



SOUTH NATION
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BOARD OF DIRECTORS MEETING
THURSDAY, FEBRUARY 3RD, 2011 - MEETING NO. 01/11

The Board of Directors Meeting was held on Thursday, February 3rd, 2011 at South Nation Conservation beginning at 9:05 a.m.

Directors Present: Ken Hill, Chairman
Floyd Dingwall, Past Chairman
Steven Byvelds
Barclay Cormack
Claude Levac
François St. Amour
Lawrence Levere
Tammy McRae
Bill Smirle
Doug Thompson

Regrets: Alan Perks
Michael Brown
Jean-Paul St. Pierre

Guests: Murray Inch

Staff Present: Dennis O'Grady, General Manager/Secretary-Treasurer
Lorie Henderson, Director of Administrative Services
Dianne MacMillan, Sr. Administrative Assistant
Elise Lefebvre, Administrative Clerk Receptionist
Sandra Mancini, Director of Planning and Engineering
Geoff Owens, Regulations Officer
Nathan Farrell, Watershed Planner
Mathieu Leblanc, Planning Assistant
Lisa Migneault, Resource Planning Assistant
Jason Symington, Environmental Technologist
Linda Hutchinson, Acting Director of Finance
Angela Coleman, Director of Communications and Marketing
Gord Shaver, Media Specialist
Dana Kittle, Communications Specialist
Josée Brizard, Director of Conservation Programs
Ed Kupczyk, Senior Forestry Specialist
Steve Hunter, Forestry Specialist
Katherine Watson, Water Resources Specialist

APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-003/11 Moved By: Lawrence Levere
Seconded By: Claude Levac

RESOLVED THAT: The agenda be approved as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Steven Byvelds declared a conflict of interest pertaining to Agenda Item 14 b) Septic Inspection Program Issues and Angela Coleman, Director of Communications and Marketing, declared a conflict of interest in regard to any issues pertaining to Sand Road Maple Farm.

GENERAL DISCUSSION ON SOUTH NATION CONSERVATION ISSUES, PROGRAMS

Lawrence Levere requested that David Lapen, of Agriculture Canada be asked to make a presentation to the Board of Directors in the near future. Claude Levac informed staff of an archaeological survey being done on the Nation River. Staff will follow up with Mayor Levac regarding this issue.

SNC PROJECT UPDATE (POWER POINT PRESENTATION) - STAFF

The staff presented the Board of Directors with a Power Point presentation on February projects.

Doug Thompson arrived at 9:25 a.m.

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 16TH, 2010.

RESOLUTION NO. BD-004/11 Moved By: Steven Byvelds
Seconded By: Barclay Cormack

RESOLVED THAT: The Directors approve the Board of Directors meeting minutes of December 16th, 2010.

CARRIED

APPROVAL AND HIGHLIGHTS OF:

Communications Committee meeting minutes of January 12th, 2011.

RESOLUTION NO. BD-005/11 Moved By: Lawrence Levere
Seconded By: Bill Smirle

RESOLVED THAT: The Board of Directors approve the actions and recommendations of the Communications Committee minutes of January 12th, 2011.

CARRIED

The meeting recessed for 10 minutes at 9:50 a.m.

2011 DRAFT BUDGET (APPENDIX A)

- 2011 LEVY

- 4

RESOLUTION NO. BD-008/11 Moved By: Bill Smirle
Seconded By: François St. Amour

RESOLVED THAT: The tender for the sale of timber on South Nation Conservation 4, 7
and 9 **not** be awarded to Ottawa Cedar Lumber Inc.

CARRIED

SPECIES AT RISK STEWARDSHIP FUND, SCIENCE HORIZONS YOUTH INTERNSHIP PROGRAM

Katherine Watson sought approval from the Board of Directors for the following funding proposals: Environment Canada's **Science Horizons Youth Internship Program** (announced January 17th and due February 28th); and to the Ministry of Natural Resources **Species at Risk Stewardship Fund** (announced December 15th and due January 26th).

RESOLUTION NO. BD- 009/11 Moved By: Claude Levac
Seconded By: Lawrence Levere

RESOLVED THAT: The Board of Directors approve funding proposals to the:
1) Science Horizons Internship Program (**\$12,000 funded by Environment Canada, upset limit of \$4,800 by Source Water Protection**); and
2) Ministry of Natural Resources Species at Risk Fund (**approximately \$34,000 funded by Ministry of Natural Resources at no additional cost to South Nation Conservation.**)

CARRIED

ESRI ENTERPRISE LICENSE AGREEMENT (ELA)

Pat submitted a report to the Board of Directors to approve an Enterprise License Agreement for ESRI (GIS) software maintenance.

RESOLUTION NO. BD-010/11 Moved By: François St. Amour
Seconded By: Bill Smirle

RESOLVED THAT: The Board of Directors approve the three-year Enterprise License Agreement and annual maintenance fees of approximately \$5,200.00 plus taxes including 2% annual increase.

CARRIED

APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since December 8th, 2010 for their approval.

RESOLUTION NO. BD-011/11 Moved By: Steven Byvelds
Seconded By: Tammy McRae

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2010-NST-R061, 2010-NGR-R120, 2010-EDW-R123, 2010-EDW-R125, 2010A-CUM-R107.

CARRIED

SUPPLEMENTAL AGENDA

SOUTH NATION CONSERVATION 2011 DRAFT BUDGET: INSERT – PAGE 4 OF BUDGET PACKAGE

This report was submitted for inclusion to the 2011 Draft SNC Budget – Appendix A

FINANCIAL REPORTS

DISBURSEMENT REGISTER FOR DECEMBER 2010

MONEY RECEIVED IN DECEMBER 2010

- Linda presented a report to update, and obtain Board of Directors approval for the disbursement register for December 2010 and Money Received in December 2010.

RESOLUTION NO. BD-012/11

Moved By: Steven Byvelds
Seconded By: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the disbursement register of \$503,002.67 for December 2010; and

FURTHER THAT:

The Board of Directors receive and file the Money Received in December 2010.

CARRIED

DATE OF NEXT MEETING

South Nation Conservation 2011 Annual General Meeting: March 24th, 2011, 1 p.m.

CORRESPONDENCE

- Email – Township of North Stormont – thank you for presentation to Council and resolution re: implementation of Reg. 170/06
- Email –Ontario Drinking Water Stewardship Program - good work delivering outreach in SNC source protection region

CLOSED SESSION REPORT

The following reports were discussed in the closed session:

- Request for Disposition of South Nation Conservation Land – Pat
- Septic Inspection Program Issues - Monique

The meeting move into closed session at this time.

RESOLVED THAT: The meeting move to closed session.

OPEN SESSION

The meeting move to open session at this time.

RESOLVED THAT: The meeting move to open session.

REQUEST FOR DISPOSITION OF SOUTH NATION CONSERVATION LAND

RESOLVED THAT: The Board of Directors decline the disposition of South Nation Conservation land as identified in the report.

Steven Byvelds, having declared a conflict of interest in regard to Septic Inspection Program Issues report, did not participate in voting or any discussion, and left the meeting prior to the report being presented, at 12:50 p.m.

Monique informed the Board of Directors on issues concerning the septic inspection program.

RESOLVED THAT: The General Manager/Secretary-Treasurer carry out direction given by the Board of Directors.

South Nation Conservation Board of Directors Meeting Minutes



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ANNUAL GENERAL MEETING
THURSDAY MARCH 24TH, 2011 - MEETING NO. 02/11

The Annual General Meeting was held on Thursday March 24th, 2011 at South Nation Conservation office beginning at 1:15 p.m.

Directors Present:

Ken Hill, Chair
Floyd Dingwall, Past Chair
Michael Brown
Steven Byvelds
Bill Smirle
Lawrence Levere
Claude Levac
François St. Amour
Jean Paul St. Pierre
Alan Perks
Doug Thompson
Tammy McRae

Regrets:

Barclay Cormack
Stephen Blais

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
Josee Brizard, Director of Conservation Programs
Sandra Mancini, Director of Planning & Engineering
Pat Piitz, Director of Lands & Fisheries
Angela Coleman, Director of Communications & Marketing
Alain E. Desjardins, Director of Finance
Lorie Henderson, Director of Administrative Services
Dianne MacMillan, Sr. Administrative Assistant
Elise Lefebvre, Administrative Clerk Receptionist
Geoff Owens, Regulations Officer
Nathan Farrell, Watershed Planner
Lisa Migneault, Resource Technician
Linda Hutchinson, Senior Accountant
Debbie Edwards, Bookkeeper
Roger DeFreitas, Accountant
Gord Shaver, Media Specialist
Ed Kupczyk, Senior Forestry Specialist
Katherine Watson, Water Resources Specialist
Ronda Boutz, Water Quality Coordinator
Naomi Langlois-Anderson, Senior Fish & Wildlife Technician

Guests:

2

Chair Ken Hill opened the meeting and welcomed Board Members, staff and visitors to the 2011 SNC Annual General Meeting. Ken introduced outgoing Past Chair Floyd Dingwall.

Ken praised Floyd on his many years of work, his historical contribution to South Nation Conservation, and thanked Members and staff for their assistance when stepping into the Chair position due to the ill health of the then Chair, Gaston Patenaude two years ago. Ken commented on SNCs reputation as forward thinking with a continued steady vision which makes SNC one of the best Conservation Authorities in Ontario due in large part to the excellent communication and working rapport between Board and staff. Ken thanked Dennis, the Executive Committee, and Board Members for their support, knowledge and experience during his term as Chair and looks forward to working together with the new Chair and Vice-Chair.

Claude Levac, as Chair of the Cancer Campaign Fund for Prescott Russell informed Board of Directors and guests of the April Cancer Campaign and encouraged everyone to participate and donate to support this cause.

ELECTION OF CHAIR, VICE-CHAIR, APPOINTMENT OF PAST CHAIR

Ken Hill moved that Dennis O'Grady be appointed the election chair and that the position of Chair, Vice Chair and Past Chair be declared vacant.

RESOLVED THAT: Dennis O'Grady, General Manager/Secretary-Treasurer be appointed as election chair; and

FURTHER THAT: Elections be held for the Chair, Vice-Chair and that a Past Chair be appointed.

CARRIED

Dennis requested Kevin Darling, Royal Bank of Canada and Tom VanDusen to be scrutineers should a vote by ballot be required.

Michael Brown nominated Lawrence Levere for position of Chairman, South Nation Conservation.

RESOLUTION NO. BD-20/11 Moved By: Michael Brown

RESOLVED THAT: Lawrence Levere be nominated for Chairman.

Second call for nominations

Third call for nominations

RESOLUTION NO. BD-21/11 Moved By: Doug Thompson

Seconded By: Alan Perks

RESOLVED THAT: Nominations be closed for the position of Chairman.

Lawrence Levere accepted the nomination and by unanimous consent, was declared Chairman, South Nation Conservation Board of Directors.

CARRIED

NOMINATIONS FOR POSITION OF VICE-CHAIRMAN

Doug Thompson nominated Bill Smirle for the position of Vice Chairman, South Nation Conservation.

RESOLUTION NO. BD-22/11 Moved By: Doug Thompson

RESOLVED THAT: Bill Smirle be nominated for Vice-Chairman.

Second call for nominations

Third call for nominations

RESOLUTION NO. BD-23/11 Moved By: Michael Brown

Seconded By: François St. Amour

RESOLVED THAT: The nominations be closed for the position of Vice-Chairman.

Bill Smirle accepted the nomination, and by unanimous consent, was declared Vice-Chairman, South Nation Conservation Board of Directors.

CARRIED

APPOINTMENT OF PAST CHAIRMAN

Dennis O'Grady put forward the nomination of Ken Hill as Past Chairman of South Nation Conservation.

RESOLUTION NO. BD-24/11 Moved By: Lawrence Levere

Seconded By: Alan Perks

RESOLVED THAT: Ken Hill be appointed Past Chairman, South Nation Conservation Board of Directors.

CARRIED

CHAIRMAN AND VICE CHAIRMAN REMARKS

Chairman Lawrence Levere welcomed Board, staff, and guests to the Annual General Meeting of SNC and reflected that it has been 22 years since a Chairman has been nominated from Grenville County and thanked Augusta and Edwardsburgh/Cardinal for their confidence in reappointment to the Board of Directors. Lawrence recognized his appointers – Michael Brown and François St. Amour, and Floyd Dingwall and requested that Floyd stay involved with SNC programs. Lawrence remarked on the recent changes for SNC and encouraged the Board and staff to concentrate on continued partnerships, aggressive funding research, field work, and maintaining the natural resources of the watershed. Vice Chairman Bill Smirle thanked the Board Members and as with 4H Clubs, is looking forward to working towards ‘collaboration, coordination, communication, and cooperation’ during his term.

DECLARATION OF CONFLICT OF INTEREST

None were declared.

SNC STAFF PROJECT PRESENTATION FOR MARCH 2011

Staff presented the March 2011 project update for the Board of Directors.

SNC 2011 PROGRAM PRESENTATION – SENIOR STAFF

Senior Staff presented the Board of Directors with a presentation of 2011 programs and partnerships.

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 3RD, 2011.

RESOLUTION NO. BD-25/11

Moved By: Claude Levac

Seconded By: Doug Thompson

RESOLVED THAT:

The Directors approve the Board of Directors meeting minutes of February 3rd, 2011 with the following amendment:

- a) Page 4 regarding the Shield’s Creek Crossing; ‘SNC partner in this project on a 50% cost share basis up to a limit of \$10,000 from SNC funds’; clarification of the funding limit be reviewed and brought back to the Board.

CARRIED

APPROVAL AND HIGHLIGHTS OF:

- Joint Occupational Health & Safety meeting minutes of February 3rd, 2011

RESOLUTION NO. BD-26/11

Moved By: Ken Hill

Seconded By: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Joint Occupational Health & Safety meeting minutes of February 3rd, 2011

CARRIED

NEW BUSINESS

2011 MEETING DATES & TIMES

Dianne provided a report to the Board of Directors regarding Board meeting dates and times for 2011.

The Board of Directors by consensus, approved the 2011 Board meetings be held the fourth Monday at 9 a.m. each month.

SNC FLOOD CONTINGENCY PLAN

Sandra informed the Board of Directors of SNC's 2011 Flood Contingency Plan.

RESOLUTION NO. BD-27/11 Moved By: Alan Perks
Seconded By: Jean Paul St. Pierre

RESOLVED THAT: The Board receive and file this report.

CARRIED

SOURCE PROTECTION MANAGEMENT COMMITTEE APPROVALS

Sandra submitted a report to obtain Board of Directors approval for SNC to undertake actions approved by the Source Protection Management Committee.

RESOLUTION NO. BD-28/11 Moved By: Michael Brown
Seconded By: Steven Byvelds

RESOLVED THAT: The Board of Directors approve the delivery of the Early Response Program as per the Source Protection Management Committee's approval.

CARRIED

2011 SNC COMMITTEE APPOINTMENTS

Dennis provided the Board of Directors with a listing of SNC Committees.

RESOLUTION NO. BD-29/11 Moved By: Doug Thompson
Seconded By: Tammy McRae

RESOLVED THAT: An updated SNC Committee representative listing be brought back to the Board of Directors.

CARRIED

SNC GRANT SUBMISSIONS

Dennis submitted a report to receive approval from the Board of Directors regarding grant submissions.

RESOLUTION NO. BD-30/11 Moved By: Doug Thompson
Seconded By: Claude Levac

RESOLVED THAT: The Board of Directors approve the submission of the following grant applications:
- Prosperity Initiative Grant
- Shell Environmental Fund / Tomlinson / Federal or Provincial Grant
- MacLean Foundation.

CARRIED

APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since the last meeting for their approval.

RESOLUTION NO. BD-31/11 Moved By: Steven Byvelds
Seconded By: Jean Paul St. Pierre

RESOLVED THAT: The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2010-EDW-R056, 2010-OSG-R116, 2010-NAT-R124, 2010-ALP-R127, 2010-CUM-R128, 2011-OSG-R001, 2011-GLO-R002, 2011-CUM-R003, 2011-CUM-R004, 2011-SDU-R006, 2011-NST-R011.

CARRIED

Michael Brown and Steven Byvelds requested the addition of the following items to the Agenda:

SECOND VICE-CHAIR & CA ACT / CONSTITUTION REVIEW

Michael Brown requested that the possibility of a second Vice-Chair position be investigated; and Steven Byvelds requested that the CA Act and Constitution be reviewed as well.

RESOLUTION NO. BD-32/11 Moved By: Michael Brown
Seconded By: Steven Byvelds

RESOLVED THAT: Staff investigate the option of having a second Vice-Chair and bring a report back to the Board; and

FURTHER THAT: Staff review the CA Act and Constitution and bring an update back to the Board of Directors.

CARRIED

FINANCIAL REPORTS

DISBURSEMENT REGISTER FOR JANUARY AND FEBRUARY 2011

MONEY RECEIVED IN JANUARY AND FEBRUARY 2011

- Dennis presented a report to update, and obtain Board of Directors approval for the disbursement register for January and February 2011; and of Money Received in January and February 2011

RESOLUTION NO. BD-33/11 Moved By: Doug Thompson
Seconded By: Ken Hill

RESOLVED THAT: The Board of Directors approve the disbursement register of \$747,358.94 for January and \$311,133.70 February 2011; and

FURTHER THAT: The Board of Directors receive and file the Money Received in January and February 2011 report.

CARRIED

APPROVAL AND HIGHLIGHTS OF:

- 8

BOARD MEMBER RECOGNITION

Dennis recognized Past Board members and Lawrence presented each with a gift on behalf of the Board of Directors and staff.

- Alvin Runnalls
- Lianne Acres-Hanna
- Robert Jellett
- Floyd Dingwall

Doug Thompson left the meeting at 3:20 p.m.

GUEST SPEAKER

Dennis introduced Don Pearson, General Manager of Conservation Ontario. Don presented a slideshow with background information on the duties and responsibilities of Conservation Ontario, and the work that Conservation Authorities are mandated to carry out.

ADJOURNMENT

The Annual General Meeting adjourned at 4:00 p.m.

RESOLUTION NO. BD-36/11

Moved By: Michael Brown

Seconded By: Jean Paul St. Pierre

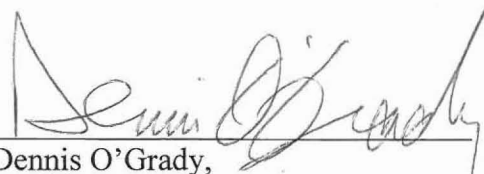
RESOLVED THAT:

The meeting be adjourned.

CARRIED



Lawrence Levere,
Chairman.



Dennis O'Grady,
General Manager/Secretary-Treasurer.

/dm



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SOUTH NATION CONSERVATION BOARD OF DIRECTORS MEETING
WEDNESDAY, APRIL 20TH, 2011- MEETING NO. 03/11

The Board of Directors Meeting was held on Wednesday, April 20th, 2011 at South Nation Conservations' office, Finch beginning at 10:25 a.m.

Directors Present:

Lawrence Levere, Chair
Bill Smirle, Vice-Chair
Michael Brown (teleconference)
Steven Byvelds
Claude Levac
François St. Amour
Jean Paul St. Pierre
Alan Perks
Doug Thompson
Tammy McRae
Barclay Cormack

Regrets:

Ken Hill, Past-Chair
Stephen Blais

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
Josee Brizard, Director of Conservation Programs
Sandra Mancini, Director of Planning & Engineering
Pat Piitz, Director of Lands & Fisheries
Angela Coleman, Director of Communications & Marketing
Alain E. Desjardins, Director of Finance
Lorie Henderson, Director of Administrative Services
Dianne MacMillan, Sr. Administrative Assistant
Elise Lefebvre, Administrative Clerk Receptionist
Geoff Owens, Regulations Officer
Nathan Farrell, Watershed Planner
Lisa Migneault, Resource Technician
Linda Hutchinson, Senior Accountant
Debbie Edwards, Bookkeeper
Katherine Watson, Water Resources Specialist
Ronda Boutz, Water Quality Coordinator
Jason Symington, Environmental Technologist
Naomi Langlois-Anderson, Senior Fish & Wildlife Technician
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
Thomas Byvelds, Geo-Portal Project Assistant

Guests: Floyd Dingwall
Murray Inch
Michael Barclay, Collins Barrow Chartered Accountants
Dr. David Lapen, Agriculture & Agri-Food Canada

Chair Lawrence Levere opened the meeting and welcomed everyone. Lawrence updated the Board Members on the Conservation Ontario Annual General Meeting attended by Lawrence, Ken Hill, and Dennis. Past-Chair, Ken Hill, while not successful in his bid for Chair of Conservation Ontario, was elected to the Executive which will increase Eastern Ontario Conservation Authority's visibility.

RESOLUTION NO. BD-037/11	Moved By:	Steven Byvelds
	Seconded By:	Michael Brown

RESOLVED THAT: The agenda be approved as presented with the following addition:
a) Michael Brown asked that Crysler Dam Hydro Power Generation Update be added as item 9 h) to the Agenda.

CARRIED

Michael Brown declared a conflict of interest in regard to the Closed report, Agenda item 15a), and as such did not participate, be present for, or be involved in the discussion or voting on this issue.

Staff presented the April 2011 project update for the Board of Directors.

Dr. Lapen presented an informative slideshow to the Board of Directors relating to the WEBs (Watershed Evaluation of Beneficial Management Practices) program. Lawrence thanked Dr. Lapen, and asked that he return to provide a more in-depth presentation.

BOARD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES OF MARCH 24TH, 2011.

- Leitrim Wetland Advisory Committee meeting minutes of March 25th, 2011
- Communications Committee meeting minutes of April 7th, 2011
- Joint Occupational Health & Safety meeting minutes of April 7th, 2011

RESOLUTION NO. BD-038/11 Moved By: Michael Brown
Seconded By: Doug Thompson

RESOLVED THAT: The Directors approve the Board of Directors Annual General Meeting minutes of March 24th, 2011 with the following addition:
a) Page 7, Approval of Permits Issued: ‘...issued *since their last meeting....*’ and

FURTHER THAT: The Board of Directors approve the actions and recommendations of:
a) the Leitrim Wetland Advisory Committee minutes of March 25th, 2011
b) Communications Committee meeting minutes of April 7th, 2011
c) Joint Occupational Health & Safety meeting minutes of April 7th, 2011

CARRIED

BUSINESS ARISING FROM MINUTES

Leitrim Wetland Advisory Committee meeting minutes of March 25th, 2011: Michael Brown asked that a report be brought to the Board regarding the Scientific Advisory Committee Mandate.

Communications Committee meeting minutes of April 7th, 2011: Steven Byvleds requested a report on the Communications 2011 Workplan be brought to the Board.

SHIELD’S CREEK FOOTBRIDGE PROJECT

Sandra provided a report to the Board Members for clarification regarding funding allocation of the Shield’s Creek Footbridge Project as requested.
This update was for information purposes only.

2011 BOARD OF DIRECTORS MEETING SCHEDULE

Dennis submitted a report to update the Board of Directors on the day and time for the 2011 monthly SNC Board of Directors meetings. The Board of Directors agreed that the Board meetings return to the third Thursday of each month, at 9 a.m.

NEW BUSINESS

2010 DRAFT AUDITED FINANCIAL STATEMENT (APPENDIX A)

Presentation by: Collins Barrow, Chartered Accountants – Michael Barclay

Alain provided a report to obtain Board of Directors approval for the 2010 DRAFT Audited Financial Statement. Michael Barclay, Collins Barrow reviewed the 2010 Draft Audited Financial Statement with the Board of Directors.

RESOLUTION NO. BD-039/11 Moved By: Steven Byvleds
Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors approve the 2010 Audited Financial Statement.

CARRIED

- **Appendix B:** Representation Letter
- **Appendix C:** Audit Planning Letter
- **Appendix D:** Reporting Letter

RESOLUTION NO. BD-040/11 Moved By: Michael Brown
Seconded By: Doug Thompson

FURTHER THAT: Appendix D: An update regarding the Management Recommendations Letter be brought back to the Board; and

CARRIED

Ronda updated the Board of Directors on the Coordination of Wastewater Discharges in the South Nation River Watershed project.

CARRIED

Jason submitted a report to obtain Board of Directors approval to apply for funding and undertake the 2011 - 2012 Water and Erosion Control Infrastructure (WECI) program.

RESOLVED THAT: The Board of Directors approve the submission to the 2011-2012 Water and Erosion Control Infrastructure program for the following projects:

CARRIED

Ronda provided the Board with background information relating to an attached letter from the Clean Water Committee.

CARRIED

Ronda presented a report to obtain Board approval to enter into an agreement with Agriculture and Agri-Food Canada (AAFC) for Agricultural Greenhouse Gases Program (AGGP) funding.

RESOLVED THAT: The Board of Directors approve entering into a contribution agreement with Agriculture and Agri-Food Canada for the “*Grow More and Emit Less: Managing the Impact of Agricultural Drainage Management on Greenhouse Gas Emissions*” project in the amount up to \$639,412; and

FURTHER THAT

The Board of Directors approve entering into a contract with the University of Ottawa to conduct work related to the above mentioned project to an upset limit of \$575,283 (including applicable taxes).

CARRIED

SNC 2011 SUMMER STUDENTS

Dianne submitted a report to the Board of Directors to receive approval to hire summer students for the 2011 summer season.

RESOLUTION NO. BD-045/11

Moved By: Bill Smirle
Seconded By: François St. Amour

RESOLVED THAT:

The Board of Directors approve hiring the summer staff under Ministry of Natural Resources, Service Canada and Job Zone subsidies; and

FURTHER THAT:

If subsidy funding is approved, hiring additional summer staff.

CARRIED

APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits to be approved that have been issued since March 16th, 2011.

RESOLUTION NO. BD-046/11

Moved By: Barclay Cormack
Seconded By: Jean Paul St. Pierre

RESOLVED THAT:

The SNC Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2011-NAT-R005, 2011-NDU-R015, 2011-CUM-R012, 2011-CUM-R017, 2011-NAT-R020.

CARRIED

CRYSLER DAM HYDROPOWER GENERATION UPDATE

Sandra updated the Board of Directors regarding the HydroPower Generation project and the contract timeline issues and will bring a report to the May Board of Director's meeting with further information.

FINANCIAL REPORTS

DISBURSEMENT REGISTER FOR MARCH 2011

MONEY RECEIVED IN MARCH 2011

Alain presented a report to update, and obtain Board of Directors approval for the disbursement register for March 2011, and Money Received in March 2011.

RESOLUTION NO. BD-047/11 Moved By: Alan Perks
Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors approve the Disbursement Register of \$433,006.93 for March 2011; and

FURTHER THAT: The Board of Directors receive and file the Money Received in March 2011 report.

CARRIED

2011 CONSERVATION ONTARIO LEVY AND SNC 2011 INSURANCE RENEWAL

Lorie submitted a report to seek Board approval for payment of the 2011 Conservation Ontario Levy and the South Nation Conservation Insurance renewal premium for April 1, 2011 to March 31, 2012.

RESOLUTION NO. BD-048/11 Moved By: Bill Smirle
Seconded By: Steven Byvelds

RESOLVED THAT: The Board of Directors approve payment of the 2011 Conservation Ontario Levy of \$23,877; and

FURTHER THAT: The Board of Directors approve payment to AON Reed Stenhouse of approximately \$50,000 for the SNC insurance renewal premium for April 1, 2011 to March 31, 2012.

CARRIED

MEETING ROOM SOUND SYSTEM UPGRADE

Dianne presented a report to seek Board approval to upgrade the current sound system in the SNC meeting rooms.

RESOLUTION NO. BD-049/11 Moved By: Bill Smirle
Seconded By: François St. Amour

RESOLVED THAT: The Board of Directors approve purchase of a sound system upgrade at an approximate cost of \$25,000; and

FURTHER THAT: A report be taken to the Source Water Protection Program to receive approval for the purchase of the system.

CARRIED

SUPPLEMENTAL AGENDA

COMPUTER EQUIPMENT LEASE VERSUS PURCHASE

Linda submitted a report to provide the Board with computer equipment purchase and leasing analysis.

RESOLUTION NO. BD-050/11 Moved By: Claude Levac
Seconded By: Alan Perks

The Board of Directors approve the purchase of computer equipment to an upset limit of \$18,500 including taxes.

CARRIED

Thursday, May 19th, 2011 at 9 a.m.

- 2010 Grant Application Listing
- 2011 Grant Application Listing
- 2011 SNC Committee Representatives

CLOSED SESSION REPORT

- Lands Acquisitions Update

The meeting move into closed session at this time.

RESOLVED THAT: The meeting move to closed session.

OPEN SESSION

The meeting move to open session at this time.

RESOLVED THAT: The meeting move to open session.

LANDS ACQUISITIONS UPDATE

Pat submitted a report to update the Board of Directors on land acquisitions in progress, and to advise the Board of acquisitions for future consideration currently under negotiation.

RESOLVED THAT: The Board of Directors receive and file this report on land acquisitions.

CARRIED



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SOUTH NATION CONSERVATION BOARD OF DIRECTORS MEETING
THURSDAY JUNE 16TH, 2011- MEETING NO. 04/11

The Board of Directors Meeting was held on Thursday June 16th, 2011, at South Nation Conservation's Administration Office beginning at 8:40 a.m.

Directors Present: Lawrence Levere, Chair
 Bill Smirle, Vice-Chair
 Ken Hill, Past-Chair
 Claude Levac
 François St. Amour
 Jean Paul St. Pierre
 Alan Perks
 Michael Brown
 Tammy McRae
 Barclay Cormack

Regrets: Steven Byvelds
 Doug Thompson
 Stephen Blais

Staff Present: Dennis O'Grady, General Manager/Secretary-Treasurer
 Jennifer Boyer, Senior Planner
 Josee Brizard, Director of Conservation Programs
 Sandra Mancini, Director of Planning & Engineering
 Pat Piitz, Director of Lands & Fisheries
 Angela Coleman, Director of Communications & Marketing
 Alain E. Desjardins, Director of Finance
 Lorie Henderson, Director of Administrative Services
 Dianne MacMillan, Sr. Administrative Assistant
 Elise Lefebvre, Administrative Clerk Receptionist
 Geoff Owens, Regulations Officer
 Jason Symington, Environmental Technologist
 Mathieu Leblanc, Planning Assistant
 Linda Hutchinson, Senior Accountant
 Katherine Watson, Water Resources Specialist
 Ronda Boutz, Water Quality Coordinator
 Valerie Sylvia, Water Quality Assistant
 Steve Hunter, Forestry Specialist
 Ed Kupczyk, Senior Forestry Specialist
 Mike Petryk, Jr. Lands and Water Resource Technician
 Naomi Langlois-Anderson, Senior Fish & Wildlife Technician

Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
Rose-Marie Chrétien, Woodlot Advisory Technician
Michelle Scheerder, Fish and Wildlife Resource Technician
Summer Staff 2011:

Michelle Lefebvre, Administrative Clerk
Emilee Walker, Finance Clerk
Janet Greenhorn, Invasive Species Monitoring Technician
Brandon Oosterhof, Fisheries Assistant
Danielle Quesnel, Planning and Engineering Assistant
Colleen Kennedy, Planning and Engineering Assistant
Kiersti McMillan, Works Department Assistant
Dave Coulas, Health & Safety Assistant
Martin Vander Byl, Works Department Assistant

Guests: Floyd Dingwall
Murray Inch
Richard Pilon, Project Manager, Source Water Protection
Claude Cousineau, Chair, Source Water Protection
Phil Barnes, Water Resources Engineer, Source Water Protection

CHAIRMAN REMARKS

Chair Lawrence Levere opened the meeting and welcomed everyone. Lawrence spoke of the Forestry Film presentation held at SNC offices, and thanked staff for organizing this event.

Dennis informed the Board Members regarding the incorporation of the Source Protection Authority (SPA) meeting and the SNC Board meeting into one Agenda for a more streamlined meeting package.

Claude Cousineau, Chair Source Water Protection, congratulated the SWP staff on the hard work in developing the Assessment Report, and mentioned a letter of commendation from the Ministry of the Environment regarding this report.

SOURCE PROTECTION AUTHORITY MEETING

APPROVAL OF SPA AGENDA

RESOLUTION NO. SPABD-007/11

Moved By: Michael Brown
Seconded By: Jean Paul St. Pierre

RESOLVED THAT: The Board of Directors approve the Source Protection Authority agenda of June 16th, 2011 as presented.

CARRIED

DECLARATION OF CONFLICT OF PECUNIARY INTEREST

There were no Declarations of Conflict of Pecuniary Interest.

APPROVAL OF: SOURCE PROTECTION AUTHORITY MEETING MINUTES OF APRIL 20TH, 2011

RESOLUTION NO. SPABD-008/11

Moved By: Alan Perks
Seconded By: Claude Levac

RESOLVED THAT: The Board of Directors approve the Source Protection Authority meeting minutes of April 20th, 2011.

CARRIED

NEW BUSINESS

PROJECT MANAGEMENT UPDATE

Richard updated the South Nation Source Protection Authority on the Source Protection Program Structure established under the *Clean Water Act*.

This report was for information purposes only.

RISK MANAGEMENT PROGRAM UPDATE

Jennifer provided a report to update the South Nation Source Protection Authority on recent information received from the Ministry of the Environment regarding Risk Management Officials, enforcement, implementation responsibilities and training requirements on Part IV powers under the *Clean Water Act* (CWA).

RESOLUTION NO. SPABD-009/11 Moved By: Barclay Cormack
Seconded By: Alan Perks

RESOLVED THAT: South Nation Source Protection Authority receive and file the Risk Management Update report as presented.

CARRIED

PRELIMINARY SOURCE PROTECTION POLICY CONCEPTS – RESIDENTIAL SECTOR

Jennifer submitted a report updating the Source Nation Source Protection Authority on the results of the April and May Planning Policy Meeting of the Source Protection Committee, focusing on the Residential Sector.

RESOLUTION NO. SPABD-010/11 Moved By: Alan Perks
Seconded By: Bill Smirle

RESOLVED THAT: South Nation Source Protection Authority receive and file the Preliminary Source Protection Policy Concepts for the Residential Sector as presented.

CARRIED

ADJOURNMENT

The South Nation Source Protection Authority meeting adjourned at 9:40 a.m.

RESOLUTION NO. SPABD-011/11 Moved By: Bill Smirle
Seconded By: Ken Hill

RESOLVED THAT: The meeting be adjourned.

CARRIED

APPROVAL OF AGENDA, AND SUPPLEMENTAL AGENDA

CARRIED

CARRIED

CARRIED

The meeting recessed for 10 minutes at 10:30 a.m.

NEW BUSINESS

LEVEL III PARTNERSHIP AGREEMENT WITH FISHERIES AND OCEANS CANADA (DFO)

Amie presented a report to the Board of Directors to obtain approval to sign the Level III partnership agreement with DFO.

RESOLUTION NO. BD-058/11 Moved By: François St. Amour

Seconded By: Tammy McRae

RESOLVED THAT: The Board of Directors approve signing the Level III Partnership Agreement with Fisheries and Oceans Canada; and

FURTHER THAT: Staff review the fee system and bring a report back to the Board with examples of time spent on Level III applications.

CARRIED

CREATION OF SECOND VICE CHAIR POSITION

Dennis presented a report to the Board of Directors regarding the creation of a second Vice Chair position.

RESOLUTION NO. BD-059/11 Moved By: Claude Levac

Seconded By: Ken Hill

RESOLVED THAT: The current system of using Board Members to sit on, or Chair Committees be continued.

CARRIED

LEITRIM WETLAND SCIENTIFIC COMMITTEE TERMS OF REFERENCE

Katherine provided a report to seek Board approval for the Leitrim Wetland Scientific Committee Terms of Reference.

RESOLUTION NO. BD-060/11 Moved By: Barclay Cormack

Seconded By: Tammy McRae

RESOLVED THAT: The Board of Directors defer this report; and

FURTHER THAT: A detailed Business Plan be presented to the Board of Directors.

CARRIED

COMMUNICATIONS ACTION PLAN 2011

Angela supplied the Board of Directors with the *Communications Action Plan 2011* for their approval as requested at the April meeting.

RESOLUTION NO. BD-061/11 Moved By: Claude Levac

Seconded By: Michael Brown

FURTHER THAT: All action items be implemented in accordance with the terms of South Nation Conservation's *Purchasing Policy* and in accordance with the approved 2011 Budget.

CARRIED

Vice Chair Bill Smirle left the meeting at 10:55 a.m.

AMENDMENT TO THE EXCEPTION TO FISHERIES TIMING WINDOW POLICY

Pat updated the Directors with a report to amend the SNC Policy for *Exceptions to the In-Water Work Timing Window Guideline*.

RESOLUTION NO. BD-062/11 Moved By: Tammy McRae
Seconded By: Ken Hill

RESOLVED THAT: The Board of Directors approve the amendment to the *Exception to Fisheries Timing Window Policy* and circulate to all Municipalities.

CARRIED

CRYSLER HYDROPOWER UPDATE

Sandra updated the Board of Directors on the status of the Crysler Hydropower Project.

RESOLUTION NO. BD-063/11 Moved By: Ken Hill
Seconded By: Michael Brown

RESOLVED THAT: The Board of Directors receive and file this update; and

FURTHER THAT: A status report be brought back to the Board of Directors to ensure compliance with the provisions of the Planning Act.

CARRIED

BOARD APPROVALS FOR THE EASTERN ONTARIO WATER RESOURCES COMMITTEE

- To obtain Board of Directors approval to disburse the Eastern Ontario Water Resources Committee (EOWRC) funds for 2011
- To obtain Board of Directors retroactive approval for SNC's funding proposal submissions to the Eastern Ontario Water Resources Committee (EOWRC)

RESOLUTION NO. BD-064/11 Moved By: Jean Paul St. Pierre
Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors approve disbursing the 2011 Eastern Ontario Water Resources Committee (EOWRC) funds, as per the EOWRC's direction, to an upset limit of approximately \$118,162; and

The Board of Directors approve the submission of grant applications for Well Decommissioning, Riverwatch Program, and Investigation of Field Methods for Cold/Cool Stream Identification: Pilot Study to the Eastern Ontario Water Resources Committee for 2011; and

The Board of Directors approve entering into an agreement with Eastern Ontario Water Resources Committee (EOWRC) to undertake the following approved projects; and

Project	EOWRC Funds	SNC Funds	Partner Funds	Total Project
Well Decommissioning	\$30,000	\$4,000	\$6,200	\$40,200
Investigation of Field Methods for Cold/Cool Stream Identification: Pilot Study	\$10,000	\$10,000	\$32,000	\$52,000
Total	\$40,000	\$14,000	\$38,200	\$92,200

The Board of Directors approve South Nation Conservation to deliver the well decommissioning grants to landowners within the Eastern Ontario Water Resources Study area to a maximum grant of \$1,000 per well.

CARRIED

In order to obtain Board of Directors approval, Ronda submitted a report regarding the disbursement of the City of Ottawa Special Levy for the Ottawa Rural Clean Water Grants Program (ORCWGP) expenses.

RESOLUTION NO. BD-065/11 Moved By: François St. Amour
Seconded By: Barclay Cormack

The Board of Directors approve disbursing the City of Ottawa Special Levy for the Ottawa Rural Clean Water Grants Program to South Nation Conservation, Rideau Valley Conservation Authority, Mississippi Valley Conservation, and the Ontario Soil and Crop Improvement Association for 2011 program expenses to an upset limit of \$282,385.

CARRIED

i. Pat submitted a report to seek approval of the Board of Directors for a request for funding under the Creative Communities Prosperity Fund.

RESOLUTION NO. BD-066/11 Moved By: Michael Brown
Seconded By: Jean Paul St. Pierre

The Board of Directors approve a funding request to the Creative Communities Prosperity Fund

- ii. Angela sought Board of Directors approval for a funding application to the Museum & Technology Fund.

RESOLUTION NO. BD-067/11 Moved By: Michael Brown
Seconded By: Tammy McRae

RESOLVED THAT: The Board of Directors approve a funding request to the Museum & Technology Fund for historical records digitization and a historical records database.

CARRIED

APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing indicating permits that have been issued since April 12th, 2011.

RESOLUTION NO. BD-068/11

Moved By:	Claude Levac
Seconded By:	Jean Paul St. Pierre

RESOLVED THAT: The SNC Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2011-ALP-R021R, 2011-NAT-R016, 2011-AUG-R013, 2011-AUG-R018, 2011-NGL-R019, 2011-ALP-R024, 2011-NAT-R005A, 2011-NAT-R023, 2011-CUM-R008, 2011-EDW-R025, 2011-ALP-R026, 2011-OSG-R028, 2011-CLR-R029, 2011-CLR-R031, 2011-NAT-R032.

CARRIED

FINANCIAL REPORTS

CONSERVATION ONTARIO EXECUTIVE ELECTION

Dennis presented a report to receive approval from the Board of Directors confirming the election of Ken Hill to Conservation Ontario's Executive.

RESOLUTION NO. BD-069/11 Moved By: Jean Paul St. Pierre
Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors approve the election of Ken Hill to Conservation Ontario Executive.

CARRIED

FINANCIAL REPORTS:

MONEY RECEIVED AND DISBURSEMENT REGISTER FOR APRIL AND MAY 2011

Alain informed the Board of the Money Received for April & May 2011, and obtain Board approval of the Disbursement Register for April & May 2011.

STATEMENT OF OPERATIONS

Alain provided a report to review the estimated Statement of Operation for the year ending December 31, 2011, as of May 31, 2011.

MANAGEMENT LETTER FROM AUDITORS

Alain submitted a report to discuss various recommendations from the Auditors in the attached management letter.

GRASS CUTTING QUOTES

Josee updated the Board of Directors on quotes received for the 2011-2012 grass maintenance.

RESOLUTION NO. BD-070/11 Moved By: Ken Hill
Seconded By: Jean Paul St. Pierre

RESOLVED THAT: The Board receive and file the money received for April and May 2011, and approve the disbursement register of \$365,007.32 for April 2011, and the disbursement register of \$386,963.63 for May 2011; and

FURTHER THAT: The Board of Directors receive and file the Statement of Operations for the year ending December 31, 2011, as of May 31, 2011; and

FURTHER THAT: The Board of Directors approve cash and cheques be locked in the fire proof cabinet each night and deposited when warranted; and

FURTHER THAT: The Bank Reconciliation, starting in 2011, will be reviewed and initialed by someone other than the preparer; and

FURTHER THAT: Staff bring the reserve allocation report early in the New Year for Board approval for amounts over the signing limit of the Chairman, Vice-Chairman, or the Past-Chairman; and

FURTHER THAT: The Board to approve the Grass Cutting quotes as listed.

CARRIED

SUPPLEMENTAL AGENDA

Dennis requested the report – ‘Sound System Update’ be added as Supplemental Agenda Item #3. b).

FORESTRY COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF JUNE 8TH, 2011

RESOLUTION NO. BD-071/11 Moved By: François St. Amour
Seconded By: Jean Paul St. Pierre

RESOLVED THAT: The Board of Directors approve the actions and recommendations of the Forestry Committee meeting minutes of June 8th, 2011.

CARRIED

FORESTRY PRESENTATION

Steven updated the Board of Directors regarding the status of the SNC Forests.

Steven sought Board approval for SNC to take the lead to quantify the status of forest cover within the South Nation watershed using the 2008 DRAPE imagery and to complete an analysis to determine the trends with respect to forest cover change since 1991.

RESOLVED THAT: The Board approve the development of a business case for the quantification and analysis of forest cover status and trends within the South Nation Watershed.

CARRIED

The meeting move to open session at this time.

RESOLVED THAT: The meeting move to open session.

PROPOSED CHANGES TO SEWAGE SYSTEM INSPECTION PROGRAM IN SDG & PR

RESOLVED THAT: SNC meet with the Raisin Region Conservation Authority and the EOHU to develop the process and procedures for a transition of the program.

FOURTH PARTY CLAIM AGAINST SOUTH NATION CONSERVATION

RESOLVED THAT: The Board of Directors approve the proposed settlement contribution recommended by the Insurance Company and file this report.

Mike submitted a report to obtain approval to purchase the Francine Tessier Property in the former Township of Cambridge.

RESOLVED THAT: The Board of Directors approve purchasing the Francine Tessier Property in the Former Township of Cambridge, to an upset limit of \$6,000 plus legal fees; and

FURTHER THAT: The Board of Directors approve the Chair, Vice-Chair and Past Chair making a final decision on the matter upon review and of the property appraisal.

CARRIED

SNC LAND LEASE TO BELLEMARE

Pat presented a report to seek approval of the Board of Directors to lease SNC land to Mr. Marcel Bellemare.

RESOLUTION NO. BD-079/11 Moved By: Barclay Cormack
Seconded By: Jean Paul St. Pierre

RESOLVED THAT: The Board of Directors approve that the Chair, Vice Chair and General Manager negotiate a lease agreement on the subject land to the interest of Mr. Marcel Bellemare.

CARRIED

IT MANAGED SERVICES

Linda submitted a report to seek approval of the Board of Directors for an Information Technology (IT) maintenance contract.

RESOLUTION NO. BD-080/11 Moved By: Michael Brown
Seconded By: François St. Amour

RESOLVED THAT: The Board of Directors approve staff extend NOVA Networks contract for 6 months; and

FURTHER THAT: The IT Managed Services Contract be tendered.

CARRIED

SNC SUMMER STAFF

SNC Summer Staff joined the meeting, introduced themselves to the Board of Directors, and gave brief biographies, and described their SNC summer job responsibilities.

ADJOURNMENT

The meeting adjourned at 12:50 p.m.

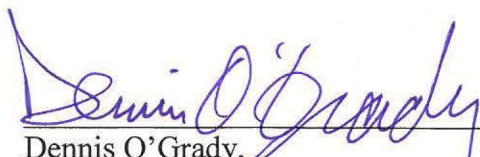
RESOLUTION NO. BD-081/11 Moved By: Jean Paul St. Pierre
Seconded By: Michael Brown

RESOLVED THAT: The meeting be adjourned.

CARRIED



Lawrence Levere,
Chairman.



Dennis O'Grady,
General Manager/Secretary-Treasurer.



BOARD OF DIRECTORS MEETING
Thursday, August 25th, 2011 - Meeting No. 07/11

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
Dianne MacMillan, Sr. Administrative Assistant
Elise Lefebvre, Administrative Clerk Receptionist
Sandra Mancini, Director of Planning and Engineering
Geoff Owens, Regulations Officer
Lisa Migneault, Resource Technician
Linda Hutchinson, Senior Accountant
Alain Desjardins, Director of Finance
Pat Piitz, Director of Lands and Fisheries
Angela Coleman, Director of Communications and Marketing
Gord Shaver, Media Specialist
Josée Brizard, Director of Conservation Programs
Ed Kupczyk, Senior Forestry Specialist
Katherine Watson, Water Resources Specialist
Ronda Boutz, Water Quality Coordinator
Naomi Langlois-Henderson, Senior Fish & Wildlife Technician
Rose-Marie Chrétien, Woodlot Advisory Technician
Roy Steele, Works Superintendent
David Finch, Assistant Works Superintendent
Monique Sauvé, Lead Inspector, Sewage Technician
Ryan Robson, Resource Technician

Michelle Scheerder, Fish and Wildlife Resource Technician
Chris Craig, Senior Forest Technician
Karen Paquette, Species at Risk Technician
Michelle Lefebvre, Summer Student – Administration
Emilee Walker, Summer Student – Finance
Janet Greenhorn, Summer Student – Fisheries
Brandon Oosterhof, Summer Student – Fisheries
Sarah Craig, Summer Student – Fisheries
Kiersti McMillan, Summer Student – Works
Martin Vander Byl, Summer Student – Works
Melanie Robin, Summer Student – Communications
Dave Coulas, Summer Student – J.O.H.S
Colleen Kennedy, Summer Student - Planning

Guests: Murray Inch

CHAIRMAN'S REMARKS

Lawrence Levere, Chairman updated Board Members regarding his attendance at the Canadian Water Resource Association conference in Newfoundland. Lawrence informed the Board and staff that many conference attendees recognized South Nation Conservation and is well known across the country. Lawrence commended Murray Inch, and the Friends of Oak Valley for their many years of hard work at the Oak Valley Pioneer Park.

APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-082/11 Moved By: Michael Brown
Seconded By: Steven Byvleds

RESOLVED THAT: The agenda and supplemental agenda be approved as presented

CARRIED

DECLARATION OF CONFLICT OF PECUNIARY INTEREST

There were no Declarations of Conflict of Pecuniary Interest.

SNC POWER POINT PRESENTATIONS

- **STAFF PROJECT UPDATE AND SUMMER STUDENT PRESENTATION**

Staff presented the August 2011 projects update, and the SNC Summer Students informed the Board of Directors of their work experience for the summer of 2011.

- **FORESTRY PROGRAMS UPDATE**

Steven Hunter provided the Board of Directors with an update on the SNC Forestry programs.

APPROVAL OF:

BOARD OF DIRECTORS MEETING MINUTES OF JUNE 16th, 2011

RESOLUTION NO. BD-083/11 Moved By: Claude Levac

Seconded By: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve the Board of Directors meeting minutes of June 16th, 2011.

CARRIED

APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF:

- Communications Committee meeting minutes of June 15th, and July 20th, 2011
- Fish & Wildlife Committee meeting minutes of June 16th, 2011
- Joint Occupational Health & Safety Committee meeting minutes of July 6th, 2011
- Clean Water Committee meeting minutes of July 25th, 2011

RESOLUTION NO.BD-084/11

Moved By: Michael Brown

Seconded By: Claude Levac

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meetings minutes of June 15th and July 20th, 2011; Joint Occupational Health & Safety Committee meeting minutes of July 6th, 2011; and the Clean Water Committee meeting minutes of July 25th, 2011; and

FURTHER THAT:

The Board of Directors approve the actions and recommendations of the Fish and Wildlife meeting minutes of June 16th, 2011.

CARRIED

NOTE: Agenda Item 9 - Supplemental Agenda, was moved to follow Approval of the Minutes, Agenda Item 6, in order to address the Closed Reports to ensure Quorum – moved by Board Member Consensus

The meeting recessed for 5 minutes

SUPPLEMENTAL AGENDA

SNC WATER RESPONSE TEAM HIGHLIGHTS AND MINUTES

Lisa requested Board of Directors approval of the actions and recommendations of the Water Response Team meeting minutes of August 18th, 2011.

RESOLUTION NO.BD-085/11

Moved By: Jean Paul St. Pierre

Seconded By: Claude Levac

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Water Response Team meeting minutes of August 18th, 2011.

CARRIED

PURCHASING POLICY AND AWARDING CONTRACT FOR DAM SAFETY ASSESSMENT

Dennis provided a report in order to resolve a purchasing policy issue regarding the dam safety assessment contracts.

RESOLUTION NO. BD-086/11 Moved By: Michael Brown
Seconded By: Claude Levac

RESOLVED THAT: The Board of Directors, for public policy reasons relating to time safety and securing time sensitive grants, approve the use of written quotes for awarding of the dam safety assessments, and

FURTHER THAT: The Finance Department review, again, with all staff SNC's purchasing policy and when to apply it.

CARRIED

CLOSED SESSION

The meeting move into closed session at this time to discuss the following report:

- Proposal: Municipal Septic System Program (Part 8, Ontario Building Code)

RESOLUTION NO. BD-087/11 Moved By: Steven Byvelds
Seconded By: Barclay Cormack

RESOLVED THAT: The meeting move to closed session.

CARRIED

OPEN SESSION

The meeting move to open session at this time.

RESOLUTION NO. BD-088/11 Moved By: Steven Byvelds
Seconded By: Barclay Cormack

RESOLVED THAT: The meeting move to open session.

CARRIED

PROPOSAL: MUNICIPAL SEPTIC SYSTEM PROGRAM (PART 8, ONTARIO BUILDING CODE)

Dennis presented a report to seek Board approval to offer delivery of a Septic System Program to Municipalities.

RESOLUTION NO. BD-089/11 Moved By: Barclay Cormack
Seconded By: Jean Paul St. Pierre

RESOLVED THAT: The Board of Directors approve entering into 5 year-agreements with Municipalities for delivery of septic system programs with the required staffing; and

FURTHER THAT: The 2012 Fee Schedule be adopted; and

FURTHER THAT:

The community groups in Russell undertaking these activities be encouraged to apply for a River Grant or Board Member grant to assist with this Project.

CARRIED

SMALL PROJECT COMPONENT OF THE ENABLING ACCESSIBILITY FUND

Dianne sought Board of Directors approval to submit a funding application to Human Resources and Skills Development Canada (HRSDC) – Small Project Component of the Enabling Accessibility Fund.

RESOLUTION NO.BD-092/11 Moved By: Barclay Cormack
Seconded By: Tammy McRae

RESOLVED THAT: The Board of Directors approve a funding request to Human Resources and Skills Development Canada – Small Project Component of the Enabling Accessibility Fund.

CARRIED

APPROVAL OF PERMITS ISSUED

Geoff submitted a list of permits that have been issued since June 8, 2011 for Board of Directors approval.

RESOLUTION NO.BD-093/11 Moved By: Steven Byvelds
Seconded By: François St. Amour

RESOLVED THAT: The SNC Board of Directors approves the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2011-NAT-R071, 2011-NGL-R073, 2011-NST-R059, 2011-RUS-R060, 2011-OSG-R049, 2011-OSG-R050, 2011-OSG-R051, 2011-OSG-R052, 2011-OSG-R053, 2011-OSG-R054, 2011-SDU-R062, 2011-NAT-R055, 2011-GLO-R056, 2011-GLO-R057, 2011-EDW-R058, 2011-NST-R063, 2011-OSG-R065, 2011-ALP-R067, 2011-CLR-R069, 2011-NST-R070R, 2011-NAT-R014, 2011-NST-R030, 2011-OSG-R033, 2011-NAT-R034, 2011-NAT-R036, 2011-OSG-R037, 2011-EDW-R038, 2011-NDU-R039, 2011-EDW-R040, 2011-ALP-R041, 2011-OSG-R042, 2011-OSG-R043, 2011-OSG-R044, 2011-OSG-R045, 2011-OSG-R046, 2011-OSG-R047, 2011-OSG-R048.

CARRIED

FINANCIAL REPORTS

MONEY RECEIVED AND DISBURSEMENT REGISTER FOR JUNE & JULY 2011

Alain requested Board of Directors approval for the Money Received and the disbursement for June & July 2011, and to obtain Board approval of the disbursement register for June & July 2011

CORRESPONDENCE

- Mattamy Summerside Development – email
- Invitation Eastern Ontario Municipal Climate Change Adaptation Training Program – email
- SNC Calendar of Events

ADJOURNMENT

The meeting adjourned at 11:30 a.m.

RESOLUTION NO. BD-097/11 Moved By: Barclay Cormack
Seconded By: Michael Brown

RESOLVED THAT: The meeting be adjourned.

CARRIED

Lawrence Levere,
Chairman.

$$/dm$$

Dennis O'Grady,
General Manager/Secretary-Treasurer.



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BOARD OF DIRECTORS MEETING
Thursday, September 22nd, 2011 - Meeting No. 08/11

The Board of Directors Meeting was held on Thursday September 22nd, 2011 at South Nation Conservation's office beginning at 8:30 a.m.

Directors Present: Lawrence Levere, Chair
Bill Smirle, Vice-Chair
Ken Hill, Past-Chair
Michael Brown
Steven Byvelds
Claude Levac
Alan Perks
Doug Thompson
Stephen Blais
Jean Paul St. Pierre
Tammy McRae
Barclay Cormack

Regrets: François St. Amour

Staff Present: Dennis O'Grady, General Manager/Secretary-Treasurer
Dianne MacMillan, Sr. Administrative Assistant
Elise Lefebvre, Administrative Clerk Receptionist
Lorie Henderson, Director of Administrative Services
Sandra Mancini, Director of Planning and Engineering
Geoff Owens, Regulations Officer
Nathan Farrell, Watershed Planner
Mathieu Leblanc, Environmental Planner
Lisa Migneault, Resource Technician
Tessa Di Iorio, Hydrogeologist
Alain Desjardins, Director of Finance
Pat Piitz, Director of Lands and Fisheries
Angela Coleman, Director of Communications and Marketing
Gord Shaver, Media Specialist
Chris Craig, Senior Forestry Technician
Josée Brizard, Director of Conservation Programs
Katherine Watson, Water Resources Specialist
Ronda Boutz, Water Quality Coordinator
Naomi Langlois-Henderson, Senior Fish & Wildlife Technician
Thomas Byvelds, Planning Services and Geomatics Technician

Roy Steele, Works Superintendent
David Finch, Assistant Works Superintendent
Sylvie Fracassi, Septic Inspector
Monique Sauvé, Lead Inspector, Sewage Technician
Ryan Robson, Resource Technician
Michelle Scheerder, Fish and Wildlife Resource Technician
Karen Paquette, Species at Risk Technician
Lyman Jones, GIS Specialist
Robin Crossley, Water Resources Intern
Tim Jackson, GIS Technician
Kate Rothwell, Water Resources Assistant
Alison McDonald, Environmental Planning Technician

Guests: Murray Inch

CHAIRMAN'S REMARKS

Lawrence Levere, Chairman welcomed Board Members, staff, and guests and opened the meeting at 8:30 a.m. Lawrence informed the Board Members of the passing of long time Fish & Wildlife Committee member Alan Chanter. Mr. Chanter was heavily involved with the Fish and Wildlife Committee for many years, and will be missed by SNC. The October 5th SNC Watershed Bus Tour is almost full, and Board Members are encouraged to contact Ronda Boutz to sign up. Lawrence updated the Members on the Port of Prescott contracts and praised SNC staff on their continuous hard work.

SNC YEARS OF SERVICE RECOGNITION

Josee submitted a biography of Sylvie Fracassi, Septic Inspector. The Board of Directors congratulated Sylvie on her 5 years at SNC.

Tammy McRae joined the meeting at 8:45 a.m.

APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-098/11 Moved By: Alan Perks
Seconded By: Barclay Cormack

RESOLVED THAT: The agenda and supplemental agenda be approved as presented.

CARRIED

DECLARATION OF CONFLICT OF PECUNIARY INTEREST

There were no Declarations of Conflict of Pecuniary Interest.

GENERAL DISCUSSION ON SNC ISSUES, PROGRAMS – BOARD

Lawrence and Dennis updated the Board of Directors concerning a meeting they attended with Darren Dalglish, CEO, Parks of the St. Lawrence. Dennis reported that there may be future partnerships evolving from this meeting. Mr. Dalglish will be working with the SNC tree planting program to plant trees in the Parks.

Doug Thompson joined the meeting at 9 a.m.

SNC POWER POINT PRESENTATIONS

STAFF PROJECT UPDATE

Staff presented the September 2011 projects update.

WORKS DEPARTMENT PROGRAMS UPDATE

Roy Steele, Works Superintendent, provided the Board of Directors with an update on the SNC Works Department programs.

APPROVAL OF:

BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 25TH, 2011

RESOLUTION NO.BD-099/11

Moved By: Doug Thompson

Seconded By: Jean Paul St. Pierre

RESOLVED THAT:

The Board of Directors approve the Board of Directors meeting minutes of August 25th, 2011 with the following amendment:

a) Resolution No. BD-086/11: "...for public policy reasons, relating to time, safety, and securing time sensitive grants approve the use..."

CARRIED

APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF:

The Board of Directors approved the inclusion of the of the Fish & Wildlife meeting minutes from the *Supplemental Agenda* at this time.

COMMUNICATIONS COMMITTEE MEETING MINUTES OF AUGUST 17TH, 2011

Angela presented the Communications Committee Meeting minutes of August 17th 2011 for Board of Directors approval.

RESOLUTION NO.BD-100/11

Moved By: Michael Brown

Seconded By: Tammy McRae

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meetings minutes of August 17th, 2011.

CARRIED

JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE MEETING MINUTES OF SEPTEMBER 7TH, 2011

Josee presented the Joint Occupational Health & Safety Committee meeting minutes of September 7th, 2011 for Board of Directors approval.

RESOLUTION NO.BD-101/11

Moved By: Ken Hill

Seconded By: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Joint Occupational Health & Safety Committee meeting minutes of September 7th, 2011.

CARRIED

SNC FISH AND WILDLIFE COMMITTEE MEETING MINUTES OF SEPTEMBER 15TH, 2011

Pat provided the Board of Directors with highlights, and to receive approval of the actions of the Fish and Wildlife meeting minutes of September 15th, 2011.

RESOLUTION NO. BD-102/11

Moved By: Ken Hill
Seconded By: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Fish and Wildlife Committee meeting minutes of September 15th, 2011.

CARRIED

**The meeting recessed for 10 minutes at 10 a.m.
Stephen Blais left the meeting at 10 a.m.**

NEW BUSINESS

SEWAGE SYSTEMS INSPECTION PROGRAM PRESENTATIONS

Josee provide the Board of Directors with the Sewage System Inspection Program schedule for Municipal Presentations.

RESOLUTION NO. BD-103/11

Moved By: Doug Thompson
Seconded By: Ken Hill

RESOLVED THAT:

The Board of Directors receive and file the Sewage System Inspection Program Presentation schedule.

CARRIED

**Ken Hill left the meeting at 10:35 a.m.
Bill Smirle left the meeting at 10:50 a.m.**

CRYSLER HYDROPOWER PROJECT

Sandra updated the Board of Directors on the status of the proposed Crysler hydropower generation project.

RESOLUTION NO. BD-104/11

Moved By: Doug Thompson
Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve applying to MNR for a Quit Claim for SNC to establish ownership of the Crysler Dam riverbed; and

FURTHER THAT: A new contract between SNC and Tweedsmuir Green Power Group Inc. be negotiated, which will include a 40 year term, milestones, and cancelation clauses; and

FURTHER THAT: The final contract be brought back to the Board of Directors for approval.

CARRIED

PROVINCIAL ELECTION ALL CANDIDATES LETTER

Angela submitted a report and letter to the Board of Directors for approval to send to all provincial election candidates in the watershed.

RESOLUTION NO. BD-105/11 Moved By: Barclay Cormack
Seconded By: Alan Perks

RESOLVED THAT: The Board of Directors approve sending the attached letter to all provincial election candidates in the South Nation Watershed with the suggested Board amendments.

CARRIED

PORT OF PRESCOTT UPDATE AND BUDGET

Pat provided an update to the Board of Directors regarding the Port of Prescott Project, and to seek approval to undertake the environmental compliance monitoring and related activities during construction of the Port.

RESOLUTION NO. BD-106/11 Moved By: Alan Perks
Seconded By: Doug Thompson

RESOLVED THAT: The Board of Directors approve the supply of environmental monitoring services and environmental project management to the Port of Prescott for the construction of a new wharf; and

FURTHER THAT: The Board of Directors approve expenses related to the above services subject to the purchasing policies of the Port of Prescott at an approximate budget of \$400,000.00.

CARRIED

DRAFT AMENDMENT – SECTION 28 OF THE CONSERVATION AUTHORITIES ACT REGULATIONS

Geoff presented a report to request South Nation Conservation (SNC) Board of Directors adoption of the amendments to Ontario Regulation 170/06.

RESOLUTION NO. BD-107/11 Moved By: Doug Thompson
Seconded By: Jean Paul St. Pierre

RESOLVED THAT:

Whereas the SNC's, Conservation Authorities Act Section 28 'Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation' has been prepared in conformity with the provisions outlined in Section 28 of the Conservation Authorities Act and the amended Ontario Regulation 97/04, and as per the eligible amendments identified by the Ministry of Natural Resources.

THEREFORE BE IT RESOLVED THAT the South Nation River Conservation Authority adopts the proposed amendments to Ontario Regulation 170/06.

AND THAT the said regulation proposal with eligible amendments be submitted to the Ministry of Natural Resources for review, posting on the Regulatory Registry, and depending on the results of the registry posting, for subsequent consideration for approval by the Minister of Natural Resources.

CARRIED

APPROVAL OF PERMITS ISSUED

Geoff submitted a listing of permits that have been issued since August 17, 2011 to receive approval from the Board of Directors.

RESOLUTION NO. BD-108/11

Moved By: Steven Byvelds
Seconded By: Claude Levac

RESOLVED THAT:

The SNC Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2011-GLO-R080, 2011-CLR-R022, 2011-NAT-R074, 2011-ALP-R075r, 2011-NDU-R076, 2011-NDU-R077, 2011-NAT-R081, 2011-NAT-R082 & 2011-CLR-R083.

CARRIED

FINANCIAL REPORTS

MONEY RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST 2011

Alain submitted the August 2011 Money Received and Disbursement Register for Board of Directors approval.

RESOLUTION NO. BD-109/11

Moved By: Doug Thompson
Seconded By: Michael Brown

RESOLVED THAT :

The Board of Directors receive and file the monies received for August 2011; and

FURTHER THAT:

The Board of Directors approve the Disbursement Register of \$467,154.47 for August 2011.

CARRIED

ESTIMATED STATEMENT OF OPERATIONS

Alain provided the Estimated Statement of Operations for Board of Directors information.

RESOLUTION NO. BD-110/11

Moved By : Jean Paul St. Pierre

Seconded By : Barclay Cormack

FURTHER THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operations as of August 31, 2011.

CARRIED

2011 BOARD OF DIRECTORS MEETINGS

- October 20th, 2011
- November 17th, 2011
- December 15th, 2011

CORRESPONDENCE

ADJOURNMENT

The meeting adjourned at 11:30 a.m.

RESOLUTION NO. BD-111/11

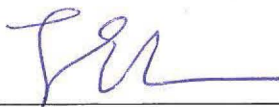
Moved By: Claude Levac

Seconded By: Barclay Cormack

RESOLVED THAT:

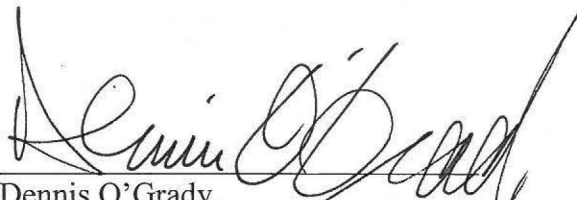
The meeting be adjourned.

CARRIED



Lawrence Levere,
Chairman.

/dm



Dennis O'Grady,
General Manager/Secretary-Treasurer.



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BOARD OF DIRECTORS MEETING
Thursday, October 20th, 2011 - Meeting No. 09/11

The Board of Directors Meeting was held on Thursday October 20th, 2011 at South Nation Conservation's office beginning at 8:30 a.m.

Directors Present:

Lawrence Levere, Chair
Ken Hill, Past-Chair
Michael Brown
François St. Amour
Steven Byvelds
Claude Levac
Alan Perks
Doug Thompson
Jean Paul St. Pierre
Tammy McRae
Barclay Cormack

Regrets:

Bill Smirle, Vice-Chair
Stephen Blais

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
Dianne MacMillan, Sr. Administrative Assistant
Elise Lefebvre, Administrative Clerk Receptionist
Sandra Mancini, Director of Planning and Engineering
Geoff Owens, Regulations Officer
Jennifer Boyer, Senior Planner
Lorie Henderson, Director of Administrative Services
Nathan Farrell, Watershed Planner
Mathieu Leblanc, Environmental Planner
Lisa Migneault, Resource Technician
Thomas Byvelds, Planning Services and Geomatics Technician
Alain Desjardins, Director of Finance
Linda Hutchinson, Senior Accountant
Pat Piitz, Director of Lands and Fisheries
Angela Coleman, Director of Communications and Marketing
Gord Shaver, Media Specialist
Chris Craig, Senior Forestry Technician
Josée Brizard, Director of Conservation Programs

Ronda Boutz, Water Quality Coordinator
David Finch, Assistant Works Superintendent
Martin VanderByl, Works Department
Monique Sauvé, Lead Inspector, Sewage Technician
Michelle Scheerder, Fish and Wildlife Resource Technician
Robin Crossley, Water Resources Intern
Tim Jackson, GIS Technician
Rose-Marie Chrétien, Woodlot Advisory Technician
Alexandre Thesier, Co-op Student La Cité collégiale

Guests: Claude Cousineau, Chair SWP
Richard Pilon, Project Manager, SWP, Raisin-South Nation Region
Murray Inch
Floyd Dingwall
Peggy Taylor, Source Protection Committee member

CHAIRMAN'S REMARKS

Lawrence Levere, Chairman welcomed Board Members, staff, and guests and opened the meeting at 8:40 a.m. Lawrence updated the Board Members on: Larose Forest Day where he met, and spoke with, the daughter of Mr. Ferdinand Larose, donator of the forest; and congratulated SNC staff for another well organized Fall Watershed Tour. Lawrence passed on the regrets of Darren Dalgleish, GM/CEO, St. Lawrence Parks Commission. Mr. Dalgleish was unable to attend the Board meeting due to last minute scheduling conflicts, however will attend next month.

SOURCE PROTECTION AUTHORITY MEETING

SNC YEARS OF SERVICE RECOGNITION

The Board congratulated Richard Pilon on 15 years of service at SNC.

Tammy McRae joined the meeting at 8:45 a.m.

APPROVAL OF SPA AGENDA

RESOLUTION NO. SPABD-012/11

Moved By: Doug Thompson
Seconded By: Alan Perks

RESOLVED THAT:

The Board of Directors approve the Source Protection Authority agenda of October 20th, 2011 as presented.

CARRIED

DECLARATION OF CONFLICT OF PECUNIARY INTEREST

There were no Declarations of Conflict of Pecuniary Interest.

APPROVAL OF:

MANAGEMENT COMMITTEE MEETING MINUTES OF JUNE 14TH, 2011

SOURCE PROTECTION AUTHORITY MEETING MINUTES OF JUNE 16TH, 2011

RESOLUTION NO. SPABD-013/11

Moved By: Ken Hill
Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve the Management Committee meeting minutes of June 14th, 2011, and the Source Protection Authority meeting minutes of June 16th, 2011 with the following amendment:

- a) Management Committee minutes: Page 2: Item #2: change the date of 8th of February, 2011 to 14th of June 2011.

CARRIED

NEW BUSINESS

PROJECT MANAGEMENT UPDATE

Richard updated the South Nation Source Protection Authority on the Source Protection Program.

RESOLUTION NO. SPABD-014/11

Moved By: Doug Thompson
Seconded By: Barclay Cormack

RESOLVED THAT:

The South Nation Source Protection Authority receive and file the Project Management Update report as presented.

CARRIED

PRELIMINARY DRAFT SOURCE PROTECTION PLAN POLICIES

Jennifer provided a report to update the South Nation Source Protection Authority on the preliminary draft Source Protection Plan policies prior to pre-consultation.

RESOLUTION NO. SPABD-015/11

Moved By: Ken Hill
Seconded By: Michael Brown

RESOLVED THAT:

The South Nation Source Protection Authority receive and file the Preliminary Draft Source Protection Plan Policies report as presented.

CARRIED

ADJOURNMENT

The South Nation Source Protection Authority meeting adjourned at 9:45 a.m.

RESOLUTION NO. SPABD-016/11

Moved By: Alan Perks
Seconded By: Michael Brown

RESOLVED THAT:

The SPA meeting be adjourned.

CARRIED

The meeting recessed for 10 minutes at 9:45 a.m.



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**SOUTH NATION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MEETING**

APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-112/11 Moved By: Doug Thompson
Seconded By: Barclay Cormack

RESOLVED THAT: The agenda and supplemental agenda be approved as presented.

CARRIED

DECLARATION OF CONFLICT OF PECUNIARY INTEREST

There were no Declarations of Conflict of Pecuniary Interest.

GENERAL DISCUSSION ON SNC ISSUES, PROGRAMS – BOARD

Steven Byvelds requested that item 13 a) (SSIP) be added to the Agenda.

SNC POWER POINT PRESENTATIONS

Staff presented the October 2011 projects update.

APPROVAL OF:

BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 22ND, 2011

RESOLUTION NO. BD-113/11 Moved By: Michael Brown
Seconded By: Jean Paul St. Pierre

RESOLVED THAT: The Board of Directors approve the Board of Directors meeting minutes of September 22nd, 2011.

Ken Hill and Doug Thompson departed the meeting at 10:30 a.m.

APPROVAL (AND POWERPOINT) OF HIGHLIGHTS AND RECOMMENDATIONS OF:

**COMMUNICATIONS COMMITTEE MEETING MINUTES
OF SEPTEMBER 21ST, 2011**

Angela presented the Communications Committee meeting minutes of September 21st, 2011 for Board of Directors approval.

RESOLVED THAT:

The SNC Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2011-OSG-R089, 2011-NAT-R090, 2011-OSG-R091, 2011-GLO-R094, 2011-AUG-R095, 2011-SDU-R078, 2011-EDW-R068, 2011-NST-R084, 2011-NST-R085, 2011-NST-R086, 2011-NDU-R087, 2011-SDU-R088, 2011-OSG-R088, 2011-NGL-R079.

CARRIED

REVISED PERSONNEL POLICY

Dennis updated the Board of Directors on the status of the revised Personnel Policy. The current Policy has not been reviewed for over 10 years. The Chair, Vice Chair, and Dennis have been working with labour and employment law specialists to ensure compliance with existing legislation, tribunals, and court decisions. A final report will be brought back for Board of Directors approval.

FINANCIAL REPORTS

MONEY RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2011

Alain submitted the September 2011 Money Received and Disbursement Register for Board of Directors approval.

RESOLUTION NO. BD-117/11

Moved By: Claude Levac
Seconded By: Barclay Cormack

RESOLVED THAT:

The Board of Directors receive and file the monies received for September 2011; and

FURTHER THAT:

The Board of Directors approve the Disbursement Register of \$301,333.73 for September 2011.

CARRIED

BELL CANADA CONTRACT

Lorie submitted a report to the Board of Directors to obtain approval to enter into a 3 year contract with Bell Canada for South Nation Conservation telephone/fax services.

RESOLUTION NO. BD-118/11

Moved By: Barclay Cormack
Seconded By: Tammy McRae

RESOLVED THAT:

The Board of Directors approve SNC entering into a 3 year contract with Bell Canada.

CARRIED

PURCHASE OF TILE DRAIN CONTROL STRUCTURES

Ronda provided a report to request Board of Directors approval to purchase tile drain control structures.

RESOLUTION NO. BD-119/11 Moved By: Alan Perks
Seconded By: François St. Amour

RESOLVED THAT: The Board of Directors approve the purchase of tile drain control structures from Agri Drain Corporation, at an upset limit of \$30,000 including taxes and shipping, via a sole-source contract and not by public tender since the items for purchase are unique and exclusively available from Agri Drain Corporation.

CARRIED

RESOLUTIONS REQUIRING AUTHORITY APPROVAL

Alain presented a report to receive annual approval from the Board of Directors for resolutions on: the banker, solicitor, auditor and signing officers; and, to confirm the use of alternate signing tools, as per South Nation River Conservation Authority Administration Regulations.

RESOLUTION NO. BD-120/11 Moved By: Steven Byvelds
Seconded By: Jean Paul St. Pierre

RESOLVED THAT: The Authority signing officers be one of the Chairman, Vice-Chairman or Past Chairman and one of the General Manager/Secretary-Treasurer, Director of Finance, or Senior Accountant; and

FURTHER THAT: The signing officers are authorized to borrow up to \$1,000,000 for 2011 for the operation of the South Nation River Conservation Authority as stipulated in Section 50 of the Authority's regulations; and

1. That the Chartered Accountants Firm of Collins Barrow be appointed Auditors at an approximate cost of \$16,500.00.
2. That the Royal Bank, Winchester Branch, be the Authority Bank.
3. That the law firm of Ault & Ault, Winchester is appointed as the Authority solicitor at an approximate cost of \$8,000.00.
4. That staff be authorized to continue the use of alternate signatures, such as the present stamp for signing cheques up to \$10,000.00, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software, Accpac. These tools are presently in the custody of the Director of Finance. These tools will remain in the custody of the Director of Finance, however the Director of Finance may delegate the use of these tools to his/her delegate,

5. That staff continue to utilize the various banking features to make regular payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All these payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period"

CARRIED

SUPPLEMENTAL AGENDA

ENVIRONMENT CANADA - GRANT PROPOSAL

Pat provided a report to seek approval of the Board of Directors for proposals to the Habitat Stewardship Program and the Invasive Alien Species Awareness Program.

RESOLUTION NO.BD-121/11 Moved By: Michael Brown
Seconded By: François St. Amour

RESOLVED THAT: The Board of Directors approve a funding request to Environment Canada initiatives as presented.

CARRIED

STATEMENT OF OPERATIONS

Alain submitted the Statement of Operations for Board of Directors information.

RESOLUTION NO.BD-122/11 Moved By: Steven Byvelds
Seconded By: Tammy McRae

RESOLVED THAT: The Board of Directors receive and file the report for the Estimated Statement of Operations as of September 30th, 2011.

CARRIED

2011 BOARD OF DIRECTORS MEETINGS

November 17th, 2011 - 9 am

December 15th, 2011 - 9 am

January 19th, 2012 - 9 am

February 16th, 2012 - 9 am

March 15th, 2012 - 9 am (School Break, March 12th - 16th, 2012)

April 19th, 2012 - 9 am (Easter - April 9th, 2012)

FUTURE DISCUSSIONS/ISSUES OF THE BOARD

Steven Byvelds informed the Board of Directors on SDG County Council discussions held on the topic of the Sewage Systems Inspection Program (SSIP). SDG Counties have been approached by various Municipal CAO's to discuss the possibility of the Counties administering the Sewage Systems Inspection Program. Staff assured the Board of Directors that SNC is prepared to work with any Municipality that wishes to contract SNC to carry out the SSIP, however, following the deadline of

January 1st, 2012, SNC will be legally unable to assist those that are not contractually signed with SNC SSIP.

CLOSED SESSION

The meeting move into closed session at this time to discuss the following reports:

- Conservation Easement Donation
- IT Network Services
- Conference

RESOLUTION NO.BD-123/11 Moved By: Steven Byvelds
Seconded By: Claude Levac

RESOLVED THAT: The meeting move to closed session.

CARRIED

OPEN SESSION

The meeting move to open session at this time.

RESOLUTION NO.BD-124/11 Moved By: Alan Perks
Seconded By: François St. Amour

RESOLVED THAT: The meeting move to open session.

CARRIED

CONSERVATION EASEMENT DONATION

Pat sought approval of the Board of Directors to accept the donation of a conservation easement on lands within the City of Ottawa.

RESOLUTION NO.BD-125/11 Moved By: Barclay Cormack
Seconded By: Claude Levac

RESOLVED THAT: The Board of Directors accept the donation of land through a conservation easement as described in the report.

CARRIED

IT NETWORK SERVICES

Linda submitted a report to seek the Board of Directors approval for renewal of IT Managed Services Contract with Nova Networks

RESOLUTION NO.BD-126/11 Moved By: Michael Brown
Seconded By: Tammy McRae

RESOLVED THAT: Staff develop a Request for Proposal (RFP) for the IT Managed Services with legal assistance; and

FURTHER THAT: An IT Consultant be hired to assist with the development, and implement the RFP process; and

FURTHER THAT: Staff seek an extension to the existing IT Managed Services contract with Nova Networks for approximately 3 months.

CARRIED

CONFERENCE

Dennis discussed the International Water Week Conference with the Board of Directors.

ADJOURNMENT

The meeting adjourned at 12:10 p.m.

RESOLUTION NO. BD-127/11 Moved By: Barclay Cormack
Seconded By: Tammy McRae

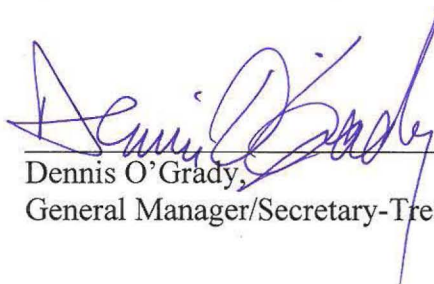
RESOLVED THAT: The meeting be adjourned.

CARRIED



Lawrence Levere,
Chairman.

/dm



Dennis O'Grady,
General Manager/Secretary-Treasurer.



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BOARD OF DIRECTORS MEETING

Thursday, November 17th, 2011 – Meeting No. 10/11

The Board of Directors meeting of Thursday November 17th, 2011 was held at the South Nation Conservation office beginning at 9 a.m.

Directors Present:

Lawrence Levere, Chairman
Bill Smirle, Vice Chairman
Ken Hill, Past Chairman
Michael Brown
Steven Byvelds
Alan Perks
Doug Thompson
Jean Paul St. Pierre
Tammy McRae
Barclay Cormack

Regrets:

Claude Levac
François St. Amour
Stephen Blais

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer
Dianne MacMillan, Sr. Admin Assistant
Elise Lefebvre, Admin Clerk Receptionist
Lorie Henderson, Director of Administrative Services
Sandra Mancini, Director of Planning and Engineering
Geoff Owens, Regulations Officer
Nathan Farrell, Watershed Planner
Mathieu Leblanc, Environmental Planner
Alain Desjardins, Director of Finance
Linda Hutchinson, Senior Accountant
Pat Piitz, Director of Lands and Fisheries
Angela Coleman, Director of Communications and Marketing
Gord Shaver, Media Specialist

Our Local Environment. We're in it Together.  Notre environnement. Nous le partageons.



Guests: Darren Dalglish, GM/CEO St. Lawrence Parks Commission
Murray Inch
Floyd Dingwall
Denis Perrault, Clean Water Program Committee Chair
René Lalonde, Clean Water Program Representative
Jackie Pemberton, Clean Water Program Representative

Lawrence Levere, Chairman opened the meeting at 9 a.m. and welcomed attendees and guests to the November 17th SNC Board of Directors meeting. Lawrence updated Members on the November 16th Communications Committee meeting which was held at the Spencerville Mill, and stated that it was insightful to visit a successful SNC project such as the Mill, as it was one of the first purchases by SNC. Lawrence and Steven Byvelds thanked staff for the presentation made to the Township of South Dundas, as well as staff work on the Two Creeks parking lot. Steven reported that the public are already using the trail.

There were no declarations of pecuniary interest.

Dennis presented a discussion paper outlining six resource management issues that will affect landowners, Municipalities, and the Board in the future. The report contained solutions presented for Board discussion, with estimated numbers based on staff experience and in addition to any yearly levy increase.

SNC staff provided the Board of Directors with a powerpoint presentation regarding project updates for the month of November 2011.

**The meeting recessed at 10:55 a.m. for 10 minutes
Bill Smirle, Vice Chair, left the meeting at 10:55 a.m.**

- Communications Committee meeting minutes of October 19th, 2011
Angela presented the Communication Committee meeting minutes and slides, of October 19th, 2011 for Board approval.
- Leitrim Wetland Advisory Committee meeting minutes of October 28th, 2011
Katherine submitted the Leitrim Wetland Advisory Committee meeting minutes and slides, of October 29th, 2011 for Board approval.

FURTHER THAT:

- The Board of Directors approve the actions and recommendations of:
 - Communications Committee meeting minutes of October

19th, 2011; and

Leitrim Wetland Advisory Committee meeting minutes of October 29th, 2011.

CARRIED

NEW BUSINESS

REVISED DRAFT PERSONNEL POLICY

This report was deferred to the December Board of Directors meeting.

SOURCE WATER PROTECTION (SWP) MANAGEMENT COMMITTEE REPRESENTATIVE

Dennis presented a report to appoint a Board representative to the Source Water Protection (SWP) Management Committee. With Board consensus, Steven Byvelds will be appointed the Board representative on the SWP Management Committee.

SNC EVENTS CALENDAR

A report was submitted to inform the Board regarding a SNC Event listing chart which will be distributed to the Board Members weekly.

UPDATE TO FLOODPLAIN MAPPING IN CASSELMAN

Nathan provided a report to notify the Members on the changes to the 1:100 year floodplain of the South Nation River in the Village of Casselman.

RESOLUTION NO. BD-130/11

Moved by: Michael Brown

Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve to proceed with the required public consultation and update to Ontario Regulation 170/06 mapping; and

FURTHER THAT:

Prior to the update being completed, comments from the public consultation process be brought to the Board in a subsequent meeting for consideration in the approval process.

CONSENSUS

WOODLOT ADVISORY SERVICE UPDATE

Rose-Marie submitted a report to update on the Woodlot Advisory Service (WAS) program.

RESOLUTION NO. BD-131/11

Moved by: Barclay Cormack

Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file this report.

CONSENSUS

CITY OF OTTAWA FLOODPLAIN REVIEW AND MAINTENANCE

Sandra provided a report to obtain SNC Board of Directors approval to partner with the City of Ottawa to complete the City of Ottawa Floodplain Review and Maintenance project.

RESOLUTION NO. BD-132/11

Moved by: Michael Brown
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve entering into a partnership agreement with the City of Ottawa to carry out the City of Ottawa Floodplain Mapping update project on a 50% cost-share basis for an average of \$150,000 per year over the next 5 years; and

FURTHER THAT:

The Board of Directors approve to set aside in the 2011 reserve, \$75,000 allocated for this project in the 2011 SNC Budget to be brought back from the reserve, to the 2012 SNC Budget.

CONSENSUS

SOUTH NATION CONSERVATION ACCESSIBILITY STANDARDS FOR CUSTOMER SERVICE POLICY

This report was deferred to the December Board of Directors meeting.

SEWAGE SYSTEM INSPECTION PROGRAM – STAFFING DESIGNATIONS & UPDATE

Josee submitted a report to: appoint Inspectors, Sewage System Inspector as Part VIII-Chief Building Official (CBO), and Acting Inspector during Part VIII-CBO's absence; and, to notify Municipalities regarding SNC's withdrawal from the Part VIII Sewage System Inspection Program (SSIP) in their Municipality.

RESOLUTION NO. BD-133/11

Moved by: Doug Thompson
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the following:

1. The proposed designations in reference to the Building Code requirements; and
2. Staff inform participating Municipalities of these changes; and
3. The non-contracting Municipalities be made aware that SNC will not be able to assist in their septic inspections on landowner/legal issues past December 31st, 2011.

CONSENSUS

ALFRED BOG HYDROLOGIC STUDY

This report was deferred to the December Board of Directors meeting.

APPROVAL OF PERMITS ISSUED

Geoff provided a listing of permits that have been issued since October 12th, 2011 to receive approval from the Board of Directors.

RESOLUTION NO. BD-134/11

Moved by: Barclay Cormack
Seconded by: Tammy McRae

RESOLVED THAT:

The SNC Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2011-AUG-R095, 2011-EDW-R098, 2011-AUG-R099, 2011-ALP-R112, 2011-ALP-R121, 2011-NAT-R092, 2011-EDW-R100, 2011-OSG-R120, 2011-ALP-R101, 2011-NDU-R102, 2011-OSG-R103, 2011-GLO-R118, 2011-GLO-R119, 2011-CUM-R107, 2011-CUM-R108, 2011-RUS-R110, 2011-RUS-R111, 2011-GLO-R114.

CONSENSUS

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2011

- to inform the Board of the money received and the disbursement for October 2011; and also to obtain Board approval of the disbursement register for October 2011.

2012 BUDGET SCHEDULE

- to update the Board of Directors on the proposed 2012 Budget Schedule.

RESOLUTION NO. BD-135/11

Moved by: Barclay Cormack
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors receive and file the money received;
and

FURTHER THAT:

The Board approve the disbursement register of
\$567,932.32 for October 2011; and

FURTHER THAT:

The Board of Directors receive and file the 2012 Budget
Schedule.

CONSENSUS

WEBS ECONOMICS RESEARCH PROJECT

Ronda submitted a report to obtain approval to enter into contracts related to the Agriculture and Agri-Food Canada (AAFC), for agreement for the Watershed Evaluation of Beneficial Management Practices (WEBs) project.

RESOLUTION NO. BD-136/11

Moved by: Doug Thompson
Seconded by: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve entering into contracts relating

to the Agriculture and Agri-Food Canada (AAFC) agreement for the Watershed Evaluation of Beneficial Management Practices (WEBs) project, to undertake research as directed by AAFC, funded 100% by AAFC at an approximate value of \$40,000; and

FURTHER THAT:

An update on the signing of any contracts for WEBs be brought back to Board meetings prior to signing if possible.

CONSENSUS

SUPPLEMENTAL AGENDA

FORESTRY COMMITTEE MEETING HIGHLIGHTS AND APPROVAL OF THE MINUTS OF NOVEMBER 9TH, 2011

This report was deferred to the December Board of Directors meeting.

APPROVAL OF SWP MANAGEMENT COMMITTEE

Dennis presented a report to obtain Board of Director approval for SNC to undertake actions approved by the Source Protection Management Committee.

RESOLUTION NO. BD-137/11

Moved by: Michael Brown
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve SNC undertaking actions approved by Source Protection Management Committee at the October 26th, 2011 meeting.

CONSENSUS

LEITRIM WETLAND ADVISORY COMMITTEE (LWAC) TERMS OF REFERENCE

Katherine submitted a report to present the Leitrim Wetland Advisory Committee (LWAC) Terms of Reference for Board of Directors approval.

RESOLUTION NO. BD-138/11

Moved by: Michael Brown
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the revised Terms of Reference for the Leitrim Wetland Advisory Committee (LWAC).

CONSENSUS

STATEMENT OF OPERATIONS

- to review the estimated Statement of Operations and Estimated Statement of Changes in Net Assets for the year ending December 31, 2011 as of October 31, 2011.

RESOLUTION NO. BD-139/11

Moved by: Steven Byvelds
Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation and Estimated Statement of Changes in Net Assets as of October 31, 2011.

CONSENSUS

DISPOSITION OF 2 POLARIS SNOWMOBILES AND PURCHASE OF ATV TRACKS

David submitted a report to seek permission from the Board of Directors to dispose of 2 Polaris snowmobiles, and to purchase 1 set of ATV tracks.

RESOLUTION NO. BD-140/11

Moved by: Alan Perks

Seconded by: Tammy McRae

RESOLVED THAT:

The Board of Directors approve the disposition of 2 Polaris snowmobiles to Loiselle Sport Inc.; and

FURTHER THAT:

The ATV tracks be purchased from Loiselle Spot Inc.

CONSENSUS

DATES OF NEXT MEETINGS

- December 15th, 2011 – 9 a.m.
- January 19th, 2011 – 8:30 a.m. – 2012 Budget Presentation-Tentative
- February 16th, 2011 – 9 a.m.
- March 15th, 2011 – 9 a.m.

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

- a) At the request of Michael Brown, and with concurrence of Board Members, the Long-Term Capital Projects report, Agenda Item #5, will be brought back to the Board of Directors for further discussion.
- b) Steven Byvelds requested Board of Directors approve naming a trail at the Two Creeks Forest Conservation Area in South Dundas.

RESOLUTION NO. BD-141/11

Moved by: Steven Byvelds

Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve naming the “Don Graham Trail” at Two Creeks Forest Conservation Area.

CARRIED

ADJOURNMENT

The Board of Directors meeting of November 17th, 2011 adjourned at 11:58 a.m.

RESOLUTION NO. BD-142/11

Moved by: Jean Paul St. Pierre

Seconded by: Alan Perks

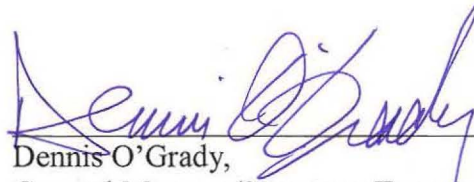
RESOLVED THAT:

The Board of Directors meeting of November 17th, 2011 be adjourned.

CARRIED



Lawrence Levere,
Chairman.



Dennis O'Grady,
General Manager/Secretary-Treasurer.

/dm



SOUTH NATION
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BOARD OF DIRECTORS MEETING

Thursday, December 15th, 2011 – Meeting No. 11/11

The Board of Directors meeting of Thursday December 15th, 2011 was held at the South Nation Conservation office beginning at 9:00 a.m.

Directors Present:

- Lawrence Levere, Chairman
- Bill Smirle, Vice Chairman
- Ken Hill, Past Chairman
- Claude Levac
- François St. Amour
- Steven Byvelds
- Alan Perks
- Doug Thompson
- Jean Paul St. Pierre
- Tammy McRae
- Barclay Cormack

Regrets:

- Stephen Blais
- Michael Brown

Staff Present:

- Dennis O'Grady, General Manager/Secretary-Treasurer
- Dianne MacMillan, Sr. Admin Assistant
- Lorie Henderson, Director of Administrative Services
- Sandra Mancini, Director of Planning and Engineering
- Geoff Owens, Regulations Officer
- Nathan Farrell, Watershed Planner
- Mathieu Leblanc, Environmental Planner
- Alain Desjardins, Director of Finance
- Linda Hutchinson, Senior Accountant
- Pat Piitz, Director of Lands and Fisheries
- Angela Coleman, Director of Communications and Marketing
- Gord Shaver, Media Specialist

Our Local Environment. We're in it Together. Notre environnement. Nous le partageons.



Guests: Murray Inch

APPROVAL OF:

a) BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 17TH, 2011

RESOLUTION NO. BD-144/11

Moved By:

Alan Perks

Seconded By:

Doug Thompson

RESOLVED THAT:

The Board approve the Board of Directors meeting minutes of Thursday November 17th, 2011 as submitted.

CARRIED

b) SNC COMMITTEE MEETING HIGHLIGHTS (POWERPOINT) AND APPROVAL OF MINUTES FROM:

- Forestry Committee meeting minutes of November 9th, 2011

Josee submitted the Forestry Committee meeting minutes and slides, of November 9th, 2011 for Board approval.

- Communications Committee meeting minutes of November 16th, 2011

Angela presented the Communication Committee meeting minutes and slides, of November 16th, 2011 for Board approval.

RESOLUTION NO. BD-145/11

Moved By:

Barclay Cormack

Seconded By:

Doug Thompson

FURTHER THAT:

The Board of Directors approve the actions and recommendations of:

- Forestry Committee meeting minutes of November 9th, 2011
- Communications Committee meeting minutes of November 16th, 2011

CARRIED

Ken Hill left the meeting at 10:15 a.m.

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

LONG -TERM CAPITAL PROJECTS

RESOLUTION NO. BD-146/11

Moved by:

Doug Thompson

Seconded by:

Claude Levac

RESOLVED THAT:

The report be deferred to the January 19th, 2011 Board of Directors meeting.

CARRIED

REVISED DRAFT PERSONNEL POLICY

CARRIED

SOUTH NATION CONSERVATION ACCESSIBILITY STANDARDS FOR CUSTOMER SERVICE POLICY

CARRIED

ALFRED BOG HYDROLOGIC STUDY

FURTHER THAT: The Board of Directors approve that \$5,000 previously approved in the SNC 2011 budget for the meteorological

CARRIED

Linda provided a report in order to seek Board of Directors approval for renewal of Internet Connection with Bell Canada.

RESOLUTION NO. BD-150/11 Moved by: Bill Smirle
Seconded by: Jean Paul St. Pierre

RESOLVED THAT: The Board of Directors approve the renewal of the Business Dedicated T1 current contract with Bell Canada for one year.

CARRIED

Sandra presented a report to update the SNC Board of Directors on the current financial status of the user fees recovered for Planning, Engineering and Regulations services provided to Municipalities and to provide recommendations.

RESOLUTION NO. BD-151/11 Moved by: Doug Thompson
Seconded by: Claude Levac

RESOLVED THAT: The Board of Directors approve an approximate increase of seven percent (7%) to the Planning and Regulations Fee Schedules except for Category 1 and 2 under Schedule B, and Property Inquiries that will be updated as follows:

Type	2011 Fee	Proposed 2012 Fee
Schedule B Category 1	\$190	\$215
Schedule B, Category 2	\$430	\$490
Property Inquiry		
- File Search Only	\$165	\$215
- With site inspection	\$295	\$375

FURTHER THAT: The South Nation Conservation – Planning and Regulations Fee Schedules be brought into consistency with the Conservation Partners in 2013; and

FURTHER THAT: The 2012 South Nation Conservation – Planning and Regulations Fee Schedules be implemented on January 1, 2012 in coordination with the Conservation Partners.

CARRIED

WOODLOT ADVISORY SERVICE UPDATE

Rose-Marie submitted a report to update on the Woodlot Advisory Service (WAS) program.

RESOLUTION NO. BD-152/11 Moved by: Barclay Cormack
Seconded by: Jean Paul St. Pierre

RESOLVED THAT: The Board of Directors receive and file the Woodlot Advisory Service Update as submitted.

CARRIED

APPROVAL OF PERMITS ISSUED

Geoff provided a listing of permits that have been issued since November 9th, 2011 to receive approval from the Board of Directors.

RESOLUTION NO. BD-153/11 Moved by: Claude Levac
Seconded by: François St. Amour

RESOLVED THAT: The SNC Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2011-RUS-R116, 2011-NDU-R117, 2011-AUG-R122, 2011-OSG-R123.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2011

Alain presented a report to inform the Board of the money received and the disbursement for November 2011; and also to obtain Board approval of the disbursement register for November 2011.

RESOLUTION NO. BD-154/11 Moved by: François St. Amour
Seconded by: Barclay Cormack

RESOLVED THAT: The Board of Directors receive and file the money received; and

FURTHER THAT: The Board approve the disbursement register of \$420,797.23 for November 2011.

CARRIED

Josee submitted a report to recommend to the Board of Directors the awarding of tenders for:

RESOLUTION NO. BD-155/11 Moved by: Jean Paul St. Pierre
Seconded by: Steven Byvelds

RESOLVED THAT: The Board of Directors approve the purchase of:

- 1) The Cross Over Type vehicle model 2012 Ford Escape XLT FWD be awarded to Rockland Ford Sales in the amount of \$26,864.62; and
- 2) "The Extended Cab ½ ton work truck - 2011/2012 1500 4WD extended Cab be awarded to Seaway GM at a cost \$25,001.25 - vehicle model amended, as per Board of Directors email vote on December 22nd 2011.

CARRIED

SUPPLEMENTAL AGENDA

**JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING - APPROVAL OF THE
MINUTES OF DECEMBER 7TH, 2011**

Josee submitted the Joint Occupational Health and Safety Committee meeting minutes of December 7th, 2011 for approval.

RESOLVED THAT: The Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety meeting minutes of December 7th, 2011.

CONSENSUS

MINISTRY OF NATURAL RESOURCES – GRANT PROPOSAL

Pat provided a report to seek approval of the Board of Directors for a proposal to the Habitat Stewardship Program and the Invasive Alien Species Awareness Program.

RESOLUTION NO. BD-156/11 Moved by: François St. Amour
Seconded by: Doug Thompson

RESOLVED THAT: The Board of Directors approve a funding request to the Provincial Species at Risk Stewardship Fund as presented.

CARRIED

RESOLUTION FOR YEAR-END PROCEDURES

Alain submitted a report to request permission to make year-end budget reallocations for 2011.

RESOLUTION NO. BD-157/11 Moved by: Alan Perks
Seconded by: Doug Thompson

The meeting move to open session at this time.

RESOLVED THAT: The meeting move to open session.

2012 BUDGET STATUS AND RELATED ISSUES

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

ADJOURNMENT

RESOLVED THAT: The Board of Directors meeting of December 15th, 2011 be adjourned.

 $/dm$.

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