outreach  
Jim Hendry, Team Lead, Property  
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist  
Tim Jackson, GIS Technician  
James Holland, Watershed Planner  
Carl Bickerdike, Team Lead, Corporate Services  
Philip Duncan, Fish & Wildlife Technician  
Joel Martineau, Forestry Technician  
Cheyene Ramsey, Forestry Technician  
Mathieu Leblanc, Environmental Planner  
Matt Lacombe, Property and Approvals Assistant  
Natasha Machado, Communication Specialist  
Benoit Duquette, Watershed Planner





Guests: Murray Inch  
Richard Pilon, Project Manager, SWP  
Ian Mitchell, Chair, Communications Committee  
Jacqueline Pemberton, Chair, Clean Water Committee

Bill Smirle, Chairman brought the September 18<sup>th</sup>, 2014 Board meeting to order at 9:05 a.m., and welcomed all attendees. Chair Smirle updated the Board Members on recent events such as the Arabian Horse Association competitive trail ride at the Warwick Trail in Berwick and the Eastern Ontario Municipal Conference held in Kingston. The Chairman also acknowledged the evening and weekend work of staff, and expressed the appreciation of the Board Members.

Linda Hutchinson, Director of Organization Effectiveness introduced two University of Ottawa co-op students, Lu Yang, Finance department, and Marika Havekes, Planning and Approvals department.

RESOLVED THAT: The Board of Directors approve the September 18<sup>th</sup>, 2014 agenda with the following addition:

- i. Main Agenda Item 8g): International Plowing Match 2015

The Board of Directors congratulated Arnie Boudreau Ivany for her years with South Nation Conservation.



DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SOIL AND WATER CONSERVATION SOCIETY (SWCS) CONFERENCE

Barclay Cormack, Board of Directors, Leeds Grenville and Richard Pilon, Project Manager, SWP provided an update on the SWCS conference held in Lomard, Illinois.

SNC PROJECT UPDATE - POWERPOINT PRESENTATION

SNC staff provided a powerpoint presentation highlighting project and program updates for Board of Directors information.

Doug Thompson, City of Ottawa, joined the meeting at 9:20 a.m.

APPROVAL OF:

Board of Directors meeting minutes of August 21<sup>st</sup>, 2014

RESOLUTION NO. BD-118/14

Moved by: Doug Thompson

Seconded by: Alan Perks

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, August 21<sup>st</sup>, 2014 as presented.

CARRIED

SNC Committee Meeting Highlights and Approval of Minutes from:

- a) Communications Committee meeting minutes of September 3<sup>rd</sup>, 2014
- b) Joint Occupational Health and Safety meeting minutes of September 3<sup>rd</sup>, 2014
- c) Clean Water Committee meeting of September 8<sup>th</sup>, 2014

RESOLUTION NO. BD-119/14

Moved by: Steven Byvelds

Seconded by: Francois St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of September 3<sup>rd</sup>, 2014; and

FURTHER THAT:

The Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety



FURTHER THAT:

CARRIED

## NEW BUSINESS

## 2015 GENERAL AND LAND ACQUISITION LEVY

CARRIED

## SOURCE PROTECTION IMPLEMENTATION CODES

CARRIED

## MOWING AND PRIVY CONTRACTS

RESOLVED THAT: The Board of Directors approve Mowing and Privy contracts for a term of three years (2015-2017) for:

1. Mowing at seven day-use Conservation Areas and the Finch administration office at





- approximately \$18,000 per year plus HST;  
2. Provision of five accessibility privies plus weekly service at approximately \$6,000 per year plus HST; and

FURTHER THAT:

Staff are authorized to enter into contracts for services on behalf of the Authority; and

FURTHER THAT:

Staff are directed to update the Board of Directors following contract awarding.

CARRIED

**SNC FOREST - TIMBER HARVEST TENDER**

RESOLUTION NO. BD-123/14

Moved by: Michael Brown  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the sale of timber under Tender SNC - 4,7,9 - 2014 to MW. Miller Logging in the amount of \$42,058.92; and

FURTHER THAT:

Should the highest bidder be unable to enter into contract for the work, that the next highest bidder from the list be selected.

CARRIED

**GRANT PROPOSAL**

RESOLUTION NO. BD-124/14

Moved by: Lawrence Levere  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the submission to Ontario Land Trust Alliance (OLTA) '*Naturally Accessible - Discovering Ontario's Land Trusts*' funding grant.

CARRIED



## RESOLUTION NO. BD-125/14

RESOLVED THAT:

CARRIED

## RESOLUTION NO. BD-126/14

RESOLVED THAT:

FURTHER THAT:

FURTHER THAT:

CARRIED

# GRANT PROPOSAL

RESOLUTION NO. BD-127/14

RESOLVED THAT:

## SNC Board of Directors Meeting Minutes



Stream for \$10,000 in funding to support the Stream Watch Program.

CARRIED

ESTIMATED STATEMENT OF OPERATIONS FOR YEAR ENDING DECEMBER 31, 2014 AS OF AUGUST 31, 2014

RESOLUTION NO. BD-128/14      Moved by:      Doug Thompson  
Seconded by:      Tammy McRae

RESOLVED THAT:      The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2014, as of August 31, 2014.

CARRIED

DATES OF UPCOMING BOARD MEETINGS. STARTING AT 9:00 A.M.

Thursday, October 16<sup>th</sup>, 2014  
Thursday, November 20<sup>th</sup>, 2014  
Thursday, December 18<sup>th</sup>, 2014  
Thursday, January 15<sup>th</sup>, 2015

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Steven Byvelds, Stormont, Dundas, and Glengarry requested staff offer a SNC orientation session/information to the watershed Municipalities in 2015.

CLOSED SESSION

The meeting moved into closed session to discuss the following report:

Land Acquisition – City of Ottawa

RESOLUTION NO. BD-129/14      Moved by:      Michael Brown  
Seconded by:      Francois St. Amour

RESOLVED THAT:      The meeting move to closed session.

CARRIED



**OPEN SESSION**

RESOLUTION NO. BD-130/14

Moved by: Francois St. Amour  
Seconded by: Michael Brown

RESOLVED THAT:

The meeting move into open session .

CARRIED

**LAND ACQUISITION - CITY OF OTTAWA**

RESOLUTION NO. BD-131/14

Moved by: Tammy McRae  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve staff approaching the Property Owner with a counter offer on the Ottawa Property; and

FURTHER THAT:

Staff bring the matter back to the Executive for approval to an agreed upset.

CARRIED

**ADJOURNMENT**

The Board of Directors meeting of September 18<sup>th</sup>, 2014 adjourned at 11:55 a.m.

RESOLUTION NO. BD-132/14

Moved by: Glenn Mackey  
Seconded by: Francois St. Amour

RESOLVED THAT:

The Board of Directors meeting of September 18<sup>th</sup>, 2014 be adjourned.

CARRIED

Bill Smirle,  
Chairman

Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by:





**BOARD OF DIRECTORS MEETING**  
Thursday October 16<sup>th</sup>, 2014 – Meeting No. 9/14

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The SNC Board of Directors meeting of Thursday, October 16<sup>th</sup>, 2014, was held at South Nation Conservation, Watershed Room, beginning at 9:05 a.m.

**Directors Present:** Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Michael Brown, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Tammy McRae, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell

**Regrets:** Stephen Blais, City of Ottawa  
Jean Yves Lalonde, Prescott Russell  
Claude Levac, Prescott Russell  
Alan Perks, City of Ottawa

**Staff Present:** Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant II  
Pat Piitz, Director, Science and Research  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property Management & Approvals  
Jason Symington, Environmental Technologist  
Jim Hendry, Team Lead, Property  
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist  
Tim Jackson, GIS Technician  
James Holland, Watershed Planner  
Carl Bickerdike, Team Lead, Corporate Services  
Philip Duncan, Fish & Wildlife Technician  
Joel Martineau, Forestry Technician  
Cheyene Ramsey, Forestry Technician  
Mathieu Leblanc, Environmental Planner  
Matt Lacombe, Property and Approvals Assistant  
Benoit Duquette, Watershed Planner  
David Fitch, Assistant Works Superintendent  
Alison McDonald, Watershed Planner  
Katherine Watson, Water Resources Specialist  
Deborah Edwards, Bookkeeper II





Guests: Murray Inch

Bill Smirle, Chairman brought the October 16<sup>th</sup>, 2014 Board meeting to order at 9:05 a.m., and welcomed all attendees.

RESOLUTION NO. BD-133/14      Moved by:      François St. Amour  
Seconded by:      Doug Thompson

RESOLVED THAT: The Board of Directors approve the October 16<sup>th</sup>, 2014 Agenda and Supplemental Agendas as amended:

- a) Incorporate Supplemental Agenda Items #1 a) and b), with Main Agenda Item 3; and
- b) Defer Main Agenda Item #8 a).

**Steven Byvleds, Stormont, Dundas and Glengarry, joined the meeting at 9:07 a.m.**



### **CONFERENCE PRESENTATIONS**

- a) International Water Association Special Conference –  
Doug Thompson, Vice Chair
- b) Urban Forestry Conference – Lawrence Levere, Past Chair
- c) IUFRO Conference – Bill Smirle, Chair

### **RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors congratulated Ryan Robson in recognition of his years of service with South Nation Conservation.

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

SNC staff presented a powerpoint presentation highlighting project and program updates for Board of Directors information.

### **APPROVAL OF:**

- Board of Directors meeting minutes of September 18<sup>th</sup>, 2014

RESOLUTION NO. BD-134/14

Moved by: Michael Brown

Seconded by: Glenn Mackey

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, September 18<sup>th</sup>, 2014.

CARRIED

- SNC Committee Meeting Highlights and Approval of Minutes from:

- a) Forestry Committee meeting minutes of September 17<sup>th</sup>, 2014

RESOLUTION NO. BD-135/14

Moved by: Michael Brown

Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the









regarding SNC's representation on a delegation to the Smage des Gardons watershed in France.

CARRIED

**ADDENDUM TO THE LETTER OF UNDERSTANDING BETWEEN SOUTH NATION  
RIVER CONSERVATION AUTHORITY AND VOLUNTEERS OF OAK VALLEY  
PIONEER PARK**

RESOLUTION NO. BD-139/14

Moved by: Doug Thompson  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve the addendum to the Letter of Understanding between South Nation River Conservation Authority and Volunteers of Oak Valley Pioneer Park.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-140/14

Moved by: Barclay Cormack  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve permits 118 through 127, issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2014**

RESOLUTION NO. BD-141/14

Moved by: François St. Amour  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors receive and file the money received for September 2014; and



FURTHER THAT:

The Board approve the Disbursement Register of \$484,557.94 for September 2014.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **CONFERENCE PRESENTATIONS**

The following conferences were discussed with Main Agenda Item # 3

- a) Urban Forestry Conference – Lawrence Levere, Past Chair
- b) IUFRO Conference – Bill Smirle, Chair

#### **LAND ACQUISITION – CITY OF OTTAWA**

RESOLUTION NO. BD-142/14

Moved by: Glenn Mackey  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors support the actions of the Executive.

CARRIED

#### **CHANGE OF TELEPHONE CONTRACT**

RESOLUTION NO. BD-143/14

Moved by: Lawrence Levere  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors receive and file the report on SNC's telephone contract.

CARRIED

#### **FINANCIAL REPORTS**

#### **ESTIMATED STATEMENT OF OPERATIONS FOR YEAR ENDING DECEMBER 31, 2014 AS OF SEPTEMBER 30<sup>TH</sup>, 2014**

RESOLUTION NO. BD-144/14

Moved by: Michael Brown  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operations for the



year ended December 31, 2014, as of September 30<sup>th</sup>, 2014.

CARRIED

**DATES OF UPCOMING BOARD MEETINGS, STARTING AT 9:00 A.M.**

- Thursday, November 20<sup>th</sup>, 2014
- Thursday, December 18<sup>th</sup>, 2014
- January 22<sup>nd</sup>, 2015 (fourth Thursday)
  - **Moved to: Fourth Thursday – January 22<sup>nd</sup>, by Consensus**
- Thursday, February 19<sup>th</sup>, 2015

**ADJOURNMENT**

The Board of Directors meeting of October 16<sup>th</sup>, 2014 adjourned at 11:12 a.m.

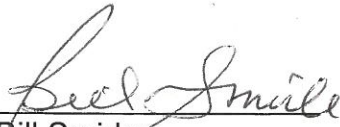
RESOLUTION NO. BD-145/14

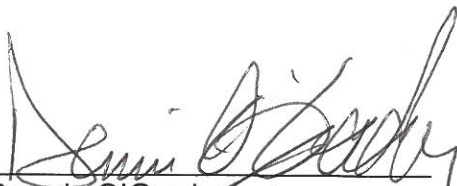
Moved by: Steven Byvelds  
Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors meeting of October 16<sup>th</sup>, 2014 be adjourned.

CARRIED

  
Bill Smirle,  
Chairman.

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CB.





**BOARD OF DIRECTORS MEETING**  
Thursday November 20<sup>th</sup>, 2014 – Meeting No. 10/14

The SNC Board of Directors meeting of Thursday, November 20<sup>th</sup>, 2014 was held at South Nation Conservation, Watershed Room, beginning at 9:25 a.m.

**Directors Present:** Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Michael Brown, City of Ottawa  
Barclay Cormack, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell

**Regrets:** Stephen Blais, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry  
Jean Yves Lalonde, Prescott Russell  
Claude Levac, Prescott Russell

**Staff Present:** Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant  
Linda Hutchinson, Director, Organization Effectiveness  
Pat Piitz, Director, Science and Research  
Angela Coleman, Director, Property Management & Approvals  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Geoff Owens, Regulations Officer  
Tessa Di Iorio, Hydrogeologist  
Karen Paquette, Fisheries Technician  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Jacqueline Edwards, GIS Technician  
Tim Jackson, GIS Technician  
James Holland, Watershed Planner  
Sandra Mancini, Team Lead, Water Resources  
Deborah Edwards, Accounting Assistant  
Elise Lefebvre, Administrative Assistant I  
Bonnie Lee Boyd, Property and Approvals Assistant  
Mathieu Leblanc, Watershed Planner  
Benoit Duquette, Watershed Planner  
Josée Brizard, Team Lead Forestry  
Joel Martineau, Forestry Technician







Guests: Stephen Wilson, Director of Operation, Parmalat Canada  
Serge Racine, Utility Supervisor, Parmalat Canada  
Peter Hold, Maintenance Manager, Parmalat Canada  
Kevin Cover, City of Ottawa  
Richard Pilon, Project Manager, Raisin-South Nation Region  
Murray Inch

Bill Smirle, Chairman opened the meeting at 9:25 a.m. and welcomed all attendees. Chair Smirle congratulated newly elected members and with Municipalities still in transition is looking forward to working with new members of SNC Board in the future. Chair Smirle, updated the Board on all events and meetings attending.

RESOLVED THAT: The Board of Directors approve the November 20<sup>th</sup>, 2014 agenda and supplemental agenda as submitted with the following amendment:

a) Supplemental agenda item 1 be moved to Main agenda item 6c.

Staff provided a PowerPoint presentation highlighting project and program updates.



**APPROVAL OF:**

SNC Board of Directors meeting minutes of October 16<sup>th</sup>, 2014

RESOLUTION NO. BD-147/14      Moved by: Doug Thompson  
Seconded by: Michael Brown

RESOLVED THAT: The Members approve the Board of Directors meeting minutes of Thursday, October 16<sup>th</sup>, 2014 as presented.

CARRIED

SNC Committee Meeting Highlights and Approval of Minutes from:

a) Clean Water Committee meeting of November 3<sup>rd</sup>, 2014

RESOLUTION NO. BD-148/14      Moved by:      Glenn Mackey  
Seconded by:      Barclay Cormack

RESOLVED THAT: The Board of Directors approve the actions and recommendations of the Clean Water Committee meeting minutes of November 3<sup>rd</sup>, 2014.

CARRIED

b) Communications Committee meeting of November 5<sup>th</sup>, 2014

RESOLUTION NO. BD-149/14      Moved by:      Tammy McRae  
Seconded by:      Lawrence Levere

RESOLVED THAT: The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of November 5<sup>th</sup>, 2014.

CARRIED

c) Forestry Committee Meeting of November 12<sup>th</sup>, 2014

RESOLUTION NO. BD-150/14      Moved by: Tammy McRae  
Seconded by: Alan Perks



RESOLVED THAT:

The Board of Directors receive and file and approve the actions and recommendations of the Forestry Committee Meeting of November 12<sup>th</sup>, 2014.

CARRIED

**NEW BUSINESS**

**ALFRED-PLANTAGENET GROUNDWATER STUDY**

RESOLUTION NO. BD-151/14

Moved by: Glenn Mackey  
Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve completing the Alfred-Plantagenet Groundwater Study conditional on securing partner funding.

CARRIED

**The Board of Directors meeting recessed at 10:48 a.m.**

**The Chairman reconvened the Board of Directors meeting at 11:00 a.m.**

**FETHERSTON PARK TOTAL PHOSPHORUS MANAGEMENT AGREEMENT**

RESOLUTION NO. BD-152/14

Moved by: Barclay Cormack  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve entering into a Total Phosphorus Management Agreement with Fetherston Park Association; and

FURTHER THAT:

The 2014 Approvals Fee Schedule – Schedule D: Information & Professional Services be amended to reflect the correct fee of \$460/kg for Total Phosphorus Management.

CARRIED



**CITY OF OTTAWA FLOODPLAIN MAPPING PROJECT**

RESOLUTION NO. BD-153/14

Moved by: Michael Brown  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the City of Ottawa Floodplain Mapping Project Report.

CARRIED

**Copernic, Smage des Gardons, and SNC partnership**

RESOLUTION NO. BD-154/14

Moved by: François St. Amour  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve entering into a partnership with Copernic and Smage Des Gardons for the purpose of sharing expertise; and

FURTHER THAT:

SNC representatives take part of a tour of Smage Des Gardons in France in Spring of 2015.

CARRIED

**Tree Risk Evaluation Services**

RESOLUTION NO. BD-155/14

Moved by: Alan Perks  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the delivery of a Tree Risk Evaluation Service to member Municipalities and on a cost recovery basis to private stakeholders; and

FURTHER THAT:

SNC staff resources permit 800 trees to be assessed for the 2015 program.

CARRIED





### **APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-156/14

Moved by: Glenn Mackey  
Seconded by: Lawrence Levere

RESOLVED THAT:

The SNC Board of Directors approve permits 128 through 138, issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

### **FINANCIAL REPORTS**

#### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER, 2014**

RESOLUTION NO. BD-157/14

Moved by: François St. Amour  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file the money received for October 2014; and

FURTHER THAT:

The Board approve the Disbursement Register of \$676,507.34 for October, 2014.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **2015 INTERNATIONAL PLOWING MATCH**

RESOLUTION NO. BD-158/14

Moved by: Doug Thompson  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve that staff include up to \$15,000 in the 2015 SNC Draft Budget for the 2015 International Plowing Match; and



FURTHER THAT:

The Board of Directors provide feedback to staff on the recommended approach.

CARRIED

**ESTIMATED STATEMENT OF OPERATION OF YEAR ENDING DECEMBER 31, 2014 AS OF OCTOBER 31, 2014**

RESOLUTION NO. BD-159/14

Moved by: Lawrence Levere  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2014, as of October 31, 2014.

CARRIED

**DATES OF NEXT MEETINGS: STARTING AT 9:00 A.M.**

- Thursday, December 18<sup>th</sup>, 2014
- January 22<sup>nd</sup>, 2015 (fourth Thursday)
  - **Moved to: Fourth Thursday – January 22<sup>nd</sup>, by Consensus**
- Thursday, February 19<sup>th</sup>, 2015
- Thursday, March 19<sup>th</sup>, 2015

**CLOSED SESSION**

The meeting moved into closed session to discuss the following report:

- a) Accounting Staff

RESOLUTION NO. BD-160/14

Moved by: Tammy McRae  
Seconded by: François St. Amour

RESOLVED THAT:

The meeting move to close session.

CARRIED

**OPEN SESSION**

The meeting moved to open session at this time.



RESOLUTION NO. BD-161/14

Moved by: Barclay Cormack  
Seconded by: Tammy McRae

RESOLVED THAT:

The meeting move to open session.

CARRIED

**ACCOUNTING STAFF**

RESOLUTION NO. BD-162/14

Moved by: François St. Amour  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve spending for temporary accounting work at a total of approximate cost of \$25,000.

CARRIED

**ADJOURNMENT**

The Board of Directors meeting of Thursday, November 20<sup>th</sup>, 2014 adjourned at 12:15 p.m.

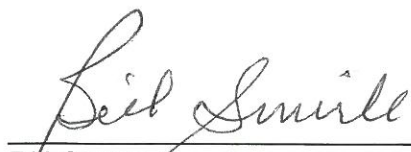
RESOLUTION NO. BD-161/14

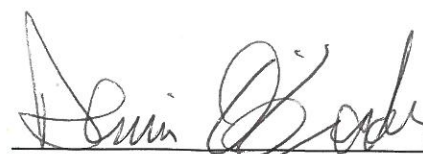
Moved by: François St. Amour  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors meeting of Thursday, November 20<sup>th</sup>, 2014 be adjourned.

CARRIED

  
\_\_\_\_\_  
Bill Smirle,  
Chairman  
/el

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

SNC Review by: CB.





**BOARD OF DIRECTORS MEETING**  
Thursday December 18<sup>th</sup>, 2014 – Meeting No. 11/14

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The SNC Board of Directors meeting of Thursday, December 18<sup>th</sup>, 2014 was held at South Nation Conservation, Watershed Room, beginning at 9:05 a.m.

**Directors Present:** Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Barclay Cormack, Leeds Grenville  
Fernard Dicaire, Prescott Russell  
François Landry, Stormont Dundas Glengarry  
Glenn Mackey, Leeds Grenville  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell

**Regrets:** Stephen Blais, City of Ottawa  
Michael Brown, City of Ottawa  
Conrad Lamadeleine, Prescott Russell

**Staff Present:** Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant II  
Linda Hutchinson, Director, Organization Effectiveness  
Pat Piitz, Director, Science and Research  
Angela Coleman, Director, Property Management & Approvals  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Jim Hendry, Team Lead, Property  
Geoff Owens, Regulations Officer  
Tessa Di Iorio, Hydrogeologist  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Tim Jackson, GIS Technician  
James Holland, Watershed Planner  
Deborah Edwards, Accounting Assistant II  
Elise Lefebvre, Administrative Assistant I  
Bonnie Lee Boyd, Property and Approvals Assistant  
Mathieu Leblanc, Watershed Planner  
Joel Martineau, Forestry Technician  
Cheyene Ramsay, Forestry Technician  
Ryan Robson, Resource Technician  
Phillip Duncan, Fish & Wildlife Technician  
Natasha Machado, Communications Specialist  
Brittany Loucks, Property and Approvals Assistant







Adele Clark, Administrative Assistant I  
Lu Yang, Finance Student  
Katherine Watson, Water Resources Specialist  
Marika Havekes, Property and Approvals Assistant  
Alison McDonald, Team Lead, Source Protection  
Hannah Jackson, Finance Student  
Saxon Ireland, Property and Approvals Assistant  
Lorie Henderson, Administrative Assistant II  
Sylvie Fracassi, Sewage System Inspector  
Carl Bickerdike, Acting Team Lead, Corporate Services

Guests: Collin Martin, Bee Keeper, North Stormont  
Bob Hennessey, General Manager(retired), Port of Johnstown

#### **CHAIRMAN'S REMARKS**

Doug Thompson, Vice- Chairman opened the meeting at 9:05 a.m. and welcomed all attendees, and informed Members that Chair Smirle had been delayed, and will be joining the meeting later. Vice-Chairman Thompson welcomed new Board Members M. Fernand Dicaire, Mayor of Alfred/Plantagenet and François Landry, Counsellor for North Stormont. The Vice-Chairman mentioned that he had attended a number of inaugurations and is looking forward to working with the Municipalities in our watershed jurisdiction.

#### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-164/14

Moved by: Alan Perks  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the December 18<sup>th</sup>, 2014 agenda and supplemental agenda as submitted with the following amendment:  
a) Main Agenda Item #6b) be deferred to the Board of Directors January 2015 meeting.

CARRIED

#### **DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

#### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**



**The Board of Directors meeting recessed at 9:50 a.m.**

Bill Smirle, Chairman joined the meeting 9:15 a.m. and assumed Chairing the meeting at 9:50 a.m. Chair Smirle welcomed new Board Members and updated Members regarding the Wardens for 2015 – 2016: Stormont Dundas & Glengarry, Mr. Eric Duncan; Prescott Russell, Mr. Robert Kirby; and Leeds & Grenville, Mr. David Gordon.

## CARRIED



## **NEW BUSINESS**

### **PROPERTY AND APPROVALS PROTECTION MAPPING**

RESOLUTION NO. BD-167/14

Moved by: Fernand Dicaire  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the John Boyce/Boundary Municipal Drain and the Osgoode Garden Cedar Acres Municipal Drain Flood Risk Mapping reports and associated maps; and

FURTHER THAT:

These lines be used to establish flood and protection limits for both watercourses.

CARRIED

### **AUTHORITY SIGNING OFFICER**

Deferred to the Board of Directors meeting of January 2015.

### **AGRICULTURAL GREENHOUSE GASES PROGRAM CONTRACT EXTENSION**

RESOLUTION NO. BD-168/14

Moved by: Glenn Mackey  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve extending an agreement with Agriculture and Agri-Food Canada (AAFC) for Agricultural Greenhouse Gases Program (AGGP) funding to March 31, 2016 valued at approximately \$100,000; and

FURTHER THAT:

The Board of Directors approve extending a contract with the University of Ottawa to conduct work related to the above mentioned project for approximately \$83,000 (including applicable taxes).

CARRIED





### **LATORNELL CONSERVATION SYMPOSIUM UPDATE**

RESOLUTION NO. BD-169/14

Moved by: Glenn Mackey  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the Latornell Symposium Update.

CARRIED

### **SOURCE PROTECTION IMPLEMENTATION – AERIAL PHOTOGRAPHY**

RESOLUTION NO. BD-170/14

Moved by: Barclay Cormack  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve aerial photography for Source Protection Implementation Fund partners at an approximate cost of \$20,000.

CARRIED

### **FISHERIES HABITAT REVIEWS**

RESOLUTION NO. BD-171/14

Moved by: Doug Thompson  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve continuing fish habitat review services on a cost recovery basis.

CARRIED

### **APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-172/14

Moved by: François St. Amour  
Seconded by: Barclay Cormack

RESOLVED THAT:

The SNC Board of Directors approve permits 139 through 148, issued under Ontario Regulation 170/06 Development,





Interference with Wetlands and Alterations  
to Shorelines and Watercourses.

CARRIED

## **FINANCIAL REPORTS**

### **SURPLUS AND RESERVE**

RESOLUTION NO. BD-173/14

Moved by: Fernard Dicaire  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the  
report on Surplus and Reserve.

CARRIED

### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER, 2014**

RESOLUTION NO. BD-174/14

Moved by: Glenn Mackey  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the  
money received for November 2014; and

FURTHER THAT:

The Board approve the Disbursement  
Register of \$467,279.89 for November,  
2014.

CARRIED

### **SUPPLEMENTAL AGENDA**

SNC Committee Meeting Highlights and Approval of Minutes from:

- a) Clean Water Committee electronic meeting of December 9<sup>th</sup>, 2014

RESOLUTION NO. BD-175/14

Moved by: Doug Thompson  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the  
actions and recommendations of the  
Clear Water Committee electronic



meeting of December 11<sup>th</sup>, 2014.

CARRIED

b) Fish and Wildlife Committee meeting of December 11<sup>th</sup>, 2014

RESOLUTION NO. BD-176/14

Moved by: Alan Perks  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Fish and Wildlife Committee of December 11<sup>th</sup>, 2014.

CARRIED

#### **2014 BOARD REPRESENTATIVES UPDATE**

RESOLUTION NO. BD-177/14

Moved by: Doug Thompson  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors receive and file the 2015 Board Representatives Update as submitted.

CARRIED

#### **SNC FOREST – TIMBER HARVEST TENDER**

RESOLUTION NO. BD-178/14

Moved by: Barclay Cormack  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the sale of timber under Tender SNC 21-2014 to Andre Forest Products in the amount of \$2,389.76.

CARRIED



### **GRANT PROPOSALS**

RESOLUTION NO. BD-179/14

Moved by: Alan Perks  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the submission of the following grant applications to:

1. Environment Canada's National Wetland Conservation Fund for a maximum funding amount of \$200,000 over two years;
2. MNRF's Species at Risk Stewardship Fund for a maximum funding amount of \$15,000;
3. Eastern Ontario Water Resources for a maximum funding account of \$3,790;
4. Loblaw Water Fund for a maximum funding amount of \$23,100;
5. Science Horizons Youth Internship Program for a maximum funding amount of \$12,000.

CARRIED

### **FINANCIAL REPORT**

#### **ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2014 AS OF NOVEMBER 30, 2014**

RESOLUTION NO. 180/14

Moved by: François St. Amour  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2014 as of November 30, 2014.

CARRIED

### **PLANNING AND APPROVALS POWERPOINT PRESENTATION**

Resilient Rainwater Management: Across Canada Workshop Series on Stormwater Management and Adapting to Climate Change.



**DATES OF NEXT MEETINGS: STARTING AT 9:00 A.M.**

- January 22<sup>nd</sup>, 2015 (2015 Budget Presentation)
- Board of Directors Orientation Session: February 2015: 8:45 – 12 p.m.
- Thursday, February 19<sup>th</sup>, 2015
- Thursday, March 19<sup>th</sup>, 2015
- Thursday, April 16<sup>th</sup>, 2015

**VOLUNTEER RECOGNITION**

SNC presented Bob Hennessey, retired General Manager of the Port of Johnstown, with a SNC plaque in acknowledgement of his contributions on the Port project by supporting environmental best management practices and for mentoring SNC staff.

**ADJOURNMENT**

The Board of Directors meeting of Thursday, December 18<sup>th</sup>, 2014 adjourned at 11:50 a.m.

RESOLUTION NO. BD-181/14

Moved by: Doug Thompson  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors meeting of Thursday, December 18<sup>th</sup>, 2014 be adjourned at 11:50 a.m.

CARRIED

  
Bill Smirle,  
Chairman

/el

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

SNC Review by: UB.