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# BOARD OF DIRECTORS MEETING THURSDAY JANUARY 21<sup>ST</sup>, 2010 - MEETING NO. 01/10

The Board of Directors Meeting was held on Thursday January 21<sup>st</sup>, 2010 at South Nation Conservation office beginning 9:00 a.m.

Directors Present:

Floyd Dingwall, Past Chairman

Michael Brown Steven Byvelds Barclay Cormack

Rob Jellett

Lawrence Levere

Al Perks

Alvin Runnalls

Regrets:

Ken Hill, Chairman

Denis Pommainville, Vice Chairman

Doug Thompson Lianne Acres-Hanna Conrad Lamadeleine

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer Lorie Henderson, Director of Administrative Services Dianne MacMillan, Sr. Administrative Assistant Elise Lefebvre, Administrative Clerk Receptionist Josée Brizard, Director of Conservation Programs Sandra Mancini, Director of Planning and Engineering Jason Symington, Environmental Technologist

Roger DeFreitas, Director of Finance Linda Hutchinson, Senior Accountant

Monique Sauvé, Office Manager, Sewage System Inspections

Gord Shaver, Media Specialist

Karen Cooper, Communication Specialist

Geoff Owens, Regulations Officer

David Fitch, Assistant Works Superintendant

Pat Piitz, Director of Lands, Fisheries & Information Technology

Naomi Langlois-Anderson, Fish & Wildlife Technician

Valerie Sylvia, Water Quality Assistant Ronda Boutz, Water Quality Coordinator

Lindsay Clement, Lands and Water Resource Technician

Ryan Robson, Resource Technician

Mike Petryk, Jr. Lands and Water Resource Technician

Josh Mansell, Fisheries Technician Steven Hunter, Forestry Specialist Ed Kupczyk, Senior Forestry Specialist Chris Craig, Senior Forest Technician Lisa Migneault, Resource Technician Jen Putman, GIS Technician

Guests:

Murray Inch

### **CHAIRMAN'S REMARKS**

In the absent of Chair, Ken Hill and Vice-Chair, Denis Pommainville, Floyd Dingwall, Past-Chair welcomed everyone and called the meeting to order at 9:00 a.m.

# APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-001/10 Moved By: M

Moved By: Michael Brown Seconded By: Rob Jellett

RESOLVED THAT:

The agenda be approved as presented.

CARRIED

# DECLARATION OF CONFLICT OF INTEREST

Floyd Dingwall and Steven Byvelds declared a conflict of interest in regard to the Accounts Payable.

### GENERAL DISCUSSION ON SNC ISSUES, PRORAMS-BOARD

Lawrence thanked Sandra and Geoff for prompt attention to the Shoreline restoration issue in the Leeds/Grenville area. Everyone was satisfied with the prompt results.

Michael informed the Board of Directors regarding his attendance at the Rural Issues Advisory meeting and informed members that they are working on a new by-law concerning Naturalized Areas.

### SNC PROJECT UPDATE (POWER POINT PRESENTATION)-STAFF

The staff presented the Board of Directors with a Power Point presentation.

### APPROVAL OF:

# BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 21ST, 2009

RESOLUTION NO.BD-002/10 Moved By:

Michael Brown

Seconded By: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve the actions and

recommendations of the Board of Directors Meeting

Minutes of December 21st, 2009.

CARRIED

### **NEW BUSINESS**

## COMMUNITY ADJUSTMENT FUND GRANT APPLICATION (CAF)

Dennis informed and sought Board of Directors approval for South Nation Conservation's grant application to the Federal Economic Development Agency for Southern Ontario's, Community Adjustment Fund – Intake 2.

RESOLUTION NO. BD-003/10 Moved By: Michael Brown

Seconded By: Alvin Runnalls

RESOLVED THAT:

The Board of Directors approve the grant application to Federal

Economic Development Agency for Southern Ontario's, Community

Adjust Fund – Intake 2; and

**FURTHER THAT:** 

The Board of Directors approve the allocation of \$50,000 from

reserves in 2010 and 2011.

CARRIED

### IT NETWORK REPLACEMENT AND RECONFIGURATION UPDATE

Linda provided the Board of Directors with an update on the network server replacement project.

RESOLUTION NO. BD-004/10 Moved By: Michael Brown

Seconded By: Rob Jellett

RESOLVED THAT:

The Board of Directors approve the purchase of the reconfigured

network for the 2010 budget in the amount of \$35,000 and that any net shortfall after shared funding is received be funded from reserve; and

**FURTHER THAT:** 

Staff contact Nova Networks to extend the IT Managed Services

contract for an additional two to three months.

CARRIED

### OTTAWA RURAL CLEAN WAER PROGRAM DELIVERY

Ronda sought approval from the Board of Directors to disburse the City of Ottawa Special Levy for the Ottawa Rural Clean Water Program (ORCWP) to South Nation Conservation (SNC), Rideau Valley Conservation Authority (RVCA) and Mississippi Valley Conservation (MVC) for Program delivery expenses.

RESOLUTION NO.BD-005/10 Moved By: Rob Jellett

Seconded By: Alan Perks

RESOLVED THAT: The Board of Directors approve disbursing the City of Ottawa Special

Levy for the Ottawa Rural Clean Water Program to South Nation Conservation, Rideau Valley Conservation Authority and Mississippi Valley Conservation for 2010 Program expenses to and upset limit of

\$267,472.

CARRIED

# BOURGET 2009 WATER QUALITY MONITORING PROGRAM UPDATE(POWER POINT)

Lindsay informed the Board of Directors of the completion of the Bourget 2009 Water Quality Monitoring Program in the City of Clarence Rockland.

RESOLUTION NO. BD-006/10 Moved By: Michael Brown

Seconded By: Alan Perks

RESOLVED THAT:

The Board of Directors receive and file this report.

CARRIED

# CONFLICT OF INTEREST POLICY AND STANDARD PRACTICES FOR DISCLOSURE FOR SOUTH NATION CONSERVATION PLAN INPUT AND REVIEW PROGRAM

Sandra sought approval for the new conflict of interest policy in regards to reviews made under the Plan Input and Review Program.

RESOLUTION NO. BD-007/10 Moved By: Alan Perks

Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors approve the "Conflict of Interest Policy and

Standard Practices for Disclosure of SNC Plan Input and Review

Program" and with the following amendments:

a) In the preamble add, "SNC will occasionally receive funds

externally for environmental management

b) If the General Manager deems it a conflict of interest, it will be

brought to the board.

FURTHER THAT: The Board of Directors considering the possibility of a perceived

conflict of interest between the Letter of Intent for Findlay Creek Village Stewardship Funding and the Plan Input & Review Program, approve to update the current Memorandum of Understanding with RVCA to ensure is in compliance with the new conflict of interest

policy.

CARRIED

### APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since December 8<sup>th</sup>, 2009.

RESOLUTION NO.BD-008/10 Moved By: Rob Jellett

Seconded By: Michael Brown

RESOLVED THAT: The Board of Directors approve the following permits issued

under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses:2009-GLO-R131, 2009-NAT-R137, 2009-NAT-R138, 2009-CLR-R139, 2009-

CLR-R-140, 2009-EDW-R145.

CARRIED.

### FINANCIAL REPORTS

### VEHICLE REPLACEMENT

David sought Board of Directors permission to purchase a new vehicle which will replace the 2001 Dodge/½ Ton Regular Box which has 215,000 km.

RESOLUTION NO.BD-009/10

Moved By:

Alvin Runnalls

Seconded By: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve an upset limit of \$30,000.00 to

purchase a new truck; and

FURTHER THAT:

Staff obtain a minimum of three (3) quotes from dealers within the

South Nation Conservation watershed.

CARRIED

Roger presented the Board of Directors with the South Nation Conservation financial reports for approval.

Floyd Dingwall and Steven Byvelds having declared a conflict of interest in regard to Accounts Payable, did not participate in the voting regarding payables.

### RESOLUTION FOR FINANCIAL REPORTS

A motion was put forth to have items 8-b,c,d be moved as one Resolution.

RESOLUTION NO.BD-010/10

Moved By:

Alvin Runnalls

Seconded By: Lawrence Levere

RESOLVED THAT:

Items 8-b,c,d be moved as one item

CARRIED

### **CHEQUE REGISTER FOR DECEMBER 2009**

The cheque register was provided to the Board of Directors for their approval.

### MONEY RECEIVED IN DECEMBER 2009

Submitted to receive and filel for the money received in December 2009.

## **BANK ACCOUNT IN DECEMBER 2009**

To inform the Board of the Bank Balance and Transactions as of December 2009.

RESOLUTION NO. BD-011/10 Moved By:

Alvin Runnalls

Seconded By: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve the cheque register of

\$512,897.62 for December 2009; and

FURTHER THAT:

The Board of Directors receive and file the report on the Money

Received in December 2009; and

**FURTHER THAT:** 

The Board of Directors receive and file the report on the Bank

Account in December 2009.

CARRIED

### 2010 CONSERVATION ONTARIO LEVY

Dennis sought approval from the Board of Directors for the Conservation Ontario Levy.

RESOLUTION NO. BD-012/10 Moved By:

Alan Perks

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve the payment of approximately

\$22,000.00 for the 2010 Conservation Ontario Levy.

### SUPPLEMENTAL AGENDA

### **ANNUAL GENERAL MEETING 2010**

Dennis discussed the coordination of the 2010 Annual General Meeting scheduled for February 18, 2010. The Board of Directors decided to have the Annual General Meeting at South Nation Conservation at 9:00 a.m.; try to coordinate a guest speaker; and send out the usual invitations.

# APPROVAL AND HIGHLIGHTS OF:

# COMMUNICATIONS COMMITTEE MEETING MINUTES, JANUARY 13<sup>TH</sup>, 2010

RESOLUTION NO. BD-013/10 Moved By:

Rob Jellett

Seconded By: Barclay Cormack

RESOLVED THAT:

The minutes be approved as submitted.

CARRIED

### STATEMENTS OF OPERATIONS AND FINANCIAL POSITION- DECEMBER 2009

Roger presented the Board of Directors with the Statements of Operations and Financial to December 31, 2009.

RESOLUTION NO. BD-014/10 Moved By:

Alvin Runnalls

Seconded By: Michael Brown

RESOLVED THAT:

These reports be receive and file by the Board of Directors with the

following with the following addition:

a) To develop a 2010 Capital Assets Standard policy.

CARRIED

### NEXT BOARD OF DIRECTORS MEETING

The next Board of Directors meeting will be held on Thursday February 18<sup>th</sup>, 2010 at SNC office starting at 9:00 a.m. This meeting will also be South Nation Conservation Annual General Meeting.

### SNC UPCOMING EVENTS CHART

The Board of Directors were provided with the SNC January/February, 2010 Events.

# STAFF RECOGNITION FOR YEARS OF SERVICE

Dennis presented Jennifer Putman with a gold coin for her five years of service at SNC.

# **ADJOURNMENT**

The meeting adjourned at 11:40 a.m.

RESOLUTION NO. BD-015/10 Moved By:

Lawrence Levere

Seconded By: Michael Brown

RESOLVED THAT:

The meeting be adjourned.

**CARRIED** 

Floyd Dingwall

Past Chairman

Dennis O'Grady,

General Manager/Secretary-Treasurer.

/el

January 21st, 2010











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# BOARD OF DIRECTORS MEETING THURSDAY FEBRUARY 18<sup>TH</sup>, 2010 - MEETING NO. 02/10

The Board of Directors Meeting was held on Thursday February 18<sup>th</sup>, 2010 at South Nation Conservation office beginning 10:05 a.m.

Directors Present:

Ken Hill, Chairman

Denis Pommainville, Vice Chairman

Lianne Acres-Hanna Michael Brown Steven Byvelds Barclay Cormack Conrad Lamadeleine Lawrence Levere Alvin Runnalls

Doug Thompson

Regrets:

Floyd Dingwall, Past Chairman

Alan Perks Rob Jellett

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer Lorie Henderson, Director of Administrative Services Dianne MacMillan, Sr. Administrative Assistant Elise Lefebvre, Administrative Clerk Receptionist Sandra Mancini, Director of Planning and Engineering

Jason Symington, Environmental Technologist

Geoff Owens, Regulations Officer Lisa Migneault, Resource Technician

Jennifer Boyer, Senior Planner Nathan Farrell, Watershed Planner Mathieu Leblanc, Planning Assistant Roger DeFreitas, Director of Finance Linda Hutchinson, Senior Accountant

Monique Sauvé, Office Manager, Sewage System Inspections

Gord Shaver, Media Specialist

Karen Cooper, Communication Specialist David Fitch, Assistant Works Superintendant

Pat Piitz, Director of Lands, Fisheries & Information Technology

Naomi Langlois-Anderson, Fish & Wildlife Technician

Chris Craig, Senior Forest Technician Josh Mansell, Fisheries Technician

Amie Boudreau Ivany, Senior Biologist

Adriana Hulse, Junior Biologist

Michelle Scheerder, Species At Risk Assistant

Valerie Sylvia, Water Quality Assistant Ronda Boutz, Water Quality Coordinator

Lindsay Clement, Acting Water Quality Specialist Mike Petryk, Lands and Water Resource Technician

Ed Kupczyk, Senior Forest Technician

Guests:

Richard Pilon, Source Water Protection, Project Manager Claude Cousineau, Source Water Protection Committee, Chair

Bryan McGillis, Mayor South Stormont Tammy Hart, Councilor South Stormont

Chris McDonell, Deputy Mayor North Glengarry John McCrea, Past Member Board of Directors

Tom VanDusen, Communications Committee Member Fran Patenaude, Communications Committee Member Alan Chanter, Fish & Wildlife Committee Member Archie Byers, Past Member Board of Directors Murray Inch, Communications Committee Member Meredith Brown, Executive Director Ottawa Riverkeeper

Josée Laflèche, Laflèche Environmental Natalie Laflèche, Laflèche Environmental

### **CHAIRMAN'S REMARKS**

Ken Hill, Chairman welcomed guests, directors and staff and called the meeting to order at 10:05 a.m.

# APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-016/10 Moved By:

Conrad Lamadeleine

Seconded By: Alvin Runnalls

RESOLVED THAT:

The agenda be approved as presented.

CARRIED

### DECLARATION OF CONFLICT OF INTEREST

Alvin Runnalls declared a conflict of interest in regard to the Accounts Payable.

### SNC PROJECT UPDATE (POWER POINT PRESENTATION)-STAFF

The staff presented the Board of Directors with a Power Point presentation. Ed Kupczyk, Senior Forest Technician presented the Board of Directors with a Power Point presentation on his education and work background.

### APPROVAL OF:

BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 21<sup>ST</sup>, 2009 APPROVAL OF HIGHLIGHTS OF:

COMMUNICATIONS COMMITTEE MEETING MINUTES, FEBRUARY 3<sup>RD</sup>, 2010.

JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MEETING MINUTES, FEBRUARY 3<sup>RD</sup>, 2010.

# CLEAN WATER COMMITTEE MEETING MINUTES, FERUARY 8<sup>TH</sup>, 2010.

A motion was put forth to have item 6 be approved as one resolution.

RESOLUTION NO.BD-017/10

Moved By:

Doug Thompson

Seconded By: Denis Pommainville

RESOLVED THAT:

The Board of Directors approve the actions and

recommendations of the Board of Directors Meeting

Minutes of January 21st, 2010; and

FURTHER THAT:

The Board of Directors approve the actions and recommendations of

the Communications and Fundraising Committee Meeting Minutes of

February 3<sup>rd</sup>, 2010; and

**FURTHER THAT:** 

The Board of Directors approve the actions and recommendations of

the Joint Occupational Health and Safety Committee Meeting

Minutes of February 3<sup>rd</sup>, 2010; and

FURTHER THAT:

The Board of Directors approve the actions and recommendations of

the Clean Water Committee Meeting Minutes of February 8<sup>th</sup>, 2010.

CARRIED

### **NEW BUSINESS**

### SOURCE PROTETION MANAGEMENT COMMITTEE APPROVALS

Sandra sought approval from the Board of Directors for South Nation Conservation to undertake actions by the Source Protection Management Committee.

RESOLUTION NO. BD-018/10 Moved By:

Doug Thompson

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The Board of Directors approve South Nation Conservation to

undertake actions approved by Source Protection Management

Committee on February 8th, 2010.

CARRIED

# COORDINATION OF WASTEWATER DISCHARGES IN THE SOUTH NATION RIVER WATHERSHED

Sandra updated the Board of Directors on the Coordination of Wastewater Discharges in the South Nation River Watershed.

RESOLUTION NO. BD-019/10 Moved By:

Conrad Lamadeleine

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The Board of Directors receive and file the Coordination of

Wastewater Discharges in the South Nation River Watershed

Project update; and

**FURTHER THAT:** 

South Nation Conservation attend the Village of Casselman Council

Meeting to provide an update on the project.

**CARRIED** 

### APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since January 13<sup>th</sup>, 2010.

RESOLUTION NO.BD-020/10 Moved By:

Barclay Cormack

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2009-NAT-R141, 2009-SDU-R142, 2009-EDW-R144, 2010-NGR-R001, 2009-

SST-R143.

**CARRIED** 

### SOUTH NATION CONSERVATION MEETING ROOM BOOKINGS

Lorie provided the Board of Directors with an update on the status of the various groups/agencies that used the SNC meeting rooms and facilities.

RESOLUTION NO.BD-021/10 Moved By:

Denis Pommainville

Seconded By: Steven Byvelds

RESOLVED THAT:

Staff will send a letter to the Rural Economic Development (RED) updating them on the success of the various groups/agencies that

have used the meeting rooms and facilities.

**CARRIED** 

# RESPONSE TO SOUTH STORMONT RESOLUTIONS

Ken Hill, Chairman of South Nation Conservation, provided the Board of Directors with a draft letter to South Stormont.

RESOLUTION NO. BD-022/10 Moved By:

Michael Brown

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The Board of Directors approve the attached correspondence.

CARRIED

Alvin Runnalls having declared a conflict of interest in regard to Accounts Payable, did not participate in the voting regarding payables.

# RESOLUTION FOR FINANCIAL REPORTS

. CHEQUE REGISTER FOR JANUARY 2010

The cheque register was provided to the Board of Directors for their approval.

**MONEY RECEIVED IN JANUARY 2010** 

Submitted to receive and file for the money received in January 2010.

. BANK ACCOUNT IN JANUARY 2010

To inform the Board of the Bank Balance and Transactions as of January 2010.

- STATEMENTS OF OPERATIONS AND FINANCIAL POSITION JANUARY 2010 Statements of Operations and Financial Position to January 31, 2010 were presented as information to the Board of Directors.
- . REPORT OF FUNDS SPENT BY SOUTH NATION CONSERVATION IN EACH MUNICIPALITY WITHIN WATERSHED

To inform the Board of Directors on the Funds Spent by South Nation Conservation in Each Municipality within watershed.

. <u>SOUTH NATION CONSERVATION RESERVES AT DECEMBER 31, 2009</u>
To inform the Board of Directors of South Nation Conservation Reserves at December 31, 2009.

A motion was put forth to have items 8-a, b, c, d, e, f be moved as one Resolution.

RESOLUTION NO.BD-023/10

Moved By:

Doug Thompson

Seconded By: Conrad Lamadeleine

RESOLVED THAT:

The Board of Directors approve the cheque register of

\$598,158.75 for January 2010; and

**FURTHER THAT:** 

The Board of Directors receive and file the report on the Money

Received in January 2010; and

FURTHER THAT:

The Board of Directors receive and file the report on the Bank

Account in January 2010; and

**FURTHER THAT:** 

The Board of Directors receive and file the reports on the Statements

of Operations and Financial Position - January 2010; and

FURTHER THAT:

The Board of Directors receive and file the report on Funds Spent by

South Nation Conservation in each Municipality within Watershed; and

FURTHER THAT:

The Board of Directors receive and file the report on South Nation

Conservation Reserves at December 31, 2009.

CARRIED

Conrad Lamadeleine left the meeting at 11:15 a.m.

# SUPPLEMENTAL AGENDA

#### **NEW BUSINESS**

# WATER AND EROSION CONTROL INFRASTRUCTURE FUNDING-CHESTERVILLE DAM MAINTENANCE BAY LOGS REPLACEMENT.

Dennis sought approval from the Board of Directors for the Chesterville dam maintenance bay logs replacement.

RESOLUTION NO. BD-024/10 Moved By:

Doug Thompson

Seconded By: Alvin Runnalls

RESOLVED THAT:

The Board of Directors approve the purchasing of the logs from Adams Lumber at a total cost of \$7,200 plus tax from MNR's Water

and Erosion Control Infrastructure program.

CARRIED

# NEXT BOARD OF DIRECTORS MEETING

The next Board of Directors meeting will be held on Friday March 26<sup>th</sup>, 2010 at SNC office starting at 9:00 a.m.

# SNC UPCOMING EVENTS CHART

The Board of Directors were provided with the SNC February/March 2010 events chart.

### STAFF RECOGNITION FOR YEARS OF SERVICE

Board Members congratulated Jennifer Boyer on her five years of service at SNC.

### **ADJOURNMENT**

The regular Board meeting adjourned at 11:30 a.m.

RESOLUTION NO. BD-025/10 Moved By:

Lawrence Levere

Seconded By: Michael Brown

RESOLVED THAT:

The meeting be adjourned.

Ken Hill

Chairman

Dennis O'Grady,

General Manager/Secretary-Treasurer.

/el











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# ANNUAL GENERAL MEETING THURSDAY FEBRUARY 18<sup>TH</sup>, 2010 - MEETING NO. 02/10

The Annual General Meeting was held on Thursday February 18<sup>th</sup>, 2010 at South Nation Conservation office beginning 11:30 a.m.

Directors Present:

Ken Hill, Chairman

Denis Pommainville, Vice Chairman

Lianne Acres-Hanna

Michael Brown Steven Byvelds Barclay Cormack Lawrence Levere Alvin Runnalls Doug Thompson

Regrets:

Floyd Dingwall, Past Chairman

Alan Perks Rob Jellett

Conrad Lamadeleine

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer Lorie Henderson, Director of Administrative Services Dianne MacMillan, Sr. Administrative Assistant Elise Lefebvre, Administrative Clerk Receptionist Sandra Mancini, Director of Planning and Engineering

Jason Symington, Environmental Technologist

Geoff Owens, Regulations Officer Lisa Migneault, Resource Technician

Jennifer Boyer, Senior Planner Nathan Farrell, Watershed Planner Mathieu Leblanc, Planning Assistant Roger DeFreitas, Director of Finance Linda Hutchinson, Senior Accountant

Monique Sauvé, Office Manager, Sewage System Inspections

Gord Shaver, Media Specialist

Karen Cooper, Communication Specialist David Fitch, Assistant Works Superintendant

Pat Piitz, Director of Lands, Fisheries & Information Technology

Naomi Langlois-Anderson, Fish & Wildlife Technician

Chris Craig, Senior Forest Technician Josh Mansell, Fisheries Technician Amie Boudreau Ivany, Senior Biologist

Adriana Hulse, Junior Biologist

Michelle Scheerder, Species At Risk Assistant

Valerie Sylvia, Water Quality Assistant Ronda Boutz, Water Quality Coordinator

Lindsay Clement, Acting Water Quality Specialist Mike Petryk, Lands and Water Resource Technician

Ed Kupczyk, Senior Forest Technician

Guests:

Richard Pilon, Source Water Protection, Project Manager Claude Cousineau, Source Water Protection Committee, Chair

Bryan McGillis, Mayor South Stormont Tammy Hart, Councilor South Stormont

Chris McDonnell, Deputy Mayor North Glengarry John McCrea, Past Member Board of Directors

Tom VanDusen, Communications Committee Member Fran Patenaude, Communications Committee Member Alan Chanter, Fish & Wildlife Committee Member Archie Byers, Past Member Board of Directors Murray Inch, Communications Committee Member Meredith Brown, Executive Director Ottawa Riverkeeper

Josée Laflèche, Laflèche Environmental Natalie Laflèche, Laflèche Environmental

# ANNUAL GENERAL MEETING

Ken Hill, Chair, put forward a motion to open the Annual General Meeting.

RESOLUTION NO.BD-026/10

Moved By:

Barclay Cormack

Seconded By: Denis Pommainville

RESOLVED THAT:

The Annual General Meeting be open.

CARRIED

Chairman, Ken Hill informed members of the following agenda changes.

• Item 14 be removed from the agenda.

RESOLUTION NO. BD-027/10 Moved By:

Steve Byvelds

Seconded By: Michael Brown

RESOLVED THAT:

The changes to the agenda be put forth.

CARRIED

# CONSERVATION PARTNER RECOGNITION: LAFLECHE ENVIRONMENTAL ANDRE LAFLÈCHE.

Recognition was given to Mr. Andre Laflèche for his contribution to conservation in the South Nation watershed. Pat Piitz presented a plaque to his daughters Natalie and Josée Laflèche who accepted on behalf of Mr. Laflèche.

### **ELECTIONS**

### ELECTIONS OF CHAIR, VICE-CHAIR, APPOINTMENT OF PAST CHAIR

Ken Hill moved that Dennis O'Grady be appointed the elections chair and that the position of Chair. Vice Chair and Past Chair be declared vacant.

RESOLUTION NO. BD-028/10 Moved By:

Michael Brown

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

Dennis O'Grady, General Manager/Secretary-Treasurer be appointed

as elections chair; and

FURTHER THAT:

The position of Chair and Vice-Chair be declared vacant and that

elections be held for the Chairman, Vice-Chairman and that a Past

Chairman be appointed.

**CARRIED** 

# APPOINTMENT OF SCRUTINEER

Dennis asked that Scott Hodgson, Collins Barrow, and Tom VanDusen be appointed as Scrutineers.

RESOLUTION NO. BD-029/10 Moved By:

Michael Brown

Seconded By: Steven Byvelds

RESOLVED THAT:

Scott Hodgson, Collins Barrow and Tom VanDusen be appointed as

scrutineers should a vote by ballot be required.

CARRIED

# Nominations were asked for the position of the Chairman.

RESOLUTION NO. BD-030/10 Moved By: Michael Brown

RESOLVED THAT:

Ken Hill be nominated for Chairman.

Second call for nominations Third call for nominations

RESOLUTION NO. BD-031/10 Moved By: Lawrence Levere

Seconded By: Alvin Runnalls

RESOLVED THAT:

The nominations be closed for the position of Chairman.

Ken Hill, by unanimous vote, was declared Chairman, South Nation Conservation Board of Directors.

CARRIED

### Nominations were asked for the position of Vice-Chairman.

RESOLUTION NO. BD-032/10 Moved By: Michael Brown

RESOLVED THAT:

Denis Pommainville be nominated for Vice-Chairman.

Second call for nominations Third call for nominations

RESOLUTION NO. BD-033/10 Moved By:

Barclay Cormack

Seconded By: Lawrence Levere

RESOLVED THAT:

The nominations be closed for the position of Vice-Chairman.

Denis Pommainville, by unanimous vote was declared Vice-Chairman, South Nation Conservation Board of Directors.

**CARRIED** 

Both Ken Hill, Chairman and Denis Pommainville, Vice-Chairman thanked the Board of Directors for their support on naming them Chairman and Vice-Chairman of South Nation Conservation.

# APPOINTMENT OF PAST CHAIRMAN

Dennis O'Grady presented a letter to the Board of Directors regarding the appointment for Past Chairman. Mr. Floyd Dingwall would act as Past Chairman if the Board so chooses.

RESOLUTION NO. BD-034/10 Moved By:

Michael Brown

Seconded By: Barclay Cormack

RESOLVED THAT:

Mr. Floyd Dingwall be appointed Past Chairman, South Nation

Conservation Board of Directors.

**CARRIED** 

Ken Hill, Chairman of the Board of Directors gave a State of South Nation Conservation Speech highlighting the successful programs that the South Nation Conservation provides and then congratulated staff on a job well done.

Doug Thompson and Lianne Acres-Hanna left the meeting at 11:45 a.m.

### GUEST SPEAKER: MEREDITH BROWN – OTTAWA RIVERKEEPER

Meredith Brown, Executive Director of Ottawa Riverkeeper spoke on the condition of the Ottawa River at the Annual General Meeting.

### 2009 DRAFT AUDITED FINANCIAL STATEMENT

Scott Hodgson, Collins Barrow, presented the Board of Directors with a copy of South Nation Conservation Authority 2009 DRAFT Audited Financial Statement (Appendix "A").

RESOLUTION NO. BD-035/10 Moved By:

Alvin Runnalls

Seconded By: Michael Brown

**RESOLVED THAT:** 

The Board of Directors approve the 2009 Audited Financial Statement

as presented to by Collins Barrow, Chartered Accountants.

**CARRIED** 

### Barclay Cormack left the meeting at 12:45 p.m.

# ADJOURNMENT

Ken Hill, Chair, requested that ratification of all Annual General Meeting resolutions from the February 18th, 2010 meeting be brought to the March Board of Directors meeting.

The Annual General Meeting adjourned at 12:50 p.m.

RESOLUTION NO. BD-036/10 Moved By:

Lawrence Levere

Seconded By: Michael Brown

RESOLVED THAT:

The meeting be adjourned.

**CARRIED** 

Ken Hill,

Chairman.

Dennis O'Grady.

General Manager/Secretary-Treasurer

/el











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# BOARD OF DIRECTORS MEETING FRIDAY, MARCH 26<sup>TH</sup>, 2010 - MEETING NO. 03/10

The Board of Directors Meeting was held on Friday March 26<sup>th</sup>, 2010 at South Nation Conservation office beginning 11:00 a.m.

Directors Present:

Ken Hill, Chairman

Denis Pommainville, Vice Chairman

Lianne Acres-Hanna Michael Brown Steven Byvelds Barclay Cormack Conrad Lamadeleine Lawrence Levere Alvin Runnalls

Floyd Dingwall, Past Chairman

Regrets:

Alan Perks

Doug Thompson

Rob Jellett

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer

Dianne MacMillan, Sr. Administrative Assistant Elise Lefebvre, Administrative Clerk Receptionist Sandra Mancini, Director of Planning and Engineering

Jason Symington, Environmental Technologist

Geoff Owens, Regulations Officer Lisa Migneault, Resource Technician

Jennifer Boyer, Senior Planner Nathan Farrell, Watershed Planner Mathieu Leblanc, Planning Assistant Roger DeFreitas, Director of Finance Linda Hutchinson, Senior Accountant Sylvie Fracassi, Sewage System Inspector

Gord Shaver, Media Specialist

David Fitch, Assistant Works Superintendant

Mike Léger, Works Assistant

Pat Piitz, Director of Lands & Fisheries

Naomi Langlois-Anderson, Fish & Wildlife Technician

Josh Mansell, Fisheries Technician Amie Boudreau Ivany, Senior Biologist

Adriana Hulse, Junior Biologist

Michelle Scheerder, Species At Risk Assistant Valerie Sylvia, Water Quality Assistant Ronda Boutz, Water Quality Coordinator Lindsay Clement, Lands and Water Resource Technician Mike Petryk, Lands and Water Resource Technician Ed Kupczyk, Senior Forestry Specialist

### **CHAIRMAN'S REMARKS**

Ken Hill, Chairman welcomed members and thanked them for their flexibility and cooperation regarding meeting changes, and called the meeting to order at 11:00 a.m. Mr. Hill informed the Board of Directors of the meeting that took place at the beginning of the week with the Honourable Minister of Natural Resources, Ms. Linda Jeffrey. The meeting was an opportunity to provide Ms. Jeffrey with information and background on programs and projects that South Nation Conservation provides.

### APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-037/10 Moved By:

Alvin Runnalls

Seconded By: Michael Brown

RESOLVED THAT:

The agenda be approved as presented with the following change:

- item 9a be moved to closed session

CARRIED

### DECLARATION OF CONFLICT OF INTEREST

Floyd Dingwall and Michael Brown declared a conflict of interest in regard to the Accounts Payable.

### GENERAL DISCUSSION ON SNC ISSUES, PROGRAM-BOARD

Board members discussed concerns regarding culvert policies. Board members requested a report be brought to the April Board of Directors Meeting.

### SNC PROJECT UPDATE (POWER POINT PRESENTATION)-STAFF

The staff presented the Board of Directors with a Power Point presentation. Mr. Lawrence Levere updated the Board of Directors regarding the Port of Prescott situation and gave an overview of the success of the project.

# APPROVAL OF:

# BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 18<sup>TH</sup>, 2010

RESOLUTION NO.BD-038/10

Moved By:

Floyd Dingwall

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approved the actions and recommendations of

the Board of Directors meeting minutes of February 18<sup>th</sup>, 2010.

CARRIED

# RATIFICATION OF ANNUAL GENERAL MEETING REPORTS OF FEBRUARY 18<sup>TH</sup>, 2010.

To receive Board Member ratification of report resolutions from the Annual General Meeting held on February 18<sup>th</sup>, 2010.

RESOLUTION NO.BD-039/10

Moved By:

Lawrence Levere

RESOLVED THAT:

The Board of Directors ratify resolutions from the February 18<sup>th</sup>,

2010 Annual General Meeting.

Seconded By: Denis Pommainville

CARRIED -

# APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF: COMMUNICATIONS COMMITTEE MEETING MINUTES, MARCH 3<sup>RD</sup>, 2010.

RESOLUTION NO.BD-040/10

Moved By:

Conrad Lamadeleine

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of

the Communications Committee meeting minutes of March 3<sup>rd</sup>, 2010.

**CARRIED** 

# FORESTRY COMMITTEE MEETING MINUTES OF MARCH 10<sup>TH</sup>, 2010.

RESOLUTION NO.BD-041/10

Moved By:

Floyd Dingwall

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of

the Forestry Committee meeting minutes of March 10<sup>th</sup>, 2010.

CARRIED

# FISH AND WILDLIFE COMMITTEE MEETING MINUTES MARCH 11<sup>TH</sup>, 2010.

RESOLUTION NO.BD-042/10

Moved By:

Alvin Runnalls

Seconded By: Steven Byvelds

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of

the Fish and Wildlife Committee meeting minutes of March 11th,

2010.

CARRIED

# **NEW BUSINESS**

### SUNSET DEVELOPMENTS TOTAL PHOSPHORUS MANAGEMENT AGREEMENT

Ronda sought approval from the Board of Directors to enter into a Total Phosphorus Management (TPM) Agreement with Sunset Lakes Developments.

RESOLUTION NO. BD-043/10 Moved By:

Michael Brown

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The Board of Directors approve entering into a Total Phosphorus

Management Agreement with Sunset Lakes Developments.

# APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since February 9<sup>th</sup>, 2010.

RESOLUTION NO.BD-044/10 Moved By:

Lawrence Levere

Seconded By: Floyd Dingwall

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2010-NDU-R005, 2010-NDU-R006, 2010-NDU-R007, 2010-ALP-R008, 2010-

NAT-R012.

CARRIED

Floyd Dingwall and Michael Brown having declared a conflict of interest in regard to Accounts Payable, did not participate in the voting regarding account payables.

### RESOLUTION FOR FINANCIAL REPORTS

CHEQUE REGISTER FOR FEBRUARY 2010.

The cheque register for February 2010 was provided to the Board of Directors for their approval.

MONEY RECEIVED IN FEBRUARY 2010.

Submitted to receive and file for the money received in February 2010.

BANK ACCOUNT IN FEBRUARY 2010.

To inform the Board of the Bank Balance and Transactions as of February 28th, 2010.

STATEMENTS OF OPERATIONS AND FINANCIAL POSITION - FEBRUARY 2010

Statements of Operations and Financial Position to February 28<sup>th</sup>, 2010 were presented as information to the Board of Directors.

A motion was put forth to have items 10-a, b, c, and d, be moved as one Resolution.

RESOLUTION NO.BD-045/10 Moved By:

Lianne Acres-Hanna

Seconded By: Conrad Lamadeleine

RESOLVED THAT:

The Board of Directors approve the cheque register of

\$306,924.16 for February 2010; and

FURTHER THAT:

The Board of Directors receive and file the report on the Money

Received in February 2010; and

FURTHER THAT:

The Board of Directors receive and file the report on the Bank

Account in February 2010; and

**FURTHER THAT:** 

The Board of Directors receive and file the reports on the Statements

of Operations and Financial Position – February 28th, 2010; and

### PST REVIEW

Roger sought approval from the Board of Directors to continue using the firm of HMT Sales Tax Consultants Inc. to review our Payment and refund of the Provincial Sales Tax (PST).

RESOLUTION NO.BD-046/10 Moved By:

Alvin Runnalls

Seconded By: Denis Pommainville

RESOLVED THAT:

The Board of Directors approve the hiring of the firm HMT Sales

Tax Consultants Inc.

CARRIED

# DIRECTOR'S BENEFIT INSURANCE

Roger presented the Board of Director's with a Director's Benefit Insurance report.

RESOLUTION NO.BD-047/10 Moved By:

**Barclay Cormack** 

Seconded By: Michael Brown

RESOLVED THAT:

South Nation Conservation insure their current qualifying Board of

Directors on a 24-hour business and pleasure group amount we pay

each year, depending on the age of the insured.

CARRIED

# NEXT BOARD OF DIRECTORS MEETING

The next Board of Directors meeting will be held on Thursday April 15th, 2010 at SNC office starting at 9:00 a.m.

### SNC UPCOMING EVENTS CHART

The Board of Directors were provided with the SNC March/April, 2010 Events.

### CORRESPONDENCE

Letter from Jerry J. Ouellette, MPP Oshawa

Letter from Conservation Ontario in response to MPP Ouellette

### STAFF RECOGNITION FOR YEARS OF SERVICE

Board Members congratulated Roy Steele on his twenty five years of service at SNC.

### CLOSED SESSION

- a) Land Donation
- b) Augusta Drainage Superintendent Services
- c) Moose Creek Trail Conservation Easement

The Meeting was moved to closed session at this time.

RESOLUTION NO.BD-048/10

Moved By:

Lianne Acres-Hanna

Seconded By: Steven Byvelds

RESOLVED THAT:

The meeting move to close session.

CARRIED

### OPEN MEETING

The meeting was moved to open session at this time.

RESOLUTION NO.BD-049/10

Moved By:

Lawrence Levere

Seconded By: Barclay Cormack

RESOLVED THAT:

The meeting move to open session.

CARRIED

### LAND DONATION

Dennis updated the Board of Directors regarding a land donation to South Nation Conservation.

RESOLUTION NO. BD-050/10 Moved By:

Denis Pommainville

Seconded By: Floyd Dingwall

RESOLVED THAT:

The following revised resolution be approved:

The Board of Directors allow staff to enter into discussions with the Township of North Stormont regarding the potential transfer of a

portion of the McLeod property; and

FURTHER THAT:

An update be brought back to the Board of Directors following

discussions.

CARRIED

### AUGUSTA DRAINAGE SUPERINTENDENT SERVICES

Sandra sought Board of Directors input on the Augusta Township request of providing assistance with the Drainage Superintendent position.

A report be brought to the April Board meeting with suggested revisions.

### MOOSE CREEK TRAIL - CONSERVATION EASEMENT

Pat sought approval for the Board of Directors for a Conservation Easement agreement to develop a nature/walking trail along Moose Creek. This report be deferred to the April meeting.

### ADJOURNMENT

The meeting adjourned at 12:45 p.m.

RESOLUTION NO. BD-051/10 Moved By:

Lianne Acres-Hanna

Seconded By: Michael Brown

RESOLVED THAT:

The meeting be adjourned.

**CARRIED** 

en Hill

Chairman

Dennis O'Grady

General Manager/Secretary-Treasurer.

/el











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# BOARD OF DIRECTORS MEETING THURSDAY, APRIL $15^{TH}$ , 2010 - MEETING NO. 04/10

The Board of Directors Meeting was held on Thursday, April 15<sup>th</sup>, 2010 at South Nation Conservation office beginning 9:10 a.m.

Directors Present:

Denis Pommainville, Vice Chairman

Floyd Dingwall, Past Chairman

Michael Brown
Steven Byvelds
Barclay Cormack
Conrad Lamadeleine
Lawrence Levere
Alvin Runnalls
Doug Thompson
Rob Jellett

Rob Jellett Alan Perks

Regrets:

Ken Hill, Chairman Lianne Acres-Hanna

Guests:

Mayor Mel Campbell, Augusta Township Richard Bennett, CAO, Augusta Township Darleen Banning, Councillor, Augusta Township

Murray Inch

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer

Dianne MacMillan, Sr. Administrative Assistant Elise Lefebvre, Administrative Clerk Receptionist Sandra Mancini, Director of Planning and Engineering

Geoff Owens, Regulations Officer Lisa Migneault, Resource Technician

Jennifer Boyer, Senior Planner

Mathieu Leblanc, Planning Assistant Roger DeFreitas, Director of Finance Linda Hutchinson, Senior Accountant Monique Sauvé, Sewage System Inspector

Gord Shaver, Media Specialist

Naomi Langlois-Anderson, Senior Fish & Wildlife Technician

Josh Mansell, Fisheries Technician Amie Boudreau Ivany, Senior Biologist

Adriana Hulse, Junior Biologist

Ryan Robson, Resource Technician
Chris Craig, Senior Forest Technician
Michelle Scheerder, Species At Risk Assistant
Valerie Sylvia, Water Quality Assistant
Ronda Boutz, Water Quality Coordinator
Lindsay Clement, Lands and Water Resource Technician
Debbie Edwards, Bookkeeper
Lyman Jones, GIS Specialist
Tim Jackson, GIS Assistant

### **CHAIRMAN'S REMARKS**

In the absence of Chairman Ken Hill, Denis Pommainville, Vice-Chairman welcomed Directors and staff, as well as the delegation from Augusta Township: Mayor Mel Campbell, Richard Bennett, CAO and Darlene Banning Councillor.

## APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-052/10 Moved By:

Alvin Runnalls

Seconded By: Alan Perks

RESOLVED THAT:

The agenda be approved as presented; and

FURTHER THAT:

Item 14c moved to New Business following Item 7b.

CARRIED

# DECLARATION OF CONFLICT OF INTEREST

Floyd Dingwall declared a conflict of interest in regard to the Accounts Payable.

### GENERAL DISCUSSION ON SNC ISSUES, PROGRAM-BOARD

Michael Brown informed the Board of Directors regarding his attendance at the American Society for Public Administration (ASPA) Conference. Michael will prepare a report for the Board Members.

### SNC PROJECT UPDATE (POWER POINT PRESENTATION)-STAFF

The staff presented the Board of Directors with a Power Point presentation.

Doug Thompson arrived at 9:15 a.m.

### DELEGATION: AUGUSTA MAYOR, MEL CAMPBELL

At this time the Mayor of Augusta, Mr. Mel Campbell addressed the Board of Directors. He thanked the Board for giving him the opportunity to speak to them and looked forward to discussing the Augusta Board reports with the Board members. The Mayor also thanked Dennis and staff for all of the great work that SNC does for municipalities.

### APPROVAL OF:

BOARD OF DIRECTORS MEETING MINUTES OF MARCH 26<sup>TH</sup>, 2010.
COMMUNICATIONS COMMITTEE MEETING MINUTES APRIL 14<sup>TH</sup>, 2010.

RESOLUTION NO.BD-053/10

Moved By:

Michael Brown

Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors approved the actions and

recommendations of the Board of Directors Meeting

Minutes of March 26th, 2010; and

FURTHER THAT:

A description of items contained in the Closed Session be added to

the minutes; and

**FURTHER THAT:** 

The Board of Directors approved the actions and recommendations of

the Communications Committee Meeting Minutes of April 14<sup>th</sup>, 2010.

CARRIED

## **NEW BUSINESS**

### AUGUSTA DRAINAGE SUPERINTENDENT SERVICES

Sandra updated the Board of Directors on the request of the Augusta Township regarding South Nation Conservation providing assistance with the Drainage Superintendent position. This was for information purposes only.

### AUGUSTA FLOOD CONTROL

Sandra sought South Nation Conservation Board of Directors approval for the Augusta Channel Drainage Improvement Project at a 50% cost-share to an upset limit of \$50,000.

RESOLUTION NO.BD-054/10

Moved By:

Michael Brown

Seconded By: Alvin Runnalls

RESOLVED THAT:

The South Nation Conservation Board of Directors approve the

Augusta Channel Drainage Improvement Project at a 50% cost-share

to an upset limit of \$50,000; and

FURTHER THAT:

Funding for this project be allocated from the South Nation

Conservation 2010 and 2011 budgets at \$25,000 per year.

CARRIED

### SEPTIC PROPOSAL TO THE TOWNSHIP OF AUGUSTA

Monique submitted a report to obtain Board of Directors approval for SNC to enter into an agreement with the Township of Augusta to deliver a septic inspection program.

RESOLUTION NO.BD-055/10

Moved By:

Barclay Cormack

Seconded By: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve South Nation Conservation entering into

an agreement with the Township of Augusta for the purpose of

delivering a septic inspection program; and

FURTHER THAT:

It be done on a full cost recovery basis for the SNC.

CARRIED

### CULVERT REPLACEMENT FEES

Geoff presented a report to the Board of Directors on concerns raised at the March 2010 Board of Directors meeting regarding permits for culverts. Board Members discussed one option from Steven Byvelds for this issue. This report was to receive and file.

# WATER AND EROSION CONTROL INFRASTRUCTURE FUNDING

Sandra sought approval from the Board of Directors to undertake two projects under the Water and Erosion Control Infrastructure (WECI) program.

RESOLUTION NO.BD-056/10

Moved By:

Alan Perks

Seconded By: Steven Byvelds

RESOLVED THAT:

If funding is received from the 2010-2011 Water and Erosion Control

Infrastructure program, the Board of Directors approve the undertaking of the projects at an estimated cost of \$19,000.

CARRIED

# SOURCE PROTECTION MANAGEMENT COMMITTEE APPROVALS

Sandra sought approval from the Board of Directors for South Nation Conservation to undertake actions approved by the Source Protection Management Committee.

RESOLUTION NO.BD-057/10

Moved By:

Barclay Cormack

Seconded By: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the actions of the Source Protection

Management Committee from the March 8th, 2010 meeting.

CARRIED

### APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since March 11<sup>th</sup>, 2010.

RESOLUTION NO.BD-058/10 Moved By:

Rob Jellett

Seconded By: Alvin Runnalls

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with

Wetlands and Alterations to Shorelines and Watercourses: 2010-NAT-R004, 2010-NDU-R009, 2010-NDU-R010, 2010-NDU-R011, 2010-

NAT-R014, 2010-RUS-R015.

CARRIED

### SUPPLEMENTAL AGENDA

Floyd Dingwall having declared a conflict of interest in regard to Accounts Payable, did not participate in the voting regarding payables.

# RESOLUTION FOR FINANCIAL REPORTS

# **CHEQUE REGISTER FOR MARCH 2010.**

The cheque register for March 2010 was provided to the Board of Directors for their approval.

### MONEY RECEIVED IN MARACH 2010.

Submitted to receive and file for the money received in March 2010.

# BANK ACCOUNT IN MARCH 2010.

To inform the Board of the Bank Balance and Transactions as of March 31st, 2010.

# STATEMENTS OF OPERATIONS AND FINANCIAL POSITION - MARCH 2010

Statements of Operations and Financial Position to March 31st, 2010 were presented as information to the Board of Directors.

RESOLUTION NO.BD-059/10 Moved By:

Michael Brown

Seconded By: Rob Jellett

RESOLVED THAT:

The Board of Directors approve the cheque register of

\$367,488.82 for March 2010; and

FURTHER THAT:

The Board of Directors receive and file the report on the Money

Received in March 2010; and

FURTHER THAT:

The Board of Directors receive and file the report on the Bank

Account in March 2010; and

**FURTHER THAT:** 

The Board of Directors receive and file the reports on the Statements

of Operations and Financial Position – March 31st, 2010.

CARRIED

### AON REED STENHOUSE INSURANCE

Roger sought approval of the Board of Directors to pay South Nation Conservation insurance renewal premium for April 1, 2010 to March 31, 2011.

RESOLUTION NO.BD-060/10 Moved By:

Conrad Lamadeleine

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approves the payment to AON Reed Stenhouse

not to exceed the amount of \$47,000.00.

CARRIED

### NEXT BOARD OF DIRECTORS MEETING

The next Board of Directors meeting will be held on Thursday May 20th, 2010 at SNC office starting at 9:00 a.m.

### SNC UPCOMING EVENTS CHART

The Board of Directors were provided with the SNC April/May, 2010 Events.

### CLOSED SESSION - THE FOLLOWING REPORTS WERE DISCUSSED:

- a) Moose Creek Trail- Conservation Easement
- b) IT Maintenance Contract
- c) 2010 Per Diem Grid Adjustments
- d) Contracts

The Meeting was moved to closed session at this time.

RESOLUTION NO.BD-061/10

Moved By: Alan Perks

Seconded By: Alvin Runnalls

RESOLVED THAT:

The meeting move to close session.

**CARRIED** 

### OPEN MEETING

The meeting was moved to open session at this time.

RESOLUTION NO.BD-062/10

Moved By:

Michael Brown

Seconded By: Alan Perks

RESOLVED THAT:

The meeting move to open session.

**CARRIED** 

### MOOSE CREEK TRAIL - CONSERVATION EASEMENT

Naomi sought approval from the Board of Directors for a Conservation Easement agreement to develop a nature/walking trail along Moose Creek.

RESOLUTION NO. BD-063/10 Moved By:

Rob Jellett

Seconded By: Barclay Cormack

RESOLVED THAT:

That the Board of Directors accept the donation of a Conservation

Easement from Mr. Theoret.

CARRIED

### IT MAINTENANCE CONTACT

Linda provided a report to seek approval of the Board of Directors for a Information Technology (IT) maintenance contract.

RESOLUTION NO.BD-064/10

Moved By:

Alvin Runnals

Seconded By: Alan Perks

RESOLVED THAT:

The Board of Directors approve staff negotiate a one year support

contract from July 1, 2010 to June 30, 2011 with NOVA Networks up to

an annual amount of \$35,600; and

FURTHER THAT:

Staff investigate the feasibility of changing our IT service provider to

either the United Counties of Prescott Russell or Stormont Dundas

Glengarry.

**CARRIED** 

### 2010 PER DIEM GRID ADJUSTMENTS

Dennis presented a report to seek Board approval to submit an application to the Ontario Municipal Board (OMB) for a 2% per diem adjustment effective June 28<sup>th</sup>, 2010 for Board of Directors.

RESOLUTION NO.BD-065/10 Moved By: Michael Brown

Seconded By: Doug Thompson

The Board of Directors provide General Manager/Secretary-RESOLVED THAT:

Treasurer approval to submit an application to the Ontario Municipal Board for approval of 2% increase to the Directors per meeting allowance effective June 28<sup>th</sup>, 2010, and reimbursement of expenses;

and

A per meeting allowance increase of 2% to equal \$81.60 effective FURTHER THAT:

June 28th, 2010; for the round trip to any of the Members of the Authority for attendance at the meetings of the Authority, Board of Directors and Sub-Committees, the allowance being for a maximum

of two meetings per day; and

FURTHER THAT:

A per meeting allowance increase of 2% to equal \$81.60 effective June 28<sup>th</sup>, 2010; to the Directors of the Authority for time spent on business under the direction of the Board of Directors of the Authority, the allowance being for a maximum of two meetings per

day; and

Reimbursement of expenses including actual costs of meals, lodging, FURTHER THAT:

public transportation, conference fees and other related expenses to Directors of the Authority when said costs are necessarily incurred in the conduct of the business of the Authority under the direction of

the Board of Directors.

CARRIED

### CONTRACTS

Dennis presented the Directors with a contract update for the General Manager/Secretary-Treasurer.

RESOLUTION NO.BD-066/10 Moved By: Michael Brown

Seconded By: Steven Byvelds

RESOLVED THAT: The General Manager/Secretary-Treasurer salary be approved as

presented in the staff report.

CARRIED AS AMENDED

The Board of Directors requested the following amendment to Resolution No. BD-#066/10 (above)

RESOLUTION NO.BD-067/10 Moved By: Rob Jellett

Seconded By: Doug Thompson

**FURTHER THAT:** Prior to further changes to the grid:

> a) Yearly performance review for the General Manager/Secretary-Treasurer be conducted by the Chair, Vice-Chair, and Past-Chair.

> > CARRIED

# **ADJOURNMENT**

The meeting adjourned at 12:20 p.m.

RESOLUTION NO. BD-068/10 Moved By:

Alan Perks

Seconded By: Barclay Cormack

RESOLVED THAT:

The meeting be adjourned.

**CARRIED** 

Denis Pomainville Vice-Chairman Dennis O'Grady,

General Manager/Secretary-Treasurer.

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# BOARD OF DIRECTORS MEETING THURSDAY, MAY 20<sup>TH</sup>, 2010 - MEETING NO. 05/10

The Board of Directors Meeting was held on Thursday, May 20<sup>th</sup>, 2010 at South Nation Conservation office beginning 9:00 a.m.

Directors Present:

Ken Hill, Chairman

Denis Pommainville, Vice Chairman

Lianne Acres-Hanna Michael Brown Barclay Cormack Lawrence Levere Alvin Runnalls

Floyd Dingwall, Past Chairman

Rob Jellett

Regrets:

Doug Thompson Steven Byvelds Conrad Lamadeleine

Alan Perks

Guests:

Jim Brownell, MPP of Stormont, Dundas and Glengarry Jeremy Gowsell, Assistant to MPP Jim Brownell

Claude Cousineau, Chair of Source Water Protection

Richard Pilon, Source Water Protection

Karen Cooper, Communications Source Water Protection

Phil Barnes, Water Resources Engineer

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer

Dianne MacMillan, Sr. Administrative Assistant Elise Lefebvre, Administrative Clerk Receptionist Lorie Henderson, Director of Administrative Services Sandra Mancini, Director of Planning and Engineering

Geoff Owens, Regulations Officer Jennifer Boyer, Senior Planner Mathieu Leblanc, Planning Assistant Nathan Farrell, Watershed Planner

Jason Symington, Environmental Technologist

Roger DeFreitas, Director of Finance Linda Hutchinson, Senior Accountant Dana Kittle, Communications Assistant

Gord Shaver, Media Specialist

Pat Piitz, Director of Lands and Fisheries Naomi Langlois-Anderson, Senior Fish & Wildlife Technician Josh Mansell, Fisheries Technician Amie Boudreau Ivany, Senior Biologist Ryan Robson, Resource Technician Chris Craig, Senior Forest Technician Michelle Scheerder, Species At Risk Assistant Ronda Boutz, Water Quality Coordinator Tim Jackson, GIS Assistant Karen Paquette, Communications Josée Brizard, Director of Conservation Programs Steve Hunter, Forestry Specialist Ed Kupczyk, Senior Forestry Specialist Jen Putman, GIS Technician Mike Petryk, Jr. Land and Water Resource Technician Brigitte Rioux, Communication Summer Student Michelle Lefebvre, Administrative Summer Student Joseph Streit, Works Department Student Erin Baker, Works Department Student Jessica Eastman, Health and Safety Student Eli Niederkorn, Forestry Co-op Student

# MPP JIM BROWNELL: PROVINCIAL INVESTMENTS IN SNC (POWER POINT)

Chairman, Mr. Ken Hill opened the meeting at 9:05 a.m. and welcomed directors, guests and staff. Mr. Hill introduced Mr. Jim Brownell, MPP of Stormont, Dundas and Glengarry. Mr. Brownell presented the Board of Directors with a Provincial Investment Power Point presentation. Mr. Brownell thanked South Nation Conservation directors, Dennis and staff for the wonderful work in helping the environment and South Nation Conservation's watershed. Mr. Brownell also mentioned that the meeting with himself, South Nation Conservation Chairman, Ken Hill, General Manager Dennis O'Grady and the Honourable Minister of Natural Resources, Ms. Linda Jeffrey was very well received and was optimistic with the outcome of the meeting. A South Nation Conservation plaque and Geo coin were presented to Mr. Brownell by Chairman Ken Hill.

Mr. Hill thanked Mr. Brownell for his continued support of South Nation Conservation and congratulated staff for all of the hard work.

### APPROVAL OF AGENDA

RESOLUTION NO. BD-069/10 Moved By:

Floyd Dingwall

Seconded By: Alvin Runnalls

RESOLVED THAT:

The agenda be approved as presented.

**CARRIED** 

# **DECLARATION OF CONFLICT OF INTEREST**

Floyd Dingwall declared a conflict of interest in regard to the Accounts Payable.

### GENERAL DISCUSSION ON SNC ISSUES, PROGRAM-BOARD

The 2010 summer students were introduced to the Board of Directors.

### SNC PROJECT UPDATE (POWER POINT PRESENTATION)-STAFF

The staff presented the Board of Directors with a Power Point presentation.

**APPROVAL OF:** 

BOARD OF DIRECTORS MEETING MINUTES OF APRIL 15<sup>TH</sup>, 2010.

JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING MINUTES APRIL 14<sup>TH</sup>, 2010.

COMMUNICATIONS COMMITTEE MEETING MINUTES MAY 5<sup>TH</sup>. 2010.

RESOLUTION NO.BD-070/10

Moved By:

Rob Jellett

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approved the actions and

recommendations of the Board of Directors Meeting

Minutes of April 15<sup>th</sup>, 2010; and

FURTHER THAT:

The Board of Directors approved the actions and recommendations of

the Joint Occupational Health and Safety Meeting Minutes of April

14<sup>th</sup>, 2010; and

**FURTHER THAT:** 

The Board of Directors approved the actions and recommendations of

the Communications Committee Meeting Minutes of May 5<sup>th</sup>, 2010.

**CARRIED** 

### **NEW BUSINESS**

### SNC PROVINCIAL FUNDING SUPPORT

Dennis provided the Board of Directors with a synopsis of provincial funding South Nation Conservation receives in support of environmental programs. This was provided for information purposes regarding the grant presentation.

### SPA LEGISLATIVE RESPONSIBILITIES

Dennis presented the Board of Directors an update approving additional comments related to how the Source Protection Plans will be implemented.

RESOLUTION NO.BD-071/10

Moved By:

Lawrence Levere

Seconded By: Denis Pommainville

RESOLVED THAT:

The Board of Directors approve that the attached letter be sent to

Ministry of Environment; and

FURTHER THAT:

A draft resolution be sent to the following:

South Nation Conservation Watershed Municipalities

Eastern Ontario Wardens Caucus

Rural Ontario Municipal Association (ROMA)

**CARRIED** 

### 2010 SUMMER STUDENTS

Dianne updated the Board of Directors regarding the 2010 South Nation summer students.

RESOLUTION NO.BD-072/10

Moved By:

Lianne Acres-Hanna

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file this report.

**CARRIED** 

### SNC OPEN HOUSE

Dana provided the Board of Directors with an update on the Open House. This was for information purposes only.

CARRIED

### APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since April 7<sup>th</sup>, 2010.

RESOLUTION NO.BD-073/10 Moved By:

Rob Jellett

Seconded By: Alvin Runnalls

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2009-ALP-R0136, 2010-RUS-R013, 2010-ALP-R016, 2010-NAT-R017, 2010-

NAT-R019, 2010-ALP-R018, 2010-EDW-R021, 2010-NST-R023,

2010-CUM-R025.

CARRIED

Floyd Dingwall having declared a conflict of interest in regard to Accounts Payable, did not participate in the voting regarding payables.

# RESOLUTION FOR FINANCIAL REPORTS

**CHEQUE REGISTER FOR APRIL 2010.** 

The cheque register for April 2010 was provided to the Board of Directors for their approval.

MONEY RECEIVED IN APRIL 2010.

To inform the Board of the Money Received in April 2010.

BANK ACCOUNT IN APRIL 2010.

To inform the Board of the Bank Balance and Transactions as of April 30<sup>th</sup>, 2010.

STATEMENTS OF OPERATIONS AND FINANCIAL POSITION - APRIL 2010

Statements of Operations and Financial Position to April 30th, 2010 were presented as information to the Board of Directors.

RESOLUTION NO.BD-074/10 Moved By:

Rob Jellett

Seconded By: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the cheque register of

\$578,152.02 for April 2010; and

FURTHER THAT:

The Board of Directors receive and file the report on the Money

Received in April 2010; and

FURTHER THAT:

The Board of Directors receive and file the report on the Bank

Account at April 30th, 2010; and

**FURTHER THAT:** 

The Board of Directors receive and file the reports on the Statements

of Operations and Financial Position – April 30<sup>th</sup>, 2010.

CARRIED

# NEXT BOARD OF DIRECTORS MEETING

The next Board of Directors meeting will be held on Thursday June 17<sup>th</sup>, 2010, SNC Annual Open House at SNC office starting at 2:00 p.m.

# SNC UPCOMING EVENTS CHART

The Board of Directors were provided with the SNC May/June 2010 Events.

# STAFF RECOGNITION OF YEARS OF SERVICE

Dennis and the Board congratulated Nathan for his 5 years of service at South Nation Conservation and they also congratulated Pat Piitz for his 15 years of service at South Nation Conservation.

# POWER POINT PRESENTATION - PORT OF PRESCOTT

Amie presented the Board of Directors with a Power Point presentation on Port of Prescott.

Note: Board members will canvas for provincial support for declaration of Order for Port of Prescott project.

#### ADJOURNMENT

The meeting adjourned at 11:50 a.m.

RESOLUTION NO. BD-075/10 Moved By:

Lianne Acres-Hanna

Seconded By: Floyd Dingwall

RESOLVED THAT:

The meeting be adjourned.

CARRIED

Chairman

Dennis O'Grady.

General Manager/Secretary-Treasurer.











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# BOARD OF DIRECTORS MEETING & OPEN HOUSE THURSDAY, JUNE 17<sup>TH</sup>, 2010 - MEETING NO. 06/10

The Board of Directors Meeting was held on Thursday, June 17<sup>th</sup>, 2010 at South Nation Conservation office beginning 2:10 p.m.

Directors Present:

Ken Hill, Chairman

Denis Pommainville, Vice Chairman Floyd Dingwall, Past Chairman

Lianne Acres-Hanna Michael Brown Steven Byvelds Barclay Cormack Lawrence Levere Alvin Runnalls

Regrets:

Rob Jellett

Alan Perks

Doug Thompson Conrad Lamadeleine

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer

Dianne MacMillan, Sr. Administrative Assistant Elise Lefebvre, Administrative Clerk Receptionist Lorie Henderson, Director of Administrative Services Sandra Mancini, Director of Planning and Engineering

Geoff Owens, Regulations Officer Jennifer Boyer, Senior Planner Mathieu Leblanc, Planning Assistant

Jason Symington, Environmental Technologist

Roger DeFreitas, Senior Accountant Linda Hutchinson, Director of Finance Dana Kittle, Communications Assistant

Gord Shaver, Media Specialist

Ronda Boutz, Water Quality Coordinator

Tim Jackson, GIS Assistant

Josée Brizard, Director of Conservation Programs

Ed Kupczyk, Senior Forestry Specialist

Jen Putman, GIS Technician

Mike Petryk, Jr. Land and Water Resource Technician Brigitte Rioux, Communication Summer Student Jessica Eastman, Health and Safety Summer Student Emilee Walker, Finance Summer Student Jordon Squire, OSAP Student Kate Jackson, Species At Risk Summer Student Danielle Quesnel, Planning Summer Student Dominic Hamelin, Water Quality Summer Student

#### CHAIRMAN'S REMARKS

Mr. Ken Hill welcomed guests, board members, staff and members of the public to the 2<sup>nd</sup> Annual South Nation Conservation Open House and called the meeting to order at 2:10 p.m.

# APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO.BD-076/10 Moved By:

Alvin Runnalls

Seconded By: Denis Pommainville

RESOLVED THAT:

The agenda and supplemental agenda be approved as presented.

CARRIED

# **DECLARATION OF CONFLICT OF INTEREST**

Floyd Dingwall declared a conflict of interest in regard to Accounts Payable.

# GENERAL DISCUSSION ON SNC ISSUES, PROGRAM-BOARD

Lawrence Levere thanked everyone involved with the Water Festival of Leeds and Grenville. It was a big success with approximately 500 students participating and they are looking forward to next year. Lawrence also thanked South Nation Conservation staff for their hard work with the Port of Prescott

Floyd Dingwall thanked South Nation Conservation staff for helping make the MacIntosh Park Golf tournament a successful one.

# SNC PROJECT UPDATE (POWER POINT PRESENTATION)-STAFF

The staff presented the Board of Directors with a Power Point presentation.

# APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF MAY 20TH, 2010.

RESOLUTION NO.BD-077/10

Moved By: Floyd Dingwall

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approved the actions and recommendations of

the Board of Directors Meeting Minutes of May 20<sup>th</sup>, 2010.

CARRIED

# APPROVAL AND HIGHLIGHTS OF:

- Clean Water Committee minutes May 31st, 2010.
- Communications Committee minutes June 2<sup>nd</sup>, 2010.
- Joint Occupational Health and Safety minutes June 2<sup>nd</sup>, 2010.

RESOLUTION NO.BD-078/10

Moved By: Barclay Cormack

Seconded By: Denis Pommainville

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of

the Clean Water Committee minutes of May 31st, 2010; and

FURTHER THAT:

The Board of Directors approve the actions and recommendations of

the Communications Committee Meeting minutes of June 2<sup>nd</sup>, 2010:

and

**FURTHER THAT:** 

The Board of Directors approve the actions and recommendations of

the Joint Occupational Health and Safety Meeting Minutes of June

2<sup>nd</sup>, 2010.

**CARRIED** 

#### **NEW BUSINESS**

#### EASTERN ONTARIO WATER RESOURCES COMMITTEE APPROVALS

Ronda requested Board of Directors approval to disburse the Eastern Ontario Water Resources Committee (EOWRC) funds for 2010 delivery expenses and projects.

RESOLUTION NO.BD-079/10

Moved By:

Lawrence Levere

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The Board of Directors approve disbursing the 2010 Eastern

Ontario Water Resources Committee (EOWRC) funds, as per the

EOWRC's direction, to an upset limit of \$182,127; and

**FURTHER THAT:** 

The Board of Directors approve entering into an agreement with

EOWRC to receive funding for the following projects in 2010; and

Project	Amount Approved
Well Decommissioning Grants	\$49,013.50
River Watch Program	\$8,232.00
South Nation Cool Streams Project	\$9,800.00
Total	\$67,045.50

FURTHER THAT:

The Board of Directors approve South Nation Conservation to deliver the well decommissioning grants to landowners within the Eastern Ontario Water Resources Study area to a maximum grant of \$1,000 per

well.

**CARRIED** 

# LEITRIM WETLAND DONATION

Josée sought approval from the Board of Directors for land donations within the Leitrim Wetland.

RESOLUTION NO.BD-080/10

Moved By:

Michael Brown

Seconded By: Lianne Acres-Hanna

**RESOLVED THAT:** 

The Board of Directors accept the land donations of the following

blocks Part 1 4R-7998 (27.79 acres), Part 2 4R-7998 (91.36 acres), and

block 122 Pavilion Block (.85 acres).

**CARRIED** 

# **BOARD APPROVALS FOR SUMMER HIATUS**

Dennis sought approval from the Board of Directors to make decisions regarding issues that may come up between the June 17th Board meeting, and the next regularly scheduled meeting in August.

RESOLUTION NO.BD-081/10

Moved By:

Lawrence Levere

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors authorize the Chairman, Vice-Chairman,

Past-Chairman, and General Manager power to make decisions from June 17<sup>th</sup>, 2010 until the next scheduled Board meeting, August 19<sup>th</sup>,

2010: and

**FURTHER THAT:** 

If necessary, a report be brought to the August Board meeting to

update the Directors of any issues that occurred with the following

amendment:

a) The wording "If necessary" be removed from the original

resolution.

CARRIED

# APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since May 12<sup>th</sup>, 2010.

RESOLUTION NO.BD-082/10 Moved By:

Alvin Runnalls

Seconded By: Floyd Dingwall

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2009-NAT-R067, 2010-NAT-R024, 2010-OSG-R026, 2010-CUM-R027, 2010-

OSG-R039, 2010-ALP-R033, 2010-EDW-R034

CARRIED

Floyd Dingwall having declared a conflict of interest in regard to Accounts Payable, did not participate in the voting regarding payables.

#### FINANCIAL REPORTS

. CHEQUE REGISTER FOR MAY 2010.

The cheque register for May 2010 was provided to the Board of Directors for their approval.

. MONEY RECEIVED IN MAY 2010.

To inform the Board of the money received in May 2010.

. BANK ACCOUNT IN MAY 2010.

To inform the Board of the Bank Balance and Transactions as of May 31st, 2010.

. STATEMENTS OF OPERATIONS AND FINANCIAL POSITION - MAY 2010

Statements of Operations and Financial Position to May 31<sup>st</sup>, 2010 were presented as information to the Board of Directors.

# 2010 SOUTH NATION CONSERVATION FEE SCHEDULE

RESOLUTION NO.BD-083/10 Moved By: Steven Byvelds

Seconded By: Lianne Acres-Hanna

RESOLVED THAT: The Board of Directors approve the cheque register of

\$461,553.38 for May 2010; and

FURTHER THAT: The Board of Directors receive and file the report on the Money

Received in May 2010; and

FURTHER THAT: The Board of Directors receive and file the report on the Bank

Account at May 31st, 2010; and

FURTHER THAT: The Board of Directors receive and file the reports on the Statements

of Operations and Financial Position – May 31st, 2010.

FURTHER THAT: The Board of Directors approve the 2010 South Nation Conservation

Fee Schedule.

CARRIED

# SUPPLEMENTAL AGENDA APPROVAL AND HIGHLIGHTS OF:

• Forestry Committee minutes June 9<sup>th</sup>, 2010

• Water Response Team minutes June 10<sup>th</sup>, 2010

• Fish and Wildlife Committee minutes June 10<sup>th</sup>, 2010

RESOLUTION NO.BD-084/10 Moved By: Alvin Runnalls

Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors approve the actions and recommendations of

the Forestry Committee minutes of June 9th, 2010; and

FURTHER THAT: The Board of Directors approve the actions and recommendations of

the Water Response Team minutes of June 10<sup>th</sup>, 2010; and

FURTHER THAT: The Board of Directors approve the actions and recommendations of

the Fish and Wildlife Committee minutes of June 10<sup>th</sup>, 2010.

**CARRIED** 

# NEXT BOARD OF DIRECTORS MEETING

The next Board of Directors meeting will be held on Thursday August 19<sup>th</sup>, 2010 at South Nation Conservation office starting at 9:00 a.m.

#### ADJOURNMENT

The meeting adjourned at 3:15 p.m.

RESOLUTION NO. BD-085/10 Moved By:

Barclay Cormack Seconded By: Denis Pommainville

RESOLVED THAT:

The meeting be adjourned.

CARRIED

Chairman.

Dennis O'Grady,

General Manager/Secretary-Treasurer.

/el

# PLEASE NOTE

# Presentations

As part of the 2<sup>nd</sup> Annual Open House the following presentations were made:

# DELTA WATERFOWL

A presentation of a print, to the Board of Directors on behalf of Delta Waterfowl, was given by Frank Lauzon, Chair of Delta/South Nation Conservation Chapter.

#### **OPEN HOUSE GUEST SPEAKER**

Mark Ouseley a recent graduate of Queen's University Environmental Studies, presented the Board of Directors with a Power Point presentation on his experiences related to the environment and his environmental philosophy.











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# BOARD OF DIRECTORS MEETING THURSDAY, AUGUST 19<sup>TH</sup>, 2010 - MEETING NO. 07/10

The Board of Directors Meeting was held on Thursday, August 19<sup>th</sup>, 2010 at South Nation Conservation office beginning 9:00 a.m.

Directors Present:

Denis Pommainville, Vice Chairman

Floyd Dingwall, Past Chairman

Lianne Acres-Hanna Steven Byvelds Barclay Cormack

Rob Jellett

Lawrence Levere

Alan Perks Alvin Runnalls Doug Thompson

Regrets:

Ken Hill, Chairman Michael Brown Conrad Lamadeleine

Guests:

Murray Inch

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer Dianne MacMillan, Sr. Administrative Assistant

Elise Lefebvre, Administrative Clerk Receptionist Sandra Mancini, Director of Planning and Engineering

Geoff Owens, Regulations Officer Jennifer Boyer, Senior Planner Nathan Farrell, Watershed Planner Mathieu Leblanc, Planning Assistant Lisa Migneault, Resource Technician Roger DeFreitas, Senior Accountant Linda Hutchinson, Director of Finance

Gord Shaver, Media Specialist Tim Jackson, GIS Assistant

Josée Brizard, Director of Conservation Programs

Lindsay Clement, Lands and Water Resource Technician Mike Petryk, Jr. Land and Water Resource Technician

David Fitch, Works Assistant

Erin Baker, Works Summer Student Joseph Streit, Works Summer Student

Brandon Cousineau, Works Summer Student Brigitte Rioux, Communication Summer Student Jessica Eastman, Health and Safety Summer Student Jordon Squire, OSAP Student Kate Jackson, Species At Risk Summer Student Dominic Hamelin, Water Quality Summer Student Andrew Brodie, Fisheries Student Sing-Yee Low, Fish Habitat Assessment Biologist Chitat Lee, Lands Technician

# **CHAIRMAN'S REMARKS**

In the absence of Chairman Ken Hill, Vice-Chair Denis Pommainville welcomed everyone and called the meeting to order at 9:45 a.m. Mr. Pommainville thanked Ed, Geoff and Nathan for their presentation to La Nation Council; Steven Byvelds thanked Lorie and Linda for their presentation to South Dundas Council; Alvin Runnalls was pleased with all of the work that South Nation Staff did and is doing on the Chesterville water front; Barclay Cormack congratulated Geoff on a very successful presentation to North Grenville Council; Rob Jellett thanked South Nation Conservation staff with School To Save A Forest; Lawrence Levere thanked Dennis and South Nation Conservation staff who have been working on Port of Prescott for all of the time and effort that they are putting into the project. Dennis updated the Board of Directors regarding the Port of Prescott.

# APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

**RESOLUTION NO.BD-086/10** 

Moved By: Doug Thompson

Seconded By: Lawrence Levere

RESOLVED THAT:

The agenda be approved as presented with the following change:

a) Closed Session start at 10:30 a.m.

CARRIED

#### DECLARATION OF CONFLICT OF INTEREST

Floyd Dingwall declared a conflict of interest in regard to the Accounts Payable.

# SNC PROJECT UPDATE (POWER POINT PRESENTATION)-STAFF

The staff presented the Board of Directors with a Power Point presentation.

# APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF JUNE 17<sup>TH</sup>, 2010; and APPROVAL AND HIGHLIGHTS OF:

Communications Committee minutes of July 7<sup>th</sup>, 2010.

Coordination of Waste Water Discharges Steering Committee minutes of July 12<sup>th</sup>, 2010.

Clean Water Committee minutes of July 26<sup>th</sup>, 2010.

Communications Committee minutes of August 4<sup>th</sup>, 2010.

Joint Occupational Health and Safety Committee minutes of August 4th, 2010.

RESOLUTION NO.BD-087/10

Moved By:

Rob Jellett

Seconded By: Alvin Runnalls

RESOLVED THAT: The Board of Directors approved the actions and recommendations of

the Board of Directors Meeting Minutes of June 17th, 2010; and

FURTHER THAT: The Board of Directors approved the actions and recommendations of

the Communications Committee Meeting minutes of July 7<sup>th</sup>, 2010;

and

FURTHER THAT: The Board of Directors approved the actions and recommendations of

the Coordination of Waste Water Discharges Steering Committee

minutes of July 12th, 2010; and

FURTHER THAT: The Board of Directors approved the actions and recommendations of

the Clean Water Committee minutes of July 26th, 2010; and

FURTHER THAT: The Board of Directors approved the actions and recommendations of

the Communications Committee Meeting minutes of August 4<sup>th</sup>,

2010; and

FURTHER THAT: The Board of Directors approved the actions and recommendations of

the Joint Occupational Health and Safety Meeting minutes of August

4<sup>th</sup>, 2010.

**CARRIED** 

# **NEW BUSINESS**

# **CHARITIES - POLITICAL FUNDRAISERS**

Linda informed the Board of Directors of a complaint concerning free seedlings to various organizations.

RESOLUTION NO.BD-088/10 Moved By: Rob Jellett

Seconded By: Lianne Acres-Hanna

RESOLVED THAT: That the offering of free seedlings or other South Nation Conservation

activities be incorporated into South Nation Conservation's public awareness campaign ensuring that all levels of government and various organizations have the same opportunity to partake in South Nation

Conservation's services/products.

CARRIED

#### WORKPLACE VIOLENCE AND HARASSMENT POLICY

Josée sought approval from the Board of Directors for the Workplace Violence and Harassment Prevention Policy.

RESOLUTION NO.BD-089/10 Moved By: Rob Jellett

Seconded By: Doug Thompson

RESOLVED THAT: The Board of Directors approves the Workplace Violence and

Harassment Prevention Policy; and

**FURTHER THAT:** 

The Workplace Violence and Harassment Prevention Policy be added to Part 1 of South Nation Conservation's Health and Safety Manual.

CARRIED

# APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since June 9<sup>th</sup>, 2010.

RESOLUTION NO.BD-090/10 Moved By: Alvin Runnalls

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2009-NAT-R070, 2009-NAT-R084, 2010-RUS-R060, 2010-SDU-R036, 2010-ALP-R037, 2010 CUM-R043, 2010-CUM-R044, 2010-CUM-R045, 2010-OSG-R046, 2010-NAT-R047, 2010-ALP-R050, 2010-NAT-R052, 2010-CUM-R053, 2010-AUG-R054, 2010-CLR-R057, 2010-CLR-R058, 2010-CLR-R059, 2010-CLR-R062, 2010-GLO-R066, 2010-NAT-R072.

**CARRIED** 

Floyd Dingwall having declared a conflict of interest in regard to Accounts Payable did not participate in the voting regarding payables.

# FINANCIAL REPORTS

**CHEQUE REGISTER FOR JUNE 2010** 

The cheque register for June 2010 was provided to the Board of Directors for their approval.

**CHEQUE REGISTER FOR JULY 2010** 

The cheque register for July 2010 was provided to the Board of Directors for their approval.

MONEY RECEIVED IN JUNE AND JULY 2010

To inform the Board of the money received in June and July 2010.

**BANK ACCOUNT IN JULY 2010** 

To inform the Board of the Bank Balance and Transactions as of July 31st, 2010.

STATEMENTS OF OPERATIONS AND FINANCIAL POSITION – JULY 2010

Statements of Operations and Financial Position to July 31st, 2010 were presented for information to the Board of Directors.

RESOLUTION NO.BD-091/10 Moved By: Doug Thompson

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The Board of Directors approve the cheque register of

\$629,058.22 for June 2010; and

FURTHER THAT: The Board of Directors approve the cheque register of

\$330,435.89 for July 2010; and

FURTHER THAT: The Board of Directors receive and file the report on the Money

Received in June and July 2010; and

FURTHER THAT: The Board of Directors receive and file the report on the Bank

Account at July 31st, 2010; and

FURTHER THAT: The Board of Directors receive and file the reports on the Statements

of Operations and Financial Position – July 31<sup>st</sup>, 2010.

CARRIED

# PURCHASE OF WATER QUALITY PROBE

Lindsay sought approval from the Board of Directors to purchase a 6600EDS Extended Deployment Sonde Unit.

RESOLUTION NO.BD-092/10 Moved By: Doug Thompson

Seconded By: Barclay Cormack

RESOLVED THAT: The Board of Directors approve the purchase of the 6600EDS

Extended Deployment Sonde Unit at a cost of \$13,025.51. Source Water Protection with approved funds for \$8,000 and Water Quality

monitoring budget \$5,025.51.

CARRIED

#### **CLOSED SESSION**

The following reports were discussed in the closed session:

- a) Request to Rent SNC Land Dennis
- b) Fourth Party Claim Against South Nation Conservation Monique
- c) Land Acquisitions Update Josée

At this time the meeting went into closed session.

RESOLUTION NO.BD-093/10 Moved By: Steven Byvelds

Seconded By: Barclay Cormack

RESOLVED THAT: The meeting move to close session.

CARRIED

#### OPEN MEETING

The meeting was moved to open session at this time.

RESOLUTION NO.BD-094/10 Moved By: Lianne Acres-Hanna

Seconded By: Steven Byvelds

RESOLVED THAT:

The meeting move to open session.

CARRIED

# REQUEST TO RENT SNC LAND

Dennis presented a report to give permission to Homestead Organics of Berwick to use SNC lands for an access road and a Farm Start Program.

Tom Manley, Homestead Organics, gave a powerpoint presentation regarding the expansion of the business in Berwick.

RESOLUTION NO.BD-095/10

Moved By:

Lianne Acres-Hanna

Seconded By: Rob Jellett

RESOLVED THAT:

Homestead Organics be given use of 30± acres of SNC lands for a

Farm Start program, subject to concurrence by the McLeod family,

and the Township, and subject to a business plan and Land

Conservation plan; and

**FURTHER THAT:** 

SNC be recognized in Homestead Organics Marketing as a major

supporter/partner.

Alan Perks left the meeting at 11:15 a.m.

# FOURTH PARTY CLAIM AGAINST SOUTH NATION CONSERVATION

Monique updated the Board of Directors on the Fourth Party Claim against South Nation Conservation.

RESOLUTION NO.BD-096/10

Moved By:

Rob Jellett

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The resolution be amended to read as follows:

a) SNC to make an offer to settle, based on staff report.

CARRIED

#### LAND ACQUISITIONS

Josée updated the Board of Directors on Land Acquisitions. This report was for information purposes only.

Steven Byvelds left the meeting at 12:00 p.m.

#### 2010 BOARD MEETING DATE

The Board of Directors September 16<sup>th</sup>, 2010 meeting will be moved to September 23<sup>rd</sup>, 2010. A request to hold the Board of Directors October 21<sup>st</sup>, 2010 meeting at Spencerville Mill will be brought back for discussion at the September meeting.

# CORRESPONDENCE

Letter from Lianne Acres-Hanna Letter from Harvey Marcus Letter from Mara Shaw

# NEXT BOARD OF DIRECTORS MEETING

The next Board of Directors meeting will be held on Thursday September 23<sup>rd</sup>, 2010 at South Nation Conservation office starting at 9:00 a.m.

# **ADJOURNMENT**

The meeting adjourned at 12:10 p.m.

RESOLUTION NO. BD-097/10 Moved By:

: Lawrence Levere

Seconded By: Rob Jellett

RESOLVED THAT:

The meeting be adjourned.

**CARRIED** 

Denis Pommainville

Vice-Chairman.

Dennis O'Grady,

General Manager/Secretary-Treasurer.











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# BOARD OF DIRECTORS MEETING THURSDAY, SEPTEMBER 23<sup>RD</sup>, 2010 - MEETING NO. 08/10

The Board of Directors meeting was held on Thursday, September 23<sup>rd</sup>, 2010 at the South Nation Conservation Administration office beginning 9:15 a.m.

Directors Present:

Ken Hill, Chairman

Denis Pommainville, Vice Chairman Floyd Dingwall, Past Chairman

Lianne Acres-Hanna Michael Brown Steven Byvelds Barclay Cormack Lawrence Levere Alvin Runnalls

Regrets:

Conrad Lamadeleine

Rob Jellett

Doug Thompson

Alan Perks

Guests:

Murray Inch

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer Lorie Henderson, Director of Administrative Services Dianne MacMillan, Sr. Administrative Assistant Elise Lefebvre, Administrative Clerk Receptionist Sandra Mancini, Director of Planning and Engineering

Geoff Owens, Regulations Officer Jennifer Boyer, Environmental Planner Nathan Farrell, Watershed Planner Mathieu Leblanc, Planning Assistant Lisa Migneault, Resource Technician

Roger DeFreitas, Accountant

Linda Hutchinson, Director of Finance

Gord Shaver, Media Specialist

Dana Kittle, Communications Specialist

Tim Jackson, GIS Technician

Josée Brizard, Director of Conservation Programs

Ed Kupczyk, Senior Forestry Technician

Ronda Boutz, Water Quality Coordinator Valerie Sylvia, Water Quality Assistant Lindsay Clement, Acting Water Resources Specialist Mike Petryk, Land and Water Resource Technician (Junior) Roy Steele, Works Superintendent David Fitch, Works Superintendent Assistant Pat Piitz, Director of Lands and Fisheries Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist Naomi Langlois-Anderson, Senior Fish & Wildlife Technician Josh Mansell, Fisheries Technician Andrew Brodie, Fisheries Technician Sing-Yee Low, Fish Habitat Assessment Biologist Chitat Lee, Lands Technician Thomas Byvelds, Geo-Portal Project Assistant Rose-Marie Chrétien, Woodlot Advisory Technician

# **CHAIRMAN'S REMARKS**

Chairman Ken Hill welcomed everyone and called the meeting to order at 9:15 a.m.

New SNC staff members, Rose-Marie Chretien and Thomas Byvelds introduced themselves to the Board Members.

Ken congratulated Michael Brown for receiving an award from the Township of Elizabethtown Kitley, which he served as councillor from 2003 to 2006, for completing his legal studies (Call to the Bar) and for his continued public service during his studies. Mike passed on Elizabethtown Kitley's appreciation for all of the work SNC has done for them.

Denis Pommainville applauded Ronda's great work, for once again organizing the Annual SNC Watershed Tour which was held on September 22<sup>nd</sup>, 2010.

Lawrence Levere also congratulated Ronda and thanked the Fisheries and Water Quality staff for the displays and information during one of the stops on the Watershed Tour.

# APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO.BD-098/10

Moved By: Lianne Acres-Hanna

Seconded By: Denis Pommainville

RESOLVED THAT:

The agenda be approved as presented.

CARRIED

#### DECLARATION OF CONFLICT OF INTEREST

Floyd Dingwall declared a conflict of interest in regard to Accounts Payable.

# SNC PROJECT UPDATE (POWER POINT PRESENTATION) - STAFF

The staff presented the Board of Directors with a Power Point presentation.

# APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 19<sup>TH</sup>, 2010

RESOLUTION NO.BD-099/10

Moved By:

Floyd Dingwall

Seconded By: Lawrence Levere

RESOLVED THAT:

The Board of Directors approved the Board of Directors meeting minutes of August 19<sup>th</sup>, 2010 with the following amendment:

Amend departure time for Steven Byvelds.

CARRIED

# APPROVAL AND HIGHLIGHTS OF:

Clean Water Committee meeting minutes of August 30th, 2010.

Communications Committee meeting minutes of September 7<sup>th</sup>, 2010.

Fish and Wildlife Committee meeting minutes of September 9<sup>th</sup>, 2010.

RESOLUTION NO.BD-100/10

Moved By:

Alvin Runnalls

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of

the Clean Water Committee meeting minutes of August 30th, 2010;

and

**FURTHER THAT:** 

The Board of Directors approve the actions and recommendations of

the Communications Committee meeting minutes of September 7<sup>th</sup>,

2010; and

**FURTHER THAT:** 

The Board of Directors approve the actions and recommendations of

the Fish and Wildlife Committee meeting minutes of September 9<sup>th</sup>,

2010.

**CARRIED** 

#### **NEW BUSINESS**

# WATER AND EROSION CONTROL INFRASTRUCTURE PROGRAM

Sandra informed the Board of Directors of the 2010/2011 Water and Erosion Control Infrastructure (WECI) program budget reduction.

RESOLUTION NO.BD-101/10

Moved By:

Lianne Acres-Hanna

Seconded By: Barclay Cormack

RESOLVED THAT:

South Nation Conservation Board of Directors recognize the importance of investing into South Nation Conservation's flood and erosion control infrastructure through the Water and Erosion Control Infrastructure (WECI) funding program in order to protect

people and property; and

**FURTHER THAT:** 

South Nation Conservation Board of Directors support South Nation Conservation staff meeting with local MPPs to discuss the importance of allocating provincial finding toward the necessary maintenance and repair of South Nation Conservation's flood and erosion control infrastructure.

**CARRIED** 

#### SHIELD'S CREEK FOOTBRIDGE

Jennifer sought approval from the Board of Directors for additional funding at a 50% cost-share to an upset limit of \$25,500 for the construction of a pedestrian footbridge at Andy Shield's Creek Park, Greely, upon the request of Councillor Doug Thompson.

RESOLUTION NO.BD-102/10

Moved By:

Michael Brown

Seconded By: Alvin Runnalls

RESOLVED THAT:

The report be postponed to the October 21st Board of Directors

meeting.

CARRIED

# The Board recessed for 10 minutes

#### APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since August 11<sup>th</sup>, 2010 for their approval.

RESOLUTION NO.BD-103/10 Moved By: Barclay Cormack

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2010-SDU-R022, 2010-NAT-R076, 2010-RUS-R082, 2010-NGL-R083, 2010-

OSG-R087, 2010-OSG-R088, 2010-OSG-R089, 2010-OSG-R090,

2010-OSG-R091, 2010-OSG-R092, 2010-NAT-R047.

CARRIED

Floyd Dingwall having declared a conflict of interest in regard to Accounts Payable, did not participate in the voting regarding payables.

#### FINANCIAL REPORTS

# **CHEQUE REGISTER FOR AUGUST 2010**

The cheque register for August 2010 was provided to the Board of Directors for their approval.

#### **MONEY RECEIVED IN AUGUST 2010**

To inform the Board of the money received in August 2010.

# BANK ACCOUNT IN AUGUST 31st, 2010

To inform the Board of the Bank Balance and Transactions as of August 31st, 2010.

# STATEMENTS OF OPERATIONS AND FINANCIAL POSITION – AUGUST 2010

Statements of Operations and Financial Position to August 31st, 2010 were presented as information to the Board of Directors.

RESOLUTION NO.BD-104/10 Moved By:

Denis Pommainville

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve the cheque register of

\$442,545,44 for August 2010; and

**FURTHER THAT:** 

The Board of Directors receive and file the report on the Money

Received in August 2010; and

**FURTHER THAT:** 

The Board of Directors receive and file the report on the Bank

Account at August 31st, 2010; and

FURTHER THAT:

The attached Statements of Operations & Financial Position to August

31, 2010 be received and filed by the Board.

**CARRIED** 

# RENEW FINANCING RESOLUTION

Linda sought approval from the Board of Directors to renew a Financing Resolution for the balance of 2010 and 2010 authorizing the signing officers to borrow up to a maximum of \$1,000,000.

RESOLUTION NO.BD-105/10

Moved By:

Lawrence Levere

Seconded By: Steven Byvelds

RESOLVED THAT:

The Board of Directors approve the a financing resolution authorizing

the signing officers to borrow up to a maximum operating line of credit of \$1,000,000 for the periods September 1, 2010 to December

31, 2010 and January 1, 2011 to December 31, 2011.

CARRIED

#### VEHICLE DISPOSITION

Roy sought Board of Directors permission to sell "as is" the 2001 Dodge ½ ton and the 2001 Chevrolet Malibu.

RESOLUTION NO.BD-106/10

Moved By:

Lawrence Levere

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve the disposition of the 2001Dodge ½

ton and the 2001 Chevrolet Malibu.

**CARRIED** 

#### PURCHASE OF THREE FLOW MONITORS FOR PORT OF PRESCOTT

Amie sought Board of Directors permission for the purchase of three flow monitors that will be installed around the Port of Prescott.

RESOLUTION NO.BD-107/10

Moved By:

Lianne Acres-Hanna

Seconded By: Floyd Dingwall

RESOLVED THAT:

The Board of Directors approve the purchase of three flow monitors to an upset limit of \$30,000 plus the cost of installation and taxes.

CARRIED

# 2010 BOARD MEETING DATE

- October 21<sup>st</sup>, 2010 Request to hold at Spencerville Mill
- November 18<sup>th</sup>, 2010 December 16<sup>th</sup>, 2010

# **CORRESPONDENCE**

# FUTURE MOTIONS OF THE BOARD

Michael requested a report be brought to the October Board of Directors meeting regarding: the procedures on how Board representatives are appointed; clarification on the terms of appointment by Council; and a copy of the official Minutes showing the resolution to amend the number of representatives to the SNC Board of Directors to 13.

# **CLOSED SESSION REPORT**

The following report was discussed in the closed session:

- Hiring Director of Marketing and Communications

# **CLOSED SESSION**

The meeting move into closed session at this time.

RESOLUTION NO.BD-108/10 Moved By: Lianne Acres-Hanna

Seconded By: Lawrence Levere

RESOLVED THAT: The meeting move to closed session.

CARRIED

#### **OPEN SESSION**

The meeting move to open session at this time.

RESOLUTION NO.BD-109/10 Moved By: Mike Brown

Seconded By: Lawrence Levere

RESOLVED THAT: The meeting move to open session.

**CARRIED** 

#### HIRING OF DIRECTOR OF MARKETING AND COMMUNICATIONS

Dennis submitted a report to the Board of Directors to receive approval to hire a Director of Marketing and Communications.

RESOLUTION NO.BD-110/10 Moved By: Mike Brown

Seconded By: Denis Pommainville

RESOLVED THAT:

The Board of Directors approve Angela Coleman's position of Director of Marketing and Communications effective January 3<sup>rd</sup>, 2011.

**CARRIED** 

ADJOURNMENT
The meeting adjourned at 12:15 p.m.

RESOLUTION NO. BD-111/10 Moved By:

Steven Byvelds

Seconded By: Barclay Cormack

RESOLVED THAT:

The meeting be adjourned.

**CARRIED** 

Chairman.

Dennis O'Grady,

General Manager/Secretary-Treasurer.

/el











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# BOARD OF DIRECTORS MEETING THURSDAY, OCTOBER 21<sup>ST</sup>, 2010 - MEETING NO. 09/10

The Board of Directors meeting was held on Thursday, October 21<sup>st</sup>, 2010 at South Nation Conservation office beginning at 9:35 a.m.

Directors Present:

Denis Pommainville, Vice Chairman

Floyd Dingwall, Past Chairman

Lianne Acres-Hanna

Michael Brown Steven Byvelds Barclay Cormack Lawrence Levere Alvin Runnalls Alan Perks

Regrets:

Ken Hill, Chairman

Conrad Lamadeleine

Rob Jellett

Doug Thompson

Guests:

Murray Inch

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer Lorie Henderson, Director of Administrative Director Dianne MacMillan, Sr. Administrative Assistant Elise Lefebvre, Administrative Clerk Receptionist Sandra Mancini, Director of Planning and Engineering

Geoff Owens, Regulations Officer Jennifer Boyer, Senior Planner Nathan Farrell, Watershed Planner Mathieu Leblanc, Planning Assistant Lisa Migneault, Resource Technician

Roger DeFreitas, Accountant

Linda Hutchinson, Acting Director of Finance

Alain Designations, Manager of Finance

Steve McCoy, Accountant Gord Shaver, Media Specialist

Dana Kittle, Communication Assistant

Tim Jackson, GIS Assistant

Josée Brizard, Director of Conservation Programs

Ed Kupczyk, Senior Forestry Specialist

Chris Craig, Senior Forest Technician Ronda Boutz, Water Quality Coordinator Valerie Sylvia, Water Quality Assistant Roy Steele, Works Superintendent David Fitch, Assistant Works Superintendent Pat Piitz, Director of Lands and Fisheries Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist Naomi Langlois-Anderson, Senior Fish & Wildlife Technician Sing-Yee Low, Fish Habitat Assessment Biologist Chitat Lee, Lands Technician Thomas Byvelds, Wed Based Mapping Project Assistant Rose-Marie Chrétien, Woodlot Advisory Technician

#### CHAIRMAN'S REMARKS

In the absence of Chairman Ken Hill, Vice-Chair Denis Pommainville welcomed everyone and called the meeting to order at 9:35 a.m. Denis thanks the Directors for attending the meeting, as well as congratulated staff on a job well done at the Tri-Valley Conservation Awards. Denis also thanked Linda and Dana for their presentation at La Nation Township earlier in the week.

# APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO.BD-112/10

Moved By: Steven Byvelds

Seconded By: Barclay Cormack

RESOLVED THAT:

The agenda be approved with the following amendments:

a) Item 15c be moved to 9c.

CARRIED

#### DECLARATION OF CONFLICT OF INTEREST

Floyd Dingwall declared a conflict of interest in regard to the Accounts Payable.

#### STAFF RECOGNITION FOR YEARS OF SERVICE

SNC Board of Directors congratulated Roger DeFreitas for his 5 years of service at South Nation Conservation and wished him luck with his retirement.

# SNC PROJECT UPDATE (POWER POINT PRESENTATION)-STAFF

The staff presented the Board of Directors with a Power Point presentation.

The Board meeting recessed for 10 minutes

# APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 23<sup>RD</sup>, 2010.

RESOLUTION NO.BD-113/10

Moved By:

Alvin Runnalls

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of

the Board of Directors Meeting Minutes of September 23<sup>rd</sup>, 2010.

CARRIED

# APPROVAL AND HIGHLIGHTS OF:

SNC Clean Water Committee meeting minutes of October 4<sup>th</sup>, 2010.

Communications Committee meeting minutes of October 6<sup>th</sup>, 2010.

Joint Occupational Health & Safety Committee meeting minutes of October 6<sup>th</sup>, 2010.

RESOLUTION NO.BD-114/10

Moved By: Michael Brown

Seconded By: Alvin Runnalls

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of

the Clean Water Committee minutes of October 6th, 2010; and

**FURTHER THAT:** 

The Board of Directors approve the actions and recommendations of

the Communications Committee minutes of October 6<sup>th</sup>,

FURTHER THAT:

The Board of Directors approve the actions and recommendations of

the Joint Occupational Health & Safety Committee minutes of

September 9<sup>th</sup>, 2010.

CARRIED

#### BUSINESS ARISING FROM MINUTES

Steven Byvelds requested that any issues regarding money should go to the Board of Directors prior to other SNC committees. Barclay Cormack requested the Leitrim Wetland Advisory Committee minutes to be added to the next Board of Directors meeting agenda.

### **NEW BUSINESS**

# PROVINCIAL OFFENCES OFFICERS APPOINTMENT

Geoff sought approval from Board of Directors to appoint South Nation Conservation staff to enforce Regulation 170/06 as per South Nation Conservation Board of Directors approved Policies.

RESOLUTION NO.BD-115/10

Moved By:

Michael Brown

Seconded By: Barclay Cormack

RESOLVED THAT:

South Nation Conservation Board of Directors appoint the following South Nation Conservation staff members as Provincial Offences Officers to enforce Ontario Regulation 170/06 "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses" made pursuant to the Section 28 of the Conservation

Authorities Act: Geoff Owens, Mathieu Leblanc, Nathan Farrell,

Jennifer Boyer and Sandra Mancini.

**CARRIED** 

# APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since September 15<sup>th</sup>, 2010 for their approval.

RESOLUTION NO.BD-116/10 Moved By: Lianne Acres-Hanna

Seconded By: Floyd Dingwall

RESOLVED THAT: The Board of Directors approve the following permits issued

under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2010-NAT-R085, 2010-NAT-R086, 2010-AUG-R093, 2010-AUG-R094, 2010-EDW-R096, 2010-NAT-R097, 2010-CUM-R099, 2010-NST-R100,

2010-NST-R101, 2010-AUG-R102, 2010-CUM-R103.

CARRIED

# SUPPLY AND INSTALL OF SERVER ROOM AIR CONDITIONING SYSTEM

Linda presented the Board of Directors with a report to seek approval to award a contract for the install of a server room air conditioning system.

RESOLUTION NO.BD-117/10 Moved By: Michael Brown

Seconded By: Steven Byvelds

RESOLVED THAT: Staff re-tender the contract for the Server Room Air Conditioning.

DEFEATED

A vote was called for this resolution: Yea 2; Nay 5

RESOLUTION NO.BD-118/10 Moved By: Alvin Runnalls

Seconded By: Lawrence Levere

RESOLVED THAT: The Board of Directors approve the purchase and install of a Server

Room Air Conditioning Unit at a cost of approximately \$12,000.

**CARRIED** 

Floyd Dingwall having declared a conflict of interest in regard to Accounts Payable did not participate in the voting regarding payables.

#### FINANCIAL REPORTS

#### . CHEQUE REGISTER FOR SEPTEMBER 2010.

The cheque register for September 2010 was provided to the Board of Directors for their approval.

# . MONEY RECEIVED IN SEPTEMBER 2010.

To inform the Board of the money received in September 2010.

# . STATEMENTS OF OPERATIONS AND FINANCIAL POSITION – SEPTEMBER 2010

Statements of Operations and Financial Position to September 30<sup>th</sup>, 2010 were presented as information to the Board of Directors.

RESOLUTION NO.BD-119/10 Moved By: Alvin Runnalls

Seconded By: Steven Byvelds

RESOLVED THAT:

The Board of Directors approve the cheque register of

\$446,152,71 for September 2010; and

FURTHER THAT:

The Board of Directors receive and file the report on the Money

Received in September 2010; and

FURTHER THAT:

The Board of Directors receive and file the report.

CARRIED

# FINCH OFFICE LEVY

Linda provided the Board Members with information requested at the September Board meeting regarding the SNC Finch office special levy repayment options.

# 2011/12 SITE PREP AND TENDING CONTRACT

Ed updated the Board of Directors on a recent decision to award the South Nation Conservation 2 year contract for site preparation and spot spray tending.

RESOLUTION NO.BD-120/10

Moved By: Barclay Cormack

Seconded By: Steven Byvelds

RESOLVED THAT:

The site preparation contract be awarded to Drentex Field Services for

scribe and band spraying activities at a cost of \$550.00/ha.+HST for 2

years; and

FURTHER THAT:

Site preparation and spot spray tending contract be awarded to

Jonathan Rasenberg for light and heavy mowing and spray tending

activities at a cost of \$200.00/ha.+HST for light mowing,

\$300.00/ha+HST for heavy mowing and \$290.00 HST/1,000 trees for

spot spray tending also for a 2 year period.

CARRIED

# SUPPLEMENTAL AGENDA **NEW BUSINESS**

# AUGUSTA CHANNEL MAINTENANCE PROJECT

Sandra updated the Board of Directors on the Augusta Channel Maintenance Project.

The Board of Directors requested that a letter be circulated to member municipalities to make them aware of the potential impacts of the Ontario Heritage Act on municipal drains maintenance; and further that SNC staff contact Sid Vander Veen to include OMAFRA's comments in the letter.

# 2010 BOARD MEETING DATE

November 18<sup>th</sup>, 2010

# CORRESPONDENCE

Notes from Meeting with Minister Jeffrey SNC Municipal Presentation Schedule SNC Grant Application Status – 2010

#### SNC October/November 2010 Events

# **FUTURE MOTIONS OF THE BOARD**

- a) Shield's Creek Bridge
- b) Ontario Field Naturalist Donation Presentation
- c) SNC Board of Directors Policies & Procedures
- d) Conservation Ontario Presentation
- e) Regulatory Responsibilities

# **CLOSED SESSION**

# The following reports were discussed in Closed Session:

- a) McLeod Land Donation Update Josée
- b) Crysler Dam Hydropower Generation Sandra

#### **CLOSED SESSION**

The meeting be moved into closed session at this time.

RESOLUTION NO.BD-121/10

Moved By:

Lianne Acres-Hanna

Seconded By: Alvin Runnalls

RESOLVED THAT:

The meeting move to closed session.

CARRIED

# **OPEN MEETING**

The meeting was moved to open session at this time.

RESOLUTION NO.BD-122/10

Moved By:

Barclay Cormack

Seconded By: Alan Perks

RESOLVED THAT:

The meeting move to open session.

**CARRIED** 

#### MCLEOD LAND DONATION UPDATE

Josee provided an update on the McLeod land donation and previous recommendation from the Board of Directors.

RESOLUTION NO.BD-123/10

Moved By:

Floyd Dingwall

Seconded By: Lianne Acres-Hanna

RESOLVED THAT:

The Board receive and file this report; and

FURTHER THAT:

Letters be sent to Mr. Manley regarding the status of the land, and to

Mr. McLeod assuring him that his requests will be carried out as

requested.

CARRIED

# CRYSLER DAM HYDROPOWER GENERATION

Sandra updated the Board of Directors on the status of the proposed Water Power Generation Project at the Crysler Dam.

RESOLUTION NO.BD-124/10

Moved By:

Lawrence Levere

Seconded By: Michael Brown

RESOLVED THAT:

Tweedsmuir be notified in writing that they will have 3 months to start the project or agree to end the agreement. Further that, SNC's lawyer review the letter prior to being sent to ensure the meaning of 'start the

project"is clear.

CARRIED

# **ADJOURNMENT**

The meeting adjourned at 11:35 p.m.

RESOLUTION NO. BD-125/10 Moved By:

Steven Byvelds

Seconded By: Michael Brown

RESOLVED THAT:

The meeting be adjourned.

CARRIED

Denis Pommainville,

Vice Chairman.

Dennis O'Grady,

General Manager/Secretary-Treasurer.

el/











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# BOARD OF DIRECTORS MEETING THURSDAY, NOVEMBER 18<sup>TH</sup>, 2010 - MEETING NO. 10/10

The Board of Directors Meeting was held on Thursday, November 18<sup>th</sup>, 2010 at South Nation Conservation beginning at 9:00 a.m.

Directors Present:

Denis Pommainville, Vice Chairman

Floyd Dingwall, Past Chairman

Michael Brown Steven Byvelds Barclay Cormack

Rob Jellett

Conrad Lamadeleine Lawrence Levere Alvin Runnalls Alan Perks

Regrets:

Ken Hill, Chairman Lianne Acres-Hanna Doug Thompson

Guests:

Bill Radix, Vankleek Hill Nature Society Frank Pope, Ottawa Field-Naturalists Club

Brenda VanSleeuwen, Nature Conservancy of Canada Louis Prévost-United Counties of Prescott-Russell

Dr. Ted Mosquin

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer

Dianne MacMillan, Sr. Administrative Assistant Elise Lefebvre, Administrative Clerk Receptionist Sandra Mancini, Director of Planning and Engineering

Geoff Owens, Regulations Officer Jennifer Boyer, Senior Planner Nathan Farrell, Watershed Planner

Jason Symington, Environmental Technologist

Tessa Di Iorio, Hydrogeologist

Linda Hutchinson, Acting Director of Finance

Alain Desigrdins, Manager of Finance

Debbie Edwards, Bookkeeper Gord Shaver, Media Specialist

Josée Brizard, Director of Conservation Programs

Ed Kupczyk, Senior Forestry Specialist

Chris Craig, Senior Forest Technician
Ronda Boutz, Water Quality Coordinator
Valerie Sylvia, Water Quality Assistant
Lindsay Clement, Acting Water Resource Specialist
Mike Petryk, Jr. Lands and Water Resource Technician
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist
Sing-Yee Low, Fish Habitat Assessment Biologist
Chitat Lee, Lands Technician
Thomas Byvelds, Wed Based Mapping Project Assistant
Rose-Marie Chrétien, Woodlot Advisory Technician
Ryan Robson, Resource Technician
Josh Mansell, Fisheries Technician
Michelle Scheerder, Fish and Wildlife Resource Technician
Karen Paquette, Species At Risk Technician

# **CHAIRMAN'S REMARKS**

In the absence of Chairman Ken Hill, Vice-Chair Denis Pommainville welcomed everyone and called the meeting to order at 9:00 a.m.

# APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO.BD-126/10

Moved By:

Steven Byvelds

Seconded By: Michael Brown

RESOLVED THAT:

The agenda be approved as presented.

CARRIED

#### DECLARATION OF CONFLICT OF INTEREST

Floyd Dingwall declared a conflict of interest in regard to the Accounts Payable.

#### CLOSED SESSION

# The following reports were discussed in Closed Session:

- New Third Party Claim Against South Nation Conservation
- Land Donation

# **CLOSED SESSION**

The meeting be moved to closed session at this time.

RESOLUTION NO.BD-127/10

Moved By:

Floyd Dingwall

Seconded By: Alvin Runnalls

RESOLVED THAT:

The meeting move to closed session.

**CARRIED** 

#### OPEN SESSION

The meeting be moved to open session at this time.

RESOLUTION NO.BD-128/10

Moved By: Barclay Cormack

Seconded By: Alvin Runnalls

RESOLVED THAT:

The meeting move to open session.

CARRIED

# NEW THIRD PARTY CLAIM AGAINST SOUTH NATION CONSERVATION

Monique updated the Board on a New Third Party Claim against South Nation Conservation.

RESOLUTION NO.BD-129/10

Moved By:

Seconded By:

RESOLVED THAT:

South Nation Conservation work with South Nation Conservation's

insurance lawyer to resolve this matter.

CARRIED

# LAND DONATION

Pat sought approval from the Board of Directors to accept a donation of land from The Ottawa Field Naturalists.

RESOLUTION NO.BD-130/10

Moved By: Alvin Perks

Seconded By: Lawrence Levere

RESOLVED THAT:

The Board of Directors accept the donation of land from The Ottawa

Field Naturalists as described.

CARRIED

# SNC PROJECT UPDATE (POWER POINT PRESENTATION)-STAFF

The staff presented the Board of Directors with a Power Point presentation.

# APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 21ST, 2010.

RESOLUTION NO.BD-131/10

Moved By: Floyd Dingwall

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve the actions and recommendations

from the Board of Directors Meeting minutes of October 21st, 2010.

CARRIED

# APPROVAL AND HIGHLIGHTS OF:

Leitrim Wetland Advisory Committee of September 24<sup>th</sup>, 2010

Communications Committee meeting minutes of November 3<sup>rd</sup>, 2010

RESOLUTION NO.BD-132/10

Moved By: Alvin Runnalls

Seconded By: Rob Jellett

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of

the Leitrim Wetland Advisory Committee minutes of September 24<sup>th</sup>,

2010.

FURTHER THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee minutes of November 3<sup>rd</sup>, 2010.

CARRIED

# **NEW BUSINESS**

# 2011 PROJECT FUNDING APPLICATIONS

Dennis sought approval from Board of Directors to apply for funding available through Federal and Provincial programs in support of 2011 South Nation Conservation projects.

RESOLUTION NO.BD-133/10

Moved By: Alvin Runnalls

Seconded By: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve the applications to Federal and

Provincial funding programs as listed in the report; and

**FURTHER THAT:** 

Any further funding approvals to indicate South Nation Budget costs.

The previous question was called and the vote tally was Yea 9 Nay 1.

CARRIED

#### APPOINTMENTS TO SOUTH NATION CONSERVATION BOARD OF DIRECTORS

Dianne sought approval for the Board of Directors for staff to send a letter to all South Nation Conservation watershed municipalities in Stormont, Dundas and Glengarry and their County Clerk, Mike Waddell: Leeds Grenville watershed municipalities; City of Ottawa; and County Clerk of Prescott/Russell, advising them on length of term for new appointments to South Nation Conservation Board of Directors.

RESOLUTION NO.BD-134/10

Moved By:

Barclay Cormack

Seconded By: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve a letter to be sent to all South Nation Conservation watershed municipalities in Stormont, Dundas and Glengarry and their County Clerk, Mike Waddell; Leeds Grenville watershed municipalities; Clerk, City of Ottawa; and County Clerk of Prescott/Russell, for new appointments to South Nation Conservation

Board of Directors.

CARRIED

#### MEMORANDUM OF UNDERSTANDING (MOU)- LAROSE FOREST

Josée sought approval from the Board of Directors for renewal of the MOU for the Management of the Larose Forest for the United Counties of Prescott and Russell (UCPR).

RESOLUTION NO.BD-135/10

Moved By:

Barclay Cormack

Seconded By: Rob Jellett

RESOLVED THAT:

The South Nation Conservation renew the MOU for the management of

the Larose Forest for an indefinite period of time; and

FURTHER THAT:

All cost incurred by South Nation Conservation be recovered from the

UCPR.

**CARRIED** 

# PERMITS EXPIRATON AND RE-ISSUANCE

Geoff sought Board of Directors' approval in regard to permit expiration and re-issuance.

RESOLUTION NO.BD-136/10

Moved By: Rob Jellett

Seconded By: Barclay Cormack

RESOLVED THAT:

South Nation Conservation Board of Directors extend the validity

period of permits from 12 months to 24 months and retroactively to

2009; and

**FURTHER THAT:** 

A permit may be re-applied for , for a 12 month term by applying prior

to the current expiration date and will have a review fee based on the

amount of staff time involved in the review; and

**FURTHER THAT:** 

South Nation Conservation will offer extensions beyond the 24 month period if the new legislation is passed. Extensions beyond the 24 month period shall be based on the MNR/Conservation Ontario approval criteria and will have a review fee based on the amount of

staff time involved in the review.

CARRIED

#### APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since October 13<sup>th</sup>, 2010 for their approval.

RESOLUTION NO.BD-137/10

Moved By:

Lawrence Levere

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2010-SDU-R002, 2010-NDU-R080, 2010-NST-R030, 2010-NGL-R031, 2010-CAS-R035, 2010-NST-R041, 2010-NGL-R042, 2010-OSG-R051, 2010-GLO-R077, 2010-NAT-R078, 2010-ALP-R095, 2010-NAT-R105, 2010-RUS-R106, 2010-CUM-107, 2010-SDU-R114.

CARRIED

Floyd Dingwall having declared a conflict of interest in regard to Accounts Payable, did not participate in the voting regarding payable.

#### FINANCIAL REPORTS

# . CHEQUE REGISTER FOR OCTOBER 2010.

The cheque register for October 2010 was provided to the Board of Directors for their approval.

# MONEY RECEIVED IN OCTOBER 2010.

To inform the Board of the money received in October 2010.

# STATEMENTS OF OPERATIONS AND FINANCIAL POSITION - OCTOBER 2010

Statements of Operations and Financial Position to October 31<sup>st</sup>, 2010 were presented as information to the Board of Directors.

RESOLUTION NO.BD-138/10 Moved By:

Michael Brown

Seconded By: Alvin Runnalls

RESOLVED THAT:

The Board of Directors approve the cheque register of

\$485,536.89 for October 2010; and

**FURTHER THAT:** 

The Board of Directors receive and file the report on the Money

Received in October 2010; and

**FURTHER THAT:** 

The Board of Directors receive and file the report.

CARRIED

# PORT OF PRESCOTT BUDGET REVISION

Amie sought approval of the Board of Directors for a revision to the Port of Prescott Environmental Assessment budget.

RESOLUTION NO.BD-139/10

Moved By:

Lawrence Levere

Seconded By: Alvin Runnalls

RESOLVED THAT:

The Board of Directors approve the revised budget for the Port of

Prescott Expansion Project Environmental Assessment at

approximately \$300,000.00.

CARRIED

#### SOURCE PROTECTION MANAGEMENT COMMITTEE APPROVALS

Sandra sought approval from the Board of Directors for South Nation Conservation to undertake actions approved by Source Protection Management Committee.

RESOLUTION NO.BD-140/10

Moved By:

Alan Perks

Seconded By: Barclay Cormack

RESOLVED THAT:

The Board of Directors approve that South Nation Conservation to

undertake actions approved by Source Protection Management Committee on November 8<sup>th</sup>, 2010 meeting.

CARRIED

The Board meeting recessed for 5 minutes at 10:50 a.m. Alan Perks left the meeting at 10:50 a.m.

# CHESTERVILLE DAM BAY 5 HEATER REPLACEMENT

Jason sought approval from the Board of Directors to proceed with the replacement of the heater in bay 5 at the Chesterville Dam.

RESOLUTION NO.BD-141/10

Moved By: Lawrence Levere

Seconded By: Conrad Lamadeleine

RESOLVED THAT:

The Board of Directors approve to undertake the Chesterville Dam

Bay 5 Heater Replacement project at an upset limit of \$4000; and

FURTHER THAT:

Arthur Thom Electric be awarded the contract at \$2,425.00 plus taxes.

CARRIED

# 2011 PLANNING AND REGULATIONS FEE SCHEDULE

Jennifer sought approval from the Board of Directors on the 2011 Planning and Regulations Fee Schedule.

RESOLUTION NO.BD-142/10

Moved By:

Steven Byvelds

Seconded By: Alvin Runnalls

RESOLVED THAT:

The Board of Directors approve the 2011 Planning and Regulations

Fee Schedule as proposed, and;

FURTHER THAT:

Apply the changes to be made to the Planning and Regulations Fee

Schedules; and

**FURTHER THAT:** 

Issue a Press Release indicating 30-day Notice and Consultation

Period; and

**FURTHER THAT:** 

Implement Fee Changes on January 1, 2011 to be in coordination

with the Eastern Ontario CAs and the Conservation Partners in the

City of Ottawa.

CARRIED

# SPECIES AT RISK DISBURSEMENT OF FUNDS

Lindsay sought approval from the Board of Directors for the disbursement of funds received from the Ministry of Natural Resources for the Species at Risk project to the project partners.

RESOLUTION NO.BD-143/10 Moved By:

Alvin Runnalls

Seconded By: Michael Brown

RESOLVED THAT:

The Board of Directors approve the disbursement of funds in the amount of \$66,050 received from the Ministry of Natural Resources

for the Species at Risk project to the project partners.

CARRIED

# SUPPLEMENTAL AGENDA APPROVAL AND HIGHLIGHTS OF:

Forestry Committee meeting minutes of November 10th, 2010.

RESOLUTION NO.BD-144/10

Moved By:

Barclay Cormack

Seconded By: Conrad Lamadeleine

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Forestry Committee meeting minutes of November 10<sup>th</sup>, 2010 with

the following amendment:

a) That the cost of the bridge be funded by the sale of wood from the

forestry operation.

CARRIED

# **NEW BUSINESS**

# SOUTH NATION CONSERVATION 2011 BUDGET SCHEDULE

Dennis presented the Board of Directors with a report outlining the proposed schedule for the 2011 Budget.

The Board of Directors directed staff to use 2.9% as the levy increase for 2011 Budget purposes. A vote was called for: yea: 6 nay: 2

# 2010 BOARD MEETING DATES

- December 16<sup>th</sup>, 2010
- January 27, 2011 (fourth Thursday)

# STAFF RECOGNITION FOR YEARS OF SERVICE-TESSA DI IORIO

Dennis congratulated Tessa on her 5 years of service with South Nation Conservation.

# ALFRED BOG RECOGNITION

On behalf of South Nation Conservation staff and Board members, Michelle Scheerder presented Bill Radix, Frank Pope, Brenda VanSleeuwen, Louis Prévost and Dr. Ted Mosquin with a South Nation Conservation plaque in recognition of many years of hard work and dedication in the conservation and preservation of the Alfred Bog.

#### BOARD PRESENTATION

Dennis congratulated Denis Pommainville for his years of service on South Nation Conservation Board of Directors, and presented him with a South Nation Conservation plaque in appreciation of his time spent serving on the Board of Directors.

ADJOURNMENT
The meeting adjourned at 11:55 a.m.

RESOLUTION NO. BD-145/10 Moved By:

Conrad Lamadeleine

Seconded By: Floyd Dingwall

RESOLVED THAT:

The meeting be adjourned.

**CARRIED** 

Denis Pommainville Vice Chairman.

Dennis O'Grady,

General Manager/Secretary-Treasurer.

el/











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# BOARD OF DIRECTORS MEETING THURSDAY, DECEMBER 16<sup>TH</sup>, 2010 - MEETING NO. 11/10

The Board of Directors Meeting was held on Thursday, December 16<sup>th</sup>, 2010 at South Nation Conservation, beginning at 9:00 a.m.

Directors Present:

Ken Hill, Chairman

Floyd Dingwall, Past Chairman

Michael Brown
Steven Byvelds
Barclay Cormack
Conrad Lamadeleine
Lawrence Levere
Tammy McRae
Alvin Runnalls
Doug Thompson

Regrets:

Alan Perks

Rob Jellett

Guests:

Murray Inch Bill Smirle

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer Lorie Henderson, Director of Administrative Services

Dianne MacMillan, Sr. Administrative Assistant

Geoff Owens, Regulations Officer Pat Piitz, Director of Lands & Fisheries Monique Sauve, Septic Lead Inspector

Tim Jackson, GIS Technician

Dave Fitch, Assistant Works Superintendent

Jennifer Boyer, Senior Planner Nathan Farrell, Watershed Planner

Jason Symington, Environmental Technologist

Linda Hutchinson, Senior Accountant Alain Desjardins, Director of Finance

Debbie Edwards, Bookkeeper Gord Shaver, Media Specialist

Dana Kittle, Communications Specialist

Josee Brizard, Director of Conservation Programs

Ed Kupczyk, Senior Forestry Specialist Chris Craig, Senior Forest Technician

Valerie Sylvia, Water Quality Assistant Lindsay Clement, Acting Water Resource Specialist Mike Petryk, Junior Lands and Water Resource Technician Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist Chitat Lee, Lands Technician Thomas Byvelds, Web Based Mapping Project Assistant Rose-Marie Chretien, Woodlot Advisory Technician Ryan Robson, Resource Technician Josh Mansell, Fisheries Technician Michelle Scheerder, Fish and Wildlife Resource Technician Karen Paquette, Species at Risk Technician

#### **CHAIRMAN'S REMARKS**

Chairman Ken Hill welcomed everyone and called the meeting to order at 9:00 a.m. Chairman Hill welcomed Tammy McRae, new representative from the Township of North Stormont to the Board; and also congratulated Steven Byvelds on becoming the Warden of Stormont, Dundas, and Glengarry.

# APPROVAL OF AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO.BD-146/10

Moved By:

Alvin Runnalls

Seconded By:

Barclay Cormack

RESOLVED THAT:

The agenda be approved as presented.

CARRIED

# DECLARATION OF CONFLICT OF INTEREST

Floyd Dingwall declared a conflict of interest in regard to the Accounts Payable.

Doug Thompson joined the meeting at 9:45 a.m.

# SNC PROJECT UPDATE (POWER POINT PRESENTATION)-STAFF

The staff presented the Board of Directors with a Power Point presentation.

# APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 18<sup>TH</sup>, 2010.

RESOLUTION NO.BD-147/10

Moved By:

Floyd Dingwall

Seconded By:

Michael Brown

RESOLVED THAT:

The Board of Directors approve the actions and recommendations from the Board of Directors Meeting minutes of November 18<sup>th</sup>,

2010, with the following amendment:

a) Adjournment Resolution BD-146/10 be changed to BD-145/10

CARRIED

# APPROVAL AND HIGHLIGHTS OF:

- Clean Water Committee meeting minutes of November 29<sup>th</sup>, 2010
- Communications Committee meeting minutes of December 1<sup>st</sup>, 2010
- Joint Occupational Health & Safety meeting minutes of December 1st, 2010

RESOLUTION NO.BD-148/10

Moved By:

Conrad Lamadeleine

Seconded By:

Doug Thompson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of

the Clean Water Committee minutes of November 29<sup>th</sup>, 2010; and

**FURTHER THAT:** 

The Board of Directors approve the actions and recommendations of

the Communications Committee minutes of December 1st, 2010; and

FURTHER THAT:

The Board of Directors approve the actions and recommendations of

the Joint Occupational Health and Safety minutes of December 1st,

2010.

**CARRIED** 

# **NEW BUSINESS**

# AGRICULTURAL GREENHOUSE GASES PROGRAM FUNDING PROPOSAL

Josee informed the Board of Directors regarding a funding proposal that was submitted to the Agricultural Greenhouse Gases Program (AGGP).

RESOLUTION NO.BD-149/10

Moved By:

Lawrence Levere

Seconded By:

Conrad Lamadeleine

RESOLVED THAT:

The Board of Directors approve the submission of the "Grow More

and Emit Less: Managing the Impact of Agricultural Drainage

Management on GHG Emissions" funding proposal to the Agriculture

Greenhouse Gases Program (AGGP).

CARRIED

# CAPITAL REGION RESOURCE RECOVERY CENTRE

Nathan updated the Board of Directors on South Nation Conservation's involvement with the proposed waste management project in the Township of Russell.

RESOLUTION NO.BD-150/10

Moved By:

Michael Brown

Seconded By:

Barclay Cormack

RESOLVED THAT:

The Board of Directors receive and file this report.

CARRIED

#### CRYSLER HYDROPOWER

Jason updated the Board of Directors on the current status of the Crysler Hydropower Project.

RESOLUTION NO.BD-151/10

Moved By:

Floyd Dingwall

Seconded By:

Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file this report.

CARRIED

# BOARD MEMBER ORIENTATION

Dianne updated and sought approval from the Board of Directors to host the South Nation Conservation Orientation day to be held at South Nation Conservation on Monday January 17th, 2010.

RESOLUTION NO.BD-152/10

Moved By:

Tammy McRae

Seconded By:

Michael Brown

RESOLVED THAT:

The Board of Directors approve the Board Member Orientation Day to

be held on Monday January 17th, 2011.

CARRIED

# BILL 68 ENACTED AMENDMENTS TO SECTION 28 OF THE CA ACT

Geoff updated the Board of Directors in regard to changes in legislation governing the "South Nation Conservation Natural Hazards Protection Program".

RESOLUTION NO.BD-153/10

Moved By:

Michael Brown

Seconded By:

Barclay Cormack

RESOLVED THAT:

The Board of Directors receive and file this report.

**CARRIED** 

# APPROVAL OF PERMITS ISSUED

Geoff provided the Board of Directors with a listing of permits issued since November 9<sup>th</sup>, 2010 for their approval.

RESOLUTION NO.BD-154/10 Moved By:

Doug Thompson

Seconded By:

Alvin Runnalls

RESOLVED THAT:

The Board of Directors approve the following permits issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: 2010-OSG-R079, 2010-OSG-R038, 2010-CAS-R055, 2010-GLO-R108, 2010-GLO-R109, 2010-NST-R110, 2010-EDW-R117, 2010-NST-R118.

2010-GLO-R119, 2010-NST-R121, 2010-NAT-R122.

CARRIED

Floyd Dingwall having declared a conflict of interest in regard to Accounts Payable did not participate in the voting regarding payables.

# FINANCIAL REPORTS

# VEHICLE REPLACEMENT

David sought approval from the Board of Directors to purchase three (3) new vehicles. It is the Works Department's intent to replace South Nation Conservation vehicles when they reach 200,000 km or if the condition of the vehicle requires replacement.

RESOLUTION NO.BD-155/10 Moved By:

Doug Thompson

Seconded By:

Alvin Runnalls

RESOLVED THAT:

A crossover (station wagon) type vehicle and a full size ½ ton truck be

purchased for the South Nation Conservation general fleet at

approximately \$60,000.00 (incl. taxes) from the general reserve in

2010; and

FURTHER THAT:

A crossover (station wagon) type vehicle be purchased for the Septic

program at approximately \$23,000.00 (incl. taxes) from the Septic

reserve in 2011; and

FURTHER THAT:

The purchasing of the vehicle follow our purchasing policy.

CARRIED

# Alain updated the Board of Directors on the following Financial Reports:

# **CHEQUE REGISTER FOR NOVEMBER 2010**

The cheque register for November 2010 was provided to the Board of Directors for their approval.

# MONEY RECEIVED IN NOVEMBER 2010

To inform the Board of the money received in November 2010.

#### RESOLUTION FOR YEAR-END PROCEDURES

Permission to make year-end budget reallocations for 2010.

RESOLUTION NO.BD-156/10 Moved By:

Conrad Lamadeleine

Seconded By:

Michael Brown

RESOLVED THAT:

The Board of Directors approve the cheque register of

\$391,202.29 for November 2010; and

FURTHER THAT:

The Board of Directors receive and file the report on the Money

Received in November 2010; and

FURTHER THAT:

The General Manager/Secretary-Treasurer, with verbal concurrence by

the Chairman, Vice-Chairman or the Past-Chairman, be given authorization to make year-end budget reallocations for 2010,

including reserve reallocations.

CARRIED

TANGIBLE CAPITAL ASSET POLICY

Linda sought approval from the Board of Directors for the South Nation Conservation Tangible Capital Asset Policy.

RESOLUTION NO.BD-157/10

Moved By:

Michael Brown

Seconded By:

Alvin Runnalls

RESOLVED THAT:

The Board of Directors approve the Tangible Capital Asset Policy.

CARRIED

# SUPPLEMENTAL AGENDA

# APPROVAL AND HIGHLIGHTS OF

- Fish and Wildlife Committee meeting minutes of December 9<sup>th</sup>, 2010

RESOLUTION NO.BD-158/10

Moved By:

Tammy McRae

Seconded By:

Lawrence Levere

**RESOLVED THAT:** 

The Board of Directors approve the actions and recommendations of the Fish and Wildlife Committee minutes of December 9<sup>th</sup>, 2010 with

the following addition:

a) The Ottawa Field Naturalists funding be included in the 2011

**Budget discussions** 

**CARRIED** 

#### FINANCIAL REPORT:

# STATEMENT OF OPERATIONS AND FINANCIAL POSITION - NOVEMBER 2010.

Statements of Operations and Financial Position to November 30<sup>th</sup>, 2010 were presented as information to the Board of Directors.

RESOLUTION NO.BD-159/10

Moved By:

Doug Thompson

Seconded By:

Barclay Cormack

RESOLVED THAT:

The Board of Directors receive and file the report.

**CARRIED** 

#### 2011 BOARD MEETING DATE

The Directors to confirm with staff regarding their availability on February 3<sup>rd</sup>, for the first reading of the SNC 2011 Budget.

NOTE: Board of Directors Orientation – Monday, January 17<sup>th</sup>, 2011.

#### **CORRESPONDENCE**

Letter from M. Fern Tremblay – Potential Landslide Area from Casselman to Lemieux South Nation Conservation December 2010 and January 2011 Calendar of Events.

Doug Thompson and Barclay Cormack left the meeting at 11:50 a.m.

# PRESENTATIONS BY:

Josh Mansell – Ontario Stream Assessment Protocol Tim Jackson – Geographic Information Systems

# **ADJOURNMENT**

The meeting adjourned at 12:10 a.m.

RESOLUTION NO. BD-160/10 Moved By:

Floyd Dingwall

Seconded By:

Tammy McRae

RESOLVED THAT:

The meeting be adjourned.

**CARRIED** 

Ken Hill, Chairman.

/dm

Dennis O'Grady,

General Manager/Secretary-Treasurer.