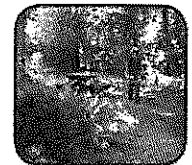
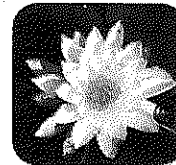




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**BOARD OF DIRECTORS MEETING**  
**THURSDAY JANUARY 17<sup>TH</sup>, 2013 – MEETING NO. 01/13**

The SNC Board of Directors meeting of Thursday, January 17<sup>th</sup>, 2013 was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

**Directors Present:**

Lawrence Levere, Leeds Grenville, Chairman  
Bill Smirle, Stormont Dundas Glengarry - Vice Chairman  
Michael Brown, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Claude Levac, Prescott Russell  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell

**Regrets :**

Ken Hill, Prescott Russell – Past Chairman  
Stephen Blais, City of Ottawa  
Jean Paul St. Pierre, Prescott Russell  
Doug Thompson, City of Ottawa

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Sr. Administrative Assistant  
Pat Piitz, Director Lands and Fisheries  
Alain E. Desjardins, Director of Finance  
Jennifer Boyer, Senior Planner  
Angela Coleman, Director of Communications and Marketing  
Josée Brizard, Director of Conservation Programs  
Sandra Mancini, Director of Planning and Engineering  
Ronda Boutz, Water Quality Coordinator  
Tim Jackson, GIS Specialist, SWP  
Alison MacDonald, Environmental Planning Technician  
Chris Craig, Senior Forestry Technician  
Ryan Robson, Resource Technician  
Jim Hendry, Forester  
Nathan Farrell, Watershed Planner  
Mathieu Leblanc, Environmental Planner  
Tessa Di Iorio, Hydrogeologist

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Murray Inch  
Lois Ann Baker, Chesterville Record

## CHAIRMAN'S REMARKS

Lawrence Levere, Chairman, welcomed everyone and wished all happy New Year, and opened the meeting at 9:00 a.m. Chair Levere informed the Members of Councillor Blais', (City of Ottawa) heart attack, and wished him well. Dennis O'Grady, General Manager, informed the Board that staff will be investigating the possibility of a temporary Ottawa representative in the event that Councillor Blais will be unavailable for a long period of time. The Chair informed the Board that Jennifer Boyer, Senior Planner, is taking a six month leave of absence to work at the City of Ottawa.

## APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-001/13      Moved by: Bill Smirle  
Seconded by: Francois St. Amour

RESOLVED THAT: The Board of Directors approve the January 17<sup>th</sup>, 2013 Board of Directors agenda and supplemental agenda as amended.

CARRIED

## DECLARATIONS OF CONFLICT OF PECUNIARY INTEREST

There were no declarations of conflict of pecuniary interest.

**APPROVAL OF:**

a) Board of Directors meeting minutes of December 20<sup>th</sup>, 2012.

RESOLUTION NO. BD-002/13      Moved by:      Alan Perks  
Seconded by:      Francois St. Amour

RESOLVED THAT: The Members approve the Board of Directors meeting minutes of Thursday, December 20<sup>th</sup>, 2012 as submitted.

CARRIED

- b) SNC Committee Meeting Highlights and Approval of Minutes from:
  - i) Fish and Wildlife Committee meeting minutes of December 20<sup>th</sup>, 2012

RESOLUTION NO. BD-003/13      Moved by:      Barclay Cormack  
Seconded by:      Tammy McRae

RESOLVED THAT: The Board of Directors approve the actions and recommendations of Fish and Wildlife Committee meeting minutes of December 20<sup>th</sup>, 2013.

CARRIED

**Michael Brown, City of Ottawa, joined the meeting at 09:10 a.m.**

## **NEW BUSINESS**

### **ENVIRONMENTAL PROGRAMS FOR AGRICULTURE**

Ronda Boutz, Water Quality Coordinator submitted a report to seek direction from the Board of Directors on Environmental Programs for Agriculture.

RESOLUTION NO. BD-004/13

Moved by: Michael Brown

Seconded by: Claude Levac

RESOLVED THAT:

The Board of Directors receive and file the Environmental Programs for Agriculture report.

CARRIED

### **COMMITTEE RESTRUCTURING**

Dennis O'Grady, General Manager, provided a report to obtain Board of Director's ideas on the future structure/purpose of SNC's Standing Committees. This report was for discussion only.

### **WETLANDS PORTION OF ONTARIO REGULATION 170/06**

Angela Coleman, Director of Communications and Marketing, presented a report to seek Board of Directors approval for the wetlands portion of Ontario Regulation 170/06, concerning Provincially Significant Wetlands.

RESOLUTION NO. BD-005/13

Moved by: Alan Perks

Seconded by: Michael Brown

RESOLVED THAT:

The South Nation Conservation Board of Directors approve implementing Ontario Regulation 170/06 in the South Nation Conservation jurisdiction as it relates to Provincially Significant Wetlands; and

FURTHER THAT:

Staff meet with Municipalities to discuss concerns, explain changes, and work towards agreement concerning the protection of Provincially Significant Wetlands.

A Recorded Vote was requested:

Michael Brown	Yea
Steven Byvelds	Nay
Barclay Cormack	Yea
Claude Levac	Yea
Lawrence Levere	Yea
Tammy McRae	Yea
Alan Perks	Yea
Bill Smirle	Yea
François St. Amour	Yea

Yea: 8 Nay: 1

CARRIED

Alan Perks, City of Ottawa, left the meeting at 10:30 a.m.

The Board of Directors meeting recessed at 10:30 a.m.

The Chairman reconvened the Board of Directors meeting at 10:40 a.m.

#### **ACQUISITION OF FOREST, SOUTH DUNDAS**

Dennis O'Grady, General Manager supplied the Members with a report to receive approval of the conditions on SNC's ownership of the 400 acre South Dundas forest.

Steven Byvelds, Stormont, Dundas, Glengarry, did not participate in the voting regarding this issue.

RESOLUTION NO. BD-006/13

Moved by: Bill Smirle

Seconded by: Michael Brown

RESOLVED THAT:

SNC acquire the 400 acre South Dundas forest, and that the following conditions be obligations for this ownership:

- Establish a work team with South Dundas to oversee the transition to SNC
- SNC to prepare forest management plan, in conjunction with the Township, and the public (through, for example, a 'friends of' group)
- Allow/manage current recreational uses to continue, including hunting
- Meet with local residents to determine interest in establishing a local citizen's committee to help guide the management and use of the forest
- SNC to cover all legal costs associated with the transfer to SNC
- That SNC return the property to South Dundas should SNC declare the land surplus to its needs

CARRIED

#### **SNC ADMINISTRATION POLICY, PROCEDURES, AND RULES OF ORDER**

Dennis O'Grady, General Manager, submitted a report to receive Board of Directors approval of the updated SNC Administration Policy, Procedures, and Rules of Order.

RESOLUTION NO. BD-007/13

Moved by: François St. Amour

Seconded by: Claude Levac

RESOLVED THAT:

The Board of Directors approve the SNC Administration Policy, Procedures and Rules of Order, dated November 30<sup>th</sup>, 2012, as amended, replacing all previous versions.

CARRIED

### **RISK MANAGEMENT PROGRAM DELIVERY CASE STUDY**

Jennifer Boyer, Senior Planner, presented a report to provide the Board of Directors with preliminary program delivery information and a budget case study regarding the delivery of the Risk Management Program to Municipal partners under Part IV of the *Clean Water Act*.

RESOLUTION NO. BD-008/13

Moved by: Claude Levac  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors receive and file the Risk Management Program Case Study as presented; and

FURTHER THAT:

The Board of Directors support staff to seek additional opportunities with partnering Municipalities to obtain Council Resolutions to implement the Risk Management Plan.

CARRIED

### **HAWKESBURY FLOOD PLAIN STUDY**

Mathieu Leblanc, Environmental Planner provided a report to receive South Nation Conservation (SNC) Board of Directors approval for SNC staff to manage the Hawkesbury Flood Plain study on behalf of the United Counties.

RESOLUTION NO. BD-009/13

Moved by: Barclay Cormack  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve that staff manage the Hawkesbury Flood Plain Study with an estimated cost of \$10,000 (including taxes), to be paid for by the UCPR and the Town of Hawkesbury, and a project end date of the present calendar year.

CARRIED

### **SCIENCE HORIZONS GRANT APPLICATION**

Sandra Mancini, Director of Planning and Engineering, and Tessa Di Iorrio, Hydrogeologist submitted a report to seek Board of Directors approval to apply for a grant through Environment Canada's Science Horizon Program (Science Horizons Intern).

RESOLUTION NO. BD-010/13

Moved by: Bill Smirle  
Seconded by: Claude Levac

RESOLVED THAT:

The Board of Directors approve the submission of a grant application to the Environment Canada's Science Horizon Program for a Science Horizon's Intern.

CARRIED

### **APPROVAL OF PERMITS ISSUED**

Mathieu Leblanc, Environmental Planner, presented the listing of permits issued since December 5<sup>th</sup>, 2012 for Board of Directors approval.

RESOLUTION NO. BD-011/13

Moved by: Claude Levac  
Seconded by: François St. Amour

RESOLVED THAT:

The SNC Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2012-SDU-R134, 2012-NST-R137, 2012-SDU-R138 & 2012-ALP-R139.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2012**

Alain E. Desjardins, Director of Finance, submitted a report to inform the Board of: money received and disbursement for December 2012; and obtain Board approval of the disbursement register for December 2012.

RESOLUTION NO. BD-012/13

Moved by: Barclay Cormack  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the money received for December 2012; and

FURTHER THAT:

The Board approve the Disbursement Register of \$451,326.07 for December 2012.

CARRIED

#### **ENABLING CHANGE PROGRAM GRANT**

Dianne MacMillan, Senior Administrative Assistant presented a report to receive Board of Directors approval to apply to the Enabling Change Program grant.

RESOLUTION NO. BD-013/13

Moved by: Michael Brown  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Director approve the funding application to the Enabling Change Program.

CARRIED

**PERMISSION TO APPLY TO THE SPECIES AT RISK RESEARCH FUND OF ONTARIO (SARRFO)**

Naomi Langlois-Anderson, Senior Fish & Wildlife Technician, sought Board of Directors approval to submit a funding proposal to the Species at Risk Research Fund (SARRFO).

RESOLUTION NO. BD-014/13

Moved by: François St. Amour

Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve that SNC staff submit a proposal to the Species at Risk Research Fund, requesting up to \$6,000.

CARRIED

**WATER RESOURCE ADAPTATION AND MANAGEMENT INITIATIVE (WRAMI) GRANT APPLICATION**

Ronda Boutz, Water Quality Coordinator submitted a report to receive Board of Directors approval to collaborate with local agricultural organizations on a submission to the Water Resources Adaptation and Management Initiative (WRAMI).

RESOLUTION NO. BD-015/13

Moved by: Claude Levac

Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve the staff collaboration with local agricultural organizations on a submission to the Water Resource Adaptation and Management Initiative.

CARRIED

**SNC BOARD MEETING DATES**

- Thursday, February 21<sup>st</sup>, 2013 – 9:00 a.m.
- Thursday, March 21<sup>st</sup>, 2013, Annual General Meeting – 9:00 a.m.
- Thursday, April 18<sup>th</sup>, 2013 – 9:00 a.m.
- Thursday, May 16<sup>th</sup>, 2013 – 9:00 a.m.

**CORRESPONDENCE**

- SNC Memo: 2012 Board Member meeting attendance

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

There were no Future Motions of the Board, or Discussion of SNC Issues.

**POWERPOINT PRESENTATION: PEER REVIEW OF HYDROGEOLOGICAL STUDIES FOR PRIVATELY SERVICED DEVELOPMENT**

The powerpoint presentation was postponed to February 21<sup>st</sup>, 2013 Board of Directors meeting.

**ADJOURNMENT**

The Board of Directors meeting of Thursday, January 17<sup>th</sup>, 2013 adjourned at 11:50 a.m.

RESOLUTION NO. BD-016/13

Moved by: Claude Levac  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors meeting of Thursday, January 17<sup>th</sup>,  
2013 be adjourned.


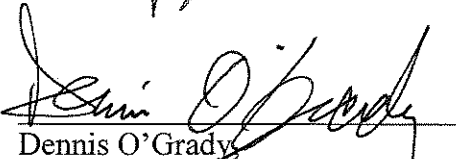
CARRIED

**SNC PROJECT UPDATE – STAFF POWERPOINT PRESENTATION**

SNC staff provided a powerpoint presentation highlighting project and program updates for the Board of Directors information.

\_\_\_\_\_  
Lawrence Levere,  
Chairman.

/dm

  
  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.





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**BOARD OF DIRECTORS MEETING**  
**THURSDAY FEBRUARY 21<sup>ST</sup>, 2013 – MEETING NO. 02/13**

The SNC Board of Directors meeting of Thursday, February 21<sup>st</sup>, 2013 was held at South Nation Conservation, Watershed Room, beginning at 9:07 a.m.

**Directors Present:**

Lawrence Levere, Leeds Grenville, Chairman  
Bill Smirle, Stormont Dundas Glengarry - Vice Chairman  
Ken Hill, Past Chairman  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Claude Levac, Prescott Russell  
Tammy McRae, Stormont Dundas Glengarry  
Jean Paul St. Pierre, Prescott Russell  
Doug Thompson, City of Ottawa

**Regrets :**

Stephen Blais, City of Ottawa  
Michael Brown, City of Ottawa  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell

**Staff Present:**

Pat Piitz, Director, Science and Research  
Dianne MacMillan, Senior Administrative Assistant  
Linda Hutchinson, Director, Organization Effectiveness  
Alain E. Desjardins, Team Lead, Corporate Services  
Angela Coleman, Director, Property Management and Approvals  
Josée Brizard, Team Lead, Forestry Resources  
Sandra Mancini, Team Lead, Water Resources  
Ronda Boutz, Team Lead, Communications and Outreach  
Tim Jackson, GIS Technician  
Alison MacDonald, Environmental Planner  
Chris Craig, Senior Forestry Technician  
Ryan Robson, Resource Technician  
Jim Hendry, Forester  
Nathan Farrell, Team Lead, Planning  
Mathieu Leblanc, Environmental Planner  
Debbie Edwards, Bookkeeper

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Lorie Henderson, Corporate Services Clerk  
David Fitch, Assistant Works Superintendent  
Golam Sharif, Water Resources Analyst  
Geoff Owens, Regulations Officer  
Michelle Scheerder, Fish and Wildlife Resource Technician  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist  
Monique Sauve, Chief Inspector, Septic Systems

Guests: Murray Inch  
Dr. David Lapen, Agriculture Canada  
Marc Lafleche, Farmer  
Jason Coulas, City of Ottawa

### **BOARD OF DIRECTORS RECOGNITION FOR YEARS OF SERVICE**

Lawrence Levere, Chairman Board of Directors, recognized Vice Chairman Ken Hill for his five year recognition. The Board of Directors congratulated Ken on his five years at SNC.

### **CHAIRMAN'S REMARKS**

Lawrence Levere, Chairman, welcomed everyone and opened the meeting at 09:07 a.m. Chairman Levere welcomed Jason Coulas, representing Councillor Blais, City of Ottawa.

The Chair also extended his regrets to the St. Albert Cheese factory regarding the devastating fire at the facility.

Chairman Levere informed Board Members that he, the Vice Chair, General Manager and staff will be attending the Rural Ontario Municipal Conference being held in Toronto in the upcoming week, with plans to meet with the Minister of Natural Resources staff, and local Ministers of Provincial Parliament (re: Potential Retrogressive Landslide Area: Casselman – Lemieux). Vice Chair Smirle commented that the Ministers office was quite interested in the scheduled meeting with SNC.

Chairman Levere updated Members on the various meetings held with Municipalities regarding the 2013 Levy.

The Chairman expressed his appreciation to the Board Members for their support and assistance during his two year term as Chairman of the Board. Chair Levere commented that, though challenging at times, it was a rewarding experience.

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-017/13 Moved by: Ken Hill  
Seconded by: Claude Levac

RESOLVED THAT: The Board of Directors approve the February 21<sup>st</sup>, 2013 Board of Directors agenda and supplemental agenda.

CARRIED

### **DECLARATIONS OF CONFLICT OF PECUNIARY INTEREST**

There were no declarations of conflict of pecuniary interest.

## SNC PROJECT UPDATE – STAFF POWERPOINT PRESENTATION

SNC staff provided a powerpoint presentation highlighting project and program updates for the Board of Directors information.

**APPROVAL OF:**

- a) Board of Directors meeting minutes of January 17<sup>th</sup>, 2013.

RESOLUTION NO. BD-018/13

Moved by: Barclay Cormack  
Seconded by: Tammy McRae

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, January 17<sup>th</sup>, 2013 as submitted.

CARRIED

- b) SNC Committee Meeting Highlights and Approval of Minutes from:
- i) Communications Committee meeting minutes of January 23<sup>rd</sup>, 2013.

RESOLUTION NO. BD-019/13

Moved by: Claude Levac  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of January 23<sup>rd</sup>, 2013.

CARRIED

# AGRI INNOVATION PROGRAM FUNDING APPLICATION

Ronda Boutz, Team Lead, Communications and Outreach supplied a report to seek Board of Directors approval for a funding application to the AgriInnovation Program.

Dr. David Lapen, Agriculture Canada presented a powerpoint show outlining project details. Marc Lafleche, a local farmer currently implementing the program, spoke to the Directors regarding the positive effects of this project.

RESOLUTION NO. BD-020/13

Moved by: Ken Hill  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors approve the grant application to the AgriInnovation Program.

CARRIED

## NEW BUSINESS

## SPREADING OF MUNICIPAL SEWAGE OF BIOSOLIDS

Ronda Boutz, Team Lead, Communications and Outreach submitted a report to provide the Board of Directors with information on the spreading of Municipal biosolids.

RESOLUTION NO. BD-021/13

Moved by: Consensus

RESOLVED THAT: The Board of Directors receive and file the Spreading of Municipal Biosolids report.

CARRIED

**COMMITTEE REORGANIZATION**

Ronda Boutz, Team Lead, Communications and Outreach presented a report with the outcome of the SNC Standing Committee interviews, and presented suggestions for the future.

RESOLUTION NO. BD-022/13 Moved by: Claude Levac  
Seconded by: Tammy McRae

RESOLVED THAT: The submitted generic terms of reference (with the following amendments) be brought to each Standing Committee for their review, and a final recommendation be discussed at the Board after their review:

1. first page - under heading Role: second bullet point, insert 'recommend' before the word 'implement'
2. second page – under Frequency of Meetings and Manner of Call, fifth bullet point, strike out 'no earlier than 3 pm, and to finish no later than 6 pm' and insert 'with flexible times'.

CARRIED

**STAKEHOLDER SURVEY**

Ronda Boutz, Team Lead, Communications and Outreach submitted a report to seek Board of Directors approval to undertake a stakeholder survey regarding SNC programs and services.

RESOLUTION NO. BD-023/13 Moved by: Tammy McRae  
Seconded by: Ken Hill

RESOLVED THAT: The Board of Directors approve hiring an independent consultant to undertake a stakeholder survey of residents within SNC's jurisdiction at an approximate cost of \$20,000 to be funded from SNC reserves; and

FURTHER THAT: The selected consultant present their survey methodology to the Board of Directors at the April 2013 meeting.

DEFEATED

**Tammy McRae, Stormont Dundas Glengarry, left the meeting at 10:30 a.m.**

**The Board of Directors meeting recessed at 10:40 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:50 a.m.**

**VEHICLE REPLACEMENT: TRUCK WITH DUMP BOX**

David Fitch, Works Superintendent provided a report to seek Board of Directors approval to purchase a vehicle to replace the 2000 Ford (F250 ¾ ton 4x4 extended cab with dump box).

RESOLUTION NO. BD-024/13

Moved by: Steven Byvelds  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the purchase of a comparable, replacement heavy duty mid-size truck with dump box for the SNC fleet at an upset cost of \$47,000.00 plus applicable taxes: with \$40,000 coming from approved 2013 operational budget; and remaining funds from capital reserve.

## SNC 2013 SUMMER STUDENTS

Dianne MacMillan, Senior Administrative Assistant sought Board of Directors approval to hire summer students for 2013, and to receive approval for funding subsidy applications for these positions.

RESOLUTION NO. BD-025/13

Moved by: Barclay Cormack  
Seconded by: Claude Levac

RESOLVED THAT:

The Board of Directors approve hiring 2013 summer staff; and

FURTHER THAT:

The Board of Directors approve the submission of subsidy applications to various agencies to offset student expenses.

CARRIED

## 2013-2014 WATER AND EROSION CONTROL INFRASTRUCTURE FUNDING

Sandra Mancini, Team Lead, Water Resources submitted a report to obtain Board of Directors approval to apply for funding and undertake the 2013-2014 projects under the Water and Erosion Control Infrastructure (WECI) program.

RESOLUTION NO. BD-026/13

Moved by: Doug Thompson  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors approve the submission to MNR under the 2013-2014 Water and Erosion Control Infrastructure program and undertaking of the following projects:

1. Chesterville Dam – Public Safety Review (\$9,500);
2. Chesterville Dam – Access deck fencing (\$19,000);
3. Chrysler Dam – North Wall Integrity (\$63,000);
4. Chrysler Dam – Public Safety Review (\$3,000);
5. Chrysler Dam – Assessment (\$40,000); and
6. Casselman – Lemieux – Study and land acquisition (\$100,000).

CARRIED



Josee Brizard, Team Lead, Forest Resources presented a report to receive approval from the Board of Directors for the proposed changes in the Memorandum of Understanding regarding Forest Resource Management Services for the County Forest Properties.

RESOLVED THAT: The Board approve the amended MOU with the United Counties of Prescott and Russell.

Josee Brizard, Team Lead, Forest Resources submitted a report to receive Board of Directors approval to hire a contractor to conduct SNC tree planting and tree planting at Larose forest.

RESOLVED THAT: The Board approve the hiring of Plenty Canada for SNC Private Plant, SNC Land and Larose Forest at a cost of \$0.289 per seedling for a term of two years.

Pat Piitz, Director of Science and Research presented a report to seek Board of Directors approval to grant an easement for the purpose of residential wells.

RESOLVED THAT: The Board of Directors approve a grant of easement for the purpose of constructing residential wells on SNC lands, described as Part of Lot 20 Concession XIII in Nation Municipality (Geographic Township of South Plantagenet), to Mr. Benoit Franche and Mr. Pierre Franche.

Geoff Owens, Regulations Officer presented the listing of permits issued since January 9<sup>th</sup>, 2013 for Board of Directors approval.

6

CARRIED

- CARRIED

Linda Hutchinson, Director, Organization Effectiveness presented a report to receive Board of Directors approval of the revised SNC Purchasing Policy.

[illegible]

RESOLVED THAT: The Board of Directors approve the revised SNC Purchasing Policy.

CARRIED

Lorie Henderson, Corporate Services Clerk, submitted a report to receive Board of Directors approval for payment of the 2013 Conservation Ontario Levy.

RESOLUTION NO. BD-034/13      Moved by:                  Jean Paul St. Pierre  
Seconded by:                  Bill Smirle

RESOLVED THAT: The Board of Directors approve the payment of \$26,167.98 for the 2013 Conservation Ontario Levy.

CARRIED

Alain E. Desjardins, Team Lead, Corporate Services provided a report to request Board of Directors authorization to appropriate to (from) Reserves.

RESOLUTION NO. BD-035/13 Moved by: Jean Paul St. Pierre



Seconded by: Ken Hill

RESOLVED THAT: The Board of Directors approve the estimated NET appropriation from reserves of \$49,800 for the year ended December 31, 2012.

CARRIED

### **CORRESPONDENCE**

- Letter to the Minister of Natural Resources

### **SNC BOARD MEETING DATES**

- Thursday, March 21<sup>st</sup>, 2013, *Annual General Meeting* – 9:00 a.m.
- Thursday, April 18<sup>th</sup>, 2013 – 9:00 a.m.
- Thursday, May 16<sup>th</sup>, 2013 – 9:00 a.m.
- Thursday, June 20<sup>th</sup>, 2013 – 9:00 a.m.

### **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

There were no Future Motions of the Board, or Discussion of SNC Issues.

### **BOARD COMMENTS**

Claude Levac, Prescott Russell brought three items to the attention of the Board Members:

- Importance of Emergency Plans for Municipalities
- 2013 United Way Campaign
- 'Power of One' publication for reference

### **CLOSED SESSION**

The meeting move into closed session at this time to discuss the following report:

- Land Purchase – Casselman-Lemieux

RESOLUTION NO. BD-036/13      Moved by: Bill Smirle  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT: The meeting move to closed session.

CARRIED

### **OPEN SESSION**

The meeting move to open session at this time.

RESOLUTION NO. BD-037/13      Moved by: Doug Thompson  
Seconded by: Bill Smirle

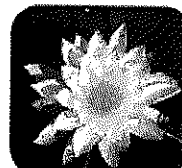
RESOLVED THAT: The meeting move to open session.

CARRIED





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**BOARD OF DIRECTORS MEETING**  
THURSDAY MARCH 21, 2013 – MEETING NO. 03/13

The Board of Directors *Annual General Meeting* of Thursday, March 21<sup>st</sup>, 2013 was held at South Nation Conservation, Watershed Room, beginning at 9:05 a.m.

**Directors Present:**

Lawrence Levere, Leeds Grenville, Chairman  
Bill Smirle, Stormont Dundas Glengarry - Vice Chairman  
Michael Brown, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Claude Levac, Prescott Russell  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
Jean Paul St. Pierre, Prescott Russell  
Doug Thompson, City of Ottawa

**Regrets:**

Ken Hill, Past Chairman  
Stephen Blais, City of Ottawa  
François St. Amour, Prescott Russell

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
Lorie Henderson, Corporate Services Clerk  
Adele Clark, Administrative Clerk  
Pat Piitz, Director, Science and Research  
Linda Hutchinson, Director, Organization Effectiveness  
Alain E. Desjardins, Team Lead, Corporate Services  
Angela Coleman, Director, Property Management and Approvals  
Josée Brizard, Team Lead, Forestry Resources  
Sandra Mancini, Team Lead, Water Resources  
Ronda Boutz, Team Lead, Communications and Outreach  
Tim Jackson, GIS Technician  
Alison MacDonald, Environmental Planner  
Chris Craig, Senior Forestry Technician  
Ryan Robson, Resource Technician  
Nathan Farrell, Team Lead, Planning  
Mathieu Leblanc, Environmental Planner  
Debbie Edwards, Bookkeeper

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Guests: Guy Lauzon, MP, Stormont, Dundas & South Glengarry  
Murray Inch  
Deputy Mayor Gerry Boyce, Township of North Dundas  
Mayor Eric Duncan, Township of North Dundas  
Michael Barkley, Collins Barrow  
Greg Chamberlain, Vision Journal  
Floyd Dingwall

There were no declarations of conflict of pecuniary interest.

Dennis O'Grady, General Manager/Secretary-Treasurer presented a report to the Board of Directors with the procedures used to carry out SNC Elections.

RESOLVED THAT: The Board of Directors appoint Dennis O'Grady, General Manager/Secretary-Treasurer as Election Chair.

Dennis O'Grady Election Chair declared all positions vacant, according to SNC's Administration Policy.

**Hearing none,** nominations closed for the position of Vice-Chairman

Doug Thompson accepted the nomination, and was declared Vice-Chairman, South Nation Conservation Board of Directors.

**APPOINTMENT OF PAST CHAIRMAN**

As the Past Chair is an automatic appointment, per the current SNC Administrative Policy, Dennis O'Grady requested a motion to appoint Lawrence Levere Past Chairman of South Nation Conservation.

RESOLUTION NO. BD-042/13      Moved by: Michael Brown  
Seconded by: Doug Thompson

RESOLVED THAT:      Lawrence Levere, be appointed Past Chairman, South Nation Conservation Board of Directors.

CARRIED

Chairman Bill Smirle was pleased and honoured to see Stormont, Dundas and South Glengarry MP Guy Lauzon, and Township of North Dundas Mayor Eric Duncan as well as Deputy Mayor Gerry Boyce in attendance, and thanked them sincerely for their presence.

Chair Smirle thanked Lawrence Levere for all his hard work, leadership and dedication while he was Chairman and thanked Tammy McRae for nominating him for Chair. Bill also thanked General Manager, Dennis O'Grady and staff for their expertise, professionalism and enthusiasm and looks forward to working with every one of them.

Chair Smirle noted that the four C's - Communication, Collaboration, Coordination and Cooperation - assist him when facing challenges and resolving concerns. Bill also mentioned that his priorities is education of all levels, but especially for students, making use of themes and objectives to achieve positive results. He noted that he looks forward to working with the dedicated Board Members and staff at South Nation Conservation Authority.

In concluding, Chair Smirle urged all to remember a belief attributed to our 1<sup>st</sup> Nation brothers. We do not own and inherit the land and resources; we borrow them from our children.

Chairman Smirle then asked MP Guy Lauzon to say a few words.

Guy Lauzon, MP, Stormont, Dundas & South Glengarry extended his congratulations to Bill Smirle, Chair on his newly elected position and thanked Lawrence Levere, Past Chair for a job well done while he held the position. Guy Lauzon informed everyone that he thoroughly enjoyed doing business with South Nation Conservation and extended his wishes for future success.

Chairman Smirle then asked Mayor Duncan to say a few words. Mayor Eric Duncan, North Dundas extended his congratulations and on behalf of North Dundas Council members, they were extremely proud to have Chairman Bill Smirle represent them.

Chairman Smirle then asked Vice-Chairman Thompson to say a few words

Vice-Chairman, Doug Thompson thanked Barclay Cormack for nominating him for the position of Vice-Chairman and also thanked the Board Members for their support and looked forward to working with such dedicated staff and Board Members. Concluding, Vice-Chair Thompson thanked Lawrence Levere for all his hard work.

#### **SNC PROGRAM UPDATE PRESENTATION – STAFF (POWERPOINT)**

SNC staff provided a powerpoint presentation highlighting project and program updates for the Board of Directors information.

#### **APPROVAL OF:**

- a) Board of Directors meeting minutes of Thursday February 21<sup>st</sup>, 2013.

RESOLUTION NO. BD-043/13    Moved by: Claude Levac  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:                      The Board of Directors meeting minutes of Thursday February 21<sup>st</sup>, 2013 be approved as presented.

CARRIED

- b) SNC Committee Meeting Highlights and Approval of Minutes from:  
i. Joint Occupational Health & Safety meeting minutes of March 6<sup>th</sup>, 2013  
ii. Forestry Advisory Committee meeting minutes of March 13<sup>th</sup> 2013

RESOLUTION NO. BD-044/13    Moved by: Michael Brown  
Seconded by: Tammy McRae

RESOLVED THAT:                      The Board of Directors approve the actions and recommendations of: the Joint Occupational Health & Safety meeting minutes of March 6<sup>th</sup>, 2013; and the Forestry Advisory Committee meeting minutes of March 13<sup>th</sup>, 2013.

CARRIED

#### **NEW BUSINESS**

##### **2012 DRAFT AUDIT LETTERS**

Alain Desjardins, Team Lead Corporate Services, introduced Michael Barkley, Collins Barrows. Mr. Barkley presented a summary of the 2012 Draft Audited Financial Statement Appendices "A-E" to the Board of Directors.

Alain Desjardins, Team Lead Corporate Services, presented the report for approval of the 2012 Draft Audited Financial Statement and approval for the signatures of various Auditor letters.

RESOLUTION NO. BD-045/13    Moved by: Claude Levac  
Seconded by: Steven Byvelds

RESOLVED THAT: The Board of Directors approve Appendix "A", the 2012 Financial Statement; and

FURTHER THAT: The Board of Directors approve the audit letters of Appendix "B", "C", "D" and "E".

CARRIED

**The Board meeting recessed at 10:20 a.m.**  
**The Chairman reconvened the Board of Directors meeting at 10:30 a.m.**

**GROUNDWATER MAPPING STUDY – CLARENCE/ROCKLAND**

Tessa Di Iorio, Hydrogeologist, presented a report to the Directors for approval to enter into an agreement with the United Counties of Prescott and Russell, the City of Clarence-Rockland, the University of Ottawa and the Geological Survey to prepare a Groundwater Mapping Study in Clarence-Rockland.

RESOLUTION NO. BD-046/13      Moved by: Claude Levac  
Seconded by: Michael Brown

RESOLVED THAT: The Board of Directors approve entering into agreement with the United Counties of Prescott and Russell, the City of Clarence-Rockland, the Ontario Geological Survey and the University of Ottawa to prepare a Groundwater Mapping Study in Clarence-Rockland.

CARRIED

**SNC GRANTS**

Sandra Mancini, Team Lead, Water Resources presented an updated report to the Board of Directors regarding the status of previously approved Grant Applications and to update the Directors regarding recent grant submissions.

RESOLUTION NO. BD-047/13      Moved by: Michael Brown  
Seconded by: Barclay Cormack

RESOLVED THAT: The Board of Directors receive and file the grant status update; and

FURTHER THAT: The Board of Directors approve the submission of grant applications to the Natural Resources Canada's Science and Technology Internship Program and MOE's Great Lakes Community Fund.

CARRIED



### **POTENTIAL RETROGRESSIVE LANDSLIDE AREA REVIEW**

Tessa Di Iorio, Hydrogeologist, presented a report to the Directors on activities that have taken place regarding the potential retrogressive landslide area from Casselman to Lemieux, and seek approval for the approach to update the science of the area.

RESOLUTION NO. BD-048/13

Moved by: Doug Thompson  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors receive and file the potential retrogressive landslide area review report; and

FURTHER THAT:

The Board approve proceeding with a literature review of the existing science of the potential retrogressive landslide area from Casselman to Lemieux.

CARRIED

### **APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-049/13

Moved by: Alan Perks  
Seconded by: Lawrence Levere

RESOLVED THAT:

The SNC Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2013-NDU-R001; 2013-RUS-R004; 2013-OSG-R007.

CARRIED

### **COMMITTEE APPOINTMENTS**

Dennis O' Grady, General Manager/Secretary-Treasurer submitted a report to receive Board of Directors approval for the listing of representatives to the SNC Committees.

RESOLUTION NO. BD-050/13

Moved by: Michael Brown  
Seconded by: Claude Levac

RESOLVED THAT:

The Board approve the appointments to the SNC Standing Committees and outside Committees, or, as requested by Board Members before the next Board of Directors meeting.

CARRIED

### **FINANCIAL REPORTS**

#### **MONEY RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2013**

Alain Desjardins, Team Lead, Corporate Services, submitted a report to inform the Board of money received and disbursement register for February 2013.

RESOLUTION NO. BD-051/13

Moved by: Tammy McRae

Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors receive and file the money received for February, 2013; and

FURTHER THAT:

The Board approve the Disbursement Register of \$311,108.04 February, 2013.

CARRIED

**DIRECTORS BENEFIT INSURANCE**

Linda Hutchinson, Director of Organization Effectiveness presented a report to insure the Board of Directors with 24 hour business and pleasure in the case of an accident.

RESOLUTION NO. BD-052/13

Moved by: Alan Perks

Seconded by: Doug Thompson

RESOLVED THAT:

South Nation Conservation insure their current qualifying Board of Directors, under a group accident program at an approximate cost of \$900.

CARRIED

**SUPPLEMENTAL AGENDA**

**REPORT FOR QUOTES FOR SPOT SPRAY AND SITE PREPARATION**

Josee Brizard, Team Lead, Forest Resources presented a report to get approval from the Board of Directors to hire a contractor to conduct SNC spot spray and site preparation.

RESOLUTION NO. BD-053/13

Moved by: Tammy McRae

Seconded by: Barclay Cormack

RESOLVED THAT:

The Board approve the hiring of Drentex Field Services for spot spraying \$0.315 per trees, scribing at \$450.00 per hectare and mowing at \$265.00 per hectare; and

FURTHER THAT:

Brinkman be hired to spot spray at \$0.3495 per trees; and

FURTHER THAT:

These contracts be for a period of 2 years.

CARRIED

**SNC BOARD MEETING DATES:**

- Thursday, April 18<sup>th</sup>, 2013
- Thursday, May 16<sup>th</sup>, 2013
- Thursday, June 20<sup>st</sup>, 2013
- Thursday, August 15<sup>th</sup>, 2013

### **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Steven Byvelds, Stormont, Dundas, Glengarry advised Members of South Dundas Council's comments regarding the increased 2013 regular and special levy.

Steven Byvelds informed Board Members that he and Angela Coleman attended a Drainage Act Session at the Rural Ontario Municipal Conference in Toronto and feels there is potential for staff and drainage superintendents to work together to become more proactive.

### **VIDEO PRESENTATION: *LAST CHILD IN THE WOODS* – CLAUDE LEVAC**

Claude Levac, Prescott Russell informed Board Members that International Water Day was Friday, March 22<sup>nd</sup>, 2013. The Board viewed the video "*Last Child in the Woods*".

**Claude Levac left the meeting at 11:30 a.m.**

### **SNC MEMBER RECOGNITION: DENIS PERRAULT**

Dennis O'Grady, General Manager/Secretary-Treasurer presented a biography and slide presentation to thank Denis Perrault for his 35 years at SNC.

### **ADJOURNMENT**

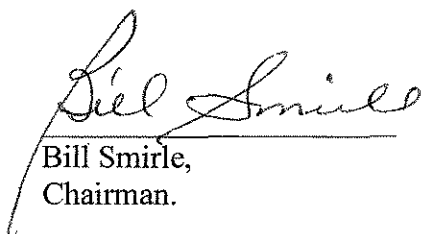
RESOLUTION NO. BD-054/13

Moved by: Steven Byvelds  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors Annual General Meeting of Thursday, March 21<sup>st</sup>, 2013 be adjourned at 11:40 a.m.

CARRIED

  
Bill Smirle,  
Chairman.

/lh

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.



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**BOARD OF DIRECTORS MEETING**  
THURSDAY APRIL 18<sup>TH</sup>, 2013 – MEETING NO. 04/13

The SNC Board of Directors meeting of Thursday, April 18<sup>th</sup>, 2013 was held at South Nation Conservation, Watershed Room, beginning at 9:22 a.m.

**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville, Past Chairman  
Michael Brown, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell  
Jean Paul St. Pierre, Prescott Russell

**Regrets :**

Stephen Blais, City of Ottawa  
Claude Levac, Prescott Russell

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Sr. Administrative Assistant  
Pat Piitz, Director, Science and Research  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property Management and Approvals  
Josée Brizard, Team Lead, Forest Resources  
Sandra Mancini, Team Lead, Water Resources  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Ronda Boutz, Team Lead, Communications & Outreach  
Tim Jackson, GIS Technician  
Alison McDonald, Environmental Planner  
Michelle Scheerder, Fish & Wildlife Resource Technician  
Sharif Golam, Water Resources Analyst  
Jason Symington, Environmental Technologist  
Mathieu Leblanc, Environmental Planner  
Geoff Owens, Regulations Officer  
Alain E. Desjardins, Team Lead, Corporate Services

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Guests: Jason Coulas, City of Ottawa  
Murray Inch

- b) SNC Committee Meeting Highlights and Approval of Minutes from:
- i) Communications Committee meeting minutes of March 20<sup>th</sup>, 2013;
  - ii) Fish and Wildlife Committee meeting minutes of March 21<sup>st</sup>, 2013; and
  - iii) Clean Water Committee meeting minutes of March 25<sup>th</sup>, 2013.

RESOLUTION NO. BD-057/13

Moved by: Alan Perks  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- i) Communications Committee meeting minutes of March 20<sup>th</sup>, 2013;
- ii) Fish and Wildlife Committee meeting minutes of March 21<sup>st</sup>, 2013; and
- iii) Clean Water Committee meeting minutes of March 25<sup>th</sup>, 2013.

CARRIED

**The Board of Directors meeting recessed at 10:08 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:18 a.m.**

### **NEW BUSINESS**

#### **FOREST COVER STATUS AND TRENDS ANALYSIS**

Pat Piitz, Director, Science and Research provided the Board of Directors with a written, and powerpoint, update on the Forest Cover Status and Trends Analysis.

RESOLUTION NO. BD-058/13

Moved by: Doug Thompson  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file this report.

CARRIED

#### **SNC GRANT PROPOSALS**

Sandra Mancini, Team Lead Water Resources presented a report to receive approval from the Board of Directors to submit grants to the Ontario Ministry of Natural Resources (OMNR) Land Stewardship and Habitat Restoration Program.

RESOLUTION NO. BD-059/13

Moved by: François St. Amour  
Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve the submission of two grant proposals to the Ontario Ministry of Natural Resources Land Stewardship and Habitat Restoration Program.

CARRIED

### **TEMPORARY CONSTRUCTION EASEMENT**

Sandra Mancini, Team Lead, Water Resources, presented a report and slide to seek approval of the Board of Directors to grant a temporary construction easement to EDP Renewables Inc.

RESOLUTION NO. BD-060/13

Moved by: Steven Byvelds  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors postpone the Temporary Construction Easement report; and

FURTHER THAT:

Staff investigate further and report back to the Board of Directors at the May 16<sup>th</sup>, 2013 Board meeting.

CARRIED

### **CITY OF OTTAWA FLOODPLAIN MAPPING PROJECT UPDATE**

Sandra Mancini, Team Lead Water Resources submitted a report to update the Board of Directors on the status of the City of Ottawa Floodplain Mapping – Year 1.

RESOLUTION NO. BD-061/13

Moved by: Alan Perks  
Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors receive and file the City of Ottawa Floodplain Mapping Update.

CARRIED

### **MUNICIPAL INFORMATION DAYS**

Monique Sauvé, Lead Septic Inspector and Alison McDonald, Environmental Planner provided an update to the Board of Directors on the Municipal Information Days for Planning, Regulations, and Septic programs.

RESOLUTION NO. BD-062/13

Moved by: Jean Paul St. Pierre  
Seconded by: Tammy McRae

RESOLVED THAT:

SNC continue to host these meetings for our partners to encourage networking, communications, and idea-sharing.

CARRIED

### **GEOPORTAL SOFTWARE LICENSE AGREEMENT**

Tim Jackson, GIS Technician presented a report to seek Board of Directors approval to renew the software required to operate the SNC Geoportal.

RESOLUTION NO. BD-063/13

Moved by: Lawrence Levere  
Seconded by: Steven Byvelds



RESOLVED THAT:

The Board of Directors approve the renewal of the Geoportal ELA with Latitude Geographics for two years at a cost of \$6,700 plus HST per year.

CARRIED

**BOARD OF DIRECTORS TRAVEL, TRAINING & DEVELOPMENT 2013-2014**

Alain E. Desjardins, Team Lead, Corporate Services submitted a report to the Board of Director for clarification of Directors training funds for 2013-2014.

RESOLUTION NO. BD-064/13

Moved by: Doug Thompson  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file the Board of Directors Travel, Training and Development 2013-2014 report.

CARRIED

**APPROVAL OF PERMITS ISSUED**

Geoff Owens, Regulations Officer presented the listing of permits issued since March 12, 2013 for Board of Directors approval.

RESOLUTION NO. BD-065/13

Moved by: Barclay Cormack  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2012-OSG-R132; 2013-CUM-R008; 2013-AUG-R009; 2013-AUG-R010; 2013-OSG-R012; 2013-NST-R014; 2013-NST-R015; 2013-CAS-R016; 2013-NAT-R018; 2013-ALP-R019.

CARRIED

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2013**

Alain E. Desjardins, Team Lead, Corporate Services submitted a report to inform the Board of the money received and disbursement for March 2013; and, to obtain Board approval of the disbursement register for March 2013.

RESOLUTION NO. BD-066/13

Moved by: Doug Thompson  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors receive and file the money received for March 2013; and



FURTHER THAT:

The Board approve the Disbursement Register of \$354,791.73 for March 2013.

CARRIED

**2013 INSURANCE RENEWAL**

Alain E. Desjardins, Team Lead, Corporate Services presented a report to seek Board of Directors approval to pay South Nation Conservation's (SNC) insurance renewal.

RESOLUTION NO. BD-067/13

Moved by: Jean Paul St. Pierre  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the payment of approximately \$49,500.00 plus PST to AON Reed Stenhouse for South Nation Conservation Insurance, April 1, 2013 to March 31, 2014.

CARRIED

**APPROVAL OF PAYMENT, AUGUSTA CHANNEL IMPROVEMENT PROJECT**

Angela M. Coleman, Director, Property Management & Approvals provided a report to receive Board approval for payment to Augusta Township for the Augusta Channel Improvement Project.

RESOLUTION NO. BD-068/13

Moved by: Lawrence Levere  
Seconded by: Alan Perks

RESOLVED THAT:

The SNC Board of Directors approve payment to Augusta Township for the Augusta Channel Improvement Project, at a 50% cost-share, to an upset limit of \$24,000; \$12,000 from the 2013 budget; and \$12,000 from the 2014 budget; and

FURTHER THAT:

Should a surplus be identified from the 2013 budget, the balance for the Project for 2014 be paid from the 2013 surplus if in the best interests of SNC.

CARRIED

**CONTRACT FOR SERVICES: GRASS CUTTING**

Angela M. Coleman, Director of Property Management and Approvals, presented a report to receive Board of Directors approval to contract for grass cutting services for the 2013 and 2014 seasons.

RESOLUTION NO. BD-069/13

Moved by: Michael Brown  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve \$15,000 plus HST for grass cutting for each of the 2013 and 2014 seasons; and

FURTHER THAT:

Staff be authorized to enter into contracts for services on behalf of the Authority.

CARRIED

**Doug Thompson, Vice Chairman, City of Ottawa, and Jean Paul St. Pierre, Prescott and Russell left the meeting at 11:30 a.m.**

### **SUPPLEMENTAL AGENDA**

#### **AMERICAN SOCIETY FOR PUBLIC ADMINISTRATION CONFERENCE**

Michael Brown, Board Member, City of Ottawa provided the Board of Directors with a synopsis and powerpoint presentation regarding the American Society for Public Administration conference attended in March 2013.

#### **ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2013 AS OF MARCH 31, 2013**

Alain E. Desjardins, Team Lead Corporate Services, submitted a report for Board of Directors review of the estimated Statement of Operation for the year ending December 31, 2013 as of March 31, 2013.

RESOLUTION NO. BD-070/13

Moved by: Steven Byvelds

Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the report for the estimated Statement of Operation for the year ended December 31, 2013, as of March 31, 2013.

CARRIED

### **DATES OF NEXT MEETINGS**

- Thursday, May 16<sup>th</sup>, 2013 – 9:00 a.m.
- Thursday, June 20<sup>th</sup>, 2013 – 9:00 a.m.
- July 2013 – Chairman's BBQ – *Details to Follow*
- Thursday, August 15<sup>th</sup>, 2013 – 9:00 a.m.
- SNC Golf Tournament – *Tentative date: August 28<sup>th</sup>*
- Thursday, September 19<sup>th</sup>, 2013 – 9:00 a.m.

### **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

There were no Future Motions of the Board.

Michael Brown, City of Ottawa updated the Board Members on the World Water Day event held at Ottawa City Hall, and passed on his compliments to Vice Chairman Doug Thompson, for an interesting and well organized presentation.

### **POWERPOINT PRESENTATION: 'PEER REVIEW OF HYDROGEOLOGICAL STUDIES FOR PRIVATELY SERVICED DEVELOPMENT'**

Tessa DiIorio, Hydrogeologist presented a powerpoint presentation to the Board of Directors for their information.

**ADJOURNMENT**

The Board of Directors meeting of Thursday, April 18<sup>th</sup>, 2013 adjourned at 12:10 p.m.

RESOLUTION NO. BD-071/13

Moved by:

François St. Amour


Seconded by:

Alan Perks

RESOLVED THAT:

The Board of Directors meeting of Thursday, April 18<sup>th</sup>, 2013  
be adjourned.

CARRIED

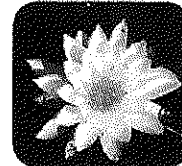
  
Bill Smirle,  
Chairman.

/dm

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.



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**BOARD OF DIRECTORS MEETING**  
**THURSDAY MAY 16<sup>TH</sup>, 2013 – MEETING NO. 05/13**

SNC Board of Directors meeting of Thursday, May 16<sup>th</sup>, 2013, was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Past Chairman  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Claude Levac, Prescott Russell  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell  
Jean Paul St. Pierre, Prescott Russell

**Regrets :**

Stephen Blais, City of Ottawa  
Michael Brown, City of Ottawa

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Sr. Administrative Assistant  
Pat Piitz, Director, Science and Research  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property Management and Approvals  
Josee Brizard, Team Lead, Forest Resources  
Sandra Mancini, Team Lead, Water Resources  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Ronda Boutz, Team Lead, Communications & Outreach  
Tim Jackson, GIS Technician  
Alison McDonald, Environmental Planner  
Michelle Scheerder, Fish & Wildlife Resource Technician  
Sharif Golam, Water Resources Analyst  
Jason Symington, Environmental Technologist  
Mathieu Leblanc, Environmental Planner  
Alain E. Desjardins, Team Lead, Corporate Services  
Jim Hendry, Forester  
Monique Sauve, Chief Inspector, Septic Systems

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**Summer Staff:**

Guests:

### **STAFF RECOGNITION FOR YEARS OF SERVICE**

Alain E. Desjardins, Team Lead, Corporate Services, provided a biography of Debbie Edwards, Bookkeeper, receiving her fifteen year recognition. The Board of Directors congratulated Debbie on her fifteen years at SNC.

### **SNC PROGRAM UPDATE PRESENTATION – STAFF (POWERPOINT)**

SNC staff provided a powerpoint presentation highlighting project and program updates for Board of Directors information.

### **POWERPOINT PRESENTATION: *WETLAND PARK TREATS ORLANDO'S WASTES***

Alan Perks, City of Ottawa, presented a powerpoint regarding the wetland treatment system located in Orlando, Florida.

### **APPROVAL OF:**

- a) Board of Directors meeting minutes of April 18<sup>th</sup>, 2013.

RESOLUTION NO. BD-172/13

Moved by: Doug Thompson  
Seconded by: Alan Perks

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, April 18<sup>th</sup>, 2013 as submitted.

CARRIED

- b) SNC Committee Meeting Highlights and Approval of Minutes from:  
Communications Committee (electronic) meeting minutes of April 17<sup>th</sup>, 2013.

RESOLUTION NO. BD-173/13

Moved by: Lawrence Levere  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of Communications Committee (electronic) meeting minutes of April 17<sup>th</sup>, 2013.

CARRIED

### **NEW BUSINESS**

### **SPECIES AT RISK BENEFITS EXCHANGE PILOT**

Pat Piitz, Director, Science and Research presented the Board of Directors with a report in order to receive approval to participate in the Species at Risk Benefits Exchange (SARBEX) Pilot Program.

RESOLUTION NO. BD-174/13

Moved by: Tammy McRae  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve SNC participation in the Species at Risk Benefits Exchange Pilot Program.

CARRIED

## **PORT OF PRESCOTT UPDATE AND PHASE 5 EXPENDITURES**

Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist provided a report to update the Board of Directors on the Port of Prescott Project, and to obtain approval to continue to follow the Port of Prescott's Purchasing Policy.

RESOLUTION NO. BD-175/13

Moved by: Claude Levac  
Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve that SNC continue to supply the Port of Prescott with environmental project management; and

FURTHER THAT:

The Board of Directors approve expenses related to these services subject to the purchasing policy of the Port of Prescott and an approximate budget of \$375,000.

CARRIED

**The Board of Directors meeting recessed at 10:20 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:30 a.m.**

## **EASEMENT: EDP RENEWABLES INC.**

Pat Piitz, Director, Science and Research submitted a report to seek Board of Directors approval to negotiate and enter into an easement, if in the best interests of the Authority.

RESOLUTION NO. BD-176/13

Moved by: Tammy McRae  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors approve the Executive and staff negotiate the terms of, and entering into, an Easement if in the best interests of the Authority, as well as seek legal review and advice.

CARRIED

## **SDG ROADSIDE TREE PROGRAM – MEMORANDUM OF UNDERSTANDING (MOU)**

Jim Hendry, Forester provided a report to receive Board of Directors approval in order to develop a partnership (MOU) with the United Counties of SDG for the delivery of the County Roadside Tree Program.

RESOLUTION NO. BD-177/13

Moved by: Doug Thompson  
Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve the SDG Roadside Tree Program – Memorandum of Understanding.

CARRIED

### **SNC WEBSITE REDESIGN**

Ronda Boutz, Team Lead, Communications & Outreach submitted a report to obtain Board of Directors approval to hire a consultant to redesign the SNC website.

RESOLUTION NO. BD-178/13

Moved by: Lawrence Levere  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve undertaking the SNC Website Redesign to an upset limit of \$13,000 plus HST.

CARRIED

### **OTTAWA RURAL CLEAN WATER GRANTS PROGRAM DELIVERY**

Ronda Boutz, Team Lead, Communications & Outreach presented a report to request Board of Directors approval to disburse the City of Ottawa Special Levy for the Ottawa Rural Clean Water Grants Program (ORCWGP) program expenses.

RESOLUTION NO. BD-179/13

Moved by: Jean Paul St. Pierre  
Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve disbursing the City of Ottawa Special Levy for the Ottawa Rural Clean Water Grants Program to South Nation Conservation, Rideau Valley Conservation Authority, Mississippi Valley Conservation, and the Ontario Soil and Crop Improvement Association for 2013 program expenses to an upset limit of \$334,493.

CARRIED

### **BOARD APPROVALS FOR THE EASTERN ONTARIO WATER RESOURCES COMMITTEE**

Ronda Boutz, Team Lead, Communications & Outreach provided a report to:

- Obtain Board of Directors approval to disburse the Eastern Ontario Water Resources Committee (EOWRC) funds for 2013
- Obtain Board of Directors retroactive approval for SNC's project funding requests to the Eastern Ontario Water Resources Committee (EOWRC)
- Obtain Board of Directors approval to enter into a contract with the Eastern Ontario Water Resources Committee (EOWRC) if funding is approved for SNC projects

RESOLUTION NO. BD-180/13

Moved by: Jean Paul St. Pierre  
Seconded by: Claude Levac

RESOLVED THAT:

The Board of Directors approve disbursing the 2013 Eastern Ontario Water Resources Committee (EOWRC) funds, as per the approved EOWRC budget, to an upset limit of \$104,385.93; and

FURTHER THAT:

The Board of Directors approve the EOWRC funding proposal submissions for Well Decommissioning, Urban Water Actions, and Aquifer Capability Screening Tool Pilot Study, Prescott-Russell, Ontario; and



FURTHER THAT:

The Board of Directors approve entering into an agreement with the EOWRC to undertake the submitted projects if approved for funding by EOWRC; and

FURTHER THAT:

The Board of Directors approve South Nation Conservation to deliver the well decommissioning grants to landowners outside of the SNC jurisdiction in the United Counties of Prescott & Russell, to a maximum grant of \$1,000 per well to an upset limit of \$20,000, subject to EOWRC funding approval of submitted proposals.

CARRIED

### **TREE PLANTING AMENDMENT**

Josee Brizard, Team Lead, Forest Resources, updated the Board of Directors on the tree planting program operation, issues encountered with Plenty Canada, and solutions needed to be taken to conduct a successful tree planting in 2013.

RESOLUTION NO. BD-181/13

Moved by: François St. Amour  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the hiring of Brinkman at a cost 35 cents plus HST per tree for Spring 2013.

CARRIED

### **APPROVAL OF PERMITS ISSUED**

Mathieu Leblanc, Environmental Planner, presented the listing of permits issued since April 9<sup>th</sup>, 2013 for Board of Directors approval.

RESOLUTION NO. BD-182/13

Moved by: Tammy McRae  
Seconded by: Steven Byvelds

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2013-EDW-R011; 2013-OSG-R013; 2013-OSG-R017; 2013-NAT-R020; 2013-EDW-R021; 2013-OSG-R022; 2013-NAT-R023.

CARRIED

### **FINANCIAL REPORTS**

#### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2013**

Alain E. Desjardins, Team Lead, Corporate Services submitted a report to inform the Board of the money received and disbursement for April 2013; and, to obtain Board approval of the disbursement register for April 2013.

RESOLUTION NO. BD-183/13

Moved by: Doug Thompson  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT: The Board of Directors receive and file the money received for April 2013; and

FURTHER THAT: The Board approve the Disbursement Register of \$321,564.78 for April 2013.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **INSPECTION, DESIGN, AND REPAIR OF ROOF AND HVAC SYSTEM**

Angela Coleman, Director of Property Management and Approvals submitted a report to receive Board of Directors approval to hire a consultant to inspect, design, and repair the administrative office roof, and the HVAC system.

RESOLUTION NO.BD-184/13      Moved By:      Alan Perks  
Seconded By:      Claude Levac

RESOLVED THAT: The Board of Directors approve hiring a qualified consultant to manage the inspection, design, and repairs to the administrative office roof and the Heating, Ventilation and Air Conditioning (HVAC) system at a cost of \$10,00 plus HST; and

FURTHER THAT: A report be brought back to the Board of Directors regarding project costs.

CARRIED

#### **LANDS ACQUISITION UPDATE**

Pat Piitz, Director of Science and Research, provided a report to receive approval from the Board of Directors to negotiate the acquisition of land in Nation and Augusta Townships.

RESOLUTION NO.BD-185/13      Moved By:      Steven Byvelds  
Seconded By:      François St. Amour

RESOLVED THAT: The Board of Directors approve the Chair, Vice Chair, Past Chair, and General Manager negotiate the acquisition of land in Nation and Augusta Townships as described in the report for a total upset limit, including fees, of \$200,000.

CARRIED

#### **GIS INTERNSHIP**

Lyman Jones, GIS Specialist, presented a report to receive Board of Directors approval to submit a grant request to Natural Resources Canada for GIS Technician Intern funding.

RESOLUTION NO.BD-186/13      Moved By:      Jean Paul St. Pierre  
Seconded By:      Doug Thompson

The Board of Directors approve the GIS Technician Internship grant request with Natural Resources Canada.

### DATES OF NEXT MEETINGS

- ## **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Steven Byvelds requested a letter be written requesting Augusta Township to nominate a Board representative to the South Nation Board of Directors.

a) Legal Matters: Septic Claims, Private & Confidential  
b) General Manager Performance Appraisal

CARRIED

CARRIED

**LEGAL MATTERS: SEPTIC CLAIMS, PRIVATE & CONFIDENTIAL**

8

RESOLVED THAT:

The Board of Directors provide direction to staff on the legal matter.

CARRIED

**GENERAL MANAGER – PERFORMANCE APPRAISAL**

The Board of Directors reviewed the performance appraisal for the General Manager.

RESOLUTION NO. BD-190/13

Moved by: Jean Paul St. Pierre  
Seconded by: Claude Levac

RESOLVED THAT:

The Board of Directors request the performance appraisal be placed in the General Manager's personnel file.

CARRIED

**ADJOURNMENT**

The Board of Directors meeting of Thursday, May 16<sup>th</sup>, 2013 adjourned at 12:30 p.m.

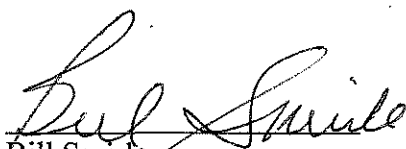
RESOLUTION NO. BD-191/13

Moved by: Jean Paul St. Pierre  
Seconded by: Alan Perks

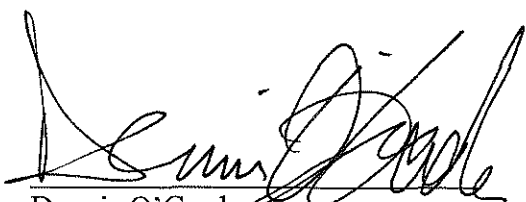
RESOLVED THAT:

The Board of Directors meeting of Thursday, May 16<sup>th</sup>, 2013 be adjourned.

CARRIED

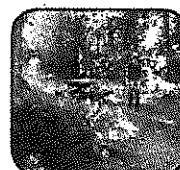
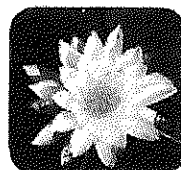
  
Bill Smirle,  
Chairman.

/dm

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.



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**BOARD OF DIRECTORS MEETING**  
**THURSDAY JUNE 20<sup>TH</sup>, 2013 – MEETING NO. 06/13**

SNC Board of Directors meeting of Thursday, June 20<sup>th</sup>, 2013, was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Past Chairman  
Barclay Cormack, Leeds Grenville  
Claude Levac, Prescott Russell  
Tammy McRae, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell  
Jean Paul St. Pierre, Prescott Russell  
Michael Brown, City of Ottawa

**Regrets:**

Stephen Blais, City of Ottawa  
Alan Perks, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
Adele Clark, Administrative Clerk  
Dianne MacMillan, Sr. Administrative Assistant  
Pat Piitz, Director, Science and Research  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property Management and Approvals  
Josee Brizard, Team Lead, Forest Resources  
Sandra Mancini, Team Lead, Water Resources  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Ronda Boutz, Team Lead, Communications & Outreach  
Tim Jackson, GIS Technician  
Alison McDonald, Environmental Planner  
Michelle Scheerder, Fish & Wildlife Resource Technician  
Sharif Golam, Water Resources Analyst  
Jason Symington, Environmental Technologist  
Mathieu Leblanc, Environmental Planner  
Alain E. Desjardins, Team Lead, Corporate Services  
Jim Hendry, Forester  
Geoff Owens, Regulations Officer  
Karen Paquette, Fisheries Technician

*Our Local Environment. We're in it Together. ✨ Notre environnement. Nous le partageons.*



Debbie Edwards, Bookkeeper  
 Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
 James Holland, Watershed Planner  
 Lorie Henderson, Corporate Services Clerk  
 Lyman Jones, GIS Specialist  
 Nathan Farrell, Team Lead, Planning  
 Elise Lefebvre, Administrative Clerk Receptionist  
 Chris Craig, Senior Forest Technician  
 David Fitch, Assistant Works Superintendent  
 Kyoko Yodogawa, Bookkeeper  
 Tessa Di Iorio, Hydrogeologist  
 Charles Alderson, Land Resources Assistant  
 Katrina Allard, Corporate Services Assistant  
 Sara Caverley, Communications Assistant  
 Natalie Doerr, Resource Analyst Intern  
 Marika Havekes, Planning Assistant  
 Saxon Ireland, Planning Assistant  
 Fabienne Kagi, Finance Assistant  
 Simone Larin, Corporate Services Assistant  
 Allison VanLoon, Communications Assistant  
 Julia Villeneuve, Works Assistant  
 Jocelyn Whalen, Water Quality Assistant  
 Sarah Craig, Invasive Species Community Outreach Liaison

#### **CHAIRMAN'S REMARKS**

Bill Smirle, Chairman opened the meeting at 09:00 a.m., and welcomed all attendees. Chairman Smirle commented on the South Dundas Chambers of Commerce BBQ and guest speaker Reno Viola. The Chairman congratulated François St. Amour on a good golf tournament. Chairman Smirle attended the Chesterville Art on the Water Event. The Terms of Reference for standing committees are on track and they will be presented to the Board of Directors at either the August or September meetings. Chairman Smirle was happy to announce that the SNC Book is finished and available for purchase. Chairman Smirle advised the Board of Directors of the Communications Committee meetings being held at various SNC sites and also commented on the presentation of how to use Social Media. Chairman Smirle attended the Forestry tour and commented that it was the best tour that he has attended and the bus load had a lot of positive feedback. Chairman Smirle passed around articles from the Ontario Farmer's June edition regarding the various funding programs to protect trees and water.

#### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-192/13

Moved by: Doug Thompson

Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve the June 20th, 2013 Board of Directors agenda and supplemental agenda as submitted.

CARRIED

## **DISCLOSURE OF CONFLICT OF INTEREST**

There were no disclosures of conflict of interest.

## **STAFF RECOGNITION FOR YEARS OF SERVICE**

Pat Piitz, Director, Science and Research, provided a biography of Chris Craig, Senior Forestry Technician, receiving his fifteen year recognition. The Board of Directors congratulated Chris on his fifteen years at SNC.

## **SNC PROGRAM UPDATE PRESENTATION – STAFF (POWERPOINT)**

SNC staff provided a PowerPoint presentation highlighting project and program updates for Board of Directors information.

## **APPROVAL OF:**

- a) Board of Directors meeting minutes of May 16<sup>th</sup>, 2013.

RESOLUTION NO. BD-193/13

Moved by:

Claude Levac

Seconded by:

Jean Paul St. Pierre

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, May 16<sup>th</sup>, 2013 as submitted.

CARRIED

- b) Highlights of SNC Meeting Minutes:

- i. Communications Committee meeting minutes of May 15<sup>th</sup>, 2013
- ii. Joint Occupational Health and Safety meeting minutes of June 5<sup>th</sup>, 2013
- iii. Clean Water Committee meeting of June 10<sup>th</sup>, 2013

RESOLUTION NO. BD-194/13

Moved by:

Michael Brown

Seconded by:

François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- i) Communications Committee meeting minutes of May 15<sup>th</sup>, 2013;
- ii) Joint Occupational Health and Safety meeting minutes of June 5<sup>th</sup>, 2013; and
- iii) Clean Water Committee meeting minutes June 10<sup>th</sup>, 2013.

CARRIED

## **NEW BUSINESS**

### **CITY OF OTTAWA – ENVIRONMENTAL SERVICES CONTRACT**

Chris Craig, Senior Forestry Technician presented the Board of Directors with a report on the City of Ottawa – Environmental Services Contract.

RESOLUTION NO. BD-195/13

Moved by:

Michael Brown

Seconded by:

Barclay Cormack

RESOLVED THAT:

The Board of Directors approve the environmental services contract with the City of Ottawa.

CARRIED

**CONSERVATION AREA INSURANCE REQUIREMENTS**

Linda Hutchison, Director of Organization Effectiveness presented the Board of Directors with a report on Conservation Area Insurance Requirements.

RESOLUTION NO. BD-196/13

Moved by: Doug Thompson  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve staff preparing a Conservation Area permit form, and that insurance requirements for outside groups/individuals using Conservation Areas be determined on a case by case basis, considering: the nature of event, risk involved, and requirements of our Insurer.

CARRIED

**MUNICIPAL AGREEMENTS: SOURCE WATER PROTECTION**

Alison McDonald, Environmental Planner, presented the Board of Directors with a report on Municipal Agreements: Source Water Protection.

RESOLUTION NO. BD-197/13

Moved by: Tammy McRae  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve entering into Agreements for the delivery of Source Water Protection programs and services with interested Municipalities in the Source Protection Area, on a cost-recovery basis, using the existing fee schedule; and

FURTHER THAT:

A joint delivery Agreement be entered into with the Raisin Region Conservation Authority if such an Agreement is feasible and in the best interest of South Nation Conservation and member Municipalities.

CARRIED

**STAFFING – FOREST TECHNICIAN**

Pat Piitz, Director of Science and Research, presented the Board of Directors with a staffing – Forest Technician report.

RESOLUTION NO. BD-198/13

Moved by: Barclay Cormack  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve hiring a Forest Technician.

CARRIED



### **2013 PLANNING AND REGULATIONS UPDATE**

Nathan Farrell, Team Lead, Planning presented a report to the Board of Directors regarding the 2013 Planning and Regulations Update.

RESOLUTION NO. BD-199/13

Moved by: Claude Levac  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the January 1 – May 31, 2013 Planning and Regulations update.

CARRIED

### **HAWKESBURY FLOOD PLAIN STUDY UPDATE**

Mathieu Leblanc, Environmental Planner presented a report to the Board of Directors on the Hawkesbury Flood Plain Study Update.

RESOLUTION NO. BD-200/13

Moved by: Tammy McRae  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the Hawkesbury Flood Plain Study Update.

CARRIED

**The Board of Directors meeting recessed at 10:10 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:25 a.m.**

### **MUNICIPAL DRAIN MAINTENANCE REVIEWS**

Geoff Owens, Regulations Officer, presented a report to the Board of Directors on Municipal Drain Maintenance Reviews.

RESOLUTION NO. BD-201/13

Moved by: Doug Thompson  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The SNC Board of Directors approves reducing the fees for municipal drain maintenance reviews for: culvert replacements; erosion repair; and watercourse cleanouts by amending the Planning and Regulations Fee Schedule to include a \$65.00 municipal drain maintenance review fee.

CARRIED

### **APPROVAL OF PERMITS ISSUED**

Geoff Owens, Regulations Officer, presented a report to the Board of Directors on the Approval of Permits Issued.

RESOLUTION NO. BD-202/13

Moved by: François St. Amour  
Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2012-NAT-R133; 2012-SST-R140, 2013-SST-R028, 2013-SDU-R024, 2013-SDU-R038, 2013-SDU-R035, 2013-SDU-R034, 2013-SDU-R036, 2013-EDW-R039, 2013-NST-R040, 2013-CUM-R032, 2013-CUM-R033, 2013-OSG-R026, 2013-OSG-R027, 2013-OSG-R029, 2013-OSG-R030, 2013-OSG-R031.

CARRIED

## **FINANCIAL REPORTS**

### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2013**

Alain E. Desjardins, Team Lead, Corporate Services submitted a report to inform the Board of Directors of the Monies Received and Disbursement Register for May 2013.

RESOLUTION NO. BD-203/13

Moved by: Michael Brown  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received for May, 2013; and

FURTHER THAT:

The Board approve the Disbursement Register of \$617,259.55 for May 2013.

CARRIED

## **SUPPLEMENTAL AGENDA**

### **APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS FROM:**

- a) Forestry Committee Meeting Minutes, June 12<sup>th</sup>, 2013

RESOLUTION NO. BD-204/13

Moved By: Doug Thompson  
Seconded By: François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Forestry Committee meeting minutes of June 12, 2013 with the following amendment:

- a) Supplemental Agenda, page number 3, '2014 SNC Fee Structure for Tree Seedlings', remove recommendation and insert: *'The Forestry Committee recommends to Board of Directors, the approval of the 2014 SNC Fee Structure for tree prices, shipping and handling charges and tree plant site visit charges: and FURTHER THAT: SNC purchase tree seedlings from Ferguson Forest Centre to an upset limit of \$100,000 as per the attached 2014 price list.'*

*If species are not available at the Ferguson Forest Centre staff will pursue the best negotiable price from other sources.*

FURTHER THAT: The deviation from SNC Purchasing Policy be approved, and the full report be brought to the Board as receive and file at the next meeting; and

FURTHER THAT: Staff adhere to SNC Purchasing Policy in the future.

CARRIED

**YEAR 2 – CITY OF OTTAWA FLOODPLAIN MAPPING PROJECT**

Sandra Mancini, Team Lead, Water Resources, presented to the Board of Directors the Year 2 – City of Ottawa Floodplain Mapping Project report for approval.

RESOLUTION NO.BD-205/13      Moved By:      Lawrence Levere  
Seconded By:      Tammy McRae

RESOLVED THAT: The SNC Board of Directors approve undertaking the City of Ottawa Floodplain Mapping Project – Year 2 in partnership with the City of Ottawa on a 50% cost-share basis up to \$150,000; and

FURTHER THAT: The SNC Board of Directors approve staff to proceed with all material purchases and obtain necessary services to undertake the City of Ottawa Floodplain Mapping Project – Year 2 in compliance with SNC's Purchasing Policy.

CARRIED

**APPROVED SPECIES AT RISK EEL & TURTLE FUNDING**

Karen Paquette, Fisheries Technician, presented to the Board of Directors the Approved Species at Risk Eel and Turtle Funding report for approval.

RESOLUTION NO.BD-206/13      Moved By:      Michael Brown  
Seconded By:      Claude Levac

RESOLVED THAT: The Board of Directors approve the expenditures of the approved grant funding from:

- Aboriginal Fund for Species at Risk in the amount of \$15,000.00
- OMNR Species at Risk Stewardship Fund in the amount of \$11,644.00
- Shell Canada's Fuelling Change in the amount of \$50,000.00.

CARRIED

**GRANTS PROPOSALS**

Michelle Scheerder, Fish & Wildlife Resource Technician, presented to the Board of Directors the Grant Proposals report for approval.

RESOLUTION NO. BD-207/13

Moved By: Tammy McRae  
Seconded By: Jean Paul St. Pierre

RESOLVED THAT:

The SNC Board of Directors approve the submission of grant applications to:

- 1) TD Friends of the Environment Foundation in the amount of \$2,500.
- 2) Ontario Trillium Foundation in the amount of \$75,000.

CARRIED

**ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2013 AS OF MAY 31, 2013**

Alain Desjardins, Team Lead, Corporate Services, presented to the Board of Directors the Estimated Statement of Operation for Year Ending December 31, 2013 as of May 31, 2013 for their information.

RESOLUTION NO. BD-208/13

Moved By: Claude Levac  
Seconded By: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2013, as of May 31, 2013.

CARRIED

**RECOGNITION FOR FISH FRIENDLY UPGRADES: CASSELMAN DAM OPERATORS**

Naomi Langlois – Anderson, Senior Fish & Wildlife Technician, updated the Board of Directors on Recognition for Fish-friendly Upgrades: Casselman Dam Operators.

RESOLUTION NO. BD-209/13

Moved by: Tammy McRae  
Seconded by: Claude Levac

RESOLVED THAT:

The Board of Directors thanks the Laplante family for the assistance and support of the SNC fisheries program.

CARRIED

**DATES OF NEXT MEETINGS**

- July 18<sup>th</sup>, 2013 – *Chairman's BBQ* (hosted by: *Lawrence & Lynda*)
  - Refreshments: 12 p.m., Lunch Served: 12:30 p.m.
- Thursday, August 15<sup>th</sup>, 2013 – 9:00 a.m.
- *SNC Golf Tournament – August 29<sup>th</sup>, 2013 - eQuinelle Golf Club*
  - Tee Off: 1 p.m., Dinner: 6:30 p.m.
- Thursday, September 19<sup>th</sup>, 2013 – 9:00 a.m.
- Thursday, October 17<sup>th</sup>, 2013 – 9:00 a.m.

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

There were no Future Motions of the Board.

**ADJOURNMENT**

The Board of Directors meeting of Thursday, June 20<sup>th</sup>, 2013 adjourned at 11:20 a.m.

RESOLUTION NO. BD-210/13

Moved by: Claude Levac  
Seconded by: Jean Paul St. Pierre

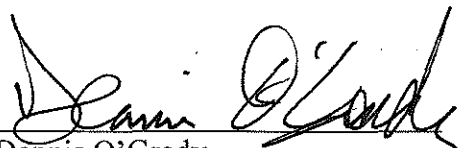
RESOLVED THAT:

The Board of Directors meeting of Thursday, June 20<sup>th</sup>, 2013  
be adjourned.

CARRIED

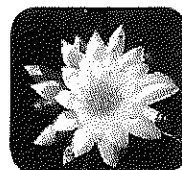
\_\_\_\_\_  
Bill Smirle,  
Chairman.

/ac

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.



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**BOARD OF DIRECTORS MEETING**  
**THURSDAY, AUGUST 15<sup>TH</sup>, 2013 - MEETING NO. 07/13**

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SNC Board of Directors meeting on Thursday, August 15<sup>th</sup>, 2013, was held at South Nation Conservation, Watershed Room, beginning at 9:00 a.m.

**Directors Present:**

- Bill Smirle, Stormont Dundas Glengarry - Chairman
- Doug Thompson, City of Ottawa - Vice Chairman
- Lawrence Levere, Past Chairman
- Stephen Blais, City of Ottawa
- Michael Brown, City of Ottawa
- Steven Byvelds, Stormont Dundas Glengarry
- Barclay Cormack, Leeds Grenville
- Claude Levac, Prescott Russell
- Alan Perks, City of Ottawa
- François St. Amour, Prescott Russell
- Jean Paul St-Pierre, Prescott Russell

**Regrets:**

- Tammy McRae, Stormont Dundas Glengarry

**Guests:**

- Murray Inch
- Richard Pilon, Manager of Source Water Protection Programs

**Staff Present:**

- Dennis O'Grady, General Manager/Secretary-Treasurer
- Dianne MacMillan, Sr. Administrative Assistant
- Elise Lefebvre, Administrative Clerk Receptionist
- Pat Piitz, Director, Science and Research
- Linda Hutchinson, Director, Organization Effectiveness
- Angela Coleman, Director, Property Management and Approvals
- Josée Brizard, Team Lead, Forest Resources
- Sandra Mancini, Team Lead, Water Resources
- Ronda Boutz, Team Lead, Communications & Outreach
- Nathan Farrell, Team Lead, Planning
- Alain E Desjardins, Team Lead, Corporate Services
- Geoff Owens, Regulations Officer
- Alison McDonald, Environmental Planning Technician
- Jason Symington, Environmental Technologist
- Mathieu Leblanc, Environmental Planner
- James Holland, Watershed Planner
- Tessa Di Iorio, Hydrogeologist
- Naomi Langlois Anderson, Senior Fish and Wildlife Technician
- Katherine Watson, Water Resources Specialist

Debbie Edwards, Bookkeeper  
Chris Craig, Senior Forest Technician  
Adele Clark, Administrative Clerk  
David Fitch, Assistant Works Superintendent  
Kyoko Yodogawa, Bookkeeper  
Tim Jackson, GIS Technician  
Jacqueline Edwards, Water Resources GIS Technician  
Cheyene Ramsey, Forest Technician  
Natalie Doerr, Resource Analyst Intern  
Sara Caverley, Communications Assistant  
Charles Alderson, Land Resources Assistant  
Katrina Allard, Corporate Services Assistant  
Simone Larin, Corporate Services Assistant  
Marika Havekes, Planning Assistant  
Saxon Ireland, Planning Assistant  
Fabienne Kagi, Finance Assistant  
Allison Vanloon, Communications Assistant  
Jocelyn Whalen, Water Quality Assistant  
Sarah Craig, Invasive Species Community Outreach Liaison

#### **CHAIRMAN'S REMARKS**

Bill Smile, Chairman opened the meeting at 9:00 a.m., and welcomed Councillor Stephen Blais back. The Chair informed Board Members of the passing Albert McKeown, a former Board Member. The Chairman updated the Board of the appointment of Mr. Glenn Mackey by the Township of Augusta as the Leeds Grenville representative to the SNC Board of Directors.

Chair Smirle updated the Members regarding the meeting with the Mayor and CAO/Clerk, of Alfred/Plantagenet. The Chairman stressed the importance of attending public events in order to support and promote South Nation programs.

The Chair mentioned attending the Youth Fishing Camp that was held at Cass Bridge, and emphasized the importance of SNC involving and educating youth and the public on environmental issues. He thanked summer staff for their great work, and representing SNC at events.

The Chair requested Josée Brizard, Team Lead Forestry Resources, to introduce the new Forestry Technician Cheyene Ramsey. The Chair extended his appreciation to Lawrence and Lynda Levere, Past Chairman, for hosting the Chair's BBQ.

#### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO.BD-211/13      Moved By: Michael Brown  
Seconded By: Barclay Cormack

RESOLVED THAT:                      The Board of Directors approved the August 15<sup>th</sup>, 2013 Board of Directors agenda and supplemental agenda with the following amendment:  
a) Move Supplemental Agenda item 1 to follow Main Agenda item 2.

CARRIED

Linda Hutchinson, Director, Organization Effectiveness, congratulated Alain E Desjardin and Dianne MacMillan for their years of service

## **DISCLOSURE OF CONFLICT OF INTEREST**

**SNC PROGRAM UPDATE PRESENTATION – STAFF (POWERPOINT)**

**APPROVAL OF :**

CARRIED

CARRIED

## TERMS OF REFERENCE FOR SNC STANDING COMMITTEES

3



- a) Page 23 topic heading “Membership”: remove third bullet point, and replace with the following:  
*‘Any committee member (excluding ex officio members) missing two consecutive meeting without communicating a justification, to the Committee Chair, will be removed from the committee.’*
- b) Page 23 under “Membership”: add an additional point *‘Members failing to attend a meeting without prior notification of regrets will be recorded as absent in the meeting minutes’*.

# **AGRICULTURE AGRI-FOOD CANADA SERVICE CONTRACT**

RESOLUTION NO.BD-215/13    Moved By: Michael Brown  
Seconded By: Lawrence Levere

CARRIED

## 2014 SNC FEE STRUCTURE FOR TREE SEEDLINGS

RESOLUTION NO.BD-216/13    Moved By:    Jean-Paul St-Pierre  
Seconded By: Michael Brown

CARRIED

**SEPTIC PROGRAM REVENUE TO JULY 31, 2013**

RESOLUTION NO.BD-217/13    Moved By:    Lawrence Levere  
Seconded By: Alan Perks

CARRIED

# CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA UPDATE REPORT

Tessa Di Iorio, Hydrogeologist, updated the Board of Directors regarding the Casselman to Lemieux Potential Retrogressive Landslide Area Update Report.

RESOLUTION NO.BD-218/13    Moved By: François St-Amour  
Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors receive and file the Casselman to Lemieux Potential Retrogressive Landslide Area Update Report.

CARRIED

## CONSERVATION LANDS REGULATION

Geoff Owens, Regulations Officer, requested the Board of Directors, appoint the following staff members, who meet the Provincial Standards as Provincial Offences Officers, to implement Ontario Regulation 135: Mathieu Leblanc (Environmental Planner); Nathan Farrell (Team Lead, Planning); and Geoff Owens, (Regulations Officer).

RESOLUTION NO.BD-219/13    Moved By: Doug Thompson  
Seconded By: Michael Brown

RESOLVED THAT: The Board of Directors appoint the following staff members, who meet the Provincial Standards as Provincial Offences Officers, to implement Ontario Regulation 135: Mathieu Leblanc (Environmental Planner); Nathan Farrell (Team Lead, Planning); and Geoff Owens, (Regulations Officer).

CARRIED

## PARKS REPORT

David Fitch, Works Superintendent Assistant, provided the Board of Directors with an update on SNC parks.

RESOLUTION NO.BD-220/13      Moved By: Michael Brown  
Seconded By: Francois St-Amour

RESOLVED THAT: The Board of Directors receive and file the Parks Report.

CARRIED

**The Board of Directors meeting recessed at 10:20 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:30 a.m.**

## 2013-2014 WATER AND EROSION CONTROL INFRASTRUCTURE FUNDING

Sandra Mancini, Team Lead, Water Resources, provided the Board of Directors with the 2013-2014 Water and Erosion Control Infrastructure Funding.

RESOLUTION NO.BD-221/13      Moved By: Alan Perks  
Seconded By: Francois St-Amour

- RESOLVED THAT: The Board of Directors approve the undertaking of the project approved by Ministry of Natural Resources (MNR) under the 2013-2014 Water and Erosion Control Infrastructure program: Crysler Dam – North Wall Integrity at the cost of \$63,000; Chesterville Dam – Public Safety Review at the cost of \$9,500; Crysler Dam – Public Safety Review at a cost of \$3,000; Chesterville Dam – Public Safety Fence at a cost of \$19,000; Crysler Dyke Assessment at a cost of \$40,000; and
- FURTHER THAT: The SNC Board of Directors approve staff to proceed with all material purchases and obtain necessary services to undertake the above mentioned projects in compliance with SNC's Purchasing Policy; and
- FURTHER THAT: The SNC Board of Directors approve hiring a consultant to undertake the Crysler Dyke inspection and write the assessment report at an upset cost of \$37,000; and
- FURTHER THAT: The SNC Board of Directors approve hiring a contractor to repair the Crysler Dam North Wall Integrity at an upset cost of \$57,000.

CARRIED

#### **COMPENSATION REVIEW**

Linda Hutchinson, Director, Organization Effectiveness, presented the Board of Directors with a report to receive approval to form a Compensation Review Committee.

RESOLUTION NO.BD-222/13 Moved By: Michael Brown  
Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors approve the forming of a Compensation Review Committee.

CARRIED

#### **QUEBEC'S AGRI-ENVIRONMENT SYMPOSIUM**

Dennis O'Grady, General Manager/Secretary-Treasurer, updated the Board of Directors on the Québec Agri-Environment Symposium.

RESOLUTION NO.BD-223/13 Moved By: François St-Amour  
Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors receive and file the Quebec's Agri-Environment Symposium.

CARRIED

#### **APPROVAL OF PERMITS ISSUED**

Geoff Owens, Regulations Officer, presented the Board of Directors with a list of permits issued since June 10<sup>th</sup>, 2013.

**RESOLUTION NO.BD-224/13** Moved By: Steven Byvelds  
Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2013-ALP-R059; 2013-AUG-R057; 2013-CAS-R049; 2013-CUM-R052; 2013-CUM-R053; 2013-OSG-R047; 2013-OSG-R067; 2013-EDW-R043; 2013-EDW-R046; 2013-NAT-R041; 2013-NAT-R044; 2013-NAT-R048; 2013-NAT-R066; 2013-NDU-R051; 2013-NST-R058; 2013-RUS-R025; 2013-RUS-R045; 2013-SDU-R050; 2013-SDU-R060.

CARRIED

## **FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE AND JULY 2013**

Alain E Desjardins, Team Lead, Corporate Services, provided the Board of Directors with a list of the Monies Received and Disbursement Register for June & July 2013.

RESOLUTION NO.BD-225/13      Moved By: Stephen Blais  
Seconded By: Claude Levac

RESOLVED THAT: The Board of Directors receive and file the Money Received and Disbursement register for June and July, 2013; and

FURTHER THAT: The Board of Directors approve the Disbursement Register of \$887,964.14 for June and July, 2013

CARRIED

**François St-Amour, Prescott Russell left the meeting at 11:00 a.m.**

## SUPPLEMENTAL AGENDA

## NEW BUSINESS

## LAND ACQUISITION UPDATE

Pat Piitz, Director of Science & Research, provided a report to the Board of Directors regarding the status of South Nation Conservation Lands.

RESOLUTION NO.BD-226/13    Moved By: Jean-Paul St-Pierre  
Seconded By: Lawrence Levere

RESOLVED THAT: The Board of Directors receive and file the Land Acquisition Update.

CARRIED

## SNC GRANT SUBMISSIONS

Naomi Langlois Anderson, Senior Fish and Wildlife Technician, presented a report to receive Board of Directors approval for grant submissions.

RESOLUTION NO.BD-227/13      Moved By: Alan Perks  
Seconded By: Doug Thompson

RESOLVED THAT:      The Board of Directors approve the submission of the following grant applications, and to spend funds, if granted:  
1) Recreational Fisheries Conservation Partnerships Program  
2) Cultural Development Fund  
3) 2014 Biodiversity Management Program

CARRIED

**FINANCIAL REPORT**

**ESTIMATED STATEMENT OF OPERATIONS FOR YEAR ENDING DECEMBER 31<sup>ST</sup>, 2013 AS OF JUNE 30<sup>TH</sup>, 2013.**

Alain E Desjardins, Team Lead, Corporate Services, presented the Board of Directors with a report on Estimated Statement of Operations for Year Ending December 31<sup>st</sup>, 2013 as of June 30<sup>th</sup>, 2013.

RESOLUTION NO.BD-228/13      Moved By: Stephen Blais  
Seconded By: Claude Levac

RESOLVED THAT:      The Board of Directors receive and file the Estimated Statement of Operations for Year Ending December 31<sup>st</sup>, 2013 as of June 30<sup>th</sup>, 2013.

CARRIED

**DATE OF NEXT MEETING:**

**SNC Golf Tournament– August 29<sup>th</sup>, 2013– eQuinelle Golf Club: Tee Off: 1 p.m., Dinner: 6:30 p.m.**  
Thursday, September 19<sup>th</sup>, 2013 - 9:00 a.m.  
Thursday, October 17<sup>th</sup>, 2013 - 9:00 a.m.  
Thursday, November 21<sup>st</sup>, 2013 - 9:00 a.m.  
Thursday, December 19<sup>th</sup>, 2013 - 9:00 a.m.

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Video presentation: "A Natural Way to Learn" - Claude Levac, Prescott Russell


**ADJOURNMENT**

The meeting adjourned at 11:10 a.m.


RESOLUTION NO. BD-229/13      Moved By: Steven Byvelds  
Seconded By: Claude Levac

RESOLVED THAT:      The meeting be adjourned.

CARRIED

  
Bill Smirle,  
Chairman.

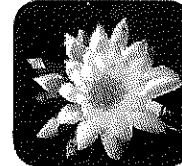
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Reviewed and Approved 

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.



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**BOARD OF DIRECTORS MEETING**  
**THURSDAY, SEPTEMBER 19<sup>TH</sup>, 2013 - MEETING NO. 08/13**

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SNC Board of Directors meeting on Thursday, September 19<sup>th</sup>, 2013, was held at South Nation Conservation, Watershed Room, beginning at 9:20 a.m.

**Directors Present:**

- Bill Smirle, Stormont Dundas Glengarry - Chairman
- Doug Thompson, City of Ottawa - Vice Chairman
- Lawrence Levere, Past Chairman
- Stephen Blais, City of Ottawa
- Michael Brown, City of Ottawa
- Steven Byvelds, Stormont Dundas Glengarry
- Barclay Cormack, Leeds Grenville
- Claude Levac, Prescott Russell
- Tammy McRae, Stormont Dundas Glengarry
- Alan Perks, City of Ottawa
- François St. Amour, Prescott Russell
- Jean Paul St. Pierre, Prescott Russell

**Regrets:**

- Glenn Mackey, Leeds Grenville

**Guests:**

- Rejean Ouimet, General Manager, St. Albert's Cheese
- Denis Latour, St. Albert's Cheese
- Richard Pilon, Project Manager, Raisin-South Nation Region

**Staff Present:**

- Dennis O'Grady, General Manager/Secretary-Treasurer
- Dianne MacMillan, Senior Administrative Assistant
- Adele Clark, Administrative Clerk
- Pat Piitz, Director, Science and Research
- Linda Hutchinson, Director, Organization Effectiveness
- Angela Coleman, Director, Property Management and Approvals
- Josée Brizard, Team Lead, Forest Resources
- Ronda Boutz, Team Lead, Communications & Outreach
- Alain E. Desjardins, Team Lead, Corporate Services
- Geoff Owens, Regulations Officer
- Alison McDonald, Environmental Planning Technician
- Jason Symington, Environmental Technologist
- James Holland, Watershed Planner
- Tessa Di Iorio, Hydrogeologist
- Naomi Langlois Anderson, Senior Fish and Wildlife Technician
- Katherine Watson, Water Resources Specialist
- Debbie Edwards, Bookkeeper

Chris Craig, Senior Forest Technician  
David Fitch, Assistant Works Superintendent  
Kyoko Yodogawa, Bookkeeper  
Tim Jackson, GIS Technician  
Jacqueline Edwards, Water Resources GIS Technician  
Cheyene Ramsey, Forest Technician  
Natalie Doerr, Resource Analyst Intern  
Sara Caverley, Communications Assistant  
Karen Paquette, Species at Risk Technician  
Jim Hendry, Forester  
Ryan Robson, Resource Technician  
Abdellahi Ely, University of Guelph – Alfred Campus  
Aka Ernest Affi, University of Guelph – Alfred Campus  
Michelle Cavanagh, Fish & Wildlife Resource Technician

### **CHAIRMAN'S REMARKS**

Bill Smirle, Chairman opened the meeting at 9:20 a.m. The Chair updated the Board of Directors on the new Director Glenn Mackey, Leeds Grenville who sends his regrets. Chair Smirle commented on the multiple events he attended in the past month, and handed out a summary of the conferences he attended.

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-230/13

Moved By: François St. Amour  
Seconded By: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the September 19<sup>th</sup>, 2013 Board of Directors agenda and supplemental agenda with the following amendment:

- a) Agenda Item 7 a) removed and replaced by Supplemental Agenda Item 2 a).

CARRIED

### **DISCLOSURE OF CONFLICT OF INTEREST**

There were no disclosures of conflict of interest.

### **PARTNER RECOGNITION: ST. ALBERT CHEESE CO-OPERATIVE**

Ronda Boutz, Team Lead, Communications and Outreach, thanked St. Albert Cheese Cooperative for their continued support of the SNC Clean Water Program.

### **SNC PROGRAM UPDATE PRESENTATION – STAFF (POWERPOINT)**

SNC staff provided a PowerPoint presentation highlighting project and program updates for Board of Directors information.

The Board of Directors meeting recessed at 10:20 a.m.

The Chairman reconvened the Board of Directors meeting at 10:30 a.m.

### **APPROVAL OF :**

- a) Board of Directors meeting minutes of August 15<sup>th</sup>, 2013

RESOLUTION NO. BD-231/13

Moved By: Steven Byvelds  
Seconded By: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, August 15<sup>th</sup>, 2013 as submitted.

CARRIED

b) Highlights of SNC meeting minutes:

- i) Communications Committee meeting minutes of August 21<sup>st</sup>, 2013.
- ii) Clean Water Committee meeting minutes of September 9<sup>th</sup>, 2013.
- iii) Joint Occupational Health and Safety meeting minutes of September 10<sup>th</sup>, 2013.

RESOLUTION NO. BD-232/13

Moved By: Michael Brown  
Seconded By: Alan Perks

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- i) Communications Committee meeting minutes of August 21<sup>st</sup>, 2013;
- ii) Clean Water Committee meeting minutes of September 9<sup>th</sup>, 2013;
- iii) Joint Occupational Health and Safety meeting minutes of September 10<sup>th</sup>, 2013.

CARRIED

## **NEW BUSINESS**

### **APPROVAL TO HIRE CONSULTANT FOR DESIGN AND PROJECT MANAGEMENT OF ROOF REPAIRS**

Jason Symington, Environmental Technologist, provided the Board of Directors with a report on the Roof Repairs.

Staff are directed to have Stantec Consulting present the evaluation of SNC's roof and HVAC system at the October Board meeting.

### **HAZARD LAND COMMUNICATIONS PROJECT**

Jason Symington, Environmental Technologist, updated the Board of Directors on the Hazard Land Communications Project.

RESOLUTION NO. BD-233/13

Moved By: Doug Thompson  
Seconded By: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve SNC to enter into an agreement with Teranet for the Hazard Land Communication Project.

CARRIED



## **GRANT PROPOSALS**

Linda Hutchinson, Director, Organization Effectiveness, and Michelle Cavanagh, Fish & Wildlife Resource Technician updated the Board of Directors on Grant Proposals.

RESOLUTION NO. BD-234/13

Moved By: Alan Perks  
Seconded By: Stephen Blais

RESOLVED THAT:

The Board of Directors approve the revised proposal submission to the Ontario Power Generation Biodiversity Management Program for approximate funding of \$2,000,000; and

FURTHER THAT:

The Board of Directors approve a proposal submission to the Invasive Species Centre for invasive species management for maximum funding of \$35,000.

CARRIED

## **APPROVAL OF PERMITS ISSUED**

Geoff Owens, Regulations Officer, presented the Board of Directors with a list of permits issued since August 2<sup>nd</sup>, 2013.

RESOLUTION NO. BD-235/13

Moved By: Lawrence Levere  
Seconded By: Michael Brown

RESOLVED THAT:

The SNC Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2013-EDW-R042; 2013-SDU-R061; 2013-SDU-R062; 2013-SDU-R063; 2013-SDU-R064; 2013-SDU-R069; 2013-CLR-R070; 2013-GLO-R071; 2013-RUS-R072; 2013-RUS-R073; 2013-SDU-R074; 2013-CUM-R075; 2013-NAT-R078; 2013-NAT-R079; 2013-SDU-R080; 2012-EDW-R127A; 2013-SDU-R083; 2013-CLR-R111; 2013-NAT-R112; 2013-RUS-R100.

CARRIED

## **FINANCIAL REPORTS**

### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST 2013**

Alain E. Desjardins, Team Lead, Corporate Services, provided the Board of Directors with a list of Monies Received and Disbursement Register for August 2013.

RESOLUTION NO. BD-236/13

Moved By: Claude Levac  
Seconded By: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Money Received and Disbursement register for August 2013; and

FURTHER THAT:

The Board of Directors approve the Disbursement Register of \$341,585.41 for August 2013.

CARRIED

## **SUPPLEMENTAL AGENDA**

### **Highlights of SNC meeting minutes:**

- i) Fish and Wildlife Committee Meeting Highlights and Approval of Minutes of Wednesday, September 12<sup>th</sup>, 2013

RESOLUTION NO.BD-237/13

Moved By: Doug Thompson  
Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve the Fish and Wildlife meeting minutes of Wednesday, September 12<sup>th</sup>, 2013 as submitted.

CARRIED

## **NEW BUSINESS**

### **2014 GENERAL LEVY AND BUDGET SCHEDULE**

Linda Hutchinson, Director, Organization Effectiveness, presented the Board of Directors with the 2014 General Levy and Budget Schedule.

RESOLUTION NO.BD-238/13

Moved By: Doug Thompson  
Seconded By: Michael Brown

RESOLVED THAT:

The General Levy for 2014 be approved at \$2,837,011.70

FURTHER THAT:

Municipalities be notified of their 2014 levy; and

FURTHER THAT:

Municipalities be asked if they have any projects they wish included in the 2014 budget; and

FURTHER THAT:

The Board of Directors approve the 2014 Budget schedule as presented.

CARRIED

### **GRANT PROPOSALS**

Ronda Boutz, Team Lead, Communications & Outreach provided a report to the Board of Directors regarding Grant Proposals.

RESOLUTION NO.BD-239/13

Moved By: Jean Paul St.-Pierre  
Seconded By: Tammy McRae

RESOLVED THAT:

The Board of Directors approve proposal submissions to the Ontario Ministry of Agriculture and Food's *New Directions*

*Research Program*, for Adapting to a Changing Climate, for maximum funding of \$200,000; Agriculture and Agri-Food Canada's *AgriInnovation Program*, for Seasonal Drainage Management, for maximum funding of \$500,000; Eastern Ontario Water Resources Committee funding, for the Alfred Bog Hydrology, for maximum funding of \$4,185; and Eastern Ontario Water Resources Committee funding for the Healthy Home Guidebook, for a maximum funding of \$5,000; and

FURTHER THAT:

The Board of Directors approve South Nation Conservation to enter into a contract with the Eastern Ontario Water Resources Committee for the Alfred Bog Hydrology Study and Healthy Home Guidebook, pending approval of funding.

CARRIED

## **FINANCIAL REPORTS**

### **ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2013 as of AUGUST 31, 2013**

Alain E. Desjardins, Team Lead, Corporate Services, updated the Board of Directors on the Estimated Statement of Operations for year end.

RESOLUTION NO.BD-240/13

Moved By: Claude Levac  
Seconded By: François St. Amour

FURTHER THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ended December 31,2013 as of August 31, 2013.

CARRIED

## **CLOSED SESSION**

The meeting move into closed session at this time to discuss the following reports:

- a) General Manager Evaluation: Chairman, Board of Directors
- b) Land Acquisition: Moose Creek Forest (North Stormont Township)

RESOLUTION NO. BD-241/13

Moved By: Steven Byvelds  
Seconded By: François St. Amour

RESOLVED THAT:

The meeting move to closed session.

CARRIED

## **OPEN SESSION**

The meeting move to open session at this time.

RESOLUTION NO.BD-242/13

Moved By: Steven Byvelds  
Seconded By: Stephen Blais

RESOLVED THAT: The meeting move to open session.

CARRIED

**GENERAL MANAGER EVALUATION**

There were no actions resulting from in-camera discussions regarding this report.

**LAND ACQUISITION: MOOSE CREEK FOREST (NORTH STORMONT TOWNSHIP)**

Jim Hendry, Forester, provided the Board of Directors with a report to seek approval to purchase lands.

RESOLUTION NO. BD-243/13

Moved By: Alan Perks

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve acquiring Parcels 1 and 2 as submitted, and Parcel 3 to be discussed in 2014.

CARRIED

**DATE OF NEXT MEETING:**

Thursday, October 17<sup>th</sup>, 2013 - 9:00 a.m.

Thursday, November 21<sup>st</sup>, 2013 - 9:00 a.m.

Thursday, December 19<sup>th</sup>, 2013 - 9:00 a.m.

Thursday, January 16<sup>th</sup>, 2014 - 9:00 a.m.

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

The following items were discussed: congratulations on the success of McIntosh Park Family day (Tammy McRae/North Stormont); request to send City of Ottawa condolences regarding bus/train accident; request to send out letter to Municipalities regarding WaterTap program; and discussion regarding a presentation at North Grenville on October 2<sup>nd</sup>.

**ADJOURNMENT**

The meeting adjourned at 12:45 p.m.

RESOLUTION NO. BD-244/13

Moved By: Steven Byvelds

Seconded By: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors meeting of Thursday, September 19<sup>th</sup>, 2013 be adjourned.

CARRIED

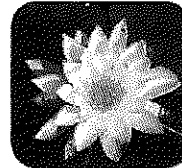
\_\_\_\_\_  
Bill Smirle,  
Chairman.

\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/ac



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**BOARD OF DIRECTORS MEETING**  
THURSDAY OCTOBER 17<sup>TH</sup>, 2013 – MEETING NO. 09/13

The SNC Board of Directors meeting of Thursday, October 17<sup>th</sup>, 2013 was held at South Nation Conservation, Watershed Room, beginning at 09:00 a.m.

**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville, Past Chairman  
Stephen Blais, City of Ottawa  
Michael Brown, City of Ottawa (Teleconference)  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell  
Jean Paul St. Pierre, Prescott Russell

**Regrets:**

Tammy McRae, Stormont Dundas Glengarry

**Absent:**

Claude Levac, Prescott Russell

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Senior Administrative Assistant  
Pat Piitz, Director, Science and Research  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property Management and Approvals  
Sandra Mancini, Team Lead, Water Resources  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Ronda Boutz, Team Lead, Communications & Outreach  
Alison McDonald, Environmental Planner  
Sharif Golam, Water Resources Analyst  
Jason Symington, Environmental Technologist  
Geoff Owens, Regulations Officer  
Alain E. Desjardins, Team Lead, Corporate Services  
Tessa Di Iorio, Hydrogeologist  
Lorie Henderson, Corporate Services Clerk  
Cheyenne Ramsey, Forestry Technician  
Ryan Robson, Resource Technician

*Our Local Environment. We're in it Together. Notre environnement. Nous le partageons.*



Guests: Richard Pilon, Project Manager, Raisin-South Nation Region SWP  
Murray Inch  
Kevin Daly, Stantec Consulting

Bill Smirle, Chairman opened the meeting at 9:00 a.m., and welcome all attendees. Chairman Smirle introduced Leeds Grenville representative Glenn Mackey to the Board of Directors. Mr. Mackey thanked the Chair, and stated he was looking forward to working with Board Members and staff. Chair Smirle informed the Board of the Raisin Region Conservation Authority's 50<sup>th</sup> event attended, and the Mississippi Valley Conservation Authority official open house. The Chairman updated the Members regarding a meeting with Stormont, Dundas, and Glengarry Counties CAO, concerning the possibility of an expansion of the SNC Woodlot Advisory Service and Water Quality Programs, and encouraged the Board Members to discuss these programs with their Municipalities.

**Doug Thompson, City of Ottawa joined the meeting at 9:07 a.m.**

**Stephen Blais, City of Ottawa joined the meeting at 9:10 a.m.**

**APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-245/13      Moved by:                  François St. Amour  
Seconded by:                  Doug Thompson

RESOLVED THAT: The Board of Directors approve the October 17<sup>th</sup>, 2013 Board of Directors agenda and supplemental agenda with the following amendments:

- i. Agenda Item #3, postponed to the November 21<sup>st</sup> Board meeting
- ii. Addition of Agenda Item #12, Closed Session

CARRIED

## DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

## SNC PROJECT UPDATE – POWERPOINT PRESENTATION – STAFF

SNC staff provided a powerpoint presentation highlighting project and program updates for Board of Directors information.

**APPROVAL OF:**

- a) Board of Directors meeting minutes of September 19<sup>th</sup>, 2013.

RESOLUTION NO. BD-246/13

Moved by:

Jean Paul St. Pierre

Seconded by:

Barclay Cormack

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, September 19<sup>th</sup>, 2013 as submitted.

CARRIED

**Michael Brown, City of Ottawa joined the meeting via teleconference at 9:40 a.m.**

- b) SNC Committee Meeting Highlights and Approval of Minutes from:

- i) Forestry Committee meeting minutes of September 25<sup>th</sup>, 2013
- ii) Communications Committee meeting minutes of October 4<sup>th</sup>, 2013

RESOLUTION NO. BD-247/13

Moved by:

Glenn Mackey

Seconded by:

Doug Thompson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- a) Forestry Committee meeting minutes of September 25<sup>th</sup>, 2013; and
- b) Communications Committee meeting minutes of October 4<sup>th</sup>, 2013.

CARRIED

**NEW BUSINESS**

**Steven Byvelds, Stormont, Dundas, and Glengarry joined the meeting at 9:45 a.m.**

**APPROVAL TO HIRE CONSULTANT TO COMPLETE DESIGN OF SNC'S ROOF**

Jason Symington, Environmental Technologist, introduced Kevin Daley of Stantec Consulting to the Board of Directors to present the evaluation of the roof and HVAC system report; and sought Board approval to hire a qualified consultant for the design of the SNC roof.

RESOLUTION NO. BD-248/13

Moved by:

François St. Amour

Seconded by:

Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors approve hiring a qualified consultant to design a roof for SNC's administrative office at an upset cost of \$50,000 plus HST, as previously allocated in the 2013 budget.

CARRIED

**The Board of Directors meeting recessed at 9:55 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:05 a.m.**

**2014 DRAFT BUDGET PRESENTATION AND POWERPOINT**

Linda Hutchinson, Director, Organization Effectiveness, submitted the 2014 Draft Budget report to receive Board of Directors approval. Directors and Team Leads presented the 2014 Draft Budget powerpoint presentation.

RESOLUTION NO. BD-249/13

Moved by: Alan Perks  
Seconded by: Barclay Cormack

RESOLVED, THAT:

The Board of Directors request staff to present the second Draft of the 2014 Budget at the November 21<sup>st</sup>, 2013 Board meeting; and

FURTHER THAT:

If future debates on the 2014 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget, therefore not affecting the 2014 Levy amounts; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2014 Budget, the surplus will be directed to the SNC Reserves.

CARRIED

**ONTARIO NOT-FOR-PROFIT CORPORATIONS ACT**

This report was postponed to the November 21<sup>st</sup>, 2013 Board meeting.

**FILE MANAGEMENT SYSTEM UPDATE**

This report was postponed to the November 21<sup>st</sup>, 2013 Board meeting.

**CITY OF OTTAWA FLOODPLAIN MAPPING PROJECT – YEAR 1 UPDATE**

This report was postponed to the November 21<sup>st</sup>, 2013 Board meeting.

**APPROVAL OF PERMITS ISSUED**

Geoff Owens, Regulations Officer presented the listing of permits issued since September 6<sup>th</sup>, 2013 for Board of Directors approval.

RESOLUTION NO. BD-250/13

Moved by: François St. Amour  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2013-NGL-R005; 2013-AUG-R082; 2013-SDU-R094; 2013-SDU-R095; 2013-EDW-R096; 2013-EDW-R098; 2013-EDW-R097; 2013-NAT-R112;



2013-NDU-R113; 2013-SDU-R084; 2013-SDU-R085;  
2013-SDU-R086; 2013-SDU-R087; 2013-SDU-R088;  
2013-SDU-R089; 2013-SDU-R090; 2013-SDU-R091;  
2013-SDU-R092; 2013-SDU-R093; 2013-NDU-R119;  
2013-NGL-R120; 2013-NAT-R114; 2013-EDW-R115;  
2013-GLO-R116; 2013-GLO-R123; 2013-SDU-R105;  
2013-SDU-R106; 2013-SDU-R107; 2013-SDU-R108;  
2013-SDU-R109; 2013-SDU-R110; 2013-SDU-R125;  
2013-SDU-R126; 2013-SDU-R127; 2013-SDU-R128;  
2013-SDU-R129; 2013-SDU-R130; 2013-SDU-R131;  
2013-ALP-R134; 2013-ALP-R135; 2013-NGR-R136;  
2013-NST-R137; 2013-SDU-R101.

CARRIED

## **FINANCIAL REPORTS**

### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2013**

Alain E. Desjardins, Team Lead, Corporate Services submitted a report to inform the Board of the money received and disbursement for September 2013; and, to obtain Board approval of the disbursement register for September 2013.

RESOLUTION NO. BD-251/13

Moved by: Barclay Cormack  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors receive and file the money received for September 2013; and

FURTHER THAT:

The Board approve the Disbursement Register of \$451,687.72 for September 2013.

CARRIED

## **SUPPLEMENTAL AGENDA**

### **2014 LEVY UPDATE**

Linda Hutchinson, Director, Organization Effectiveness updated the Board of Directors on the levy apportionment information as requested at the September 19<sup>th</sup>, 2013 Board meeting.  
This report was for information only.

### **DATES OF NEXT MEETINGS**

- Thursday, November 21<sup>st</sup>, 2013 – 9:00 a.m.
- Thursday, December 19<sup>th</sup>, 2013 – 9:00 a.m.
- Thursday, January 16<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, February 20<sup>th</sup>, 2014 – 9:00 a.m. (ROMA/OGRA February 23-26, 2014)

### **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

There were no future motions of the Board, or discussions of SNC issues.

### **CLOSED SESSION**

The meeting move into closed session to discuss the following reports:

- a) General Manager Evaluation

RESOLUTION NO. BD-252/13

Moved By:

Stephen Blais

Seconded By:

Lawrence Levere

RESOLVED THAT:

The meeting move to closed session.

CARRIED

### **OPEN SESSION**

The meeting move to open session at this time.

RESOLUTION NO. BD-253/13

Moved By:

Steven Byvelds

Seconded By:

François St. Amour

RESOLVED THAT:

The meeting move to open session.

CARRIED

### **GENERAL MANAGER EVALUATION (VERBAL)**

There were no actions resulting from in-camera discussions regarding this report.

### **ADJOURNMENT**

The Board of Directors meeting of Thursday, October 17<sup>th</sup>, 2013 adjourned at 12:15 p.m.

RESOLUTION NO. BD-254/13

Moved by:

Stephen Blais


Seconded by:

Lawrence Levere


RESOLVED THAT:

The Board of Directors meeting of Thursday, October 17<sup>th</sup>, 2013 be adjourned.


CARRIED

  
Bill Smirlé,  
Chairman.

/dm

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

SNC Reviewed by:





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### BOARD OF DIRECTORS MEETING

THURSDAY NOVEMBER 21<sup>ST</sup>, 2013 – MEETING NO. 10/13

The SNC Board of Directors meeting of Thursday, November 21<sup>st</sup>, 2013 was held at South Nation Conservation, Watershed Room, beginning at 09:00 a.m.

#### Directors Present:

Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville, Past Chairman  
Stephen Blais, City of Ottawa  
Michael Brown, City of Ottawa  
Steven Byvelds, Stormont Dundas Glengarry  
Barclay Cormack, Leeds Grenville  
Claude Levac, Prescott Russell  
Glenn Mackey, Leeds Grenville  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell  
Jean Paul St. Pierre, Prescott Russell

#### Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Senior Administrative Assistant  
Pat Piitz, Director, Science and Research  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property Management and Approvals  
Sandra Mancini, Team Lead, Water Resources  
Ronda Boutz, Team Lead, Communications & Outreach  
Alison McDonald, Environmental Planner  
Sharif Golam, Water Resources Analyst  
Elise Lefebvre, Administrative Clerk Receptionist  
Jason Symington, Environmental Technologist  
Mathieu Leblanc, Environmental Planner  
Geoff Owens, Regulations Officer  
Alain E. Desjardins, Team Lead, Corporate Services  
Tessa Di Iorio, Hydrogeologist  
Lorie Henderson, Corporate Services Clerk  
Cheyenne Ramsey, Forestry Technician  
Debbie Edwards, Bookkeeper  
Tim Jackson, GIS Technician

Our Local Environment. We're in it Together.  Notre environnement. Nous le partageons.



Guests: Murray Inch  
Richard Pilon, Project Manager, Raisin-South Nation Source Protection

Bill Smirle, Chairman opened the meeting at 9:00 a.m., and welcome all attendees. The Chairman updated Board Members on the many events he and the Executive had attended in the past month, and thanked the Board and staff for their continued support and attendance at the educational and promotional events. Chair Smirle informed the Board of the newly elected Chair of the Communications Committee, Mr. Ian Mitchell. The Chairman also updated Members on the very productive visit to SNC by Ms. Kim Gavine, General Manager of Conservation Ontario.

RESOLUTION NO. BD-255/13      Moved by:                  François St. Amour  
Seconded by:                 Michael Brown

RESOLVED THAT: The Board of Directors approve the November 21<sup>st</sup>, 2013 Board of Directors agenda and supplemental agenda as submitted.

CARRIED

There were no declarations of conflict of interest.

Linda Hutchinson, Director, Organization Effectiveness and Pat Piitz, Director of Science and Research congratulated Lyman Jones, GIS Specialist and Katherine Watson, Water Resources Specialist for their years of service

## SNC PROJECT UPDATE – POWERPOINT PRESENTATION – STAFF

SNC staff provided a powerpoint presentation highlighting project and program updates for Board of Directors information.

**APPROVAL OF:**

- a) Board of Directors meeting minutes of October 17<sup>th</sup>, 2013.

RESOLUTION NO. BD-256/13

Moved by: Alan Perks  
Seconded by: Doug Thompson

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, October 17<sup>th</sup>, 2013 with the following amendment:

- a) Agenda page number 5: replace time meeting reconvened to 10:05.

CARRIED

**NEW BUSINESS**

**FOREST LAND ACQUISITION**

Dennis O'Grady, General Manager, presented a report to receive approval from the Board of Directors for \$250,000 to acquire land, and to send notice of 2014 levies to the Municipalities

RESOLUTION NO. BD-257/13

Moved by: Michael Brown  
Seconded by: Stephen Blais

RESOLVED THAT:

The Board of Directors approve a \$250,000 special levy to acquire land; and

FURTHER THAT:

Staff are directed to provide a five year Land Acquisition Policy for purchase of land and ecologically sensitive areas; and

FURTHER THAT:

The Municipalities be notified of their levies for 2014.

CARRIED

**The Board of Directors meeting recessed at 10:36 a.m.**

**The Chairman reconvened the Board of Directors meeting at 10:45 a.m.**

**2014 BUDGET UPDATE**

Linda Hutchinson, Director, Organization Effectiveness, submitted the 2014 Budget to receive Board of Directors approval.

RESOLUTION NO. BD-258/13

Moved by: François St. Amour  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the 2014 Budget as amended.

CARRIED

### **PURCHASE OF FILE MANAGEMENT SOFTWARE**

Dianne MacMillan, Senior Administrative Assistant, presented a report in order to receive Board of Directors approval for purchase of File Management software.

RESOLUTION NO. BD-259/13

Moved by: Michael Brown  
Seconded by: Tammy McRae

RESOLVED THAT:

The Purchase of File Management Software report be postponed until the December 19<sup>th</sup>, 2013 Board meeting.

CARRIED

### **CITY OF OTTAWA FLOODPLAIN MAPPING PROJECT – YEAR 1 UPDATE**

Sandra Mancini, Team Lead, Water Resources submitted a City of Ottawa Floodplain mapping project update to the Board of Directors.

RESOLUTION NO. BD-260/13

Moved by: Claude Levac  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the City of Ottawa Floodplain Mapping Project – Year 1 Update report.

CARRIED

### **SOURCE PROTECTION MUNICIPAL IMPLEMENTATION FUND**

Alison McDonald, Environmental Planner, provided a report on the Source Protection Municipal Implementation Fund to seek Board of Directors approval to partner with Municipalities.

RESOLUTION NO. BD-261/13

Moved by: Glenn Mackey  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors authorize South Nation to partner with Municipalities for the Source Protection Municipal Implementation Fund (SPMIF).

CARRIED

### **CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA UPDATE**

Tessa Di Iorio, Hydrogeologist submitted the Casselman to Lemieux Potential Retrogressive Landslide Area update to receive Board of Directors approval to present and discuss this report with the Nation Township.

RESOLUTION NO. BD-262/13

Moved by: Michael Brown  
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve SNC staff meeting with Nation Municipality to present the report and determine next steps.

CARRIED

**HABITAT REHABILITATION PROJECT FUNDED BY DEVELOPER**

Pat Piitz, Director, Science and Research provided a report to receive Board approval to accept the Donwel Land Inc. donation, and to proceed with the Shield's Creek fish habitat rehabilitation project.

RESOLUTION NO. BD-263/13

Moved by: Lawrence Levere  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the acceptance of \$37,000 from Donwel Land Inc. to be used to complete a fish habitat rehabilitation project on Shield's Creek in the City of Ottawa.

CARRIED

**GRANT PROPOSALS**

Michelle Cavanagh, Fish and Wildlife Resource Technician, submitted a report to receive approval from the Board of Directors for submission of grant applications.

RESOLUTION NO. BD-264/13

Moved by: Doug Thompson  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the submission of the following grant applications to:

1. MNR's Species at Risk Stewardship Fund for a maximum funding amount of \$52,000;
2. DFO's Recreational Fisheries Conservation Partnerships Program for a maximum funding amount of \$50,000.

CARRIED

**APPROVAL OF PERMITS ISSUED**

Geoff Owens, Regulations Officer presented a listing of permits issued since October 4<sup>th</sup>, 2013 for Board of Directors approval.

RESOLUTION NO. BD-265/13

Moved by: Doug Thompson  
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2013-SDU-R081; 2013-ALP-R102; 2013-EDW-R117; 2013-SDU-R121; 2013-NST-R122; 2013-SDU-R124; 2013-SDU-R152; 2013-GLO-R150; 2013-AUG-R144; 2013-CUM-R145; 2013-GLO-R146; 2013-OSG-R147; 2013-CUM-R148; 2013-OSG-R149; 2013-NAT-R155; 2013-SDU-R154; 2013-SDU-R156; 2013-SDU-R157; 2013-NAT-R158; 2013-NDU-R159; 2013-AUG-R160; 2013-SDU-R167.

CARRIED

**ONTARIO NOT-FOR-PROFIT CORPORATIONS ACT**

Angela Coleman, Director of Property Management and Approvals, presented the Ontario Not-For-Profit Corporations Act for Board of Directors information.

RESOLUTION NO. BD-266/13

Moved by: Barclay Cormack  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors receive and file the Ontario Not-For-Profit Corporations Act report.

CARRIED

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2013**

Alain E. Desjardins, Team Lead, Corporate Services submitted a report to inform the Board of the money received and disbursement for October 2013; and, to obtain Board approval of the disbursement register for October 2013.

RESOLUTION NO. BD-267/13

Moved by: Claude Levac  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors receive and file the money received for October 2013; and

FURTHER THAT:

The Board approve the Disbursement Register of \$462,532.54 for October 2013.

CARRIED

**SUPPLEMENTAL AGENDA**



## **2014 BUDGET - OTHER SOURCES, REVENUE**

Linda Hutchinson, Director, Organization Effectiveness submitted a report regarding the 2014 Other Sources, Revenue for the Board of Directors information.

RESOLUTION NO. BD-268/13

Moved by: Glenn Mackey  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the 2014 Budget – Other Sources, Revenue report.

CARRIED

## **HAWKESBURY FLOODPLAIN MAPPING AND CLARENCE-ROCKLAND GROUNDWATER MAPPING PROJECTS**

Angela Coleman, Director Property and Approvals, presented a report on the Hawkesbury Floodplain Mapping and Clarence-Rockland Groundwater Mapping projects to receive Board of Directors approval for disbursements.

RESOLUTION NO. BD-269/13

Moved by: François St. Amour  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors approve the Hawkesbury Floodplain Mapping Project, approximately, \$100,000 including taxes: and the Clarence-Rockland Groundwater Mapping Project, approximately \$112,000, including taxes.

CARRIED

## **DATES OF NEXT MEETINGS**

- Thursday, December 19<sup>th</sup>, 2013 – 9:00 a.m.
- Thursday, January 16<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, February 20<sup>th</sup>, 2014 – 9:00 a.m. (ROMA/OGRA, February 23<sup>rd</sup> - 26<sup>th</sup>, 2013)
- Thursday, March 20<sup>th</sup>, 2014 – 9:00 a.m.

## **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Michael Brown, City of Ottawa, requested information regarding the duties and responsibilities of Conservation Ontario in regard to support of Conservation Authorities. Steven Byvelds, Stormont Dundas Glengarry, requested the Eastern Conservation Authorities meet. Chair Smirle informed Board Members that the Eastern Conservation Authorities have scheduled a meeting for early 2014.

## **ADJOURNMENT**

The Board of Directors meeting of Thursday, November 21<sup>st</sup>, 2013 adjourned at 11:55 a.m.

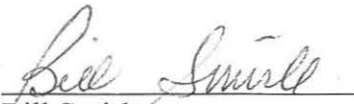
RESOLUTION NO. BD-270/13

Moved by: François St. Amour  
Seconded by: Stephen Blais

RESOLVED THAT:

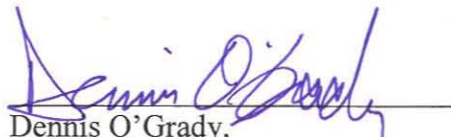
The Board of Directors meeting of Thursday, November 21<sup>st</sup>, 2013 be adjourned.

CARRIED

  
Bill Smirle,  
Chairman.

/dm

SNC Review by: 

  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.



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**BOARD OF DIRECTORS MEETING**  
THURSDAY DECEMBER 19<sup>TH</sup>, 2013 – MEETING NO. 11/13

The SNC Board of Directors meeting of Thursday, December 19<sup>th</sup>, 2013 was held at South Nation Conservation, Watershed Room, beginning at 09:00 a.m.

**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry – Chairman  
Doug Thompson, City of Ottawa – Vice Chairman  
Lawrence Levere, Leeds Grenville - Past Chairman  
Steven Byvelds, Stormont Dundas Glengarry  
Claude Levac, Prescott Russell  
Glenn Mackey, Leeds Grenville  
Tammy McRae, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa  
François St. Amour, Prescott Russell  
Jean Paul St. Pierre, Prescott Russell

**Regrets:**

Stephen Blais, City of Ottawa  
Michael Brown, City of Ottawa  
Barclay Cormack, Leeds Grenville

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Senior Administrative Assistant  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property Management and Approvals  
Naomi Langlois-Anderson, Sr. Fish & Wildlife Technician  
Alison McDonald, Environmental Planner  
Sharif Golam, Water Resources Analyst  
Jason Symington, Environmental Technologist  
Geoff Owens, Regulations Officer  
Alain E. Desjardins, Team Lead, Corporate Services  
Tessa Di Iorio, Hydrogeologist  
Monique Sauve, Chief Inspector  
Cheyenne Ramsey, Forestry Technician  
Ryan Robson, Resource Technician  
Adele Clark, Administrative Clerk  
Jim Hendry, Team Lead, Property  
Debbie Edwards, Bookkeeper  
Mathew Lacombe, Property and Approvals Assistant

*Our Local Environment. We're in it Together.*  *Notre environnement. Nous le partageons.*



Guests: Murray Inch  
Richard Pilon, Project Manager, Raisin-South Nation Source Protection  
Dennis Nazarenko - OFS President  
Bruce Clarke - OFS Conservation Coordinator  
Sandy Haggart - OFS Member

Bill Smirle, Chairman opened the meeting at 9:00 a.m., and welcome all attendees. The Chairman congratulated Jean Paul St. Pierre, Prescott Russell on being elected as the Warden for 2014, and also informed the Members of the election of the Stormont, Dundas and Glengarry Warden, Eric Duncan, Mayor of North Dundas. Jean Yves Lalonde, Mayor, Alfred Plantagenet will now represent Prescott Russell on the SNC Board of Directors in place of Jean Paul St. Pierre. Chair Smirle updated the Board on the SNC Committees Terms of Reference status, and Committee Chairs have been requested to attend Board meetings in order to answer questions pertaining to their Committee, and funding requests. The Chairman apprised the Board Members of the intent to become paperless by the Annual General meeting in March. Board Members will be offered training, and will have access to the Members only website information portal. Chair Smirle updated the Members on the Conservation Ontario meeting held in December, and the amount of document and report review that it entails. The Chairman also congratulated Alan Perks, City of Ottawa on being reappointed to the SNC Board of Directors for another term.

## **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-271/13      Moved by:            Alan Perks  
Seconded by:            Tammy McRae

RESOLVED THAT: The Board of Directors approve the December 19<sup>th</sup>, 2013 Board of Directors agenda and supplemental agenda as submitted.

CARRIED

**Doug Thompson, City of Ottawa joined the meeting at 9:12 a.m.**

## DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

### **STAFF RECOGNITION FOR YEARS OF SERVICE**

Linda Hutchinson, Director, Organization Effectiveness congratulated Elise Lefebvre for her years of service.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION – STAFF**

SNC staff provided a powerpoint presentation highlighting project and program updates for Board of Directors information.

**Steven Byvelds, SDG, joined the meeting at 9:55 a.m.**

### **APPROVAL OF:**

Board of Directors meeting minutes of November 21<sup>st</sup>, 2013.

RESOLUTION NO. BD-272/13

Moved by:

Doug Thompson

Seconded by:

Jean Paul St. Pierre

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of Thursday, November 21<sup>st</sup>, 2013 as submitted.

CARRIED

### **FOREST LAND ACQUISITION – VELEMA PROPERTY**

Jim Hendry, Team Lead, Property provided a report regarding an amendment to the September 19<sup>th</sup>, 2013 Board of Directors meeting for Board Members approval.

RESOLUTION NO. BD-273/13

Moved by:

Jean Paul St. Pierre

Seconded by:

Lawrence Levere

RESOLVED THAT:

The Board of Directors approve acquiring the Velema Property over three years, with the purchase price, including closing costs, disbursed as follows: December 20, 2013 (\$155,000); January 15, 2014 (\$131,475); and January 15, 2015 (\$111,475).

CARRIED

### **HIGHLIGHTS AND APPROVALS OF SNC MEETING MINUTES**

### **COMMUNICATIONS COMMITTEE MEETING NOVEMBER 20<sup>TH</sup>, 2013**

RESOLUTION NO. BD-274/13

Moved by:

Doug Thompson

Seconded by:

Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of November 20<sup>th</sup>, 2013.

## **JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING DECEMBER 4<sup>TH</sup>, 2013**

RESOLUTION NO. BD-275/13

Moved by: Glenn Mackey  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety meeting minutes of December 4<sup>th</sup>, 2013.

CARRIED

### **NEW BUSINESS**

#### **SNC FOREST – TIMBER HARVEST TENDERS**

Jim Hendry, Team Lead, Property submitted the SNC Forest – Timber Harvest Tenders report to receive Board of Directors approval for the sale of timber.

RESOLUTION NO. BD-276/13

Moved by: François St. Amour  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the sale of timber under Tender SNC-12, 13, 23, 30, 56-2013 to Lavern Heideman in the amount of \$42,720.

CARRIED

#### **CASE COMMENT: ANTRIM TRUCK CENTRE LTD v. ONTARIO (TRANSPORTATION)**

Angela Coleman, Director Property Management and Approvals provided a report with case comments regarding the Antrim Truck Centre Ltd. versus Ontario (Transportation).

RESOLUTION NO. BD-277/13

Moved by: Tammy McRae  
Seconded by: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors receive and file the case comment, Antrim Truck Centre Ltd. versus Ontario.

CARRIED

#### **2014 FEE SCHEDULE APPROVAL**

Angela Coleman, Director Property Management and Approvals presented a report to receive approval for the 2014 Fee Schedule.

RESOLUTION NO. BD-278/13

Moved by: Doug Thompson  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the 2014 Fee Schedule as presented; and

FURTHER THAT: Staff provide a framework for cost recovery of regulator mapping and data in 2014; and

FURTHER THAT: Staff are directed to send the data sharing policy for legal review.

CARRIED

**The Board of Directors meeting recessed at 10:40 a.m.**  
**The Chairman reconvened the Board of Directors meeting at 10:50 a.m.**

**SOURCE PROTECTION UPDATE**

Alison McDonald, Environmental Planner, submitted a report to update the Board Members regarding the Source Protection Municipal Implementation Fund program.

RESOLUTION NO. BD-279/13      Moved by:      Glenn Mackey  
Seconded by:      Lawrence Levere

RESOLVED THAT:      The Board of Directors receive and file the Source Protection update.

CARRIED

**SPECIAL LEVY – CLEAN WATER PROGRAMS**

Linda Hutchinson, Director Organization Effectiveness, submitted a report to receive approval of the 2014 Special Levies for the Clean Water Programs.

RESOLUTION NO. BD-280/13      Moved by:      Doug Thompson  
Seconded by:      Jean Paul St. Pierre

RESOLVED THAT:      The Special Levy Clean Water Programs for 2014 be approved for the City of Ottawa at \$200,000 for the Ottawa Rural Clean Water Grants Program; and \$50,000 for their share of the EOWRC projects; and

FURTHER THAT:      The Township of Augusta be special levied \$1,147 for their participation in SNC's Clean Water Program.

CARRIED

**APPROVAL OF PERMITS ISSUED**

Geoff Owens, Regulations Officer presented the listing of permits issued since October 4<sup>th</sup>, 2013 for Board of Directors approval.

RESOLUTION NO. BD-281/13      Moved by:      Doug Thompson  
Seconded by:      François St. Amour

RESOLVED THAT:      The SNC Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development,

Interference with Wetlands and Alterations to Shorelines and Watercourses: 2013-NAT-R006; 2013-SDU-R138; 2013-SDU-R139; 2013-SDU-R140; 2013-SDU-R141; 2013-SDU-R142; 2013-SDU-R143; 2013-RUS-R161; 2013-EDW-R162; 2013-EDW-R163; 2013-NDU-R165; 2013-SDU-R166; 2013-SDU-168; 2013-NST-R169; 2013-CAS-R173; 2013-SDU-R174; 2013-SDU-R170; 2013-SDU-R175; 2013-ALP-R176; 2013-SDU-R177; 2013-SDU-R181.

CARRIED

## **FINANCIAL REPORTS**

### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2013**

Alain E. Desjardins, Team Lead, Corporate Services submitted a report to inform the Board of the money received and disbursement for November 2013; and, to obtain Board approval of the disbursement register for November 2013.

RESOLUTION NO. BD-282/13

Moved by: Lawrence Levere  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the money received for November 2013; and

FURTHER THAT:

The Board approve the Disbursement Register of \$390,975.86 for November 2013.

CARRIED

## **SUPPLEMENTAL AGENDA**

### **HIGHLIGHTS OF SNC MEETING MINUTES:**

- a) Forestry Committee meeting minutes of December 12<sup>th</sup>, 2013
- b) Fish and Wildlife Committee meeting minutes of December 12<sup>th</sup>, 2013.

#### **a) FORESTRY MEETING MINUTES DECEMBER 12<sup>TH</sup>, 2013**

RESOLUTION NO. BD-283/13

Moved By: Françoise St. Amour  
Seconded By: Claude Levac

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of Forestry Committee meeting minutes of December 12<sup>th</sup>, 2013

#### **b) FISH AND WILDLIFE MEETING DECEMBER 12<sup>TH</sup>, 2013**

RESOLUTION NO. BD-284/13

Moved By: Françoise St. Amour  
Seconded By: Doug Thompson



RESOLVED THAT:

The Board of Directors approve the actions and recommendations of Fish and Wildlife Committee meeting minutes of December 12<sup>th</sup>, 2013

CARRIED

**INTERNATIONAL UNION OF FOREST RESEARCH ORGANIZATION (IUFRO)**

Tammy McRae, Board Member, SDG and Josee Brizard, Team Lead Forest Resources presented a synopsis of the IUFRO Conference they attended.

RESOLUTION NO. BD-285/13

Moved By: Steven Byvelds

Seconded By: Claude Levac

RESOLVED THAT:

The Board of Directors receive and file the summary of the IUFRO Forestry Conference.

**SNC CLIENT SERVICES AFTER FISHERIES ACT CHANGES**

Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist presented a report to update the Board of Directors on changes to the Fisheries Act.

RESOLUTION NO. BD-286/13

Moved by: François St. Amour

Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve that SNC Staff complete the new Fisheries and Oceans Canada self-assessment process for applicants who request this assistance through the planning and regulations processes; and

FURTHER THAT:

SNC Staff continue to follow the Drainage Act and Conservation Authorities Act Protocol (DART Protocol).

CARRIED

**FINANCIAL REPORTS**

**ESTIMATED STATEMENT OF OPERATIONS FOR YEAR ENDING DECEMBER 31, 2013 AS OF NOVEMBER 2013**

Alain E. Desjardins, Team Lead, Corporate Services submitted the Estimated Statement of Operations for year ending December 31, 2013 as of November 30<sup>th</sup>, 2013 report for the Board of Directors information.

RESOLUTION NO. BD-287/13

Moved by: Doug Thompson

Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ended December 31, 2013 as of November 2013.

CARRIED

## **DATES OF NEXT MEETINGS**

- Thursday, January 16<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, February 20<sup>th</sup>, 2014 – 9:00 a.m. (ROMA/OGRA, February 23-26, 2013)
- Thursday, March 20<sup>th</sup>, 2014 – 9:00 a.m.
- Thursday, April 17<sup>th</sup>, 2014 – 9:00 a.m.

## **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

There were no future motions of the Board, or discussions of SNC issues.

## **CLOSED SESSION**

The meeting move into closed session at this time to discuss the following report:

- a) Compensation Committee

RESOLUTION NO. BD-288/13

Moved By:

François St. Amour

Seconded By:

Claude Levac

RESOLVED THAT:

The meeting move to closed session.

CARRIED

## **OPEN SESSION**

The meeting move to open session at this time.

RESOLUTION NO. BD-289/13

Moved By:

Doug Thompson

Seconded By:

Alan Perks

RESOLVED THAT:

The meeting move to open session.

CARRIED

## **COMPENSATION COMMITTEE**

Dennis O'Grady, General Manager/Secretary-Treasurer presented the Board of Directors with the Compensation Committee report.

RESOLUTION NO. BD-290/13

Moved By:

Alan Perks

Seconded By:

Lawrence Levere

RESOLVED THAT:

The Board of Directors approve implementation of the compensation schedule presented within the body of the Compensation Review Committee report.

CARRIED

**PARTNERSHIP RECOGNITION: OTTAWA FLY FISHERS SOCIETY**

Karen Paquette, Fisheries Technician provided background information regarding the partnership and volunteer efforts of the Ottawa Fly Fishers Society. The Board of Directors thanked the Ottawa Fly Fishers Society for their support of the SNC Annual Youth Fish Camp in a volunteer capacity over the past five years of the program.

**ADJOURNMENT**

The Board of Directors meeting of Thursday, December 19<sup>th</sup>, 2013 adjourned at 11:50 a.m.

RESOLUTION NO. BD-291/13

Moved by: Jean Paul St. Pierre

Seconded by: Steven Byvelds

RESOLVED THAT:

The Board of Directors meeting of Thursday, December 19<sup>th</sup>, 2013 be adjourned.

CARRIED

\_\_\_\_\_  
Bill Smirle,  
Chairman.

\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: \_\_\_\_\_