



BOARD OF DIRECTORS MEETING

Meeting No. 01/24
 Thursday, January 18th, 2024 - 9:00 a.m.

Watershed Room, SNC



Directors Present:

Pierre Leroux, Prescott Russell, Chair
 Steve Densham, Stormont Dundas Glengarry, Vice Chair
 George Darouze, City of Ottawa, Past Chair
 Catherine Kitts, City of Ottawa
 Genevieve Lajoie, Prescott Russell (*electronic participation*)
 Mathew Luloff, City of Ottawa (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville (*electronic participation*)

Regrets:

None.

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 Caroline Goulet, Forester
 James Holland, Senior Planner
 Naomi Langlois-Anderson, Sr Fish and Wildlife Technician
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Pat Piitz, Team Lead, Property
 Kat Watson, Water Resources Specialist

Guests:

Warren A. Leroy, Ault & Ault LLP



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of January 18th, 2024 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-001/24

Moved by: Catherine Kitts
Seconded by: Linda Payant

RESOLVED THAT:

The members approve the January 18th, 2024 Board of Directors main and supplemental agendas with the following addition:

- Agenda Item 8k: Request for Approval: Watershed Advisory Committee - Membership Selection Committee (verbal)

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

Matthew Luloff joined the meeting virtually at 9:04 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES DECEMBER 14TH, 2023

RESOLUTION NO. BD-002/24

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 14th, 2023 as submitted.

CARRIED



REQUEST FOR APPROVAL:

A. 2024 LEVY AND BUDGET

RESOLUTION NO. BD-003/24

Moved by: George Darouze
 Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the 2024 General and Capital Levies at \$4,489,413; and

FURTHER THAT:

The Board of Directors approve the 2024 Budget as presented.

Roll Call Vote:

Pierre Leroux
 Steve Densham
 George Darouze
 Catherine Kitts
 Genevieve Lajoie (not present)
 Mathew Luloff
 Linda Payant
 Bill Smirle
 Tom Smyth
 François St. Amour
 Deb Wilson
 Adrian Wynands (not present)

Yea Nay

Yea
 Yea
 Yea
 Yea
 Yea
 Yea
 Yea
 Yea
 Yea
 Yea

Yea: 10 Nay: 0

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-004/24

Moved by: Deb Wilson
 Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report below:

- a. Board of Directors Training: Warren A Leroy, Ault & Ault LLP

CARRIED

Adrian Wynands left the meeting at 9:06 a.m.



**Genevieve Lajoie joined the meeting virtually at 9:06 a.m.
The Board of Directors convened closed session at 9:08 a.m.**

OPEN SESSION

RESOLUTION NO. BD-005/23

Moved by:
Seconded by:

RESOLVED THAT:

The Board of Directors move into open Session.

CARRIED

**The Board of Directors reconvened open session at 9:54 a.m.
The Board of Directors recessed for a break at 9:55 a.m. and Chair Pierre Leroux left the meeting.
The Board of Directors reconvened at 10:06 a.m. and Vice Chair Steve Densham performed the duties of Chair for the remainder of the meeting.**

NEW BUSINESS

REQUEST FOR APPROVAL: 2024 CONSERVATION LEVY

RESOLUTION NO. BD-006/24

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve payment of the 2024 Conservation Ontario Levy of \$36,493, payable in two installments of \$18,246.50.

CARRIED

REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-007/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

WHEREAS the SNC Administrative By-laws designate signing officers for the Authority (s30.1 and 30.2); and

WHEREAS for banking purposes, the Authority's signing officers are one of: Chairman; Vice-Chairman; or Past Chairman; and one of: Chief Administrative Officer, Secretary-Treasurer; or Director of Finance.



BE IT RESOLVED THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.

2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$25,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are in the custody of the Director of Finance. The Director may delegate the use of these tools to his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

4. The Royal Bank, Winchester Branch, be the Authority Bank and that signing officers execute the banking services contract; and

FURTHER THAT:

The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$31,000 plus HST; and

FURTHER THAT:

The law firm of Ault & Ault LLP, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$20,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.

CARRIED



**REQUEST FOR APPROVAL: FINAL TRANSITION REPORT TO THE MINISTRY OF
NATURAL RESOURCES AND FORESTRY**

RESOLUTION NO. BD-008/24

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the Final Transition Report for submission to the Ministry of Natural Resources and Forestry.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSIONS

RESOLUTION NO. BD-009/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approves the submission of the following funding applications:

1. **Flood Hazard Identification Funding:**
Regional Modelling Stream: Requesting up to \$720,000 for an Enhancing Operational Flood Hazard Modelling, Mapping, and Alerting in the South Nation River Watershed project.
2. **Honda Canada Foundation:** Requesting \$50,000 for the Two Creeks Forest Conservation Area Restoration project.

CARRIED

**REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY PROGRAM
EXPENDITURES**

RESOLUTION NO. BD-010/24

Moved by: Catherine Kitts
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the following expenditures under the Woodlot Storm Recovery Program:



Project Code	Vendor	Invoice Amount (HST included)
1. SRPR010A	Justintimber Tree Services	\$29,380.00
2. SRPR077A	Bisson Services	\$31,640.00
		\$61,020.00

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2023

RESOLUTION NO. BD-011/24

Moved by: George Darouze
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive the money received report for December 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$869,509.20 for December 2023.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-012/24

Moved by: George Darouze
 Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for December 2023.

CARRIED

UPDATE: PERMITS ISSUED

RESOLUTION NO. BD-013/24

Moved by: Deb Wilson
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Ontario Regulation 170/06 for December 2023.

CARRIED



UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-014/24

Moved by: Tom Smyth
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on reported regulation concerns for the month of December 2023.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-015/24

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for December 2023.

CARRIED

REQUEST FOR APPROVAL: WATERSHED ADVISORY COMMITTEE MEMBERSHIP SELECTION COMMITTEE (VERBAL)

RESOLUTION NO. BD-016/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors appoint Deb Wilson, Bill Smirle, and Linda Payant to a membership selection committee to provide recommendations on members to the Watershed Advisory Committee.

CARRIED

SUPPLEMENTAL AGENDA
NEW BUSINESS

REQUEST FOR APPROVAL: EDWARDSBURGH CARDINAL ENGINEERING SERVICES

RESOLUTION NO. BD-017/24

Moved by: Catherine Kitts
Seconded by: George Darouze



RESOLVED THAT:

The Board of Directors approve entering into an Engineering Services Agreement with the Township of Edwardsburgh Cardinal, on a cost recovery basis, to complete the Gallop Canal Assessment.

CARRIED

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Pierre Leroux rejoined the meeting at 10:51 a.m.

Adrian Wynands rejoined the meeting at 10:51 a.m.

CORRESPONDENCE

- a. Extension of Minister's Direction for Conservation Authorities Regarding Fee Changes Associated with Planning, Development and Permitting Fees.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- January 18th, (2024 Final Budget, ROMA Jan 21st-23rd)
- February 15th, 2024
- March 21st, 2024 (SNC AGM)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-018/24

Moved by:

George Darouze


Seconded by:

François St. Amour

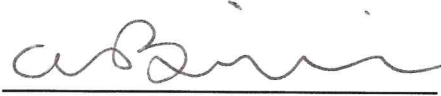
RESOLVED THAT:

The Board of Directors meeting of January 18th, 2024 be adjourned at 11:14 a.m.

CARRIED



Pierre Leroux,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb