



## Regulations Officer

### Full Time, Finch Ontario

**Hours:** Monday – Friday: 8:00 a.m. - 4:00 p.m.

**Salary Grid:** \$67,821.37 - \$88,069.01

**Start Date:** April 2024

*Are you looking for a career with purpose, where you can make a positive contribution?*

At South Nation Conservation (SNC) you will be immersed in a diverse professional environment, where you can grow in a multi-disciplinary community that includes engineers, planners, biologists, foresters, and GIS technicians, among others.

SNC's strength lies in our fantastic relationships and our diverse experience applying watershed science and research at the community level. Our entrepreneurial culture is a dynamic combination of government and private sector, in which you will have the scope to lead projects to protect and enhance our local environment.

### POSITION DETAILS:

The Regulations Officer is responsible for the administration and enforcement of Parts VI and VII of the Conservation Authorities Act and Ontario Regulation 41/24.

Tasks include permit issuance for development activities, permit hearings, prosecution of offences under the Act, and administering and enforcing rules of conduct on lands owned by the Authority.

They are also responsible for assisting with municipal plan input and review related to natural hazards and the flood forecasting and low water response program. This position reports to the Managing Director, Approvals.

### WHAT YOU OFFER:

- Post-secondary education in planning, geography, environmental science, law enforcement/provincial offences, or related discipline.
- Five to eight years' experience in a similar position is an asset.
- Knowledge of the *Conservation Authorities Act*, *Planning Act*, *Municipal Act*, the Ontario Land Tribunal, *Clean Water Act*, *Provincial Offences Act*, *Building Code Act*, and *Drainage Act*.
- Knowledge of basic water resources engineering, aquatic biology, water quality, and water conservation issues.





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- Eligibility to be designated as a Provincial Offenses Officer under Section 30.1 of the *Conservation Authorities Act*.
- Knowledge of natural hazards and natural heritage features.
- Knowledgeable with Microsoft Office Suite, and GIS applications.
- Ability to interpret maps, engineered plans and drawings.
- Excellent conflict resolution, interpersonal, verbal, and written communication skills.
- Excellent organizational and analytical skills.
- Enthusiasm, determination, the ability to work independently and attention to detail.
- Enforcement experience is a significant asset.
- Bilingualism (French and English) is a significant asset.
- Valid Class “G” Ontario Driver’s License.

**WHAT WE OFFER:**

- You will join an organization with over 75 years of history.
- You will have the opportunity to work with a positive, solutions-focused team.
- You will work for an organization that places tremendous value on the professional and personal development its employees.
- Participation in the OMERS pension plan.
- Competitive salary and benefits package.
- Hybrid work environment.

**LOCATION:**

The SNC office is in a rural location in Finch, Ontario, southeast of Ottawa. The successful candidate must have reliable transportation.

**SUBMISSION INFORMATION:**

Forward a copy of your resume, cover letter, and a writing sample by 8:00 am on Friday, April 19<sup>th</sup>, 2024, to:

Hannah Jackson  
Accounting and Human Resources Specialist  
[hjackson@nation.on.ca](mailto:hjackson@nation.on.ca)

Please quote ‘*Regulations Officer*’ in the subject line. Submitted resumes must be in Word or PDF format.

Thank you for your interest in South Nation Conservation; however only those candidates selected for an interview will be contacted.