



**SOUTH NATION
CONSERVATION
DE LA NATION SUD**



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Planning and Engineering Assistant (1 Position)

Employment Period: Summer 2011

Compensation: to Be Determined

35 Hour Week

Reporting to the Environmental Technologist, this position is responsible for providing support to the Planning and Engineering Department. This position will work out of the South Nation Conservation office in Finch Ontario, situated in a rural area with no local transportation.

GENERAL ELIGIBILITY REQUIREMENTS:

- Attending college or university; studying environmental, water resources or related field
- Knowledge of hydrology, hydrogeology and physical geography
- Knowledge of basic Conservation principles
- Strong communication skills (both oral and written)
- Experience in Geographic Information systems (GIS) is an asset
- Bilingual in French and English is an asset
- Valid Ontario Class "G" driver's license
- Experience working with the public

SUMMARY OF MAJOR TASKS:

- Assist the Authority with new and ongoing projects with the Planning and Engineering department. Projects include but not limited to;
 - Flood Forecasting and Warning,
 - Low Water Response,
 - Storm Water Management,
 - Database Management (Climate and Hydraulic),
 - Stream Flow Modeling
- Assist with the review of planning applications
- Assist with site visits
- Assist with coordination of watershed projects
- Field equipment installation, monitoring and sampling
- Administrative duties
- Prepare grants applications

All duties must be performed in accordance with SNC Safety Policy and Procedures, as well as the Occupational Health and Safety Act and Regulations.

Forward Resumes by April 1st, 2011 to:

Jason Symington

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e-mail: jsymington@nation.on.ca

Please quote "**Planning and Engineering Assistant**" in the subject line. Resumes submitted via e-mail must be in Word or pdf formats. Thank you for your interest in South Nation Conservation; however only those candidates selected for an interview will be contacted.