



BOARD OF DIRECTORS ANNUAL GENERAL MEETING

Meeting No. 03/24
 Thursday, March 21st, 2024 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa
 Catherine Kitts, City of Ottawa
 Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Pierre Leroux, Prescott Russell, Past Chair

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 Brent Harbers, Watershed Biologist
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Human Resources Specialist
 Kyle Macrae, Conservation Lands Assistant
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Managing Director, Property, Conservation
 Lands and Community Outreach
 Pat Piitz, Team Lead Property

Guests:

Craig Calder, CAO/Clerk, Township of North Stormont
 Amanda Kristalovich, Councillor's Assistant, City of Ottawa
(electronic participation)
 Ben Mann, Baker Tilly REO LLP
 Jeannette Mongeon, Raisin-South Nation Source Protection
 Committee
 Owen Murdoch, Councillor's Assistant, City of Ottawa
 Kristin Strackerjan, Chair, Rideau Valley Conservation Authority



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Vice Chair, called the SNC Board of Directors Annual General meeting of March 21st, 2024 to order at 9:54 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS ANNUAL GENERAL MEETING AGENDAS

RESOLUTION NO. BD-038/24

Moved by: George Darouze
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the March 21st, 2024 Board of Directors Annual General Meeting main and supplemental agendas with the following amendment:

- a. Supplemental Item #1a: Request for Approval: Land Acquisition be moved to main Agenda
- Item #12: Closed Session

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

REQUEST FOR APPROVAL:

A. SECTION 28 HEARING MINUTES OF FEBRUARY 15TH, 2024

RESOLUTION NO. BD-039/24

Moved by: Deb Wilson
 Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors Section 28 Hearing Meeting Minutes of February 15th, 2024 as submitted.

CARRIED



B. BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 15TH, 2024

RESOLUTION NO. BD-040/24

Moved by: Adrain Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of February 15th, 2024 as submitted.

CARRIED

CONSENT ITEMS

- a. Request for Approval: Monies Received and Disbursement Register for February 2024
- b. Update: Permits Issued
- c. Update: Enforcement of Ontario Regulation 170/06
- d. Update: Planning Activity
- e. Update: On-site Sewage Permits Received

RESOLUTION NO. BD-041/24

Moved by: Tom Smyth
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the money received report for February 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$700,082.50 for February 2024; and

FURHTER THAT:

The Board of Directors receive and file the following updates for February 2024:

- i. Permits issued under Ontario Regulation 170/06;
- ii. Enforcement of Ontario Regulation 170/06;
- iii. Planning activity; and
- iv. On-stie sewage permits received.

CARRIED



NEW BUSINESS

REQUEST FOR APPROVAL: 2024 BOARD OF DIRECTORS ELECTIONS (AND PROCEDURES)

RESOLUTION NO. BD-042/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors appoint Carl Bickerdike, Chief Administrative Officer as the Acting Chair; and

FURTHER THAT:

Section 16.3 of South Nation Conservation's Administrative By-laws state: "All elections shall be in accordance with the Procedures for Election of Officers (Appendix B)" and relevant *Conservation Authorities Act* requirements be adhered to.

CARRIED

Carl Bickerdike, Acting Chair, declared all positions vacant, according to SNC's Administrative By-laws.

First call for nominations for Chair:

Moved by: Bill Smirle

Steve Densham be nominated for the position of Chair, South Nation Conservation.

Steve Densham accepted the nomination for Chair, South Nation Conservation.

Second call for nominations: None

Third call for nominations: None

RESOLUTION NO. BD-043/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

Nominations be closed for the position of Chair.

CARRIED



First Call for nominations for Vice Chair:

Moved by: Deb Wilson

Adrian Wynands be nominated for position of Vice Chair, South Nation Conservation.

Adrian Wynands accepted the nomination for Vice Chair, South Nation Conservation.

Second Call for Nominations: None

Third Call for Nominations: None

RESOLUTION NO. BD-044/23

Moved by: Genevieve Lajoie
 Seconded by: Linda Payant

RESOLVED THAT:

Nominations be closed for the position of Vice Chair.

CARRIED

RESOLUTION NO. BD-045/22

Moved by: Bill Smirle
 Seconded by: Deb Wilson

RESOLVED THAT:

For the year 2024, and until the Annual General Meeting of 2025:

- i. Steve Densham be elected as Chair of SNC,
- ii. Adrian Wynands be elected as Vice-Chair of SNC,
- iii. Pierre Leroux be appointed as Past Chair of SNC, and
- iv. The Chair, Vice-Chair, and Past Chair be appointed the Executive Committee of SNC.

CARRIED

REQUEST FOR APPROVAL: CONSERVATION ONTARIO VOTING DELEGATES

RESOLUTION NO. BD-046/24

Moved by: George Darouze
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors appoint the Past Chair as the Conservation Ontario Council voting delegate; and



FURTHER THAT:

The Board of Directors appoint the Vice-Chair as first alternate and Chief Administrative Office as second alternate.

CARRIED

REQUEST FOR APPROVAL: 2023 YEAR END, AUDITED FINANCIAL STATEMENTS AND AUDIT LETTERS

RESOLUTION NO. BD-047/24

Moved by: François St. Amour
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve and file the 2023 Draft Financial Statements, Audit Reporting Letter, Letter of Representation and signatures by Management and Chair; and

FURTHER THAT:

The Board of Directors approve the 2023 reserve transfer to the Operating Reserve of \$300,485.

CARRIED

REQUEST FOR APPROVAL: 2023 SNC ANNUAL REPORT

RESOLUTION NO. BD-048/24

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the 2023 Annual Report; and

FURTHER THAT:

The Board of Directors direct staff to circulate copies to member municipalities, local MPs and MPPs, Conservation Authorities, and various stakeholders.

CARRIED



REQUEST FOR APPROVAL: WATERSHED ADVISORY COMMITTEE MEMBERSHIP

RESOLUTION NO. BD-049/24

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve adding one additional seat for the Board of Directors; and

FURTHER THAT:

The Board of Directors appoint Genevieve Lajoie, Bill Smirle, and François St. Amour to the Watershed Advisory Committee.

CARRIED

RESOLUTION NO. BD-050/24

Moved by: Genevieve Lajoie
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the South Nation Conservation Watershed Advisory Committee Membership as presented, including adding one additional seat for First Nations/Métis; and

FURTHER THAT:

The Board of Directors appoint Bill Smirle as Committee Chair.

CARRIED

Matt Luloff joined the meeting at 10:02 a.m.

The Board of Directors recessed for a break at 10:04 a.m.

The Board of Directors reconvened from a break at 10:29 a.m.

REQUEST FOR APPROVAL: ACCOUNTING SOFTWARE

RESOLUTION NO. BD-051/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Vendor B to complete the implementation of Microsoft Dynamics software at an approximate cost of \$116,745 plus HST.

CARRIED



REQUEST FOR APPROVAL: DEPOSIT INTEREST AND BANK SERVICE FEES AGREEMENT

RESOLUTION NO. BD-052/24

Moved by: Matt Luloff
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approves entering into agreements with Royal Bank of Canada for deposit interest and bank service fees.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-053/24

Moved by: Matt Luloff
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approves the funding submission to the Invasive Species Action Fund requesting \$25,000 to complete invasive terrestrial plant monitoring and control work on South Nation Conservation properties.

CARRIED

REQUEST FOR APPROVAL: FORESTRY STEWARDSHIP COUNCIL ECOLOGICAL GOODS AND SERVICES CERTIFICATION

RESOLUTION NO. BD-054/24

Moved by: Catherine Kitts
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve applying for Forest Stewardship Council Ecological Goods and Services Certification for South Nation Conservation properties.

CARRIED



UPDATE: 2023 CONSERVATION AREAS VISITOR REPORT

RESOLUTION NO. BD-055/24

Moved by: George Darouze
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the 2023 Conservation Areas Monitoring Report; and

FURTHER THAT:

The Board of Directors recommend that staff continue to monitor Conservation Areas to inform the management of these public spaces.

CARRIED

REQUEST FOR APPROVAL: FINDLAY CREEK BOARDWALK REVITALIZATION PROJECT

RESOLUTION NO. BD-056/24

Moved by: Adrian Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve entering into agreement with the Federal Economic Development Agency of Southern Ontario to accept \$200,000 towards the Findlay Creek Boardwalk Revitalization Project, for work over 2024-2025; and

FURTHER THAT:

The Board of Directors approve reallocating the Ottawa Tree Replacement Program surplus of \$221,500 towards the Findlay Creek Boardwalk Revitalization Project; and

FURTHER THAT:

The Board of Directors approve hiring Jp2g Consultants Inc. to complete the designs and construction contract management for the project at a cost of approximately \$92,365 plus HST.

CARRIED



REQUEST FOR APPROVAL: SEWAGE SYSTEM INSPECTOR APPOINTMENT

RESOLUTION NO. BD-057/24

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors appoint Ricky Latulippe as Sewage System Inspector pursuant to section 6.2 of the *Building Code Act* to enforce the provisions of the *Building Code Act* and the building code related to sewage systems in municipalities where enforcement has been delegated to South Nation Conservation via agreement.

CARRIED

REQUEST FOR APPROVAL: LOCALLY SIGNIFICANT WETLAND MAPPING PROJECT

RESOLUTION NO. BD-058/24

Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Wildlife Habitat Canada to receive \$45,000 to map Locally Significant Wetlands in the United Counties of Stormont, Dundas and Glengarry; and

FURTHER THAT:

The Board of Directors approve entering into a memorandum of understanding with the United Counties of Stormont, Dundas and Glengarry and the Raisin Region Conservation Authority to undertake the project.

CARRIED

UPDATE: ONTARIO REGULATION 41/24 AND THE PROCLAMATION OF AMENDMENTS TO THE CONSERVATION AUTHORITIES ACT

RESOLUTION NO. BD-059/24

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the update on Ontario Regulation 41/24: Prohibited



Activities, Exemptions and Permits and related proclamation of amendments to the *Conservation Authorities Act*.

CARRIED

REQUEST FOR APPROVAL: TRANSITION POLICIES AND PROCEDURES FOR ONTARIO REGULATION 41/24

RESOLUTION NO. BD-060/24

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve the Transition Procedures and Interim Policy for the Administration and Implementation of Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits and related proclaimed amendments to the *Conservation Authorities Act*.

CARRIED

REQUEST FOR APPROVAL: DELEGATION OF POWERS RELATING TO THE ISSUANCE AND CANCELLATION OF PERMITS

RESOLUTION NO. BD-061/24

Moved by: Genevieve Lajoie
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors delegate the issuance, extension, and cancellation of permits under Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24 to the Chief Administrative Officer; Managing Director Natural Hazards and Infrastructure; and Managing Director Approvals pursuant to section 28.4 of the *Conservation Authorities Act*, to be proclaimed April 1, 2024.

CARRIED



REQUEST FOR APPROVAL: APPOINTMENT OF PROVINCIAL OFFENCES OFFICERS

RESOLUTION NO. BD-062/24

Moved by: Bill Smirle
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors appoint the following staff as provincial offences officers in accordance with section 30.1 of the *Conservation Authorities Act*, to be proclaimed April 1, 2024, for the purpose of administering and enforcing Parts VI and VII of the Act, as amended, and Ontario Regulation 41/24; Prohibited Activities, Exemptions, and Permits:

- Sandra Mancini, Managing Director, Natural Hazards and Infrastructure;
- Monique Sauve, Chief Building Official Part 8 – Septic Systems;
- James Holland, Senior Planner;
- Eric McGill, Corporate Counsel;
- Laura Crites, Environmental Planner ; and
- Stephan Desouches, Environmental Permitting Officer.

CARRIED

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- April 18th, 2024
- May 16th, 2024
- June 20th, 2024
- July – no scheduled meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-063/24

Moved by: George Darouze
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report below:

- a. Request for Approval: Land Acquisition

CARRIED

The Board of Directors convened closed session at 11:17 a.m.

OPEN SESSION

RESOLUTION NO. BD-064/24

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors move into open Session.

CARRIED

The Board of Directors reconvened open session at 11:44 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-065/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (Edwardsburgh Cardinal) as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-066/24

Moved by: Deb Wilson
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors direct staff to obtain an appraisal on Property 2 (North Grenville) and bring back a report to a future meeting.

CARRIED



SOUTH NATION
CONSERVATION
DE LA NATION SUD

ADJOURNMENT

RESOLUTION NO. BD-067/24

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors Annual General Meeting of
March 21st, 2024 be adjourned at 11:50 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb