



**BOARD OF DIRECTORS MEETING**

Meeting No. 01/21  
 Thursday January 21<sup>st</sup>, 2021– 9:00 a.m.

By Electronic Participation

**Directors Present:**

George Darouze, City of Ottawa, Chair  
 Pierre Leroux, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Michael Brown, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Guy Desjardins, Prescott Russell  
 Dana Farcasiu, Leeds Grenville  
 John Hunter, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Catherine Kitts, City of Ottawa  
 François St. Amour, Prescott Russell

**Regrets:**

Archie Mellan, Stormont Dundas Glengarry

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Michelle Cavanagh, Team Lead, Stewardship  
 Linda Hutchinson, Director, Organization Effectiveness  
 Omar Kana'n, Water Resources Specialist, Engineering  
 Sandra Mancini, Team Lead, Engineering  
 Dianne MacMillan, Administrative Assistant  
 Alison McDonald, Team Lead, Approvals  
 Eric McGill, Corporate Counsel  
 John Mesman, Team Lead, Communications and Outreach  
 Geoff Owens, Regulations Officer  
 Pat Piitz, Team Lead, Property





### **CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of January 21<sup>st</sup>, 2021 to order at 9:00 a.m. Chair Darouze updated the Members on the following:

- New Board Members, Guy Desjardins, Mayor, City of Clarence Rockland, and John Hunter, Councillor, Edwardsburgh Cardinal Township
- Conveyed the appreciation of the Board, Committees, and staff to outgoing Board Members Daniel Lafleur, Prescott Russell and Peggy Taylor, Leeds Grenville

**Guy Desjardins, Prescott Russell, joined the meeting at 9:05 a.m.**

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-001/21

Moved by: Bill Smirle  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Members approve the January 21<sup>st</sup>, 2021 Board of Directors main and supplemental agendas with the following amendment:

- a. Move Supplemental Agenda Item #1.a., *Request for Approval: Hazard Lands Acquisitions* to follow Main Agenda Item #12 a. *Request for Approval: Land Acquisition.*

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**John Hunter, Leeds Grenville, joined the meeting at 9:24 a.m.**



**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 17<sup>TH</sup>, 2020**

RESOLUTION NO. BD-002/21

Moved by: Michael Brown  
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 17<sup>th</sup>, 2020 as submitted.

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS**

RESOLUTION NO. BD-003/21

Moved by: Bill Smirle  
Seconded by: Gerrie Kautz

RESOLVED THAT:

For banking purposes, the Authority signing officers be one of: Chairman; Vice-Chairman; or Past Chairman; and one of: General Manager/Secretary-Treasurer; Director, Organization Effectiveness; or Team Lead, Corporate Services. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.
2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These



tools are in the custody of the Director, Organization Effectiveness. The Director may delegate the use of these tools to his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

4. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$40,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.

5. The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$24,500 plus HST and Management sign engagement letter.

6. The Royal Bank, Winchester Branch, be the Authority Bank and signing officers sign the banking services contract.

CARRIED

**UPDATE: DRAINAGE ACT CONSULTATION**

RESOLUTION NO. BD-004/21

Moved by:

Bill Smirle

Seconded by:

Pierre Leroux





RESOLVED THAT:

The Board of Directors receive and file the update on the Ontario Ministry of Agriculture, Food and Rural Affairs proposed regulations implementing the 2020 amendments to the Drainage Act.

CARRIED

**UPDATE: FISHERIES ACT AMENDMENTS AND CONSULTATION**

RESOLUTION NO. BD-005/21

Moved by: Steve Densham

Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the update report on *Fisheries Act* Amendments and Consultation.

CARRIED

**REQUEST FOR APPROVAL: 2021 STUDENT AND RECENT GRADUATE HIRING PROGRAM**

RESOLUTION NO. BD-006/21

Moved by: François St. Amour

Seconded by: Guy Desjardins

RESOLVED THAT:

The Board of Directors approve the student and recent graduate hiring program, at an approximate cost of \$99,200 (pending successful fundraising efforts); and

FURTHER THAT:

The Board of Directors approve applying for additional grants received in the past, including but not limited to:

- Canada Parks and Recreation – Green Job Initiative Program: \$5,500
- ECO Canada – Internship Program: \$15,000
- ECO Canada – Student Work-Integrated Learning Program: \$10,000



- National Trust Canada - Young Canada Works program: \$8,000
- Service Canada - Canada Summer Jobs: \$1,500

CARRIED

**UPDATE: DUCKS UNLIMITED CANADA PARTNERSHIP**

RESOLUTION NO. BD-007/21

Moved by: Dana Farcasiu  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file the update on a new partnership with Ducks Unlimited Canada to provide fisheries support and expertise for their Wetlands Conservation Partner Program.

CARRIED

**REQUEST FOR APPROVAL: OTTAWA AND ST. LAWRENCE RIVER VIRTUAL FIELD TRIP**

RESOLUTION NO. BD-008/21

Moved by: Catherine Kitts  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the Province of Ontario to accept approximately \$15,000 to support creating a virtual Ottawa and St. Lawrence River field trip for Grade 7-9 students.

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATION**

RESOLUTION NO. BD-009/21

Moved by: Dana Farcasiu  
Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors approve the submission of the following funding application:

1. Ontario Power Generation (OPG) Regional Biodiversity Program: requesting up to \$225,000, over 3 years, for biodiversity enhancement projects.

CARRIED

**REQUEST FOR APPROVAL: FLOOD AND EROSION HAZARDS MAPPING**

RESOLUTION NO. BD-010/21

Moved by: François St. Amour  
Seconded by: Guy Desjardins

RESOLVED THAT:

The Board of Directors receive and file Clarence Creek Flood Hazard and Erosion Hazard Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the watercourse; and

FURTHER THAT:

The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

**UPDATE: CITY OF OTTAWA OFFICIAL PLAN**

RESOLUTION NO. BD-011/21

Moved by: Michael Brown  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the City of Ottawa Official Plan update.

CARRIED



**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-012/21

Moved by: Catherine Kitts  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-013/21

Moved by: Guy Desjardins  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-014/21

Moved by: Michael Brown  
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits 1-8 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: CONSERVATION ONTARIO LEVY**

RESOLUTION NO. BD-015/21

Moved by: Pierre Leroux  
Seconded by: Dana Farcasiu





RESOLVED THAT: The Board of Directors approve the payment of the 2021 Conservation Ontario Levy of \$35,182, payable in two installments of \$17,591.

CARRIED

**REQUEST FOR APPROVAL: PURCHASE OF ADDITIONAL TREE SEEDLINGS**

RESOLUTION NO. BD-016/21

Moved by: Bill Smirle  
Seconded by: John Hunter

RESOLVED THAT: The Board of Directors approve the purchase of additional tree seedlings, for Over the Counter and 50 Million Tree Program refill sites, at approximately \$50,000, plus HST; and

FURTHER THAT: The Board of Directors approve the sole source purchase of additional 2021 tree seedlings from Ferguson Tree Nursery, or from other Forest Ontario approved nurseries if stock is not available locally at Ferguson Tree Nursery.

CARRIED

**REQUEST FOR APPROVAL: EASTERN ONTARIO LIDAR ACQUISITION**

RESOLUTION NO. BD-017/21

Moved by: Michael Brown  
Seconded by: Catherine Kitts

RESOLVED THAT: The Board of Directors receive and file the Eastern Ontario LiDAR report; and

FURTHER THAT: The Board of Directors approve issuing a Request for Information to LiDAR venders, prior to issuing a public tender for the multi-year Eastern Ontario LiDAR acquisition; and



FURTHER THAT:

Results of the public tender be brought back to the Board of Directors for review and awarding of the tender.

CARRIED

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2020**

RESOLUTION NO. BD-018/21

Moved by: François St. Amour  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received report for December 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 723,788.06 for December 2020.

CARRIED

**CORRESPONDENCE**

- a. Letter: Ministry of Agriculture, Food, and Rural Affairs: *Drainage Act* Amendments

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

- February 18<sup>th</sup>, 2021 (*2021 OGRA Virtual Conference February 22-25*)
- March 18<sup>th</sup>, 2021 (*Annual General Meeting*)
- April 15<sup>th</sup>, 2021
- May 20<sup>th</sup>, 2021

**CLOSED SESSION**

The Board of Directors meeting moved into Closed Session for the following reports:

- Request for Approval: Land Acquisition
- Request for Approval: Hazard Land Acquisitions



RESOLUTION NO. BD-019/21

Moved by: Dana Farcasiu  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Acquisition
- Request for Approval: Hazard Land Acquisitions

CARRIED

**The Board of Director meeting recessed at 10:50 a.m.**

**The Chair reconvened the Board of Directors meeting at 11:00 a.m.**

**OPEN SESSION**

RESOLUTION NO. BD-020/21

Moved by: Michael Brown  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-021/21

Moved by: François St. Amour  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1, to an upset limit as discussed, plus ancillary costs.

CARRIED



**REQUEST FOR APPROVAL: HAZARD LAND ACQUISITIONS**

RESOLUTION NO. BD-022/21

Moved by: Michael Brown  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 2 and 3 to an upset limit as discussed, plus ancillary costs; and

FURTHER THAT:

The Board of Directors approve the transfer of reserve funds to acquire Property 2 and 3.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-023/21

Moved by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of January 21<sup>st</sup>, 2020 be adjourned at 12:00 p.m.

CARRIED

George Darouze,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: \_\_\_\_\_





**BOARD OF DIRECTORS MEETING**

Meeting No. 02/21  
 Thursday, February 18<sup>th</sup>, 2021 - 9:00 a.m.

By Electronic Participation

Directors Present:

George Darouze, City of Ottawa, Chair  
 Pierre Leroux, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Michael Brown, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Guy Desjardins, Prescott Russell  
 Dana Farcasiu, Leeds Grenville  
 John Hunter, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Catherine Kitts, City of Ottawa  
 Archie Mellan, Stormont Dundas Glengarry  
 François St. Amour, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Cheyene Brunet, Forestry Technician  
 Michelle Cavanagh, Team Lead, Stewardship  
 Caroline Goulet, Forestry Technician  
 Linda Hutchinson, Director, Organization Effectiveness  
 Omar Kana'n, Water Resources Specialist, Engineering  
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
 Sandra Mancini, Team Lead, Engineering  
 Dianne MacMillan, Administrative Assistant  
 Alison McDonald, Team Lead, Approvals  
 Eric McGill, Corporate Counsel  
 John Mesman, Team Lead, Communications and Outreach  
 Geoff Owens, Regulations Officer  
 Pat Piitz, Team Lead, Property

Guest:

Rachel Putnins, City of Ottawa



### **CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of February 18<sup>th</sup>, 2021 to order at 9:00 a.m. Chair Darouze updated the Members on the following:

- Status of Covid pandemic in the watershed area;
- Discussed SNC's ability to adapt to restrictions within the last year and proceed with business as usual to continue the work with the watershed Communities.

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-024/21

Moved by: Bill Smirle

Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the February 18<sup>th</sup>, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

### **MOTION TO AMEND: SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-025/21

Moved by: François St. Amour

Seconded by: Michael Brown

RESOLVED THAT:

Main Agenda Item #6 h.: *Request for Approval: Flood and Erosion Hazards Mapping* be postponed to the March 18<sup>th</sup>, 2021 Board of Directors meeting.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**Catherine Kitts, City of Ottawa, left the meeting at 9:30 a.m.**



**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 21<sup>ST</sup>, 2021**

RESOLUTION NO. BD-026/21

Moved by: François St. Amour  
Seconded by: Guy Desjardins

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 21<sup>st</sup>, 2021 as submitted.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

- i. Communications Committee meeting minutes of February 10<sup>th</sup>, 2021

RESOLUTION NO. BD-027/21

Moved by: John Hunter  
Seconded by: Guy Desjardins

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of February 10<sup>th</sup>, 2021.

CARRIED

**NEW BUSINESS**

**UPDATE: PROCLAIMED AMENDMENTS TO THE CONSERVATION  
AUTHORITIES ACT**

RESOLUTION NO. BD-028/21

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the update on proclaimed amendments to the *Conservation Authorities Act*.

CARRIED



**REQUEST FOR APPROVAL: SOURCE PROTECTION COMMITTEE LIAISON**

RESOLUTION NO. BD-029/21

Moved by: Pierre Leroux  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors appoint Angela Coleman as the Acting Election Chair.

CARRIED

1. Angela Coleman, Acting Election Chair, declared the SNC Source Protection Authority, Source Protection Committee Liaison position vacant.
2. Call for nominations three times for election to the Source Protection Committee as liaison for the SNC Source Protection Authority. (no seconder required).

**First call for nominations:**

Moved by: Pierre Leroux

François St. Amour, Prescott Russell, be nominated to the Source Protection Committee as liaison for the SNC Source Protection Authority.

François St. Amour, Prescott Russell, accepted the nomination.

**Second call for nominations:** None

**Third call for nominations:** None

RESOLUTION NO. BD-030/21

Moved by: Pierre Leroux  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors appoint Board Member, François St. Amour, Prescott Russell, to the Source Protection Committee as liaison for the SNC Source Protection Authority.

CARRIED





**REQUEST FOR APPROVAL: 2021 SNC EMERGENCY PREPAREDNESS PLANS**

RESOLUTION NO. BD-031/21

Moved by: Bill Smirle  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the 2021 SNC  
Emergency Preparedness Plans.

CARRIED

**REQUEST FOR APPROVAL: BERWICK SHOP LEASE AGREEMENT**

RESOLUTION NO. BD-032/21

Moved by: Steve Densham  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors enter into a renewed  
lease agreement with North Stormont Township  
for the use of the shop, boat house, and storage  
facilities at 15 Union Street, Berwick.

CARRIED

**REQUEST FOR APPROVAL: DUCKS UNLIMITED CANADA SERVICES AGREEMENT**

RESOLUTION NO. BD-033/21

Moved by: John Hunter  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve entering into a  
professional services agreement with Ducks  
Unlimited Canada.

CARRIED

**REQUEST FOR APPROVAL: FORESTS ONTARIO AGREEMENTS**

RESOLUTION NO. BD-034/21

Moved by: Guy Desjardins  
Seconded by: Francois St. Amour



RESOLVED THAT:

The Board of Directors approve entering into agreements with Forests Ontario for the following programs:

1. 50 Million Tree Program: Tree planting subsidy of \$1.41/seedling, approximate annual amount of \$189,000; and
2. Highway of Heroes Fund: Tree planting subsidy of \$0.365/seedling, approximate annual amount of \$16,000.

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

RESOLUTION NO. BD-035/21

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **Grassland Stewardship Initiative:** requesting \$23,000, over 5 years, for grassland habitat enhancement and maintenance.
2. **EcoAction Community Funding Program:** requesting \$100,000, over 2 years, for shoreline stabilization at Oak Valley Pioneer Park.
3. **Rural Economic Development Program:** requesting \$33,900 for dock expansion and retrofit for canoe and kayak launching, and washroom renovations at the High Falls Conservation Area in Casselman.
4. **Aboriginal Fund for Species at Risk:** requesting \$200,000, over 2 years, for species at risk monitoring in Eastern Ontario.
5. **Habitat Stewardship Program:** requesting \$6,000 for species at risk bird monitoring on SNC forest properties.

CARRIED



**REQUEST FOR APPROVAL: FLOOD AND EROSION HAZARDS MAPPING**

This report was postponed to the March 18<sup>th</sup>, 2021 Board of Directors meeting.

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-036/21

Moved by: Pierre Leroux

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-037/21

Moved by: Gerrie Kautz

Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED AND MODIFY PERMIT VALIDITY TERM**

RESOLUTION NO. BD-038/21

Moved by: Guy Desjardins

Seconded by: François St. Amour

RESOLVED THAT:

The SNC Board of Directors approve permits 9 – 18 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses; and

FURTHER THAT:

Permit 2018-OSG-R055 have the validity term changed from 2 to 5 years as is permitted under Ontario Regulation 170/06.

CARRIED



## **FINANCIAL REPORTS**

### **REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2021**

RESOLUTION NO. BD-039/21

Moved by: Michael Brown

Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received report for January 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$631,960.96 for January 2021.

CARRIED

### **REQUEST FOR APPROVAL: SERVICE AGREEMENT EXTENSIONS**

RESOLUTION NO. BD-040/21

Moved by: Guy Desjardins

Seconded by: François St. Amour

RESOLVED THAT:

The SNC Board of Directors approve service agreement extensions as follows:

1. Internet at the Finch Office with Bell on a three-year term at an approximate cost of \$32,868 plus HST.
2. IT managed services with Nova Networks on a one-year term at an approximate cost of \$35,940 plus HST.
3. Cleaning at the Finch Office with Simply Sparkling Cleaning on a one-year term at an approximate cost of \$27,000 plus HST.

CARRIED

### **REQUEST FOR APPROVAL: 2021 SNC INSURANCE**

RESOLUTION NO. BD-041/21

Moved by: John Hunter

Seconded by: Archie Mellan



RESOLVED THAT:

The SNC Board of Directors approve the renewal of the Authority's insurance with Marsh at an upset limit of approximately \$102,700 including taxes.

CARRIED

**REQUEST FOR APPROVAL: 2021-2022 INFRASTRUCTURE PROJECTS**

RESOLUTION NO. BD-042/21

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve the submission to the Ministry of Natural Resources and Forestry (MNR) under the 2021-2022 Water and Erosion Control Infrastructure (WEI) program at approximately \$80,000 for the Chesterville Dam Log Lifter Refurbishing – Phase 2 and Assessment of Dam Winter Operations project.

CARRIED

**SUPPLEMENTAL AGENDA**

**REQUEST FOR APPROVAL: FLOOD RISK ASSESSMENT PARTNERSHIP**

RESOLUTION NO. BD-043/21

Moved by: Archie Mellan  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Flood Risk Assessment Partnership report; and

FURTHER THAT:

The Board of Directors approve issuing a Request for Qualifications to engineering





consultants, prior to issuing a Request for Proposals for the Flood Risk Assessment Partnership; and

FURTHER THAT:

Results of the Request for Proposals be brought back to the Board of Directors for review and awarding of the tender.

CARRIED

### **REQUEST FOR APPROVAL: FUNDING APPLICATION**

RESOLUTION NO. BD-044/21

Moved by: Guy Desjardins  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the submission of the following funding application:

1. **Canada Healthy Communities Initiative:** requesting \$250,000.

CARRIED

### **CORRESPONDENCE**

- a. Conservation Ontario's Comments on the OPFA's Scoped Review of the Professional Foresters Act
- b. Conservation Ontario's Comments on the Drainage Act Regulatory Proposal

### **DATES OF UPCOMING MEETINGS**

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
  - March 18<sup>th</sup>, 2021 (*Annual General Meeting*)
  - April 15<sup>th</sup>, 2021
  - May 20<sup>th</sup>, 2021
  - June 17<sup>th</sup>, 2021



### **CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following reports:

- Update: Land Acquisitions
- Update: Personnel Matter (General Manager's Review: verbal)

RESOLUTION NO. BD-045/21

Moved by: Michael Brown  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Update: Land Acquisitions
- Update: Personnel Matter (General Manager's Review: verbal)

CARRIED

**The Board of Director meeting recessed at 11:01 a.m.**

**The Chair reconvened the Board of Directors meeting at 11:06 a.m.**

### **OPEN SESSION**

RESOLUTION NO. BD-046/21

Moved by: Gerrie Kautz  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**Pierre Leroux, Vice Chair, Prescott Russell. left meeting at 12:45 p.m.**

### **UPDATE: LAND ACQUISITIONS**

RESOLUTION NO. BD-047/21

Moved by: Michael Brown  
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors receive and file the  
Land Acquisitions update.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-048/21

Moved by: Gerrie Kautz

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of  
February 18<sup>th</sup>, 2020 be adjourned at 12:50 p.m.

CARRIED

George Darouze,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: \_\_\_\_\_



**BOARD OF DIRECTORS  
 ANNUAL GENERAL MEETING**

Meeting No. 03/21  
 Thursday, March 18<sup>th</sup>, 2021 - 9:00 a.m.

By Electronic Participation



Directors Present:

George Darouze, City of Ottawa, Chair  
 Pierre Leroux, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Michael Brown, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Dana Farcasiu, Leeds Grenville  
 John Hunter, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Catherine Kitts, City of Ottawa  
 Archie Mellan, Stormont Dundas Glengarry  
 François St. Amour, Prescott Russell

Regrets:

Guy Desjardins, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Taylor Campbell, Communications Specialist  
 Michelle Cavanagh, Team Lead, Stewardship  
 James Holland, Watershed Planner  
 Linda Hutchinson, Director, Organization Effectiveness  
 Omar Kana'n, Water Resources Specialist, Engineering  
 Sandra Mancini, Team Lead, Engineering  
 Dianne MacMillan, Administrative Assistant  
 Alison McDonald, Team Lead, Approvals  
 Eric McGill, Corporate Counsel  
 John Mesman, Team Lead, Communications and Outreach  
 Geoff Owens, Regulations Officer  
 Pat Piitz, Team Lead, Property



SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

David Scholz, Approvals and Administrative Assistant  
Katherine Watson, Water Resources Specialist - Monitoring

Guests:

Phil Barnes, Project Manager, Raisin South Nation  
Source Water Protection  
Greg Chamberlain, Tribute Express  
Scott Hodgson, Baker Tilley  
Rachel Putnins, City of Ottawa  
Lisa Van De Ligt, Raisin South Nation Source  
Water Protection





### **CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors Annual General Meeting of March 18<sup>th</sup>, 2021 to order at 9:00 a.m. Chair Darouze welcomed Members to the 2021 Annual General Meeting and conveyed his appreciation to Members for their invaluable support in the past year.

The Chair acknowledged the assistance and expertise of the General Manager regarding the development of the City of Ottawa's Official Plan.

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-049/21

Moved by: François St. Amour  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the March 18<sup>th</sup>, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **REQUEST FOR APPROVAL:**

#### **A. BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 18<sup>TH</sup>, 2021**

RESOLUTION NO. BD-050/21

Moved by: Bill Smirle  
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of February 18<sup>th</sup>, 2021 as submitted.

CARRIED





RESOLVED THAT:

The Board of Directors appoint Angela Coleman, General Manager /Secretary-Treasurer as Acting Chair; and

FURTHER THAT:

SNC Administrative By-law 15.3: *'All elections shall be in accordance with the Procedures for Election of Officers (Appendix B)'* and relevant *Conservation Authorities Act* requirements be adhered to.

CARRIED

1. Angela Coleman, Acting Chair, declared all positions vacant, according to SNC's Administrative By-laws.
2. Call for nominations three times for election of Chair (no seconder required)

**First call for nominations:**

Moved by: Michael Brown

George Darouze be nominated for the position of Chair, South Nation Conservation.

George Darouze, City of Ottawa, accepted the nomination for Chair, South Nation Conservation.

**Second call for nominations:** None

**Third call for nominations:** None

**Hearing none,**

3. RESOLUTION NO. BD-053/21

Moved by:

Michael Brown

Seconded by:

François St. Amour

RESOLVED THAT:

Nominations be closed for the position of Chair.

CARRIED



4. Call for nominations three times for election of Vice Chair (no seconder required).

**First Call for Nominations:**

Moved by: François St. Amour      Pierre Leroux be nominated for position of  
Vice Chair, South Nation Conservation.

Pierre Leroux, Prescott Russell, accepted the nomination for Vice Chair, South  
Nation Conservation.

**Second Call for Nominations: None**

**Third Call for Nominations: None**

**Hearing none,**

5. RESOLUTION NO. BD-054/21      Moved by:                      Michael Brown  
Seconded by:                      François St. Amour

RESOLVED THAT:                      Nominations be closed for the position of Vice  
Chair.

CARRIED

6. Approval of the following Motion:

RESOLUTION NO. BD-055/21      Moved by:                      Dana Farcasiu  
Seconded by:                      Michael Brown

RESOLVED THAT:                      For the year 2021, and until the Annual  
General Meeting of 2022:

- Mr. George Darouze be elected as  
Chair of SNC;
- Mr. Pierre Leroux be elected as Vice  
Chair of SNC; and
- Mr. Bill Smirle be appointed as Past  
Chair of SNC.

CARRIED



**REQUEST FOR APPROVAL: CONSERVATION ONTARIO VOTING DELEGATES**

RESOLUTION NO. BD-056/21

Moved by: Bill Smirle  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors appoint the SNC Chair as the Conservation Ontario Voting Delegate for South Nation Conservation, with SNC's Vice Chair as alternate, and General Manager /Secretary-Treasurer as second alternate.

CARRIED

**REQUEST FOR APPROVAL: 2020 YEAR END, AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS**

RESOLUTION NO. BD-057/21

Moved by: Pierre Leroux  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve and file the 2020 Draft Audited Financial Statements, Audit Reporting Letter, Letter of Representation, and signatures by Management and Chair; and

FURTHER THAT:

The Board of Directors approve the final 2020 reserve transfer of \$40,161.

CARRIED

**REQUEST FOR APPROVAL: 2021 STANDING COMMITTEE MEMBER LISTING**

RESOLUTION NO. BD-058/21

Moved by: Archie Mellan  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the 2021 Standing Committee Member listing as submitted.

CARRIED





**REQUEST FOR APPROVAL: 2020 ANNUAL REPORT**

RESOLUTION NO. BD-059/21

Moved by: Catherine Kitts  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the 2020 Annual Report.

CARRIED

**REQUEST FOR APPROVAL: 2020 CONSERVATION AREAS VISITOR REPORT**

RESOLUTION NO. BD-060/21

Moved by: Steve Densham  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the 2020 Conservation Areas Monitoring Report; and

FURTHER THAT:

The Board of Directors recommend that staff continue to monitor Conservation Areas to inform the management of these public spaces.

CARRIED

**REQUEST FOR APPROVAL: AGRICULTURE AND AGRI-FOOD CANADA PARTNERSHIP**

RESOLUTION NO. BD-061/21

Moved by: Archie Mellan  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve a partnership with Agriculture and Agri-Food Canada for monitoring and preservation of genetic plant material on South Nation Conservation owned lands, at an approximate amount of \$8,000 plus HST.

CARRIED



**REQUEST FOR APPROVAL: FLOOD AND EROSION HAZARDS MAPPING**

RESOLUTION NO. BD-062/21

Moved by: Dana Farcasiu  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Findlay Creek and North Castor River Flood Hazard and Erosion Hazard Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the watercourse; and

FURTHER THAT:

The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

**UPDATE: MUNICIPAL REQUEST: LOCALLY SIGNIFICANT WETLANDS**

RESOLUTION NO. BD-063/21

Moved by: Pierre Leroux  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Township of Alfred-Plantagenet resolution to consider regulating Locally Significant Wetlands within the Township's jurisdiction; and

FURTHER THAT:

The Board direct staff to meet with the United Counties of Prescott and Russell and the Township of Alfred-Plantagenet to discuss implementation options.

CARRIED



**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-064/21

Moved by: Archie Mellan  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-065/21

Moved by: Steve Densham  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-066/21

Moved by: Michael Brown  
Seconded by: Catherine Kitts

RESOLVED THAT:

The SNC Board of Directors approve permits 19-32 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2021**

RESOLUTION NO. BD-067/21

Moved by: Michael Brown  
Seconded by: François St. Amour



RESOLVED THAT: The Board of Directors receive and file the money received report for February 2021; and

FURTHER THAT: The Board approve the Disbursement Register of \$ 415,736.99 for February 2021.

CARRIED

**REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2021 PARTNERSHIP PROGRAMS**

RESOLUTION NO. BD-068/21

Moved by: Archie Mellan

Seconded by: Bill Smirle

RESOLVED THAT: The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2021:

Program	2020 Encumbered Funds <sup>1</sup>	2021 Funds
1. Eastern Ontario Water Resources Program		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$0	\$25,000
b) City of Ottawa: Eastern Ontario Children's Water Festival	\$2,013	\$0
c) City of Ottawa: South Bear Brook Catchment Study	\$4,620	\$0
d) City of Ottawa: Lagoon Effluent Tree Irrigation and Evapo-transpiration Study	\$3,000	\$0
e) City of Ottawa: The Use of Radionuclides to Identify Vulnerable Fractured Karst Bedrock Aquifers in Eastern Ontario	\$3,000	\$0
f) City of Ottawa: Phase 1: South Nation River Watershed Water Budget Update Plan	\$9,500	\$0
2. UCPR Woodlot Advisory Service	\$0	\$20,000
3. SDG Roadside Tree Program	\$0	\$25,000
4. SDG Woodlot Advisory Service	\$0	\$35,000



5. City of Ottawa Special Levy Programs		
a) Ottawa Ash Tree Replacement Program	\$120,527	\$0
b) Ottawa Rural Clean Water Program	\$153,571	\$0
6. Ontario Power Generation Regional Biodiversity Program – SNC Rivers/Lakes and Woodlands Projects	\$30,954	\$50,000
<b>Total</b>	<b>\$327,203</b>	<b>\$155,000</b>

<sup>1</sup> Funding approved in 2020 and carried forward to 2021 budget for project completion.

CARRIED

**SUPPLEMENTAL AGENDA**

**REQUEST FOR APPROVAL: FUNDING SUBMISSIONS**

RESOLUTION NO. BD-069/21

Moved by: Pierre Leroux  
 Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **Great Lakes Observing System – Smart Great Lakes Mini-grants Program:** requesting \$82,956.06 from May 1, 2021 – March 31, 2022 for development and installation of the St. Lawrence River Hydrometric Laboratory.
2. **Canada Nature Fund:** requesting up to \$1,000,000 for land acquisitions to be completed before March 31, 2022.

CARRIED

**DATES OF UPCOMING MEETINGS**

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
  - April 15<sup>th</sup>, 2021



- May 20<sup>th</sup>, 2021
- June 17<sup>th</sup>, 2021
- *July 2021 – No Meeting*

### **CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Acquisition
- Request for Approval: Personnel Matter (General Manager's Review: verbal)

RESOLUTION NO. BD-070/21

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Update: Land Acquisition
- Update: Personnel Matter (General Manager's Review: verbal)

CARRIED

**John Hunter, Leeds Grenville, left the meeting at 11:00 a.m.**

**The Board of Director meeting recessed at 11:10 a.m.**

**The Chair reconvened the Board of Directors meeting at 11:17 a.m.**

### **OPEN SESSION**

RESOLUTION NO. BD-071/21

Moved by: Gerrie Kautz  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED





**REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-072/21

Moved by: Gerrie Kautz  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1 to an upset limit as discussed, plus ancillary costs.

CARRIED

**Archie Mellan, Stormont, Dundas, and Glengarry, left the meeting at 11:45 a.m.**

**REQUEST FOR APPROVAL: PERSONNEL MATTER**  
**(GENERAL MANAGER'S REVIEW: VERBAL)**

RESOLUTION NO. BD-073/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The salary evaluation for the General Manager/Secretary-Treasurer, Angela Coleman, for 2019 and 2020 be approved, signed, and filed as presented; and

FURTHER THAT:

After thorough discussion at the February 18<sup>th</sup>, 2021 SNC Board meeting, and after Board approval March 18<sup>th</sup>, 2021, of a very positive evaluation for 2019 and 2020, the salary increase for the SNC General Manager/Secretary-Treasurer be 1.5% per year plus COLA for each of the years 2020, 2021, and 2022.

CARRIED



**ADJOURNMENT**

RESOLUTION NO. BD-074/21

Moved by: Pierre Leroux  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors Annual General Meeting of March 18<sup>th</sup>, 2020 be adjourned at 11:57 a.m.

CARRIED

---

George Darouze,  
Chair.

---

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: \_\_\_\_\_



**BOARD OF DIRECTORS MEETING**

Meeting No. 04 /21  
Thursday, April 15<sup>th</sup>, 2021 - 9:00 a.m.

By Electronic Participation



Directors Present:

George Darouze, City of Ottawa, Chair  
Pierre Leroux, Prescott Russell, Vice Chair  
Bill Smirle, Stormont Dundas Glengarry, Past Chair  
Michael Brown, City of Ottawa  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
John Hunter, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Archie Mellan, Stormont Dundas Glengarry

Regrets:

Guy Desjardins, Prescott Russell  
Catherine Kitts, City of Ottawa  
François St. Amour, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Michelle Cavanagh, Team Lead, Stewardship  
Ben Colgan, GIS Database Technician  
Linda Hutchinson, Director, Organization Effectiveness  
Omar Kana'n, Water Resources Specialist - Engineering  
Dianne MacMillan, Administrative Assistant  
Sandra Mancini, Team Lead, Engineering  
Alison McDonald, Team Lead, Approvals  
Eric McGill, Corporate Counsel  
Michael Melaney, Hydrogeologist  
John Mesman, Team Lead, Community Lands and Outreach  
Geoff Owens, Regulations Officer  
Pat Piitz, Team Lead, Property  
David Scholz, Approvals and Administrative Assistant

Guest:

Rachel Putnins, City of Ottawa



### **CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of April 15<sup>th</sup>, 2021 to order at 9:00 a.m. Chair Darouze updated the Members on the following items:

- Covid Update: Commended Board and staff on the continued work on programs, projects, and requests from developers and public.
- Conservation Ontario Annual General Meeting: attended by the Chair, Vice Chair, Past Chair and General Manager/Secretary-Treasurer.
- Spring Freshet: Water levels continue to remain low, low risk of flooding to date.

Angela Coleman, General Manager/Secretary-Treasurer provided the following update on the Conservation Ontario Annual General Meeting:

- Conservation Ontario: Umbrella organization for the 36 Conservation Authorities; meetings held with Conservation Ontario quarterly.
- New Executive elected for Conservation Ontario: Chair, Andy Mitchell, Ottonabee Conservation Authority: former cabinet member.

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-075/21

Moved by: Pierre Leroux

Seconded by: John Hunter

RESOLVED THAT:

The Members approve the April 15<sup>th</sup>, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **REQUEST FOR APPROVAL:**

#### **A. BOARD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES OF MARCH 18<sup>TH</sup>, 2021**



RESOLUTION NO. BD-076/21

Moved by: Gerrie Kautz  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting electronic minutes of March 18<sup>th</sup>, 2021 as submitted.

CARRIED

**B. SNC SOURCE PROTECTION AUTHORITY MEETING MINUTES OF MARCH 18<sup>TH</sup>, 2021**

RESOLUTION NO. BD-077/21

Moved by: Michael Brown  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the SNC Source Protection Authority electronic meeting minutes of March 18<sup>th</sup>, 2021 as submitted.

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: OVERVIEW OF AMENDMENTS TO THE CONSERVATION AUTHORITIES ACT AND NEXT STEPS**

RESOLUTION NO. BD-078/21

Moved by: Gerrie Kautz  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the overview of amendments on proclaimed amendments to the *Conservation Authorities Act* and next steps recommended by staff.

CARRIED



**REQUEST FOR APPROVAL: ADMINISTRATIVE BY-LAW AMENDMENT**

RESOLUTION NO. BD-079/21

Moved by: Michael Brown  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve house-keeping amendments to South Nation Conservation's Administrative By-laws; and

FURTHER THAT:

Staff prepare additional amendments to permit remote attendance of Board Members at meetings of the Authority post COVID-19 Pandemic provided they adhere to the requirements of the *Conservation Authorities Act*; and

FURTHER THAT:

Staff prepare additional amendments to permit a Special Committee of the Authority (investigating a formal complaint) to engage the services of an accountability officer to make such recommendations to the Special Committee, as necessary.

CARRIED

**REQUEST FOR APPROVAL: STANDING COMMITTEE TERMS OF REFERENCE**

RESOLUTION NO. BD-080/21

Moved by: Pierre Leroux  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the revised Standing Committee Terms of Reference and Standing Committee Member application process.

CARRIED



**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

RESOLUTION NO. BD-081/21

Moved by: Archie Mellan  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **2 Billion Tree Program:** requesting \$16,890 for SNC Forests - tree planting on SNC 5 and SNC 7, in fall 2021.
2. **Lafleche Wetland Trust Fund:** requesting \$250,000, over 1 year for Land Acquisition.
3. **Stormont Dundas Glengarry Regional Tourism:** requesting \$5,000 over 1 year for Warwick Conservation Area Bridge Replacement.

CARRIED

**REQUEST FOR APPROVAL: REGULATIONS MAPPING**

RESOLUTION NO. BD-082/21

Moved by: Archie Mellan  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the Floodplain and Regulations Mapping Series Update overview.

CARRIED

**UPDATE: CITY OF OTTAWA EXPANSION LANDS**

RESOLUTION NO. BD-083/21

Moved by: Gerrie Kautz  
Seconded by: Bill Smirle





RESOLVED THAT:

The Board of Directors receive and file the  
Update: City of Ottawa Expansion Lands.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-084/21

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the On-  
site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-085/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the  
Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-086/21

Moved by: John Hunter  
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits  
33-41 issued under Ontario Regulation  
170/06 Development, Interference with  
Wetlands and Alterations to Shorelines and  
Watercourses.

CARRIED



## **FINANCIAL REPORTS**

### **REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2021**

RESOLUTION NO. BD-087/21

Moved by: Archie Mellan  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 479,136.33 for March 2021.

CARRIED

### **REQUEST FOR APPROVAL: CONTRACTED SERVICES FOR TREE PLANTING**

RESOLUTION NO. BD-088/21

Moved by: Michael Brown  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve an increase to the service contract for 2021 tree planting, to plant approximately 177,000 trees per year, at an approximate amount of \$85,000, plus HST.

CARRIED

## **SUPPLEMENTAL AGENDA**

### **REQUEST FOR APPROVAL: FORESTS ONTARIO AGREEMENT**

RESOLUTION NO. BD-089/21

Moved by: Bill Smirle  
Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors approve signing a Memorandum of Understanding with Forests Ontario for the Grassland Stewardship Initiative program.

CARRIED

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MARCH 31<sup>ST</sup>, 2021**

RESOLUTION NO. BD-090/21

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2021, as of March 31<sup>st</sup>, 2021.

CARRIED

**CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Land Acquisition

RESOLUTION NO. BD-091/21

Moved by: Bill Smirle  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report:  
· Request for Approval: Land Acquisition

CARRIED

**The Board of Directors meeting recessed at 11:13 a.m.**

**The Chair reconvened the Board of Directors meeting at 11:20 a.m.**



### **OPEN SESSION**

RESOLUTION NO. BD-092/21

Moved by: John Hunter  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**The Board of Directors meeting recessed at 11:38 a.m.**

**The Chair reconvened the Board of Directors meeting at 11:45 a.m.**

### **REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-093/21

Moved by: John Hunter  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1 (South Dundas) to an upset limit as discussed, plus ancillary costs.

CARRIED

### **DATES OF UPCOMING MEETINGS**

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
  - May 20<sup>th</sup>, 2021
  - June 17<sup>th</sup>, 2021
  - July – *no meeting*
  - August 19<sup>th</sup>, 2021 (*AMO Virtual Conference: August 15<sup>th</sup> – 18<sup>th</sup>, 2021*)

### **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Archie Mellan, Stormont, Dundas, and Glengarry requested information regarding the pollinator habitat project collaboration, and requested an update be brought back to the Board.



**DELEGATION: HEALING LODGE**

The Delegation presentation was postponed until a later date.

**ADJOURNMENT**

RESOLUTION NO. BD-094/21

Moved by: Archie Mellan  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors meeting of  
April 15<sup>th</sup>, 2021 be adjourned at 11:48 a.m.

CARRIED

---

George Darouze,  
Chair.

---

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: \_\_\_\_\_



**BOARD OF DIRECTORS MEETING**

Meeting No. 05/21  
 Thursday, May 20<sup>th</sup>, 2021 - 9:00 a.m.

By Electronic Participation



Directors Present: George Darouze, City of Ottawa, Chair  
 Pierre Leroux, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Michael Brown, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Dana Farcasiu, Leeds Grenville  
 John Hunter, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Catherine Kitts, City of Ottawa  
 Archie Mellan, Stormont Dundas Glengarry  
 François St. Amour, Prescott Russell

Regrets: Guy Desjardins, Prescott Russell

Staff Present: Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Michelle Cavanagh, Team Lead, Stewardship  
 Hope Boyle, Stewardship Student  
 Martin De Langy, Invasive Species Summer Technician  
 Linda Hutchinson, Director, Organization Effectiveness  
 Dianne MacMillan, Administrative Assistant  
 Gianmarco Maggiore, Engineering Student  
 Sandra Mancini, Team Lead, Engineering  
 Alison McDonald, Team Lead, Approvals  
 Eric McGill, Corporate Counsel  
 Michael Melaney, Hydrogeologist  
 John Mesman, Team Lead, Conservation Lands and Community Outreach  
 Geoff Owens, Regulations Officer  
 Pat Piitz, Team Lead, Property  
 Katherine Watson, Water Resources Specialist, Monitoring

Guests: Rachel Putnins, City of Ottawa



### **CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of May 20<sup>th</sup>, 2021 to order at 9:00 a.m. Chair Darouze updated the Members on the following items:

- Watershed protection: increased SNC applications continue; thank you to Board Members and staff for being engaged and looking forward to in-person meetings
- Welcomed 2021 summer staff on behalf of the Board Members

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-095/21

Moved by: Catherine Kitts

Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the May 20<sup>th</sup>, 2021 Board of Directors main and supplemental agendas with the following amendment:  
Move Supplemental Agenda Item #1 a. *'Update: Conservation Authority Regulatory Proposal'* to follow Main Agenda Item #6 a. *'Request for Approval: Conservation Ontario Governance Accountability and Transparency Initiative Resolution'*.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**Bill Smirle, Past Chair, joined the meeting at 9:15 a.m.**

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**Catherine Kitts, City of Ottawa, left the meeting at 9:30 a.m.**





**REQUEST FOR APPROVAL:**

**BOARD OF DIRECTORS MEETING MINUTES OF APRIL 15<sup>TH</sup>, 2021**

RESOLUTION NO. BD-096/21

Moved by: Gerrie Kautz  
Seconded by: Michael Brown

RESOLVED THAT:

The Members approve the Board of Directors electronic meeting minutes of April 15<sup>th</sup>, 2021 as submitted.

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: CONSERVATION ONTARIO GOVERNANCE ACCOUNTABILITY AND TRANSPARENCY INITIATIVE RESOLUTION**

RESOLUTION NO. BD-097/21

Moved by: Pierre Leroux  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors endorse three key actions developed by the Conservation Ontario Governance Accountability and Transparency Initiative to: (1) update Administrative Bylaws; (2) report proactively on priorities; and (3) promote/demonstrate results; and

FURTHER THAT:

Staff assist Conservation Ontario to identify additional improvements and best management practices.

CARRIED

**UPDATE: CONSERVATION AUTHORITY REGULATORY PROPOSAL**

RESOLUTION NO. BD-098/21

Moved by: John Hunter  
Seconded by: Archie Mellan



RESOLVED THAT: The Board of Directors receive and file the update on the regulatory proposal under the *Conservation Authorities Act*.

CARRIED

**UPDATE: CONSERVATION AUTHORITY PROGRAMS: SEPTIC PROGRAM (POWERPOINT PRESENTATION)**

Staff provided a detailed program description of the SNC Septic Program.

**REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2021 PARTNERSHIP PROGRAMS**

RESOLUTION NO. BD-099/21

Moved by: Gerrie Kautz

Seconded by: Bill Smirle

RESOLVED THAT: The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2021:

<b>Program</b>	<b>2021 Funds</b>
1. City of Ottawa Special Levy Programs	
a) Ottawa Ash Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$ 50,000
d) Ottawa Baseline Monitoring Program	\$ 41,000
<b>Total</b>	<b>\$491,000</b>

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

RESOLUTION NO. BD-100/21

Moved by: Dana Farcasiu

Seconded by: Steve Densham

RESOLVED THAT: The Board of Directors approve the submission of the following funding applications and Expressions of Interest:



1. **Fisheries and Oceans Canada:** requesting \$10,000 to collect data on unrated municipal drains.
2. **Ontario Community Environment Fund:** requesting \$40,000 for streambank stabilization on East York Creek in Embrun.
3. **Climate Action Awareness Fund:** requesting up to \$425,000 for forest inventory and carbon model.

CARRIED

**REQUEST FOR APPROVAL: NATURAL DISASTER MITIGATION PROGRAM GRANTS**

RESOLUTION NO. BD-101/21

Moved by: Michael Brown  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the Ministry of Municipal Affairs and Housing under the 2021-2022 National Disaster Mitigation Program (NDMP), Intake 6 for the following projects:

1. City of Ottawa: Bear Brook and Tributaries Hazards Mapping: \$531,493.08
2. United Counties of Prescott and Russell: Ottawa River Hazards Mapping: \$370,308
3. Flood Risk Assessment Partnership: \$337,764

FURTHER THAT:

The Board of Directors approve entering into the following agreements:

1. City of Ottawa: Bear Brook and Tributaries Hazards Mapping
2. United Counties of Prescott and Russell: Ottawa River Hazards Mapping



3. Rideau Valley Conservation Authority and  
Mississippi Valley Conservation Authority:  
Flood Risk Assessment Partnership

CARRIED

**UPDATE: COUNTIES NATURAL HERITAGE SYSTEM PROJECT**

RESOLUTION NO. BD-102/21

Moved by: Pierre Leroux  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the  
Counties Natural Heritage System Project  
update.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-103/21

Moved by: John Hunter  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the On-  
site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-104/21

Moved by: Michael Brown  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the  
Planning Activity update.

CARRIED



**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-105/21

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve permits 42-59 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2021**

RESOLUTION NO. BD-106/21

Moved by: François St. Amour  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 421,779.45 for April 2021.

CARRIED

**REQUEST FOR APPROVAL: SALE OF WOOD**

RESOLUTION NO. BD-107/21

Moved by: Bill Smirle  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the award of contract SNC 61-2021 to Contractor A.

DEFEATED



**MOTION TO AMEND**

RESOLUTION NO. BD-108/21

Moved by: Archie Mellan  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors approve retendering contract SNC 61-2021.

CARRIED

**REQUEST FOR APPROVAL: EASTERN ONTARIO LiDAR ACQUISITION**

RESOLUTION NO. BD-109/21

Moved by: John Hunter  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve retaining vendor B to complete the Eastern Ontario LiDAR acquisition and issuing a SNC Purchase Order to vendor B, for the approximate amount of \$130,918 plus HST; and

FURTHER THAT:

The Board of Directors approve entering into agreements with partner Conservation Authorities and Municipalities/Counties for the Eastern Ontario LiDAR Acquisition Project, total project value of approximately \$700,000 plus HST.

CARRIED

**SUPPLEMENTAL AGENDA**

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30<sup>TH</sup>, 2021**

RESOLUTION NO. BD-110/21

Moved by: Pierre Leroux  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the



year ending December 31<sup>st</sup>, 2021, as of  
April 30<sup>th</sup>, 2021.

CARRIED

### **CORRESPONDENCE**

- a. Letter to Minister of Environment, Conservation, and Parks: Conservation Ontario's Governance Accountability and Transparency Initiative

### **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Archie Mellan, Stormont, Dundas, and Glengarry requested staff to research and bring an update to the Board of Directors regarding dead ash trees along watercourses in SNC's jurisdiction.

### **DATES OF UPCOMING MEETINGS**

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
  - June 17<sup>th</sup>, 2021
  - July – *no meeting*
  - August 19<sup>th</sup>, 2021 (*AMO Virtual Conference: August 15<sup>th</sup> – 18<sup>th</sup>, 2021*)
  - September 16<sup>th</sup>, 2021

### **CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Donation
- Request for Approval: SNC Property Matter

RESOLUTION NO. BD-111/21

Moved by: Archie Mellan  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into  
Closed Session for the following report:

- Request for Approval: Land Donation
- Request for Approval: SNC Property Matter

CARRIED





**The Board of Directors meeting recessed at 11:05 a.m. to enter Closed Session.  
The Chair convened the Board of Directors Closed Session at 11:15 a.m.**

**The Board of Directors Closed Session adjourned at 12:03 p.m. to enter Open Session.**

**The Chair reconvened the Board of Directors Open Session at 12:05 p.m.**

**OPEN SESSION**

RESOLUTION NO. BD-112/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**REQUEST FOR APPROVAL: LAND DONATION**

RESOLUTION NO. BD-113/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve receiving the donation of Property 1 as discussed.

CARRIED

**REQUEST FOR APPROVAL: SNC PROPERTY MATTER**

RESOLUTION NO. BD-114/21

Moved by: Archie Mellan  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive the property update from staff; and



FURTHER THAT:

Staff undertake appropriate measures to remediate the property in 2021.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-115/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting of  
May 20<sup>th</sup>, 2021 be adjourned at 12:07 p.m.

CARRIED

George Darouze,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: \_\_\_\_\_














## BOARD OF DIRECTORS MEETING

Meeting No. 06/21  
Thursday, June 17<sup>th</sup>, 2021 - 9:00 a.m.

By Electronic Participation

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                      	<p><b>Directors Present:</b> George Darouze, City of Ottawa, Chair Pierre Leroux, Prescott Russell, Vice Chair Bill Smirle, Stormont Dundas Glengarry, Past Chair Michael Brown, City of Ottawa Steve Densham, Stormont Dundas Glengarry Dana Farcasiu, Leeds Grenville John Hunter, Leeds Grenville Gerrie Kautz, City of Ottawa Archie Mellan, Stormont Dundas Glengarry</p> <p><b>Regrets:</b> Guy Desjardins, Prescott Russell Catherine Kitts, City of Ottawa François St. Amour, Prescott Russell</p> <p><b>Staff Present:</b> Angela Coleman, General Manager/Secretary-Treasurer Saber Ansar, Water Resource Specialist Carl Bickerdike, Team Lead, Corporate Services Ronda Boutz, Team Lead, Special Projects Michelle Cavanagh, Team Lead, Stewardship Ben Colgan, GIS Technician Chris Craig, Forestry Technician Mostafa Ghiyasvand, GIS Technician James Holland, Watershed Planner Linda Hutchinson, Director, Organization Effectiveness Dianne MacMillan, Administrative Assistant Sandra Mancini, Team Lead, Engineering Alison McDonald, Team Lead, Approvals Eric McGill, Corporate Counsel John Mesman, Team Lead, Conservation Lands and Community Outreach Geoff Owens, Regulations Officer Pat Piitz, Team Lead, Property</p>
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SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

Jason Symington, Environmental Technologist  
Katherine Watson, Water Resource Specialist - Monitoring  
Shahin Zand, Water Resource Specialist

Guests: Warren Leroy, Ault & Ault  
Rachel Putnins, City of Ottawa



**CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of June 17<sup>th</sup>, 2021 to order at 9:00 a.m. and welcomed Members, guests, and staff.

**APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-116/21

Moved by: Gerrie Kautz  
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the June 17<sup>th</sup>, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 20<sup>th</sup>, 2021**

RESOLUTION NO. BD-117/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the Board of Directors electronic meeting minutes of May 20<sup>th</sup>, 2021 as submitted.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES  
PROPOSED MOTION**

RESOLUTION NO. BD-118/21

Moved by: Bill Smirle  
Seconded by: Dana Farcasiu



RESOLVED THAT:

Supplemental Agenda Items #1 a. and b.,  
to be included with Main Agenda Item #5 b.:  
*Request for Approval: SNC Committee  
Meeting Highlights and Minutes.*

CARRIED

RESOLUTION NO. BD-119/21

Moved by: Dana Farcasiu  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the actions  
and recommendations of the following  
Committee meetings:

- a. Forestry Committee meeting minutes of  
June 1<sup>st</sup>, 2021
- b. Fish and Wildlife Committee meeting  
minutes of June 1<sup>st</sup>, 2021
- c. Joint Occupational Health and Safety  
Committee meeting minutes of  
June 2<sup>nd</sup>, 2021
- d. Clean Water Committee meeting  
minutes of June 7<sup>th</sup>, 2021
- e. Leitrim Wetland Advisory Committee  
meeting minutes of June 11<sup>th</sup>, 2021
- f. Communications Committee meeting  
minutes of June 16<sup>th</sup>, 2021

CARRIED

### **NEW BUSINESS**

### **UPDATE: CONSERVATION AUTHORITY PROGRAMS: CURRENT SNC PARTNERSHIPS**

RESOLUTION NO. BD-120/21

Moved by: John Hunter  
Seconded by: Steve Densham





RESOLVED THAT:

The Board of Directors receive and file the Conservation Authority Programs: Current SNC Partnerships update.

CARRIED

**UPDATE: PROGRAM AND SERVICE AGREEMENTS**

RESOLUTION NO. BD-121/21

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the summary of Program and Service Agreements with partner Municipalities, governments, and other organizations and individuals.

CARRIED

**UPDATE: REQUIREMENT FOR COMMUNITY ADVISORY BOARDS**

RESOLUTION NO. BD-122/21

Moved by: Bill Smirle  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the Requirement for Community Advisory Boards update.

CARRIED

**UPDATE: MINISTER'S ZONING ORDERS**

RESOLUTION NO. BD-123/21

Moved by: Pierre Leroux  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the update on the Minister of Municipal Affairs and Housing's use of Minister's Zoning Orders under the *Planning Act*, and



FURTHER THAT:

Staff work with partner municipalities and neighbouring conservation authorities to prepare a fee schedule update and compensation guidelines for Minister's Zoning Orders.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-124/21

Moved by: Dana Farcasiu

Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-125/21

Moved by: Gerrie Kautz

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-126/21

Moved by: Michael Brown

Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve permits 60-76 issued under Ontario Regulation





170/06 Development, Interference with  
Wetlands and Alterations to Shorelines and  
Watercourses.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER  
FOR MAY 2021**

RESOLUTION NO. BD-127/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the  
money received report for May 2021; and

FURTHER THAT:

The Board approve the Disbursement  
Register of \$ 984,669.73 for May 2021.

CARRIED

**REQUEST FOR APPROVAL: OTTAWA RIVER HAZARDS MAPPING PROJECT**

RESOLUTION NO. BD-128/21

Moved by: Steve Densham  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve retaining a  
consultant to complete the Ottawa River  
Hazards Mapping Project Modelling, to an  
upset limit of \$100,000, including taxes; and

FURTHER THAT:

If other than the lowest quotation is accepted,  
approval by the Chair or Vice Chair is required.

CARRIED



**REQUEST FOR APPROVAL: SALE OF WOOD**

RESOLUTION NO. BD-129/21

Moved by: Steve Densham  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the award of contract SNC 61-2021 to Contractor A.

CARRIED

**REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL**

RESOLUTION NO. BD-130/21

Moved by: Michael Brown  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the purchase of a light duty truck at an upset limit of \$50,000 plus applicable taxes; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

**SUPPLEMENTAL AGENDA**

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31<sup>st</sup>, 2021**

RESOLUTION NO. BD-131/21

Moved by: Pierre Leroux  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2021, as of May 31<sup>st</sup>, 2021.

CARRIED



### CORRESPONDENCE

- a. Letter: Ministry of Natural Resources and Forestry: Natural Hazards Funding Approval
- b. Letter: Ministry of Natural Resources and Forestry: Water and Erosion Control Infrastructure Program Funding

### DATES OF UPCOMING MEETINGS

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
  - July – *no meeting*
  - August 19<sup>th</sup>, 2021 (*AMO Virtual Conference: August 15<sup>th</sup> – 18<sup>th</sup>, 2021*)
  - September 16<sup>th</sup>, 2021
  - October 21<sup>st</sup>, 2021 (*OEMC Virtual Conference – October 20<sup>th</sup> – 21<sup>st</sup>, 2021*)

### CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Donation to SNC (Main Agenda)
- Request for Approval: Property Matter – Land Survey and Transfer (Supplemental Agenda)

RESOLUTION NO. BD-132/21

Moved by: Michael Brown  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Donation to SNC
- Request for Approval: Property Matter – Land Survey and Transfer

CARRIED

**The Board of Directors meeting recessed at 10:58 a.m. to enter Closed Session.  
The Chair convened the Board of Directors Closed Session at 11:05 a.m.**

**Ault and Ault joined the Closed Session at 11:05 a.m.**



**The Board of Directors Closed Session adjourned at 11:40 a.m. to enter Open Session.  
The Chair reconvened the Board of Directors Open Session at 11:41 a.m.**

**OPEN SESSION**

RESOLUTION NO. BD-133/21

Moved by: John Hunter  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into  
Open Session.

CARRIED

**REQUEST FOR APPROVAL: LAND DONATION**

RESOLUTION NO. BD-134/21

Moved by: John Hunter  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors accept receipt of the  
donation of Property 1 (North Dundas), as  
identified in the report from the Township of  
North Dundas.

CARRIED

**REQUEST FOR APPROVAL: PROPERTY MATTER – LAND SURVEY AND TRANSFER**

RESOLUTION NO. BD-135/21

Moved by: Dana Farcasiu  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive the property  
update from staff; and

FURTHER THAT:

The Board of Directors approve the land  
transfer to the Township of North Stormont  
subject to conditions as discussed for  
municipal purposes.

CARRIED



**ADJOURNMENT**

RESOLUTION NO. BD-136/21

Moved by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting of  
June 17<sup>th</sup>, 2021 be adjourned at 11:53 a.m.

CARRIED

George Darouze,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: \_\_\_\_\_





**BOARD OF DIRECTORS SPECIAL MEETING**

Meeting No. 07/21

Thursday, July 15<sup>th</sup>, 2021 - 10:00 a.m.

By Electronic Participation

- 
- Directors Present:** George Darouze, City of Ottawa, Chair  
 Pierre Leroux, Prescott Russell, Vice Chair  
 Steve Densham, Stormont Dundas Glengarry  
 John Hunter, Leeds Grenville  
 Catherine Kitts, City of Ottawa  
 Archie Mellan, Stormont Dundas Glengarry  
 François St. Amour, Prescott Russell
- Regrets:** Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Michael Brown, City of Ottawa  
 Dana Farcasiu, Leeds Grenville  
 Gerrie Kautz, City of Ottawa
- Staff Present:** Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Linda Hutchinson, Director, Organization Effectiveness  
 Dianne MacMillan, Administrative Assistant  
 Sandra Mancini, Team Lead, Engineering  
 Eric McGill, Corporate Counsel





**CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors special meeting of July 15<sup>th</sup>, 2021 to order at 10:00 a.m. Chair Darouze informed Members of the passing of Mr. Guy Desjardins, Mayor of Clarence-Rockland. Members held a moment of silence in memory of Mayor Desjardins.

**APPROVAL OF SNC BOARD OF DIRECTORS SPECIAL MEETING AGENDA**

RESOLUTION NO. BD-137/21

Moved by: John Hunter  
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the July 15<sup>th</sup>, 2021 Board of Directors special meeting agenda as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**REQUEST FOR APPROVAL: FLOOD RISK ASSESSMENT PARTNERSHIP PROJECT**

RESOLUTION NO. BD-138/21

Moved by: John Hunter  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve retaining vendor C to complete South Nation Conservation's portion of the Flood Risk Assessment Partnership project at an approximate cost of \$53,000 plus HST.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-139/21

Moved by: Pierre Leroux



SOUTH NATION  
CONSERVATION  
DE LA NATION SUD

RESOLVED THAT:

The Board of Directors special meeting of  
July 15<sup>th</sup>, 2021 be adjourned at 10:11 a.m.

CARRIED

George Darouze,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: \_\_\_\_\_





**BOARD OF DIRECTORS MEETING**

Meeting No. 08/21  
 Thursday, August 19<sup>th</sup>, 2021 - 9:00 a.m.

By Electronic Participation



- 
- Directors Present:** George Darouze, City of Ottawa, Chair  
 Pierre Leroux, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Michael Brown, City of Ottawa  
 Dana Farcasiu, Leeds Grenville  
 John Hunter, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Archie Mellan, Stormont Dundas Glengarry  
 François St. Amour, Prescott Russell
- Regrets:** Steve Densham, Stormont Dundas Glengarry  
 Catherine Kitts, City of Ottawa
- Staff Present:** Angela Coleman, General Manager/Secretary-Treasurer  
 Saber Ansar, Water Resource Specialist  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Hope Boyle, Stewardship Assistant  
 Michelle Cavanagh, Team Lead, Stewardship  
 Chris Craig, Forestry Technician  
 Martin De Langy, Invasive Species Outreach Assistant  
 Mostafa Ghiyasvand, GIS Technician  
 Shannon Gutoskie, Communications Specialist  
 Alicia Howse, Property and Approvals Assistant  
 Linda Hutchinson, Director, Organization Effectiveness  
 Alix Jolicoeur, Watershed Planner  
 Dianne MacMillan, Administrative Assistant  
 Gianmarco Maggiore, Engineering Assistant  
 Sandra Mancini, Team Lead, Engineering  
 Alison McDonald, Team Lead, Approvals  
 John Mesman, Team Lead, Conservation Lands and Outreach  
 Shannon Murray, Stewardship and Outreach Assistant



SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

Geoff Owens, Regulations Officer  
Pat Piitz, Team Lead, Property  
David Scholz, Property and Approvals Assistant  
Mary-Louise Sturman, Property and Approvals Assistant  
Katherine Watson, Water Resource Specialist - Monitoring  
Shahin Zand, Water Resource Specialist

Guests: Warren Leroy, Ault and Ault  
Rachel Putnins, City of Ottawa



**CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of August 19<sup>th</sup>, 2021 to order at 9:00 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-137/21

Moved by: Gerrie Kautz

Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the August 19<sup>th</sup>, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF JUNE 17<sup>TH</sup>, 2021 AND JULY 15<sup>TH</sup>, 2021**

RESOLUTION NO. BD-138/21

Moved by: John Hunter

Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors electronic meeting minutes of June 17<sup>th</sup>, 2021 and the electronic special meeting minutes of July 15<sup>th</sup>, 2021 as submitted.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

- i. Low Water Response Team meeting minutes of June 30<sup>th</sup>, 2021



- ii. Communications Committee meeting minutes of July 29<sup>th</sup>, 2021
- iii. Low Water Response Team meeting minutes of August 3<sup>rd</sup>, 2021

RESOLUTION NO. BD-139/21

Moved by: Pierre Leroux  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Low Water Response Team electronic meeting minutes of June 30<sup>th</sup>, 2021
- ii. Communications Committee electronic meeting minutes of July 29<sup>th</sup>, 2021
- iii. Low Water Response Team electronic meeting minutes of August 3<sup>rd</sup>, 2021

CARRIED

### **NEW BUSINESS**

### **UPDATE: CONSERVATION AUTHORITY PROGRAMS: PLANNING AND TECHNICAL REVIEWS**

RESOLUTION NO. BD-140/21

Moved by: Archie Mellan  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the Conservation Authority Programs: Planning and Technical Reviews update; and

FURTHER THAT:

SNC technical reviews include:

1. Natural Hazards
  - Floodplain;
  - Unstable slopes;
  - Unstable soil/bedrock;
  - Regulated areas.
2. Natural Heritage
  - Wetlands;





- Woodlands;
  - Watercourses.
3. Private Servicing
  4. Source Water Protection

CARRIED

**REQUEST FOR APPROVAL: LOCALLY SIGNIFICANT WETLAND MAPPING  
SERVICE AGREEMENT**

RESOLUTION NO. BD-141/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into a service agreement with the Township of Alfred and Plantagenet to map locally significant wetlands within the Township at a total cost of \$16,000.

CARRIED

**REQUEST FOR APPROVAL: DUCKS UNLIMITED CANADA SERVICE AGREEMENT**

RESOLUTION NO. BD-142/21

Moved by: John Hunter  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve entering into a 3-year professional services agreement with Ducks Unlimited Canada for a total of approximately \$375,000 plus HST.

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

RESOLUTION NO. BD-143/21

Moved by: François St. Amour  
Seconded by: John Hunter



RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **Canadian Wildlife Federation:** requesting \$14,000 to create pollinator habitat at the Mill Run Conservation Area.
2. **Tree Canada: National Greening Program:** requesting \$79,822 to support 2022 spring tree planting.

CARRIED

**REQUEST FOR APPROVAL: ENABLING ACCESSIBILITY FUND**

RESOLUTION NO. BD-144/21

Moved by: Gerrie Kautz  
 Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors retroactively approve the funding submission to Employment and Social Development Canada for the construction of accessible washrooms in SNC Conservation Areas; and

FURTHER THAT:

The Board of Directors approve entering into agreement to accept \$100,000 and to complete the work between 2021-2023.

CARRIED

**REQUEST FOR APPROVAL: MILL RUN CONSERVATION AREA DESIGNATION**

RESOLUTION NO. BD-145/21

Moved by: John Hunter  
 Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the designation of the new park in Augusta Township as the Mill Run Conservation Area; and



FURTHER THAT:

The Board of Directors direct staff to work with Augusta Township to enter into an agreement to manage the Conservation Area as a day-use park.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-146/21

Moved by: Archie Mellan  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-147/21

Moved by: Archie Mellan  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-148/21

Moved by: François St. Amour  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The SNC Board of Directors approve permits 77-126 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED



**FINANCIAL REPORT**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE AND JULY 2021**

RESOLUTION NO. BD-149/21

Moved by: Dana Farcasiu

Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received report for June and July 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 1,358,036.54 for June and July 2021.

CARRIED

**REQUEST FOR APPROVAL: 2022 BUDGET AND LEVY SCHEDULE**

RESOLUTION NO. BD-150/21

Moved by: Pierre Leroux

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the 2022 Levy and Budget Schedule as presented.

CARRIED

**REQUEST FOR APPROVAL: TANGIBLE CAPITAL ASSETS UPDATE**

RESOLUTION NO. BD-151/21

Moved by: Michael Brown

Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the updated SNC Tangible Capital Asset Policy.

CARRIED





**REQUEST FOR APPROVAL: 2022 SNC TREE PLANTING FEE SCHEDULE**

RESOLUTION NO. BD-152/21

Moved by: Gerrie Kautz

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve a 2% increase to the SNC Tree Planting Fee Schedule for 2022.

CARRIED

**SUPPLEMENTAL AGENDA**

**FINANCIAL REPORT**

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR JULY 31<sup>ST</sup>, 2021**

RESOLUTION NO. BD-153/21

Moved by: Dana Farcasiu

Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2021, as of July 31<sup>st</sup>, 2021.

CARRIED

**CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Acquisition
- Update: Legal Property Matter (verbal)

RESOLUTION NO. BD-154/21

Moved by: Bill Smirle

Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:



- Request for Approval: Land Acquisition
- Update: Legal Property Matter (verbal)

CARRIED

**The Board of Directors meeting recessed at 10:45 a.m. to enter Closed Session.  
The Chair convened the Board of Directors Closed Session at 10:52 a.m.**

**Warren Leroy, Ault and Ault joined the meeting at 10:45 a.m.**

**The Board of Directors Closed Session adjourned at 11:12 a.m. to enter  
Open Session.**

**The Chair reconvened the Board of Directors Open Session at 11:14 a.m.**

**OPEN SESSION**

RESOLUTION NO. BD-155/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into  
Open Session.

CARRIED

**REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-156/21

Moved by: John Hunter  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the  
acquisition of Property 1, South Stormont, to  
an upset limit as discussed, plus ancillary  
costs.

CARRIED

**UPDATE: LEGAL PROPERTY MATTER (VERBAL)**

Angela Coleman, General Manager/Secretary-Treasurer and SNC's Solicitor, Warren



Leroy, Ault and Ault, provided an update for the Board of Directors regarding a legal property matter.

RESOLUTION NO. BD-157/21

Moved by: Gerrie Kautz  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Legal Property Matter verbal update.

CARRIED

**DATES OF UPCOMING MEETINGS**

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
  - September 16<sup>th</sup>, 2021
  - October 21<sup>st</sup>, 2021 (OEMC Virtual Conference – October 20<sup>th</sup> – 21<sup>st</sup>, 2021)
  - November 18<sup>th</sup>, 2021 (SNC 2022 Budget Presentation)
  - December 16<sup>th</sup>, 2021

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

John Hunter, Leeds Grenville requested staff explore the possibility of offering SNC Fish Camps in the Leeds Grenville area for 2022.

**ADJOURNMENT**

RESOLUTION NO. BD-158/21

Moved by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of August 19<sup>th</sup>, 2021 be adjourned at 11:21 a.m.

CARRIED

George Darouze,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm



**BOARD OF DIRECTORS SPECIAL MEETING**

Meeting No. 09/21

Thursday, September 2<sup>nd</sup>, 2021 - 9:00 a.m.

By Electronic Participation

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**Directors Present:** Pierre Leroux, Prescott Russell, Vice Chair  
Bill Smirle, Stormont Dundas Glengarry, Past Chair  
Michael Brown, City of Ottawa  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Catherine Kitts, City of Ottawa  
Archie Mellan, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell

**Regrets:** George Darouze, City of Ottawa, Chair  
John Hunter, Leeds Grenville

**Staff Present:** Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Dianne MacMillan, Administrative Assistant







**CHAIRS REMARKS**

Pierre Leroux, Vice Chair, called the SNC Board of Directors special meeting of September 2<sup>nd</sup>, 2021 to order at 9:00 a.m. Vice Chair Leroux extended regrets from Chair Darouze who was unable to attend the Board meeting due to previous commitments.

**APPROVAL OF SNC BOARD OF DIRECTORS SPECIAL MEETING AGENDA**

RESOLUTION NO. BD-159/21

Moved by: Michael Brown  
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the September 2<sup>nd</sup>, 2021 Board of Directors special meeting agenda as submitted.

CARRIED

**CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Land Acquisition

RESOLUTION NO. BD-160/21

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report:  
• Request for Approval: Land Acquisition

CARRIED

**Steve Densham, Stormont Dundas Glengarry, joined the meeting at 9:04 a.m.**

**The Board of Directors meeting recessed at 9:04 a.m. to enter Closed Session.  
The Chair convened the Board of Directors Closed Session at 9:04 a.m.**

**The Board of Directors Closed Session adjourned at 9:14 a.m. to enter Open Session.**

**The Chair reconvened the Board of Directors Open Session at 9:14 a.m.**



**OPEN SESSION**

RESOLUTION NO. BD-161/21

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-162/21

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the acquisition of Properties 1 and 2, South Stormont, to an upset limit as discussed, plus ancillary costs.

CARRIED

**ADJOURNMENT**


RESOLUTION NO. BD-163/21

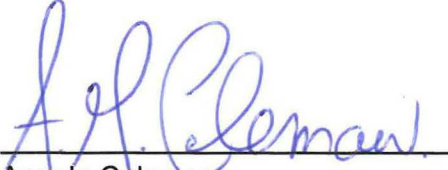
Moved by: François St. Amour

RESOLVED THAT:

The Board of Directors special meeting of September 2<sup>nd</sup>, 2021 be adjourned at 9:16 a.m.

CARRIED

  
\_\_\_\_\_  
Pierre Leroux,  
Vice Chair.

  
\_\_\_\_\_  
Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm



**BOARD OF DIRECTORS MEETING**

Meeting No. 10/21  
 Thursday, September 16<sup>th</sup>, 2021 - 9:00 a.m.

By Electronic Participation

**Directors Present:**

George Darouze, City of Ottawa, Chair  
 Pierre Leroux, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Michael Brown, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Dana Farcasiu, Leeds Grenville  
 John Hunter, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Archie Mellan, Stormont Dundas Glengarry  
 François St. Amour, Prescott Russell  
 Mario Zanth, Prescott Russell

**Regrets:**

Catherine Kitts, City of Ottawa

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Saber Ansari, Water Resources Specialist, Engineering  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Michelle Cavanagh, Team Lead, Stewardship  
 Mostafa Ghiyasvand, GIS Analyst  
 Caroline Goulet, Forester  
 Shannon Gutoskie, Communications Specialist  
 Brent Harbers, Watershed Biologist  
 Linda Hutchinson, Director, Organization Effectiveness  
 Dianne MacMillan, Administrative Assistant  
 Sandra Mancini, Team Lead, Engineering  
 Alison McDonald, Team Lead, Approvals  
 Eric McGill, Corporate Counsel  
 John Mesman, Team Lead, Communications and Outreach  
 Geoff Owens, Regulations Officer





SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

Pat Piitz, Team Lead, Property  
Julian Ward, Co-op Student  
Shahin Zand, Water Resources Specialist, Engineering

Guests: Rachel Putnins, City of Ottawa





**CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of September 16<sup>th</sup>, 2021 to order at 9:00 a.m. Chair Darouze introduced and welcomed new Board Member Mario Zanth, Mayor of Clarence Rockland. Mayor Zanth thanked the Chair and stated that he looked forward to working with SNC Board Members and staff.

**Michael Brown, City of Ottawa joined the meeting at 9:04 a.m.**

**APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-164/21

Moved by: Pierre Leroux

Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the September 16<sup>th</sup>, 2021 Board of Directors main and supplemental agendas with the following amendment:

- a. Supplemental Agenda Items #1 a. and b., *SNC Committee Meeting Highlights and Minutes*, be included with Main Agenda Item #5 b., *SNC Committee Meeting Highlights and Minutes*.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 19<sup>th</sup>, 2021 AND THE BOARD OF DIRECTORS SPECIAL MEETING MINUTES OF SEPTEMBER 2<sup>ND</sup>, 2021**

RESOLUTION NO. BD-165/21

Moved by: Pierre Leroux

Seconded by: François St. Amour





**NEW BUSINESS**

**UPDATE: CONSERVATION AUTHORITY PROGRAMS: WATER AND EROSION  
INFRASTRUCTURE AND NATURAL HAZARDS MANAGEMENT**

RESOLUTION NO. BD-167/21

Moved by: Gerrie Kautz  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Conservation Authority Programs: Water and Erosion Infrastructure and Natural Hazards Management update.

CARRIED

**REQUEST FOR APPROVAL: ENVIRONMENTAL IMPACT STATEMENT SERVICE  
AGREEMENT**

RESOLUTION NO. BD-168/21

Moved by: Steve Densham  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors approve entering into a service agreement with the Township of South Stormont to complete an Environmental Impact Statement for the Long Sault East Industrial Park for a total of approximately \$16,960 plus HST.

CARRIED

**REQUEST FOR APPROVAL: 2022 FEE SCHEDULE**

RESOLUTION NO. BD-169/21

Moved by: Mario Zanth  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors approve the 2022 Fee Schedule as presented.

CARRIED



**REQUEST FOR APPROVAL: 2022 TREE PLANTING CONTRACT**

RESOLUTION NO. BD-170/21

Moved by: Pierre Leroux  
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors award Contractor B the 2022 tree planting contract for private land, refill, and sites with 500 or more trees at an approximate cost of \$40,000 plus HST; and

FURTHER THAT:

Contractor A be awarded the 2022 tree planting contract for Larose Forest as well as remaining refill and private planting sites not allocated to Contractor B to an approximate cost of \$120,000 plus HST; and

FURTHER THAT:

Tree planting can be reallocated between Contractor A and B, if necessary to meet planting deadlines and to allow for contractor capacity.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-171/21

Moved by: Michael Brown  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-172/21

Moved by: John Hunter  
Seconded by: Steve Densham







RESOLVED THAT:

The Board of Directors approve acquiring temporary accounting and human resource support services at an approximate cost of \$65,000 plus HST.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31<sup>ST</sup>, 2021**

RESOLUTION NO. BD-176/21

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2021, as of August 31<sup>st</sup>, 2021 update.

CARRIED

### **DATES OF UPCOMING MEETINGS**

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- October 21<sup>st</sup>, 2021 (*OEMC Virtual Conference – October 20<sup>th</sup> – 21<sup>st</sup>, 2021*)
- November 18<sup>th</sup>, 2021 (*SNC 2022 Budget Presentation*)
- December 16<sup>th</sup>, 2021
- January 20<sup>th</sup>, 2022 (*ROMA Conference: January 23<sup>rd</sup> – 25<sup>th</sup>, 2022*)

### **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

#### **Archie Mellan, Stormont Dundas Glengarry**

- Memo distributed to partner Municipalities updating them on the status of the Ministry of Environment, Conservation, and Parks amendments to the *Conservation Authorities Act*.

#### **John Hunter, Leeds Grenville**

- Proposal to work with Municipalities in the evaluation for removal of road way hazardous trees (e.g., dead ash trees)



Steve Densham, Stormont Dundas Glengarry

- Consideration of the option for Board Members to occasionally attend Board meetings virtually in future

**ADJOURNMENT**

RESOLUTION NO. BD-177/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting of  
September 16<sup>th</sup>, 2021 be adjourned at 10:51 a.m.

CARRIED

George Darouze,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm





**BOARD OF DIRECTORS MEETING**

Meeting No. 11/21  
Thursday, October 21<sup>st</sup>, 2021 - 9:00 a.m.

Watershed Room, SNC and By Electronic Participation

**Directors Present:**

George Darouze, City of Ottawa, Chair  
Bill Smirle, Stormont Dundas Glengarry, Past Chair  
Michael Brown, City of Ottawa (*Electronic Participation*)  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville (*Electronic Participation*)  
John Hunter, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Archie Mellan, Stormont Dundas Glengarry  
Mario Zanth, Prescott Russell

**Regrets:**

Catherine Kitts, City of Ottawa  
Pierre Leroux, Prescott Russell, Vice Chair  
François St. Amour, Prescott Russell

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Michelle Cavanagh, Team Lead, Stewardship  
Shannon Gutoskie, Communications Specialist  
Brent Harbers, Watershed Biologist  
Linda Hutchinson, Director, Organization Effectiveness  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Dianne MacMillan, Administrative Assistant  
Alison McDonald, Team Lead, Approvals  
Eric McGill, Corporate Counsel  
John Mesman, Team Lead, Community Lands and Outreach  
Pat Piitz, Team Lead, Property  
Jason Symington, Environmental Technologist  
Kat Watson, Water Resources Specialist

**Guests:**

Rachel Putnins, City of Ottawa





### **CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of October 21<sup>st</sup>, 2021 to order at 9:00 a.m. Chair Darouze welcomed everyone and noted his pleasure of having the ability to meet in-person apart from two Board Members that have joined virtually.

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-178/21

Moved by: Bill Smirle  
Seconded by: John Hunter

RESOLVED THAT:

The Members approve the October 21<sup>st</sup>, 2021 Board of Directors main and supplemental agendas with the following amendment:

- a. Move Supplemental Agenda Item #2 a.:  
*Update: Estimated Statement of Operations for September 30<sup>th</sup>, 2021*  
prior to Main Agenda 6 a.: *Request for Approval: 2022 Levy.*

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **REQUEST FOR APPROVAL:**

#### **A. BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 16<sup>TH</sup>, 2021**

RESOLUTION NO. BD-179/21

Moved by: John Hunter  
Seconded by: Mario Zanth



RESOLVED THAT:

The Members approve the Board of Directors electronic meeting minutes of September 16<sup>th</sup>, 2021 as submitted.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

Joint Occupational Health and Safety Committee meeting of September 22<sup>nd</sup>, 2021

RESOLUTION NO. BD-180/21

Moved by: Steve Densham  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting: Joint Occupational Health and Safety Committee electronic meeting minutes of September 22<sup>nd</sup>, 2021

CARRIED

**NEW BUSINESS**

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR SEPTEMBER 30<sup>TH</sup>, 2021**

RESOLUTION NO. BD-181/21

Moved by: Gerrie Kautz  
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2021, as of September 30<sup>th</sup>, 2021.

CARRIED



**REQUEST FOR APPROVAL: 2022 LEVY**

RESOLUTION NO. BD-182/21

Moved by: Steve Densham  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive the proposed 2022 General and Forest Land Acquisition Levies at approximately \$4,101,527 for review and comment; and

FURTHER THAT:

Staff be directed to prepare a 2022 draft budget for presentation to the Board of Directors on November 18<sup>th</sup>, 2021, to be circulated to member municipalities for their review and comment, prior to final approval of the Board in January 2022; and

FURTHER THAT:

The City of Ottawa be special levied \$50,000 for their share of the Eastern Ontario Water Resource Program (EOWRP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Rural Clean Water Program (ORCWP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Ash Tree Replacement (OATRP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$42,500 for the Ottawa Baseline Monitoring Program.

CARRIED

**UPDATE: PHASE 1 REGULATIONS UNDER THE CONSERVATION AUTHORITIES ACT**

RESOLUTION NO. BD-183/21

Moved by: Michael Brown  
Seconded by: Mario Zanth





RESOLVED THAT:

The Board of Directors receive and file the update on the Ministry of Environment, Conservation, and Parks Phase 1 Regulations under the *Conservation Authorities Act*.

CARRIED

**The Board of Director meeting recessed at 10:45 a.m.  
The Chair reconvened the Board of Directors meeting at 10:55 a.m.**

**UPDATE: CONSERVATION AUTHORITY PROGRAMS: CONSERVATION OF LANDS PROGRAM**

RESOLUTION NO. BD-184/21

Moved by: Gerrie Kautz  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the Conservation Authorities Programs: Conservation of Lands Program update.

CARRIED

**REQUEST FOR APPROVAL: CONSERVATION ONTARIO LAND ACQUISITION FUNDING AGREEMENTS**

RESOLUTION NO. BD-185/21

Moved by: Archie Mellan  
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors approve entering into a land acquisition funding agreement with Conservation Ontario in the amount of \$867,500.

CARRIED

**REQUEST FOR APPROVAL: STORMWATER FACILITY INSPECTIONS SERVICE AGREEMENT**

RESOLUTION NO. BD-186/21

Moved by: John Hunter  
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors approve entering into a service agreement with the Township of Russell to complete stormwater management facility inspections and assessments for approximately \$12,232.00 plus HST.

CARRIED

**REQUEST FOR APPROVAL: APPOINTMENT OF PROVINCIAL OFFENCES OFFICERS**

RESOLUTION NO. BD-187/21

Moved by: Steve Densham  
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors appoint staff members James Holland and Alix Jolicoeur as Provincial Offences Officers to enforce Ontario Regulation 170/06 "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses" under Section 28 of the *Conservation Authorities Act* and R.R.O. 1990, Reg. 135 "Conservation Areas" under Section 29 of the *Conservation Authorities Act*.

CARRIED

**PROPOSED MOTION**

RESOLUTION NO. BD-188/21

Moved by: Bill Smirle  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the following Main Agenda Items #6 g., #6 h, and #6 i., as consent agenda items:





- g. Update: On-Site Sewage Permits Issued  
The Board of Directors receive and file the On-site Sewage Permits Issued update.
- h. Update: Planning Activity  
The Board of Directors receive and file the Planning Activity update.
- i. Request For Approval: Permits Issued  
The SNC Board of Directors approve permits 150 through 181 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

### FINANCIAL REPORTS

#### REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2021

RESOLUTION NO. BD-189/21

Moved by: Mario Zanth  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the money received report for September 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 663,970.98 for September 2021.

CARRIED

#### REQUEST FOR APPROVAL: J. HENRY TWEED CONSERVATION AREA HAZARD TREE REMOVAL

RESOLUTION NO. BD-190/21

Moved by: Mario Zanth  
Seconded by: Gerrie Kautz



RESOLVED THAT:

The Board of Directors approve hiring Contractor A to remove hazard trees at the J. Henry Tweed Conservation Area at an approximate cost of \$169,000 plus taxes.

CARRIED

**SUPPLEMENTAL AGENDA**

**REQUEST FOR APPROVAL: SOUTH NATION CONSERVATION COVID-19 VACCINATION STANDARD**

RESOLUTION NO. BD-191/21

Moved by: Bill Smirle  
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors postpone the *Request for Approval: South Nation Conservation COVID-19 Vaccination Standard* report be postponed.

CARRIED

**DATES OF UPCOMING MEETINGS**

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
  - November 18<sup>th</sup>, 2021 (*SNC 2022 Budget Presentation*)
  - December 16<sup>th</sup>, 2021
  - January 20<sup>th</sup>, 2022 (*ROMA Conference: January 23<sup>rd</sup> – 25<sup>th</sup>, 2022*)
  - February 17<sup>th</sup>, 2022 (*OGRA Conference: February 27<sup>th</sup> - March 2<sup>nd</sup>, 2022*)

**CLOSED SESSION - UPDATE: SUCCESSION PLANNING**

RESOLUTION NO. BD-192/21

Moved by: Archie Mellan  
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors postpone the *Update: Succession Planning* report to the November 18<sup>th</sup>, 2021 Board of Directors meeting.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-193/21

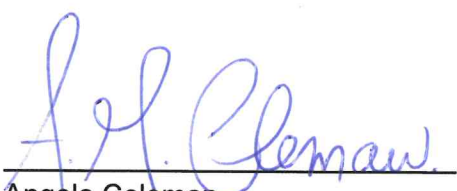
Moved by: Gerrie Kautz  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors meeting of October 21<sup>st</sup>, 2021 be adjourned at 12:16 p.m.

CARRIED

  
George Darouze,  
Chair.

  
Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm



**BOARD OF DIRECTORS MEETING**

Meeting No. 12/21  
 Thursday, November 18<sup>th</sup>, 2021 - 9:00 a.m.

Watershed Room, SNC and By Electronic Participation



**Directors Present:**

George Darouze, City of Ottawa, Chair  
 Pierre Leroux, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Michael Brown, City of Ottawa (*Electronic Participation*)  
 Steve Densham, Stormont Dundas Glengarry  
 John Hunter, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Archie Mellan, Stormont Dundas Glengarry  
 François St. Amour, Prescott Russell  
 Mario Zanth, Prescott Russell

**Regrets:**

Dana Farcasiu, Leeds Grenville  
 Catherine Kitts, City of Ottawa

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Michelle Cavanagh, Team Lead, Stewardship  
 Linda Hutchinson, Director, Organization Effectiveness  
 Sandra Mancini, Team Lead, Engineering  
 Dianne MacMillan, Administrative Assistant  
 Alison McDonald, Team Lead, Approvals  
 Eric McGill, Corporate Counsel  
 John Mesman, Team Lead, Community Lands and Outreach  
 Geoff Owens, Regulations Officer  
 Pat Piitz, Team Lead, Property

**Guests:**

Kecia Podetz, Emond Harnden  
 Rachel Putnins, City of Ottawa



**CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of November 18<sup>th</sup>, 2021 to order at 9:00 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-194/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the November 18<sup>th</sup>, 2021 Board of Directors main and supplemental agendas with the following addition:

- a. Add Supplemental Agenda, Closed Session: Item #1 b.: Expression of Interest, Lands, Edwardsburgh Cardinal.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 21<sup>ST</sup>, 2021**

RESOLUTION NO. BD-195/21

Moved by: John Hunter  
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of October 21<sup>st</sup>, 2021 as submitted.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

- i. Leitrim Wetland Advisory Committee meeting minutes of October 29<sup>th</sup>, 2021
- ii. Water Response Team meeting electronic minutes of October 29<sup>th</sup>, 2021









FURTHER THAT:

The 2022 Draft Budget be circulated to member municipalities prior to final approval of the Board in January 2022; and

FURTHER THAT:

If future debates on the 2022 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affecting the 2022 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2022 Budget, the surplus be directed to the SNC Reserves.

CARRIED

**The Board of Directors meeting recessed at 10:34 a.m.**

**The Chair reconvened the Board of Directors meeting at 10:45 p.m.**

**REQUEST FOR APPROVAL: FORESTS ONTARIO AGREEMENTS**

RESOLUTION NO. BD-199/21

Moved by: Gerrie Kautz  
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors approve entering into agreements with Forests Ontario for the following programs:

1. 50 Million Tree Program: Tree planting subsidy of \$1.41/seedling, approximate annual amount of \$189,000; and
2. Highway of Heros Fund: Tree planting subsidy of \$0.365/seedling, approximate annual amount of \$16,000.

CARRIED



**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-200/21

Moved by: François St. Amour  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-201/21

Moved by: Pierre Leroux  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-202/21

Moved by: John Hunter  
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve permits 182 through 197 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses; and

FURTHER THAT:

Permit 2021-GLO-R161 be valid for a 5-year term to allow time for the buildout of the proposed subdivision.

CARRIED



**UPDATE: CONSERVATION AUTHORITY PROGRAMS: STEWARDSHIP**

RESOLUTION NO. BD-0/21

Moved by: Pierre Leroux  
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors receive and file the Conservation Authority Programs: Stewardship update.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2021**

RESOLUTION NO. BD-203/21

Moved by: François St. Amour  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 447,746.31 for October 2021.

CARRIED

**REQUEST FOR APPROVAL: SALE OF WOOD**

RESOLUTION NO. BD-204/21

Moved by: Mario Zanth  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors award the tender for sale of wood, SNC 75-2021, to contractor "A" at an approximate value of \$8,865.45.

CARRIED



## SUPPLEMENTAL AGENDA

### PROPOSED MOTION

RESOLUTION NO. BD-205/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

Supplemental Agenda Items #1 a.: *Request for Approval: Lands Acquisition*, and #1 b.: *Expression of Interest, Lands, Edwardsburgh Cardinal* be combined with Main Agenda Items #11 a. and b., Closed Session.

CARRIED

## DATES OF UPCOMING MEETINGS

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
  - . December 16<sup>th</sup>, 2021
  - . January 20<sup>th</sup>, 2022 (*ROMA Virtual Conference: January 23<sup>rd</sup> – 25<sup>th</sup>, 2022*)
  - . February 17<sup>th</sup>, 2022 (*OGRA Conference: February 27<sup>th</sup> – March 2<sup>nd</sup>, 2022*)
  - . March 17<sup>th</sup>, 2022 (*SNC Annual General Meeting*)

## CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following reports:

- Update: Succession Planning
- Update: COVID-19 Policy (verbal)
- Request for Approval: Land Acquisition
- Expression of Interest, Lands, Edwardsburgh Cardinal

RESOLUTION NO. BD-206/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Update: Succession Planning
- Update: COVID-19 Policy (verbal)
- Request for Approval: Land Acquisition
- Expression of Interest, Lands, Edwardsburgh Cardinal

CARRIED

**The Board of Directors meeting recessed at 10:59 a.m. to enter Closed Session. The Chair convened the Board of Directors Closed Session at 11:00 a.m.**

**Kecia Podetz, Emond Harnden, joined the meeting at 11:00 a.m.**

**Mario Zanth, City of Ottawa, left the meeting at 11:38 a.m.**

**The Board of Directors Closed Session adjourned at 12:16 p.m. to enter Open Session.**

**The Chair reconvened the Board of Directors Open Session at 12:16 p.m.**

### **OPEN SESSION**

RESOLUTION NO. BD-207/21

Moved by: François St. Amour  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

### **UPDATE: SUCCESSION PLANNING**

RESOLUTION NO. BD-208/21

Moved by: Pierre Leroux  
Seconded by: Bill Smirle





RESOLVED THAT:

The Board of Directors receive and file the succession update from the General Manager /Secretary-Treasurer.

CARRIED

**UPDATE: COVID-19 POLICY (VERBAL)**

Kecia Podetz, Emond Harnden, provided a verbal update to the Board of Directors regarding the COVID-19 Policy.

**REQUEST FOR APPROVAL: LAND PURCHASE**

RESOLUTION NO. BD-209/21

Moved by: Steve Densham  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1 (North Grenville), to an upset limit as discussed, plus ancillary costs.

CARRIED

**EXPRESSION OF INTEREST, LANDS, EDWARDSBURGH CARDINAL**

RESOLUTION NO. BD-210/21

Moved by: Archie Mellan  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve staff negotiating Properties 2 and 3 (Edwardsburgh Cardinal).

CARRIED





SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

**ADJOURNMENT**

RESOLUTION NO. BD-211/21

Moved by: Pierre Leroux  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of  
November 18<sup>th</sup>, 2021 be adjourned at 12:19 a.m.

CARRIED

George Darouze,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm



**BOARD OF DIRECTORS MEETING**

Meeting No. 13/21

Thursday, December 16<sup>th</sup>, 2021 - 9:00 a.m.

Watershed Room, SNC and By Electronic Participation



**Directors Present:**

George Darouze, City of Ottawa, Chair  
 Pierre Leroux, Prescott Russell, Vice Chair (*Electronic Participation*)  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Michael Brown, City of Ottawa (*Electronic Participation*)  
 Steve Densham, Stormont Dundas Glengarry  
 Dana Farcasiu, Leeds Grenville (*Electronic Participation*)  
 John Hunter, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Catherine Kitts, City of Ottawa (*Electronic Participation*)  
 Archie Mellan, Stormont Dundas Glengarry  
 François St. Amour, Prescott Russell  
 Mario Zanth, Prescott Russell

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Michelle Cavanagh, Team Lead, Stewardship  
 Ben Colgan, GIS-Database Technician  
 Linda Hutchinson, Director, Organization Effectiveness  
 Sandra Mancini, Team Lead, Engineering  
 Dianne MacMillan, Administrative Assistant  
 Geoff Owens, Regulations Officer  
 Pat Piitz, Team Lead, Property

**Guests:**

Rachel Putnins, City of Ottawa



**CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of December 16<sup>th</sup>, 2021 to order at 9:00 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-212/21

Moved by: John Hunter  
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the December 16<sup>th</sup>, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 18<sup>TH</sup>, 2021**

RESOLUTION NO. BD-213/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of November 18<sup>th</sup>, 2021 as submitted.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

- i. Communications Committee meeting minutes of November 17<sup>th</sup>, 2021
- ii. Joint Occupational Health and Safety Committee meeting minutes of November 24<sup>th</sup>, 2021



- iii. Clean Water Committee meeting minutes of November 29<sup>th</sup>, 2021
- iv. Forestry Committee meeting minutes of November 30<sup>th</sup>, 2021
- v. Fish and Wildlife Committee meeting minutes of November 30<sup>th</sup>, 2021

RESOLUTION NO. BD-214/21

Moved by: Dana Farcasiu  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Communications Committee meeting minutes of November 17<sup>th</sup>, 2021
- ii. Joint Occupational Health and Safety Committee meeting minutes of November 24<sup>th</sup>, 2021
- iii. Clean Water Committee meeting minutes of November 29<sup>th</sup>, 2021
- iv. Forestry Committee meeting minutes of November 30<sup>th</sup>, 2021
- v. Fish and Wildlife Committee meeting minutes of November 30<sup>th</sup>, 2021

CARRIED

### **NEW BUSINESS**

#### **UPDATE: CONSERVATION AUTHORITY PROGRAMS: STEWARDSHIP (POWERPOINT)**

Ronda Boutz, Team Lead, Special Projects and Michelle Cavanagh, Team Lead, Stewardship presented a PowerPoint slideshow regarding SNC Stewardship Programs.

RESOLUTION NO. BD-215/21

Moved by: John Hunter  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Conservation Authority Programs: Stewardship PowerPoint presentation.

CARRIED



**REQUEST FOR APPROVAL: 2021 AUDIT PLANNING**

RESOLUTION NO. BD-216/21

Moved by: Mario Zanth  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Draft 2021 Audit Planning letter attached from Baker Tilly; and

FURTHER THAT:

The Chair sign the 2021 Audit Planning letter.

CARRIED

**REQUEST FOR APPROVAL: 2022 BOARD AND COMMITTEE MEETING SCHEDULE**

RESOLUTION NO. BD-217/21

Moved by: François St. Amour  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the 2022 Board of Directors and Standing Committee meeting dates as submitted; and

FURTHER THAT:

The Board of Directors contact staff if they wish to join a Standing Committee.

CARRIED

**REQUEST FOR APPROVAL: 2022 STUDENT AND RECENT GRADUATE HIRING PROGRAM**

RESOLUTION NO. BD-218/21

Moved by: Catherine Kitts  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the student and recent graduate hiring program, at an approximate cost of \$101,560 (pending successful fundraising efforts and approval of the 2022 budget); and





FURTHER THAT:

The Board of Directors approve applying for additional grants received in the past, including but not limited to:

- Agriculture and Agri-Food Canada- Youth Employment and Skills Program: \$5,500
- Canada Parks and Recreation – Green Job Initiative Program: \$5,500
- ECO Canada – Internship Program: \$20,000
- National Trust Canada-Young Canada Works program: \$8,000
- Service Canada-Canada Summer Jobs: \$5,500

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATION**

RESOLUTION NO. BD-219/21

Moved by: Mario Zanth  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the submission to the Nature-Smart Climate Solutions Fund requesting approximately \$500,000.

CARRIED

**REQUEST FOR APPROVAL: SDG FOREST MANAGEMENT AGREEMENT**

RESOLUTION NO. BD-220/21

Moved by: Michael Brown  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve entering into a 5-year agreement with the United Counties of





Stormont, Dundas, and Glengarry to provide forest management services on a cost-recovery basis.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-221/21

Moved by: John Hunter  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-222/21

Moved by: Mario Zanth  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-223/21

Moved by: François St. Amour  
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits 198 through 208 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED



**UPDATE: REGULATIONS MAPPING**

RESOLUTION NO. BD-224/21

Moved by: Dana Farcasiu  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Regulations Mapping update.

CARRIED

**Mario Zanth, Prescott Russell, left the meeting at 11:00 a.m.**

**UPDATE: 2021 YEAR END REPORTS**

- i. Property and Approvals
- ii. Resource Management
- iii. Organization Effectiveness

RESOLUTION NO. BD-225/21

Moved by: François St. Amour  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the 2021 year-end reports:

- i. Property and Approvals
- ii. Resource Management
- iii. Organization Effectiveness

CARRIED

**FINANCIAL REPORTS REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2021**

RESOLUTION NO. BD-226/21

Moved by: Archie Mellan  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the money received report for November 2021; and



FURTHER THAT:

The Board approve the Disbursement  
Register of \$669,723.12 for November 2021.

CARRIED

**SUPPLEMENTAL AGENDA**

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS AS OF NOVEMBER 30<sup>th</sup>, 2021;  
AND  
REQUEST FOR APPROVAL: ESTIMATED RESERVE SURPLUS TRANSFER**

RESOLUTION NO. BD-227/21

Moved by: John Hunter  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the  
Estimated Statement of Operations for the  
year ending December 31st, 2021, as of  
November 30th, 2021, update; and

FURTHER THAT:

Staff be directed to transfer the 2021 surplus  
to the Capital Reserve at \$163,744, with the  
balance of the final surplus to be transferred  
to the Stabilization Reserve.

CARRIED

**DATES OF UPCOMING MEETINGS**

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
  - . January 20<sup>th</sup>, 2022 (*ROMA Virtual Conference: January 23<sup>rd</sup> – 25<sup>th</sup>, 2022*)
  - . February 17<sup>th</sup>, 2022 (*OGRA Conference: February 27<sup>th</sup> – March 2<sup>nd</sup>, 2022*)
  - . March 17<sup>th</sup>, 2022 (*SNC Annual General Meeting*)
  - . April 21<sup>st</sup>, 2022



**FUTURE MOTIONS OF THE BOARD**

François St. Amour, Prescott Russell

- Thanked Sandra Mancini, Team Lead, Engineering and Jason Symington, Environmental Technologist, for the stormwater pond monitoring presentation to the Nation Municipality

Steve Densham, Stormont Dundas Glengarry

- Extended his appreciation to Kelsey Smith, Stewardship and Outreach Assistant for the excellent work with the MacIntosh Park Christmas Lighting Ceremony held on November 26<sup>th</sup>.

**ADJOURNMENT**

RESOLUTION NO. BD-228/21

Moved by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of  
December 16<sup>th</sup>, 2021 be adjourned at 11:15 a.m.

CARRIED

George Darouze,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm